

TENDER NO. 092C/2024/25



CITY OF CAPE TOWN
ISIKEKO SASEKAPA
STAD KAAPSTAD

SCM - 515

Version: 5.1

Page 1 of 242

FRAMEWORK TENDER DOCUMENT

FOR THE

PROVISION OF SPECIALISED MULTIDISCIPLINARY PROFESSIONAL SERVICES RELATED TO ENGINEERING AND BUILT ENVIRONMENT WORKS

**FRAMEWORK CONTRACT PERIOD: FROM THE START DATE
UP TO 30 SEPTEMBER 2030**

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 45 to 55** of this document.
- Table 1: Tender Preference Claim) is on **page 154/155** of this document.

ISSUED BY:

**DIRECTOR: CORPORATE
PROJECT, PROGRAMME AND
PORTFOLIO MANAGEMENT
DEPARTMENT
CORPORATE SERVICES
DIRECTORATE**
Tower Block, Civic Centre
12 Hertzog Boulevard
CAPE TOWN
8001

For official use.

TENDER SERIAL No.:

**SIGNATURES OF CITY OFFICIALS
AT TENDER OPENING**

1.

2.

3.

**NAME OF TENDERING
ENTITY**

**EMAIL ADDRESS OF
TENDERING ENTITY**

**FAX NUMBER OF
TENDERING ENTITY**

NATURE OF TENDER OFFER (please indicate below)

**Main Offer (see clause
C.2.12)**

**Alternative Offer (see
clause C.2.12)**

CITY OF CAPE TOWN

CORPORATE PROJECT, PROGRAMME AND PORTFOLIO MANAGEMENT DEPARTMENT

CONTRACT NO: 092C/2024/25

PROVISION OF SPECIALISED MULTIDISCIPLINARY PROFESSIONAL SERVICES RELATED TO
ENGINEERING AND BUILT ENVIRONMENT WORKS

General Tender Information

TENDER ADVERTISED	:	11 October 2024
CLARIFICATION MEETING	:	Time 09:00 a.m. on 25 October 2024 (Not compulsory but strongly recommended)
DETAILS FOR CLARIFICATION MEETING	:	The clarification meeting will be hosted via the Skype for Business platform or similar virtual meeting platform. A link to the virtual meeting (Skype access to the meeting) is provided in this document under section T1.1. To streamline the Skype process, please submit questions at least 24 hours in advance, to the same email address.
CLOSING DATE	:	12 November 2024
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	Tender Box 159 at the Tender & Quotation Box Office, 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town
TENDER BOX	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT
REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT,
DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH
REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE
WORDS 'OR EQUIVALENT'**

CITY OF CAPE TOWN

CORPORATE PROJECT, PROGRAMME AND PORTFOLIO MANAGEMENT DEPARTMENT

CONTRACT NO: 092C/2024/25

PROVISION OF SPECIALISED MULTIDISCIPLINARY PROFESSIONAL SERVICES RELATED TO ENGINEERING AND BUILT ENVIRONMENT WORKS

Contents			
Number	Heading	Colour	Page No
VOLUME 1			
The Tender			
Part T1: Tendering procedures			
T1.1	Tender Notice and Invitation to Tender	White	2 to 3
T1.2	Tender Data	Pink	4 to 41
VOLUME 2			
Part T2: Returnable documents			
T2.1	List of Returnable Documents	Yellow	44
C1.1	Form of Offer and Acceptance	Yellow	45 to 56
C1.2	Contract Data (data provided by the Supplier)	Yellow	57 to 59
C2.2	Schedule of Rates (please see clause C.2.13.3)	Yellow	60 to 93
T2.2	Returnable Schedules (please see clause C.2.13.3)	Yellow	94 to 158
VOLUME 3			
Draft Contract			
Part C1: Agreements and Contract Data			
C1.2	Contract Data (data provided by the Employer)	Yellow	161 to 174
C1.3	Occupational Health and Safety Agreement	White	175 to 179
C1.4	Insurance Broker's Warranty	White	180
C1.5	Form of Guarantee / Performance Security	White	181
Part C2: Pricing data			
C2.1	Pricing Assumptions	Yellow	184 to 186
Part C3: Scope of Work			
C3.1	Definitions	Blue	188
C3.2	Framework Scope	Blue	189 to 231
C3.3	Selection Procedure	Blue	232
C3.4	Quotation Procedure	Blue	233
C3.5	Work Order Scope	Blue	234 to 236
C3.6	Annexes	Blue	237 to 239
Part C4: Site information			
C4.1	Site Information	Green	241

Part T1: Tendering procedures

	Pages
T1.1 Tender Notice and Invitation to Tender.....	2 -3
T1.2 Tender Data	4 – 41

CITY OF CAPE TOWN

CORPORATE PROJECT, PROGRAMME AND PORTFOLIO MANAGEMENT DEPARTMENT

CONTRACT NO: 092C/2024/25

PROVISION OF SPECIALISED MULTIDISCIPLINARY PROFESSIONAL SERVICES RELATED TO ENGINEERING AND BUILT ENVIRONMENT WORKS.

T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN**, Director : Corporate Project, Programme and Portfolio Management Department, invites tenders for Tender No. **092C/2024/25: PROVISION OF SPECIALISED MULTIDISCIPLINARY PROFESSIONAL SERVICES RELATED TO ENGINEERING AND BUILT ENVIRONMENT WORKS.**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 –15:00 from **11 October 2024**.

A non-refundable tender fee of R250.00 payable by cash or Electronic Funds Transfer (EFT) made out in favour of the City of Cape Town is required on collection of the tender documents.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at via email Popia@capetown.gov.za. Additional contact details are provided in clause C.1.9 of the Tender Data.

Queries relating to any issues in these documents may be addressed to the SCM Department, Tel No. N/A, SCM.Tenders3@capetown.gov.za.

A non-compulsory but strongly recommended clarification meeting with representatives of the Employer will be held on **Friday, 25 October 2024 at 09h00** via Skype for Business
[HTTPS://MEET.CAPETOWN.GOV.ZA/KEIKENAMETSI.NTAB/7S7S743T](https://meet.capetown.gov.za/keikenametsi.ntaba/7s7s743t).

The closing time for receipt of tenders is **10h00 on 12 November 2024**.

Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

2Tender

T1.1

[HTTPS://MEET.CAPETOWN.GOV.ZA/KEIKENAMETSI.NTAB/7S7S743T](https://meet.capetown.gov.za/keikenametsi.ntaba/7s7s743t)

ONLINE MEETING LINK –CLARIFICATION MEETING

CITY OF CAPE TOWN

Part T1: Tendering procedures
Reference No. 092C/2024/25

T1.2 3Tender

Tender Data