

## 2. TENDER NOTICE & INVITATION TO TENDER

### TENDER NO. BV 1108/ 2024

#### PROVISION OF BANKING SERVICES FOR THE FOR THE PERIOD NOT EXCEEDING FIVE (5) YEARS

The Breede Valley Municipalities invites tenders for the provision of banking services for the for the period not exceeding five (5) years.

Only Financial Service Providers (FSP's), who meet the requirements as set out in the conditions of the tender, are encouraged to participate in this tender. Interested Financial Service Providers (FSP's) can request or collect bid documents from the Supply Chain Management Offices, 51B Baring Street, Worcester. Documents are to be requested or collected as from Friday, 11 October 2024, during office hours Mondays to Fridays 08h00 – 13h00 and 13h30 – 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by cash deposits and EFT's. **Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also electronic available upon request, free of charge, as the printing costs are for the bidder's own account.**

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Mr. T. Brown, at telephone number 023 348 2956 or e-mail address: [tbrown@bvm.gov.za](mailto:tbrown@bvm.gov.za). Alternatively, the SC Officer: Procurement, Mr. W. Bells, can be contacted at 023 348 2954 or emailed at [wbells@bvm.gov.za](mailto:wbells@bvm.gov.za). Any enquiries regarding technical information shall be directed to the Accountant: Financial Reporting, Bank Recon, Investments & Cash Management, Mrs. J. Petro, who can be contacted at 023 348 4967 or email address: [jpetro@bvm.gov.za](mailto:jpetro@bvm.gov.za). Alternatively, the Manager: AFS, Assets & Reporting, Mrs. H. Hansen can be contacted at telephone number 023 348 4968 or e-mail address: [hhansen@bvm.gov.za](mailto:hhansen@bvm.gov.za).

A compulsory clarification meeting with representatives of the Employer will take place on **Wednesday, 30 October 2024, starting time 10h00**. Prospective tenders shall meet at the SCM boardroom, Supply Chain Building, 51B Baring Street, Worcester, GPS Co-ordinates: 33°38'37.23"S, 19°26'42.60"E. Persons arriving later than 10h15 will not be allowed into the meeting. It is the bidder's prerogative to elect to attend the clarification meeting. Service Providers who wish to purchase a bid document on the day of the clarification meeting must ensure that they do so prior to 10h00. Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory clarification meeting as the Tender Specifications will be discussed in detail along with the execution phase, expectations and possible amendments. It remains the tenderer's responsibility to familiarize themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipal Credit Control offices, 53 Baring Street, Worcester, by not **later than 11h00 on Thursday, 12 December 2024**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy, the Preferential Procurement Framework Act, the Preferential Procurement Regulation of 2022 and Council's Preferential Procurement Policy. The 80/20 preference point system shall be applicable. No bids will be considered from persons in the service of the state.

Breede Valley Municipality  
Private Bag X3046  
WORCESTER

D. MCTHOMAS  
MUNICIPAL MANAGER  
SC27/2024