

Tender No: NWGB 2022/3

Provision of Internal Audit services to the North West Gambling Board for a period of three (3) years.

A SEALED BID ENVELOPE TO BE DEPOSITED IN THE
TENDER BOX SITUATED AT

131 University Drive
Mmabatho,
Mafikeng,
2735



INVITATION TO BID

SBD 1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/PUBLIC ENTITY)

BID NUMBER:

CLOSING DATE:

CLOSING TIME: 11:00

DESCRIPTION:

The successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

BID DOCUMENTS MAY BE POSTED TO:

OR

DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is generally open 24 hours a day, 7 days a week.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

FACSIMILE NUMBER CODE.....NUMBER.....

E-MAIL ADDRESS

VAT REGISTRATION NUMBER

HAS AN ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE BEEN SUBMITTED? (SBD 2)

YES or NO

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES or NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA).....

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); OR.....

A REGISTERED AUDITOR

[TICK APPLICABLE BOX]
(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)

ARE YOU THE ACCREDITED REPRESENTATIVE
IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED?

YES or NO

[IF YES ENCLOSE PROOF]

SIGNATURE OF BIDDER

DATE

CAPACITY UNDER WHICH THIS BID IS SIGNED

TOTAL BID PRICE..... TOTAL NUMBER OF ITEMS OFFERED

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Department:

Contact Person:

Tel:

Fax:

E-mail address:

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact Person:

Tel:

Fax:

E-mail address:

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER:	BID NO.:
CLOSING TIME 11:00	CLOSING DATE.....

OFFER TO BE VALID FORDAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)	
1.	The accompanying information must be used for the formulation of proposals.		
2.	Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.	R.....	
3.	PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
4.	PERSON AND POSITION	HOURLY RATE	DAILY RATE
		R.....	
		R.....	
		R.....	
		R.....	
		R.....	
5.	PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT		
		R.....	 days
		R.....	 days
		R.....	 days
		R.....	 days
5.1	Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.		
	DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY AMOUNT
			 R.....
			 R.....
			 R.....
			 R.....
		TOTAL: R.....	

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

Name of Bidder:

- 5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....			R.....
.....			R.....
.....			R.....
.....			R.....
TOTAL: R.....			

6. Period required for commencement with project after acceptance of bid
7. Estimated man-days for completion of project
8. Are the rates quoted firm for the full period of contract? *YES/NO
9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.
-
-
-

*[DELETE IF NOT APPLICABLE]

Any enquiries regarding bidding procedures may be directed to the –

(INSERT NAME AND ADDRESS OF DEPARTMENT/ENTITY)

Tel:

Or for technical information –

(INSERT NAME OF CONTACT PERSON)

Tel:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- $P_{\min}$ = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		

Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. **DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of
company/firm:.....

8.2 VAT registration
number:.....

8.3 Company registration
number:.....

8.4 **TYPE OF COMPANY/ FIRM**

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....
.....
.....
.....

8.6 **COMPANY CLASSIFICATION**

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in
business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the
company/firm, certify that the points claimed, based on the B-BBE status level of
contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies
the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as
indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
- (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.
2.

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....
.....

**PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING
BOARD FOR A PERIOD OF THREE (3) YEARS**



**INVITATION TO TENDER: PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST
GAMBLING BOARD FOR A PERIOD OF THREE (3) YEARS**

TENDER NUMBER	NWGB 2022/3
DESCRIPTION	PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING BOARD FOR A PERIOD OF THREE (3) YEARS
CLOSING OF TENDER	07 NOVEMBER 2022 TIME: 11H00 AM PLACE: 131 UNIVERSITY DRIVE, MMABATHO
PUBLIC OPENING OF SUBMITTED TENDERS	07 NOVEMBER 2022 TIME: 11H00 AM PLACE: 131 UNIVERSITY DRIVE, MMABATHO
TENDER VALIDITY PERIOD	90 DAYS FROM THE CLOSING DATE

PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING BOARD FOR A PERIOD OF THREE (3) YEARS



PART A

1 INTRODUCTION

1.1 Background

1.1.1. The North West Gambling Board is a Public Finance Management Act Schedule 3C public entity established in terms of Section 3 of North West Gambling Act (Act No. 2 of 2001).

1.1.2. In terms of Treasury Regulation 27.2.5, the Board must have an internal audit function that must in consultation with the Board, be formally defined in an audit charter and must be consistent with the Institute of Internal Auditors ("IIA").

1.2 Purpose

1.2.1 These Terms of Reference are intended to provide a scope of work and deliverables to appoint Internal Auditors in terms of Treasury Regulations for the provision of Internal Audit Services for a period of three (3) years.

2 MINIMUM TECHNICAL REQUIREMENTS

The service provider should meet the following competency requirements:

- 2.1 Be independent of the organization and external audit activity;
- 2.2 Be competent in the professional practice of internal auditing;
- 2.3 Be a certified audit professional, e.g., CIA, CA or CISA, who possesses current knowledge of all relevant Standards.
- 2.4 The company must have experience in the practice of internal auditing.

3 FUNCTIONS OF INTERNAL AUDITORS

3.1 The Internal Audit function must, in consultation with the Audit and Risk Committee:

(a) Prepare the following:

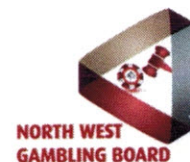
- (i) A rolling three-year strategic internal audit plan based on its assessment of key areas of risk for the public entity, having regard to its current operations, the operations proposed in its corporate or strategic plan and its risk management strategy;
- (ii) An internal audit plan for the first year of the rolling plan;
- (iii) Plans indicating the scope of each audit in the annual internal audit plan;
- (iv) A modus operandi, with management inputs, to guide the audit relationship; and
- (v) Reports to the audit committee detailing its performance against the plan, to allow effective monitoring and intervention when necessary.

(b) Co-ordinate with internal and external providers of assurance within the organization to ensure proper coverage and to minimize duplication of efforts. This will be achieved by periodic meetings with the relevant functions of the Board to ensure that:

- (i) Internal and external audit activities are appropriately coordinated and planned;
- (ii) Audit work is not duplicated;
- (iii) External audit can rely on the work carried out by Internal Audit;
- (iv) Access to audit programmes, working papers and other documentation;
- (v) Exchange of audit reports and management letters.

PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING

BOARD FOR A PERIOD OF THREE (3) YEARS



(c) Assist management in maintaining Risk Management, Internal Controls and Governance processes by evaluating them to determine their effectiveness and efficiency, and developing recommendations for enhancement or improvement of same. These should encompass but not limited to the following:

- (i) The information system environment;
- (ii) The reliability and integrity of financial and operational information;
- (iii) The effectiveness of operations and accomplishment of set objectives;
- (iv) Safeguarding of assets;
- (v) Compliance with applicable laws, regulations and controls, etc.

(d) Provide internal audit consulting and advisory services to the organization on the implementation of projects and processes without assuming management responsibility;

(e) Assist in the investigation of suspected theft, corruption, fraudulent activities and financial maladministration within the organization, and issue/submit a written report to management and the Audit and Risk Committee of the results including detailed recommendations;

(f) Keep the Audit and Risk Committee informed of emerging trends and successful practices in Internal Auditing;

(g) Evaluate the effectiveness of the organization's Risk Management System;

(h) Review on a quarterly basis the accuracy, reliability and consistency of performance information;

(i) Review quarterly and annual Financial Statements.

(j) Attend all meetings of the Audit and Risk Committee;

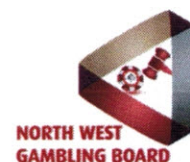
(k) Perform any other ad-hoc audit engagements not listed above as required by management or Treasury Regulation 27.2, including investigations of Irregular and Fruitless and Wasteful expenditures.

4 Particulars of the tenderers

- 4.1 Tenderers that are unincorporated consortia consisting of more than one legal entity must select a lead entity and furnish the details of the lead entity, unless otherwise specified as follows:

NAME OF TENDERER:	
POSTAL ADDRESS:	
PHYSICAL ADDRESS:	
PREFERRED ADDRESS OF SERVICE	
CONTACT PERSON (FULL NAME):	
EMAIL ADDRESS:	
TELEPHONE NUMBER:	

PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING
BOARD FOR A PERIOD OF THREE (3) YEARS



FAX NUMBER:			
TENDERER COMPANIES AND INTELLECTUAL PROPERTY COMMISSION REGISTRATION NUMBER			
TENDERER VALUE ADDED TAX REGISTRATION NUMBER			
BBBEE STATUS LEVEL VERIFICATION CERTIFICATE /BBBEE STATUS LEVEL SWORN AFFIDAVIT SUBMITTED? [TICK APPLICABLE BOX]	<table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> </table>	YES	NO
YES	NO		
IF YES, PROVIDE THE NAME OF THE ISSUING ENTITY?			
REGISTERED WITH THE NATIONAL TREASURY CENTRAL SUPPLIER DATABASE [TICK APPLICABLE BOX]	<table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> </table>	YES	NO
YES	NO		
CENTRAL SUPPLIER DATABASE REGISTRATION NUMBER			
TAX COMPLIANCE STATUS PIN (TCS) NUMBER ISSUED BY SARS			

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]
ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF TENDERER	
DATE	
FULL NAME OF AUTHORISED REPRESENTATIVE	
CAPACITY UNDER WHICH THIS TENDER IS SIGNED (Attach proof of authority to	

PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING
BOARD FOR A PERIOD OF THREE (3) YEARS



sign this tender; e.g., resolution of directors, etc.)	
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PART B

5 TERMS AND CONDITIONS FOR TENDERING

5.1 GENERAL CONDITIONS FOR TENDERING

- 5.1.1. TENDERS MUST BE HAND-DELIVERED AS PER THE TIMELINES STIPULATED IN THIS DOCUMENT. LATE TENDERS WILL NOT BE ACCEPTED AND WILL BE CONSIDERED AN INVALID TENDER.
- 5.1.2. ALL TENDERS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYPED).
- 5.1.3. TENDERERS MUST BE REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO NWGB.
- 5.1.4. THIS TENDER IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
- 5.1.5. THE PERIOD OF THE CONTRACT WILL BE FIXED FOR THREE (3) YEARS.

5.2. TAX COMPLIANCE REQUIREMENTS

- 5.2.1. TENDERERS MUST BE TAX COMPLIANT AT THE TIME OF SUBMISSION OF THE TENDER AND THROUGHOUT THE PERIOD OF CONTRACT.
- 5.2.2. TENDERERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE NWGB TO VIEW THE TENDERER'S TAXPAYER'S PROFILE AND TAX STATUS.
- 5.2.3. TENDERERS MUST SUBMIT A PRINTED TAX COMPLIANCE STATUS (TCS) TOGETHER WITH THE TENDER.
- 5.2.4. IN TENDERS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER. EACH MEMBER INVOLVED MUST BE INDICATED IN THE RELEVANT

PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING
BOARD FOR A PERIOD OF THREE (3) YEARS



SECTION ABOVE. THIS WILL ALSO APPLY IN RESPECT OF UNREGISTERED CONSORTIA OR JOINT VENTURES.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE TENDER INVALID.

PART C

6. CHECKLIST OF COMPULSORY RETURNABLE SCHEDULES AND DOCUMENTS

Please adhere to the following instructions

- Tick in the relevant block below.
- Ensure that the following documents are completed and signed where applicable.
- Use the prescribed sequence in attaching the annexes that complete the Tender Document.

NB: Failure to provide any of the following may render the tender as invalid.

YES	NO	
☐	☐	Part B: Documents as identified in paragraph 5 of Part B
☐	☐	Part E: Completed and signed Specifications/Terms of Reference
☐	☐	Annexure A: Pricing Schedule: SBD 3.3.
☐	☐	Annexure B: SBD4
☐	☐	Annexure C: SBD6.1
☐	☐	Annexure D: Certified Copies of All Relevant CIPC or Trust Deed Certificate or Sole Proprietor Registration Documents
☐	☐	Annexure E: Certified Copies of Latest Share Certificates of All Relevant Companies
☐	☐	Annexure F: (if applicable): A breakdown of how fees and work will be spread between members of the tendering consortium or joint venture
☐	☐	Annexure G: Supporting Documents to Responses to Functionality and Evaluation Criteria.
☐	☐	Annexure H: General Conditions of Contract
☐	☐	Annexure I: Tax Compliant Status and CSD Registration Requirements
☐	☐	Annexure J: Company Details
☐	☐	Annexure K: Resolution for Signatory

PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING
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PART D

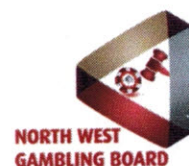
7. CONDITIONS OF TENDERING

7.1. DEFINITIONS

In this Invitation To Tender, unless a contrary intention is apparent:

- 7.1.1. B-BBEE means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act, 2003;
- 7.1.2. ITT means Invitation to Tender;
- 7.1.3. B-BBEE Act means the Broad-Based Black Economic Empowerment Act, 2003;
- 7.1.4. B-BBEE status level of contributor means the B-BBEE status received by a measured entity based on its overall performance used to claim points in terms of regulation 6 and 7 of the Preferential Procurement Regulations, 2017.
- 7.1.5. Business Day means a day which is not a Saturday, Sunday or public holiday.
- 7.1.6. Tender means a written offer in the prescribed or stipulated form lodged by a Tenderer in response to an invitation in this Request for Proposal, containing an offer to provide goods, works or services in accordance with the Specification as provided in this ITT.
- 7.1.7. Tenderer means a person or legal entity, or an unincorporated group of persons or legal entities that submit a Tender.
- 7.1.8. Companies Act means the Companies Act, 2008.
- 7.1.9. Compulsory Documents means the list of compulsory schedules and documents set out in Part C.
- 7.1.10. Closing Time means the time, specified as such in the ITT, by which all tenders must be received.
- 7.1.11. The BOARD means the North West Gambling Board.
- 7.1.12. Evaluation Criteria means the criteria set out under the clause 15 (Evaluation Criteria and Process) of this Section D.
- 7.1.13. Functionality Criteria means the criteria set out in clause 15.2 of this Section D.
- 7.1.14. Intellectual Property Rights includes copyright and neighbouring rights, and all proprietary rights in relation to inventions (including patents) registered and unregistered trademarks (including service marks), registered designs, confidential information (including trade secrets and know how) and circuit layouts, and all other proprietary rights resulting from intellectual activity in the industrial, scientific, literary or artistic fields.
- 7.1.15. PFMA means the Public Finance Management Act, 1999.
- 7.1.16. PPPFA means the Preferential Procurement Policy Framework Act, 2000.

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- 7.1.17. PPPFA Regulations means the Preferential Procurement Regulations, 2017 published in terms of the PPPFA.
- 7.1.18. Price and Preferential Points Assessment means the process described in clause 15.3 of this Section D, as prescribed by the PPPFA.
- 7.1.19. Proposed Contract means the agreement including any other terms and conditions contained in or referred to in this ITT that may be executed between the BOARD and the successful Tenderer.
- 7.1.20. SAICA means the South African Institute of Chartered Accountants.
- 7.1.21. ACCA means the Association of Chartered Certified Accountants.
- 7.1.22. CIA means Certified Internal Auditor.
- 7.1.23. NWGB means North West Gambling Board.
ITT means this document (comprising each of the parts identified under Part A, Part B, Part C and Part D) including all annexures and any other documents so designated by the BOARD
- 7.1.24. SARS means the South African Revenue Service.
- 7.1.25. Services means the services required by the BOARD, as specified in this ITT Part A.
- 7.1.26. SLA means service level agreement.
- 7.1.27. Specification means the conditions of tender set and any specification or description of the BOARD's requirements contained in this ITT.
- 7.1.28. Statement of Compliance means the statement forming part of a Tender indicating the Tenderers compliance with the Specification.
- 7.1.29. State means the Republic of South Africa.
- 7.1.30. Tendering Process means the process commenced by the issuing of this ITT and concluding upon formal announcement by the BOARD of the selection of a successful Tenderer(s) or upon the earlier termination of the process.
- 7.1.31. Website means a website administered by the BOARD under its name with web address www.nwgb.co.za

7.2. INTERPRETATION

In this ITT, unless expressly provided otherwise a reference to:

- 7.2.1. "includes" or "including" means includes or including without limitation; and
- 7.2.2. "R" or "Rand" is a reference to the lawful currency of the Republic of South Africa.

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7.3. TENDER TECHNICAL AND GENERAL QUERIES

- 7.3.1. General Queries pertaining to this tender must be directed to:
Supply Chain Manager:
Email: fkhomogwe@nwgb.co.za.
- 7.3.2. Technical Queries pertaining to this tender must be directed to: -
Risk Manager:
Email: crakgoale@nwgb.co.za.
- 7.3.3. Tender enquiries can only be made up to 07 November 2022, 10h00.
- 7.3.4. All enquiries must be made in writing to the relevant official referred to above. No enquiries will be made or answered telephonically.

7.4. SUBMISSION OF TENDERS

7.4.1. DELIVERY

- 7.4.2. All tenders will be hand-delivered at 131 University Drive, Mmabatho on or before the closing date and time and be physically placed in the tender box by the tenderer. No posted or emailed tenders will be accepted.
- 7.4.3. Hand-delivered documents must be in a sealed envelope, with only the Tender Number and Tender Description eligibly written on one side of the envelope.
- 7.4.4. The person delivering the documents must complete a register on site at the security desk.
- 7.4.5. No tenders will be accepted after the indicated closing date and time.

7.5. RULES GOVERNING THIS ITT AND THE TENDERING PROCESS

- 7.5.1. All Tenderers shall be deemed to have accepted the rules, terms and conditions contained in this ITT.
- 7.5.2. The rules contained in this ITT apply to:
 - 7.5.2.1 The ITT and any other information given, received or made available in connection with this ITT, and any revisions or annexures;
 - 7.5.2.2 The Tendering Process; and
 - 7.5.2.3 Any communication relating to the ITT or the Tendering Process

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7.6. INDEMNITY AND DISCLAIMER

7.6.1. STATUS OF REQUEST FOR TENDERS

7.6.1.1. This ITT must not be construed, interpreted, or relied upon, whether expressly or implicitly, as an offer capable of acceptance by any person(s), or as creating any form of contractual, promissory or other rights. No binding contract or other understanding for the supply of services will exist between the BOARD and any Tenderer unless and until the BOARD has executed a formal written contract with the successful Tenderer.

7.7. ACCURACY OF INFORMATION

7.7.1. Whilst all due care has been taken in connection with the preparation of this ITT, the BOARD makes no representations or warranties that the content in this ITT or any information communicated to or provided to Tenderers during the Tendering Process is, or will be, accurate, current or complete. THE BOARD, and its officers, employees and directors will not be liable with respect to any information communicated which is not accurate, current or complete.

7.7.2. If a Tenderer finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in this ITT or any other information provided by the BOARD (other than minor clerical matters), the Tenderer must promptly notify the BOARD in writing of such discrepancy, ambiguity, error or inconsistency in order to afford the BOARD an opportunity to consider what corrective action is necessary (if any). Any discrepancy, ambiguity, error or inconsistency unless or otherwise determined by the BOARD, shall not invalidate this ITT.

7.7.3 Any actual discrepancy, ambiguity, error or inconsistency in this ITT or any other information provided by the BOARD will, if possible, be corrected and provided to all Tenderers without attribution to the Tenderer who provided the written notice.

7.8 ADDITIONS AND AMENDMENTS

7.8.1 The BOARD reserves the right where necessary to change any information in, or to issue any addendum to this ITT before the closing date and time. The BOARD and its officers, employees and directors will not be liable in connection with either the exercise of, or failure to exercise this right.

7.8.2 If the BOARD exercises its right to change information in terms of clause 7.6.3.1, it may seek amended Tenders from all Tenderers.

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7.9 NO OBLIGATION TO ENTER INTO CONTRACT, RIGHT TO TERMINATION AND REJECTION OF TENDERS

7.9.1 The BOARD is under no obligation to appoint any Tenderer or Tenderers (as the case may be), or to enter into a contract with any Tenderer or any other person, if it is unable to identify a Tender that complies in all relevant respects with the requirements of the BOARD, or if due to changed circumstances, there is no longer a need for the Services requested, or if funds are no longer available to cover the total envisaged expenditure. For the avoidance of any doubt, in these circumstances the BOARD will be free to proceed via any alternative process.

7.9.2 Notwithstanding anything else in this ITT, and without limiting its rights at law or otherwise, the Board reserves the right to cancel this request for tenders at any time at its own discretion, reject any tender that does not comply with the mandatory requirements for tendering and or is submitted after the closing date and time.

7.10. REPRESENTATIONS

7.10.1 No representations made by or on behalf of the BOARD in relation to this ITT will be binding on the BOARD unless that representation is expressly incorporated into the contract ultimately entered between the BOARD and the successful Tenderer.

7.11. REQUEST FOR CLARIFICATION OR FURTHER INFORMATION

7.11.1 All communication, questions or requests for further information or clarification of this ITT or any other document issued in connection with the Tendering Process must be directed to the BOARD officials as indicated in this document.

7.11.2 Any communication by a Tenderer to the BOARD will be effective upon receipt by the designated Official of the BOARD (provided such communication is in the required format).

7.11.3 Except where the BOARD is of the opinion that issues raised apply only to an individual Tenderer, questions submitted and answers provided will be made available to all Tenderers by e-mail, as well as on the BOARD's website without identifying the person or organisation which submitted the question.

7.11.4 In all other instances, the BOARD may directly provide any written notification or response to a Tenderer by email to the address of the Tenderer (as notified by the Tenderer to the BOARD).

7.11.5 A Tenderer may, by notifying the designated BOARD Official in writing, withdraw a question submitted in accordance with process in this document, in circumstances where the Tenderer does not wish the BOARD to publish its response to the question to all Tenderers.

PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING BOARD FOR A PERIOD OF THREE (3) YEARS



7.12. COMPLAINTS ABOUT THE TENDERING PROCESS

7.12.1 Any complaint about the ITT, the Tendering Process and/or conduct of an employee or director of the BOARD must be submitted to the Office of the CEO in writing, by email, immediately upon the cause of the complaint arising or becoming known to the Tenderer to ceo@nwgb.co.za or by letter at the following physical address: 131 University Drive, Mmabatho 2735

7.12.2 The written complaint must set out:

- The basis for the complaint, specifying the issues involved;
- How the subject of the complaint affects the organisation or person making the complaint;
- Any relevant background information; and
- The outcome desired by the person or organisation making the complaint.

7.13 TENDERER'S RESPONSIBILITIES

- Tenderers are responsible for:

7.13.1 Examining this ITT and any documents referenced or attached to this ITT and any other information made or to be made available by the BOARD to Tenderers in connection with this ITT;

7.13.2 Fully informing themselves in relation to all matters arising from this ITT, including all matters regarding the BOARD's requirements for the provision of the services;

7.13.3 Ensuring that their Tenders are accurate and complete;

7.13.4 Making their own enquiries and assessing all risks regarding this ITT, and fully considering and incorporating the impact of any known and unknown risks into their Tender;

7.13.5 Ensuring that they comply with all applicable laws in regard to the Tendering Process particularly as specified by National Treasury Regulations, Guidelines, Instruction Notes and Practice Notes and other relevant legislation as published from time to time in the Government Gazettes; and

7.13.6 Submitting all Compulsory Documents.

7.13.7 Tenderers with annual total revenue of R10 million or less qualify as Exempted Micro Enterprises (EMEs) and Qualifying Small Enterprises (QSEs) in terms of the B-BBEE Act must submit a sworn affidavit attested by commissioner of oaths.

PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING BOARD FOR A PERIOD OF THREE (3) YEARS



7.13.8 Tenderers other than EMEs and QSEs must submit their original and valid B-BBEE status level verification certificate or a certified copy, substantiating their B-BBEE status. The submission of such certificates must comply with the requirements of instructions and guidelines issued by National Treasury and be in accordance with the applicable notices published by the Department of Trade and Industry in the Government Gazette.

7.13.9 The BOARD reserves the right to require of a Tenderer, either before a Tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the BOARD.

7.13.10 Failure to provide the required information may result in disqualification of the Tenderer.

7.13.11 The Tenderers participation or involvement in any stage of the Tendering Process is at the Tenderers sole risk, cost and expense. The BOARD will not be held responsible for, or pay for any expense or loss that may be incurred by Tenderers in relation to the preparation or lodgement of their Tender.

7.14 PREPARATION OF TENDERS

7.14.1 Tenderers must ensure that their Tender is submitted in the required format as stipulated in this ITT; and all the required information fields in the Tender are completed in full and contain the information requested by the BOARD.

7.14.2 The BOARD may in its absolute discretion reject a Tender that does not include the information requested or is not in the format required.

7.14.3 Unnecessarily elaborate responses or other representations beyond that which is sufficient to present a complete and effective tender proposal are not desired or required. Elaborate and expensive visual and other presentation aids are not necessary.

7.14.4 Where the Tenderer is unwilling to accept a specified condition, the non-acceptance must be clearly and expressly stated. Prominence must be given to the statement detailing the non-acceptance. It is not sufficient that the statement appears only as part of an attachment to the Tender or be included in a general statement of the Tenderers usual operating conditions.

7.14.5 An incomplete Tender will be disqualified or assessed solely on the information completed or received with the Tender.

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7.15 DISCLOSURE OF TENDER CONTENTS AND TENDER INFORMATION

7.15.1 All Tenders received by the BOARD will be treated as confidential. The BOARD will not disclose contents of any Tender and Tender information, except:

7.15.2 as required by law;

7.15.3 for the purpose of investigations by other government authorities having relevant jurisdiction;

7.15.4 to external consultants and advisors of the BOARD engaged to assist with the Tendering Process;

7.15.5 or for the general information of Tenderers required to be disclosed as per National Treasury Regulations, Guidelines, Instruction Notes or Practice Notes.

7.16 USE OF TENDERS

7.16.1 Upon submission in accordance with the requirements relating to the submission of Tenders, all Tenders submitted become the property of the BOARD. Tenderers will retain all ownership rights in any intellectual property contained in the Tenders.

7.16.2 Each Tenderer, by submission of their Tender, is deemed to have authorised the BOARD to reproduce the whole, or any portion, of their Tender for the sole purposes of enabling the BOARD to evaluate the Tender.

PART E

7.17 EVALUATION CRITERIA

The tenders will be evaluated in terms of functionality, price and BBBEE.

7.17.1 Phase 1: Functionality

7.17.2 The first phase of evaluation of the tenders will be in respect of functionality indicated in the table 1 below.

7.17.3 Tenderers must achieve the minimum score of 60 points for functionality to proceed to the second phase of evaluation.

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Table 1. Functionality Evaluation Criteria

Item No	Evaluation Criteria	Compliance	Points Allocation	Maximum Points
1.	Relevant qualification of the partner: Attach proof of qualifications.	CA/CIA/ACCA with 0 to 2 years' experience and affiliation.	5	30
		CA/CIA/ACCA with 3 to 5 years' experience and affiliation.	10	
		CA/CIA/ACCA with 5 to 7 years' experience and affiliation.	15	
		CA/CIA/ACCA with 7 to 10 years' experience and affiliation.	20	
		CA/CIA/ACCA with more than 10 years' experience and affiliation.	30	
2.	Average experience of all members: Attach CVs and relevant qualifications of the team members.	Less than 1 year.	5	30
		Greater than 1 and up to 2 years	10	
		Greater than 2 years and up to 4 years	15	
		Greater than 4 years and up to 8 years	20	
		Greater than 8 years up to 9 years	25	
		Over 10 years	30	
3.	Company Internal Audit experience in the Public Sector. (Attach reference letters).	No reference letters.	0	40
		1 to 2 References.	10	
		3 to 5 References.	20	
		6 to 9 References.	30	
		10 or more References.	40	
Total points				100

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17.18 Phase 2: Price and BBEE Evaluation Criteria

17.18.1 The second phase of evaluation of the tenders will be in respect of price and BBEE.

17.18.2 Only tenderers who scored a minimum score of 60% for functionality will be considered into this phase.

17.19 Points for Price

17.19.1 The price for which points will be allocated is the total tendering price calculated by each tenderer and provided in SBD 3.3.

17.19.2 The following formula will be used to calculate and allocate the points for price:

$$Ps = 80(1-(Pt-Pmin)/Pmin)$$

Where:

Ps = Points scored for comparative price of tender or offer under consideration;

Pt = Comparative price of tender or offer under consideration; and

Pmin = Comparative price of lowest acceptable tender or offer.

17.20 Points for B-BBEE

These points will be awarded using 80/20 preference points system in accordance with SBD 6.1. of this tender document.

Preferential procurement points

A maximum of 20 points may be awarded in respect of preferential procurement, which points must be awarded to a tenderer for attaining their B-BBEE Status Level in accordance with the table below:

B-BBEE Status Level	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

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17.21. TOTAL POINTS

17.21.1 The total points scored by each tenderer will be calculated by adding the points scored for price and BBBEE.

PART F

Annexure A

SBD 3.3. PRICING SCHEDULE (PROFESSIONAL SERVICES)

Tenderers must complete the SBD 3.3. in full indicating the total bidding price and total expenses for three (03) years of contract. In addition to the SBD 3.3, separate document(s) should be provided giving breakdown of all prices and all expenses for year 1, year 2 and year 3 required to complete SBD 3.3.

Annexure B

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

Annexure C

SBD 4

DECLARATION OF INTEREST

Annexure D

CERTIFIED COPIES OF ALL RELEVANT CIPC OR TRUST DEED CERTIFICATE OR SOLE PROPRIETOR REGISTRATION DOCUMENTS

Annexure E

CERTIFIED COPIES OF THE LATEST SHARE CERTIFICATES OF ALL RELEVANT COMPANIES

Annexure F

BREAKDOWN OF HOW THE PERCENTAGE (%) FEES AND WORK WILL BE SPLIT BETWEEN VARIOUS PEOPLE OR ENTITIES WHICH CONSTITUTE THE TENDERER (FOR UNINCORPORATED JOINT VENTURE, CONSORTIUM OR OTHER ASSOCIATION OF PERSONS)

Annexure G

SUPPORTING DOCUMENTS TO THE FUNCTIONALITY CRITERIA AND EVALUATION CRITERIA

Annexure H

GENERAL CONDITIONS OF CONTRACT

PLEASE NOTE THAT ALL TENDERERS ARE REQUIRED TO READ THROUGH THE GENERAL CONDITIONS OF CONTRACT PRESCRIBED BY THE NATIONAL TREASURY. SUCH GENERAL CONDITIONS OF CONTRACT CAN BE ACCESSED ON THE NATIONAL TREASURY WEBSITE.

PLEASE NOTE FURTHER THAT ALL TENDERERS MUST ENSURE THAT THEY ARE WELL ACQUAINTED WITH THE RIGHTS AND OBLIGATIONS OF ALL PARTIES INVOLVED IN DOING BUSINESS WITH GOVERNMENT.

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NOTE: All Tenderers are required to confirm *(Tick applicable box)* below:

Item	YES	NO
Is the Tenderer familiar with the General Conditions of Contract prescribed by the National Treasury?		

Annexure I

TAX COMPLIANT STATUS AND CSD REGISTRATION REQUIREMENTS

ALL PROSPECTIVE TENDERERS MUST HAVE A TAX COMPLIANT STATUS EITHER ON THE CENTRAL SUPPLIER DATABASE (CSD) OF THE NATIONAL TREASURY OR SARS E-FILING PRIOR TO APPOINTMENT/AWARD OF THE TENDER.

REGISTRATION ON THE CSD SITE OF THE NATIONAL TREASURY IS A COMPULSORY REQUIREMENT FOR A TENDERER TO BE APPOINTED TO CONDUCT BUSINESS WITH THE BOARD. THE ONUS IS ON THE SUCCESSFUL TENDERER TO REGISTER ON THE CSD SITE AND PROVIDE PROOF OF SUCH REGISTRATION PRIOR TO APPOINTMENT/AWARD OF THE TENDER.

CSD Registration Number:	
--------------------------	--

Annexure J

COMPANY DETAILS

The following company details schedule must be completed to ensure that the prerequisite requirements to tendering are met.

Registered Company Name:

.....

.....

Company Registration Number:

.....

VAT Number:

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.....
Bank Name and Branch:

.....
Bank Account Number:

.....
Professional Registration Details:

.....
.....
.....
Professional Indemnity Details:

Annexure K
RESOLUTION FOR SIGNATORY

A. CERTIFICATE OF AUTHORITY FOR SIGNATORY

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form or on company letter head.

An example is given below:

"By resolution of the board of directors passed at a meeting held on

Mr/Ms _____, whose signature appears below, has been duly
authorised to sign all documents in connection with the tender for

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Contract No. _____
and any Contract which may arise there from on behalf of (Block Capitals)

SIGNED ON BEHALF OF THE COMPANY:

IN HIS/HER CAPACITY AS:

DATE: _____

SIGNATURE OF SIGNATORY:

WITNESSES:

1. _____ SIGNATURE: _____

2. _____ SIGNATURE: _____

IMPORTANT NOTICE: RESOLUTION TO SIGN

1. In the event that a resolution to sign is not completed by all directors/ shareholders of the enterprise, the signature of any one of the directors or shareholders to this quotation will bind all the directors/ shareholders of the enterprise and will therefore render the quotation valid.
2. In the event that a non-shareholder/ non-director to the enterprise sign this declaration, and no authority is granted, it will automatically invalidate the quotation.
3. In the case of a joint venture or consortium, at least one director/ shareholder of each of the parties need to sign the joint venture or consortium agreement.
4. Furthermore, in the case of a joint venture or consortium at least one director/ shareholder of each party to the joint venture or consortium must give consent to give authorisation for signatory to this tender.

PROVISION OF INTERNAL AUDIT SERVICES TO THE NORTH WEST GAMBLING
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DECLARATION

I, THE UNDERSIGNED

NAME:

CERTIFY THAT THE INFORMATION FURNISHED IN THIS DOCUMENT, ANNEXURES AND ALL
OTHER ATTACHMENTS, PRESENTATION AND ANY OTHER FORM OF COMMUNICATION, IS
CORRECT.

I ACCEPT THAT THE PRINCIPAL MAY ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF
THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE
FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of tenderer