



FOR TENDER NO.: T2024/25/10 – MANAGEMENT OF TRUST FEED MATERIAL RECOVERY FACILITIES

12 February 2025

ALL BIDDERS

Dear Sir/Madam

MANAGEMENT SERVICES TO TRUST FEED MATERIAL RECOVERY FACILITY FOR A PERIOD OF 36 MONTHS TENDER NO.: T2024/25/10 ADDENDUM NO.1

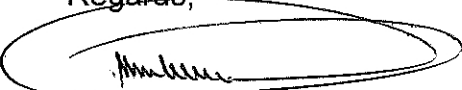
With reference to the above tender, kindly receive the Addendum No. 01 due to additions in the BOQ Summary pages (Page 30 of 62).

This Addendum forms an integral part of the Tender Notice and Invitations to Tender, Tender Data, Contract Data, Specifications (including the Project specifications), Bill of Quantities, Returnable Documents, Drawings, Form of Tender and Acceptance to be completed for this Contract, and takes precedence. Notwithstanding anything said during the tender Period or the Site Inspection, only the additional information or variations contained in this Addendum and subsequent Addenda, if any, will be legally binding.

Additions to be done as follows:

- Page 30 of 62 – Responsiveness/ Compliance Check Criteria
- Page 32 of 62 - Functionality

Regards,


Mr. NM. Mabaso
Municipal Manager

Acknowledgement of receipt:

TO BE FORWARDED TO vusumuzim@umshwathi.gov.za cc lindanid@umshwathi.gov.za
ATTENTION: Mr. EV. Mdlalose
ADDENDUM NO.1: FOR TENDER NO.: T2024/25/10

We:

Company: _____ Date: _____

Name & Surname: _____ Signature: _____

Do hereby acknowledge receipt of ADDENDUM No.1

TENDER NO.	T2024/25/10		
		BIDDER (INITIAL)	EMPLOYER (INITIAL)



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PROPOSALS ARE INVITED BY SUITABLY QUALIFIED PROFESSIONALS FOR MANAGEMENT OF THE MATERIAL RECOVERY FACILITY (MRF) AND ITS OPERATIONS IN TRUSTFEED, WARD 9 IN PARTNERSHIP WITH UMSHWATHI MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS

Bid Number: T2024/25/10

RESPONSIVENESS/ COMPLIANCE CHECK CRITERIA

NB: uMshwathi Municipality may verify any information submitted in terms of this bid and any information that is incorrect may result in that bid being automatically disqualified and not considered for further evaluation.

RESPONSIVENESS CRITERIA

No bid will be considered by uMshwathi Municipality unless it meets the following responsiveness criteria (for the bid to be considered responsive, the bid **must** meet the following requirements amongst others):

COMPULSORY RETURNABLE DOCUMENTS:

1. The **official Bid document** must be fully completed in indelible black ink where mechanical devices, e.g. typewriters or printers, are not used. Where information requested does not apply to the Bidder and the space is left blank, it will be deemed to be incomplete and may result in proposal being disqualified.
2. The Bidder must be in **good standing** to do business with the public sector, bidder or any its directors/ shareholders is listed on the National Treasury Register of Tender Defaulters i.t.o Prevention and Combating of Corruption Activities Act of 2004 as a person prohibited from doing business with the public sector.
3. The bidder must adhere to the **Pricing Instructions**,
4. The **Municipal Bid Documents (MBDs) 1, 3.3, 4, 6.1, 8, 9** by the bidder must be completed and signed.
5. Central Supply Database (CSD) Number
6. Valid Tax Clearance Certificate/ Verification PIN,
7. Certified ID certificate(s) of all company directors, members and/or shareholders/ Owner,
8. Certificate of Authority for Signatory
9. Copy of CIPC company registration documents except Sole Traders,
10. Company Account Confirmation Letter from the Bank
11. Company municipal utility bill on rates proving no arrears for more than 3 months and must not be older than 2 months before closing date, in the case where the company is operating in areas where municipal charges are not applicable, both Proof of Company Address (Ward Cllr/ Inkosi) and Affidavit must be submitted or signed lease agreement and municipal utility bill (under landlord's name) on rates where a company is renting.
12. Company Directors/ Members/ Owners/ shareholders' utility bill on rates proving no arrears for more than 3 months and must not be older than 2 months before closing date, in the case where the Directors/ Members/ Owners/ Shareholders are residing in areas where municipal charges are not applicable, both Proof of Address (Ward Cllr/ Inkosi) and Affidavit must be submitted or signed lease agreement and municipal utility bill (under landlord's name) on rates where a Director/ Member/ Owner/ Shareholder is renting.
13. Each page of this document must be initials failure to initial may result in your proposal being disqualified
14. The valid Compensation for Occupational Injuries and Diseases Act (COIDA) certificate
15. Proof of a valid Quality Management certificate ISO 9001: 2015

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16. Provision of a realistic cash flow projection over the duration of the 36-months. Given key deliverables for the project

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FUNCTIONALITY

The evaluation of this tender shall include functionality whereby the bids will be evaluated in terms of the evaluation criteria embodied in the bid documents.

The minimum qualifying score for the functionality will be **70 out of 100 points (70%)** and the bids that fail to achieve the minimum qualifying score will not be considered for further evaluation.

Only bids that achieved the minimum qualifying score for functionality will be evaluated further in accordance with the 80/20 principles of the Preferential Procurement Policy Framework Act, No.5, 2000 with its 2022 Regulations.

The functionality will be translated into 80% and that will be added to the specific goal points (80 Functionality and 20 Specific Goal Points)

Functionality Criteria	Sub-criteria	Weighting / Points
1. Experience of entity	- Bidder must have at least 5 years experience in recycling waste management sector and fully running a buy back centre (MRF), ➤ Bidder to have a minimum of 3 similar successful completed projects (30 points) ➤ Bidder to have 2 similar successful completed projects (15 points) ➤ Bidder to have 1 similar successful completed projects (5 points) NB: Signed Appointment letter/ Purchase Order with matching Reference letter to be submitted in order to score points. A maximum number of three (3) letters to be submitted as a verification method. The bidder should submit at least 1 completed project to be considered for next evaluation criteria	30
2. Experience of operations manager	- Operations Manager with qualifications in an Environment Management Scientist, registered in an Environmental professional body (EAPASA) and at least 10 years experience after qualification in a National Waste Management and recycling projects ➤ 10 years and more with qualification – 30 Points ➤ 5 to 9 years with qualification – 15 Points ➤ 1 to 4 years with qualification – 5 Points NB: Detailed CV with traceable references and certified copies of Qualification and Registration.	30
3. Cashflow Projection	- Cash flow projection to cover 36 months (20 points) - Cash flow projection to cover 24 months (10 points) - Cash flow projection to cover 12 months (5 points)	20
4. Methodology	- Meets acceptable standard:- (sequence of activities, quality management, health and safety, monitoring and control)-20 points - Does not meet acceptable standard- 10 points	20
5. Total		100

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