



Administration Centre
 Zone D. Gwadana Drive, Ezibeleni
 Private Bag X7110, QUEENSTOWN
Tel: 047 873 8811

1. This Tender estimated value

2. EVALUATIONS METHODOLOGY

All bids received will be evaluated in the following phases:

- **Phase 1: Responsive Criteria**

The minimum requirements that must be satisfied or met by prospective bidders in order to pass to the next stage of the evaluations are:

- ▶ SARS Tax Pin
- ▶ CSD Registration summary
- ▶ Certified copy of CK or Registration Documents;
- ▶ Original or Certified copy of BBBEE Certification or affidavit
- ▶ Latest Municipal Account (to confirm address and existence of provider)
- ▶ CIDB GRADE 2 and above.
- ▶ Complete all Standard Bids Documents (SBD);

- **Phase 2: Functionality Criteria**

- ▶ A panel will evaluate all tenders received on the functionality criteria as reflected. The best proposals will be identified, based on the scores allocated with regards to functionality. A bidder that scores less than sixty (70%) in respect of "functionality" will be regarded as non-responsive and will be disqualified.
- ▶ For purposes of comparison and in order to ensure a meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to evaluation criteria.

Criteria	Weight
AUDITED FINANCIAL STATEMENTS FOR THE PAST 3 YEARS	10

EXPERIENCE: The bidder must have performed or being appointed to do similar projects. Written signed contactable testimonials of completed projects with orders issued by the institutions 5 reference letters = 50 points 4 reference letters = 40 points 3 reference letters = 30 points 2 reference letters = 20 points 1 reference letters = 10 No letter submitted = 0 points 10 points for each letter submitted. Submission of fraudulent letters will tantamount to disqualification.	50
METHODOLOGY: The bidder to submit a detailed proposal on the bidder to submit a detailed proposal catering methods of and timeframes for ordering procedures, delivery procedures, returns procedure, logistical arrangements, time lines, suppliers and project management, and how to control these activities involved and do oversight.	40
TOTAL	100

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