



UMVOTI MUNICIPALITY

UMKHANDLU WASE UMVOTI GREYTOWN

TENDER NOTICE RE-ADVERTISEMENT

2023-07-14

Bids are hereby invited in terms of the Municipal Systems Act, act 32 of 2000 as amended, and in terms of Sections 110, 111 & 112 of the Municipal Finance Management Act, act 56 of 2003 from suitably qualified and experienced contractors for undertaking the below mentioned projects under **Umvoti Municipal Area**.

Project Name	Contract No.:	Tender Closing Date
Appointment of Service Provider to Provide Municipal Finance Management Training for 15 Employees	T2023/07/12/SPMFMP	11 August 2023

Bids are to be completed in accordance with the conditions attached to the documents.

Bidders must take note of the following: -

- Valid original SARS tax clearance certificate or attach the SARS letter with the PIN.
- Failure to complete all bid forms, data sheets and submit all supplementary information will lead to the bid being considered non-responsive.
- Municipal account, lease agreement for urban resident for both director and the company not older than 3 months.
- Proof of residence for rural residents only for both the director and company not older than 3 months.
- CK document /proof of company registration.
- All bids must be valid for 120 days after bid closing date
- Umvoti municipality subscribe to the preferential procurement policy framework act, 2000 (act no.5 of 2000) and therefore gives preference to tenders from emerging contractors or tenders in joint venture with emerging partner
- Workmen's compensation registration certificate (or proof of payment of contributions in terms of the compensation for Occupational Injuries and Diseases Act No. 130 of 1993)
- Certified ID Copies of members/directors not older than 3 months
- Authority of signatory.
- Proof CSD Registration
- Record of Addenda to Tender Documents.
- Umvoti Municipality supply chain management policy will apply.
- In the case of a Joint Venture / Consortium every member must submit a separate Tax Clearance Certificate / Tax compliance/ Pin other supporting document, failure to submit will disqualify the bid.
- The Umvoti Local Municipality subscribes to the Preferential Procurement Policy Framework Act No. 5 of 2000 and Preferential Procurement Regulations 2022.
- Bids may only be submitted on the bid documentation that is issued.
- Failure to comply with the above will lead to disqualification.
- Failure to meet the minimum targeted procurement goals will result in a bid being considered non-responsive and therefore, not considered for the award of the contract.
- The municipality reserves the right to conduct background checks on all previous work conducted by bidders.
- Evaluation criteria functionality
- **Minimum qualifying score is 70%; bidders that score less than 70 out of 100**

points for the functionality criteria will be regarded as submitting a non-responsive bid.

- The following allocation of points will be used to calculate points for the functionality of bids and bidders should ensure that they submit all stipulated supporting information in order to be pre-evaluated on the criteria mentioned below:

- ✓ Experience of the Bidder – 10 Points
- ✓ LGSETA RPL accreditation-5 points
- ✓ Qualification and Experience on MFMP-10 Points
- ✓ LGSETA lead assessor and moderator- 20 Points.
- ✓ Approach and Methodology-15 points
- ✓ LGSETA verification and Endorsement-40 Points



- The below 80/20 preference points will be applicable with specific goals as per Umvoti Municipality Supply Chain Management Policy

#	Specific Goal(s)	Number of point allocated 80/20 pp	Verification document
1	Youth Categories:	5	CSD report and certified copy of ID
2	disability	5	Proof of Doctors certificate And CSD report
3	Gender Based Ownership %	10	CSD report, CK or company registration certificate, copy of ID and BBBEE certificate
a)	Women Ownership (*Must be South African)	5	
	Women ownership - 100% : Black	5	
	Women ownership - > 51% : Black	4	
	Women ownership - 25% - 50% : Black	3	
	Women ownership - 100% : Indian and Coloured	3	
	Women ownership - > 51% : Indian and Coloured	2	
	Women ownership - 25% - 50% : Indian and Coloured	1	
	Women ownership - 100% : White	2	
b)	Men Ownership (*Must be South African)	5	
	Men ownership - 100% : Black	5	
	Men ownership - > 51% : Black	4	
	Men ownership - 25% - 50% : Black	2	

BID DOCUMENTS

Bid documents will be available as from the **17 July 2023** at uMvoti municipality website www.umvoti.gov.za.

BID SUBMISSION

Bids, in sealed envelopes clearly endorsed with the respective project name are to be placed in bid box at the Umvoti Municipality, 41 Bell Street, and Greytown, 3250 – on or before 12h00 **as per the above date**. Late, email, fax bids and bids delivered by courier services will not be accepted.

BID ENQUIRIES

All bid enquiries shall be referred to:

SCM UNIT

UMVOTI MUNICIPALITY

Telephone No.: (033) 413 9149

Corporate Services

UMVOTI MUNICIPALITY

Telephone no: 033 413 9148

Umvoti Municipality's Procurement Policy will apply and the Municipality is not bound to accept the lowest bid or furnish any reason for the acceptance or rejection of any bid and reserves the right to accept any bid or part thereof.

NP Ndaba
Ms NP Ndaba
Municipal Manager

P.O Box 71
GREYTOWN, 3250

Notice no: 4838

