SARS Procurement Centre
Head Office

Lehae La Sars
299 Bronkhorst Street
Nieuw Muckleneuk, 0181
Private Bag X92
Pretoria, 0001

South African Revenue Service

Billing Address

South African Revenue Service
Accounts Payable Registration Division
Private Bag X 923
Pretoria, 0001

Accounts Queries & Statements

Nikesh Singh
E-mail: NSingh5@sars.gov.za
Phone: 0126479589
Fax: 0126479589

Purchase Order

Purchase Order Information	
Description:	UNIFORM
Order Number:	3100037385
Order Creation Date:	20/02/2025
Reference:	RFX 6-27743:
Buyer:	Lungelo Ngema
Tel Number:	
E-mail:	lngema@sars.gov.za

Delivery Address

See Purchase Order ITEMS for Addresss

Vendor Information

Vendor Number:	6000019231	**Vat Number:**	02-
Name:	DRLM INNOVATIONS	**CSD Number:**	MAAA0519025
Address:	PO Box PRETORIA	**Currency:**	ZAR
		Payment Terms:	Z010 - SARS-within 7 days
		Tel Number:	081 560 4553
		Fax Number:	086 459 2579
Email:	drlminnovations@gmail.com		

Supplier Note

As per RFX 6-27743 Supply and Deliver Hostees Uniforms at LEAHE LA SARS, 570 Fehrsen Street, Brooklyn Bridge. Pta. Contact Tammy Joubert 0674205518

Item	Description	Quantity	Unit	Unit Price	Net Amount
1	LONG SLEEVE BLOUSE (F) **Delivery Date:** 31/03/2025 **Delivery Address:** South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002	30	EA	275.00	8,250.00 ZAR
2	SHORT SLEEVE BLOUSE (F) **Delivery Date:** 31/03/2025 **Delivery Address:** South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002	30	EA	270.00	8,100.00 ZAR
3	JACKET (F) **Delivery Date:** 31/03/2025 **Delivery Address:** South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002	30	EA	950.00	28,500.00 ZAR
4	SKIRT (F) **Delivery Date:** 31/03/2025	30	EA	620.00	18,600.00 ZAR

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Item	Description	Quantity	Unit	Unit Price	Net Amount
	Delivery Address: South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002				
5	PANTS (F) **Delivery Date:** 31/03/2025 **Delivery Address:** South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002	30	EA	800.00	24,000.00 ZAR
6	SCARVES **Delivery Date:** 31/03/2025 **Delivery Address:** South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002	40	EA	126.00	5,040.00 ZAR
7	SHOES **Delivery Date:** 31/03/2025 **Delivery Address:** South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002	30	EA	420.00	12,600.00 ZAR
8	SHORT SLEEVE COTTON SHIRT (F) **Delivery Date:** 31/03/2025 **Delivery Address:** South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002	10	EA	270.00	2,700.00 ZAR
9	SHORT SLEEVE COTTON SHIRT (M) **Delivery Date:** 31/03/2025 **Delivery Address:** South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002	20	EA	270.00	5,400.00 ZAR
10	STOCKINGS **Delivery Date:** 31/03/2025	60	EA	84.00	5,040.00 ZAR

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Item	Description	Quantity	Unit	Unit Price	Net Amount
	Delivery Address: South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002				
11	DENIM WAITERS APRON	30	EA	205.00	6,150.00 ZAR
	Delivery Date: 31/03/2025				
	Delivery Address: South Africa SARS Bronkhorst 314 Landbank PRETORIA 0002				
12	COLLARED GOLF SHIRT-NAVY	30	EA	210.00	6,300.00 ZAR
	Delivery Date: 30/05/2025				
	Delivery Address: South Africa SARS Bronkhorst 314 Land Bank PRETORIA 0002				
					Total Net Value VAT Inclusive: 130,680.00 ZAR

Purchase Order

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CONDITIONS & INSTRUCTIONS TO VENDORS:

1. Standard Conditions:

- SARS Procurement Procedures (as amended), will apply for this Purchase Order.
- It is mandatory to acknowledge the receipt of this Purchase Order.
- Adherence to the terms and conditions as stated on this page is essential; failure to comply could result in payment being delayed.

2. Price Basis:

- The price/s quoted is/are firm for the duration of this Purchase Order and includes VAT, where applicable.

3. Exchange Rate (if applicable):

- The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.

4. Invoices and Payment:

- In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.
- In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.
- The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.
- The Invoice number should not exceed 16 digits/characters.
- The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).
- The Invoice descriptions and line items must match those reflected on this Purchase Order.
- A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.

5. Cash Discount:

- Invoices must be clearly endorsed with the conditions under which the discount is offered.

6. Value Added Tax:

- Value Added Tax (VAT) must be shown separately on Invoices. If you are not registered for VAT you may not charge VAT.

7. Correspondence:

- For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase Order.
- All other correspondence must be addressed to this office.

8. Alterations or Additions:

- Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.

9. Electronic Purchase Order Sign-Off:

- This Purchase Order has been electronically signed-off as part of the standard SARS Procurement process. The Supplier does not need any further approval from SARS to process this Purchase Order.