



Province of the
EASTERN CAPE
HEALTH

**CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT
OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE
PROVIDERS AND CONTRACTORS FOR THE DESIGN,
MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION
AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8)
DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING
ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY
SIX (36) MONTHS**

BID NO: SCMU3-23/24-0048-HO

PREPARED FOR:

Eastern Cape Department of Health
Dukumbana Building, Independence Avenue
P.O. Box X0038
BHISHO
6505

PREPARED BY:

Eastern Cape Department of Health
Dukumbana Building, Independence Avenue
P.O. Box X0038
BHISHO
6505

NAME OF TENDERER: _____

CRS NUMBER(S): _____

CSD NUMBER(S) _____

APRIL 2023

DOCUMENT CONTROL SHEET – SCMU3-23/24-0048-HO

Revision			
Drafted By	Date:	Name:	Signature:
Reviewed By	Date:	Name:	Signature:
Recommended by: Programme Manager	Date:	Name:	Signature:
Approved By: Specification Committee	Date: 20-04-2023	Name: Z. GEORGE	Signature: <i>Z George</i>
Advert Approved By:	Date:	Name:	Signature:

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PART E1: SUBMISSION PROCEDURES

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E1.1: NOTICE AND INVITATION TO SUBMIT AND EXPRESSION OF INTEREST

Expressions of interest are invited for the provision of the following service:

CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY-SIX (36) MONTHS

The Employer is the **Eastern Cape Department of Health**

The attention of respondents is drawn to the eligibility criteria in the table below. Respondents are required to familiarise themselves thoroughly with the conditions of expression of interest as contained in the Submission Data (E1.2) and the Standard Conditions for the calling for Expressions of Interest (E1.3) which form part of this document. Only respondents that are responsive to eligibility criteria contained in the table below are eligible to have their submissions prequalified:

☒	Respondents must have a contractor grading designation of 3GB or 3CE or higher. A contractor grading designation of 2GB PE, 2CE PE and below, shall not be considered. <u>Joint ventures are eligible to submit tenders provided that:</u> 1. every member of the joint venture is registered with the CIDB; 2. the lead partner has a contractor grading designation in the 3GB or 3CE class of construction work OR not lower than one level below the required grading designation in the class of works under consideration; 3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than the required contractor grading designation; 4. they have a signed joint venture agreement
☒	Only those respondents who have in their employ professionally registered persons who are capable of providing the category of services or have obtained a firm undertaking from professional service providers who have in their employ registered professionals that are capable of providing such services as described in clause D.2.1.2 shall be eligible to have their submissions evaluated.
☒	Only those respondents who possess a minimum Bank Rating of "C" as described in clause D.2.1.3 shall be eligible to have their submissions evaluated further.
☒	Only those respondents who can provide active Agreement South Africa certification for their Construction Product, Material and System as described in D.2.1.4 shall be eligible to have their submission evaluated further.
☒	Respondents must have completed at least one (1) project with a minimum value of at least R2, 000, 000.00 inclusive of VAT in the last five years to be eligible to have their submissions evaluated further.

1. COLLECTION OF TENDER DOCUMENTS:

- ☒ Tender documents (electronic) may be downloaded from the website of the Eastern Cape Department of Health www.echealth.gov.za at no additional cost.
- ☒ No clarification meeting with the representatives of the Employer will take place

2. ENQUIRIES RELATED TO TENDER DOCUMENTS MAY BE ADDRESSED TO:

Procurement Contact:	Ms Thabisa Notshe	E-mail	Thabisa.notshe@echealth.gov.za
Tel. No.	040 608 9641/9501		

3. DEPOSIT / RETURN OF TENDER DOCUMENTS:

The closing time and date for submission of tenders is **11:00** on the **19 May 2023** where tenders will be opened to the public. The following must be noted by all bidders;

1. Telegraphic, telephonic, telex, facsimile (faxed), email and late tenders will not be accepted.
2. The requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Submission Data (T1.2)
3. All tenders must be submitted on the official, hardcopy documents issued with the bid including any addenda issued to prospective bidders by the Department.
4. Tender documents must be deposited in the tender box at the address indicated below:

DEPOSITED IN THE TENDER BOX AT:

Department of Health
Global Life Centre,
SCM Unit
c/o Phalo Avenue and R63 (opposite Engen Garage)
BHISHO

COMPILED BY:

Designation	Company Name	Date
Programme Manager	Eastern Department of Health	April 2024

E1.2: SUBMISSION DATA

PROJECT NAME	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
BID NUMBER	SCMU3-23/24-0048-HO

Clause number																									
	The conditions for Expression of Interest are the Standard Conditions for the calling for Expressions of Interest as contained in Annex D of Board Notice 423 of 2019 in Government Gazette No. 42622 of 8 August 2019, Construction Industry Development Board (CIDB) Standard for Uniformity in Construction Procurement. (See www.cidb.org.za) which are reproduced without amendment or alteration for the convenience of tenderers as an Annex to this Tender Data. The Submission Data make several references to the Standard Conditions for the calling for Expressions of Interest for details that apply specifically to this expression of interest. The Submission Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions. Each item of data given below is cross-referenced to the clause in the Standard Conditions to which it mainly applies. The following variations, amendments and additions to the Standard Conditions as set out in the Submission Data below shall apply to this expression of interest:																								
D.1.1	<i>Add the following:</i> The employer is the Eastern Cape Department of Health																								
D.1.2	<i>Add the following:</i> The following documents form part of this expression of Interest: This expression of interest document issued by the Employer (Tender No :SCMU3-23/24-0048-HO; Project Description: CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS, in which is bound: <table> <tr> <td>Part E1:</td><td>Submission Procedures</td></tr> <tr> <td>E1.1</td><td>Notice And Invitation To Submit an Expression of Interest</td></tr> <tr> <td>E1.2</td><td>Submission Data</td></tr> <tr> <td>E1.3</td><td>Annex D: CIDB Standard Conditions for the calling for Expressions of Interest</td></tr> <tr> <td>Part E2:</td><td>Returnable Documents</td></tr> <tr> <td>E2.1</td><td>List of Returnable Schedules/Documents</td></tr> <tr> <td>E2.2a</td><td>Resolution for Signatory</td></tr> <tr> <td>E2.2b</td><td>Resolution of Board of Directors to Enter into Consortium or Joint Venture (JV) Agreements</td></tr> <tr> <td>E2.2c</td><td>Record of Addenda to Expression of Interest</td></tr> <tr> <td>E2.2d</td><td>CIDB Grading Certificate – Proof of Registration</td></tr> <tr> <td>E2.2e</td><td>Centralised Supplier Database Registration Report (CSD)</td></tr> <tr> <td>E2.2f</td><td>BBBEE Certificate or Sworn Affidavit</td></tr> </table>	Part E1:	Submission Procedures	E1.1	Notice And Invitation To Submit an Expression of Interest	E1.2	Submission Data	E1.3	Annex D: CIDB Standard Conditions for the calling for Expressions of Interest	Part E2:	Returnable Documents	E2.1	List of Returnable Schedules/Documents	E2.2a	Resolution for Signatory	E2.2b	Resolution of Board of Directors to Enter into Consortium or Joint Venture (JV) Agreements	E2.2c	Record of Addenda to Expression of Interest	E2.2d	CIDB Grading Certificate – Proof of Registration	E2.2e	Centralised Supplier Database Registration Report (CSD)	E2.2f	BBBEE Certificate or Sworn Affidavit
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	E2.2g Valid/Active Agreement Certification E2.2i Schedule of Key Personnel – Built Environment Professionals E2.2j Schedule of Key Personnel – Construction Manager E2.2k Schedule of Key Personnel – Certificate Holder (or Licensee) of a Valid Agreement Certificate E2.2l Letter of Good Standing in terms of COIDA E2.2m Copy of Joint Venture or Consortia Agreement with Company Profiles E2.2n Technical Proposal SBD1 Invitation to Bid: Part A and B SBD 4 Declaration of Interest SBD 6.1 Preference Points Claim Form In Terms Of The Preferential Procurement Regulations 2022 E2.2p Compulsory Enterprise Questionnaire E2.2q Client References E2.2r Track Record Part E3: Indicative Scope of Works
D.1.4	<i>Add the following:</i> The employer's agent is Eastern Cape Department of Health Attention is drawn to the fact that verbal information, given by the Employer's agent during site visits/clarification meetings or at any other time prior to the award of the Contract, will not be regarded as binding on the Employer. Only information issued formally by the Employer in writing to Respondents will be regarded as amending the Expression of Interest documents.
D.2.1	<i>Add the following:</i> Only those tenderers who satisfy the following eligibility criteria are eligible to submit to have their tenders evaluated: D.2.1.1 CIDB Grading Respondents must have a contractor grading designation of 3GB or 3CE or higher. Potentially Emerging contractors with a contractor grading designation of 2GB PE or 2CE PE or lower shall not be considered. <u>Joint ventures are eligible to submit tenders provided that:</u> 1. every member of the joint venture is registered with the CIDB; 2. the lead partner has a contractor grading designation in the 3GB or 3CE class of construction work OR not lower than one level below the required grading designation in the class of works under consideration; 3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than the required contractor grading designation; 4. they have a signed joint venture agreement Respondents must ensure that their status on the CIDB Register of Contractors remains active (compliant) for the entire duration of the contract period 36 months from date of appointment. <u>Individuals must be identified for each of the key personnel listed below.</u> D.2.1.2.a Key Personnel: Built Environment Professionals

In order to be considered for an appointment in terms of this expression of interest, the respondent must have the following key personnel, who will be the single-point of accountability and responsibility for the management of the project deliverables, in its employment at the close of tender. Alternatively, a signed undertaking from an organisation having the required personnel, stating that they will undertake the necessary work on behalf of the tenderer in terms of a sub-contract agreement, will be acceptable. Such undertaking must be attached to Schedule E2.2i: Schedule of Key Personnel

Where the key personnel are no longer accessible to undertake the necessary work after the successful prequalification of a submission, the respondent shall within a period of 10 working days replace the key personnel listed in E2.2i with a person with equivalent competencies and subject to approval by the employer. Such approval shall not be unreasonably withheld.

Suitably qualified and experienced **built environment professionals**, with a minimum of three years post qualification experience and who possesses as a **minimum** the following categories of registration:

Built Environment Profession	Minimum Category of Registration Required	Statutory Body
Architectural professional	Professional Senior Architectural Technologist	SACAP
Quantity Surveyor	Professional Quantity Surveyor	SACQSP
Civil or Structural Engineer	Professional Engineering Technician	ECSA
Electrical and Mechanical Engineer	Professional Engineering Technician	ECSA
Construction Health and Safety Agent	Professional Construction Health and Safety Agent	SACPCMP

The Curriculum Vitae of all key personnel (including sub-consultants), must be submitted with the submission, appended to Schedule E2.2j. Respondents are referred to clause D.2.8.2 of this submission data for the requirements regarding submission of certificates of qualifications and active professional registration of key personnel.

D.2.1.2b Key Personnel: Construction Manager

In order to be prequalified in terms of this expression of interest, the respondent must have the following key personnel in its permanent employment at the closing time. Alternatively, a signed undertaking from an organisation having the required personnel, stating that they will undertake the necessary work on behalf of the respondent in terms of a sub-contract agreement, will be acceptable. Such undertaking must be attached to E2.2j – Schedule of Key Personnel: Construction Manager

Where the key personnel are no longer accessible to undertake the necessary work after the successful prequalification of the submission, the respondent shall within a period of 10 working days replace the key personnel listed in E2.2j – Key Personnel with a person with equivalent competencies and subject to approval by the employer. Such approval shall not be unreasonably withheld.

A suitably qualified and experienced **Construction Manager** and who possesses as a **minimum** the following qualifications:

- A Trade Certificate (NQF Level 4) in the built environment with a minimum of 5 years' experience

D.2.1.2c Key Personnel: Certificate Holder (or Licensee) of a Valid Agreement Certificate

In order to be prequalified in terms of this expression of interest, the respondent must have the following key personnel in its permanent employment at the closing time. Alternatively, a signed undertaking from an organisation having the required personnel, stating that they will undertake the necessary work on behalf of the respondent in terms of a sub-contract agreement, will be acceptable. Such undertaking must be attached to E2.2k – Schedule of Key Personnel: Certificate Holder or Licensee of a Valid Agreement Certificate

Where the key personnel are no longer accessible to undertake the necessary work after the successful prequalification of the submission, the respondent shall within a period of 10 working days replace the key personnel listed in E2.2k – Key Personnel with a person with equivalent competencies and subject to approval by the employer. Such approval shall not be unreasonably withheld.

A suitably qualified and experienced Certificate Holder or Licensee of a Valid Agreement Certificate and who possesses as a **minimum** of the following:

- A **Valid** Agrément certificate that has been issued by Agrément South Africa following a successful technical assessment,
- or any person or company appointed by the Certificate Holder and registered with Agrément South Africa to construct or manufacture the product/system in accordance with the approved certificate and authorised to claim compliance with the certificate.

The Curriculum Vitae of all key personnel (including sub-contractors), must be submitted with the tender submission, appended to Schedule E2.2k. Respondents are referred to clause D2.8 of this submission data for the requirements regarding submission of certificates of qualifications of key personnel.

D.2.1.3 Agreement South Africa Certification

In order to be eligible to be prequalified in terms of this expression of interest, respondents must submit an active Agreement South Africa Certificate for each Construction Product, Material and System, which are compliant to the requirements outlined in **E3 – Indicative Scope of Works**, which they intend to register as part of their submission.

Full documentation of an Active Agreement South Africa Certificate should be submitted, which include the following:

	I. PART 1: CONDITIONS OF CERTIFICATION II. PART 2: ASSESSMENT This should include a narrative/description of the following: a) Compliance with NBR b) Performance of product c) Habitability d) Quality Management System III. PART 3: TECHNICAL DESCRIPTION a) This should include typical sections and drawing details of the product/system used. IV. ALL TEXTS AND DRAWINGS SHOULD BE OF LEGIBLE SCALE TO A REASONABLE PERSON ! D.2.1.4 Technical Proposal – Respondents are required to provide the following as part of the submission; 1. Submit colour visuals AND images of the complete product, on A4 sized white paper. 2. All visuals and images should be of a reasonable and legible scale. 3. No black & white images/visuals will be accepted. Failure to adhere to the above may lead to disqualification. D.2.1.5 Company Experience & Track record 1. The respondent should have completed a minimum of (or at least) 1 Project with a minimum value of R2, 000, 000.00 incl. VAT 2. To satisfy the evaluation criteria, the following Portfolio of Evidence must be submitted with the Expression of Interest: a. Appointment letter, b. Completion certificate linked to the project in item 2a, c. Project reference form completed and signed by principal agent/client d. Construction programme for each project being submitted linked to item 2a. e. Take note, the portfolio of evidence supplied must be related to the projects indicated by the respondent in Schedule E2.2r – Track Record. Respondents who fail to satisfy any of the above eligibility criteria contained in clause D.2.1 shall be deemed to be non-responsive and their submissions shall not be considered further. Respondents shall not be provided a second opportunity by the employer to submit any information in relation to any of the above eligibility criteria where such information is not provided by the respondent, bound within the bid submission, on the date and time of the expression of interest closing.
D.2.5	For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Submit an Expression of Interest E1.1
D.2.7	<i>Replace sub-clause D.2.7.1 with the following;</i> Return all returnable documents to the employer in hard copy after completing them in their entirety by writing in non-erasable black ink .
D.2.7.1	<i>Add the following:</i>

	The submission shall be signed by a person duly authorized to do so. Submissions by joint ventures of two or more firms shall be accompanied by the document of formation of the joint venture, in the form of a joint venture agreement, in which it is defined precisely the conditions under which the joint venture will function, its period of duration, the persons authorized to represent and obligate it, the participation of the several firms forming the joint venture, and any other information necessary to permit a full appraisal of its functioning. Failure to provide the joint venture agreement, bound with the tender submission, on the date and time of the closing of the expression of interest, shall render the submission non-responsive.
D.2.7.2	<i>Add the following:</i> The employer's address for delivery of submissions and identification details to be shown on each submission package are: Location of tender box: Department of Health Physical address: Global Life Centre, SCM Unit c/o Phalo Avenue and R63 (opposite Engen Garage) Bhisho Identification details: Tender No. SCMU3-23/24-0048-HO Title of tender: CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY-SIX (36) MONTHS Name and Address of Tenderer: (to be inserted by tenderer) Sealed submissions with the identification details on the envelope must be placed in the appropriate official tender box at the abovementioned address
D.2.8	<i>Add the following:</i> The tenderer is required to submit the following: D.2.8.1 Broad-Based Black Economic Empowerment Status Level Certificates An original valid or valid certified copy of a B-BBEE status verification certificate issued by a verification agency accredited by the South African Accreditation System (SANAS) or a sworn affidavit in terms of the amended B-BBEE codes. Bidders shall not be provided a second opportunity by the employer to submit the B-BBEE certificate of sworn affidavit where it is not provided by the bidder, bound within the bid submission, on the date and time of the bid closing. D.2.8.2 Certificates Confirming Educational Qualifications of Key Personnel Respondents are required to submit certified copies of educational qualifications of key personnel. A certified copy is considered to be valid when the certification is less than three months old on the date of closing of bids. Failure to submit certified copies of key personnel qualifications shall be subjected to a request from SCM to the bidder to submit such certified copies within 7 days of the request. Failure to comply with such request will result in the bid being deemed non-responsive. D2.8.3 CIDB Grading Certificate Respondents are required to provide proof of registration with the CIDB register of contractors indicating the category of registration, grading as well as the CRS number of the respondent. D.2.8.4 Letter of Good Standing (COIDA) Respondents are required to submit, bound with the submission, a letter of good from the compensation commissioner or licensed entity indicating that the bidder is in good standing. Failure to submit will result in the submission not being evaluated further. D.2.8.5 Agreement South Africa Certificate

	In order to be eligible to be prequalified in terms of this expression of interest, respondents must submit a valid and active Agreement South Africa Certificate for each Construction Product, Material and System, which are compliant to the requirements outlined in E3 – Indicative Scope of Works , they intend to register as part of their submission.
D.2.9	<i>Add the following to D.2.9:</i> The closing time for submission of tender offers is as stated in the Notice and Invitation to Submit and Expression of Interest. Telephonic, telegraphic, telex, facsimile or e-mailed submissions will not be accepted.
D.2.10	<i>Add the following to D.2.10:</i> A submission may be rejected as non-responsive if the respondent fails to provide any clarification requested by the employer within the time for submission stated in the employer's written request for such clarification.
D.3.2	<i>Add the following:</i> Notwithstanding any requests for confirmation of receipt of Addenda issued, the respondent shall be deemed to have received such addenda if the employer can show proof of transmission thereof (or a notice in respect thereof) via electronic mail, facsimile or registered post.
D.3.4	<i>Add the following:</i> The time and location for receipt of submissions is as follows; Time: Submissions will be opened immediately after the closing time for receipt of submissions as stated in the Notice and Invitation to Submit and Expression of Interest (E1.1), or as stated in any Addendum extending the closing date. Location: Department of Health Global Life Centre, SCM Unit c/o Phalo Avenue and R63 (opposite Engen Garage) Bhisho
D.3.8	<i>Add the following:</i> Submissions will be considered non-responsive if, inter alia: 1. the respondent has failed to attend the compulsory briefing meeting; 2. the submission is submitted by Telegraphic, telephonic, telex, facsimile (faxed) or email media or if the tender is submitted late. 3. the respondent does not comply with the eligibility criteria listed in D2.1 above; 4. The resolution for signatory is not attached to the tender submission on a company letterhead. 5. the respondent has failed to fully complete and sign SBD1, SBD4 & the Compulsory Enterprise Questionnaire. Failure to submit the required information shall be subjected to a request from SCM to the respondent to submit the required information within 7 days of the request. Failure to comply with such request will result in the submission being deemed non-responsive

D.3.9	<i>Add the following:</i>
D.3.9.2	<i>Add the following to D.3.9.2;</i> Submissions will only be accepted if: a) the respondent is registered and in good standing with the South African Revenue Service (SARS) or proof that he or she has made arrangement with SARS to meet his or her outstanding tax obligations. This will be verified by the Employer on the Centralized Supplier Database. Where the recommended respondent is not tax compliant, the respondent will be notified of the non-compliant status and be granted seven (7) working days to rectify their compliance status with the SARS. The respondent must thereafter provide the Department with proof of its tax compliance which must be verified via the CSD or eFiling. b) the respondent or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; c) the respondent or any of its directors is not listed on the Database of Restricted Suppliers kept by the National Treasury and updated from time to time; c) the respondent has not: i) abused the Employer's Supply Chain Management System; d) The respondent has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process.
D.4	ADDITIONAL CONDITIONS OF TENDER The additional conditions of tender are:
D.4.2	The validity period for the submission as a whole is 12 weeks
D.4.3	Access shall be provided for inspections, tests and analysis as may be required by the representative of the Employer (refer to PW371). The employer reserves the right to arrange site visits to inspect previous work/projects completed. Bidders may also be requested to present their proposals to the Department and its respective stakeholders as part of the clarification of submissions.

E1.3 Standard Conditions for the calling for Expressions of Interest

D.1 General

D.1.1 Actions

D.1.1.1 The employer and each respondent submitting an expression of interest shall comply with these conditions for calling for expressions of interest. In their dealings with each other, they shall discharge their duties and obligations as set out in D.2 and D.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anti-competitive practices.

D.1.1.2 The employer and the respondent and all their agents and employees involved in the submission process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Respondents shall declare any potential conflict of interest in their submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

Note:

1) A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.

2) Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.

D.1.1.3 The respondent shall not make a submission without having a firm intention and the capacity to proceed with the next stage of the procurement process.

D.1.2 Supporting documents

The documents issued by the employer for the purpose of obtaining expressions of interest are listed in the submission data.

D.1.3 Interpretation

D.1.3.1 The submission data and additional requirements contained in the submission schedules that are included in the returnable documents are deemed to be part of these conditions for the calling for expressions of interest.

D.1.3.2 For the purposes of these conditions for the calling for expressions of interest, the following definitions apply:

- a) conflict of interest means any situation in which:
 - i. someone in a position of trust has competing professional or personal interests which make it difficult to fulfill his or her duties impartially.
 - ii. an individual or tenderer is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit.
 - iii. incompatibility or contradictory interests exist between an employee and the tenderer who employs that employee.
- b) corrupt practice means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process; and

- c) fraudulent practice means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels

D.1.4 Communication and employer's agent

Each communication between the employer and a respondent shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a respondent. The name and contact details of the employer's agent are stated in the submission data.

D.2 Respondent's obligations

D.2.1 Eligibility

Submit an expression of interest only if the respondent complies with the criteria stated in the submission data and the respondent, or any of his/her principals, is not under any restriction to do business with the employer.

D.2.2 Cost of submissions

Accept that the employer will not compensate the respondent for any costs incurred in the preparation and delivery of a submission.

D.2.3 Check documents

Check the submission documents on receipt, including pages within them, and notify the employer of any discrepancy or omission.

D.2.4 Acknowledge addenda

Acknowledge receipt of addenda to the submission documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the submission data, in order to take the addenda into account.

D.2.5 Clarification meeting

Attend the clarification meeting(s) at which respondents may familiarize themselves with the proposed work, services or supply (and location, etc.) and raise questions. Details of the meeting(s) are stated in the submission data.

D.2.6 Seek clarification

Request clarification of the submission documents, if necessary, by notifying the employer at least five (5) working days before the closing time stated in the submission data.

D.2.7 Making a submission

D.2.7.1 Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

D.2.7.2 Seal the original and each copy of the submission as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the submission data, as well as the respondent's name and contact address.

D.2.7.3 Accept that the employer shall not assume any responsibility for the misplacement or premature opening of the submission if the outer package is not sealed and marked as stated.

D.2.8 Information and data to be completed in all respects

Accept that submissions, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

D.2.9 Closing time

Ensure that the employer receives the submissions at the address specified in the submission data not later than the closing time stated in the submission data. Proof of posting shall not be accepted as proof of delivery. The employer shall not accept submissions submitted by telegraph, telex, facsimile or e-mail, unless stated otherwise in the submission data.

Accept that, if the employer extends the closing time stated in the submission data for any reason, the requirements of these conditions for expressions of interest apply equally to the extended deadline.

D.2.10 Clarification of submission

Provide clarification of a submission in response to a request to do so from the employer during the evaluation of submissions.

D.3 Employer's undertakings

D.3.1 Respond to clarification

Respond to a request for clarification received up to five (5) working days before the submission closing time stated in the submission data and notify all respondents who attended the clarification meetings, if any, of those responses.

D.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the submission documents to each respondent during the period from the date of the calling for expressions of interest until seven (7) working days before the closing time for submissions stated in the submission data. If, as a result, a respondent applies for an extension to the closing time stated in the submission data, the employer may grant such extension and, shall then notify it to all respondents.

D.3.3 Late submissions

Unless otherwise stated in the submission data, return submissions received after the closing time stated in the submission data, unopened, (unless it is necessary to open a submission to obtain a forwarding address), to the respondent concerned.

D.3.4 Opening of submissions

D.3.4.1 Record the name of each respondent whose submission is opened and acknowledge receipt of each submission.

D.3.4.2 Make available the names of the respondents that made submissions prior to the closing time for submissions to all interested persons upon request.

D.3.5 Non-disclosure

Not disclose to respondents, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of submissions until after the evaluation process is complete.

D.3.6 Grounds for rejection and disqualification

Determine whether there has been any effort by a respondent to influence the processing of submissions and instantly disqualify a respondent if it is established that he/she engaged in corrupt or fraudulent practices.

D.3.7 Test for responsiveness

Determine, on opening and before detailed evaluation, whether each submission received:

- a) meets the requirements of these conditions for the calling for expressions of interest;
- b) has all the substantive provisions properly and fully completed and signed, and
- c) is responsive to the other requirements of the call for expressions of interest.

D.3.8 Non-responsive submissions

Reject all non-responsive submissions.

D.3.9 Evaluation of responsive submissions

D.3.9.1 Appoint an evaluation panel of not less than three persons. Evaluate submissions using the evaluation criteria established in the submission data.

D.3.9.2 Notify the respondents of the outcome of the evaluation process within two (2) weeks of the evaluation report being accepted by the employer.

D.3.10 Provide written reasons for actions taken

Provide upon request written reasons to respondents for any action that is taken in applying these conditions, but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of respondents or might prejudice fair competition between respondents.

PART E2: RETURNABLE DOCUMENTS

E2.1	List of Returnable Schedules/Documents
E2.2	Returnable Documents

E2.1: LIST OF RETURNABLE SCHEDULES/DOCUMENTS

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	

E2.1 RETURNABLE SCHEDULES REQUIRED FOR EVALUATION PURPOSES

No.	Document Name	Number of pages issued
E2.2a	Resolution for Signatory	1
E2.2b	Resolution of Board of Directors to Enter into Consortium or Joint Venture (JV) Agreements	2
E2.2c	Record of Addenda to Expression of Interest	1
E2.2d	CIDB Grading Certificate – Proof of Registration	1
E2.2e	Centralised Supplier Database Registration Report (CSD)	1
E2.2f	BBBEE Certificate or Sworn Affidavit & CIPRO certificate	1
E2.2g	Valid & Active Agreement Certification	1
E2.2i	Schedule of Key Personnel – Built Environment Professionals	1
E2.2j	Schedule of Key Personnel – Construction Manager	1
E2.2k	Schedule of Key Personnel – Certificate Holder (or Licensee) of a Valid Agreement Certificate	1
E2.2l	Letter of Good Standing in terms of COIDA	1
E2.2m	Copy of Joint Venture or Consortia Agreement with Company Profiles	1
E2.2n	Technical Proposal	1
SBD1	Invitation to Bid: Part A and B	2
SBD 4	Declaration of Interest	4
SBD 6.1	Preference Points Claim Form In Terms Of The Preferential Procurement Regulations 2022	5
E2.2p	Compulsory Enterprise Questionnaire	3
E2.2q	Client References	1
E2.2r	Track Record	1

E2.2a: RESOLUTION FOR SIGNATORY

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No.	SCMU3-23/24-0048-HO

MUST BE ON COMPANY LETTERHEAD

A: CERTIFICATE OF AUTHORITY FOR SIGNATORY

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form. This must be on a company letterhead.

An example is given below:

“By resolution of the board of directors passed at a meeting held on _____

Mr/Ms _____, whose signature appears below, has been duly authorised to

sign all documents in connection with the tender for Contract No. _____

and any Contract which may arise there from on behalf of (Block Capitals) _____

SIGNED ON BEHALF OF THE COMPANY: _____

IN HIS/HER CAPACITY AS: _____

DATE: _____

SIGNATURE OF SIGNATORY: _____

WITNESSES:

1. _____ SIGNATURE: _____

2. _____ SIGNATURE: _____

E2.2b: RESOLUTION OF BOARD OF DIRECTORS TO ENTER INTO CONSORTIA OR JOINT VENTURES

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No.	SCMU3-23/24-0048-HO

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place)

On _____ (date)

RESOLVED that:

1. The Enterprise submit a Bid /Tender, in consortium/Joint Venture with the following Enterprises:

(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the Consortium/Joint Venture)

to the Eastern Cape Department of Health in respect of the following project:

(Project description as per Bid /Tender Document)

Bid Number: _____ (Bid Number as per Document)

2. *Mr/Mrs/Ms:

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign a consortium/joint venture agreement with the parties listed under item 1 above, and any and all other documents and/or correspondence in connection with and relating to the consortium/joint venture, in respect of the project described under item 1 above.

3. The Enterprise accepts joint and several liability with the parties listed under item 1 for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the Department in respect of the project described under item 1 above.

4. The Enterprise chooses as its domicilium citandi et executandi for all purposes arising from this joint venture agreement and the Contract with the Department in respect of the project under item 1 above:

Physical address: _____

Postal Code _____

Postal Address: _____

Postal Code _____

Telephone number: _____

Fax number: _____

	NAME	CAPACITY	SIGNATURE
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			

Note:

1. * Delete which is not applicable
2. NB. This resolution must be signed by all the Directors / Members / Partners of the Bidding Enterprise
3. Should the number of Directors / Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page

ENTERPRISE STAMP

E2.2c: RECORD OF ADDENDA TO EXPRESSION OF INTEREST

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Attach additional pages if more space is required.

Signed Date

Name Position

Tenderer

E2.2d: CIDB GRADING CERTIFICATE – PROOF OF REGISTRATION

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Respondents must attach a valid CIDB registration certificate as per D.2.1.1 and D.2.8.3 of the Submission Data (E1.2).

SIGNED ON BEHALF OF TENDERER: Date:.....

E2.2e: PROOF OF REGISTRATION CENTRALISED SUPPLIER DATABASE

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Respondents are required to submit the summary report of the Centralized Supplied Database registration of the respondent. All entities that form part of a joint venture are required to submit their individual CSD registration summary reports.

SIGNED ON BEHALF OF TENDERER: Date:.....

E2.2f: BBBEE CERTIFICATE OR SWORN AFFIDAVIT

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Respondents must attach a valid BBBEE Certificate or Sworn Affidavit as per clause D.2.8.1 of the Submission Data (E1.2)

SIGNED ON BEHALF OF TENDERER: Date:.....

E2.2g: VALID & ACTIVE AGREEMENT PRODUCT CERTIFICATION

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Respondents must attach a copy of a Valid and active Agreement South Africa certificate as per clause D.2.1.3 and D.2.8.5 of the Submission Data (E1.2).

Respondents must indicate in the table below (or attach a list containing the same column headings) the list of products, materials or systems to be used in any proposed design and building solution that require certification from Agreement South Africa.

No.	Certificate Number	Type of Material/Product/System	Company Name

SIGNED ON BEHALF OF TENDERER: Date:.....

E2.2i: SCHEDULE OF KEY PERSONNEL

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

The respondent is referred to clause D.2.1.2a and D.2.8.2 of the Submission Data and shall insert in the spaces provided below details of the key personnel required to be in the employment of the respondent or a specialist consultant/firm, in order for the respondent to be eligible to be evaluated further for this expression of interest. The Curriculum Vitae of the individual must be appended to this schedule.

Notwithstanding having appended the Curriculum Vitae of the key personnel to this schedule, the respondent must **also** append to this schedule in terms of clause D.2.1.2a a statement for the individuals identified, which indicates any field(s) of specialization and any recent experience that is relevant to this particular project (which may or may not have formed part of the individual's CV). Respondents should indicate what particular aspect of the project the specialization or experience is relevant to.

Built Environment Profession	Name	Registration Number	No. of Years Specified Experience
Architectural professional			
Quantity Surveyor			
Civil or Structural Engineer			
Electrical and Mechanical Engineer			
Construction Health and Safety Agent			

Signed

Date

Name

Position.....

Tenderer

E2.2j: SCHEDULE OF KEY PERSONNEL: CONSTRUCTION MANAGER

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

The respondent is referred to clause D.2.1.2b and D.2.8.2 of the Submission Data and shall insert in the spaces provided below details of the key personnel required to be in the employment of the respondent or a specialist consultant/firm, in order for the respondent to be eligible to be evaluated further for this expression of interest. The Curriculum Vitae of the individual must be appended to this schedule.

Notwithstanding having appended the Curriculum Vitae of the key personnel to this schedule, the respondent must **also** append to this schedule in terms of clause D.2.1.2b including a statement for the individuals identified, which indicates any field(s) of specialization and any recent experience that is relevant to this particular project (which may or may not have formed part of the individual's CV). Respondents should indicate what particular aspect of the project the specialization or experience is relevant to.

Name	Qualifications	No. of Years Specified Experience

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the Tenderer, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

E2.2k: SCHEDULE OF KEY PERSONNEL – CERTIFICATE HOLDER (OR LICENSEE) OF A VALID AGREEMENT CERTIFICATE

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

The respondent is referred to clause D.2.1.2c and D.2.8.5 of the Submission Data and shall insert in the spaces provided below details of the key personnel required to be in the employment of the respondent or a specialist consultant/firm, in order for the respondent to be eligible to be evaluated further for this expression of interest. The Curriculum Vitae of the individual must be appended to this schedule.

Notwithstanding having appended the Curriculum Vitae of the key personnel to this schedule, the respondent must **also** append to this schedule in terms of clause D.2.1.2c a statement for the individuals identified, which indicates any field(s) of specialization and any recent experience that is relevant to this particular project (which may or may not have formed part of the individual's CV). Respondents should indicate what particular aspect of the project the specialization or experience is relevant to.

Name	Company Name	Agreement Certificate Number	No. of Years Specified Experience

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the Tenderer, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

E2.2I: LETTER OF GOOD STANDING (COIDA)

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Respondents must attach a Letter of Good Standing in terms of COIDA as per D.2.8.4 of the Submission Data (E1.2)

SIGNED ON BEHALF OF TENDERER: Date:.....

E2.2m: COPY OF JOINT VENTURE OR CONSORTIA AGREEMENT INCLUDING COMPANY PROFILES

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Respondents must provide the Employer with a copy of the Joint Venture or Consortia Agreement as per D.2.1.1 and D.2.7.1 of the Submission Data. The agreement must be accompanied by concise company profiles of each of the constituent members of the Joint Venture or Consortium. Where applicable, other agreements such as sub-consultancy agreements between the parties are also to be attached.

SIGNED ON BEHALF OF TENDERER: Date:.....

E2.2n: TECHNICAL PROPOSAL

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Respondents must provide to the Employer with the technical proposal as outlined in D2.1.4 of the Submission Data.

SIGNED ON BEHALF OF TENDERER: Date:.....

SBD 1: INVITATION TO BID – PART A

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE EC DEPARTMENT OF HEALTH					
BID NUMBER:	SCMU3-23/24-0048-HO	CLOSING DATE:	19 MAY 2023	CLOSING TIME:	11:00
DESCRIPTION	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Tender Box Department of Health Global Life Centre SCM Unit c/o Phalo Avenue and R63 (opposite Engen Garage) Bhisho					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No	
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	☐ ☐ ☐	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS) A REGISTERED AUDITOR NAME:			
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					

V. ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	VI. ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ANSWER PART B:3 BELOW]
VII. SIGNATURE OF BIDDER		VIII. DATE	
IX. CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
X. TOTAL NUMBER OF ITEMS OFFERED		XI. TOTAL BID PRICE (ALL INCLUSIVE)	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
CONTACT PERSON	Mrs Thabisa Notshe	CONTACT PERSON	Thabisa Notshe
TELEPHONE NUMBER	040-608 9641/9501	TELEPHONE NUMBER	040 608 9641/9501
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	Thabisa.notshe@echealth.gov.za	E-MAIL ADDRESS	Thabisa.notshe@echealth.gov.za

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION. 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION. 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS. 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA. 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID. 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER. 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?
NO ☐ YES ☐
- 3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?
NO ☐ YES ☐
- 3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
NO ☐ YES ☐
- 3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?
NO ☐ YES ☐

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

SBD 4: BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise?

Employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

The applicable preference point system for this tender is the **80/20** preference point system.

The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which

states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantaged Individuals Ownership	20% (4)	
Women Ownership	20% (4)	
Youth Ownership	20% (4)	
Disability Ownership	20% (4)	
Military Veterans Ownership	10% (2)	
Locality Ownership	10% (2)	
TOTAL	100% (20)	

a) Service providers must submit proof of its Specific Goals points claimed / status of contributor.

b) The Specific Goals supporting documents required to verify claimed points may inline with the specified requirements include:

- Historically Disadvantaged Individuals Ownership: Proof of ownership (CIPRO certificate) with id no.
- Women Ownership: Ownership: Proof of ownership (CIPRO certificate) with id no.
- Youth Ownership: Ownership: Proof of ownership (CIPRO certificate) with id no.
- Disability Ownership: Proof of ownership (CIPRO certificate) with valid medical documentary proof.
- Military Veterans Ownership: Proof of ownership (CIPRO certificate) with valid proof of veteran status.
- Locality Ownership: Proof of business address (municipal account or valid lease agreement)

- Updated CSD report

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF BIDDER(S)

SURNAME AND NAME:

DATE:

ADDRESS:
.....
.....
.....

E2.2p: COMPULSORY ENTERPRISE QUESTIONNAIRE

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number:

Section 3: CIDB/CRS registration number:

Section 4: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 5: Particulars of companies and close corporations

Company registration number

Close corporation number

Tax reference number

Section 6: Record of service of the state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:

- | | |
|--|---|
| ☐ a member of any municipal council
☐ a member of any provincial legislature
☐ a member of the National Assembly or the National Council of Province
☐ a member of the board of directors of any municipal entity
☐ an official of any municipality or municipal entity | ☐ an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
☐ a member of an accounting authority of any national or provincial public entity
☐ an employee of Parliament or a provincial legislature |
|--|---|

If any of the above boxes are marked, disclose the following:

Name of sole proprietor, partner, manager, shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

Section 7: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

- | | |
|--|---|
| ☐ a member of any municipal council | ☐ an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| ☐ a member of any provincial legislature | ☐ a member of an accounting authority of any national or provincial public entity |
| ☐ a member of the National Assembly or the National Council of Province | ☐ an employee of Parliament or a provincial legislature |
| ☐ a member of the board of directors of any municipal entity | |
| ☐ an official of any municipality or municipal entity | |

Name of spouse, child or parent	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		current	Within last 12 months

*insert separate page if necessary

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed _____

Date

Name _____

Position

Enterprise
name

* The schedule should be used where tenders are subject to the Local Government: Municipal Finance Management Act

E2.2q: Contactable References

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Reference No. 1

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Sir/Madam,

We are in the process of evaluating _____ for the above project.

They have listed you as a reference. Please evaluate the contractors performance on the criteria listed below by ticking the appropriate boxes. Please return upon completion as soon as possible. If you have any questions please do not hesitate to contact us.

NAME OF EMPLOYER	NAME OF PROJECT	CONTRACT PERIOD (Start and End Date)	VALUE OF WORK

1. QUALITY

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

2. TIME PERFORMANCE

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

3. FINANCIAL PERFORMANCE

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

4. COMMENTS:

Project Manager/Principal Agent: _____

Tel. No: _____

E-mail Address: _____

Signature: _____ Date: _____

Place Company Stamp Here

Reference No. 2

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Sir/Madam,

We are in the process of evaluating _____ for the above project.

They have listed you as a reference. Please evaluate the contractors performance on the criteria listed below by ticking the appropriate boxes. Please return upon completion as soon as possible. If you have any questions please do not hesitate to contact us.

NAME OF EMPLOYER	NAME OF PROJECT	CONTRACT PERIOD (Start and End Date)	VALUE OF WORK

1. QUALITY

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

2. TIME PERFORMANCE

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

3. FINANCIAL PERFORMANCE

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

4. COMMENTS:

Project Manager/Principal Agent: _____

Tel. No: _____

E-mail Address: _____

Signature: _____ Date: _____

Place Company Stamp Here

Reference No. 3

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Sir/Madam,

We are in the process of evaluating _____ for the above project.

They have listed you as a reference. Please evaluate the contractors performance on the criteria listed below by ticking the appropriate boxes. Please return upon completion as soon as possible. If you have any questions please do not hesitate to contact us.

NAME OF EMPLOYER	NAME OF PROJECT	CONTRACT PERIOD (Start and End Date)	VALUE OF WORK

1. QUALITY

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

2. TIME PERFORMANCE

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

3. FINANCIAL PERFORMANCE

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

4. COMMENTS:

Project Manager/Principal Agent: _____

Tel. No: _____

E-mail Address: _____

Signature: _____ Date: _____

Place Company Stamp Here

Reference No. 4

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

Sir/Madam,

We are in the process of evaluating _____ for the above project.

They have listed you as a reference. Please evaluate the contractors performance on the criteria listed below by ticking the appropriate boxes. Please return upon completion as soon as possible. If you have any questions please do not hesitate to contact us.

NAME OF EMPLOYER	NAME OF PROJECT	CONTRACT PERIOD (Start and End Date)	VALUE OF WORK

1. QUALITY

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

2. TIME PERFORMANCE

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

3. FINANCIAL PERFORMANCE

EXCELLENT	VERY GOOD	GOOD	FAIR	POOR

4. COMMENTS:

Project Manager/Principal Agent: _____

Tel. No: _____

E-mail Address: _____

Signature: _____ Date: _____

Place Company Stamp Here

E2.2r: Track Record

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

The experience and track record of the Respondent as a Company will be evaluated with regard to the respondent's successful provision and completion over the last five years. The information submitted shall be within the previous five (5) and can include contracts that are not complete prior to closing date for submissions. The Lead entity of the JV/Consortium must be clearly identified in the submission. Tenderers should very briefly describe the Tenderer's experience in this regard and attach this to this schedule. The description should be put in tabular form with the following indicated headings, which serves as an example. Respondents must prepare and append their own table to this schedule.

EMPLOYER	EMPLOYERS CONTACT PERSON	EMPLOYERS CONTACT NUMBER	DESCRIPTION OF PROJECT AND LOCATION	PROJECT VALUE INCLUSIVE OF VAT (RAND)	PROJECT DURATION		
					Start Date	Contracted Completion Date	Actual Completion Date

PART E3: INDICATIVE SCOPE OF WORKS

E3.1	Indicative Scope of Works
E3.2	Annexures

E3.1: INDICATIVE SCOPE OF WORKS

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

E3.1.1 DESCRIPTION OF THE WORKS

E3.1.1.1 Employer's objectives –

The project objective is to create a database/ panel of suitable Contractors/Service Providers, for the construction of Health Care Facilities through design, manufacturing, supply, installation and commissioning of Alternative Building Technology structures at the shortest turnaround time at minimal cost.

E3.1.1.2 Overview of the works –

The procurement process will be implemented in two parts, namely Part 1 and Part 2.

Part 1:

Eligible service providers/contractors from this Expression of Interest will enter into a database/panel of ABT Service Providers for the Eastern Cape Department of Health (ECDOH).

Part 2:

The Department shall use competitive bidding processes to source offers from the Panel of service providers in line with the provisions of its Supply Chain Management Policy.

The applicable procurement regulations in force at the time may be implemented.

E3.1.1.3 Extent of the works –

The Service Providers / Contractors who are prequalified into the database/panel of ABT Service Providers for the Eastern Cape Department of Health may be required to perform the following services:

- a) The Detail Designs and Construction drawings of a Health Care facility in accordance with Concept Sketch Plans that will be provided by ECDOH for various sites/communities in the province when the need arises. See Annexure A for a typical Concept Sketch Plan for reference.
- b) The manufacturing, supply, erection, installation and commissioning of these newly built structures.
- c) Provision of Medical Equipment, Furniture and Training of the utilisation of these equipment.

E3.1.1.4 Location of the works –

The contract is to be undertaken at various sites in the province, especially in the rural parts of the Eastern Cape.

E3.1.1.5 Temporary works –

The design and construction of temporary works shall remain the responsibility of the appointed Service Provider/ Contractor. All Temporary Works must be catered for and shall be removed from the Site on completion of the Contract.

E3.1.2 ENGINEERING

E3.1.2.1 Design services and activity matrix –

The Service Provider is to render all design services necessary in accordance to the Design Brief in E3.1.2.3. and relevant statutory requirements.

E3.1.2.2 Employer's design –

There are no designs provided by the Employer other than those provided under E3.2 – Annexures of the expression of interest document.

Take note, the employer (Eastern Cape Department of Health) reserves the right to provide additional designs and/or design amendments at any stage of the process.

E3.1.2.3 Design brief –

1. The ABT system used should have:

- a) A minimum life span of 30 years,
- b) A quick construction: supply, install and handover for use within a period of less than 12 months from the Site Handover date (Construction commencement date).
- c) Certification by Agreement South Africa.
- d) Adhere to Infection Prevention and Control (IPC) guidelines.
- e) Local use of materials and labour will be an added advantage; alternatively, a plan to up-skill the local labour on the proposed ABT system will be acceptable.

2. Design approach & building elements, should conform to the following unless otherwise approved by the Department:

- a) Sub structure:
 - i. A flat bed or
 - ii. elevated on stilts and/or similar approved material
- b) Super structure:
 - i. To comply with the conditions stipulated in item 1a - 1e of E3.1.2.3 above.

3. Spatial configuration and flow:

- a) The design must provide for all the clinical needs and spaces that will be provided by ECDOH when the need arises. *See attached Table 1 of E3.2 Annexures (Typical Schedule of Accommodation for a PHC: Clinic and Typical Layouts) for reference.*

4. Bulk Infrastructure

4.1 Plumbing & Drainage:

As a minimum, all plumbing/drainage services are to be connected into the existing functioning & reliable supply/system, if not available, a septic tank of a minimum 9 cubic meters and 20 000 litre water tanks linked into reticulation system via 2x water pumps (one active and one as reserve) would need to be provided. The respondents may propose alternative systems for consideration by the Department.

4.2 Electricity

4.2.1 Bulk electrical installation

As a minimum, the bulk electrical installation will entail connecting the premises from the supply authority's meter (Eskom / municipal panel) to a plinth-mounted outdoor distribution kiosk. The kiosk shall be equipped with a 3-phase incomer / main switch and 3 feeder breakers (2 x nurses' homes and 1 x site lighting). For the purposes of the prequalification the capacity of the supply is assumed to 25kVA. Where there is no grid connection (un-electrified areas) the supplier shall provide alternative electrical supplies. The supplier shall allow for a minimum 25kVA alternative electrical supply. Where the alternative supply is a generator the unit shall be mounted on bunded plinth with outlet pipe controlled with a valve. Where the alternative supply is PV solar system the supplier shall present the concept design of mounting method (ground mount or roof mounted) as well as storage battery concept.

4.2.2 Internal Reticulation

As a minimum, the scope of the electrical installation shall comply to the SANS 10142-1 Code of Practice for Wiring of Premises: Part 1 Low voltage (the Wiring Code). The lighting installation shall be in accordance with OHS Act Environmental Regulations (Offices and Surgeries, hospitals & clinics) – i.e. 100 lux in corridors and 300 lux in consulting rooms. On completion of the contract the installation electrician shall inspect, perform the necessary tests and issue a compliance certificate. Each nurse's residence shall be provided with a distribution board equipped with switchgear as appropriate and a full electrical installation for small power and lighting.

E3.1.2.4 Drawings –

All drawings provided should be in accordance to the following:

- Legible scale
- printed on white plain paper
- if a larger paper size is used, it should be folded onto a4 size (21 x 29.7cm)

E3.1.2.5 Design procedures –

The Framework or Infrastructure Delivery and Procurement Management (FIDPM) shall be used as the basis for the implementation of the design procedures. The service provider shall be required to provide to the employer the necessary stage deliverables for acceptance prior to proceeding to each successive stage of design. The stages for design are set out as follows;

STAGE 1 – INITIATION

This stage has already been completed by the employer and its contents forms the basis for the content of this section E3 - Indicative scope of works of the expression of interest.

STAGE 2 – CONCEPT

The Concept Stage represents an opportunity for the development of different design concepts to satisfy the project requirements, as developed during Stage 1. It also presents, through the testing of alternative approaches, an opportunity to select a conceptual approach. The ultimate objective of this stage is to determine whether the project is viable to proceed, with respect to available budget, technical solutions, timeframe and other information that may be required.

The Concept Report should as a minimum, provide the following information:

- a) Document the initial design criteria, cost plan, design options and the selection of the preferred design option, or the methods and procedures required to maintain the condition of infrastructure for the project.
- b) Establish the detailed brief, scope, scale, form and cost plan for the project, including, where necessary, the obtaining of site studies and construction and specialist advice.
- c) Provide an indicative schedule for documentation and construction or maintenance services, associated with the project.
- d) Include a site development plan, or other suitable schematic layouts of the works.
- e) Describe the statutory permissions, funding approvals and utility approvals required to proceed with the works associated with the project.
- f) Include a baseline risk assessment for the project, and a health and safety plan, which is a requirement of the Construction Regulations, issued in terms of the Occupational Health and Safety Act.
- g) Contain a risk report linked to the need for further surveys, tests, other investigations and consents and approvals, if any, during subsequent stages and identified health, safety and environmental risk.

STAGE 3 - DESIGN DEVELOPMENT

- a) The Design Development Report shall as necessary:
- b) Develop in detail the approved concept to finalize the design and definition criteria.
- c) Establish the detailed form, character, function and costings.
- d) Define all components in terms of overall size, typical detail, performance and outline specification.
- e) Describe how infrastructure or elements or components thereof are to function, how they are to be safely constructed, how they are to be maintained and how they are to be commissioned.
- f) Confirm that the project scope can be completed within the budget or propose a revision to the budget.

STAGE 4 - DESIGN DOCUMENTATION

Design documentation provides the:

- a) Production information that details, performance definition, specification, sizing and positioning of all systems and components that would enable construction;
- b) Manufacture, fabrication and construction information for specific components of the work informed by the production information.

E3.1.3 PROCUREMENT

E3.1.3.1 Preferential procurement procedures –

1. Tendering Procedures

- The Department shall use competitive bidding processes to source offers from the Panel of service providers/ contractors in line with the provisions of its Supply Chain Management Policy. The applicable procurement regulations in force at the time must be implemented.
- Database/Panel members shall be requested by formal invitation to submit offers based on their eligible ABT systems for works to be implemented at an identified site(s) as and when a need has been determined by the Department.
- Offers submitted shall be subject to the validity period stipulated with each individual bid.
- The Department may follow a competitive negotiation process with any of the respondents who form part of the panel/database.
- Bids shall be evaluated using the methods applicable to each bid as advertised and may include;
 - I. Responsiveness of the offer to the conditions of tender advertised in each specific bid
 - II. Eligibility Criteria
 - III. Awarding of points for price
 - IV. Awarding of points for preferences (BBBEE)
 - V. Specific goals
 - VI. Application of objective criteria

As indicated in the Submission Data E1.2, the offers may be subject to meeting the following, minimum eligibility criteria;

I. Bank Rating –

Respondents, now bidders, may be required to submit a bank rating from a recognized financial institution which indicates that the bidder possesses, as a **minimum**, any of the following bank codes failing which their offers may be deemed non responsive;

Code	Description	Explanation
A	Undoubted for the amount	A firm indication of undoubted financial standing for the amount stated.
B	Good for the amount	The subject has a good record of meeting their financial commitments, and the amount is well within the capacity of an ordinary business commitment.
C	Good for the amount quoted, if strictly in the way of business	The subject has a good record, the amount may appear high in relation to normal transactions on the account. Code C is the most common, and the account holder is unlikely to commit themselves beyond their means.
D	Fair risk for the amount	The financial position of the subject is modest or unknown, but where the account is satisfactorily conducted. The subject is considered okay for moderate business commitments.
E	Figures considered too high	The amount of the enquiry is too high for the given subject and terms.
F	Financial position unknown	This code is given when there is insufficient information to assess the position of the subject. This code is also given when the conduct of the account is such that an opinion cannot be expressed.
G	Paper occasionally dishonoured	This code is given when, on isolated occasions, cheques and other instruments like debit/stop orders were returned unpaid for lack of funds. For this purpose, each unpaid instrument has a lifespan of one year.
H	Paper frequently dishonoured	This code is given when, at regular intervals, cheques and other instruments like debit/stop were returned unpaid for lack of funds. For this purpose, each unpaid instrument has a lifespan of one year.

The amount of enquiry on the bank rating letter must be equal to the sum of the amount tendered (including VAT) or higher.

Bidders may be deemed not responsive under any the following conditions;

- 1. A bidder who fails to provide a bank rating letter, or**
- 2. provides a bank rating indicating a code lower than the minimum required or**
- 3. a bank rating letter that indicates an amount of enquiry lower than the sum tendered by the bidder, or**
- 4. a bank rating letter that indicates no amount of enquiry**

II. Proof of Professional Indemnity Insurance

Bidders may be required to submit proof of professional indemnity insurance. The amount of cover required will be stipulated by the Department and shall be related to the estimated cost of works that applies to each individual bid. The maximum deductible and excess may be stipulated by the Department to suit each individual bid.

2. Nominated Subcontracts

The Department may utilise nominated subcontractors for purposes of commissioning of facilities in relation to Health Technology to ensure standardisation of equipment and protocols across health facilities in the Province. Bidders shall be allowed the opportunity to include allowances for profit and attendance on these items, where applicable.

3. Contracting Procedures

Bid awards shall be published using the relevant media identified by the Department and shall as a minimum may include the medium through which the tenders were initially advertised/invited.

Successful bidders shall be notified formally of the acceptance of their offer in accordance with the conditions stipulated with each individual bid. The implementation of the works shall be subject to;

- a. The provision of all necessary insurances, guarantees, occupational health and safety plan and file as well as any other criteria determined by the Department.
- b. A formal contract for the works being entered into between the bidder, now contractor, and the Department
- c. A purchase order linked to the contract being issued by the Department in favour of the contractor

The conditions of contract shall be contained within each individual bid and may include any of the forms of contract (citing the relevant edition) approved for use by the Department in its SCM Policy and applicable to the scope of work to be implemented.

E3.1.4 CONSTRUCTION

E3.1.4.1 Works specifications Applicable SANS 2001 standards; applicable national and international standards; particular/generic specifications; certification by recognized bodies; and Agrément South Africa.

E3.1.4.2 Plant and materials supplied by the employer

No plant and materials shall be supplied by the employer at any stage during the execution of any works that form part of any bid awarded during the duration of the panel.

E3.1.4.3 Materials, samples and shop drawings

The contractor shall provide all materials, facilities and apparatus required for any test and /or inspections required by the employer. The contractor shall provide samples and shop drawings as necessary for approval by the employers' agent.

E3.1.4.4 Equipment provided by the employer

No equipment shall be provided by the employer for any use during the execution of the works. The contractor shall make arrangements for all necessary equipment and the cost for these shall be deemed to be included in the rates provided in the bid document.

E3.1.4.5 Existing services

All existing underground services shall be deemed to be unknown and the employer shall not provide any records of underground services and shall not warrant to be aware of the location and existence of any underground services.

The contractor shall take all reasonable and practical steps to protect all existing above ground services. At completion the contractor shall provide records of all existing services identified in the form of as-built drawings and the service provider shall make reasonable provision in the production of these records in their bid.

E3.1.4.6 Use of detection equipment for the location of underground services

The contractor may provide or source, equipment or services from another party at their own cost, for the location of underground services. It shall be deemed that such allowance is included in the rates and prices of the contractor submitted with any bid awarded to the contractor during the period of the Panel.

E3.1.4.7 Damage to services

The contractor shall be responsible for the rectification of damage to existing services, both known and unknown. The contractor shall therefore make provision in his prices for the risk of damage to existing equipment/infrastructure.

E3.1.4.8 Reinstatement of services and structures damaged during construction

The service provider shall reinstate all services and structures damaged during construction within a reasonable time to an acceptable and functional standard, to the satisfaction of the employer. The reinstatement shall be implemented in as short a period as possible to mitigate the risk of further damage to the property of the employer, the works as well as public and third party infrastructure.

E3.1.4.9 Facilities provided by the contractor

The contractor shall ensure that the site establishment area is compliant with the relevant safety regulations and restrictions, is clearly sign posted, and has a suitable security fence, lighting and the necessary access control gates. All costs for preparation of the site establishment area are for the Contractor's account.

The contractor shall submit details of the layout of the site establishment to the employers' agent for acceptance. The contractor shall provide, at their own cost, for their staff and that of the Employer, a sufficient number of toilets and maintain them in a clean and sanitary working condition.

The contractor shall provide temporary lighting and fencing around every section occupied by the activities during the phased construction of the works. Such fencing shall demarcate and secure the site. The fencing shall be erected before any work starts and is removed only upon completion of the work in that area. The contractor shall be responsible for all costs for such lighting and fencing, including access control into and out of these restricted areas.

Wherever the contractor provides facilities and all items of Equipment, involving, inter alia, offices, accommodation, laboratories, materials storage, compound areas, etc., within the site, the Contractor shall make good and provide full reinstatement to the land (including all apparatus of the Employer in, on or under the land) and surrounding areas to its original standard, upon dismantling of such facilities and items of Equipment.

Upon completion, and within one month of the date of acceptance of completion of the works, the Contractor shall completely remove from the Site all equipment, including the foundations of any structures, stores, office accommodation or any other asset belonging to contractor, and leave the site in a tidy condition to the satisfaction of the employers.

No excess or discarded materials or equipment may be buried or dumped within the site.

The employer shall not provide any security for the site. The contractor shall provide all necessary security and shall indemnify the employer against any claims and actions that may arise out of Site security.

No housing shall be availed by the employer for the contractor's employees. The Contractor shall make their own arrangements to house their employees and transport them to site in a closed vehicle specifically designed for passenger transport (bus or similar) accepted by the employer in the applicable health and safety plan.

E3.1.4.10 Vehicles and equipment

The Contractor shall keep daily records of equipment used on Site (distinguishing between owned and hired Equipment) with access to such daily records available for inspection by the employers' agent at all reasonable times.

All Equipment used by the contractor on site shall be properly maintained and operated. All vehicles on public roads shall be roadworthy, with the necessary licences and safety requirements. A checklist/register shall be implemented which lists the operators qualifications and medical records.

The contractor shall comply with the following:

- a) The Contractor shall supply all necessary materials, labour, tools, plant, PPE, demarcating signage as per the latest construction regulation and transport required for the proper completion of the works.
- b) The Contractor shall submit a comprehensive list of Equipment, intended for use on this contract.
- c) The use of all such Equipment shall be subject to approval by the employers' agent, though such approval shall not relieve the contractor of any of their responsibilities under the contract.

E3.1.4.11 Water for construction purposes

The contractor shall make its own arrangements for the provision of water for construction purposes at its own cost.

E3.1.4.12 Survey control and setting out of the works

The contractor shall be responsible for the setting out of the works.

E3.1.5 MANAGEMENT

E3.1.5.1 Management of the works - Applicable SANS 1921 standards; particular /generic specifications;

E3.1.5.2 Planning and programming;

Prior to the commencement of the works, the service provider shall prepare and submit a fully detailed construction programme to the employers' agent. The programme shall be in accordance with the approved construction period and shall indicate all the lines of work to be completed as well as indicating the critical path

E3.1.5.2 Sequence of the works;

The works shall be sequenced in a manner that is logical and has the least impact on the operating of any existing clinical services on site and shall be accompanied by a decanting plan where existing facilities shall be affected.

E3.1.5.3 Software application for programming;

The service provider shall prepare the programme using software that is compatible with openly available software applications/programmes to ensure that it may be distributed and utilised by those who are required to have access to it. The preferred electronic formats include .pdf, .mpp and .xls.

E3.1.5.4 Methods and procedures;

The methods and procedures to be used are those applicable to the service providers ABT design proposal and specifications and shall be complied with in all respects to ensure the validity of all post completion guarantees and warranties that may be applicable including those that are applicable to products, materials or systems that have been licensed by the service providers from other entities. The service provider shall comply to the provisions of PW371-A and PW371-B.

E3.1.5.5 Quality plans and control

The service provider shall furnish the employers agent with an appropriate quality management plan which shall be monitored through the periodic completion and submission of appropriate templates and provision of records indicating incidences of remedial work performed, etc. The specification for such a quality management plan shall be provided within each bid document issued for tendering purposes. The quality management plan shall include;

- a) Quality Plan for the contract;
- b) Quality Policy
- c) Index of Procedures to be used; and
- d) A schedule of internal and external audits during the contract

E3.1.5.6 Environment

The service provider shall comply with all regulations and by-laws relating to environmental management and shall submit with their occupational health and safety plan, an appropriate environmental management plan for approval by the employer or its agent.

E3.1.5.7 Other contractors on site

The contractor shall cooperate with all other contractors on site. The contractor shall provide reasonable access to the works on site to allow for the execution of works by other parties contracted by the employer as direct contractors in terms of the conditions of contract in force, maintenance contractors appointed as part of the employers maintenance programme or any other contractors as may be notified by the employer or its agent.

E3.1.5.8 Testing

All necessary tests for quality assurance and certification of completion of the work shall be provided for by the service provider within their bid and such records made available to the employers' agent, copies of which shall be provided to the Department for record keeping. Only those tests, investigations or studies occasioned by the employer or its agent shall be reimbursed at a cost agreed to and may include a mark-up/handling fee in terms of the prevailing conditions of contract.

E3.1.5.9 Completion

Completion shall be determined in accordance with the conditions applicable to the form of contract that shall be in force and shall be subject to the provision of all tests and certificates of compliance necessary to determine the completion of the works.

E3.1.5.10 Commissioning and correction of defects;

The works shall be handed over to the employer free of all defects and in accordance with the conditions of the contract that shall be in force. Patent defects shall be subject to the period indicated in the contract and the warranties and/or guarantees issued by the service provider and its suppliers. All certificates of compliance shall be provided by the service provider to the employers agent on or before the date for completion, copies of such to be provided to the employer for record keeping.

E3.1.5.11 Recording of weather

The recording of inclement shall be carried out periodically in accordance with the method agreed with the employers' agent to ensure the proper adjudication of claims for revisions to the date for completion of the works in accordance with the conditions of contract that shall be in force.

E3.1.5.12 Format of communications

All formal communication required for the implementation of the works and administration of the contract shall be reduced to writing and may include contract instructions, site instructions, site diary records, contractual notices, early warnings, etc. as applicable for each specific purpose.

E3.1.5.13 Key Personnel

Key personnel as indicated in Schedule i, Schedule J and Schedule K shall be present at all management meetings as required and must be able to make binding decisions with regards to their scope of services on behalf of the service provider.

E3.1.5.14 Management meetings

It is the Employer's specific intention that the service provider and the employers' agents use the techniques of partnering to manage the contract by holding meetings designed to proactively and jointly manage the administration of the contract with the objective of minimising the adverse effects of risks and surprises for both Parties.

Management meetings shall be held at least once a month and shall cover as part of the agenda all relevant contractual matters and matters relating to the progress of the works.

All meetings are to be recorded using minutes and a register prepared and circulated by the person who convened the meeting. Such minutes and register are not to be used for the purpose of confirming actions or instructions under the contract as these are to be done separately by the person identified in the conditions of contract to carry out such actions or instructions.

The Contractor shall attend all management meetings. At these meetings the Contractor shall present all relevant data including safety, health and environmental issues, progress reports, cost reports, quality plans, attainment of social deliverables, Sub-Contractor management reports, as may be required.

E3.1.5.15 Daily records

The Contractor shall keep daily records of his employees on the Site (including Sub-Contractors) with access to such daily records available for inspection by the employer's agent at all reasonable times

E3.1.5.16 Bonds and guarantees

The form in which a bond or guarantee required by the conditions of contract (if any) is to be provided by the Contractor shall be indicated in the Contract Data contained within each individual bid.

E3.1.5.17 Payment certificates

Payment certificates shall be issued by the employers' agent in terms of the conditions of contract that shall be in force and must be accompanied a tax invoice from the service provider.

Tax invoices shall state as a minimum the following;

- Invoice addressed to: Eastern Cape Department of Health
- Invoice Number
- The service providers address and contact details
- The Service Providers VAT number
- The Contract Number
- The amount claimed inclusive of all taxes
- The invoice shall be accompanied by relevant supporting documentation (delivery notes etc.)

E3.1.5.18 Permits

The service provider shall prepare all necessary documentation and make all submissions necessary to obtain construction work permits were required.

E3.1.5.19 Proof of compliance with the law

The contractor may be required to provide proof of compliance with the law where such compliance is required from the employer by a third party affected by the execution of the works or the Auditor General.

E3.1.5.20 Insurance provided by the employer

No insurances shall be provided by the Employer.

E3.1.6 Health and safety –

E3.1.6.1 Health and safety requirements and procedures;

E3.1.6.2 Protection of the public;

E3.1.6.3 Barricades and lighting;

E3.1.6.4 traffic control on roads;

E3.1.6.5 Measures against disease and epidemics and aids awareness

E3.2 Annexures

Project Name:	CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS AND CONTRACTORS FOR THE DESIGN, MANUFACTURE, SUPPLY, DELIVERY, ERECTION, INSTALLATION AND COMMISSIONING OF HEALTH FACILITIES IN EIGHT (8) DISTRICTS IN THE EASTERN CAPE PROVINCE UTILIZING ALTERNATIVE BUILDING TECHNOLOGIES FOR A PERIOD OF THIRTY SIX (36) MONTHS
Tender No:	SCMU3-23/24-0048-HO

TABLE 1 : TYPICAL SCHEDULE OF ACCOMMODATION FOR A PHC (CLINIC)

Room Description	No.	SQM	Total SQM	Comments
Guard Room/house	1			Include kitchenette, toilet with lobby,
External Toilets	1			Male, female & disabled
MAIN CENTRAL AREA				
Public waiting area	1			Well ventilated and in accordance with Wind Turbine sketch in Annexure B attached.
Ablutions	1			Male, female & disabled
Help desk	1			
Reception/Data Capturer	1			Include medical basin + elbow actioned mixer
Records room	1			To include bulk filers
Medicine Store	1			- Room to be temperature controlled by means of an air-condition. - Include SHELCO shelving (or similar performance spec).
Consulting rooms	3			- viz. Acute, Chronic & MCWH - All to include medical basins + elbow action mixers in each. - The number of Consulting rooms may vary as per the need. Scheduled rates will applied for additional CR's.
Sluice/ Dirty Utility room	1			-
EXTERNAL AREAS				
Waste Area	2			- Domestic and Medical waste (include Bio Hazard sign).
Perimeter fencing	1			- Weldmesh or similar approved specification (by ECDoH)
STAFF ACCOMMODATION				
Accommodation unit(s)	2			- To accommodate 4nos. staff (provisionally) with space provisions for a bed, kitchen, bathroom. - The number of Accommodation unit(s) may vary as per the need. Schedule rates will be used should the need of additional or omission of accommodation no's. arise.
HEALTH TECHNOLOGY & ICT				
- See list provided				

TYPICAL LAYOUTS