

BID NUMBER DHA14-2023: THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF CLEANING SERVICES TO TWENTY (20) DEPARTMENT OF HOME AFFAIRS' (DHA) BUILDINGS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

Firms may ask for clarification on the tender document or any part thereof, up to close of business 1 week before the deadline for the submission of the bids – The deadline close of business of 20 October 2023.

No.	Questions	Answers
1.	I would like to submit my application for the cleaning tender opening. Please find the attachment document of business profile and company registration below.	Please refer to paragraph 2.16 on page 7 of the tender document which reads as follows: <i>"Faxed or emailed bids will not be accepted. Only hand-delivered bids submitted before the due date and time will be accepted."</i>
2.	I was just asking for new cleaning bid numbers or send me the document pls .if you don't mind.	Please note that the tender documents can be downloaded from the departmental website (http://www.dha.gov.za/index.php/current-tenders) and from the National Treasury e-Tender portal (https://www.etenders.gov.za/Home/opportunities?id=1) . Bidders are advised to use advanced search and select the organ of the state & the province then apply filters on e-Tender portal.
3.	The bid for national DHA offices and the prospects to bid for certain sites than all, as indicated in the bid document. If the request is possible, what would the procedural aspect be? How can I/We go about such an application in the bid and the pricing schedule? (example: Interested in Durban cluster, Desmond Tutu Refugee and Passport Factory., PTA}	Please note that bidders who will be bidding for more than one area must complete and submit one bid document and attach separate pricing schedules for the areas bidding for.

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4.	I was asking if a co-operative company can apply for the cleaning tender.	All companies interested in bidding for the advertised tender are welcome to submit their bid response provided that they meet the requirements of the tender.
5.	Special Conditions of Contract (Page 16) suggests, that the bidder is required to complete and submit separate bid documents and pricing schedules for each area that they are bidding for. I would like to bid for all 20 DHA buildings and therefore would like to know if we required to submit 20 proposals for every area or 1 proposal with an indication that we will be bidding for all 20 areas?	Please note that bidders who will be bidding for more than one area must complete and submit one bid document and attach separate pricing schedules for the areas bidding for.
6.	I just want to know if I can submit the documents on Saturday. Is the submission box available? From what time to what time?	The bid box is accessible at all times (24 hours).
7.	Could you kindly advise for the above mentioned tender do we submit tender document in Cape Town or it has to be sent through to Pretoria.	Please refer to the second bullet point under project location(s) on page 18 of the tender document which reads as follows: <i>"The bid proposal must be submitted at the Head Office: Hallmark building, 230 Johannes Ramokhoase Street, Pretoria."</i>
8.	I am interested in applying for the home affair cleaning tender. I have a registered cleaning company and all my papers are in order. Is the cleaning job only for companies in the Gauteng area or is it for us here in Paarl also. If so can you please provide me with a bid documents please	Please note that any bidder who meets the requirements of the advertised tender is welcome to submit one bid document responding to the tender and attach separate pricing schedules for the areas bidding for. However, bidders are requested to note that the bid responses must be submitted to the department's head office and must be deposited in the brown wooden bid box situated at the

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		main entrance of the building. Please refer to the second bullet point under project location(s) on page 18 of the tender document which reads as follows: <i>“The bid proposal must be submitted at the Head Office: Hallmark building, 230 Johannes Ramokhoase Street, Pretoria.”</i> In addition, please note that the tender documents can be downloaded from the departmental website (http://www.dha.gov.za/index.php/current-tenders) and from the National Treasury e-Tender portal (https://www.etenders.gov.za/Home/opportunities?id=1). Bidders are advised to use advanced search and select the organ of the state & the province then apply filters on e-Tender portal.
9.	On page 16 of 43 (bidders bidding for more than one area must complete and submit separate bid documents for the area bidding for?? Kindly clarify if every pricing must go with each technical bid or its only separate financial part only?	Please note that bidders who will be bidding for more than one area must complete and submit one bid document and attach separate pricing schedules for the areas bidding for.