

TO: ALL THE BIDDERS

QUESTIONS AND ANSWERS:

GTAC 002-007- 2024-25 : TERMS OF REFERENCE AND INFORMATION TO BIDDERS : THE PROVISION OF TECHNICAL ADVISORY SERVICES TO THE GOVERNMENT TECHNICAL ADVISORY CENTRE (GTAC) FOR THE INTERGOVERNMENTAL RELATIONS (IGR) DIVISION TO SUPPORT IN THE IMPLEMENTATION OF THE MUNICIPAL FINANCE IMPROVEMENT PROGRAMME (MFIP) PHASE IIIx

This document sets out RFB Clarifications as provided for in the Information to bid document

CLARIFICATIONS

- Requests for clarification must be made in writing by e-mail to psp@gtac.gov.za
- Requests for clarification will be accepted by GTAC until **05 July 2024**. The submission reference **[GTAC 002-007-2024-25]** should be mentioned in the email.
- Telephonic requests for clarification will not be accepted.
- The clarifications will be made available to all applicants by an email notification from psp@gtac.gov.za

The questions received within the period allowed were consolidated and answered as per the table below:

No.	Question	Response
1.	Clarification regarding GTAC002-2024-25 the abovementioned tender is sought?	

	1) The price : Does it refer to hourly rate only or must accommodation and travel be included? 2) If to be included where will the incumbent be stationed ?	• It refers to hourly rate only, the disbursement will be covered by GTAC as per clause 7.2.4. of the TOR. • 7.2.4 Fees exclude direct costs relating to project execution such as travel for which GTAC will make provision. • 7.2.5 GTAC does not pay for TA travel and parking costs to and from place of residence and their place work. • 2.3.9 This ToR is primarily for 2 (two) Budget and Revenue Management Advisors to be placed at the following Provincial Treasuries: • Gauteng (Johannesburg) • Northwest (Mafikeng)
2.	Please assist with sharing the briefing link for the below advertised tender. GTAC003-2024-25	• Please note that there was no briefing session.
3.	Kindly confirm the date of the compulsory briefing session and also provide us with the link for same for GTAC007-2024-25	• Please note that there was no briefing session.
4.	Kindly advise if the above-mentioned tender is open to referral Advocates.	• Kindly note that this tender requires a resource that will dedicate 8 hour/day on the assignment from date of appointment to end March 2026. Further note that the resource will need to be based at National Treasury, Pretoria. • If the referral Advocate will be available fulltime as per the TOR, then we will consider the bid. • See below clause 3.3 & 6.1 of the TOR respectively: 3.3. Project location and reporting The MFRS rapid response team (Legal Services Specialist) will, for the duration of the project will be based at the NT (LGBA Unit), as per the list

		indicated above and on the attached CV template. They will report to the designated LGBA Unit counterpart and the MFIP PMU and will be required, from time to time, to attend national, provincial and local level meetings over the duration of the programme. 6.1. Period and level of effort MFIP IIIx TAs will be procured as follows: 6.1.1. For a period ending on 31 March 2026. 6.1.2. Will be required to work normal working hours on a full-time basis for the duration of the programme, unless otherwise agreed by the parties. 6.1.3. The maximum level of effort required per financial year (1 April to 31 March) will be 230 normal working days or 1 840 hours. This will be pro-rated for the first financial year based on the actual date of appointment. 6.1.4. The contract will be reviewed at least bi-annually based on performance.
5.	Can an individual apply in his/her own capacity or is it supposed to be a registered company?	You can apply as an individual.
6.	Can a director of a company apply in the company's name and utilize resources that they can use?	Yes, a company can apply and submit a maximum of 3 CVs of resources per bidder that the company will use.
7.	I would further like to know if a company applies, will the director have to come for interview or can delegate one of the candidates on their application to attend the interview? Do you mean the resources whose CV are submitted must attend the interview?	- Only the candidate on the application/CV can attend the interview. - Yes, that's correct.

	Please also advice if the applicant needs to be VAT Registered as the company is recently established so would not have a VAT Registration number.	Only the company that need to register for VAT not the applicant or resource
8.	Could you kindly give me clarification on the content of the template (MFIP-IIIx-MFIP-III-CV-KIM-CV-Template-ANNEXURE-A) number 5: It seems that this could be the incorrect requirements for the role of Knowledge & Information Management and is more aimed at Municipal Accounting and Audit Support. Could you please clarify what the requirements are for the role of Knowledge & Information Management?	- Please note that the corrected CV template was uploaded on both platforms GTAC website and etender portal. https://www.gtac.gov.za/tenders/advertised-tenders https://www.etenders.gov.za/#