

Establishment of Project Management Consultants Panel of Service Providers for a Period of Five (5) Years at Airports Company South Africa SOC Limited (ACSA)

Clarification 2

Tender Reference Number: COR7600/2024/RFP

Item No.	Query	Response
1	Will you accept the document if is not hand written but completed by laptop and with the signed electronic signature? And the company experience can it be completed and signed like electronical as well?	Yes, the documents can be completed electronically but submit physically. No email submission will be accepted.
2	Contactable references: Please confirm the format in what this needs to be submitted. Must it be on a client letterhead or completion certificates indicating the scope and the amount of the projects. Also confirm if this evidence needs to be attached to form 5.4	Please refer to the tender document.
3	Key Personnel Experience: Will the info on the CV's that is transferred to Form 5.5 be sufficient or are there any other confirmation required	Form 5.5 is sufficient, but the bidder can include the CV. Failure to submit form 5.5 will result in the experience not being evaluated as per the RFP
4	Qualifications and professional registrations: Must certified copies be attached to the CV's and Form 5.5 as this is part of the criteria that will be scored	Yes
5	Confidentiality and NDA: Please confirm if this document needs to be completed and signed on tender submission or will it be on the notification of appointment on the panel?	All the forms must be completed and signed
6	Bank Rating Letter: Please confirm if ACSA have a specific format for the letter or can it be the letter as received from our Bankers	The letter from the bank will be sufficient

7	Vat Questionnaire: Please confirm if the document needs to be submitted on tender submission	Yes
	Due to the delay in response incurred in retrieving the completed & signed Form 5.4 Company Experience from clients on previously completed projects, we would like to request an extension	No, the bid was advertised for more than 21 days to make allowance for builder break and for bidders to obtain required documents
	Practicality and Feasibility of Complying with Administrative Requirements - The administrative requirement for specific documentation, such as reference letters being submitted on ACSA letterheads, raises practical challenges. How does ACSA expect bidders to meet this requirement during the festive season, when many organisations have limited operational capacity, with personnel on leave and reduced access to facilities? For example, international clients often operate under governance and legal frameworks that mandate the use of their own official letterheads. Would ACSA consider alternative verification methods, such as letters on the clients' own letterheads, email confirmations, or stamped approvals, to ensure bidders can comply without compromising the integrity of the process? More broadly, how will ACSA address potential barriers created by administrative requirements that may inadvertently limit participation, particularly from international bidders or those engaging with global clients?	Bidders must complete Form 5.4 and signed by both the client and the bidder as per the RFP document
	Scoring Structure and Weighting of Individual vs Corporate Experience - Regarding the scoring criteria that prioritise individual experience over corporate capabilities, could ACSA clarify the rationale behind heavily weighting individual credentials, given that corporate entities often provide the combined expertise, infrastructure, and proven methodologies essential for delivering large-scale projects effectively? How does this structure account for international companies or teams that have successfully executed mega global projects in other markets but may not meet the local membership requirements? Would ACSA consider balancing the	Bidders must comply the functional evaluation requirement as per the RFP document

	scoring criteria to reflect both individual and corporate expertise, ensuring inclusivity for firms that bring significant global experience alongside local knowledge?	
	Practical Implications of Local Membership Requirements - The inclusion of a local membership requirement is understood and supported as an essential factor for aligning with ACSA's priorities and local industry needs. However, how does ACSA address the practical challenge of this requirement potentially excluding international participants who have delivered large-scale global projects but do not currently hold local memberships? How will ACSA ensure that this criterion does not inadvertently limit competition and access to the most experienced bidders for a project of this scope and importance?	Bidders must comply the functional evaluation requirement as per the RFP document
	Practical Implications of Local Membership Requirements - Would ACSA consider allowing sufficient time for international firms to negotiate and conclude partnerships or joint ventures with local entities, ensuring alignment with local membership requirements while leveraging global expertise? By creating more equitable timelines and revisiting the requirements, ACSA could encourage submissions of high-quality bids that achieve the best outcomes and provide maximum value for money. How will ACSA ensure that the tender process remains inclusive and competitive, fostering both local collaboration and global best practices?	No, the bid was advertised for more than 21 days to make allowance for builder break and for bidders to obtain required documents
	Could you kindly provide clarity regarding the annexures to the bid document? The bid document's last page indicates that the ACSA Terms of Reference (TOR) are included as an annexure. However, I am unable to locate this document on the e-tender portal.	The Terms of References will be shared with the bidders that qualify to be included in the panel

	Please confirm if all individuals we put forward must hold [SACPCMP]. Many of our team hold APMP and other internationally recognised registrations, and we would be comfortable expanding this registration to [SACPCMP] upon appointment to the panel.	The resources must meet the SACPCMP registration requirement
	Please confirm if only individuals put forward are approved to work on live ACSA projects, or can new and additional team members join the panel as appropriate?	Yes, the additional or new resources must have the similar or higher experience and registration as the resource put forward for evaluation
	Please confirm that you are happy to accept a mixture of South African and International client examples in form 5.4.	Yes
	Will the project manager have a design responsibility as part of his/ her appointment? Would he/she be expected to sign the concept, feasibility, and detailed designs as expected from the discipline engineers? If that is the requirement, it may mean that he/ she would also be required to raise PI insurance.	No, there is no design responsibility for the Project Manager