

DEVIATION: ...Deviation for Emergency of Trees in WCO24**MEMORANDUM**

Community Services

CHECK BEFORE SUBMISSION	YES	NO
REGISTERED ON CSD DATABASE		
LETTER - SOLE SUPPLIER if applicable.		
QUOTE/INVOICE ATTACHED		
BUDGET (SAMRAS)		
CASHFLOW		
SIGNATURES		

To Aan: MUNICIPAL MANAGER
From Van: Tammy Leibrandt
Job Title: Manager: Environmental Management
Date Datum: 16 July 2024
Re Insake: **DEVIATION: Deviation for Emergency of Trees in WCO24**

1. PURPOSE

To request for a deviation process to be activated for Emergency of Trees in WCO24.

To obtain approval in terms of Supply Chain Management Policy, to deviate from the official procurement process in terms of section 36 of the approved SCM Policy

REASON FOR DEVIATION: (Mark with x where applicable)		
1.	Emergency. "Emergency dispensation" means emergency as referred to in paragraph 36(1)(a)(i) of this policy under which one or more of the following is in existence that warrants an emergency dispensation;	
a	The possibility of human injury or death;	X
b	The prevalence of human suffering or deprivation of rights;	
c	The possibility of damage to property, or suffering and death of livestock and animals;	
d	The interruption of essential services, including transportation and communication facilities or support services critical to the effective functioning of the municipality as a whole;	X
e	The possibility of serious damage occurring to the natural environment;	
f	The possibility that failure to take necessary action may result in the municipality not being able to render an essential community service;	
g	The possibility that the security of the state could be compromised; or	
h	The prevailing situation, or imminent danger, should be of such a scale and nature that it could not readily be alleviated by interim measures, in order to allow time for the formal procurement process. Emergency dispensation shall not be granted in respect of circumstances other than those contemplated above.	
2.	Goods or services are produced or available from a single provider	
3.	Acquisition of special works of art or historical objects where specifications are difficult to compile.	
4.	Acquisition of animals for zoos and /or nature and game reserves	
5.	Exceptional case and it is impractical or impossible to follow the official procurement processes	

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2. SUBSTANTIATE WHY SCM PROCESS COULD NOT BE FOLLOWED (TO BE REPORT TO COUNCIL)

The tender BSM 81/24 Tree felling, pruning and stump-grinding for attending to tree related incidents is undergoing the Evaluation process before it can be tabled before the Bid Adjudication Committee for possible awarding of the tender.

3. BACKGROUND

Due to the current adverse weather conditions experienced in the province and the associated risks that the storm is currently presenting; it is vital that disaster management mitigation measures are put in place in the absence of Tree pruning and felling tender.

4. DISCUSSION

Stellenbosch Municipality embarked proactively on a 14-day deviation action to attend to tree related emergency incidents.

5. FINANCIAL IMPLICATIONS

Operational funds from Financial Year 24/25 will be utilised for emergency operations.

6. RECOMMENDATION

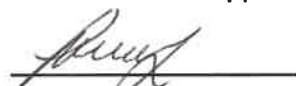
It is requested that the deviation be approved from the 09-22 July 2024.

7. VALUE FOR MONEY (OTHER RATES/VALUES/...)

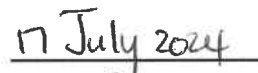
The previous financial year emergency rate(s) from the contractors for the emergency category is used in this deviation.

8. IT IS RECOMMENDED THAT:

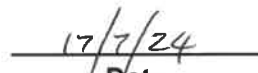
8.1 Attached: Memo dated Deviation for emergency of trees in WCO24 Dated 12 July 2024 was approved by the Acting Municipal Manager.

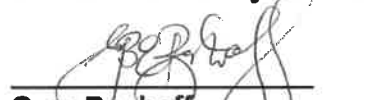

Tammy Leibrandt

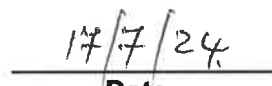
Manager: Environmental Management


Date


Albert Van der Merwe
Senior Community Services


Date


Gary Boshoff
Acting Municipal Manager


Date

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7. SUPPLY CHAIN MANAGEMENT COMMENTS:

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8. APPROVAL:

REQUEST SUPPORTED / NOT SUPPORTED BY THE STELLENBOSCH MUNICIPAL BID ADJUDICATION COMMITTEE		
Name	Signature	Date
Comments: <i>Not for comment</i>		
CHAIRPERSON..... DATE <i>26/07/2024</i>		
RECOMMENDATION FROM BID ADJUDICATION COMMITTEE APPROVED BY THE ACCOUNTING OFFICER		
Comments:		
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ACCOUNTING OFFICER..... DATE		

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NB! All deviations i.r.o the amount will be tabled at the BAC

2024/2025