

FOR0000D3W1

001174

REQUEST FOR QUOTATION EVALUATION
QRR0000D3W

(DOB/2023)

RFQ Line	Item Number	Description	Quantity
1	986684 0001	DAY TO DAY MAINTENANCE:GENERAL.	1.00 EA

Supplier and quotation detail	Price (ZAR):	Points awarded			Accepted
		Goals	Price	Total	
Supplier: NAMLOT CONSTRUCTION Comments: A valid quotation has been received 118031	394,900.00 1	15.00	80.00	95.00	☒
Supplier: JULIAN CHRISTIAN WILLIAM WILLIAMS Comments: A valid quotation has been received 60922	412,132.00 1	10.00	76.51	86.51	☐
Supplier: AB HOLDINGS Comments: A valid quotation has been received 407037	485,130.70 1	10.00	61.72	71.72	☐

A. V. Bräic 11565659 J. M. A. 2024/01/25 08/11/2024

Evaluator Name and Surname Evaluator Persal Number Evaluator Signature Date

Accepted (Cldc)
Quir 2024/01/25.



the doj&cd

Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

PROVINCIAL OFFICE: WESTERN CAPE

Private Bag X9171 Cape Town, 8000* 4th Floor, Norton Rose House, 8 Riebeeck Street
Cape Town.Tel (021) 462 5471,Fax (021) 461 0190

Ref. No. 5/2/4/1 Blue Downs MC

Email: zbasadien@justice.gov.za

26th January 2024

The Area Court Manager
Magistrates Court
Private Bag X 1
KUILSRIVER
7580

ATTENTION: Ms L. Jansen,

APPROVAL D013/2023 – UPGRADE OF INFRASTRUTURE:
APPROVAL FOR THE SUPPLY AND INSTALLATION OF
PARTITIONING TO CREATE ADDITIONAL SPACE AT BLUE
DOWNS MAGISTRATE'S COURT

1. The Provincial Head has approved your application as per attached annexure.
2. You are therefore authorised to proceed with the procurement process following due SCM policy and procedures.
3. It is the duty of the requestor to ensure that quotations are current, valid or refreshed before a PO is created.
4. Funds will be made available under the following categories

Responsibility: 31411684

Objective: Upgrade of Infrastructure

5. You are hereby requested to provide this office with the following information as soon as it becomes available:

Purchase Order Number POR0000DM1

Payment number

6. On receipt of goods/services, kindly ensure that payment takes place **without delay and before the end of the current financial year.**
7. Prior to payment being affected the prescripts of Chapter 8.2.7 of the DFI must be adhered to.
8. Please note that the supporting documentation is already at your office. ***Kindly ensure that this payment pack is fully compliant for Audit purposes.***
9. Your co-operation in this regard is appreciated.



PROVINCIAL HEAD: WESTERN CAPE.

On behalf of the Department of Justice and Constitutional Development

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

Office: MC BLUEDOWNS

Billing Address: Private Bag x 1, Kuilsriver, 7579
Delivery Address: Eerste Rivier Street, Bluedown, 7579, SOUTH AFRICA,
Tel: 021 909 9000 Fax: 021 909 9072 Email:



PURCHASE ORDER
Original

PO Number: POR0000DM1
Amendment: 0 Date: 2024/01/25

NAMLOT CONSTRUCTION.

Our contact
B TONTSI
Cell: 079 092 6890
Tel: 021 909 9007
Fax:
Email:

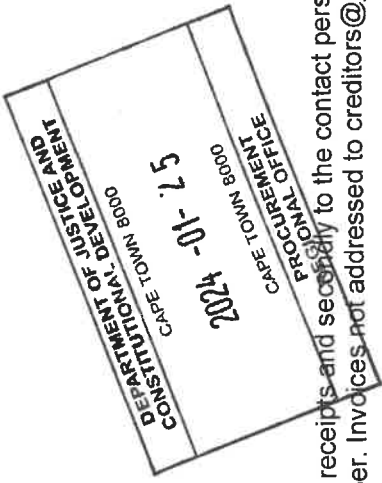
Attention: Wayne Tolman
Cell: 083 673 8709
Office: 0218451012
Fax: 0866009474
Email: waynetolman4@gmail.com

ZAF

ZAF

Contract Number	Your Item Number	Our Item Number	Description	Delivery Date	Quantity	Total (Excl)
20240125		986684 0001	DAY TO DAY MAINTENANCE:GENERAL.	2024/01/24	1.00 EA	343,391.30
1						

Sub Total: ZAR 343,391.30
Discount: ZAR 0.00
Total (Excl): ZAR 343,391.30
VAT: ZAR 51,508.70
Total (Inc): ZAR 394,900.00



Terms 30 DAYS
Comments

PLEASE NOTE:
It is compulsory that all invoices be sent to both, firstly creditors@justice.gov.za as the main port of receipts and secondly to the contact person to whom the goods and services were delivered to as an additional port. The invoice must contain the purchase order number. Invoices not addressed to creditors@justice.gov.za will result in non-payment.

TYPE

(01/3/2023)

001174

Search for the item(s) you need in the Justice Yellow Pages. When you have found the relevant item(s), fill in the Manual Requisition and obtain authorisation. Manual Requisitions that are not signed by the correct Manager will not be processed. Please show complete Item Descriptions and Item Numbers, to ensure your request is processed correctly. Please write clearly.

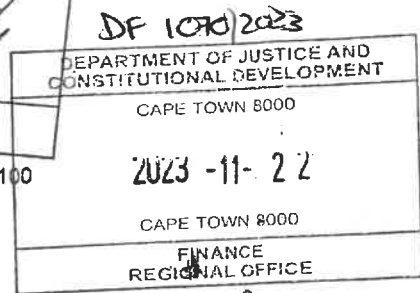
 SIGNED BY THE REQUESTOR	28873092 PERSONAL NUMBER	MS B. TONTSI PRINT NAME	24.01.2024 DATE
 SIGNED BY LEVEL 1 DELEGATED POWER	72077255 PERSONAL NUMBER	L JANSEN PRINT NAME	24.01.2024 DATE
 SIGNED BY LEVEL 2 DELEGATED POWER	 PERSONAL NUMBER	 PRINT NAME	 DATE
 SIGNED BY LEVEL 3 DELEGATED POWER	 PERSONAL NUMBER	 PRINT NAME	 DATE

OBTAIN AUTHORISATION AND FORWARD TO YOUR TRANSACTION PROCESSING UNIT (TPU) OFFICE.



P2023/2023
DCOS74/23
the doj & cd

Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA



MAGISTRATE'S OFFICE: BLUE DOWNS
Private Bag X1, KUILSRIVER, 7500, Valley Street, Eerste River Road, BLUE DOWNS, 7100

Ref no: 1/4/3
Enq: Ms L Jansen
Date: 01 June 2023

*facilities Magt Blue Downs
Arendah. Discovered
Mr P. BARNES*

INTERNAL MEMO

5 Dec. 23

DF: Funds?

DATE:	21 November 2023	FILE NR:	20/1/1 23/11/23
TO:	Ms Marietjie Zietsman Director: Finance: Western Cape	FROM:	Ms Leticia Jansen Court Manager: Blue Downs
CC:	Mr Petrus Ockhuis Area Court Manager: Bellville Cluster		

D013/2023

SUBJECT:	REQUEST: APPROVAL FOR PARTITIONING WITHIN THE COURT BUILDING CREATING ADDITIONAL OFFICE SPACE: MAGISTRATE'S COURT : BLUE DOWNS:
----------	---

1. PURPOSE:

The purpose of this memorandum is to seek approval from the Provincial Office on the installation of partitioning to create additional office space at the Magistrate's Court: Blue Downs

2. EXECUTIVE SUMMARY:

The office experiences a significant increase in personnel, which has led to overcrowding resulting in a significant reduction of workspace. Our primary legislation, which governs the terms and conditions of employment in South Africa, is the Basic Conditions of Employment Act. Although the Act does not specifically deal with office accommodation, section 14 of the Act covers to some degree the responsibility of the employer in allocation of office accommodation. This section determines that the employer has the legal obligation to provide a safe working environment which includes ensuring that the office accommodation complies with health and safety standards, has adequate ventilation, lighting and has a reasonable temperature. The current staff component allocated to this court necessitates the need to create additional workplace for employees that complies with Section 14 of Basic Conditions of Employment Act.

3. BACKGROUND

The current layout of this court no longer meets the operational needs and it is essential that the office create additional space to ensure that all employees are able to work efficiently. There is currently an urgent need to accommodate 8 (eight) court interpreters, 1 court preparation officer and probation officer from the Department of Social Development. The office held a meeting with all role players and it was proposed that the office consider the installation of partitioning to create additional office space.

SUBJECT:	REQUEST: APPROVAL FOR PARTITIONING WITHIN THE COURT BUILDING CREATING ADDITIONAL OFFICE SPACE: MAGISTRATE'S COURT : BLUE DOWNS:
-----------------	--

Partitioning is a cost – effective and efficient solution that will enable the office to create new offices while maintaining an open - plan design, resulting in the creation of 6 (six) additional offices. This will provide employees with the privacy they need to work effectively whilst encouraging collaboration and communication amongst employees. Facility management at Provincial Office: Western Cape requested permission for installation of the partitioning from the Department of Public Works.

3. FINANCIAL IMPLICATIONS:

The office sourced quotations from CIDB graded suppliers and submits the same herewith, with relevant supporting documents and manual requisition for your attention. The office therefore submitted a request to 8 (eight) suppliers and 3 (three) suppliers submitted quotations in respect of the request. **Namlot Construction is the recommended supplier for these items.**

NAME OF SUPPLIER	QUOTATION AMOUNT
Namlot Construction	R489 900.00 (vat inclusive) R 394 900.00
Beyond 2010	R510 130.00 (vat inclusive) R 412 132.00
AB Construction Holdings	R637 230.00 (vat inclusive) R 485 130.00

The office does not have the required funding to undertake this project and request therefore that the additional funding be made available from the budget of Provincial Office: Western Cape

4. RECOMMENDATIONS:

It is recommended that the Provincial Office: Western Cape approve the expenditure and the project to the supplier Namlot Construction amounting to ~~R489 900.00 (vat inclusive)~~ R 394 900.00 since the supplier scored highest in terms of the comparative pricing schedule.

MS LETTICIA JANSEN
COURT MANAGER: BLUE DOWNS
DATE:

The recommendation in paragraph 4 is herewith **SUPPORTED / NOT SUPPORTED**

Comment:

MR PETRUS OCKHUIS
AREA COURT MANAGER: BELLVILLE CLUSTER
DATE:

SUBJECT:

REQUEST: APPROVAL FOR PARTITIONING WITHIN THE COURT BUILDING
CREATING ADDITIONAL OFFICE SPACE: MAGISTRATE'S COURT : BLUE
DOWNS:

4. RECOMMENDATIONS:

It is recommended that the Provincial Office: Western Cape approve the expenditure and the project to the supplier Namlot Construction amounting to R489 900.00 (vat inclusive) since the supplier scored highest in terms of the comparative pricing schedule.

The recommendation in paragraph 4 is herewith **SUPPORTED / NOT SUPPORTED**

Comment:

Request supported as per stateholder requests raised

MS NOLUVUYO BEKWA
DIRECTOR: COURT OPERATIONS AND FACILITIES MANAGEMENT: PROVINCIAL OFFICE:
WESTERN CAPE
DATE: 22/1/2024

The recommendation in paragraph 4 is herewith **SUPPORTED / NOT SUPPORTED**

Comment: Supplier to confirm finalisation of project on or before 15 March 2024 and office to pay supplier within this financial year.

MS MARIETJIE ZIETSMAN
DIRECTOR: FINANCE: PROVINCIAL OFFICE: WESTERN CAPE
DATE: 2024/10/23

The recommendation in paragraph 4 is herewith **APPROVED / NOT APPROVED**

Comment:

MR RODNEY ISAACS
PROVINCIAL HEAD: WESTERN CAPE
DATE:

23 JAN 2024

COMPARATIVE PRICING SCHEDULE

Project or Procurement Description:

OFFICE SPACE

BIDDER No.	1 (lowest quote)	2	3	4	5
NAME OF BIDDER	Namlot Construction	Beyond 2010	AB Holdings	Supplier 4	Supplier 5
BID PRICE	R 394 900,00	R 412 132,00	R 485 130,70	R 0,00	R 0,00
PRICE (80 or 90)	80	76,51	61,72	160	160
BBBEE STATUS POINTS	15	10	15	0	0
TOTAL (100)	95,00	86,51	76,72	160,00	160,00

Delivery Period (in DAYS)	7 DAYS	1 - 14 DAYS	40 DAYS
Quotation Expiry Date	90 DAYS	90 DAYS	60 DAYS
Is price Firm / Not Firm?	FIRM	FIRM	FIRM

Specific Goals: Enterprises with ownership of 51% or more by:	Number of points (90/10 system)	Number of points (80/20 system)	Supplier / Tenderer
Black persons	5	10	Namlot Construction , Beyond 2010 , AB Holdings
Women	2	5	Namlot Construction , AB Holdings
Youth	2	3	
Disability	1	2	

Evaluator 1: Name B. Tontsi Signature _____ Date 19/01/2024

Evaluator 2: Name J. Jansen Signature _____ Date 19/01/2024

GUIDELINE:

1. The lowest bid price must always be the bidder no 1, for all other supplier to compare against lowest.
2. All Inclusive total prices must include VAT, and must be firm (not subject to exchange rates)
3. At least five suppliers must be approached for quotations, but a minimum of 3 quotations is mandatory.

Updated quote - without extras

NAMLOT CONSTRUCTION

Company Registration number: K2014/209509/07
Wayne Tolman, Owner
18 Erica Street Sercor Park, Strand, 7140
Tel: 021 845 1012 C: 083 673 8709 F: 086 600 9474
Email: waynetolman4@gmail.com
Supplier number: MAAA0118031

Namlot Construction

Reg No: 14109509
CIDB: 10056355

18 Erica Street
Sercor Park
Strand, 7140

Tel: 083 673 8709

Email: waynetolman@gmail.com

Description : Additional Space

RFQ : 27/10/2023

Department : DOJ & CD Blue Downs

Cnr of Valley and Eersterivier Street

Blue Downs

Date : 01/11/2023

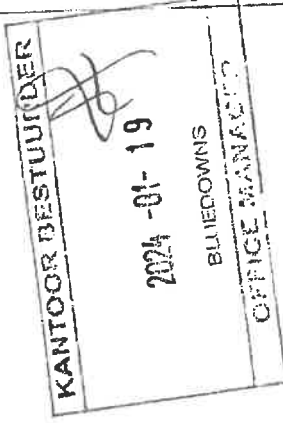
Item	Description	Total Price
Additional Office Space in Blue Downs Magistrate Court		
1	RC2 3800 x 650 x 3260 Shopfront Frame with 900 x 2400 door in the middle x 1	R 25 900.00
2	RC3 5000 x 3000 Shopfront Frame with 900 x 2400 door in the middle x 1	R 25 900.00
3	RC4 5000 x 3000 Shopfront Frame with 900 x 2400 door in the middle x 1	R 25 900.00
4	Front desk 1 2100 x 2550 shopfront fix frame x1 1200 x 2550 door x1 1700 x 1550 fix frame x1 1025 x 2500 fix frame x1	R 22 450.00 R 20 400.00 R 16 900.00 R 16 900.00
5	Front desk 2 2200 x 850 x 2550 shopfront fix frame x1 1200 x 2550 door x1 1045 x 2550 fix frame x1 1700 x 1500 fix frame x1	R 22 450.00 R 20 400.00 R 16 900.00 R 16 900.00
6	Cash Hall 3600 x 2360 Shopfront Frame with 900 x 2400 door in the middle x1 3000 x 2620 shopfront fix frame x1	R 23 450.00 R 22 200.00
7	Room DG080 Supply and install new 2.6 x 400mm x 1.1 countertop x1	R 15 000.00
8	Room DG080 Supply and install new safety gate and electric striker lock x1	R 7 000.00
9	Room D114 Supply and fit new aluminium shopfront partitioning x1	R 45 500.00

KANTOOR BESTUURDER
2024-01-19
BLUEDOWNS
OFFICE MANAGER

NAMLOT CONSTRUCTION

Company Registration number: K2014/209509/07
 Wayne Tolman, Owner
 18 Erica Street, Sercor Park, Strand, 7140
 Tel: 021 845 1012 C: 083 673 8709 F: 086 600 9474
 Email: waynetolman4@gmail.com
 Supplier number: MAA0118031

10	1200m M Box Cladding in all the offices in bronze use white translucent glass in all offices joining the box cladding x 6	R 35 000.00
11	Install a single light switch in all the offices x6	R 1 750.00
12	Install double power plug in all the offices x 6	R 2 500.00
13	45 On corners of aluminium frame must be filled with silicone x 6	R 4 000.00
14	Supply and fit lock and set of 3 keys for office doors x 6	R 7 500.00
Remove rubble and make good the floors and walls		



Quotation Total : R 394 900.00

All prices includes supply and deliver. Quote valid for 90 days.
 I thank you for the enquiry and have pleasure to submit the following quotation.

NAMLOT CONSTRUCTION

Reg No: K2014209509

CID8: 10056355

18 Erica Street

Sercor Park

Strand, 7140

Tel: 083 673 8709

Email: waynetolman4@gmail.com

A

Updated quote - without aircon

BEYOND 2010 PROJECTS

QUOTE:

FROM: Julian Williams

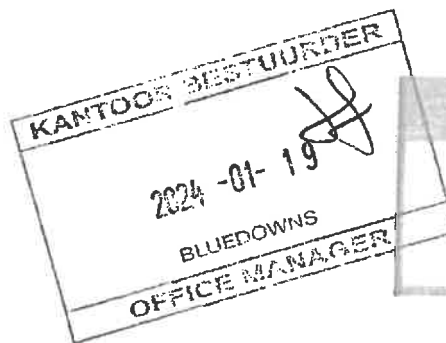
DATE: 31/10/2023 ^

BANK DETAILS:
STANDARD BANK
KENILWORTH:
ACC NO: 280049129
BRANCH CODE: 026209

QUOTE NO: 166

VALIDITY: This quote is valid
for ninety
(90) Days.

**Level 1 B-BBEE Procurement
Recognition**



TO: BLUE DOWNS COURT:

CSD NO: MAAA0080922 ^
POLFIN NO: JNMDH
CIDB NO: 158912 ^
Grading: PE 1GB 2ME

DESCRIPTION	UNIT PRICE	QTY	TOTAL
ADDITIONAL OFFICE SPACE IN BLUE DOWNS MAGISTRATES COURT. 1X RC 2 3800 X650 x 3260 Shop front frame with 900 x 2400 Door in the middle.	57000	1	57000
1 X RC 3 5000 X 3000 Shop front frame with 900 x2400 Door in the middle.	67000	1	67000
1 X RC 4 5000 X 3000 Shop front frame with 900 x 2400 Door in the middle.	67000	1	67000
1 x Front Desk - 1 -2100 x 2550 shop front fix frame. 1200 x 2550 Door. 1700 x 1550 Fix frame 1700 x 1500 Fix frame	95200	1	95200
CASH HALL: 3600 X2360 Shop front Frame with 900 x 2400 Door in the middle.	66900	1	66900
1X Room DG080- Supply and install new 2.6m x400mm x1.1 countertop.	4500	1	4500
1X Room DG080- Supply and install new safety gate and electric striker lock.	15500	1	15500
1 X Room D114- Supply and fit new aluminium shop front partitioning.	25900	1	25900
1200 M BOX CLADDING IN ALL THE OFFICES IN BRONZE USE WHITE TRANSLUCENT GLASS IN ALL THE OFFICES JOINING THE BOX CLADDING.			

Install a single light switch in all the offices x6 Install a double power plug in all the offices x 6	8700	1	8700
Remove rubble and make good the floors and walls.	4432	1	4432

SUBTOTAL 412132 ¹

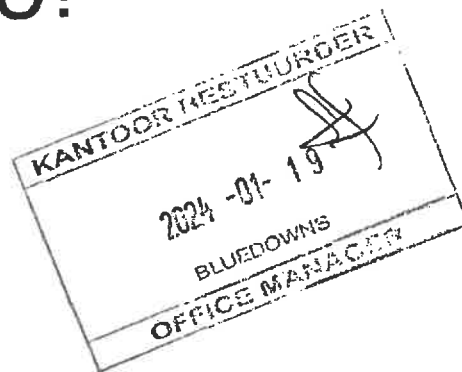


Operations
Director:
JULIAN
WILLIAMS

**12 Months
guarantee on all
workmanship.**

VAT Nil
TOTAL R412132

THANK YOU!





AB HOLDINGS (PTY) LTD

Quotation

AB Holdings (Pty) Ltd

134 Mountain View Villas

Royal Road Maitland

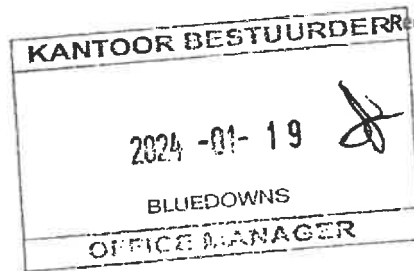
Cape Town Western Cape 7405

ZA

Requisition Number: 83071, Creditor number: 866461

0761122109

info.abholdings@gmail.com



BILL TO

Magistrate Court Blue Downs

0836485805

Quotation #

Date

Due#

66805

1 Nov 2023

Expires: 1 Feb 2024

Item	Quantity	Price	Amount
ADDITIONAL OFFICE SPACE IN BLUE DOWNS MAGISTRATE COURT	1	R38,758.50	R38,758.50
1 x RC 2 3800 X 650 X 3260 Shopfront Frame with 900 X 2400 Door in the middle	1	R89,763.35	R89,763.35
1 x RC 3 5000 X 3000 Shopfront Frame with 900 x 2400 Door in the middle	1	R89,763.35	R89,763.35
1 x RC 4 5000 X 3000 Shopfront Frame with 900 x 2400 Door in the middle	1	R43,312.25	R43,312.25
1 x FRONT DESK - 1. 2100 x 2550 SHOPFRONT FIX FRAME 1200 x 2550 Door 1700 x 1550 Fix Frame 1025 x 2550 Fix Frame	1	R43,312.25	R43,312.25
1 X FRONT DESK 2. 2100 X 2550 SHOPFRONT FIX FRAME 1200 x 2550 Door 1045 x 2550 Fix Frame 1700 x 1500 Fix Frame	1	R57,660.00	R57,660.00
CASH HALL. 3600 X 2360 SHOPFRONT FRAME WITH 900 X 2400 DOOR IN THE MIDDLE. 3000 x 2620 Shopfront Fix Frame	1	R16,700.00	R16,700.00
1 X ROOM DG080 - SUPPLY AND INSTALL NEW 2,6M X 400MM X 1,1M COUNTERTOP	1	R17,100.00	R17,100.00
1 X DG080 - SUPPLY AND INSTALL NEW SAFETY GATE AND ELECTRIC STRIKER LOCK	1	R39,471.00	R39,471.00
1 x ROOM D114 - SUPPLY AND FIT NEW ALUMINUM SHOPFRONT PARTITIONING	1	R17,990.00	R17,990.00
1200M X BOX CLADDING IN ALL THE OFFICES IN BRONZE USE WITH TRANSLUCENT GLASS IN ALL THE OFFICES JOINING THE BOX CLADDING	1	R21,000.00	R21,000.00
INSTALL A SINGLE LIGHT SWITCH IN ALL THE OFFICES X 6, INSTALL A DOUBLE POWER PLUG IN ALL THE OFFICES X 6	1	R1,500.00	R1,500.00
45 ON CORNERS OF ALUMINUM FRAME MUST BE FILLED WITH SILICONE	1	R6,000.00	R6,000.00
ALL 6 OFFICES MUST HAVE A LOCK AND 3 SET OF KEYS	1	R2,800.00	R2,800.00
REMOVE RUBBLE AND MAKE GOOD THE FLOORS AND WALLS	1		

Subtotal

R485,130.70

Grand Total

R485,130.70

PLEASE NOTE THE QUOTATION IS ONLY VALID FOR 60 DAYS.

By signing this document, the customer agrees to the services and conditions described in this document.
Magistrate Court Blue Downs

(/ /)

