



**TENDER ADVERT
TENDER NO. 12/2026**

**INVITATION TO FORM A SUPPORT SERVICES PANEL FOR INFORMATION TECHNOLOGY
FOR uMGUNGUNDLOVU DISTRICT MUNICIPALITY**

Potential bidders are hereby invited to tender for appointment to a Panel of ICT Service Providers for the provision of end-to-end Information and Communication Technology (ICT) Professional Services, Application Software, Digital Solutions, Cybersecurity Services, Telecommunications, ICT Infrastructure, and related specialist services for a period of thirty-six (36) months on an as-and-when-required basis.

- ICT Governance, Strategy and Digital Transformation Services
- Enterprise Applications and Software Solutions
- Cybersecurity and Information Protection Services
- Cloud and Data Centre Services
- Network and Telecommunications Services
- ICT Infrastructure Services
- Website, Digital Media and Communication Services
- Emerging Technologies and Innovation Services
- Managed ICT Services

Tender documents can be downloaded from the municipal website at www.umdmd.gov.za / www.etenders.gov.za or an email request for a copy can be sent to tenderenquiry@umdmd.gov.za. Any queries can be directed to Ms T. Ndlovu via email tenderenquiry@umdmd.gov.za.

The 80/20 preference point system in terms of the municipality's SCM Policy will be applicable as follows:

		POINTS
PRICE		80
SPECIFIC GOALS (20 Points)		
Race (Points are not cumulative)	SUB-POINTS	10
- $\geq 50\%$ Black Owned (HDP)	10	
- $< 50\%$ Black Owned (HDP)	5	
Locality (Points are not cumulative)	SUB-POINTS	10
- Office based in uMgungundlovu District	10	
- Office based in KwaZulu-Natal (outside uMDM)	7	
- Office based outside of KwaZulu-Natal	3	
Total points for Price and Specific Goals		100

All eligibility criteria must be furnished accordingly, where mandatory or applicable, Tenderers that qualified in terms of the functionality criteria will then be evaluated in terms of the 80/20 preference point system as prescribed in terms of the Preferential Procurement Regulations 2022.

1. Bidders must provide a Company Profile.

2. Bidders must provide Project Reference Letters, within the last 5 years(01/07/2021 – 30/06/2026) demonstrating experience in delivering ICT services i.e., software licensing & solutions, telecommunications, infrastructure, cloud services, cybersecurity, or other related ICT services from:

- State Owned Entities
- National or Provincial Government Departments
- Municipalities (Metropolitans, Districts & Locals)
- Public Institutions

Reference Letters must contain the following:

- Project Value, a minimum of R200 000 per Reference Letter
- Project Description of related ICT Services undertaken
- Contactable references.

Tenderers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price and preference based on the following criteria:

EVALUATION CRITERIA	WEIGHT
1. PROFESSIONAL TECHNICAL RESOURCES AND CERTIFICATIONS	50
2. PROJECT EXPERIENCE	50
TOTAL	100

- A bidder/s that scores less than **65 points out of 100** in respect of functionality will be regarded as submitting a non-responsive bid and will be disqualified.
- It is compulsory to submit evidence to support Evaluation Criteria 1 & 2.
- Should the relevant bidder/s meet the minimum required percentage or minimum points, they will be evaluated in terms of price and preference as per the PPPFA Act, No.5 of 2000 and its associated Regulations issued by the National Treasury.

A compulsory briefing session is scheduled as follows:

DATE:	6 OCTOBER 2026
TIME: ATTENDANCE REGISTRATION	09H30 – 10H00
TIME: BRIEFING	10H00 TO 11H00 (Security will decline entrance after 11H00 & Non-attendance at the Briefing Session will render any submission invalid.)
VENUE:	COUNCIL CHAMBERS, uMGUNGUNDLOVU DISTRICT MUNICIPALITY, 242 LANGALIBALELE STREET, PIETERMARITZBURG.

Tender submissions must be properly bound and must be placed in the tender box situated on the ground floor of the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg, before **12H00 on 2 NOVEMBER 2026**, in a sealed envelope which is clearly marked with the Tender Number and Tender Description. Late Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.

All service providers intending to submit a bid are required to be registered on the Central Supplier Database.

Tenderers shall take note of the following Tender Conditions:

- uMgungundlovu District Municipality's procurement policy will apply,
- uMgungundlovu District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of **90 days** from the closing date for submissions of tenders.



Dr. E.X. Muthwa
MUNICIPAL MANAGER
uMGUNGUNDLOVU DISTRICT MUNICIPALITY