



Independent Development Trust

REF NO.: IDTNW-PANEL 2021-2024

T1.1 Tender Notice and Invitation to Submit Proposals

A CALL FOR PROFESSIONAL SERVICE PROVIDERS IN THE BUILT ENVIRONMENT TO SUBMIT EXPRESSIONS OF INTEREST TO BE ON A PRE-APPROVED PANEL OF PROFESSIONAL SERVICE PROVIDERS IN THE NORTH WEST REGION AT THE IDT FOR A PERIOD OF 36 MONTHS

The Independent Development Trust (IDT) in the North West Province hereby calls for Expression of Interest from suitably qualified and experienced service providers from the built environment profession to establish a pre-approved panel of Professional Service Providers (PSPs) for infrastructure projects in North West to be utilised for a period of 36 months. The following categories of professional service providers are invited:

- Project Managers;
- Quantity Surveyors;
- Architects;
- Civil Engineers
- Structural Engineers;
- Electrical Engineers;
- Mechanical Engineers;
- Health and Safety Consultants.

Only PSP's/ consultants who are professionally registered with relevant professional bodies are eligible to submit expressions of interest. **Entities with multi disciplines must submit individual bids per discipline.** Proposals will be evaluated in terms of the Mandatory Requirements and Generic Functionality Criteria as follows:

PHASE ONE - MANDATORY REQUIREMENTS/ DOCUMENTATION MANDATORY RETURNABLE DOCUMENTS

1. Authority to Sign this Bid
2. Company Registration Documents (CIPC)
3. List of all shareholders/directors with Original certified copies of their IDs (no older than 6 months from the tender closing date)
4. Professional registration of the director/s of 50% in the relevant discipline
5. A copy of the bidder's Professional Indemnity Insurance Certificate R 1 000 000
6. Valid COIDA or Letter good standing with the Department of Labour
7. Fully completed and signed SBD Forms:
 - SBD1: Invitation to bid
 - SBD4: Declaration of interest
 - SBD 6.1: Preference points claim form in terms of Preferential Procurement regulation 2011

- SBD 8: Declaration of Bidder's past supply chain management practices
 - SBD 9: Certificate of Independent Bidder Determination
8. Confirmation of addendum (if applicable)

Failure to comply with the above requirement will result in automatic disqualification.

RETURNABLE DOCUMENTS REQUIRED AT BID AWARD

The following returnable documents shall be submitted together with the tender documents. Validity of this documentation will be verified at the time of award.

- Proof of Central Supplier Database (CSD) registration report
- Tax Compliance Letter with a unique pin

PHASE TWO – FUNCTIONALITY CRITERIA

FUNCTIONALITY CRITERIA	POINTS ALLOCATION
A Previous Experience (Project Experience of firm for the past 10 years)	40 Points
B Capability (Qualifications, Skills and Experience of Key Projects Resources)	45 Points
C Locality of firm's office/s	15 Points
TOTAL	100 Points

Only bidders that score 60 points as minimum functionality threshold will qualify to be in the panel of consultants for a period of 36 months.

Tender documents must be downloaded from IDT website and National Treasury e-tender on the following link: http://www.idt.org.za/business_opportunities/current-tenders and www.treasury.gov.za

All Enquiries may be addressed in writing to NWTTenders@idt.org.za by no later than **03rd November 2021 at 17H00**

Bids must be submitted on the original documentation that is issued by IDT and delivered at the following address:

**Independent Development Trust
4059 Joule Street
Industrial site
Mafikeng
2745**

The closing time to receipt the Bids is Tuesday, **09th November 2021 at 12:00.**

Telegraphic, telephonic, telex, facsimile, e-mail and late Bids **WILL NOT** be accepted.