

REQUEST FOR QUOTES (RFQ)

Description of Goods/ Service required	National Aviation Gender Summit 2024 Photography services in Durban
SPECIFICATIONS/ DESCRIPTION	
ITEM/ SERVICE	QUANTITY
Please source photography services for the National Aviation Gender Summit (NAGS) 2024 on 21 August 2024 in Durban/Umhlanga (Venue to be Confirmed). Preferably Professional Photographers based in Durban/Umhlanga.	
1. Well composed and High-Resolution individuals and Group photos	Not Applicable (N/A)
2. Action-related photos	Not Applicable (N/A)
3. Eight (8) hours of services for photography services	Not Applicable (N/A)
4. Provision of at least 30 edited/retouched photos during the event for social media	30 edited photos
5. Two Photographers onboard including the photo editor on-site to provide social media team with branded photos.	2 photographers and one editor
6. 360 spin, Photo and Video Booth during tea breaks, Lunch Exhibition Networking	2 – 3 hours
GENERAL/ COMMENTS:	
The service provider to send portfolio to showcase their experience in doing big corporate events including.	

NB: only service providers who are based in Durban/KZN will be considered