

QUOTATION NOTICE & INVITATION



GOVAN MBEKI MUNICIPALITY

QUOTATION NO: 8/3/2-86/2025
NOTICE NO: 134/2025

CLOSING DATE: 03/12/2025 AT 12H00

SUPPLY AND DELIVERY OF LAPTOPS FOR ICT

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited for the supply and delivery of laptops ICT.

The quotation will be advertised from **25/11/2025**, documents and specifications will be available on the **25/11/2025 @** cashier's point up on payment of a non-refundable fee of **R 300.00**.

The closing time for receipt of tenders is **12:00hrs** on **03/12/2025**. No telephonic, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be public.

Any technical enquiries relating to the tender document may be directed to the **Mr. Freddy Mogotlane**: Corporate Services at (017) 620-6000 and e-mail freddy.m@govanmbeki.gov.za

Any general enquiries relating to the tender document may be directed to the **Mr. Sipho Madondo**: Finance (SCM) at 017620-6193 and e-mail siphob.m@govanmbeki.gov.za

Fully completed tender documents, clearly marked "**8/3/2-86/2025: "SUPPLY AND DELIVERY OF LAPTOPS FOR ICT"**" with "NAME of TENDERER" **must be placed in a sealed envelope and placed in the** tender box provided **at the reception area, Govan Mbeki Municipality main building, Secunda CBD** by no later than 12h00 on **03/12/2025**. The envelope must be endorsed with number, title and closing date as indicated above.

A preferential point system shall apply whereby work will be allocated to successful bidders in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Local Municipality where 80 points will be allocated in respective of price and 20 points for a specific goal on a competitive basis for successful bidders on this tender. Govan Mbeki Municipality Supply Chain Management Policy allocate 20 points to race (6), people with disability (2), youth (2), woman (2) and Locality (8).

No awards will be made to a person:

- Who is not registered on the Central Supplier Database;
- Who is in the service of the state;

- If that person is not a natural person, of which any director, manager, principal shareholder, or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

The following documents must be attached as Annexure (Bidders that fail to submit documents indicated as compulsory will be disqualified)

- **Copy/ print Tax Compliance status pin issued by SARS - Compulsory**
- **Copy of current municipal account (not older than 3 months & not in arrears for more than 3 months (or a copy of a valid lease agreement or a stamped letter from a tribal authority if the company or its director is situated in an unproclaimed area) – Compulsory**
- **Valid CSD summary report – Compulsory**
- **All relevant forms must be completed and filled in full – Compulsory (MBD3.1, FORM OF OFFER, MBD 4, MBD 6.1, MBD 8, MBD 9, RESOLUTION OF BOARD OF DIRECTORS)**

MR. G. KUBHEKA
ACTING MUNICIPAL MANAGER
 GOVAN MBEKI MUNICIPALITY
 Secunda Municipal Building
 Horwood Street
SECUNDA
 2302