

REQUEST FOR QUOTATIONS

SERVICES	X
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**DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER
FOR THE REMOVAL OF ASBESTOS AND DEMOLITION OF
BUILDINGS AT ROOISAND FARM IN CARNARVON,
NORTHERN CAPE**

RFQ NUMBER	SARAO/RFQ PEP6/AO/3103-2023
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PUBLICATION DATE	Friday, 28 April 2023
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CLOSING DATE AND TIME	Monday, 15 May 2023
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BIDS SUBMITTED TO	anwuli@sarao.ac.za
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DELIVERY INFORMATION - N/A

LOCATION:	N/A
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LEAD TIME (purchase order date)	N/A
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Direct procedural enquiries to:

Direct technical enquiries to:

Contact Person	Anwuli Okecha
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Contact Person	Eunice Matsetela
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E- Mail Address	anwuli@sarao.ac.za
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E- Mail Address	ematsetela@sarao.ac.za
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Telephone No.	021 506 7300
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Telephone	011 268 3400 / 072 980 4886
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SUPPLIER INFORMATION															
Name of Bidder Name:															
Street Address:															
Telephone Number															
Code		Number													
Cell Phone Number															
Code		Number													
Facsimile Number															
Code		Number													
E-Mail Address															
VAT Registration Number															
Tax Compliance Status	Tax Compliance System PIN		O R	Central Supplier Database No.	MAAA										
B-BBEE Status Level Verification Certificate	Tick Applicable Box. ☐ Yes ☐ No		B-BBEE Status Level Sworn Affidavit	Tick Applicable Box. ☐ Yes ☐ No											
[A B-BBEE status level verification certificate/sworn affidavit (for EMEs & QSEs) must be submitted in order to qualify for preference points for B-BBEE – also refer to the SBD 6.1]															
Are you the accredited representative in South Africa for the goods/services/works offered?	☐ Yes ☐ No [If yes, enclose proof]		Are you a foreign-based supplier for the goods/services/works offered?	☐ Yes ☐ No [If yes, answer the questionnaire below]											
<table border="1"> <tr> <td>Is the entity a resident of the Republic of South Africa (RSA)?</td> <td>☐ Yes ☐ No</td> </tr> <tr> <td>Does the entity have a branch in the RSA?</td> <td>☐ Yes ☐ No</td> </tr> <tr> <td>Does the entity have a permanent establishment in the RSA?</td> <td>☐ Yes ☐ No</td> </tr> <tr> <td>Does the entity have any source of income in the RSA?</td> <td>☐ Yes ☐ No</td> </tr> <tr> <td>Is the entity liable in the RSA for any form of taxation?</td> <td>☐ Yes ☐ No</td> </tr> </table>						Is the entity a resident of the Republic of South Africa (RSA)?	☐ Yes ☐ No	Does the entity have a branch in the RSA?	☐ Yes ☐ No	Does the entity have a permanent establishment in the RSA?	☐ Yes ☐ No	Does the entity have any source of income in the RSA?	☐ Yes ☐ No	Is the entity liable in the RSA for any form of taxation?	☐ Yes ☐ No
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Does the entity have a permanent establishment in the RSA?	☐ Yes ☐ No														
Does the entity have any source of income in the RSA?	☐ Yes ☐ No														
Is the entity liable in the RSA for any form of taxation?	☐ Yes ☐ No														
If the answer is “No” to all of the above, then it is not a requirement to register for a tax compliance status system pin code from the South African Revenue Service (SARS).															

INTRODUCTION TO NATIONAL RESEARCH FOUNDATION AND SARAO

INTRODUCTION TO THE NRF

The National Research Foundation Act as amended, Act 19 of 2018, establishes the National Research Foundation ("NRF") as the juristic legal entity that will contract with the awarded bidder. Please visit the NRF website (<https://www.nrf.ac.za>) for more information.

BACKGROUND TO SARAO

The South African Radio Astronomy Observatory (SARAO) is the National Research Foundation's National Facility incorporating South Africa's radio astronomy instruments and programmes such as the MeerKAT and KAT-7 telescopes in the Karoo in the Northern Cape, the Hartebeesthoek Radio Astronomy Observatory (HartRAO) in Gauteng, the African Very Long Baseline Interferometry (AVN) programme in nine African countries as well as the associated human capital development and commercialisation endeavours. More information about SARAO is available from www.sarao.ac.za. More information about the international SKA project is available from www.skatelescope.org.

The Rooisand farm consists of 2 (two) buildings, one is made of brickwork and the other is made of a combination of asbestos cladding and roof sheeting, wood and brickwork. The Rooisand farm is 44km northwest direction from Losberg, Losberg is 90km from Carnarvon in Northern Cape. SARAO requires a suitably-qualified and registered service provider to remove asbestos including any contaminated materials, dispose and completely demolish the entire buildings.

SERVICE SPECIFICATIONS

SARAO invites the submission of quotations from competent and registered asbestos removal contractors for carrying out the services of asbestos removal, the demolition of identified buildings, including the proper handling and disposal of the resultant rubble (waste) at Rooisand Farm. The Rooisand farm is 44km north west from Losberg, Losberg is 90km from Carnarvon in Northern Cape. Rooisand Farm Location: Google Earth Coordinates - latitude: 30°42'51.12"S and longitude: 21°18'5.32"E.

The Rooisand farmhouse is located within Radio frequency interference (RFI) Zone 2 which is 25 km radius around the SKA virtual core / centre: 30.71292°S, 21.44380°E [4], therefore interference risk must be eliminated. The bidder must submit list of tools/equipment to be used to execute the works to be assessed by SARAO RFI team to avoid any intentional transmitters such as hand-held radios/Bluetooth/Wi-Fi/vehicle tracking systems etc.



Figure 1: Site layout of the farm



Figure 2: House No.1 – Made of brickwork (*to be demolished*)



Figure 3: House No.2 – Made of a combination of asbestos cladding and roof sheeting, wood and brickwork.
(asbestos to be removed & entire building to be demolished)

2.1 DELIVERABLES/ REQUIREMENTS

The scope of work for this category may include, but is not necessarily limited to, the following components as listed below:

2.1.1 ASBESTOS REMOVAL AND DISPOSAL

All stipulated requirements as per the list below need to be achieved in accordance, where deviations of certain Acts are required, written documentation should be provided explaining the changes and approved by SRAO. Compliance with this is mandatory.

- The legislated Asbestos disposal will be adhered to including notification of the Department of Labour, services of an AAIA, use and disposal of appropriate PPE and disposal/compliance certificates (Subject to Regulation 12(1) of Asbestos Abatement Regulation, 2020).

- Remove and dispose of existing asbestos – A service provider must provide proof that a landfill site that asbestos waste is going to be disposed at is legally registered to accept such waste (Subject to National Environmental Management Waste Act 2008 (Act No. 59 of 2008) Chapter 4, Part 5, Section 24 & 25).
- The asbestos removal to be carried out by a person/contractor who is a registered (In accordance with the provision of the Occupational Health and Safety Act, Act 85 of 1993, as amended and the Asbestos Regulation. Asbestos contractor registration certificate issued by Department of Labour must be attached with tender submission.
- All asbestos materials likely to become airborne must be identified prior to the commencement of work.
- All asbestos and materials containing asbestos are to be handled and disposed of in accordance with the Regulation 12(1) of Asbestos Abatement Regulation, 2020 read together with National Environmental Management Waste Act 2008 (Act No. 59 of 2008) Chapter 4, Part 5, Section 24 & 25).
- The premises, structure or area must be thoroughly checked to ensure that all asbestos waste has been removed.
- Proof that the service provider is authorised by law to collect/remove and transport asbestos waste must be submitted (Subject to National Environmental Management: Waste Act 2008 (Act No. 59 of 2008) Chapter 4, Part 5, Section 24 & 25).
- Bidders must provide a proof of a facility in which all asbestos waste will be disposed of is designated as such (Subject to Regulation 12(1) of Asbestos Abatement Regulation, 2020), read together with National Environmental Management Waste Act 2008 (Act No. 59 of 2008) Chapter 4, Part 6, Section 26).
- Bidders must provide a method statement and notify SARAO Project Manager in writing prior to the commencement of asbestos removal (Subject to Regulation 12(1) of Asbestos Abatement Regulation, 2020).
- The appointed bidder must submit a method statement on how they are going to collect, temporarily store waste, transport and dispose asbestos waste (Subject to National Environmental Management: Waste Act 2008 (Act No. 59 of 2008) Chapter 4, Part 5, Section 21).

2.1.2. DEMOLITION OF EXISTING BUILDINGS:

The contractor shall get permission from the local authority before they can demolish a building or solid structure on the property, check to determine that all utility services are disconnected at the service mains in accordance with the rules and regulations governing the utility involved. No work shall commence on any building before utilities are properly

disconnected. Sanitary sewer and water lines leading from the structure(s) to be demolished shall be securely sealed by the contractor as determined by the City/Municipality. The contractor shall comply with the South African Building Regulation (NBR) standards Act (Act 103,1977). All active utility mains traversing the site shall be preserved.

- Carefully remove uncontaminated fittings/units including steel brackets, windows, doors and hand them over to the SARAO Site Manager.
- Demolition work shall be kept thoroughly wetted down to prevent the spread of dust. The contractor shall provide water and necessary connections thereof.
- Masonry walls shall be demolished in small sections, structural steel, case iron and heavy timber framing members shall be removed individually and carefully lowered.
- Explosives shall not be used in these works.
- All debris shall be disposed of in accordance with all applicable statutes, ordinances and regulations of the municipality in which said debris is disposed.
- The Contractor shall fill and compact all voids left by the in-situ material from removed structures, etc. and also with brickwork/concrete materials from demolished building walls to be guided by SARAO Site Manager. The Contractor shall then cover brickwork/concrete material filled voids with soil. Compaction of fill shall match the compaction of adjacent undisturbed material.

2.1.3. CLEANUP / RUBBLE WASTE MANAGEMENT

There will be items that are identified for safe keeping during the dismantling and demolitions, provided they are still in good condition and are re-usable. The Contractor shall transport such items to the storage identified by SARAO Management.

The Contractor shall:

- Remove all debris and equipment and dispose of all material from the project site, and leave the ground clear of all materials, rubbish or debris and in a clean and neat condition, as demolition of each structure is completed.
- Handle the waste from demolition in a manner prescribed by the relevant legislation.
- Ensure that health and safety procedures as stipulated by the OHS Act are followed during the process.

2.1.4. PROTECTION OF TREES AND SHRUBS:

The contractor shall preserve and protect all existing trees and shrubs on or adjacent to the site which do not reasonably interfere with the demolition work. The contractor shall be responsible for all authorized cutting or damage of trees and shrubs including damage due to careless operation of equipment and stockpiling of materials. No burning of trees or shrubs or waste is permitted within the project area.

2.1.5. QUALITY ASSURANCE:

Permits and Licenses:

- The contractor shall obtain all necessary permits and licenses for performing the work and shall furnish a copy of same to the Building Control Officer prior to commencing the Work. The Contractor shall comply with the requirements of the permits.

The Contractor shall issue written notices of planned demolition to relevant departments Municipality owning utility conduit, wires, or pipes running to or through the project site.

- Utility Services: The contractor shall notify utility companies and relevant departments Municipality furnishing gas, water, telephone, or sewer service to remove any equipment in the structures to be demolished and to remove, disconnect, cap, or plug their services to facilitate demolition.
- The Contractor shall notify the Building Control Officer in writing prior to beginning any demolition work.
- A Certificate of Safe Disposal must be supplied for each hazardous (including asbestos) and general waste load that is disposed of.
- A copy of all permits and licences to be kept on site at all times as part of the Health and Safety File.

2.2. TIMELINES

The commencement dates for the first contact session/ kick-off meeting will be confirmed, following the contract award of the successful bidder. The successful bidder will be required to provide a preliminary programme with this bid. Detailed programme to be provided within two (2) weeks from appointment. Compliance report by AAIA, progress reports, etc shall be provided three (3) months after commencement date.

2.3. DELIVERY FORMAT

All permits/certificates to be provided electronically in PDF version/format.

2.4. CONTRACT TERMS

SARAO reserves the right to terminate the contract and use another service provider at any time if required services are not achieved.

Invoices are to be submitted to SARAO for payment after successful completion of all tasks/ deliverables, approval by the SARAO representative as identified in the pricing schedule. No advance payments will be accepted.

EVALUATION

Bids will be evaluated on the following three phases:

- Phase 1 - Administrative Compliance.
- Phase 2 - Functionality Criteria (determine that responses are complete and the proposed consultant is competent to carry out the work. This shall include reference checks)
- Phase 3 – Price and Specific Goals

3.1 ADMINISTRATIVE COMPLIANCE

Bidding Form / Returnable document	Measurement methodology	Mandatory (M) / Optional (O)
SBD 1 - Invitation to Bid	Has the bidder completed and signed the SBD 1 form?	Mandatory
SBD 3 - Pricing Schedule	Has the bidder completed the pricing schedule and/or attached a detailed pricing schedule/quotation?	Mandatory
SBD 4 – Bidder's Disclosure	Has the bidder completed and signed the SBD 4 form?	Mandatory
SBD 6.1 - Preference points claimed	Has the bidder completed and signed the SBD 6.1 form?	Mandatory
Original/certified BBBEE certificate, or sworn affidavit, if bidder is an EME or QSE	Has the bidder claimed preference points, and submitted its BBBEE certificate or sworn affidavit in support?	Mandatory (if points are claimed for 'specific goals')
CSD supplier number	Is the bidder registered with CSD?	Mandatory
Proof of CIDB Registration in the designation of 1GB or higher, or 1SE or higher	Is the bidder registered with CIDB in the stipulated grading?	Mandatory

3.2 FUNCTIONALITY CRITERIA

The Service providers must meet the functionality/quality criteria below. Service providers that do not achieve a 'GO' for all criteria listed below will not be considered further –

No.	Selection criteria	How will this be evaluated	Go / No Go
1.	The service provider who performs this asbestos removal/disposal must have valid certificate registered for a minimum of 2 years with Department of Labour. (In accordance with the provisions of the Occupational Health and Safety. Act 85 of 1993 as amended and the Asbestos regulations) – Mandatory	Submit certificates – Proof of registration as an Asbestos removal/disposal Contractor.	
2.	Bidders must be registered with SAIOH (South African Institute of Occupational Hygiene) as a Hygienist – Mandatory	Submit certificate – Proof of registration.	
3.	Proof of compliance with the Compensation for Occupational injuries and Disease Act (COIDA) - Mandatory	Submit certificate – Proof of registration.	
4.	The company profile must clearly show the company's core activities and an organogram. The profile must highlight expertise of the contractor in asbestos removal/disposal and demolition. It must also include a minimum of three (3) projects done in the last 5years - Mandatory	Submit company profile and CVs.	
5.	Bidders must provide proof that the landfill site that asbestos waste is going to be disposed at is legally registered to accept such waste (Subject to National Environmental Management: Waste Act 2008 (Act No. 59 of 2008) Chapter 4, Part 6, Section 26) - Mandatory	Submit proof – It can be in the form of a waste management license from the landfill site and/or a letter from a landfill site confirming that they accept asbestos waste.	

6.	Bidders must be authorised by law to collect/remove and transport asbestos waste (Subject to National Environmental Management: Waste Act 2008 (Act No. 59 of 2008) Chapter 4, Part 5, Section 24 & 25) - Mandatory	• Submit proof/documentation	
7.	Bidders must submit a method statement on how they are going to temporarily store asbestos waste before disposal, collection and transportation of such waste and also how all the demolition works will be done. (Subject to National Environmental Management: Waste Act 2008 (Act No. 59 of 2008) Chapter 4, Part 5, Section 21) - Mandatory	• Submit a method statement addressing temporary storage of asbestos waste on site before disposal • A list of tool/equipment's anticipated to be used to execute the works (Asbestos removal and demolition)	
8.	The service provider must have a CIDB contractor grading designation of 1SE or higher, or 1GB or higher - Mandatory	• Submit proof/documentation	
9.	Bidders must submit a high-level programme that corresponds with method statement on item no.7 above (asbestos removal and demolition). - Mandatory	• Submit documentation	

3.3 PRICE AND SPECIFIC GOALS

Submissions will be evaluated on the 80/20 price and specific goals

PRICING SCHEDULE - SERVICES (SBD 3.1)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

Respondents are requested to please complete the following pricing schedule in response to this Scope of Work. If the respondent feels there are any additional items that should be priced but were not included as part of the original scope of work, please include them below:

No.	Description	Unit	Quantity	Rate	Amount (R)
1	PRELIMINARIES AND GENERAL				
	FIXED CHARGE ITEMS				
1.1	Living Accommodation	Sum	1		
1.2	Water supplies, electric power and communications	Sum	1		
1.3	Plant	Sum	1		
1.4	Contractor's fixed related obligations in respect of the Occupational Health and Safety Act Construction Regulations	Sum	1		
1.5	Complying with Environmental Management Programme Act and all other statutory environmental requirements	Sum	1		
1.6	Complying with SARAO Radio Frequency Interference (RFI) policy requirements. (RFI Manager may be consulted for more information)	Sum	1		
1.7	Other related fixed charge items overall and complete:				
1.7.1					
1.7.2					
1.7.3					
	TIME CHARGE ITEMS				
1.8	Living Accommodation	Sum	1		
1.9	Water supplies, electric power and communications	Sum	1		
1.10	Plant	Sum	1		

1.11	<u>Complying with Health and Safety Specifications:</u> - Contractor's initial obligations in respect of the Occupational Health and Safety Act Construction Regulations & Submission of Health and Safety file, risk assessment, H & S Plan, Appointments, etc. Ensure all insurance including public liability and workmen's compensation is in place prior to commencement of works as per the Health and Safety Specification document attached.	Sum	1		
1.12	Complying with Environmental Management Programme Act and all other statutory environmental requirements	Sum	1		
1.13	Complying with SARAO Radio Frequency Interference (RFI) policy requirements. (RFI Manager may be consulted for more information)	Sum	1		
1.14	Other related time charge items overall and complete:				
1.14.1					
1.14.2					
1.14.3					
2.	REGULATORY REQUIREMENTS AND ASBESTOS REMOVAL				
2.1	On-site walk-about inspection, evaluation, sample collection and quantification to identify Asbestos Containing Materials (ACM)	Item	1		
2.2	Notification of the Department of Labour in terms of Regulation 3 of the Asbestos regulations)	Item	1		
2.3	Approval of works plan by a qualified AIA	Item	1		
2.4	Supervision and sampling by an AIA to ensure compliance	Item	1		
2.5	Supply of final compliance report by an AIA in terms of the legislation and Certificate of Compliance	Item	1		
2.6	Supply and placement of asbestos waste bins /truck on site for the removal of asbestos containing materials	Item	1		
2.7	Removal and disposal of Asbestos waste to the dump registered site in accordance with current legislation	Item	1		

2.8	Transporting of Asbestos waste to the registered dump site in accordance with current legislation	Item	1		
2.9	Decontamination of the area after removal of asbestos	Item	1		
3	DEMOLITION OF EXISTING HOUSES ENTIRELY AND CLEAR SITE: <i>(Remove all rubble from the site - dispose uncontaminated rubble to the nearest registered landfill and note that quantities are inclusive of bulking factor)</i>				
3.1	Break down and remove concrete apron around the building	m ³	4		
3.2	Break down and completely remove concrete floor screed to natural ground level including concrete steps, veranda and landing (150-300mm deep)	m ³	30		
3.3	Take down the roof sheeting on the buildings and set aside for reuse if necessary	m ²	190		
3.4	Take down wooden ceiling and set aside for reuse if necessary	m ²	15		
3.5	Take down fibre cement ceiling and set aside for reuse if necessary	m ²	155		
3.6	Remove all internal wooden flooring and set aside for reuse if necessary	m ²	31		
3.7	Remove all internal floor tiles and set aside for reuse if necessary	m ²	30		
3.8	Remove all internal floor finishes – vinyl tiles	m ²	64		
3.9	Demolish the wooden walls of the building to a height of approximately 500mm above the existing floor level	m ²	10		
3.10	Demolish the brick walls of the building to a height of approximately 500mm above the existing floor level (including brick work fire place, see through brickwork structure an brick work strip on the garden)	m ²	230		
3.11	Take down the steel burglars and set aside for reuse if necessary	m ²	4		
3.12	Break up and remove 150mm thick decorative stones paving with mortar joints on sand bed	m ²	140		
3.13	Take down timber trusses and set aside for reuse if necessary	m	200		

3.14	Take down facials and set aside for reuse if necessary	m	25		
3.15	Take down gutters and set aside for reuse if necessary	m	30		
3.16	Take down downpipes and set aside for reuse if necessary	m	20		
3.17	Take down curtain rails and set aside for reuse if necessary	m	25		
3.18	Carefully take down and remove steel diamond mesh fence 1200m high with steel posts, droppers and gates, posts, (ensure the holes are filled - Environmental standard observed)	m	280		
3.19	Take out and remove WHB complete including piping connections and set aside for reuse if necessary	No	1		
3.20	Take out and remove WC complete including piping connections and set aside for reuse if necessary	No	1		
3.21	Take out and remove bathtub complete including piping connections and set aside for reuse if necessary	No	1		
3.22	Remove all windows including frames and keep for reuse if necessary	No	18		
3.23	Remove all doors frames and set aside for reuse if necessary	No	7		
3.24	Remove all door frames and set aside for reuse if necessary	No	13		
3.25	Take down the washing line including poles and set aside for reuse if necessary	No	1		
3.26	Take down the steel channels/connectors & keep for reuse if necessary	Item	1		
3.27	<u>Disconnect, remove all existing services</u>				
	(a) Water connections including pipes	Item	1		
	(b) Sewage/Septic tank including all connections, pipes	Item	1		
3.28	The Contractor shall import soil, fill and compact all voids left by the removal works	Item	1		
3.29	Removal of all building rubble	Item	1		

FINAL SUMMARY		
4	PRELIMINARIES AND GENERAL TOTAL	R
5	REGULATORY REQUIREMENTS AND ASBESTOS REMOVAL TOTAL	R
6	DEMOLITION OF EXISTING HOUSES ENTIRELY AND CLEAR SITE TOTAL	R
Sub-Total (Excl. VAT)		R
VAT (15%)		R
Grand-Total (Incl. VAT)		R

Note: Total cost should include VAT and all disbursements.

BIDDING CONDITIONS

The following conditions will apply:

- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A BBBEE Certificate (or sworn affidavit in the case of QSEs and EMEs) must be submitted if points are claimed for 'specific goals.' Failing this, zero points will be allocated.
- Provide an updated CSD summary report. To register <https://secure.csd.gov.za/>
- Payment
 - Payment terms are as less than 30 days from date of receipt of invoice. Qualifying invoices for payment must meet the following minimum requirement s:
 - Reference to purchase order number
 - Detailed Line items as specified in purchase order

Quotations over a value of R 30 000.00 (VAT included) must be accompanied by the relevant SBD documentation, namely the enclosed Bidder's Disclosure (SBD 4), and Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1).

- The successful provider will be the one scoring the highest points in the event of the lowest bid being higher than R30 000.00.

- Late or faxed quotations will not be considered. SARAO reserves the right to withdraw any invitation to quote and/or to re-advertise or to accept a part of it. SARAO does not bind itself to accepting the lowest quotation.
- This request for formal quotation is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other Special Conditions of Contract.

SBD 4 BIDDER'S DISCLOSURE			
1.	PURPOSE OF THE FORM		
1.1	Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder. Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.		
2.	BIDDER'S DECLARATION		
2.1	Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest ¹ in the enterprise, employed by the State?	YES / NO	
2.1.1	If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below -		
	Full Name	Identity Number	Name of State Institution
2.2	Do you, or any person connected with the bidder, have a relationship with any person employed by the procuring entity?	YES / NO	

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1	If so, furnish particulars:	
2.3	Does the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?	YES / NO
2.3.1	If so, furnish particulars:	
3.	DECLARATION	
I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect -		
3.1	I have read and understand the contents of this disclosure;	
3.2	I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;	
3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium ² will not be construed as collusive bidding.	
3.4	In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.	
3.5	There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.	
3.6	I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to	

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

	the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.				
CERTIFICATION					
I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 AND 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT MY BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE. <table><tr><td>..... Date</td><td>..... Signature</td></tr><tr><td>..... Position</td><td>..... Name of Bidder</td></tr></table>		 Date	 Signature	 Position	 Name of Bidder
..... Date	 Signature				
..... Position	 Name of Bidder				

SBD 6.1 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The applicable preference point system for this tender is the **80/20** preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.
- 1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and

- includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

80/20 or 90/10

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

Table 1: Specific goals for the tender and points claimed are indicated per the table below and is based on B-BBEE Status Level of Contribution of the Bidder.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

B-BBEE Status Level of Contribution	Number of points allocated (80/20 system) (between R2 000 and R50 000 000)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	20	
2	18	
3	14	
4	12	
5	8	
6	6	
7	4	
8	2	

Non-compliant contributor	0	
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DECLARATION WITH REGARD TO COMPANY/FIRM

4.1. Name of company/firm.....

4.2. Company registration number:

4.3. TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium	☐ Personal Liability Company
☐ One-person business/sole propriety	☐ (Pty) Limited
☐ Close corporation	☐ Non-Profit Company
☐ Public Company	☐ State Owned Company

[TICK APPLICABLE BOX]

4.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

BID SIGNATURE (SBD 1)

I, the bidder, warrant by signature as having read and accepted each page in this document including any annexures attached to this document. I undertake to supply all or any of the goods, works, and services described in this procurement invitation to NRF Corporate in accordance with the requirements and specifications stipulated in this bid document at the price/s quoted. I confirm that I have satisfied myself as to the correctness and validity of my offer/bid in response to this invitation, covering all my obligations and I accept that any mistakes regarding price(s), rate(s), and calculations are at my own risk. My offer remains binding upon me and open for acceptance by SARAO during the validity period indicated and calculated from the closing time of bid invitation. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me in terms of this document as the principal liable for the due fulfilment of the subsequent contract conditions if awarded to me.

I declare that during the bidding period did not have access to any NRF proprietary information or any other matter that may have unfairly placed our bid in a preferential position in relation to any of the other bidder(s).

I confirm that I am duly authorised to sign this offer/ bid response.

NB: Failure to provide / or comply with any of the above particulars may render the bid invalid.

Signature of bidder: