



KWAZULU-NATAL PROVINCE

SOCIAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

Fax
Population Unit : (033) 264 2281
Telephone/ Ucingo /Telefoon : (033) 264 2281
Enquiries / Imibuzo / Navrae :Hazel Mdim
Email :hazel.mdim@kzndsd.gov.za

174 Mayors Walk, Private Bag X914
Pietermaritzburg
3200

REF NO: KZNQ18/DSD/2025/26

**A CALL FOR PROPOSAL TO THE KWAZULU-NATAL DEPARTMENT OF
SOCIAL DEVELOPMENT, TO CONDUCT: THE EFFECTIVENESS OF THE
GBVF EXPANSION PROGRAMME IN RESPONDING TO PILLAR 4 OF THE
NSP ON GBVF**

PROJECT MANAGER

NOLWAZI DLAMINI : KZN POPULATION UNIT AND DEMOGRAPHIC TRENDS
: DEPARTMENT OF SOCIAL DEVELOPMENT

CONTACTS : 033 264 2281
:email hazel.mdim@kzndsd.gov.za

BACKGROUND AND CONTEXT

The National Strategic Plan (NSP) on Gender-Based Violence and Femicide (2020–2030) provides a multi-sectoral framework to address GBVF in South Africa. Pillar 4 focuses on Response, Care, Support, and Healing, ensuring survivors have access to justice, healthcare, psychosocial support, shelter, and reintegration. The GBVF Expansion Programme was introduced to strengthen institutional capacity and scale up interventions. However, there is limited evidence of its effectiveness in meeting Pillar 4 objectives. This research seeks to address this gap.

PURPOSE OF THE STUDY

The purpose of this research is to assess the effectiveness, efficiency, inclusivity, and sustainability of the GBVF Expansion Programme in responding to Pillar 4 of the NSP, and to provide evidence-based recommendations for strengthening survivor-centered care and support.

THE SCOPE OF WORK

The research will cover Provincial and selected district case studies. It will focus on interventions linked to survivor support (health, psychosocial, shelters, Thuthuzela Care Centres, Crisis Centres and justice services). Both government and civil society-led initiatives will be assessed using mixed methods.

OBJECTIVES:

- Assess alignment of the GBVF Expansion Programme with outcome indicators outlined under NSP Pillar 4 priorities.
- Evaluate accessibility, quality, and adequacy of victim services (Thuthuzela Care Centre, psychosocial, shelters, justice (referral mechanisms), Crisis Centres, Victim-Friendly Rooms).
- Examine coordination among government, civil society, and community stakeholders.
- Identify challenges, gaps, and promising practices in victim support, especially those promoting empowerment, resilience, and reintegration.
- Provide recommendations to strengthen victim-centered response systems.

RESEARCH QUESTIONS

- How effectively has the GBVF Expansion Programme operationalized Pillar4 (victim-centered
- What outcomes have been achieved in improving survivor access to care and support?
- How inclusive and equitable are services, particularly for vulnerable groups?
- What factors hinder or enable effective implementation?

- What lessons can inform future programming and policy?

METHODOLOGY

- Document review (policy documents, programme reports, budgets).
- Quantitative analysis of service utilisation data.
- Qualitative research (interviews, focus groups, community dialogues).
- Comparative provincial case studies.
- Triangulation of multiple data sources for reliability

EXPECTED DELIVERABLES OF THE PROJECT

The expected deliverables include:

1. Inception Report.
2. Literature & Policy Review Report.
3. Fieldwork Report.
4. Draft Research Report.
5. Validation Workshop.
6. Final Research Report.
7. Policy Brief & Recommendations

REQUIREMENTS FROM THE SERVICE PROVIDER

REQUIRED EXPERTISE

The team should have expertise in GBVF research and programming, public health, psychosocial support, gender policy, and mixed-methods research. Knowledge of the South African NSP context is required.

- Demonstrable knowledge of the demographic profile of KwaZulu-Natal province;
- Strong knowledge of community development concepts;
- Knowledge of the relevant departmental mandate, vision, mission, policies and applicable legislation;
- Strong command of official and working knowledge of local languages;
- Capacity to produce reports of academic quality;

- A traceable history of undertaking large scale research projects and publications in the research area i.e. community development studies;
- Knowledge of national strategies on service delivery in the public service and particularly in the Department of Social Development;

Specific requirements related to the bid:

- PhD qualified person in Social Sciences
- Experience in gender issues & evaluation skills will be an added advantage
- The appointed service provider must be willing to contract unemployed post-graduates to impart the skill.
- A detailed research proposal;
- Budget breakdown; which includes the costing of activities to be undertaken
- Project implementation plan with deliverables and timelines;
- Valid tax certificate;
- Completed BAS entity form (issued by DSD);
- In addition to the above form, a letter issued by the bank confirming banking details;
- Another letter from the research agency confirming the banking details;
- ID copy of the authorised signatory;

TIMELINES AND PROGRESS REPORTS

The service provider should develop a work plan with time-bound deliverables. The selected service provider will be required to submit monthly progress reports.

Progress reports should be aligned to the approved implementation plan for this project.

RESEARCH REQUIREMENTS

Principal Investigator

- The PI will be responsible for overall management of the research process & reporting to research manager
- The PI should have a PhD degree with a strong background of research. Experience in gender, monitoring & evaluation research studies will be added as an advantage. This

information should be supported with a record of publication and a record of credible research projects have been executed already.

- The PI should be available at all times during the research project and after the research has been ended in order to provide clarity on matters arising.
- The PI should have 5-8 years of experience in the field of research and must always be available during the research cycle.
- The PI will be responsible to develop a research proposal which includes a sound methodology.
- The PI will also be responsible to develop a research schedule which will guide data collectors.
- The Principal Investigation (PI) and the service provider will sign a contract which will be stipulating delivery terms and conditions as well as payment terms. They will also sign the statements of availability from the inception of the research project to the last day of the research which is the final dissemination of research findings.

ETHICAL CONSIDERATIONS

The study will comply with ethical standards including informed consent, confidentiality, and referral mechanisms for survivors. A trauma-informed and rights-based approach will be adopted.

Tender Bidders

Overall the proposed bidder should demonstrate skills, knowledge and competencies in the following areas:

- Project and Program Management
- Strong Research and report writing skills
- Communication and negotiation skills
- Understanding of policies, Act and regulation on children
- Knowledge of the Province of KwaZulu-Natal
- Financial Management and Administration
- Resource mobilization
- Knowledge of and competencies in reviewing and/or developing business plans, projects proposals.
- Must have a Masters

- Must provide a succinct CV with a list of publications supported with a list of references.
- Must be willing to recruit unemployed graduates to impart research skills.

Bidders are discouraged from seeking subcontractors to undertake this research project#

Tender requirements

Bidding logistics

- Bidders will be required to submit fully detailed proposal with budget break down in clearly marked envelopes. The outer envelope containing the proposals should be clearly marked with the address of the KZNDS, the Tender Number, Name of the Bid and the return address.
- Bidders should set out a clear research approach, methodology in relation to the project to be undertaken. Bidders should elucidate why the approach is appropriate to achieving intended objectives of the study. The proposal should demonstrate how the bidder will organize themselves to deliver on the TOR (this relates to the provision of a research schedule with clear delivery dates). This section should also set out variables and risk associated with the achievement of the assignment and state how these risks will be mitigated and resolved.

Financial Proposals

The proposal should be supported with costed budgetary items. The budget breakdown will include:

- A calculated budget of data collectors indicating how much they will be paid daily.
- The budget will also provide a breakdown of administration logistics (covering printing of data collection instruments).

The Cash flow forecast should illustrate what the bidder expects in terms of expenditure on the project over the period of 6 months.

GOVERNANCE AND MANAGEMENT

The research will be commissioned Social Development. A Research Reference Group comprising government, NGOs, and experts will provide oversight. The Research Team will report progress at agreed intervals.

INTELLECTUAL PROPERTY

Upon the completion of this project, the KZN DSD, PPU, shall be the sole proprietors of the products, their derivative and all intellectual properties that directly evolve as a result of this project.

DURATION

The research will be conducted over 12–26 weeks, including inception, data collection, analysis, validation, and reporting.

BUDGET

A detailed budget will cover personnel, fieldwork, tools, stakeholder engagement, workshops, and reporting. Budget specifics will be developed separately. A work plan with a detailed budget must form part of the proposal. The successful service provider will be paid in three tranches, 80% at the beginning of the project and the balance on the satisfactory completion of the deliverables as stated above.

MANAGEMENT ARRANGEMENTS

The research will be formally under the management responsibility of KZN DSD PPU, in the close consultation with the OTP & other stakeholders.

EVALUATION CRITERIA (ANNEXURE 1)

Tenders will be assessed according to the following criteria:

Criterion	Maximum points to be awarded	Scoring Guideline	Means of Verification
1.Competency, Capacity and Expertise of the Company	40		
	15	Company Experience rendering research services: - <i>Minimum 03-05 years = 05 point</i> - <i>Between 06-10 years = 10 points</i> - <i>Between 11-15 years = 15 points</i>	- Copies of appointment letters OR - Purchase orders OR - Signed contract from previous verifiable clients for Research Services / Monitoring & Evaluation Services. <i>The letters /testimonials must indicate workmanship, contract period, contract amount.</i>
	15	Company Experience rendering monitoring and evaluation services in research: - <i>Minimum 03-05 years = 05 point</i> - <i>Between 06-10 years = 10 points</i> - <i>Between 11-15 years = 15 points</i>	
	10	Company References: (2 points per reference letter to a maximum of 10 points)	
2.Technical approach, methodology and level of understanding of the objectives of the project	30	- Introduction = 05 points - Methodology, including population sampling = 15 points - Timeframes = 05 points - Tools = 05 points	- Detailed proposal with explicit of how the research project will be conducted
Competency and expertise of the Key Personnel	30	Research Team Experience Team Leader (Principal Investigator): - <i>Minimum 03-05 years = 05 points</i> - <i>06 years – 09 years = 10 points</i> - <i>From 10 years & above = 15 points</i> Core Investigator Experience - <i>Minimum 03-05 years = 05 points</i> - <i>06 years – 09 years = 10 points</i> - <i>From 10 years & above = 15 points</i>	- Detailed CV with experience as a Research Team Leader/ Project Manager (Principal Investigator)/ Core Investigator in research and publication and an inclusion of publication (s)
Total Score	100		
Minimum Passing Score	60		

**KWAZULU-NATAL PROVINCE**SOCIAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA**ANNEXURE 2****CURRICULUM VITAE (max 3 pages)**

#NB# [Please provide certified copies of credentials. The certified credentials should not be more than 3 months].

Proposed role in the project:

1. Family name:
2. First name:
3. Date of birth:
4. Nationality:
5. Civil Status:
6. Education:

Institution [Date from-Date to]	Degree(s) or Diploma (s) obtained

7. Language skills: indicate competence on a scale of 1 to 5 (1 excellent; 5 basic)

Language	Reading	Speaking	Writing
English			
Zulu			

8. Membership with professional bodies: (please attach a copy of renewal if any)

Registration body	Registration number	Validation period

9. Professional Experience (covering previous and current experience).

Date from-date to	Employment duration	Location	Company	Position	Description of projects	Assigned responsibilities



KWAZULU-NATAL PROVINCE

SOCIAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

10. List of publications

Publicized items (books /articles or research papers)	Year of publication	Publishers	Institution

11. List of references in the relation to the field of study (*may also attach a letter of recommendation from previous other people recommending the service provider*)

Name of the persons/ institution	Province/country	Contact number	email

12. Other skills: (e.g. computer and analysing skills, etc.).

Annexure 3: STATEMENT OF EXCLUSIVITY AND AVAILABILITY

TENDER REF: KZNQ18/DSD/2025/26

I, the undersigned, hereby declare that I agree to participate exclusively with the tender The Effectiveness of the GBVF Expansion Programme, in the above mentioned service tender procedure. I further declare that I am able and willing to work for the period(s) foreseen for the position for which my CV has been included.

From	To

By making this declaration, I understand that I am not allowed to present myself as a candidate to any other submitting a tender to this tender procedure. I am fully aware that if I do so, I will be excluded from this tender procedure, the tender may be rejected, and I may also be subjected to exclusion from other tender procedures and contracts funded by the KZN Department of Social Development.

Furthermore, should this tender be successful, I am fully aware that if I am not available at the expected starting date of my services for reasons other than ill-health or *force majeure*, I may be subjected to exclusion from other tender procedures and contracts funded by the KZN Department of Social Development and that the notification of award of contract to the tender may be rendered null and void.

PLEASE NOTE:

- (i) All service providers must be registered with National Treasury's Central Suppliers Database.

Documents will close at the Department of Social Development:

OFFICE	ADDRESS	CLOSING DATE
Head Office Ground Floor	Department of Social Development 208 Hoosen Haffajee, Pietermaritzburg3200	16 October 2025 @ 11H00 BID BOX

Application forms received after the closing date and time will not be considered.

Technical Enquiries:

Dr. N.C. Dlamini
Contact Number: (033) 264 2178/ 072 128 0324