

Privileged and Confidential

Minutes of Transnet Pipelines Tender Briefing for the Supply and Delivery of Seven (07) Firefighting Mobile trailers, Five (05) powder & hydro-chem units and four (04) Pyro ultra-High Pressure (UHP poly Skid Units as per TPL specifications

Tender No: TPL/2023/09/0003/43638/RFP

Meeting No: 01

Date: 24 May 2024 Time: 09:00 AM or a period of ± 2 (two) hours.

Venue: Transnet Pipelines, School of Pipeline17 Kirk Road

Pinetown CBD

3620

Tenderers:

As per attendance register

Transnet Pipelines Representatives

Name & Surname	Designer	Initial
Welcome Hlongwane	TPL Procurement Manager	WH
Papa Moratwe	TPL Senior Manager Fire & Emergency services	PM

1. Welcome & Safety Talk WH welcomed all present and introduced the Transnet Team. 1.1 The purpose of the meeting was to discuss the content of the tender document, provide guidance in terms of the tender process, discuss the Scope of Services and give tenderers the opportunity to ask questions. 1.2 Tenderers to ensure that they sign the attendance register and to take note that the email address provided on the attendance register will be used to email all relevant project correspondence. 1.3 The Certificate of Attendance at Tender Clarification Meeting Returnable T2.2.06 will be signed by a Transnet Pipelines (TPL) member after the briefing session. 1.4 <u>Safety and Induction</u> PM conducted an induction on the School of Pipelines, Tenderers were given Induction form to complete and sign as proof of attending the Induction.	WH WH PM
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2 The agenda mentioned below was discussed:

- 2.1 Tendering Procedures
- 2.2 Returnable Schedules
- 2.3 Contract Data
- 2.4 Pricing Data
- 2.5 Bid Closing Date
- 2.6 Technical - Scope of Services
- 2.7 General / Questions & Answers

Record of discussion:

2.1 Tendering Procedures

The content and structure of the RFP document were explained to the tenderers. The following key elements were highlighted and discussed:

2.1.1 Eligibility Criteria

- T2.2-01 Certificates accredited NRCS, by any manufacturer, importer or builder required to be registered in terms of regulation 38 of the National Road Traffic Act 93/1996.
- T.2.2-02 Welder Certificate must be accredited by the Southern African Institute of Welding (SAIW) or (IIW)

The form of offer and must be signed. (C1.1) -

Pricing Schedule must be completed (C2.2)

- **Under-pricing line 11 and 12 for Gas cylinders must be removed as they are not for sale and should be hired from - the pricing schedule has been revised.**

Must satisfy the technical threshold for functionality which is 66, this must be achieved for the bid to be further evaluated.

If tenderers do not comply with all the above eligibility criteria, they will be disqualified.

2.1.2 Tender Evaluations

In terms of the Preferential Procurement Policy Framework Act (PPPFA) of 2000, technical/functionality at pre-qualification stage. The proposal is evaluated on price and preference (B-BBEE) 80/20.

The tender evaluation procedure and steps were discussed and explained to the tenderers as

Tender No: TPL/2023/09/0003/43638/RFP

follow (these are also clearly stated in the tender document):

Stage 1 – Test for administrative responsiveness - check that the bid was lodged on time, and that all returnable documents and schedules have been completed and returned by the closing time and date and verify the validity of all returnables.

Stage 2 – Test of substantive responsiveness - confirm that the bid contains a signed offer and that the bid is materially compliant with the scope and specifications.

Stage 3 – Functionality/Technical Evaluation - Minimum threshold of **66**. Compulsory technical returnables will be used to evaluate the bids,

T2.2-03 Previous Experience: Supplying of Ultra High Pressure (UHP) Poly Skid Unit (Mist and Foam discharge Nozzles) – 40 Points

T2.2-04 Previous Experience Manufacturing and Supplying Mobile Firefighting Trailers (Specific to Multi Agent unit, Foam, water, and Nitrogen gas combined trailer.) – 40 Points.

T2.2-05 Previous Experience: Approved Inspection of Authority (AIA) Certificates issued on similar projects (Proof of testing of pressure cylinders to be mounted on the trailer) – 20 Points.

the judgment prompts are included in the returnables and allows for the tenderer to objectively calculate the points they will score.

Tenders must submit all the required supporting documents to Technical Returnables

Stage 4 – Evaluation and final weighted scoring – Price 80 / BBBEE (Specific Goals) 20 will be evaluated.

In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points Specific Goals Number of points (80/20 system)

The following specific goals are selected for this procurement event:

Selected Specific Goal	Number of points allocated (20)
B-BBEE Level of contributor (1 or 2)	15
30% Black women Owned entities	05
Non-Compliant and/or B-BBEE Level 3-8 contributors	0

Tender No: TPL/2023/09/0003/43638/RFP

Stage 5 – Post tender negotiations with either one or more.

2.1.3 Communications

Tenderers were informed that all communication prior to the closing date of the tender must be directed to Procurement Manager: (welcome.hlongwane@transnet.net).

The deadline or cut-off date for clarifications and questions is **12h00 on 13 June 2024**. Tenderers can communicate via email. The sender of the clarifications will remain anonymous, but all questions raised will be answered and distributed to all tenderers.

All communications **after the closing date** must be directed to the Senior Strategic Sourcing Manager, email Carol.Khumalo@transnet.net).

2.2 Returnable Schedules

Tenderers were referred to tender document Part T2.1 for List of Returnable schedules (Part 2 of the RFP) There are Compulsory and Essential Returnables.

- **Compulsory Returnables** – If these are not submitted the tenderer will automatically be disqualified. The Technical Returnables are Compulsory, and the tenderers must ensure that all supporting documentation is attached.
- **Essential Returnables** – If information is omitted, we may request it from the tender as these returnables are for information and will not change the competitive position of a tenderer.

Please Note that all information submitted is verified and falsifying information will lead to blacklisting on all Transnet Tenders.

Tenderers are to ensure all returnable documents are signed and returned with their tender and that all required information requested in the returnables is submitted.

2.3 Contract Data

2.3.1 Form of Offer and Acceptance

Form of Offer must be completed and signed, as it is a compulsory returnable. This is Supply Contract (SC) .

2.4 NEC3 Contract and Options

The contract used for this project will be the NEC3 Supply Contract (SC) and W1 – Dispute Resolution Procedure. W1 allows for an adjudicator to be appointed by an independent party should a dispute be lodged, and the parties cannot agree. The cost of adjudication is shared by both parties irrespective of who wins or loses.

2.4.1 Secondary Options

X2 – Changes in the Law – This is the Employers Risk e.g., VAT Increase

Tender No: TPL/2023/09/0003/43638/RFP

X7 – Delay Damages – R1,000.00 per day

2.5 Additional conditions of contact

Z2 – Assignment and Waiver

Z3 – ADDITIONAL CLAUSE RELATING TO COLLUSION

Z4 - PROTECTION OF PERSONAL INFORMATION ACT

Z5 - ADDITIONAL CLAUSE RELATING TO PERFORMANCE BONDS AND/OR GUARANTEES

Z6 - OBLIGATIONS IN RESPECT OF JOINT VENTURE AGREEMENTS

2.6 Pricing Data

2.6.1 Pricing Schedule

Tenderers are to ensure they read the pricing data and understand how to price the Pricing Schedule.

2.7 Bid Closing Date

The closing date for the bid is **21 June 2024 at 12h00**. It was emphasised that tenderers are to ensure that they submit their bids on time as late bids will not be accepted. System issues should be reported timeously so the technical team can assist bidders if they are unable to submit their bids. There are no alternative tender submission venues.

2.8 Technical – Scope of Services

PM– Explained TPL's requirements on this RFP. And stated some changes on the scope of works.

1.Sec 13.2.6: The required flow rate delivery changed to 5400l/m and also added that to meet such flow rate, the supplier is required to ensure that hydraulics calculations are done, and necessary provisions are done to meet those requirements.

2.13.2.9: A note added: Required delivery flow rates shall be supported with calculations and design recommendations to meet required flow rates.

3.13.2.16: Removed the word Nitrogen cylinders, as it is not applicable to the High-volume trailer.

4.13.3. 5: The required pressure was changed from 150 to 100 bar and two hose reels were added to the UHP skid.

5.Lastly, a general acceptance that any technical experience shared under the evaluations will be accepted if the submitted proof of having to supply UHP units not on skid per say, however, has

Tender No: TPL/2023/09/0003/43638/RFP

supplied UHP units either on a trailer or any other mode. It is noted that the experience must be relevant to the UHP unit.

The Amended scope of works indicating the above amendments will be emailed to bidders and also communicated with an addendum on the National Treasury E-tender website and the Transnet website.

2.9 Technical Questions and Answers

- a) **What is the rate flow the stipulated 54K litres stipulated is not the industrial norm** - The required flow rate delivery changed to 5400l/m and also added that to meet such flow rate, the supplier is required to ensure that hydraulics calculations are done, and necessary provisions are done to meet those requirements.
- b) **If bidders have supplied supply UHP units not on skid per say will the experience count on the technical evaluation,** - Bidders will score points for having supplied UHP units either on a trailer or any other mode. It is noted that the experience must be relevant to the UHP unit.
- c) **What size tank will the required for the High-volume Trailer** – No tank will be carried by this trailer the Trailer will only carry a nozzle and supply in-let
- d) **What type of pump must the bidders quote for -is there any specific brand or any OEM requirements** - there are no specific brands or OEM requirements, bidders must manufacture a fit for purpose unit with a 1 year warranty and be able to supply spare parts for atleast a 10 Year period.
- e) **What compliance certificates are required;** equipment must adhere to all standards mentioned on the Scope of works.

Bidders were requested to put down all technical queries in writing and send them via email, by the 13th of June 2024 at 12h00 the questions were then consolidated and answered accordingly.

Closing

All Certificates of Attendance of the Tender Clarification Meeting where signed and the meeting closed at 10:58

Complied By:

Welcome Hlongwane
Procurement Manager

Date:

Tender No: TPL/2023/09/0003/43638/RFP

Tender No: TPL/2023/09/0003/43638/RFP