NON-COMPULSORY BRIEFING SESSION OF CASH HANDLING DEVICES



BRIEFING NOTE

DATE:	TIME:	FACILITATOR:
19/02/2024	10:00AM	Francis Maleka

IN ATTENDANCE	APPROVAL OF MINUTES
Francis Maleka-Supply Chain Manager	By SCM Manager
Modumo Maeco-Supply Chain Buyer	
Rodney October-Supply Chain Buyer	
Moduto Phiri-Business Unit Manager	
Clive Holder-Finance Manager	

OPENING AND WELCOMING

Francis Maleka opened the meeting and welcomed all guests who joined via teams. She went on to explain the house rules and clarified who will do which part of the presentation.

DISCUSSIONS

Francis Maleka did the presentation whereby she took bidders through the completion of the RFP document and the technical evaluation. Mr. Clive Holder took bidders through the scope of work.

QUESTIONS

Two bidders asked questions: Thato Tukisi from Standard Bank and Craig Mathee from Fidelity Cash Solutions as captured in annexure F. Bidders were told that they could still send additional questions until the 23rd of February via email and the answers to those questions will be posted on etenders portal by the 28th of February.

CLOSING

Miss Francis Maleka thanked everyone for joining and adjourned the meeting