



REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: WCR 07/2024

SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE CLOTHING (PPE) ON AN AS AND WHEN REQUIRED TO PRASA CRES EMPLOYEES IN THE WESTERN CAPE REGION FOR A PERIOD OF 24 MONTHS

SECTION 1: SBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)					
BID NUMBER:	WCR 07/2024	CLOSING DATE:	17 July 2024	CLOSING TIME:	12:00 PM
DESCRIPTION	SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE CLOTHING (PPE) ON AN AS AND WHEN REQUIRED TO PRASA CRES EMPLOYEES IN THE WESTERN CAPE REGION FOR A PERIOD OF 24 MONTHS				
BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS): Ground Floor Tower Block BuildingCape Town Station 8001					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO					
CONTACT PERSON	Qaqamba Kona				
TELEPHONE NUMBER	021 837 7931				
E-MAIL ADDRESS	Qaqamba.Kona@prasa.com				
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAA._____.

2.1 ARE YOU
THE ACCREDITED
REPRESENTATIVE
IN SOUTH AFRICA
FOR THE GOODS
/SERVICES
/WORKS
OFFERED?

YesNo

☐
☐

[IF YES ENCLOSE
PROOF]

2.2 ARE YOU A
FOREIGN BASED
SUPPLIER FOR THE
GOODS /SERVICES
/WORKS OFFERED?

Yes

No

☐
☐

[IF YES, ANSWER
THE QUESTIONNAIRE
BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

YES

NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

YES

NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

YES

NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES

☐ NO

THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES

☐ NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR IN THE MANNER

1.3. PRESCRIBED IN THE BID DOCUMENT.

1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g., company resolution)

DATE:

NB:

- ***Quotation(s) must be addressed to PRASA before the closing date and time shown above.***
- ***PRASA General Conditions of Purchase shall apply.***

SECTION 2

NOTICE TO BIDDERS

1. RESPONSES TO RFQ

Responses to this RFQ [Quotations] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach the PRASA before the closing hour on the date shown on SBD1 above and must be enclosed in a sealed envelope.

2 COMMUNICATION

Respondent/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ. between the closing date and the date of the award of the business.

3 BIDDERS COMPLAINTS PROCESS

3.1 Bidders are advised utilize this email address (SCM.Complaints@prasa.co.za) for lodging of complains to PRASA in relation to this bid process. The following minimum information about the bidder must be included in the complaint:

3.1.1 Bid/Tender Description

3.1.2 Bid/Tender Reference Number

3.1.3 Closing date of Bid/Tender

3.1.4 Supplier Name;

3.1.5 Supplier Contact details

3.1.6 The detailed compliant

4 LEGAL COMPLIANCE

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 CHANGES TO QUOTATIONS

Changes by the Respondent to its submission will not be considered after the closing date and time.

6 PRICING

All prices must be quoted in South African Rand on a fixed price basis, including all applicable taxes.

7 BINDING OFFER

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- Reject Quotations submitted after the stated submission deadline or at the incorrect venue ;

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract.

PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another Respondent.

Should the preferred fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked Respondent provided that he/she is still prepared to provide the required goods at the quoted price.

9 LEGAL REVIEW

Proposed contractual terms and conditions submitted by a Respondent will be subjected to review and acceptance or rejection by PRASA's Legal Counsel, prior to consideration for an award of business.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Respondents. PRASA agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, PRASA requires Respondents to process any personal information disclosed by PRASA in the bidding process in the same manner.

12 EVALUATION METHODOLOGY

PRASA will utilize the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

EVALUATION CRITERIA	WEIGHTING
Stage 1	Compliance
Stage 1A - Mandatory Requirements	
Stage 1B - Other Mandatory Requirements	
Stage 1C – Documents required for Scoring	
Stage 2	Technical/Functionality N/A
Technical/Functional Requirements	Threshold of 70%
Stage 3	Price and Specific Goals
Price	80
Specific Goals	20
TOTAL	100

13 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

14 VALIDITY PERIOD

14.1 PRASA requires a validity period of **60 Working Days** from the closing date.

14.2 Respondents are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the delegated authority has approved the process the validity of the successful respondent(s)' bid will be deemed to remain valid until finalization of the of award).

15 PUBLICATION OF INFORMATION ON THE NATIONAL TREASURY E-TENDER PORTAL

Respondents are to note that, bid awards, amendments and cancellations will be published on the e-tender portal and or media used to advertise the bid. For the award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), on CIDB website for construction related RFQ's. (*Where applicable*).

16 RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

16 .1. Mandatory Returnable Documents

Failure to provide Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all documents are returned with their Quotations.

17 BRIEFING SESSION (DELETE IF NOT APPLICABLE)

A Compulsory **RFQ briefing session will be held on the 09 July 2024 at 10H00 at Group CEO Boardroom, 1st Floor Cmocc Building, Tower Block, at Cape Town station.** The briefing session will start punctually at 10H00, and information will not be repeated for the benefit of Respondents joining late.

SECTION 3

1 EVALUATION CRITERIA:

Bidders are to comply with the following requirements and failure to comply may lead to disqualification.

Stage 1A – Mandatory Compliance Requirements

If you do not submit/meet the following mandatory documents/requirements, your Quote will be automatically disqualified.

Only bidders who comply with stage 1A will be evaluated further.

No.	Description of requirement	
a)	Price Schedule and Price (Section 4) in words in the Pricing and Delivery Schedule must be submitted as volume 2 in Envelope 2.	
b)	Completion and submission of ALL RFQ documentation which includes SBD Documents/Forms (includes ALL declarations)	
c)	Joint Venture / Consortium agreement / Trust Deed/ Confirmation in writing of intention to enter into a JV or consortium agreement should they be awarded business by PRASA through this RFQ process (if applicable)	
d)	Bidders to complete and sign the Submission register at security entrance on submission of RFQ documents	
e)	Complete and submit Certificate of Compulsory Briefing / proof of attendance of briefing session (Signing of attendance register).	

Stage 1B – Other Mandatory Requirements

If you do not submit/meet the following other mandatory documents/requirements, at Pre-award stage PRASAMay request the bidder to submit the information within five (5) working days. Should this information not be provided, your bid proposal will be disqualified at pre-award.

No.	Description of requirement	
a)	Proof of Company Registration Documents, (Certificate of Incorporation or CK1 or CK2)	
b)	Copies of Directors' ID documents;	
c)	Valid Tax Pin letter (must be valid on closing date of submission of the proposal) issued by SARS.	
d)	CSD Summary report / CSD reference number	
e)	Proof of Bank Account (i.e. letter issued by the bank)	

Stage 1C: Documents required for Scoring.

Documents required for Scoring - The following Non-Mandatory Documents used for purposes of scoring a bid. If not submitted by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive a score of zero for the applicable evaluation criterion: -

No.	Description of requirement
a)	Certified copy of ID Documents of the Owners
b)	Audited Annual Financials/ B-BBEE Certificate/Sworn Affidavit

Stage 2: TECHNICAL / FUNCTIONALITY REQUIREMENTS

Qualifying bidders shall then be evaluated on functionality after meeting all compliance requirements. Outlined above. The minimum threshold for the technical/functionality requirements is 70% as per the standard Evaluation Criteria presented in the Table below. Bidders who score below this minimum requirement shall not be considered for further evaluation in stage 3.

Details of the technical/functional requirements are presented in the

ITEM	CRITERIA	WEIGHT
1.1	Operational Capacity	40
1.2	Track record of tender on similar type and Experience	45
1.3	Delivery turnaround time	15
	TOTAL	100

below.

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1.1	Operational Capacity	40
1.2	Track record of tender on similar type and Experience	45
1.3	Delivery turnaround time	15
	TOTAL	100

Functional Evaluation Criteria

Bidders are evaluated based on the functional criteria set out in this RFQ. Only those Bidders which score [70] points or higher (out of a possible 100) during the functional evaluation will be evaluated during the second stage of the Bid.

Details of the scoring methodology presented above are outlined below:

Functionality evaluation matrix & Criteria:

Details of the detailed scoring methodology are presented in the Table 8 below:

NO	CRITERIA	SUB CRITERIA	WEIGHT	SCORING
1	Operational Capacity	Submit a Detailed Project Plan relevant to the scope of work. The project plan should show the following requirements: i. Organogram with staff complements, positions, responsibilities, etc. ii. Proof of Owned/ Leased vehicles OWNERSHIP & ACCESSIBILITY	40	0= No plan submitted 1= Plan submitted not related to the works or activities related to the provision of protective clothing. 2= A plan submitted with <u>none</u> of the below requirements. i) Organogram with staff complements, positions, etc. ii) Proof of Owned/ Leased vehicles 3= A plan submitted with <u>one</u> of the below requirements.

		Human Resources (i.e., <u>Ownership</u>-How are you going to use your human capacity to implement this project; <u>Accessibility</u>- How do you plan to utilise human capacity to implement this project -) - An organogram indicating the number of people employed and the position of each employee to implement this project. Transportation in terms of delivery - (Owned or leased Vehicles)		i) Organogram with staff complements, positions, etc. ii) Proof of Owned/ Leased vehicles 4= A plan submitted with <u>two</u> of the below requirements. i) Organogram with staff complements, positions, etc. ii) Proof of Owned/ Leased vehicles 5= A plan submitted with two of the below requirements. i) Organogram with staff complements, positions, responsibilities, etc. ii) Delivery Plan with Proof of Owned/ Leased vehicles.
2	Track record and Experience in the last 5 years	Company Experience in supply and delivery of Protective clothing Submit copies of work/purchase order or Letter of Appointment and reference letter from the client, on the client letter head, signed or stamped. Both documents must be submitted and either one of the above must include the value.	45	0= No documents submitted 1= Reference letters and Letter of appointment/Purchase Order/s without value. 2= Reference letters and Letter of appointment/ Purchase Order/s to the value below R100 000 3= Reference letters and Letter of appointment/ Purchase Order/s to the value between R100 001 – R300 000

				4= Reference letters and Letter of appointment/ Purchase Order/s to the value between R300 001 – R500 000 5= Reference letters and Letter of appointment/ Purchase Order/s to the value above R500 000.
3	Delivery Turnaround time	Bidder to provide a letter confirming the time within which it will deliver protective clothing from the date of the purchase order.	15	0= No information submitted 1= Delivery time not indicated. 2= Delivery time more than 70 calendar days from date of order. 3= Delivery time from 61 to 70 calendar days from the date of order. 4 = Delivery time up to 60 calendar days from date of order. 5= Delivery time less than 60 days from the date of order.
TOTAL			100	

Stage 3- Pricing and Specific Goals

The following formula shall be used by the Bid Evaluation Committee to allocatescores to the interested bidders:

The maximum points for this tender are allocated as follows:

DETAILS	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

FORMULAE FOR PROCUREMENT O

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES POINTS AWARDED FOR PRICE THE 80/20 PREFERENCE POINT SYSTEMS

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3. POINTS AWARDED FOR SPECIFIC GOALS

- 3.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 3.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- 3.3. an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system or
- 3.4. any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Acceptable Evidence	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% Black Women Owned	Certified copy of ID Documents of the Owners	10	
EME 51% Black Owned	Audited Annual Financials/ B-BBEE Certificate /Sworn Affidavit	10	
Total		20	

SECTION 4

PRICING AND DELIVERY SCHEDULE

Respondents are required to complete the attached Pricing Schedule/ BOQ (**refer to Annexure A**).

- 1 Prices must be quoted in South African Rand, inclusive of all applicable taxes.
- 2 Price offer is firm and clearly indicate the basis thereof.
- 3 Pricing Bill of Quantity is completed in line with schedule if applicable.
- 4 Cost breakdown must be indicated.
- 5 Price escalation basis and formula must be indicated.
- 6 To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.
- 7 Please note that should you have offered a discounted price(s), PRASA will only consider such price discount(s) in the final evaluation stage on an unconditional basis.
- 8 Respondents are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Respondent. PRASA may:
 - 9 negotiate a market-related price with the Respondent scoring the highest points;;
 - 10 if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points;
 - 11 if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points;
 - 12 If a market-related price is not agreed with the Respondent scoring the third highest points, PRASA must cancel the RFQ.

I / We _____ (Insert Name of
Bidding _____ Entity) _____ of

_____ code

(Full address) conducting business under the style or title of:
_____ represented by:
_____ in my capacity as:

_____ being duly
authorised, hereby offer to undertake and complete the above-mentioned work/services at the prices
quoted in the bills of quantities / schedule of quantities or, where these do not form part of the contract,
at a lumpsum, of _____ R

_____ (amount in
numbers);

(amount in words) Incl. VAT.

DELIVERY PERIOD: Suppliers are requested to offer their earliest delivery period possible.

Delivery will be effected within working days from date of order. (To be completed by Service provider)

SECTION 5

PRASA GENERAL CONDITIONS OF PURCHASE

General

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

Containers / packing material

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

Title and risk

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

Rejection

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

Warranty

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

Indemnity

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.

The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

Assignment and sub-contracting

The successful Respondent awarded the contract may only enter into a subcontracting arrangement with PRASA's prior approval. The contract will be concluded between the successful Respondent and PRASA, therefore, the successful Respondent and not the sub-contractor will be held liable for performance in terms of its contractual obligations.

Governing law

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

SECTION 7

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) Either the 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1 POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{max}} \right)$$

P_{max}

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Acceptable Evidence	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% Black Women Owned	Certified copy of ID Documents of the Owners	10	
EME 51% Black Owned	Audited Annual Financials/ B-BBEE Certificate / Sworn Affidavit	10	
Total		20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses, or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders, and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:
.....
.....
.....

SECTION 8

CERTIFICATE OF ATTENDANCE OF COMPULSORY RFQ BRIEFING

Request number:	WCR 07/2024
Request for Proposal:	SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE CLOTHING (PPE) ON AN AS AND WHEN REQUIRED TO PRASA CRES EMPLOYEES IN THE WESTERN CAPE REGION FOR A PERIOD OF 24 MONTHS

Attendance

This is to certify that _____ has / have today attended the site inspection / RFQ briefing session to which this enquiry relates.

THUS DONE and SIGNED at _____ on this _____ day of _____

_____ for / on behalf of PRASA

_____ Designation

Acknowledgement

This is to certify that the Bidder attended the above-mentioned briefing session/ site inspection and has / have acquainted himself / themselves with the Contract, Project Specification / Special Conditions, Specifications and / or Bills of Quantities / Schedule of Quantities / Schedule of Prices, together with the drawings enumerated therein, as laid down by the PRASA for the carrying out of the proposed WORKS to which the enquiry relates

THUS DONE and SIGNED at _____ on this _____ day of _____

DULY AUTHORISED SIGNATORY(IES) WITNESSES

1. _____ 1. _____

2. _____ 2. _____

3. _____ 3. _____

SECTION 9

SCOPE OF WORK

1. INTRODUCTION

1.1. **PRASA CRES** (Corporate Real Estate Solutions) is a division of the Passenger Rail Agency of South Africa (PRASA). Established in 2010, this division was established and tasked with managing PRASA's property portfolio.

1.2. PRASA CRES Western Cape Region requires Personal Protective Equipment (PPE) for its employees to meet Occupational health and safety requirements and its code of practices and the procedures. The PPE material required must be SABS approved.

1.3. Thus, the Service Provider is requested to provide a proposal based on the Scope of Work (SOW) Section 4.

2. BACKGROUND INFORMATION

2.1 STATUS QUO

2.1.1 The Region appointed a service provider for the provision and supply of protective clothing through an RFQ process in 2021 and the contract has since expired. Currently the region does not have a contract in place and seek to appoint a suitable service provider.

2.2 PROBLEM STATEMENT

2.2.1 PRASA CRES is governed by the Occupational Health and Safety Act to provide for the health and safety of persons at work and for the health and safety of persons in connection with the use of plant and machinery; the protection of persons other than persons at work against hazards to health and safety arising out of or in connection with the activities of persons at work. PPE and safety wear include items such safety helmets, gloves, eye protection, high-visibility clothing, safety footwear and safety harnesses. It also includes respiratory protective equipment (RPE).

2.2.2 Personal protective equipment (PPE) is critical to protect employees.

- from highly infectious diseases.
- from injury due to blunt impacts, electrical hazards, heat, chemicals and more.

2.2.3 Implication of not providing PPE to employees: -

- Non-compliance to Occupational health and safety Act.
- Increase in injuries and accidents.
- Attract penalties.
- Organisation reputational damage.
- Low morale to employees.

3. OBJECTIVE OF THE PROPOSED PROJECT

3.1 DESIRED OUTCOMES FOR CARRYING OUT THE PROPOSED PROJECT

3.1.1. PRASA intends through the provision of this service to provide employees with the best quality PPE.

3.1.2. To ensure that there is a reduction of incidents and diseases, thereby comply with environmental and safety standards.

3.1.3. PRASA CRES is governed by the Occupational Health and Safety Act to provide for the health and safety of persons at work and for the health and safety of persons in connection with the use of plant and machinery; the protection of persons other than persons at work against hazards to health and safety arising out of or in connection with the activities of persons at work.

3.2 PROJECT BENEFITS TO PRASA

- 3.2.1. No litigation and penalties.
- 3.2.2. Organisation compliant with Occupational Health and Safety Standards.
- 3.2.3. Good public image.
- 3.2.4. Employees improved morale.
- 3.2.5. Motivated employees.

3.3 CURRENT MECHANISMS IN PLACE TO ADDRESS THE PROBLEM

3.3.1. The Region appointed a service provider for the provision and supply of protective clothing through an RFQ process in 2021 and the contract has since expired. Currently the region does not have a contract in place.

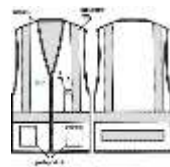
4. SCOPE OF WORKS AND AREAS OF FOCUS

4.1 SCOPE OF THE DESIRED SOLUTION

The appointed service provider will be expected to Supply & delivery of Protective Clothing on an “As and When” required to Prasa Cres safety related and affected employees within the Western Cape Region for a period of 24 months.

The appointed supplier may be required to provide samples and do fittings to all the employees prior to the confirmation of the order.

ITEM	PRODUCT	ONE SIZE FITS ALL	GARMENT STYLE DETAILS	IMAGE	FABRIC DETAILS	
1.	BEANIE UNISEX	A. LENGTH OF BEANIE WITH CUFF FOLDED B. CUFF WIDTH C. ½ BEANIE OPENING	10 GAUGE BEANIE WITH DOUBLE FOLD. EMBROIDERED PRASA LOGO ON FRONT OF BEANIE.		QUALITY: ACRYLIC COLOUR REF: NAVY WEIGHT: 80 GRAMS COMPOSITION: 100% ACRYLIC	
2(a)	SAFETY BOOTS		HEAVY DUTY SAFETY BOOTS. ANTISTATIC, SLIP RESISTANT, SHOCK ABSORBANT, OIL. 200 JOULES. SABS and NRCS approved.		QUALITY: Leather COLOUR REF: Black	Leather
2(b)	SAFETY BOOTS		HEAVY DUTY BASALT CHELSEA SAFETY BOOTS. Dual density PU/PU sole and composite toe cap . Comply with SANS/ISO 20345 specification and carries the SANS/ISO 20345 certified mark. The sole can withstand temperatures up to 95°C and includes shank reinforcement that is moulded into the midsole for additional arch support. The shoe is also anti-static. SABS and NRCS approved		QUALITY: Leather COLOUR REF: Black	Leather
3.	GUMBOOTS		Non slip, non-conductive, non-steel Toe cap. Knee length gumboots		QUALITY	

4.	REFLECTIVE VEST	X2 SQUARE PATCH POCKETS ON FRONT. REFLECTIVE TAPE TO BE CENTRALISED ON SHOULDER. STRIP OF REFLECTIVE TAPE AT LOWER BACK TO BE CENTRALISED. APPROVED PRASA PRINT ON RHS OF VEST	FASTENING: FRONT ZIP OPENING WITH V-NECK FRONT OPENING	 	QUALITY	VESTING
			REFLECTIVE TAPE: 5CM REFLECTIVE TAPES – CENTRALIZED ON THE SHOULDER AND 2CM DOWN FROM ARMHOLE ON THE WAIST: 2CM DOWN FROM ARMHOLE ON THE WAIST. 5 CM REFLECTIVE TAPES – CENTRALIZED ON THE SHOULDER AND		COLOUR REF.	YELLOW
			BINDING: 9MM BINDING AROUND NECK, ARMHOLE AND HEM.		WEIGHT	
			POCKET: PLASTIC IDENTITY POCKET ON LHS CHEST.		COMPOSITION	100% POLYESTER
			PATCH POCKET: X2 PATCH POCKETS AT BOTTOM OF VEST. X1 ON RHS @ X1 ON LHS BOTTOM.			
			PRINT: APPROVED PRASA PRINT ON RHS CHEST.			

5.	SOCKS		BIO GUARD- GREEN STRIPE ON TOE. BIOGUARD HELPS TO KEEP THIS PRODUCT FRESHER FOR LONGER, WASH AFTER WASH.RELAXED LYCRA WELT INSET FOR MINIMUM LEG PRESSURE AND MAXIMUM COMFORT. REINFORCED HEEL AND TOE FOR EXTRA DURABILITY		QUALITY	COTTON SOCKS
					COLOUR REF.	NAVY
					WEIGHT	
					COMPOSITION	60% COTTON 39% NYLON 1% ELASTANE

6.	WIDE BRIM HAT		WIDE BRIM HAT LINED. HAS TOGGLE & DRAWCORD. EMBROIDERED PRASA LOGO ON FRONT OF HAT.		QUALITY	RPR66
					COLOUR REF.	NAVY
					WEIGHT	
					COMPOSITION	65% POLYESTER 35% VISCOSE

ITEM: 7

PRODUCT: MEN'S LONG SLEEVE PARKA JACKET

<u>GARMENT STYLE DETAILS</u>	
COLLAR	1 PIECE COLLAR
FRONT FASTENING	1X OPEN END CHUNKY ZIPPER
PLAQUET	6.5 CM CONCEALED PLAQUET WITH 7X NAVY STUDS.
SLEEVES	1 PIECE SLEEVE WITH 2CM MACHINE STITCHED HEM.THE INSIDE OF THE SLEEVE SHALL HAVE AN INSERT ATTACHED CUFF WITH A 5.5 CM RIBBING AT LINING.
HEM SHAPE	2 CM MACHINED STITCHED HEM WITH DRAWSTRINGS AND TOGGLES HANGING ON THE CENTRE FRONT OF THE JACKET.
POCKETS	X2 SLANTED WELT POCKETS ON LOWER FRONT PANELS X1 FABRIC WELT AT LINING ON THE RIGHT FRONT SIDE.
PANELS	FOUR PANNELS ON FRONT AND x3 PANELS AT BACK.
PIPING	NAVY PIPING BETWEEN BACK AND FRONT PANELS.
LOGO DETAIL	USE NEW APPROVED EMB PRASA LOGO ON LH BREAST
LINING	FULLY QUILTED LINING ON THE BODY AND PLAIN LINNING ON SLEEVES.
PADDING	FULLY PADDED WITH THERMO SOFT THERMAL NON-WOVEN MASS OF 80GM/M2.
PIPING	SELF COLOUR PIPING AT BACK AND FRONT PANELS



SIZE		S	M	L	XL	2XL	3XL	4XL	5XL	TOTAL
A	CHEST	120	127	134	141	148	155	162	169	7cm
B	BICEP	52.6	54.4	56.2	58	59.8	61.6	63.4	65.2	1.8cm
C	SLEEVE LENGTH LONG UNDERARM	48.5	49	49.5	50	50.5	51	51.5	52	0.5cm
D	HALF BACK –SH-SH	52.6	54.4	56.2	58	59.8	61.6	63.4	65.2	1.8cm
E	CENTRE BACK LENGTH	85.5	86	86.5	87	87.5	88	88.5	89	0.5cm

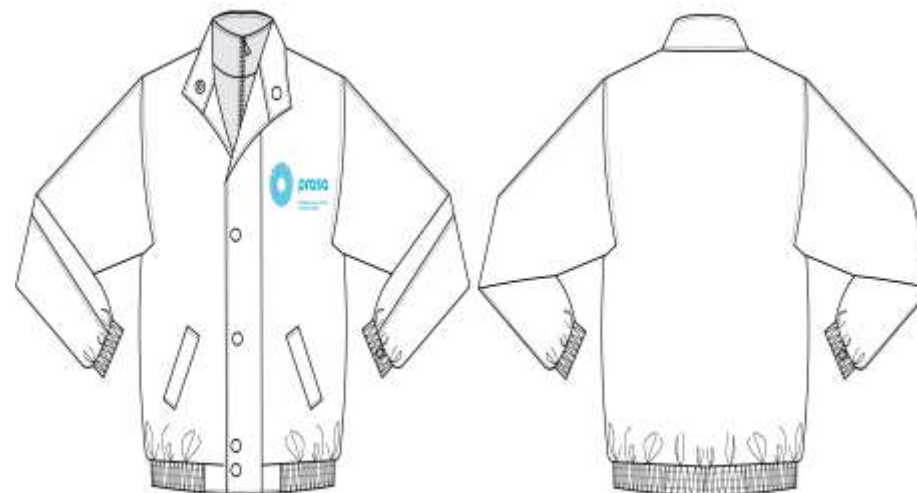
FABRIC DETAILS				PADDING DETAILS				CARE INSTRUCTIONS			
1	SUPPLIER	RVK ANAND SILK		2	SUPPLIER	LILACS		COMPOSITION	100% POLYESTER		
	QUALITY	PEACHSKIN MICROFIBRE			QUALITY	PADDING		WASHING METHOD	LUKEWARM WASH		
	COLOUR REF.	NAVY			COLOUR REF.	WHITE		WASHING TEMPERATURE	50c		
	COMPOSITION	100% POLYESTER			COMPOSITION	100% POLYESTER		IRON&PRESSING	COOL DRY IRON		

GRAMS				GRAMS				DRY CLEANING	DONOT		
		LINING DETAILS				QUILTING		BLEACHING	DONOT		
3	SUPPLIER	SUPERSPUN			4	SUPPLIER			DONOT USE STEAM AND FABRIC SOFTNER.		
	QUALITY	TAFETTA				DESCRIPTION					
	COLOUR REF.	NAVY				QUALITY		POSITION	STITCHED AT SIDESEAM		
	COMPOSITION	100% POLYESTER				COLOUR					

SIZE LABEL			LABEL			DRAWCORD AND TOGGLES			
DESCRIPTION	SIZE LABEL		DESCRIPTION	MABY BRAND LABEL		DESCRIPTION	DRAWCORD TOGGLES		WITH
SUPPLIER			SUPPLIER			SUPPLIER	RAND BUTTON		
FOLD	LOOPFOLD		QUALITY / CODE			QUALITY / CODE			
COLOUR REF	BLACK & WHITE		COLOUR REF	ROYAL/GREY/ WHITE		COLOUR REF	NAVY		
SIZE	ALPHA LABEL		SIZE			QUANTITY	X2		
QUANTITY	X1		FOLD	LOOPFOLD					

SIZE		SM	MED	LAR	XL	2XL	3XL	4XL	GRADING
A	CHEST	128	138	148	158	168	178	188	10CM
B	C/BACK LENGTH	71	72	73	74	75	76	77	1CM
C	AC BACK	57.2	59	60.8	62.6	64.4	66.2	68	1.8CM
D	SHOULDER	20.1	20.9	21.7	22.5	23.3	24.1	24.9	1.8CM
E	CUFF WIDTH	4.5							
F	SLEEVE UNDERARM	50.5							
G	BICEP	26.5	28	29.5	31	32.5	34	35.5	1.5CM
H	WAIST CUT ELASTIC	54	62	70	78	86	94	102	8CM
I	WAIST FINISH	70	75	80	85	90	95	100	5CM
J	CUFF CUT ELASTIC	21	22	23	24	25	26	27	1CM
K	CUFF FINISH	20	21	22	23	24	25	26	1CM

GARMENT STYLE DETAILS	
LINING	FULLY LINED
FUSING	PADDING IN COLLAR, PLAQUET , WELTS & W/BAND ATTACHED TO ELASTIC
PADDING	TO USE 68/150 PADDING
STUDS	6 X STUDS
ELASTIC	AT CUFFS AND WAISTBAND
ZIP	CHUNKY OPEN END ZIP AT C/FRONT
POCKETS	2 X SLANTED WELTS
COLLAR	DOUBLE UPRIGHT PADDED COLLAR – INNER SINGLE COLLAR IN NAVY POLYCOTTON.
WAISTBAND	4.5CM SEMI ELASTICATED
CUFF WIDTH	4.5CM ELASTICATED CUFFS
SLEEVE	2 PIECE SLEEVE
SEAM ALLOWANCE	1CM
TOPSTITCH	ON EDGE OF COLLARS, C/FRONT AT ZIP, AROUND EDGE OF PLAQUET, AT SHOULDER SEAM AND ARMHOLE, AT C/SEAM ON SLEEVE AND AT FRONT W/BAND ATTACHED TO ELASTICATION. DOUBLE ROW STITCHING AT WELTS.
LOGO	PRASA EMB LOGO ON LEFT HAND BREAST



FABRIC DETAILS				CONTRAST DETAILS				CARE INSTRUCTIONS			
1	SUPPLIER	MP TRIKAM		2	SUPPLIER	MP TRIKAM		COMPOSITION	65% POLYESTER 35 % COTTON		
QUALITY		POLYCOTTON TWILL		QUALITY		POLYCOTTON		WASHING METHOD	WARM WASH		
COLOUR REF.		NAVY		COLOUR REF.		NAVY		WASHING TEMPERATURE	50c		
COMPOSITION		65% POLYESTER 35% COTTON.		COMPOSITION		65% POLYESTER 35% COTTON		IRON&PRESSING	COOL IRON		
GRAMS		235 GRAMS		GRAMS							
LINING DETAILS								DRY CLEANING	DRY CLEANNABLE		
								BLEACHING	DONOT		
3	SUPPLIER	SUPERSPUN		4	SUPPLIER	LILACS		TUMBLE DRY/SPIN	DONOT TUMBLE DRY		
QUALITY		TAFETTA		DESCRIPTION		PADDING					
COLOUR REF.		NAVY		QUALITY		100% POLYESTER		POSITION	STITCHED AT SIDESEAM		
COMPOSITION		100% POLYESTER		COLOUR		WHITE					

SIZE LABEL			LABEL					
DESCRIPTION	SIZE LABEL		DESCRIPTION	MABY BRAND LABEL		DESCRIPTION		
SUPPLIER			SUPPLIER			SUPPLIER		
FOLD	LOOPFOLD		QUALITY / CODE			QUALITY / CODE		
COLOUR REF	BLACK & WHITE		COLOUR REF	ROYAL/GREY/WHITE		COLOUR REF		
SIZE	ALPHA LABEL		SIZE			COMPOSITION		
QUANTITY	X1		FOLD	LOOPFOLD				

			<u>ELASTIC DETAILS-CUFF & WAIST</u>			<u>STUD DETAILS</u>		
DESCRIPTION			DESCRIPTION			DESCRIPTION	METAL STUDS	
SUPPLIER			SUPPLIER	BRAITEX TENISILON		SUPPLIER	PRIME FASTENER	
QUALITY / CODE			QUALITY / CODE			QUALITY / CODE		
COLOUR REF			COLOUR REF	BLACK		COLOUR REF	NAVY	
SIZE			SIZE	PLEASE SEE SPEC		SIZE	15MM	
QUANTITY						QUANTITY	X6	

<u>ZIP DETAILS</u>			<u>LABEL</u>					
DESCRIPTION	CHUNKY ZIP		DESCRIPTION	MABY BRAND LABEL		DESCRIPTION		
SUPPLIER	SPEED ZIPPER		SUPPLIER			SUPPLIER		
QUALITY / CODE	NO.5 OPEN END		QUALITY / CODE			QUALITY / CODE		
COLOUR REF	NAVY		COLOUR REF	ROYAL/GREY/W HITE		COLOUR REF		
SIZE	65CM		SIZE			SIZE		
QUANTITY	X1		FOLD	LOOPFOLD		FOLD		

ITEM: 8

PRODUCT: MENS WORK WEAR JACKET WITH REFLECTIVE TAPE ABOVE FRONT POCKETS, BACK YOKES AND ACROSS SLEEVE WIDTH

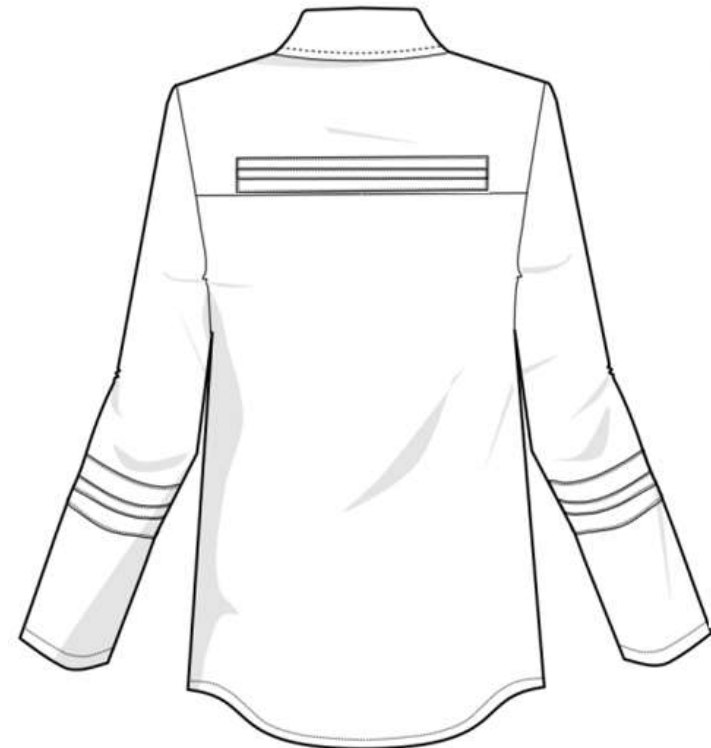
SEE PDF MEASUREMENTS ON BACK UP

SIZES 28 -56

PRASA LOGO ON POCKET

Embroidery code -O-Emb-001-Pra-410

REFLECTIVE TAPE ABOVE BOTH FRONT POCKETS,
BOTH SLEEVES BELOW ARMS AND AT BACK YOKE.

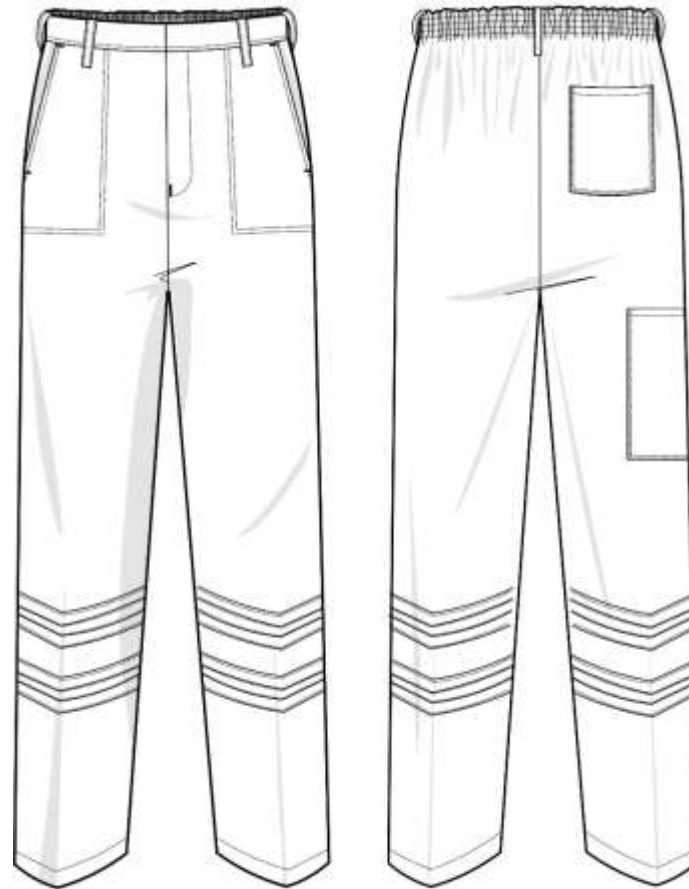


ITEM: 9

PRODUCT: RANDOLF MEN'S COVERALL TROUSER

SEE PDF ON BACK FOR GRADING

SIZES -28 - 56.



FABRIC DETAILS -1				REFLECTIVE TAPE				CARE INSTRUCTIONS			
2	SUPPLIER	BERG TEXTILES	RIVER	2	SUPPLIER	YKK		COMPOSITION	100% COTTON		
	QUALITY	COTTON			QUALITY	919970		WASHING METHOD	LUKEWARM WASH		
	COLOUR REF.	NAVY-534k			COLOUR REF.	535 FLOURESCENT GREEN WITH 20MM (510562) RERTRO REFLECTIVE TAPE		WASHING TEMPERATURE	50°		
	COMPOSITION	100% COTTON			COMPOSITION	100% POLYESTER		BLEACHING	DO NOT		
	WIDTH	150			QUANTITY			IRON & PRESSING	WARM IRON		
								DRY CLEANING	DONOT DRY CLEAN		
3	SUPPLIER			4	SUPPLIER				DONOT USE STEAM &FABRIC SOFTNER		
	QUALITY				QUALITY			POSITION	STITCHED ON LHS SEAM		
	COMPOSITION				COMPOSITION						

ZIP DETAIL				FUSING				SIZE LABEL			
DESCRIPTION	METAL ZIP			DESCRIPTION				DESCRIPTION	NUMERIC SIZE LABEL		
SUPPLIER	SPEED ZIPPER			SUPPLIER	STROUD RILEY			SUPPLIER			
QUALITY / CODE	NO.4			QUALITY / CODE	9340-217			QUALITY / CODE			
COLOUR REF	BRASS -NAVY TO MATCH			COLOUR REF	CHARCOAL			COLOUR REF	BLACK/WHITE		
SIZE	20CM			WIDTH	90CM			SIZE			
QUANTITY	X1							FOLD	LOOPFOLD		

BUTTON DETAILS				LABEL							
DESCRIPTION	4 HOLE BUTTON			DESCRIPTION	MABY BRAND LABEL			DESCRIPTION			
SUPPLIER	AMRA & SONS			SUPPLIER				SUPPLIER			
QUALITY / CODE				QUALITY / CODE				QUALITY / CODE			
COLOUR REF	NAVY TO MATCH			COLOUR REF	ROYAL/GREY/WHITE			COLOUR REF			
SIZE	16.5MM			SIZE				SIZE			
QUANTITY	1+1=2			FOLD	LOOPFOLD			FOLD			

ITEM: 10

PRODUCT: MEN'S WALDO LONG SLEEVE PULLOVER

SIZE CHART											
SIZE		S	M	L	XL	2-XL	3-XL	4-XL	5-XL	GRADE	TOTAL
A	HALF CHEST	53	55	57	59	61	63	65	67		
B	SHOULDER SEAM EXC RIB	14	14	15	16	17	18	19	20		
C	NSP LENGTH	68	69	70	71	72	73	74	75		
D	ARMHOLE DIAGONAL EXC.RIB	24	25	26	27	28	29	30	31		
E	UNDERARM LENGTH	53	53.5	54	54.5	55	55.5	56	56.5		
F	NECK DROP V- NECK EXCL-RIB	18	19	20	21	22	23	24	25		

WALDO
Mens L/S pullover
with elbow patch

GARMENT STYLE DETAILS	
NECK LINE	DOUBLE RIB V- NECK OF 3CM.
GAUGE	10 GAUGE –DOUBLE KNIT
SLEEVE	LONG SLEEVE WITH 7CM DOUBLE RIB ON CUFF.
WAISTBAND	7CM WAISTBAND - DOUBLE RIB
SHOULDER	TAPE ON BOTH SHOULDERS.
LOGO	EMBROIDERED PRASA LOGO ON LHS CHEST.
ELBOW PATCH	ELBOW PATCHES IN FIELDWEAR –P74 M – NAVY



FABRIC DETAILS				ELBOW PATCHES				CARE INSTRUCTIONS			
1	SUPPLIER	CASRIX		2	SUPPLIER	UBERTEX		COMPOSITION	100% ACRYLIC		
	QUALITY	ACRYLIC			QUALITY/CODE	PC74 M - FIELDWEAR		WASHING METHOD	LUKEWARM WASH		
	COLOUR REF.	NAVY			COLOUR REF.	NAVY		WASHING TEMPERATURE	30c		
	WEIGHT	460 GRAMS			COMPOSITION	65% COTTON 35% POLYESTER					
	COMPOSITION	100% ACRYLIC			QUANTITY			DRY CLEANING	DONOT DRY CLEAN		
								TUMBLE DRY	DONOT SPIN/TUMBLE DRY		
3	SUPPLIER			3	SUPPLIER				FLAT DRY –OUT OF DIRECT SUNLIGHT. DONOT RUB. DONOT HANG HANDLE WITH CARE WASH SEPARATELY		
	COLOUR REF.				COLOUR REF.			POSITION	STITCHED ON LHS SEAM		
	COMPOSITION				COMPOSITION						

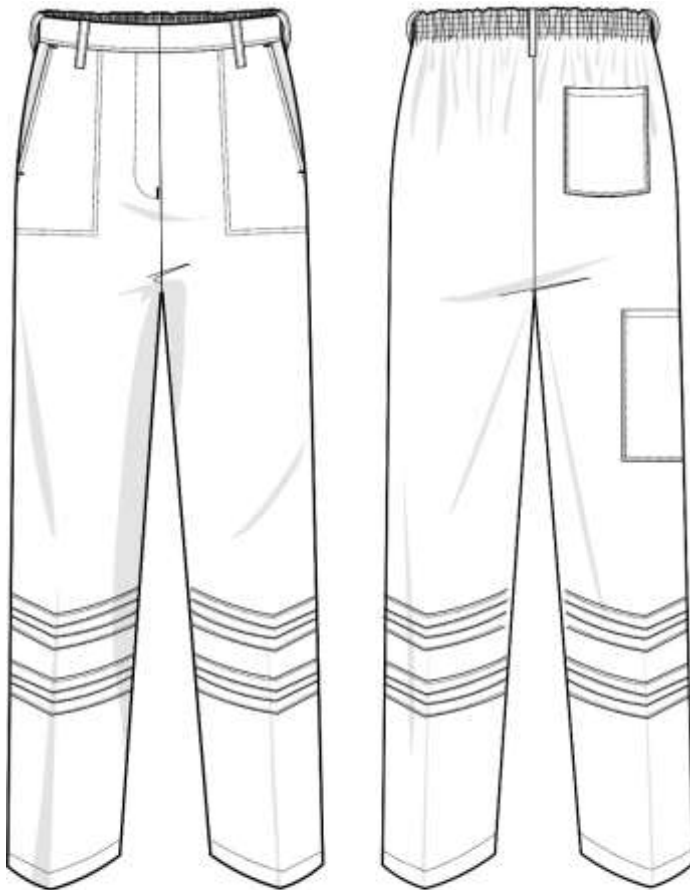
TRIMS				SIZE LABAL			
	CUSTOMER / BRAND LABEL				SIZE LABEL – ALPHA SIZING		
DESCRIPTION	MABY LABEL						
POSITION	CENTRE BACK BELOW NECK RIB				STITCHED WITH BRAND LABEL ON LHS		
COLOUR	WHITE / GREY / ROYAL						
FOLD	END FOLD						

ITEM: 11

PRODUCT: LADIES LORRAINE COVERALL TROUSER

SEE PDF ON BACK FOR GRADING

SIZES 28 -56



<u>FABRIC DETAILS -1</u>				<u>REFLECTIVE TAPE</u>			<u>CARE INSTRUCTIONS</u>		
1	SUPPLIER	BERG RIVER TEXTILES		2	SUPPLIER	YKK	COMPOSITION	100% COTTON	
	QUALITY	D 59					WASHING METHOD	LUKEWARM WASH	
	COLOUR REF.	NAVY-534k					WASHING TEMPERATURE	50°	
	COMPOSITION	100% COTTON					BLEACHING	DO NOT	
	WIDTH 96CM						IRON & PRESSING	WARM IRON	
							DRY CLEANING	DONOT DRY CLEAN	
3	SUPPLIER			4	SUPPLIER			DONOT USE STEAM &FABRIC SOFTNER	
	QUALITY						POSITION	STITCHED ON LHS SEAM	
	COMPOSITION								

<u>ZIP DETAIL</u>			<u>FUSE DETAILS</u>			<u>SIZE LABEL</u>		
DESCRIPTION	METAL ZIP		DESCRIPTION			DESCRIPTION	NUMERIC SIZE LABEL	
SUPPLIER	SPEED ZIPPER		SUPPLIER	STROUD RILEY		SUPPLIER		
QUALITY / CODE	NO.4		QUALITY / CODE	9340/217		QUALITY / CODE		
COLOUR REF	BRASS -NAVY TO MATCH		COLOUR REF	CHARCOAL		COLOUR REF	BLACK/WHITE	
SIZE	20CM		WIDTH	90CM		SIZE		
QUANTITY	X1					FOLD	LOOPFOLD	

<u>BUTTON DETAILS</u>			<u>LABEL</u>					
DESCRIPTION	4 HOLE BUTTON		DESCRIPTION	MABY BRAND LABEL		DESCRIPTION		
SUPPLIER	AMRA & SONS		SUPPLIER			SUPPLIER		
QUALITY / CODE			QUALITY / CODE			QUALITY / CODE		
COLOUR REF	NAVY TO MATCH		COLOUR REF	ROYAL/GREY/WHITE		COLOUR REF		
SIZE	15 MM		SIZE			SIZE		
QUANTITY	1+1=2		FOLD	LOOPFOLD		FOLD		

ITEM: 12

PRODUCT: LADIES TESSA WORK WEAR JACKET WITH REFLECTIVE TAPE ABOVE FRONT POCKETS, BACK YOKES AND ACROSS SLEEVE WIDTH

SEE PDF MEASUREMENTS ON BACK UP

SIZES 28 -56

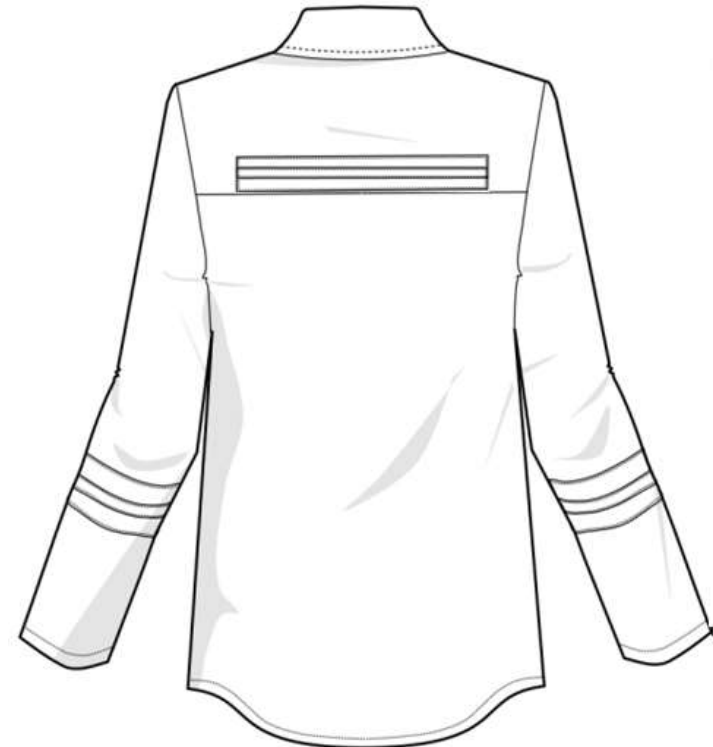
PRASA LOGO ON POCKET

Embroidery code -O-Emb-001-Pra-410

REFLECTIVE TAPE ABOVE BOTH FRONT POCKETS,
BOTH SLEEVES BELOW ARMS AND AT BACK YOKE.



ZIP LENGTHS
100745LS
METRO RAIL
LADIES WORKWEAR JACKET
ZIP LENGTHS



<u>FABRIC DETAILS -1</u>			<u>REFLECTIVE TAPE</u>			<u>CARE INSTRUCTIONS</u>		
1	SUPPLIER	BERG RIVER TEXTILES	2	SUPPLIER	YKK	COMPOSITION	100% COTTON	
	QUALITY	COTTON –D59		QUALITY	919970	WASHING METHOD	LUKEWARM WASH	
	COLOUR REF.	NAVY-534k		COLOUR REF.	535 FLOURESCENT GREEN WITH 20MM (510562) RERTRO REFLECTIVE TAPE	WASHING TEMPERATURE	50°	
	COMPOSITION	100% COTTON		COMPOSITION	100% POLYESTER	BLEACHING	DO NOT	
	WIDTH	150		QUANTITY		IRON & PRESSING	WARM IRON	
	CONSTRUCTION	37X19-42X65-270GRAMS	4	SUPPLIER		DRY CLEANING	DONOT DRY CLEAN	
	QUALITY			QUALITY			DONOT USE STEAM &FABRIC SOFTNER	
	COMPOSITION			COMPOSITION		POSITION	STITCHED ON LHS SEAM	

<u>ZIP DETAIL</u>			<u>SIZE LABEL</u>		
DESCRIPTION	METAL ZIP		DESCRIPTION		
SUPPLIER	SPEED ZIPPER		SUPPLIER		
QUALITY / CODE	NO.5		QUALITY / CODE		
COLOUR REF	BRASS -NAVY TO MATCH		COLOUR REF	BLACK/WHITE	
SIZE	SEE SPEC		SIZE		
QUANTITY	X1		FOLD	LOOPFOLD	
			<u>LABEL</u>		
DESCRIPTION			DESCRIPTION	MABY BRAND LABEL	
SUPPLIER			SUPPLIER		
QUALITY / CODE			QUALITY / CODE		
COLOUR REF			COLOUR REF	ROYAL/GREY/WHITE	
SIZE			SIZE		
QUANTITY			FOLD	LOOPFOLD	

KEY	CHEST SIZE IN INCHES	TO PATTERN	30	32	34	36	38	40	42	44	46	48	50	52	54	56
	CHEST SIZE OF INTENDED WEARER IN CM	FOR	77	82	87	92	97	102	107	112	117	122	127	132	137	142
	POINT OF MEASURE	100% COTTON														
A	1/2 CHEST AT ARMHOLE	1CM	46.5	49	51.5	54	56.5	59	61.5	64	66.5	69	71.5	74	76.5	79
B	CHEST POCKET LENGTH	N/A	16	16	16	16	16	16	16	16	16	16	16	16	16	16
C	CHEST POCKET WIDTH	N/A	12	12	13	13	14	14	14	14	14	14	14	14	14	14
D	CHEST POCKET MOUTH IN FROM EDGE	N/A	6.5	7	7	7.5	7.5	8	8.5	9	9.5	10	10.5	11	11.5	12
E	CHEST POCKET MOUTH UP FROM ARMHOLE	N/A	7	7	7	7	7	7	7	7	7	7	7	7	7	7
F	FRONT OVERLAP	N/A	4	4	4	4	4	4	4	4	4	4	4	4	4	4
G	ZIP LENGTH	N/A	49	49	49	49.5	49.5	49.5	50	51.5	51.5	51.5	52	52	52	54
H	1/2 CUFF	2.5MM	13.25	13.75	13.75	14.25	14.25	14.75	14.75	15.25	15.25	15.75	15.75	16.25	16.25	16.75
I	SLEEVE OVERARM	1CM	52.5	54.5	55.5	56.5	57.5	58.5	59.5	59.5	60.4	60.4	61.3	61.3	62.2	62.2
I	UNDERARM SLEEVE LENGTH	1CM	43	44	45	46	47	48	49	49	50	50	51	51	52	52
J	BACK LENGTH	2CM	74	75	76	76	76	78	78	80	80	81	81	83	83	86
K	SHOULDER TO SHOULDER	5MM	47.798	48.715	49.632	50.549	51.466	52.383	53.3	54.217	55.134	56.051	56.968	57.885	58.802	59.719
L	FULL BACK WIDTH	5MM	41.04	42.4	43.76	45.12	46.48	47.84	49.2	50.56	51.92	53.28	54.64	56	57.36	58.72

ITEM: 13

PRODUCT: 5 in 1 PARKA JACKET

ONE SIZE FITS ALL	GARMENT STYLE DETAILS	IMAGE	FABRIC DETAILS	
	5 in 1 Parka Jacket - High Visibility • 100% Polyester, 300D PU coated • Lining 190T, 100% Polyester Tafetta • Collared long sleeve jacket with hanger loop • Concealed hood with drawstring • Fastener and velcro closure • Heavy duty two-way zip with storm cuff • 50mm high visibility reflective tape • Two large pockets with straight cut flap, secure pocket with velcro • Mining and contracting • Size: S – 4XL • Standard EN ISO20471:2013, EN343 (31), EN342 • Colour: Orange/navy, Yellow/navy APPROVED PRASA PRINT ON RHS OF VEST			

ITEM: 14

PRODUCT: RAINCOAT

ONE SIZE FITS ALL	GARMENT STYLE DETAILS	IMAGE	FABRIC DETAILS	
	<u>Altitude Torrent Two Tone Reflective Rubberised Rainsuit</u> Made of - 70D / 170T 100% polyester Features: - Rubberised PVC - Jacket & Pants have two-tone with silver 50mm reflective tape detail - Hood with drawcord and stoppers. APPROVED PRASA PRINT ON RHS OF VEST			

ITEM: 15

PRODUCT: COTTON T-SHIRT

ONE SIZE FITS ALL	GARMENT STYLE DETAILS	IMAGE	FABRIC DETAILS	
	Flame retardant thread throughout. Suitable worn under any garment. 100% cotton. Blue or White colour T-shirt APPROVED PRASA PRINT ON RHS OF VEST		• 100% organic cotton • Heavier weight 180gsm fabric • Regular fit • Classic crew neck • Standard length • Pre-shrunk, rested and garment washed for a better fit that holds its shape wash after wash.	

SUMMARY OF SIZES

Item 1 Beanie		Item 2a Safety boots		Item 2b Safety boots		Item 3 Gumboots		Item 4 Reflective Vest		Item 5 Socks		Item 6 Wide brim hat		Item 7 Parka Jacket (Men's long sleeve parka Jacket)		Item 8 Mens work wear Jacket with reflective tape		Item 9 Randolf mens coverall pants with reflective tape		Item 10 Jersey (Men's waldo long sleeve pullover)		Item 11 Lorraine ladies coverall pants with reflective tape		Item 12 Ladies Tessa work wear Jacket with reflective tape above front pockets, back yokes and across sleeve width		Item 13 5 in 1 Parka Jacket		Item 14 Rain Coat (Suit)		Item 15 Cotton T-Shirt	
																															
SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ	SIZE	NO REQ
One Size		various		various		Various		S-SXL		one size	2	One Size		S-SXL	1	30-56		26-54		XS-SXL		30-56		30-56		S-SXL		S-SXL		S-SXL	
One Size	64	3	1	3	2	3	0	XS	0	One size	0	One size	64	28	0	28	0	28	0	XS	0	28	0	28	0	XS	0	XS	0	XS	0
		4		4	3	4	2	S	6					30	0	30	0	30	1	S	4	30	0	30	0	S	5	S	5	S	4
		5		5	5	5	1	M	18					32	0	32	4	32	3	M	18	32	1	32	1	M	18	M	13	M	13
		6		6	13	6	8	L	14					34	0	34	11	34	12	L	7	34	1	34	1	L	12	L	16	L	4
		7		7	10	7	3	XL	8					36	0	36	2	36	1	XL	7	36	1	36	2	XL	7	XL	8	XL	5
		8		8	13	8	6	2XL	2					38	0	38	1	38	1	2XL	3	38	1	38	0	2XL	5	2XL	2	2XL	3
		9		9	7	9	3	3XL	3					40	0	40	3	40	3	3XL	1	40	1	40	2	3XL	1	3XL	0	3XL	0
		10		10	4	10	2							42	0	42	0	42	0			42	1	42	0						
		11		11	2	11	0							44	0	44	0	44	0			44	0	44	0						
														46	0	46	0	46	0			46	0	46	0						
														48	0	48	0	48	0			48	0	48	0						