

Province of KwaZulu-Natal Department of Economic Development

Requisition form for Goods / Services

To
Name of Official:
Business Unit :
Tel. Number:

MANAGER: SCM**NL Khoza****IT Unit****066 054 2540****Requisition No.**

Delivery Address

Required Delivery

Date:

270 Jabu Ndlovu Street**REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)****Full Description**

SITA SLA ANNEX W: FOR GOVERNMENT PRIVATE CLOUD HOSTING SERVICES (ORACLE CLOUD)

MOTIVATION FOR ACQUISITION:

SITA SLA ANNEX W: FOR GOVERNMENT PRIVATE CLOUD HOSTING SERVICES (ORACLE CLOUD)

Official's Signature

Date: 21 December 2022

ALLOCATION OF EXPENDITURE

Funds	Voted funds
Responsibility	Corporate Services
Objective	Information Technology
Project	No Project
Net Asset	None Asset related
Regional Indicator	KZN Whole Province
Item	SITA COMPUTER SERVICES

Budget Allocation	R
Less Expenditure	R
Less Commitments	R
Budget Available	R
Projects/Goods/Services Estimated Amount	R 6 698 463.38

Approved / Not Approved**Responsibility Manager: Mdumiseni Buthelezi, Director IT****Acting Chief Director: Nonhlanhla Msimango**

Signature

Date: _____

Signature: _____

Date: _____

Comments: _____

Budget Controller: _____ **Date:** _____**For SCM use only****ASSET MANAGEMENT / ICT UNIT**

Condition of existing asset	Obsolete/ Redundant	Irreparable (Condition report for all IT equipment required)	Satisfactory	New
Name:	Signature:	Designation:	Date:	

DEMAND SECTION

Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation:	Date:		

ACQUISITION SECTION

Quotation Number.		Funding Approval	YES	NO
Name:	Signature:	Designation:	Date:	

LOGISTIC SECTION

Award Approved by:	Name:	Date:		
Order No.:	Date:	Total Cost:		
Name:	Signature:	Designation:	Date:	

QUOTATION



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

SITA REF: QUOT-20270 Rev 1.0
REF/ARS/ITSM 7 No.: INC000023128936
Change Cont. No. KZN Config/DRM CCR #
Author: Robyn Olivier
Enquiry: Zamo Buthelezi
Tel: 061 430 2770
Date: 21 December 2022

KwaZulu-Natal Department of Economic Development, Tourism and Environmental Affairs
270 Jabu Ndlovu Street
Pietermaritzburg
3201

Attention: Mr M Buthelezi

As part of the formal tasking of SITA to undertake the specific services in terms of the departments/Municipality business requirements, elements of this tasking are detailed within this formal quotation.

Deliverables/Receivables

Deliverables



Receivables



QUOTATION FOR THE PROVISIONING OF CLOUD INFRASTRUCTURE TO HOST THE DEPARTMENT'S VIRTUAL MACHINES FROM 1 DECEMBER 2022 TO 31 MARCH 2025

For the above-mentioned request the following tasks, activities and pricing is applicable.

Table 1 : Work Breakdown Structure for: ONCE-OFF COST FOR THE PROVISIONING OF CLOUD INFRASTRUCTURE TO HOST THE DEPARTMENT'S VIRTUAL MACHINES

Deliverables/Receivables Tasks and Activities	QTY	Unit Price	Total Price
Project management	1	R4,969.85	R4,969.85
Network Technical Support to application team during migration	1	R4,138.23	R4,138.23
Vulnerability assessment for VM provisioning	1	R5,052.92	R5,052.92
Consultation services (Application Cloud Readiness Assessment and Technical Solution Design)	1	R26,887.54	R26,887.54
Consultation services (Transition Planning and Management)	1	R6,721.88	R6,721.88
ONCE-OFF NET PRICE			R47,770.42
VAT 15%			R7,165.56
ONCE-OFF PRICE			R54,935.98

Non-Executive Directors:

Ms M Mosidi (Chairperson), Ms S Bvuma (Dr) (Deputy Chairperson), Ms S Moonsamy, Ms N Pietersen, Ms Z Hill, Ms O Ketsekile, Mr T Ratshitanga (Dr), Mr R Ramabulana, Mr W Vukela, Ms L Mseme, Ms J Morwane, Mr M Ratshimbilani

Executive Directors:

Mr MK Kgauwe (Managing Director: Acting), Mr A Pretorius (Chief Financial Officer: Acting)
Ms Makwena Mohlabi (Company Secretary)

QUOTATION

This is for the once-off pricing of the Department's virtual machines to be hosted on the SITA Cloud as per proposal numbered 1023-INC23128936, signed by the Department on 20 December 2022.

Table 2 : Work Breakdown Structure for: RECURRING COST FOR THE PROVISIONING OF CLOUD INFRASTRUCTURE TO HOST THE DEPARTMENT'S VIRTUAL MACHINES FROM 1 DECEMBER 2022 TO 31 MARCH 2025

Deliverables/Receivables Tasks and Activities	QTY	Unit Price	Total Price
Virtual Machines: Oracle Linux 1	1	R5,688.49	R5,688.49
Virtual Machines: Oracle Linux 2	1	R3,816.79	R3,816.79
Virtual Machines: Oracle Linux 3	1	R4,921.54	R4,921.54
Virtual Machines: Windows Licence 1	1	R4,840.94	R4,840.94
Virtual Machines: Windows Licence 2	1	R3,461.19	R3,461.19
Virtual Machines: Windows Licence 3	1	R46,346.44	R46,346.44
Virtual Machines: Windows Licence 4	1	R50,172.68	R50,172.68
Virtual Machines: Windows Licence 5	1	R14,363.14	R14,363.14
Virtual Machines: Windows Licence 6	1	R3,461.19	R3,461.19
Virtual Machines: Windows Licence 7	1	R4,916.01	R4,916.01
Virtual Machines: Windows Licence 8	1	R6,993.42	R6,993.42
Virtual Machines: Windows Licence 9	1	R3,921.11	R3,921.11
Virtual Machines: Windows Licence 10	1	R10,962.91	R10,962.91
Virtual Machines: Windows Licence 11	1	R6,790.79	R6,790.79
Virtual Machines: Windows Licence 12	1	R3,461.19	R3,461.19
Virtual Machines: Windows Licence 13	1	R3,945.01	R3,945.01
Virtual Machines: Windows Licence 14	1	R1,956.67	R1,956.67
Microsoft Windows Licenses	1	R15,027.48	R15,027.48
SUBTOTAL PER MONTH			R195,046.99
VAT 15%			R29,257.05
TOTAL PER MONTH			R224,304.04
TOTAL (INCL.VAT) FOR 4 MONTHS FROM 1 DECEMBER 2022 TO 31 MARCH 2023 (Year-1)			R897,216.16
TOTAL (INCL.VAT) FOR 12 MONTHS FROM 1 APRIL 2023 TO 31 MARCH 2024 (Year-2)			R2,810,619.34
TOTAL (INCL.VAT) FOR 12 MONTHS FROM 1 APRIL 2024 TO 31 MARCH 2025 (Year-3)			R2,935,691.90
TOTAL RECURRING FROM 1 DECEMBER 2022 TO 31 MARCH 2025 (INCL. VAT)			R6,643,527.40

This is for the recurring pricing of the Department's virtual machines to be hosted on the SITA Cloud as per proposal numbered 1023-INC23128936, signed by the Department on 20 December 2022.

Table 3 : Work Breakdown Structure for: TOTAL COST FOR THE PROVISIONING OF CLOUD INFRASTRUCTURE TO HOST THE DEPARTMENT'S VIRTUAL MACHINES FROM 1 DECEMBER 2022 TO 31 MARCH 2025

Deliverables/Receivables Tasks and Activities	QTY	Unit Price	Total Price
ONCE-OFF PRICE	1	R54,935.98	R54,935.98
TOTAL RECURRING PRICE	1	R6,643,527.40	R6,643,527.40
TOTAL PRICE (INCL. VAT) FROM 1 DECEMBER 2022 TO 31 MARCH 2025			R6,698,463.38

This quotation is subject to the following conditions:

1. Exchange rate fluctuations.
2. Supplier price fluctuations.
3. Any changes in customs and excise duties.
4. Factors beyond SITA's control (e.g. freight, etc.) that may affect the price of the goods.
5. The warranty is for parts only.
6. Payment is strictly thirty (30) days from supply.
7. SITA does not supply any cables for network connectivity.
8. Where applicable, an addendum will be signed between the Department and SITA on commissioning of this service.

QUOTATION

9. Only with the receipt of the Signed 'Approval/Non-Approval' section of this quotation together with your purchase order will be constituted as acceptance of this quotation for non-RFP requirements.
10. For RFP requirements only with the receipt of the Signed 'Approval/Non-Approval' section of this quotation together with your purchase order and related signed service level agreement or project charter or proposal will be constituted as acceptance of this quotation

The quotation is valid for 21 (twenty-one) business days from the SITA date of signature

Confirm the price on placing the order.

An official departmental order note is required prior to this request being processed.

Approved by:



pp Senior Manager: IT Infrastructure Services: Musa Mchunu

21/12/2022

Date

**QUOTATION
APPROVAL/NON-APPROVAL**

Indicate your acceptance or rejection in the table provided and fax to 033-3953105 or email **CLIENT RELATIONSHIP MANAGER: zamo.buthelezi@sita.co.za**.

The official order note must accompany this page if the quote is accepted.

Non-Disclosure of Information relating to a (RFQ, RFP, URS etc.):				
1. On receipt of a SITA (RFQ, RFP, URS), the Client undertakes:				
1.1	to keep confidential all information (written, including information contained in electronic format, or oral) concerning the business and affairs of SITA that it shall have obtained or received from SITA through the RFP;			
1.2	not without SITA's written consent to disclose nor change the information in whole or in part to any other person save its employees involved in the implementation of this agreement, and who have a need to know the same; and			
1.3	to use this information solely in connection with the implementation of this Proposal and not for its own benefit of any third party.			
2. The provisions of Clause 1. shall not apply to the whole or any part information to the extent that it is:				
2.1	already known to the recipient without obligation of confidence;			
2.2	independently developed by the recipient;			
2.3	publicly available without breach of this agreement;			
2.4	rightfully received from a third party;			
2.5	released for disclosure by the disclosing party with its written consent; or			
2.6	required to be disclosed in response to a valid order of court or other governmental agency or if disclosure is otherwise required by law.			
ARS/ ITSM / REFERENCE NUMBER		INC000023128936		
DEPARTMENT		KwaZulu-Natal Department of Economic Development, Tourism and Environmental Affairs		
DESCRIPTION		Quotation for the provisioning of cloud infrastructure to host the department's virtual machines from 1 December 2022 to 31 march 2025		
TOTAL BUDGETAMOUNT (ONCE OFF) Including VAT		R6,698,463.38		
TOTAL BUDGET AMOUNT (RECURRENT) Including VAT		N/A		
TICK WHICHEVER IS APPLICABLE		ACCEPTED	☐	NOT ACCEPTED
SIGNED				
FULL FIRST NAME AND SURNAME (IN PRINT)				
DESIGNATION OF SIGNEE (IN PRINT)				
DEPARTMENTAL ORDER NUMBER				
FULL FIRST NAME AND SURNAME OF CONTACT PERSON (IN PRINT)				
CONTACT PERSON'S TEL NO.		OFFICE	☐	CELL
DELIVERY ADDRESS (IN PRINT)				
DATE OF SIGNATURE				