

NOTICE AND INVITATION TO TENDER

Suitable and capable Service Providers are invited to bid for the following service:

Quotation Number : **ZNQ29(N)2026**
Description of Service : **Rending of private security services to the Department of Public Works and Infrastructure: Zululand Sub-District: Nongoma for a period of twelve (12) months**
Contract Period : **Twelve (12) Months**
Closing Date : **12 October 2026**
Closing Time : **11h00 am**

Collection of Bid Documents

The Bid Document can be downloaded from e-Tender Portal and/ or Departmental Website: www.kznworks.gov.za at no cost. However, should any bidder require a printed/ hard copy of the bid document, a non-refundable payment in the amount of R190-00 must be made for collection thereof as per the banking details indicated below. Proof of payment must be produced upon collection of the bid document.

BANKING DETAILS:

NAME: KZN PROV GOV- WORKS, BANK: ABSA BANK, ACCOUNT NO: 41-2194-1044: ACCOUNT TYPE: BUSINESS CHEQUE ACCOUNT, BRANCH: 632005, REFERENCE NUMBER: 14074061.

Bid response documents must be deposited in the tender box specifically marked for this service at:

**KZN DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE
ZULULAND SUB-DISTRICT: NONGOMA
LOT 95 MAIN STREET
NONGOMA
3950**

Queries relating to the issue of these documents may be addressed to:

Full Name : **MRS S.P NTSELE**
Tel. No : **083 7533 683**
Email Address : Penelope.Ntsele@kznworks.gov.za

All technical enquiries may be directed to Miss C.P Sibiya at 078 812 7858/ Cebisile.Sibiya@kznworks.gov.za

Compulsory Briefing Session

Date : **02 October 2026**
Time : **10h00am**
Venue : **KZN Department of Public Works and Infrastructure
Zululand Sub-District: Nongoma
Lot 95 Main Street
Nongoma
3950**

NOTE:

Briefing must be attended by a company representative duly authorized in writing. Under no circumstances should a company representative represent two entities during the tender briefing.

TENDERERS TO NOTE

1. Requirements for sealing, addressing, deliver, opening and assessment of the tender are contained in the tender document.
2. Under no circumstances whatsoever may the bid forms be retyped or redrafted, and only bids submitted on the tender document issued by the Department will be accepted.
3. The Department reserves the right not to award to the lowest bidder. In addition, the Department may conduct a detailed risk assessment prior to the award of the bid.
4. Tender documents must be downloaded or purchased and collected prior to the starting time of pre-tender briefing meeting. No tender documents will be issued at the pre-tender briefing meeting and site inspection meeting certificate will be issued at the pre-tender briefing meeting.
5. No late arrivals will be accepted to the pre-tender briefing meeting.
6. Late submissions will not be accepted.
7. All interested bidders must be registered on the Central Supplier Database and with PSIRA.
8. Telegraphic, telephonic, telex, facsimile, e-mail, and late Tender Proposals will not be accepted.
9. Only bidders registered with the applicable Central Suppliers Database will be eligible to submit bids.
10. Bidders' attention is drawn to the mandatory criteria as listed in the bid document as well as the phased sequence of the bid evaluation process.
11. The quote is advertised for a minimum of (05) working days.
12. The Department reserves the right not to award one service provider for multiple projects
13. The applicable preference point system for this tender is the 80/20 preference point system:

Number of Specific Goals	The specific goal/s in terms of this tender)	Number of points to be claimed (80/20 system)
1	"Ownership by Black People Documentary Proof Required: 1) Sworn Affidavit; signed and dated by Commissioner of Oaths	10 Points
2	"Promotion of enterprise located in specific Region to be done or services to be rendered (Enterprise located within King Cetshwayo/ uMkhanyakude District/ or Zululand District, KwaZulu-Natal) Documentary Proof Required: 1) Proof of Municipal Account depicting physical address of business, or 2) Lease Agreement 3) Original OR Certified copy of the letter from the Ward Councillor	10 Points

PHASE 2: MANDATORY REQUIREMENTS

MINIMUM REQUIREMENTS	YES/NO
1) Owner/ Director of the entity must have Grade A or B PSIRA grading. Supporting documents: Certified copies of the owner's certificate plus other members' certificates (in the case of the company having more than one director).	
2) The entity must be registered with PSIRA. Supporting documents: Certified copies of the company's PSIRA certificate.	
3) Current payroll indicating that salaries are in accordance with approved PSIRA rates and Grades.	
4) Compensation for Occupational Injuries and Diseases Act (COIDA) / Workman's Compensation registration.	
5) Proof of registration with the Unemployed Insurance Fund (UIF (copy of EMP201 certificate issued by SARS)	
6) Registration with the Pension Fund for Security Officers (PSSPF).	
7) Proof of compliance with the Private Security Services Provident Fund (PSSPF).	
8) Proof of Public Liability Insurance or letter of intent (minimum of R1 million rands)	
9) Company vehicles minimum one (01) (Attach copies of logbooks or valid lease agreement).	
10) Company profile detailing previous experience as a company and contactable references. Attach three (03) letters of awards, accompanied by reference letters for contracts not less than six (06) months.	
11) Valid ICASA (independent Communication Authority South Africa) licence for radio equipment and frequencies used or lease agreement (attach licence for the service provider)	