



# UMVOTI MUNICIPALITY

## UMKHANDLU WASE UMVOTI GREYTOWN

### TENDER NOTICE

Bids are hereby invited in terms of the Municipal Systems Act, act 32 of 2000 as amended, and in terms of Sections 110, 111 & 112 of the Municipal Finance Management Act, act 56 of 2003 read together with section 19 of scm policy from suitably qualified and experienced company for undertaking the below mentioned services under **Umvoti Municipal Area**.

| Project Name                                       | Contract No.:                  | Briefing Date | CIDB Grading    | Tender Closing Date |
|----------------------------------------------------|--------------------------------|---------------|-----------------|---------------------|
| Construction of Candabuthule Sportfield in ward 03 | T2021/06/08MIG2021/2022 Ward 3 | 01 July 2021  | 6CEPE or Higher | 16 July 2021        |

Bids are to be completed in accordance with the conditions attached to the documents.

Bidders must take note of the following:-

- An approved formal surety will be required.
- Valid original SARS tax clearance certificate or attach the SARS letter with the PIN.
- Umvoti Municipality Supply Chain Management Policy will apply.
- Failure to complete all bid forms, data sheets and submit all supplementary information will lead to the bid being considered non-responsive.
- MBD 6.2 annexure C,D and E.
- Contractor's Health and Safety Declaration
- Skills Development and Levy Certificate.
- All Bids are valid for 120 days after bid closing date.
- Municipal account, lease agreement for urban resident for both director and the company not older than 3 months.
- Proof of residence for rural residents only for both the director and company not older than 3 months.
- CK document /proof of company registration.
- Certified ID copies of members/directors not older than 3 months.
- Original/ certified BBBEE certificate or sworn affidavit.
- Authority of signatory.
- Attended of site briefing.
- Method four will be used for evaluation of bids.
- Proof of CSD registration.
- Record of addenda to tender document.
- Form of intent to provide a performance guarantee.
- In the case of a joint venture/ consortium every member must submit a separate tax clearance certificate/ tax compliance/ pin, other supporting documents and a joint BBBEE certificate or sworn affidavit with the bid documents, failure to submit will disqualify the bid.
- Bidders are required to bring their bid documents to the site inspection for signature of the client or consultant representatives.
- Umvoti Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act no.5 of 2000) and therefore gives preference to tenders from emerging contractors or tenders in joint venture with emerging partners.

- Workmen's compensation registration certificate (or proof of payment of contributions in terms of the compensation for occupational injuries and diseases Act No. 130 of 1993).
- The Umvoti Local Municipality subscribes to the Preferential Procurement Policy Framework Act No. 5 of 2000 and Preferential Procurement Regulations 2017. Bidders will be firstly evaluated on Functionality Criteria and should meet a minimum of 70% in order to be evaluated to the next stage. The 80/20 preference points will be applicable and bids may only be submitted on the bid documentation that is issued.
- Failure to comply with the above will lead to disqualification.
- The municipality reserves the right to conduct back ground checks on all previous work conducted by bidders.

## **BID DOCUMENTS**

Bid documents will be reserved via email at [Shayina.ngcobo@umvoti.gov.za](mailto:Shayina.ngcobo@umvoti.gov.za) until the 29<sup>th</sup> of June 2021 @12h00 and will be obtained at the site meeting, payment must be made before the start of site briefing at the finance department. Payment of a non- refundable of R500.00 per document by means of cash or bank guaranteed cheque in favour of "Umvoti Municipality".

**Only locally produced goods or services that meet the stipulated minimum threshold for local production and content as determined by DTI will be considered for acceptance. Any tender that does not meet the minimum threshold is an unacceptable tender.**

## **COMPULSORY SITE INSPECTION**

A compulsory site inspection for prospective bidders will be as per above mentioned date starting at 10h00am, at the Umvoti Municipality's Town Hall, 41 Inkosi DinuZulu, Bell Street, Greytown, 3250 and thereafter all parties will proceed to the site. Bidders are advised that it is a condition of the bid that the site must be visited on this date in the presence of the Engineer's representative.

## **BID SUBMISSION**

Bids, in sealed envelopes clearly endorsed with the respective project name are to be placed in bid box at the Umvoti Municipality, 41 Bell Street, and Greytown, 3250 – on or before 12h00 **noon as per the above date**. Late, email, fax bids and bids delivered by courier services will not be accepted.

## **BID ENQUIRIES**

All bid enquiries shall be referred to:

## **SCM UNIT**

### **UMVOTI MUNICIPALITY**

Telephone No.: (033) 413 9149

**Umvoti Municipality's Procurement Policy will apply and the Municipality is not bound to accept the lowest bid or furnish any reason for the acceptance or rejection of any bid and reserves the right to accept any bid or part thereof.**

## **SIGNED BY**

**MRS TN NGIBA  
MUNICIPAL MANAGER**

**P O BOX 71  
GREYTOWN, 3250**

**NOTICE NO: 4727**