

SCHEDULE 1 – SCHEDULE OF REQUIREMENTS

DESCRIPTION	FOR THE PURCHASE AND RENEWAL OF AUTODESK (AUTOCAD) SOFTWARE LICENSES TRANSNET NATIONAL PORTS AUTHORITY EIGHT (08) PORTS (SALDANHA, CAPE TOWN, MOSSEL BAY, NGQURA, EAST LONDON, PORT ELIZABETH, DURBAN AND RICHARDS BAY) FOR A TWELVE-MONTH (12) PERIOD ENDING 2024/03/24.
SERVICE PROVIDER	
CONTRACT NUMBER	TNPA/2022/09/1048/11824/RFQ
DURATION	
COMMENCEMENT DATE	
EXPIRY DATE	

With reference to the Standard Terms and Conditions of Contract, Reference Number TNPA/2022/10/1308/15231/RFP dated, ("Contract") between Transnet SOC Ltd ("Transnet") and (the "Service Provider") pursuant to which you have agreed to perform certain services for and on behalf of Transnet subject to such Contract.

The defined terms in the Contract will, unless otherwise indicated, have the same meaning in this Schedule of Requirements. In consideration of the mutual covenant and agreements contained in the Contract and in this Schedule of Requirements, it is agreed as follows:

1. Description of the Services

The scope of services to be performed by the service provider is the purchase and renewal of Autodesk (AutoCAD) software licenses at Transnet National Ports Authority's eight (08) Ports (Saldanha, Cape Town, Mossel Bay, Ngqura, East London, Port Elizabeth, Durban and Richards Bay) for a twelve-month (12) period ending 2024/03/24. . The details for the services to be provided are as stipulated in clause 2 below.

2. Scope of Services

2.1 Deliverables

The service provider shall:

- a. It is required that the new software is backward compatible to older releases so the previously saved work can be used when required. The supplier must provide software support for any user needing help when using the new release of the software for at least 30 days after the licenses have been procured.
- b. The supplier must arrange virtual training on the new release where Transnet engineers can be trained on how to use new features offered on the software.
- c. The vendor must renew and supply TNPA Autodesk licenses as per Table 2: TNPA Autodesk licenses renewal scope until the licence expiry date of 24/03/2024. Note that the new software must be co-termed to the single TNPA Autodesk agreement (110003032784).

Refer to attached **Scope of Work as Annexure A for full Scope of Work**

3. Contract Manager/s & Personnel to provide the Services

Transnet Contract Manager	Ronald Perumal
Designation	Manager -Portal Services
Operating Division	ICT
Address	eMendi Administration Building, N2 Neptune Road, Off Klub Road, Gqeberha, 6012

Telephone	
Email	Ronald.Perumal@transnet.net

Service Provider's Account Manager	
Designation	
Address	
Telephone	
Email	

4. Performance Review Meetings

Contract management and performance review meetings will be held as required by Transnet's Contract Manager.

5. Fees & Disbursements

5.1 In consideration of the performance of the Services by the Service Provider pursuant to this Work Order, Transnet will pay to it an amount not exceeding R 0 000 000.00 (excluding/including VAT) for a period of twelve (12) months as the services are supplied and delivered satisfactorily in terms of the provisions of this Agreement

IN WITNESS of which this Schedule of Requirements has been duly executed by the parties.

SIGNED for and on behalf of

SIGNED for and on behalf of

Transnet SOC Ltd

Signature.....

Signature.....

Name.....

Name.....

Position.....

Position.....

Date.....

Date.....

APPENDIX 1

Address for Notices

Any notice or communications between the parties to be given under this Agreement shall be deemed to have been received at the following times:

- i. by email transmission – when the sender receives confirmation of receipt;
- ii. by hand delivery - immediately upon receipt by the recipient.

Any notice or communications between the parties shall be delivered to the addresses set out below:

The Service Provider

Addressee:

Attention:

Physical Address:

email:

Transnet

Addressee:

Transnet SOC Ltd

Attention : Ronald Perumal

Physical Address:

Transnet National Port Authority
Port of Ngqura
Emendi Building ,Ground Floor
Neptune Road, Off Klub Road

email:

Ronald.Perumal@transnet.net

Either party may, by a notice given in accordance with this Schedule 1, change its address or email address for the purpose of this Schedule 1.

APPENDIX 2

Non- Disclosure Agreement

Date: 20--

I (*name*)

Of (*address*)
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Undertake to Transnet SOC Ltd ("Transnet") that:

1. I shall keep confidential and not to disclose or make available to any third party, except with the express prior written consent of Transnet, any Confidential Information relating to Transnet business, assets, customers or staff which is disclosed to me or to which I may have access during the course of providing Services to Transnet ("my assignment"); and
2. Upon termination of my assignment, I shall return to Transnet all documents, books, discs, tapes or other records (in whatever medium) which I may have in my possession, custody or control and which are the property of Transnet, its customers, staff or agents and any copies thereof.

For the purposes of this Confidentiality Agreement, "Confidential Information" shall mean any information in whatever form including, without limitation, any information relating to systems, operations, plans, intentions, market opportunities, know-how, trade secrets and business affairs of the Transnet Group or its customers, whether in writing, conveyed orally or by machine-readable medium.

I understand that this Confidentiality Agreement shall survive the termination of my assignment.

SIGNED at on 20--

(*Signature*)

in the presence of:-

Witness name:

Witness Signature:

Witness address:
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