



Independent Development Trust

BID NO.: IDT- DOE08NWER005CE-2021

Tender Notice and Invitation to Submit Proposals

PROCUREMENT OF CIVIL/STRUCTURAL ENGINEER TO EXECUTE FORENSIC REPORT AND PROVIDE PROFESSIONAL SERVICES FOR THE REMEDIAL AND COMPLETION OF WORKS AT TLHABOLOGANG PRIMARY SCHOOL PROJECT

Independent Development Trust hereby calls for professional engineering service providers to submit proposals for civil/structural engineering professional services to undertake a forensic report and complete the remedial and outstanding works at Tlhabologang Primary School Project

Only professional service providers who have at least 50% of their directors registered as a professional civil/structural engineer with ECSA are eligible to submit a proposal. Proposals will be adjudicated in terms of the Mandatory Requirements and Functionality as follows:

The evaluation of the proposals will be carried out in three phases.

STAGE ONE

MANDATORY REQUIREMENTS/ DOCUMENTATION

Description of Compulsory Returnable Document

1. Authority to Sign A Bid
2. Company Registration Documents (CIPC)
3. A copy of the Directors Professional Registration as Civil Engineer with ECSA of at least 50%
4. List of all shareholders/directors with Original certified copies of their IDs (no older than 6 months from the tender closing date)
5. Valid professional Indemnity of R3 000 000.00 (Three Million Rand) or twice your estimated fees
6. Valid COIDA or Letter good standing with the Department of Labour
7. SBD 1 Invitation to bid
8. SBD 4 Declaration of Interest
9. SBD 6.1 PPPFA regulations claim form
10. SBD 8 Declaration of Bidder's past supplier chain management practice
11. SBD 9 Certificate of independent Bid determination
12. Confirmation of Receipt of Addenda to Bid Documents.
13. Signed Priced Financial Offer.
14. Attendance to the mandatory site briefing meeting of the relevant personnel

Failure to submit any of the above documents / requirements shall result in disqualification of the bid. Note that also if any of its Directors are listed on the Register of Defaulters shall result in disqualification of the bid.

STAGE TWO

FUNCTIONALITY CRITERIA

CRITERIA	POINTS ALLOCATION
A. Experience of engineering company on similar projects not older than 5 years	10 Points
B. Evaluation Schedule: Key Personnel	
B1. Qualifications of the key assigned personnel	10 Points
B2. Experience of key assigned personnel	20 Points
B3. Professional registration with ECSA	10 Points
C. Technical proposal for execution of the project	
C1 Forensic report methodology	20 Points
C2 Technical proposal	30 Points
TOTAL	100 Points

STAGE THREE

PREFERENTIAL POINT SYSTEM

Only competent tenders who have reached or exceeded the minimum functionality threshold of 60% (60 points) will be evaluated on 80/20 (Price / B-BBEE) points basis in terms of the Preferential Procurement Policy Framework Act of 2017.

In order to claim and be awarded B-BBEE points bidders must submit an original or an original certified copy of B-BBEE certificate issued by a SANAS accredited agency or an Original Sworn Affidavit signed by a Commissioner of Oaths (see criteria below) (Note - An incomplete sworn affidavit will not be acceptable and will not be awarded any points).

RETURNABLE DOCUMENTS REQUIRED AT BID AWARD

The following returnable documents shall be submitted together with the tender documents. Validity of this documentation will be verified at the time of award.

- Proof of Central Supplier Database (CSD) registration report
- Tax Compliance Letter with a unique pin

Documents will be available online from the **28th May 2021** on the following websites listed below. No printed tender documents will be available at the site clarification session neither at the IDT offices.

- <http://www.idt.org.za/business-opportunities/current-tenders/>
- National Treasury e-Tender

CUMPULSORY BRIEFING MEETING

A compulsory briefing meeting will take place from the 8 to the 10 June 2021 at Tlhabologang Primary School, located in Coligny – GPS Coordinates: 26°20'18" S, 26°18'14" E.

The site briefing meeting will have a staggered scheduled, small groups of people at a time. Request to attend to the compulsory briefing meeting is required and the interested bidders shall express their intension to attend the briefing meeting by email to MarumoM@idt.org.za and TimothyK@idt.org.za by 03 June 2021 @ 12h00, to enable the IDT to coordinate the site walkabout. The IDT will allocate 1 hour per group from 8 and 9 of June 2021. Interested bidders will be informed by IDT of the time slot allocated, by close of business Friday 04 June 2021.

The bidder's failure to notify its interest in attending the compulsory meeting by 03 June 2021 @ 12h00, will result in access to the site be denied. Tenderers must sign a compulsory attendance register in the

name of the tendering entity. Attendance by key personnel forming part of the project team is compulsory. Addenda and additional documents if any will be issued only to tenders appearing on the attendance register.

All Enquiries may be addressed in writing by email by no later than **22 June 2021 at 17H00** to: MarumoM@idt.org.za and TimothyK@idt.org.za. No Verbal or telephonic queries will be attended to. Any attempt to verbally contact the IDT's Agent or IDT's employee to influence outcome of this tender will lead to disqualification.

TENDER CLOSING

The tender closing date is the **25 June 2021 at 12:00H. Public opening will not take place.**

SUBMISSION OF THE BIDS

Bid documents must be submitted at the National Offices of the Independent Development Trust on or before the tender closing date.

The IDT National Offices is situated at:

Glenwood Office Park
Cnr Oberon and Sprite Streets
Faerie Glen
Pretoria
0043

The tender submission should include only one original tender. Initial each page of the tender.

Telegraphic, telephonic, telex, facsimile, e-mail and late Bids **WILL NOT** be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.