



**iThemba
LABS**
Laboratory for Accelerator
Based Sciences

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REQUEST FOR QUOTATION

NAME OF SUPPLIER.....

GOODS

SERVICE

Request For Quotation Number:	iThemba LABS – iLABS/RFQ 2021/22:242
Date Issued:	04 March 2022
Description:	Appointment of service provider for pest control services to iThemba LABS Cape Town, Faure for a period of 36 months (3 years).
Closing Date:	18 March 2022
Closing Time:	11:00 am
Delivery Address:	iThemba LABS, ATT: SCM Department, Old Faure Road, Faure, 7131
Submit RFQ To:	scm2@tlabs.ac.za
Date Goods or Service Required:	01 April 2022
For More Information (Technical):	Julian Fredericks Julian@tlabs.ac.za and Philip Beukes philip@tlabs.ac.za 021 843 1247 /1000
For More Information (Supply Chain Management):	Khanyisa Maqwara scm2@tlabs.ac.za 021 843 1000 / 1342

THE FOLLOWING CONDITIONS WILL APPLY:

- **Preferential Procurement System Applicable: 80/20**
- Price(s) quoted must be valid for at **least ninety (90) days from date of your offer.**
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- **Submit your Valid B - BBEE Certificate as accredited with SANAS if you are claiming for Equity/ B - BBEE points, failing which, the B - BEEE claimed will be forfeited or zero points will be allocated.**
- Provide CSD Summary Report (www.csd.gov.za)
- The attached forms to be completed by the Bidder:
 - SBD 4 – Declaration of Interest with Government
 - SBD 6.1 – Preference Points Claim (South African Companies Only)
 - SBD 6.2 – Declaration Certificate for Local Production and Content for Designated Sectors (where applicable)
 - SBD – 8 – Declaration of Bidder's past SCM Practices
 - SBD – 9 – Certificate of Independent Bid Determination
- This request for formal quotation is subject to the Preferential Procurement Policy Framework Act and The Preferential Procurement Regulations, 2017, The General Conditions of Contract (GCC and, if applicable, any other special Conditions of Contract.

REGISTRATION ON THE CENTRAL SUPPLIER DATABASE (CSD):

The bidder must be on the National Treasury's Central Supplier Database in order to do business with the NRF and for the NRF to award a bid and sign the subsequent contract. Registration on the CSD (www.csd.gov.za) is compulsory and bids from unregistered bidders are not considered.

National Treasury Contact Details: +27 (0) 12 406 9222 or email csd.support@treasury.gov.za

SCHEDULE 1 - SPECIFICATION

Introduction to the NRF

The National Research Foundation ("NRF") is a juristic person established in terms of the National Research Foundation Act, Act 23 of 1998, and a Schedule 3A Public Entity in terms of the Public Finance Management Act. The NRF is the government's national agency responsible for promoting and supporting research and human capital development through funding researchers, provision of the National Research Platforms, and science outreach platforms/programs to the broader community. The NRF provides these services in all fields of science and technology, including natural science, engineering, social science, and humanities.

The NRF is a schedule 3A entity under the PFMA (Act 29 of 1999), which is required to plan and report on its activities and organizational performance, and which is to be audited by the AGSA on an annual basis. As part of the AGSA audit requirements, the NRF has to collect / document and store details, data and/or information of all persons and activities that form part of its performance record as proof thereof. In terms of this requirement, all persons making use of NRF facilities, platforms, equipment, tools etc., for research and related purposes are required to provide their personal details/data/information as per the template below or other similarly appropriate format. By completing your information in the template/register/record below and appending your signature thereto, you confirm your consent, in line with the Protection of Personal Information Act 4 of 2013, whereby the NRF and any of its business units may process (collect, receive, record, organize, collate, share, store, update, modify, retrieve, alter, consult, use, disseminate, distribute, merge, link, erase or destroy) the personal information you provide within and amongst its business units/functions for the purpose of fulfilling its statutory mandate, public accountability and other regulatory/legal requirements.

Introduction to the Business Unit responsible for this RFQ

iThemba LABS (Laboratory for Accelerator-Based Sciences) is a multi-disciplinary research laboratory based at two sites in the Western Cape and Gauteng respectively, these provide facilities for:

- Basic and applied nuclear physics research using particle beams
- Research Radiation Biophysics
- The supply of accelerator-produced radioactive isotopes for nuclear medicine and research

Evaluation Process

- Evaluation of proposals:

All proposals will be evaluated by Supply Chain Management for administrative compliance, functionality, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, iThemba LABS will approve the awarding of the contract to successful bidder.

Pre-Qualification Eligibility Criteria

NRF /iThemba Labs TRANSFORMATION			
Sector Code Applicable		Not Applicable	
Minimum status B-BBEE level		Yes	
Minimum status level		4	
A bidder failing to meet any of the stipulated pre-qualifying criteria is automatically disqualified.			
Verification Certificate Submitted	☐ Yes ☐ No	Sworn Affidavit Submitted	☐ Yes ☐ No

There is a minimum B-BBEE threshold of Level four (4) for this Request for Quotation / proposal. A bidder failing to meet the stipulated B-BBEE threshold is regarded as non-responsive and will be automatically be disqualified.

A Bidder MUST submit a valid B-BBEE certificate/ Sworn Affidavit. Scanned copies of valid B-BBEE certificate/ Sworn Affidavit are accepted.

- Preference points system:

The 80/20 preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status. If all bids received are more than R1M, the proposal will be cancelled and re-issued.

Supplier Response

Name of Supplier:	
Address of Supplier:	
Contact Person:	
Contact Tel:	
Email Address:	
CSD Supplier Number:	MAAA.....
CSD Unique Registration Reference Number:	
Currency:	ZAR
Payment terms	30 days

<u>Administrative Compliance Returnable Documents</u> (M – Mandatory); (O – Optional)	Submitted	
Procurement Invitation (SBD 1), signed and completed.	M	☐ Yes ☐ No
Declaration of Interest with Government (SBD 4), signed and completed.	M	☐ Yes ☐ No
Preference Points Claimed (SBD 6.1), signed and completed with BBBEE certificate or sworn affidavit (applicable for local bidders).	M	☐ Yes ☐ No
Declaration of Past SCM Practices (SBD 8), signed and completed.	M	☐ Yes ☐ No
Certificate of Independent Bid Determination (SBD 9), signed and completed.	M	☐ Yes ☐ No
The service provider must be an active member of The South African Pest Control Association (SAPCA) and / or the Pest Control Industries Professional Council (PCIPC) and must be registered as an approved Pest Control service provider in the Western Cape. (Proof must be provided)	M	☐ Yes ☐ No
A Curriculum Vitae is required for all pest control operatives assigned to the site which must detail the training and experience associated with being a qualified pest control operative. Pest control operatives must also provide the relevant professional body registration certificates.	M	☐ Yes ☐ No
(M – Mandatory); (O – Optional)	Submitted	
Pricing completed	M	☐ Yes ☐ No

SPECIFICATIONS

BACKGROUND

iThemba LABS requires a comprehensive pest control service provided by an approved service provider to ensure health and hygiene standards are maintained to a high level in key areas. This is also largely due to the many kitchen facilities as well as an Isotope / Pharmaceutical production laboratory on site for period of 3 years.

GENERAL SPECIFICATION

iThemba LABS requires the services of an experienced and qualified company for the supply of a comprehensive pest control service in identified areas at the iThemba LABS Site in Eerste River.

FREQUENCY FOR SERVICING:

Identified Areas and Associated Service Types: Every 6 Weeks

LOCATION	SERVICE TYPE REQUIRED
C and P-Block	Rodents, Cockroaches, Ants
General Kitchen in P-Block	Rodents, Cockroaches, Ants
Staff Canteen in P-Block	Rodents, Cockroaches, Ants
D and N-Block	Rodents, Cockroaches, Ants
Pharmaceutical Production Laboratories in D and N-Block	Rodents, Cockroaches, Ants

Identified Areas and Associated Service Types: Every 12 Weeks

LOCATION	SERVICE TYPE REQUIRED
Office and Administration Areas	Rodents, Cockroaches, Ants
Reception Areas	Rodents, Cockroaches, Ants
Auditorium (J-Block)	Rodents, Cockroaches, Ants
Main Stores and designated store rooms	Rodents, Cockroaches, Ants
Workshops	Rodents, Cockroaches
Research Laboratories and Vaults (A-Block)	Rodents, Cockroaches
A-Block Basement	Rodents, Cockroaches
Experimental Vaults (A-Block)	Rodents, Cockroaches
Data-Rooms	Rodents, Cockroaches
Control Rooms	Rodents, Cockroaches
Air Handling Plant	Rodents, Cockroaches
Chiller Room	Rodents, Cockroaches
Low Voltage Power Supply Room	Rodents, Cockroaches
U.P.S. Building	Rodents, Cockroaches
Accommodation Areas	Rodents, Cockroaches, Ants, Fish-moths
Service Corridors	Rodents, Cockroaches, Ants
Passages	Rodents, Cockroaches, Ants
Main Gate Security Complex	Rodents, Cockroaches, Ants
Locker Rooms	Rodents, Cockroaches, Fish- moths
Yards (General)	Rodents, Cockroaches

A total of 150 External Bait Stations and 530 Internal Bait Stations are installed throughout iThemba LABS. External Bait Station will be tamper-proof hard plastic (black in colour) and Internal Bait Stations will be Hard plastic / cardboard Boxes (white in colour). All Bait stations will be numbered and the appropriate signage will be placed on the wall above the point where the box is located (both internal and external boxes).

DETAILED SCOPE OF WORK

Specifications

The necessary Treatment required should be for:

- Fish Moths
- Ants
- Cockroaches
- Rodents (Mice and Rats)

SERVICE ITEM	DESCRIPTION OF APPLICATION
Fish Moths, Ants and Cockroaches	Bait to be used: • Maxforce paste or gel or Equivalent • Goliath paste or gel or Equivalent
Rodents	Bait to be used: • Wax blocks • Racumin paste or Equivalent • The above pest control measure shall be placed in Bait stations / boxes. • External bait stations will be securely fixed to the wall via the use of screws and appropriate signage shall be placed on the wall above the point where the bait station is installed. • Internal Bait stations may be placed in a position where they do not constitute a tripping hazard and will have the appropriate signage placed on the wall above its position. • All Bait stations will be numbered. iThemba LABS has its own Bait Station installed throughout the site, should it be identified that there is a need for additional / replacement Bait Stations, the successful service provider will be required to provide a quotation as needed and install upon approval of provided quotation. Note: iThemba LABS will / has procured its own Bait Stations and it will remain the property of iThemba LABS and not rented.

Hazardous Analysis Critical Control Point (HACCP)

- The Service Provider is required to follow an accepted HACCP process.
- Material Safety Data Sheets must be provided by the successful service provide for all the chemicals that will be used at iThemba LABS.

Service and Activities Reports

- The service provider will be required to provide an activity file which will remain on the iThemba LABS Facility.
- 3 files will be required as follows:
 - General / All other Areas
 - Main Kitchen in P-Block Building
 - Nuclear Medicine Department including Pharmaceutical production Laboratories (D and N-Block)
- These files will contain the following information
 - Site plans as per file requirement indicating where all bait stations have been installed (site plans will be provided to the successful bidder)
 - Material Safety Data Sheets for all Pesticides / Bait / Insecticides used at the facility
 - Service reports
 - Up-to-date pest control registration / membership certificates to ensure legal compliance with relevant legislation and standards
 - Documented HACCP Processes

- Risk Assessment regarding the application of pest control measures
- Safe Operating Procedures or Method statement/s for the application of pest control measures
(**Note: The provision of this file must be done within one month of the award of the contract**)
- As is standard practice, individual reports for each area will be issued after each service and these reports will be placed in the associated files and a copy forwarded to the iThemba LABS contract manager.

OTHER REQUIREMENTS

Approved pesticides

- All pesticides used should be registered under the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act 36 of 1947.
- Use of approved pesticides should conform to the requirements stated in the following legislation (but not limited to):
 - Section 24 of the Constitution of the Republic of South Africa, Act No. 108 of 1996
 - Medicines and Related Substances Control Act, 1965 (Act 101 of 1965)
 - Hazardous Substances Act, 1973 (Act 15 of 1973)
 - The Foodstuffs, Cosmetics and Disinfectants Act (FCDA), 1972 (Act No. 54 of 1972)
 - The Occupational Health and Safety Act (OHSA), 1993 (Act No. 85 of 1993)
- The use of aerosols and powder-based pesticides are strictly prohibited for internal use at iThemba LABS.
- Aerosol based pesticides may be used in applications such as the spraying of drains but only for external use (outside of buildings).

Bird proofing and nest removal

- Additional services for bird proofing and nest removal may also be required on demand.
- The service provider must provide proof that this service can be rendered and may be outsourced if needed.

Emergency call - outs

- Appointed service provider should be available when called out for any emergencies.
- Response time to emergency call-outs must be within 3 hours.
- If the service provider is unable to meet with this time limit, the contract manager at iThemba LABS must be notified and alternative arrangements, agreeable to the contract manager of iThemba LABS, must be provided.

Geographical requirements

The head office of the service provider must be within a 60km radius from the iThemba labs site which is situated in Old Faure Road, Eerste River, Cape Town.

Membership requirements

- The appointed Service Provider must be an active member of The South African Pest Control Association (SAPCA) and / or the Pest Control Industries Professional Council (PCIPC) and must be registered as an approved Pest Control service provider in the Western Cape.
- Provision of certificates will be required.

Qualifications

- A Curriculum Vitae is required for all pest control operatives assigned to the site which must detail the training and experience associated with being a qualified pest control operative.
- Pest control operatives must also provide the relevant professional body registration certificates.

Health and Safety Requirements

- The selected service provider will be required to complete the iThemba LABS 37.2 agreement and provided an up-to-date COID Certificate
- All pest control operatives assigned to work at the iThemba LABS site will be required to undergo Safety Induction Training.

FUNCTIONALITY**THRESHOLD TO QUALIFY FOR PRICE/PREFERENCE EVALUATION**

Bidders are not eligible for the next stage of evaluation, which is Price and Preference scoring, where they score less than the minimum threshold of 60% on total score

Competence Criterion	Key Aspects of Criterion	Points Allocation		Total Points
Suitability	A Portfolio of works covering a similar scope of work in a Commercial Building environment to a minimum of 3 projects. The Projects/Service must include the Value, Duration and Scope of works of the contract within the last five years.	No submission	0	15
		One Project	5	
		Two Projects	10	
		Three Project or more	15	
Capability of staff to be used	CV's confirming the Pest Control operatives' qualifications and experience and their registration as approved pest control operatives	No submission	0	15
		Submission of 1 CV	5	
		Submission of 2 CV's	10	
		Submission of 3 or more CV's	15	
	Registration of Company with SAPCA or PCIPC or other professional body/s	No submission	0	20
		Provision of registration certificate/s with Professional body	20	
	Registration of Company as an approved pest control service provider in the Western Cape	No submission	0	20
		Provision of registration as approved pest control service provider	20	
	Certifications of use of approved pesticides as per Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act 36 of 1947 and other applicable legislation	No submission	0	15
		Provision of certification for use of approved pesticides as per legislative requirements	15	
HACCP	Proof of HACCP system and certification in place	No submission	0	10
		HACCP program and certificate provided	10	
Health and Safety Requirements	Completion of 37.2 Agreement	No submission	0	5
		Completion of iThemba LABS Health and Safety specification and 37.2 agreement	5	
Total				100

3. REFERENCE LETTER TEMPLATE

REFERENCE LETTER FORMAT			
Referee Letterhead			
<u>Referee Legal Name:</u>			
<u>REFERENCE ON COMPANY:</u>			
RFQ Number:	iThemba LABS – iLABS/RFQ 2021/22:242		
RFQ Description: Appointment of service provider for pest control services to iThemba LABS for Cap Faure for a period of 3 years.			
Describe the service/work the above bidder provide to you below:			
Criteria / risks	Below requirements	Meets requirements	Exceeds requirements
Customer satisfied with the service			
On time completion of project			
Competent staff executing the project			
Management of staff			
Project management/cost containment			
Overall Impression	Other comments		
Approximate value of contract			
Would you use the provider again?			☐ YES ☐ NO
Completed by:			
Signature:			
Company Name:			
Contact Telephone Number:			
Date:			

Pricing Schedule

Identified Areas and Associated Service Types: Every 6 Weeks

LOCATION	SERVICE TYPE REQUIRED	PRICING Year 1	PRICING Year 2	PRICING Year 3	Total Cost 3 Years
C and P-Block	Rodents, Cockroaches, Ants	R	R	R	R
General Kitchen in P-Block	Rodents, Cockroaches, Ants	R	R	R	R
Staff Canteen in P-Block	Rodents, Cockroaches, Ants	R	R	R	R
D and N-Block	Rodents, Cockroaches, Ants	R	R	R	R
Pharmaceutical Production Laboratories in D and N-Block	Rodents, Cockroaches, Ants	R	R	R	R

Identified Areas and Associated Service Types: Every 12 Weeks

LOCATION	SERVICE TYPE REQUIRED	PRICING Year 1	PRICING Year 2	PRICING Year 3	Total Cost 3 Years
Office and Administration Areas	Rodents, Cockroaches, Ants	R	R	R	R
Reception Areas	Rodents, Cockroaches, Ants	R	R	R	R
Auditorium (J-Block)	Rodents, Cockroaches, Ants	R	R	R	R
Main Stores and designated store rooms	Rodents, Cockroaches, Ants	R	R	R	R
Workshops	Rodents, Cockroaches	R	R	R	R
Research Laboratories and Vaults (A-Block)	Rodents, Cockroaches	R	R	R	R
A-Block Basement	Rodents, Cockroaches	R	R	R	R
Experimental Vaults (A-Block)	Rodents, Cockroaches	R	R	R	R
Data-Rooms	Rodents, Cockroaches	R	R	R	R
Control Rooms	Rodents, Cockroaches	R	R	R	R
Air Handling Plant	Rodents, Cockroaches	R	R	R	R
Chiller Room	Rodents, Cockroaches	R	R	R	R
Low Voltage Power Supply Room	Rodents, Cockroaches	R	R	R	R
U.P.S. Building	Rodents, Cockroaches	R	R	R	R
Accommodation Areas	Rodents, Cockroaches, Ants, Fish-moths	R	R	R	R
Service Corridors	Rodents, Cockroaches, Ants	R	R	R	R
Passages	Rodents, Cockroaches, Ants	R	R	R	R
Main Gate Security Complex	Rodents, Cockroaches, Ants	R	R	R	R
Locker Rooms	Rodents, Cockroaches, Fish-moths	R	R	R	R
Yards (General)	Rodents, Cockroaches	R	R	R	R

LOCATION	SERVICE TYPE REQUIRED	PRICING Year 1	PRICING Year 2	PRICING Year 3	Total Cost 3 Years
Affected areas (on demand)	Bird Proofing and nest removal	R	R	R	R

LOCATION	SERVICE TYPE REQUIRED	PRICING Year 1	PRICING Year 2	PRICING Year 3	Total Cost 3 Years
All Areas	Provision and installation of internal bait boxes (price per box)	R	R	R	R
All Areas	Provision and installation of external bait boxes (price per box)	R	R	R	R

LOCATION	SERVICE TYPE REQUIRED	PRICING Year 1	PRICING Year 2	PRICING Year 3	Total Cost 3 Years
General Kitchen in P-Block	Provision and updating of Service / Safety File	R	R	R	R
D and N-Block	Provision and updating of Service / Safety File	R	R	R	R
Pharmaceutical Production Laboratories in D and N-Block	Provision and updating of Service / Safety File	R	R	R	R
General (All other areas)	Provision and updating of Service / Safety File	R	R	R	R

Pricing Schedule Summary

Pricing Year 1	R
Pricing Year 2	R
Pricing Year 3	R

SBD 4 - DECLARATION OF INTEREST WITH GOVERNMENT

Any legal person, including persons employed by the STATE ¹, or persons having a kinship with persons employed by the STATE, including a blood relationship, may make an offer or offers in terms of this invitation to Bid (includes an advertised competitive Bid, a limited Bid, a proposal or written price quotation). In view of possible allegations of favoritism, should the resulting Bid, or part thereof, be awarded to persons employed by the STATE, or to persons connected with or related to them, it is required that the Bidder or his/her authorised representative, declare his/her position in relation to the evaluating/adjudicating authority where:

The Bidder is employed by the STATE; and/or

The legal person on whose behalf the Bidding Document is signed, has a relationship with persons/s person who is/are involved in the evaluation and or adjudication of the Bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and/or adjudication of the Bid.	
In order to give effect to the above, the following questionnaire must be completed and submitted with this Bid:	
Full Name of Bidder or his/her representative:	
Identity Number:	
Position occupied in the Company (director, trustee, shareholder, member):	
Registration number of company, enterprise, close corporation, partnership agreement:	
Tax Reference Number:	
VAT Registration Number:	
The names of all directors/trustees/shareholders/members, their individual identity numbers, tax reference numbers and, if applicable, employee/PERSAL numbers must be indicated in a separate schedule including the following questions:	
Schedule attached with the above details for all directors/members/shareholders	
Are you or any person connected with the Bidder presently employed by the STATE? If so, furnish the following particulars in an attached schedule	YES / NO
Name of person/ director/ trustee/ shareholder/member:	
Name of STATE institution at which you or the person connected to the Bidder is employed	
Position occupied in the STATE institution:	
Any other particulars:	
If you are presently employed by the STATE, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?	YES / NO
If Yes, did you attach proof of such authority to the Bid document?	
If No, furnish reasons for non-submission of such proof as an attached schedule	
(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the Bid.)	

Did you or your spouse or any of the company's directors/ trustees /shareholders /members or their spouses conduct business with the STATE in the previous twelve months?	YES / NO
If so, furnish particulars as an attached schedule:	
Do you, or any person connected with the Bidder, have any relationship (family, friend, other) with a person employed by the STATE and who may be involved with the evaluation and or adjudication of this Bid?	YES / NO
If so, furnish particulars as an attached schedule.	
Do you or any of the directors/ trustees/ shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract?	YES / NO
If so, furnish particulars as an attached schedule:	

PREFERENCE POINTS CLAIMED (SBD 6.1)	
PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017	
This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS, AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.	
1. GENERAL CONDITIONS 1.1. The following preference point systems are applicable to all bids: 1.1.1. the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and 1.1.2. the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included). 1.2. 1.2.1. The value of this bid is estimated not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable	

- 1.2.2. the 80/20 preference point system will be applicable to this tender
- 1.3. Points for this bid shall be awarded for:
- 1.3.1. Price; and
- 1.3.2. B-BBEE Status Level of Contributor.
- 1.4. The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE must not exceed	100

- 1.5. Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6. The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- 2.1. **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.2. **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.3. **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- 2.4. **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.5. **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- 2.6. **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- 2.7. **"prices"** includes all applicable taxes less all unconditional discounts;
- 2.8. **"proof of B-BBEE status level of contributor"** means:
- 2.8.1. B-BBEE Status level certificate issued by an authorized body or person;
- 2.8.2. A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
- 2.8.3. Any other requirement prescribed in terms of the B-BBEE Act;
- 2.9. **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- 2.10. **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

$$\text{or } P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

$P_{\min}$ = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1. In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1. Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1. B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1. Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
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- 7.1.1. If yes, indicate:

7.1.1.1. What percentage of the contract will be subcontracted.....%

- 7.1.1.2. The name of the sub-contractor.....
- 7.1.1.3. The B-BBEE status level of the sub-contractor.....
- 7.1.1.4. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
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- 7.1.1.5. Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

- 8.1. Name of company/firm:
- 8.2. VAT registration number:
- 8.3. Company registration number
- 8.4. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

- 8.5. DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

- 8.6. COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

- 8.7. Total number of years the company/firm has been in business:
- 8.8. I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificates, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
- 8.8.1. The information furnished is true and correct;
- 8.8.2. The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- 8.8.3. In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- 8.8.4. If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
- 8.8.4.1. disqualify the person from the bidding process;
- 8.8.4.2. recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- 8.8.4.3. cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- 8.8.4.4. recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- 8.8.4.5. forward the matter for criminal prosecution.

SBD 8 - DECLARATION OF BIDDER'S PAST SCM PRACTICES

Is the Bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? If Yes, furnish particulars as an attached schedule:	YES / NO
Is the Bidder or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? If Yes, furnish particulars as an attached schedule:	YES / NO
Was the Bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years? If Yes, furnish particulars as an attached schedule:	YES / NO
Was any contract between the Bidder and any NRF terminated during the past five years because of failure to perform on or comply with the contract? If Yes, furnish particulars as an attached schedule:	YES / NO
The Database of Restricted Suppliers and Register for Tender Defaulters resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	

SBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting this Bid in response to the invitation for the Bid made by the NRF, do hereby make the following statements that I certify to be true and complete in every respect:

I have read and I understand the contents of this Certificate;

I understand that the Bid will be disqualified if this Certificate is found not to be true and complete in every respect;

I am authorised by the Bidder to sign this Certificate, and to submit the Bid, on behalf of the Bidder;

Each person whose signature appears on the Bid has been authorised by the Bidder to determine the terms of, and to sign, the Bid on behalf of the Bidder;

For the purposes of this Certificate and the accompanying Bid, I understand that the word "competitor" shall include any individual or organisation, other than the Bidder, whether or not affiliated with the Bidder, who:

- a) Has been requested to submit a Bid in response to this Bid invitation;
- b) Could potentially submit a Bid in response to this Bid invitation, based on their qualifications, abilities or experience; and
- c) Provides the same goods and services as the Bidder and/or is in the same line of business as the Bidder

The Bidder has arrived at the accompanying Bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium ³ will not be construed as collusive bidding.

In particular, without limiting the generality of paragraphs above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

- a) Prices;
- b) Geographical area where product or service will be rendered (market allocation);
- c) Methods, factors or formulas used to calculate prices;
- d) The intention or decision to submit or not to submit, a Bid;
- e) The submission of a Bid which does not meet the specifications and conditions of the Bid; or
- f) Bidding with the intention not to win the Bid.

In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this Bid invitation relates.

The terms of this Bid have not been, and will not be, disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official Bid opening or of the awarding the bid or to the signing of the contract.

I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to Bids and contracts, Bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of Section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or

	may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation
	³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of

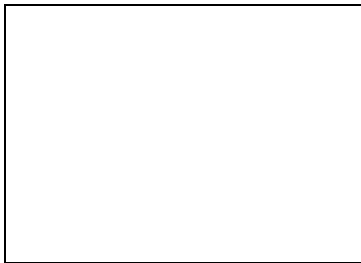
By signing this request for order form the supplier offers to supply the goods or service in respect of **RFQ** and **Description** of goods or services

_____, as described in this document.

Signature

Date

Print name: _____
On Behalf of the Supplier (duly authorized)



COMPANY STAMPNote: It is advised that documents be returned in PDF