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Airports Company South Africa Limited Reg No 1993/004149/06 VAT No 4930138393



Meeting Name: Maintenance of fire water pump stations, fire sprinklers, fire hose reels and fire hydrants

Meeting Called By: Mochaki Monyela

Venue: Join Microsoft Teams Meeting

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[+27 21 834 0841,,837075211#](#) South Africa, Cape Town

Phone Conference ID: 837 075 211#

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Date: Tuesday 19th of July 2022

Time: 11:00 AM

Present:

Name & Surname	Role
Mochaki Monyela	Chairperson
Matlaledi Saboshego	Technical

Apologies:

Lebogang Matsididi

Eldon Hamilton

MEETING MINUTES

ITEM	DISCUSSION POINT	DATE	WHO
	- Mochaki welcomed the attendees to the meeting and introductions were conducted - Mochaki Presented the commercial requirements of the Bid. - Matlaledi presented the Scope of Work to bidders, Functionality Evaluation Criteria, C 2.2 Pricing Schedule, List of equipment: - Matlaledi and Mochaki presented the following information on the tender document: 4 stages of the evaluation process (Stage 1 Pre-qualification, Stage 2 Mandatory Requirements, Stage 3 Functionality, Stage 4 Price and BBBEE evaluation) - Submission instruction and tender timelines. Emphasized that the closing date for submission of queries 26th of July 2022 at (16H00PM) and the closing date for bid submission is 05 August 2022 (12H00 PM). No late submissions will be accepted - Bids to be submitted anytime from 8:00AM to 12:00PM on Friday 05 August 2022 at the ACSA North Wings Offices, international Terminal Building 3rd Floor, O. R. Tambo International Airport. - Mochaki highlighted that bidders must submit the original bid document and a copy of the original. The copy must include all documents in the original bid document - Mochaki informed bidders that all queries must still be directed to Mochaki.monyela@airports.co.za - The following questions were posed by bidders and answer provided by ACSA SCM and Technical: Question: Do we have an opportunity for a site survey? Answer: Yes we will arrange one for the 21st of July 2022 which will not be compulsory, all those who are interested are to send an email to	info	ALL

	Mochaki.monyela@airports.co.za indicating their interest so that proper arrangements can be made. Bidders must prepare R600 for the permit and must bring ID certified copy of ID and bring the original as well. ○ Question: How long would it take? I mean, because I know that from my last visit it took quite some time because it's a quite extensive? ○ Answer: An estimate of about 2 hours.		
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ACTIONS

<u>Description</u>	<u>Responsibility</u>	<u>Due date</u>
- Bidders to submit queries by	Bidders	26th of July 2022 at (16H00PM)
- Bid submission by	Bidders	05 August 2022 at (12:00PM)

<u>Conclusion</u>
Meeting was closed at 11h45

MINUTES CONFIRMED AS A TRUE REFLECTION OF THE PROCEEDINGS

MLS Monyela



Mochaki Monyela (Chairperson)