

REQUEST FOR PROPOSAL

CONTRACT NUMBER: CDC/470/24

**APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE PROVISION OF
SERVICES FOR WATER QUALITY MONITORING, INCLUDING STORMWATER FOR THE
COEGA SPECIAL ECONOMIC ZONE (SEZ).**

The Coega Development Corporation (CDC) is headquartered in the City of Gqeberha, Nelson Mandela Bay Municipality, South Africa, with a strategic operational footprint in South Africa and beyond the borders in the African continent. The CDC's vision is to be the leading catalyst for the championing of socio-economic development. This it seeks to achieve through the development and operation of the 9 003-hectare Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of quality complex infrastructure and related projects throughout South Africa and selected markets on the African continent, and advisory on the development of industrialization and logistics zones. The CDC's advanced capabilities are successful enablers in economic zone development and management, real assets management, infrastructure planning and development for National, Provincial, Local Government Departments and State-owned Entities, technology integration while realising related socio-economic impact areas such as skills and SMME development. The foundational culture of the CDC's approach, backed by core values, is innovation and continuous improvement.

The CDC attracts local and foreign investment into the Coega Special Economic Zone (SEZ) and the Nelson Mandela Bay Logistics Park (NMBLP); conceptualises and develops complex, multi-disciplinary projects; and provides programme management, strategic advisory, economic research and human capital services. It manages the entire development and service provision through innovative approaches that combine multi-disciplinary skills.

INVITATION AND SCOPE OF WORK

The CDC invites capable and competent Water Quality Specialist to submit proposals for the provision of services for water quality monitoring, including stormwater for the Coega Special Economic Zone (Coega SEZ). In support of the requirements of the Environmental Authorization (EA) and as part of its drive to mitigate impacts on the environment, the CDC monitors the status of groundwater, surface water, stormwater, and sediment (soil) within the Coega SEZ. A monitoring programme to establish background hydro-chemical and sediment chemistry data for reference purposes has been in place since 1999.

The project scope of work intends to address/evaluate quality of surface water, groundwater, stormwater, and sediment quality. The work will cover existing monitoring of flow rates and water levels at a total of 35 sites which comprises of: eight (8) sites along the Coega River, ten (10) investor sites and six (6) borehole stations and additional sediment analysis at eleven (11) points. Sampling and analysis of salts, metals, organics, and

bacteria concentrations at these monitoring sites to determine the water quality will be conducted at least four (4) times annually for thirty-six (36) months. Through monitoring, pollution (if any) will be identified proactively, and control measures will be implemented to prevent further pollution of the surface water. The duration of the appointment will be thirty-six (36) months.

CONDITIONS OF TENDER

- (a) The CDC's Procurement Policy and Procedures shall apply.
- (b) The following shall apply:
 - (i) Public Finance Management Act (PFMA);
 - (ii) National Treasury Regulations;
 - (iii) Preferential Procurement Policy Framework Act, 2000;
 - (iv) Preferential Procurement Regulations, 2022;
 - (v) National Qualifications Framework Amendment Act, (12 of 2019);
 - (vi) Skills Development Act, (97 of 1998);
 - (vii) Occupational Health and Safety Act and Regulations, Act (85 of 1993);
 - (viii) Compensation for Occupational injuries and disease Act (130 of 1993);
 - (ix) B-BBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013); and
 - (x) NEMA National Environmental Management Act (107 of 1998);
 - (xi) Disaster Management Act (57 of 2002);
 - (xii) Heritage Resources Act, (Act No. 25 of 1999);
 - (xiii) 2014 Environmental Impact Assessment Regulations as amended;
 - (xiv) National Water Act, NWA (Act No. 36 of 1998);
 - (xv) National Water Act: Regulations regarding the procedural requirements for Water Use Licence Applications and Appeals;
 - (xvi) SANS 5667: Water Quality Sampling;
 - (xvii) SANS 17025: General Requirements for the Competence of Testing and Calibration Laboratories;
 - (xviii) SANS 459: Water Quality - Guidance Standard on Sampling of Groundwater and;
 - (xix) Any other applicable legislation.
- (c) The 80/20 preference point system will be used where points allocation will be as follows:
 - Price – 80.00,
 - Specific Goals – 20.00
- (d) Bidders must be VAT registered and bids must be submitted VAT inclusive. Non-VAT vendors who submit bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million are obliged to include VAT in the prices quoted and must therefore immediately upon award of the contract register with the South African Revenue Services (SARS) as VAT vendors. The award of contract would be conditional pending the successful bidder submitting proof of registration as a VAT vendor with SARS.

- (e) Bidders (all the members in the Bidding Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA0.
- (f) CDC will only award the tender to a bidder who is tax compliant. The tax compliance status of the bidders (and all the members in the Bidding Team in the case of Consortia or Joint Ventures) will be verified through CSD and South African Revenue Services (SARS) website.
- (g) Bidders with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements). Bidders with more than 51% black shareholding (EMEs & QSEs) are to submit an affidavit stamped and signed by a Commissioner of Oaths as per the DTI B-BBEE template. In case of a JV, a consolidated B-BBEE certificate must be submitted as well as individual B-BBEE Certificates/affidavit of their entities to confirm the type of enterprise.
- (h) Bidders and all its Consortium/JV members if any, must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
- (i) Bidders must complete and sign the POPI Act consent form. In case of Joint Venture/Consortium, a separate form in respect of each party to the JV must be completed.
- (j) The CDC will not award more than five (5) active projects to one bidder, unless three (3) projects have reached 80% completion stage and beyond. Capacity assessment may be conducted in an event that the recommended bidder is the only responsive service provider and has already been awarded five (5) contracts.
- (k) Bidders will be evaluated on functionality and are expected to meet a minimum of 60% threshold to be evaluated further. The evaluation criteria for measuring functionality and weight of each criterion are provided under Table A1 & A2 of the RFP document.
- (l) The successful bidder will be required to comply with the National Environmental Management Act, (107 of 1998), National Heritage Resources Act, (25 of 1999), Occupational Health and Safety Act and Regulations, Act (85 of 1993), Compensation for Occupational Injuries and Disease Act, Act (130 of 1993), Disaster Management Act, Act (57 of 2002), National Water Act (Act No. 36 of 1998), SANS standards and, all other relevant and applicable legislations throughout the duration of the contract. Upon appointment of the successful bidder, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems in compliance to the CDC Norms and Standards.
- (m) Public servants are prohibited from doing any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be done, and bidders will be disqualified should they be found to be in contravention with the regulations.
- (n) In case of JVs/Consortia the Bidder must include the JV/Consortium Agreement.
- (o) It is incumbent upon and the responsibility of the Prospective Bidders to submit their full and correct contact details when they download the RFP Document to enable any communication that the CDC

might need to issue to all the Prospective Bidders during the bidding process to be realised. The CDC will not be accountable for any such omission or failure by the Prospective Bidders.

- (p) Any misrepresentation of information will lead to immediate disqualification of the Bidder's Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this RFP and signs the submission as a correct and sound documentation that the CDC could put its reliance on.
- (q) The CDC reserves the right, in its sole discretion, to reject any bid where it appears to the Employer/Client that the bidder does not comply with any of the requirements set out above.
- (r) The tender validity period for this project is twelve (12) weeks from closing date.

The RFP documents will be available for download from the CDC website (www.coega.co.za) or National Treasury e-tender portal publication from **Friday, 13 December 2024** at no cost. Potential bidders will be required to provide their email addresses on the CDC website before downloading the documentation for correspondence purposes. Potential bidders must therefore ensure that the email addresses are correct.

The RFP Document can be downloaded on E-Tender Portal at no cost. It is the bidder's responsibility to ensure the document is downloaded correctly and submitted as per the original document sequence as CDC will not be responsible for any inconsistencies on the tender document which may lead to the disqualification of the bidder.

A **mandatory, Briefing Meeting** will be held on **Friday, 17 January 2025** from **10:00 am** at the following address:

Coega Development Corporation Main Office (Enkundleni Boardroom)

Coega Business Centre
Cnr. Alcyon Road & Zibuko Street
Zone 1 Coega SEZ
Gqeberha, 6001.

Queries relating to this RFP may be addressed to Ms. Zine Mtanda, Unit Head: Supply Chain Management strictly via e-mail: tenderscdc47024@coega.co.za between the period of **10 January 2025 to 27 January 2025**. No new queries received **after 27 January 2025** will be considered.

The closing date and time for the receipt of complete bid documents is on **Monday, 03 February 2025** at **12h00**.

One original completed bid document shall be placed in a sealed envelope clearly marked with **CONTRACT NUMBER: CDC/470/24 - APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE PROVISION OF SERVICES FOR WATER QUALITY MONITORING, INCLUDING STORMWATER FOR THE COEGA SPECIAL ECONOMIC ZONE (SEZ)**.

Bids are to be placed in the tender box at the reception at the **Coega Development Corporation Main Office, Coega Business Centre, Cnr. Alcyon Road & Zibuko Street, Zone 1 Coega SEZ**, RFP documents will not be opened in public; and no late submissions will be considered.

Incomplete RFP Document and failure to provide mandatory information required in this bid will result in the submissions being deemed null and void and shall be considered non-responsive.

Telegraphic, telexed, tippexed, facsimiled, emailed submissions will not be accepted.

No telephonic or any other form of communication with any CDC member of staff, other than the individual named above, relating to this request for tender will be permitted. All enquiries regarding this tender must be in writing only and must be directed to:

Ms Zine Mtanda, Unit Head: Supply Chain Management; e-mail: tenderscdc47024@coega.co.za

The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.