

Supply Chain Management Process Compliance Checklist



RECOMMENDED SERVICE PROVIDER: New Dimension Corporation Consulting

DESCRIPTION OF REQUIREMENTS: Appointment of a Service Provider to perform Skills Audit Support to the Kannaland Local Municipality

PURCHASE ORDER NUMBER: 64012

	Compliance Documentation	Yes/No/ Not Applicable	Comments
	Request for Quotation Process		
	<i>(Sequential order of documents)</i>		
1	Checklist	YES	
2	Purchase Order (detailed)	YES	
3	RFQ Report with all relevant signatories	YES	
4	Memo for less than three quotes (if applicable)	N/A	
5	Comparative Schedule	YES	
6	RFQ document issued to Service providers (SP's)	YES	
7	Specification or Terms of Reference	YES	
8	SAP / Google printout of commodity list of SP's	YES	Panel of Service Providers SALGA/18/2022
9	SCM Request for Quotation i.e Print Screen Email to SP's	YES	
10	Approved Business case with Sub-Bid Committee members	N/A	
11	Functionality Scoresheets (if applicable)	N/A	
12	Declaration of interest by Sub-Bid committee	N/A	
13	If panel appointment – Signed Award Letter		
	-Signed Service Level Agreement	YES	
	-Panel Service Category	YES	
	-List of Panel Participants in that category	YES	
14	If Deviation appointment : Memo supported by Snr SCM Manager and approved by CFO / CEO (as per delegation)		
	-Sole Supplier Letter if sole distributor/ OEM / sole supplier etc	N/A	
	-If Emergency: Provide Photos / proof of emergency	N/A	
15	Email print-out of response from recommended SP	YES	
	Quote/proposal of recommended SP	YES	
	Signed SBD Forms	YES	
	CSD Report	YES	
	Valid BEE Certificate	YES	
16	Email print-out of response from unsuccessful SP's	YES	
	Quote/proposal of recommended SP	YES	
	Signed SBD Forms		
	CSD Report		
	Valid BEE Certificate		
17	COMPILED BY : JOHN KOLA	CHECKED BY :	Nokwanda Msomi
18	DATE: 13/11/2024	Date: 13/11/2024	Signature: N. Msomi

Billing Address:
Attention: Accounts Payable Menlyn Corporate Park, Block B 175 Corobay Avenue Corner Garsfontein and Corobay Streets Waterkloof Glen ext.11 , PRETORIA 0181

Delivery Address:
Menlyn Corporate Park Block B 175 Corobay Avenue Cnr Garsfontein and Corobay Waterkloof Glen ext11 Pretoria

PURCHASE ORDER

Order Number:	64012
Order Date:	2024-11-08
Supplier Ref. No.:	120339
Delivery Date:	2024-11-20
Our Contact:	Kola Tholo 0123698000
Fax No:	0123698000

Vendor Name:	NEW DIMENSION CORPORATION
Vendor Code:	V-NEW015
Telephone:	072 226 4876
Contact Person:	MUTSAI MUDAMBURI
E-mail Address:	mudamburitauryai@gmail.com
Address:	

Line No.	Item Description	Warehouse	Goal	Project	Quantity	Unit Cost	Line Total
1	Consulting - external	MFF-MRTS	GOAL 3		1.00	1428125.00	1428125.00

Total Order Amount (VAT INCLUSIVE)

R 1 428 125.00

Speacial Message :

Description: Skilled Audit Support for Kannaland LMPeriod: 1 November 2024 to 31 March 2026

Terms and Conditions :

This order is subject to the GENERAL CONDITIONS OF CONTRACT available on our website or on request from our Supply Chain Management unit. Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier. Payment will be made in Rand unless otherwise stipulated in SCC.

Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be. No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part if (a) the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2; (b) if the Supplier fails to perform any other obligation(s) under the contract; or (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

Please quote order number in all correspondence

Official Stamp



Authorised Signatory

RFQ REPORT

CLUSTER	MFF				
REQUISITION NUMBER	120339				
PURCHASE ORDER	64012				
DESCRIPTION OF GOODS/SERVICES	Request for Proposals for the Appointment of a Service Provider to Perform Skills Audit Support for the Kannaland Local Municipality				
PART A: SCM PROCESS					
Date requisition received from Client	30-Oct-24				
BSC date	N/A				
Date RFQ issued	30-Oct-24				
Number of suppliers RFQ issued to:	8				
Number of responses received	3				
Closing date	1-Nov-24				
RFQ Evaluation start date	N/A				
RFQ Evaluation end date	N/A				
PART B : SUPPORTING DOCUMENTS					
	New Dimension Corporation Consulting	Bonakude Consulting	Mubesko Africa		
	R 1 428 125.00	R 1 414 428.70	R 1 500 000.00		
Pricing	YES	YES	YES		
Supplier Registered on CSD	YES	YES	YES		
Specification in line with Quotation	YES	YES	YES		
SBD 4	YES	YES	YES		
SBD 6.1	YES	YES	YES		
SBD 6.2	N/A	N/A	N/A		
	Qualified	Qualified	Qualified		
Recommended service provider	New Dimension Corporation Consulting	R 1 428 125.00			

Compiled by Officer

J KOLA

Signature: _____

Date: _____

Checked by : Senior SCM Officer

N MSOMI

Signature: _____

Date: _____

Approved By:

L Qupe

Signature: _____

Date: _____

Approved By: (Transactions R100 000 and above)

T Mthethwa

Signature: _____

Date: _____

Price Comparative Schedule for Quotations

SERVICE DESCRIPTION: Professional Services		SERVICE DESCRIPTION: Professional Services									
REQUISITIONER:		MFF									
REQUISITION NUMBER:		120339									
0		Bonakude		Mubesko Africa		New Dimension Corporation Consulting					
PRICE		R 1,414,428.70		R 1,500,000.00		R 1,428,125.00					
Availability of Products		yes		yes		yes		yes		yes	
Delivery Period		yes		yes		yes		yes		yes	
Quote Validity		yes		yes		yes		yes		yes	
Tax clearance Certificate Valid		yes		yes		yes		yes		yes	
Offer to specification (VIN)		yes		yes		yes		yes		yes	
		R 1,414,428.70		R 1,414,428.70		R 1,414,428.70					
80/20 preference point system = 80 [1 - (P-Pm)] (PM)]		80.00		75.16		79.23		0		0	
B-BBEE Status Level and points scored per level (Maximum 10 Points)		1.00 10.00		2.00 9.00		1.00 10.00		1.00 0.00		1.00 0.00	
Specific Goals (Maximum 10 Points) - SMME		0.00		4.00		4.00		0.00		0.00	
Specific Goals (Maximum 10 Points) - 100% Black Women Owned		0.00		0.00		0.00		0.00		0.00	
Specific Goals (Maximum 10 Points) - 100% Youth		0.00 0.00		0.00 0.00		0.00 0.00		0.00 0.00		0.00 0.00	
TOTAL POINTS		90.00		88.16		93.23		0.00		0.00	
RANKING											
RECOMMENDATION		Not Recommended		Not Recommended		Recommended		Not Recommended		Not Recommended	
SCM Officials :		Compiled by:		Checked by:							
Recommended Service Provider:		Date		Date							
New Dimension Corporation Consulting		13/11/2024		13/11/2024							
Motivation:		Signature:		Signature:							
Has scored the highest points as per the 80/20 principle				N. Msomi							
TOTAL COST:		Rank:		Rank:							
R 1,414,428.70		Senior Buyer		Senior Manager : SCM							
In line with the new PPPFA (amended) Regulations, 2022											



REQUEST FOR QUOTATION (RFQ)

**You are hereby invited to submit quotation for the requirements of
SALGA**

RFP number	RFQ - 120339
RFP Description	Skilled Audit Support
Quantity	16 months
Province/Office	<u>Kannaland LM</u>
RFQ Issue Date	30 October 2024
RFQ Closing date	01 November 2024
RFQ Validity Period	30 Working days
Commencement date	November 2024

SPECIFICATION:

Please see attached specifications.

Please note:

1. Quotation should be valid for at least 30 days.
Is the offer strictly according to specifications? Yes/No
2. If not to specification, state deviation(s)
3. Please indicate your delivery period:
4. All the Standard Bidding Documents (SBD) forms must be completed in full and returned with the quotation.
5. Please indicate a valid Central Supplier Database (CSD) registration number on your quotation. Tax status will be verified on CSD.
6. All prices must be VAT inclusive, if no indication is given, prices will be evaluated as inclusive.
7. No quotations received after closing time and date will be accepted without prior arrangement with the sender of this request.
8. It is the responsibility of the vendor to verify the receipt of any quotations forwarded to this office.
9. If you are unable to quote, please respond to the sender and state the reason/s for not quoting.
10. This quotation is subject to the general conditions of contract, as well as any special conditions stated in the specifications.
11. Requests relating to procurement of goods for designated sectors, the quotations shall be evaluated in relation with the minimum thresholds for local production and content prescribed per sector:
12. For bids of above R2 000 to R50 million, SALGA evaluates these in terms of the 80/20 adjudication criteria where:
 - a) Price: 80 b) BBBEE Level of contribution: 20 TOTAL: 100
13. For bids of above R50 million, SALGA evaluates these in terms of the 90/10 adjudication criteria where:
 - a) Price: 90 b) BBBEE Level of contribution: 10 TOTAL: 100

NAME OF SERVICE PROVIDER: _____

TOTAL PRICE (INCL VAT): _____

I hereby accept the above-mentioned conditions.

This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).

SIGNATURE: _____

CAPACITY: _____ **DATE:** _____

Dear Service Provider

Service Provider are part of SALGA/18/2022 panel and as such we wish to request a quotation from you to assist Kannaland Local Municipality in partnership with SALGA with the necessary resources with the scope of work as per Terms of Reference received from SALGA Western Cape for 2024/25 & 2025/26 for audit support as follows:

AREAS OF AUDIT SUPPORT

1. Records-keeping Procedures

- 1.1 Establish standardised record-keeping procedures, including documentation requirements for all financial transactions.
- 1.2 Implement a centralised system for storing and organising financial documents to ensure easy retrieval and transparency.
- 1.3 Assign specific responsibilities for record-keeping, and regular reviews should be conducted to ensure record-keeping procedure compliance.

2. Reconciliations

- 2.1 Develop a formal reconciliation policy that outlines the frequency and procedures for reconciliations.
- 2.2 Assign dedicated staff members to perform reconciliations and review processes to detect and correct discrepancies promptly.
- 2.4 Responsibility of reconciliations should also be provided for in the job descriptions of specific positions in the Municipality's organogram.

3. General Ledger Maintenance

- 3.1 Conduct a detailed review and clean-up of the Municipality's general ledger in the financial system, which should lead to the implementation of internal controls to ensure timely and accurate recording of financial transactions in the general ledger.
- 3.2 The critical detailed general ledger review must be completed as soon as possible which will assist in the 2024/2025 annual financial statement process.
- 3.4 Assign responsibility for maintaining the general ledger and supplemented by the performance of regular reviews to ensure the accuracy of general ledger entries in the Municipality's financial system.

4. mSCOA Compliance

- 4.1 Training on mSCOA guidelines should be provided to all municipal staff to ensure staff members are familiar with the proper coding and classification of transactions under the mSCOA Classification Framework.
- 4.2 Internal controls should be developed to validate mSCOA codes on all Municipality's financial system transactions.
- 4.3 Periodic reviews must be implemented to ensure adherence to the mSCOA Classification Framework and to make the necessary corrections where required.

5. VAT Management

- 5.1 Develop and implement procedures for proper management of VAT indicators in the Municipality's financial system.
- 5.2 Assign the responsibility for monitoring VAT system setups and calculations which will ensure accurate VAT reporting.
- 5.3 Periodic reviews of VAT transactions must also be implemented to identify and correct VAT errors in the Municipality's financial system.

6. Annual Financial Statements

- 6.1 Prepare accurate and compliant Annual Financial Statements for submission to AGSA in the interim until such time the internal staff of the Municipality is in a position to compile compliant annual financial statements on their own.
- 6.2 In preparation for the internal municipal staff to compile the annual financial statements internally, the Municipality should implement a review process to ensure all key financial metrics are accurately calculated and disclosed.
- 6.3 Training staff involved in financial reporting to improve the quality of financial statements should also be focused on.

7. Supporting Documentation

- 7.1 Establishing a systematic approach to collecting, organising, and storing supporting documents for financial transactions is critical. Implementing internal controls to ensure all transactions have appropriate supporting documentation before being recorded will enhance financial reporting in the Municipality.
- 7.2 Conducting periodic reviews of supporting documents to ensure completeness and accuracy will also supplement any actions to safeguard supporting documentation.

8. Journal Entries and Documentation

- 8.1 Developing a policy requiring complete and accurate supporting documentation for all journal entries will ensure internal controls are implemented.
- 8.2 Implementing a monthly review process to ensure journal entries are properly supported will also be critical in addressing the concerns, including safeguarding all journal support documents.

9. Correct Utilisation of Financial System

- 9.1 The Municipality's financial system should be reviewed to identify underutilised features and functionalities without delay.
- 9.2 The assignment of a dedicated individual or team responsible for overseeing the proper utilisation and maintenance of the financial system should also be undertaken.

10. Internal Controls

- 10.1 The Municipality should strengthen internal financial-process controls to prevent errors and detect fraud.
- 10.2 Implementation of segregation of duties to ensure that no single individual controls all aspects of financial transactions should be finalised without delay.
- 10.3 Regularly reviewing and updating internal control policies and procedures to adapt to changing circumstances should also be undertaken where needed.

11. Management Oversight

- 11.1 Management oversight of financial activities to ensure compliance with policies and procedures should be increased, which should include conducting regular meetings to review financial reports and discuss any discrepancies or concerns.
- 11.2 Establishing a culture of accountability and transparency regarding financial management within the Municipality should be implemented, including staff workshops, etc.
- 11.3 The management oversight should also include the review of the budget and treasury office staff's job descriptions.

12. External Review Engagement

- 12.1 The Municipality should consider regularly engaging an external service provider to review the Municipality's financial records, where the Municipality's Internal Audit Unit cannot perform the contemplated financial records review.
- 12.2 External reviewers provide an independent review of financial processes and offer recommendations for improvement. External reviews can also enhance the credibility of financial reports and identify errors the Municipality can make before submitting their financial reports to various stakeholders.
- 12.3 The contemplated external review should also focus on the implication of the Municipality's usage of the mSCOA classification framework.

13. Training and Capacity Building

- 13.1 The development of a long-term training and capacity-building plan for financial staff to continuously improve their skills must be compiled by the Municipality's Human Resource Department with inputs from all the Municipalities' departments.
- 13.2 Ongoing training on financial best practices, regulatory changes, and software utilisation should be amongst the items that should be covered in the long-term training and capacity-building plan.
- 13.3 Municipal staff should also be encouraged to pursue professional development opportunities related to financial management.

14. Timely Reporting

- 14.1 Establishing clear deadlines for financial reporting to ensure timely submission of reports will enhance internal controls relating to the compilation of financial reports in the Municipality.
- 14.2 Implementing a system for monitoring and tracking progress on financial reporting tasks will also assist in enhancing preventative financial reporting internal controls.
- 14.3 Municipal staff should be held accountable for failing to meet reporting deadlines, specifically when they have been provided with the necessary support to facilitate timely reporting.

Additional to the above scope of work:

- I. Develop Standard Operating Procedures
 - a) Revenue Management
 - b) Expenditure Management
 - c) Capital and Grant Expenditure Management
 - d) Supply Chain Management Processes
 - e) Records Management and
 - f) Policy development
- II. Preparation of compliant Financial Statements
 - a) Monthly reconciliations
 - b) Debtors age analysis
 - c) Creditors age analysis
 - d) Quarterly financial statements
 - e) Transfer of skills to staff
- III. Financial Health assessment (incl. grant funding management)
 - a) Liquidity ratio
 - b) Financial Capability Model
 - c) Cash Flow Management Committee
- IV. Development and monitoring of reliable Audit Action Plan

V. Support on audit queries

- a) Assisting with technical accounting queries from the AGSA or the Municipality
- b) Assisting the municipality to review and respond appropriately to Communication of Audit Findings (COMAFs) during the audit.
- c) Assisting or guiding the municipality to make any necessary and timely adjustments to the AFS based on AGSA queries or findings.
- d) Engaging and advising the CFO and senior finance staff when advice is needed.
- e) Engage the AGSA Senior Manager or Manager together with the CFO or senior finance staff to clarify any findings where necessary.
- f) Attend and participate in Audit Steering Committee meetings.
- g) Facilitate and implement transfer of skills to the SALGA staff and municipal staff.

Kindly submit your quotation based on the scope of work and period of appointment (**November 2024 to 31 March 2026**).

Kindly note our budget available for this assignment is as follows:

R 1 500 000 including VAT (November 2024 to 31 March 2026) comprising of:

2600 hours at ± R500/hr (excl. VAT).

NB: When submitting your quotation, please include the following:

1. Quotation with breakdown of costs.
2. Hourly rate per resource(s).
3. Hours to be allocated.
4. How many resources will be working with the Municipality.
5. Resource(s) CV's.
6. If during the appointment the resource(s) is not available, will the resource(s) be replaced.

Please note that disbursements should also be covered under the overall budgeted amounts.

Please submit the quotation **by not later than Wednesday, 01 November 2024 at 12:00.**



AWARDING OF A TENDER

South African Local Government Association (SALGA) has awarded the following tender(s). The appointment will be effective upon signing of the Service Level Agreement (SLA) with SALGA

	Name of Bidder	Tender Number	Tender Description
1.	Organ of State Advisory & Research	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
2.	Tumisong	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
3.	Ntumba	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
4.	Sotobe Chartered Accountants	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
5.	Kettle Consulting	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES

6.	Ngubane	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
7.	OMC Chartered Accountants	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
8.	Bonakude	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
9.	EMS Solutions	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
10.	Bravopix	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
11.	CCG Systems	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
12.	New Dimensions Corporation	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
13.	Stap Sigma	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
14.	Stangra Investments	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
15.	S&G Business Consulting	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
16.	NgwenyaXimun	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES

17.	Masegare and Associates Inc	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
18.	ENNT Prillex	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
19.	Nexia Sab and T	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
20.	Mubesko Africa	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
21.	Arri Conceptions	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
22.	Mera Ketso	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
23.	Tic & Mend	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
24.	Morar Incorporated	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
25.	Rain Chartered Accountants	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
26.	Ramathe Chartered Accountants	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
27.	Qhubeka Business Solutions	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES

28.	Abacwaningi	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
29.	Ntsu Training & Consultants	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
30.	Dynamic Dashing Solutions	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
31.	Mntambo Financial Consulting cc	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
32.	Kep Consulting	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
33.	Mmarara Associates	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES
34.	Nkwekwezi Financial Consulting	SALGA/18/2022	RE: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED MUNICIPAL ENTITIES

FW: Request for quotations for audit support for Kannaland Local Municipality



Nokwanda Msomi

To Nokwanda Msomi

Bcc info@ccgsystems.co.za; dash@aasolutions.co.za; enntenterprise@gmail.com; phuthi@kepconsulting.co.za; zama@bonakude.co.za; info@meeraketso.co.za; tenders@morar.co.za; tau@zanewdimension.co.za

Retention Policy SALGA Retention Policy (10 years)

Expires 10/28/2034

This is the most recent version, but you made changes to another copy. Click here to see the other versions.
This message was sent with High importance.

Standard Bidding Document (SDB) 4_Annexure A.doc
92 KB

Revised SDB 6.1 IN TERMS OF PPR2022.docx
64 KB

Skilled Audit Support for Kannaland_RFQ120339.pdf
197 KB

Dear prospective bidder,

You are hereby invited for participation in the RFQ process as per attached terms of reference in the Request for quotations for audit support for Kannaland Local Municipality.

Please note the following important information:

Kindly attach the following documents:

- Proposal/Quotation
- Completed SBD Forms
- BBBEE Certificate / Sworn Affidavit

Take note of the dates below:

RFQ Invitation Date: 31 October 2024

RFQ Closing Date : 1 November 2024 at 12:00 pm. Submit your responses to this email. **Late submissions will not be considered.**

Queries for SCM processes: nmsomi@salga.org.za

Technical Queries: echadinha@salga.org.za

Please confirm receipt of this email as well as confirmation of intention to participation on this RFQ process.

I would like to urge your company to respond to this RFQ invitation and promise that we are rotating all service providers in the panel. We have appointed 22 service providers in different Municipalities to date. The

Reply

Reply All

Forward

Wed 10/30/2024 10:37 AM

Enquiries: Nokwanda Msomi Tel: 012 369 8000
E-mail: nmsomi@salga.org.za



Taurayi Mudamburi
New Dimension Corporation Consulting (PTY) Ltd
39 President Steyn Street, Westdene, BFN, 9301
051 880 0006 / 072 226 4876
Tau@zanewdimension.co.za

30 March 2023

Attention: New Dimension Corporation Consulting (PTY) Ltd

Dear: Taurayi Mudamburi,

**RE: SALGA/18/2022; APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO ASSIST
SALGA IN PROVIDING HANDS-ON MUNICIPAL AUDIT SUPPORT FOR SELECTED
MUNICIPALITIES**

I refer to your proposal for the above-mentioned bid which closed on the **22 November 2022**

Your submission for the above-mentioned bid has been successful. **New Dimension Corporation Consulting (PTY) Ltd** is therefore appointed as a preferred service provider to assist with provision of a Hands-on Municipal Audit Support for selected Municipalities for a period of Three (3) years for financial years 2023-2025. The Financial implication for the project will be determined by quantity of tasks required to be undertaken by your institution on behalf of SALGA.

The appointment will be effective upon signing of the Service Level Agreement (SLA) with SALGA.

The notification is subject to all terms and conditions embodied in the bid specifications and the General Conditions of Contract.

Please confirm hereof by signing and return a copy of this letter to SALGA.

Yours sincerely,

**Acting Chief Executive Officer
Mr. Rio Nolutshungu**

ACCEPTANCE NOTE

I, _____, confirm that I am duly authorized to sign this letter on behalf of **New Dimension Corporation Consulting (PTY) Ltd**

SIGNATURE

DATE

Kannaland LM: RFQ-120339



info <info@zanewdimension.co.za>

To  Nokwanda Msomi

Cc  Tau Mudamburi;  Andrew Runopanwa;  Tshifhiwa Ralidzhivha;  Kutlwano Timothy;  Judy Seloane

Retention Policy SALGA Retention Policy (10 years)

 KANNALAND LM.zip
2 MB

▼

Expires 10/30/2034



 Reply

 Reply All

 Forward





Fri 11/1/2024 11:43 AM

Good day

I hope this email finds you well.

Kindly find the attached

Thank you

New Dimension Corporation Inc

|M: +27 72 226 4876|E info@zanewdimension.co.za
|Land +27 51 880 0006
39 President steyn, Westdene, Bloemfontein, 9300

www.zanewdimension.co.za





REQUEST FOR QUOTATION (RFQ)

You are hereby invited to submit quotation for the requirements of SALGA	
RFP number	RFQ - 120339
RFP Description	Skilled Audit Support
Quantity	16 months
Province/Office	<u>Kannaland LM</u>
RFQ Issue Date	30 October 2024
RFQ Closing date	01 November 2024
RFQ Validity Period	30 Working days
Commencement date	November 2024
<u>SPECIFICATION:</u> Please see attached specifications.	

Please note:

1. Quotation should be valid for at least 30 days.
Is the offer strictly according to specifications? Yes/No
2. If not to specification, state deviation(s)
3. Please indicate your delivery period:
4. All the Standard Bidding Documents (SBD) forms must be completed in full and returned with the quotation.
5. Please indicate a valid Central Supplier Database (CSD) registration number on your quotation. Tax status will be verified on CSD.
6. All prices must be VAT inclusive, if no indication is given, prices will be evaluated as inclusive.
7. No quotations received after closing time and date will be accepted without prior arrangement with the sender of this request.
8. It is the responsibility of the vendor to verify the receipt of any quotations forwarded to this office.
9. If you are unable to quote, please respond to the sender and state the reason/s for not quoting.
10. This quotation is subject to the general conditions of contract, as well as any special conditions stated in the specifications.
11. Requests relating to procurement of goods for designated sectors, the quotations shall be evaluated in relation with the minimum thresholds for local production and content prescribed per sector:
12. For bids of above R2 000 to R50 million, SALGA evaluates these in terms of the 80/20 adjudication criteria where:
a) Price: 80 b) BBBEE Level of contribution: 20 TOTAL: 100
13. For bids of above R50 million, SALGA evaluates these in terms of the 90/10 adjudication criteria where:
a) Price: 90 b) BBBEE Level of contribution: 10 TOTAL: 100

NAME OF SERVICE PROVIDER: New Dimension Corporation Consulting Pty Ltd

TOTAL PRICE (INCL VAT): R 1428 125,00

I hereby accept the above-mentioned conditions.

This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).

SIGNATURE: T. mudanobusi

CAPACITY: Managing Director **DATE:** 30 October 2021

Dear Service Provider

Service Provider are part of SALGA/18/2022 panel and as such we wish to request a quotation from you to assist Kannaland Local Municipality in partnership with SALGA with the necessary resources with the scope of work as per Terms of Reference received from SALGA Western Cape for 2024/25 & 2025/26 for audit support as follows:

AREAS OF AUDIT SUPPORT

1. Records-keeping Procedures

- 1.1 Establish standardised record-keeping procedures, including documentation requirements for all financial transactions.
- 1.2 Implement a centralised system for storing and organising financial documents to ensure easy retrieval and transparency.
- 1.3 Assign specific responsibilities for record-keeping, and regular reviews should be conducted to ensure record-keeping procedure compliance.

2. Reconciliations

- 2.1 Develop a formal reconciliation policy that outlines the frequency and procedures for reconciliations.
- 2.2 Assign dedicated staff members to perform reconciliations and review processes to detect and correct discrepancies promptly.
- 2.4 Responsibility of reconciliations should also be provided for in the job descriptions of specific positions in the Municipality's organogram.

3. General Ledger Maintenance

- 3.1 Conduct a detailed review and clean-up of the Municipality's general ledger in the financial system, which should lead to the implementation of internal controls to ensure timely and accurate recording of financial transactions in the general ledger.
- 3.2 The critical detailed general ledger review must be completed as soon as possible which will assist in the 2024/2025 annual financial statement process.
- 3.4 Assign responsibility for maintaining the general ledger and supplemented by the performance of regular reviews to ensure the accuracy of general ledger entries in the Municipality's financial system.

4. mSCOA Compliance

- 4.1 Training on mSCOA guidelines should be provided to all municipal staff to ensure staff members are familiar with the proper coding and classification of transactions under the mSCOA Classification Framework.
- 4.2 Internal controls should be developed to validate mSCOA codes on all Municipality's financial system transactions.
- 4.3 Periodic reviews must be implemented to ensure adherence to the mSCOA Classification Framework and to make the necessary corrections where required.

5. VAT Management

- 5.1 Develop and implement procedures for proper management of VAT indicators in the Municipality's financial system.
- 5.2 Assign the responsibility for monitoring VAT system setups and calculations which will ensure accurate VAT reporting.
- 5.3 Periodic reviews of VAT transactions must also be implemented to identify and correct VAT errors in the Municipality's financial system.

TM

6. Annual Financial Statements

- 6.1 Prepare accurate and compliant Annual Financial Statements for submission to AGSA in the interim until such time the internal staff of the Municipality is in a position to compile compliant annual financial statements on their own.
- 6.2 In preparation for the internal municipal staff to compile the annual financial statements internally, the Municipality should implement a review process to ensure all key financial metrics are accurately calculated and disclosed.
- 6.3 Training staff involved in financial reporting to improve the quality of financial statements should also be focused on.

7. Supporting Documentation

- 7.1 Establishing a systematic approach to collecting, organising, and storing supporting documents for financial transactions is critical. Implementing internal controls to ensure all transactions have appropriate supporting documentation before being recorded will enhance financial reporting in the Municipality.
- 7.2 Conducting periodic reviews of supporting documents to ensure completeness and accuracy will also supplement any actions to safeguard supporting documentation.

8. Journal Entries and Documentation

- 8.1 Developing a policy requiring complete and accurate supporting documentation for all journal entries will ensure internal controls are implemented.
- 8.2 Implementing a monthly review process to ensure journal entries are properly supported will also be critical in addressing the concerns, including safeguarding all journal support documents.

9. Correct Utilisation of Financial System

- 9.1 The Municipality's financial system should be reviewed to identify underutilised features and functionalities without delay.
- 9.2 The assignment of a dedicated individual or team responsible for overseeing the proper utilisation and maintenance of the financial system should also be undertaken.

10. Internal Controls

- 10.1 The Municipality should strengthen internal financial-process controls to prevent errors and detect fraud.
- 10.2 Implementation of segregation of duties to ensure that no single individual controls all aspects of financial transactions should be finalised without delay.
- 10.3 Regularly reviewing and updating internal control policies and procedures to adapt to changing circumstances should also be undertaken where needed.

11. Management Oversight

- 11.1 Management oversight of financial activities to ensure compliance with policies and procedures should be increased, which should include conducting regular meetings to review financial reports and discuss any discrepancies or concerns.
- 11.2 Establishing a culture of accountability and transparency regarding financial management within the Municipality should be implemented, including staff workshops, etc.
- 11.3 The management oversight should also include the review of the budget and treasury office staff's job descriptions.

12. External Review Engagement

- 12.1 The Municipality should consider regularly engaging an external service provider to review the Municipality's financial records, where the Municipality's Internal Audit Unit cannot perform the contemplated financial records review.
- 12.2 External reviewers provide an independent review of financial processes and offer recommendations for improvement. External reviews can also enhance the credibility of financial reports and identify errors the Municipality can make before submitting their financial reports to various stakeholders.
- 12.3 The contemplated external review should also focus on the implication of the Municipality's usage of the mSCOA classification framework.

13. Training and Capacity Building

- 13.1 The development of a long-term training and capacity-building plan for financial staff to continuously improve their skills must be compiled by the Municipality's Human Resource Department with inputs from all the Municipalities' departments.
- 13.2 Ongoing training on financial best practices, regulatory changes, and software utilisation should be amongst the items that should be covered in the long-term training and capacity-building plan.
- 13.3 Municipal staff should also be encouraged to pursue professional development opportunities related to financial management.

14. Timely Reporting

- 14.1 Establishing clear deadlines for financial reporting to ensure timely submission of reports will enhance internal controls relating to the compilation of financial reports in the Municipality.
- 14.2 Implementing a system for monitoring and tracking progress on financial reporting tasks will also assist in enhancing preventative financial reporting internal controls.
- 14.3 Municipal staff should be held accountable for failing to meet reporting deadlines, specifically when they have been provided with the necessary support to facilitate timely reporting.

Additional to the above scope of work:

- I. Develop Standard Operating Procedures
 - a) Revenue Management
 - b) Expenditure Management
 - c) Capital and Grant Expenditure Management
 - d) Supply Chain Management Processes
 - e) Records Management and
 - f) Policy development
- II. Preparation of compliant Financial Statements
 - a) Monthly reconciliations
 - b) Debtors age analysis
 - c) Creditors age analysis
 - d) Quarterly financial statements
 - e) Transfer of skills to staff
- III. Financial Health assessment (incl. grant funding management)
 - a) Liquidity ratio
 - b) Financial Capability Model
 - c) Cash Flow Management Committee
- IV. Development and monitoring of reliable Audit Action Plan

V. Support on audit queries

- a) Assisting with technical accounting queries from the AGSA or the Municipality
- b) Assisting the municipality to review and respond appropriately to Communication of Audit Findings (COMAFs) during the audit.
- c) Assisting or guiding the municipality to make any necessary and timely adjustments to the AFS based on AGSA queries or findings.
- d) Engaging and advising the CFO and senior finance staff when advice is needed.
- e) Engage the AGSA Senior Manager or Manager together with the CFO or senior finance staff to clarify any findings where necessary.
- f) Attend and participate in Audit Steering Committee meetings.
- g) Facilitate and implement transfer of skills to the SALGA staff and municipal staff.

Kindly submit your quotation based on the scope of work and period of appointment (**November 2024 to 31 March 2026**).

Kindly note our budget available for this assignment is as follows:

R 1 500 000 including VAT (November 2024 to 31 March 2026) comprising of:

2600 hours at ± R500/hr (excl. VAT).

NB: When submitting your quotation, please include the following:

1. Quotation with breakdown of costs.
2. Hourly rate per resource(s).
3. Hours to be allocated.
4. How many resources will be working with the Municipality.
5. Resource(s) CV's.
6. If during the appointment the resource(s) is not available, will the resource(s) be replaced.

Please note that disbursements should also be covered under the overall budgeted amounts.

Please submit the quotation **by not later than Wednesday, 01 November 2024 at 12:00.**

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution
Tau Mudiamburi	GN549287	N/A

- 2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

..... N/A

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

..... N/A

3 DECLARATION

I, Tau Mudamburi the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

T. Muckambwa
Signature
Managing Director
Position

30 October 2024
Date
New Dimension Corporation
consulting (Pty) Ltd
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	10
2	9
3	7

4	6
5	4
6	3
7	2
8	1
Specific Goals	
SMME's	4
100% Black Women owned	3
100 % Youth	3
Total Points	20

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
SMME's	4	✓
100% Black Women owned	3	
100 % Youth	3	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm. New Dimension Corporation Consulting (Pty) Ltd

4.4. Company registration number: 2016/ 304617/07

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☒ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

	
	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	Tau Mudamburi
DATE:	30 October 2024
ADDRESS:	39 President Steyn Street Westdene Bloufontein 9301

Financial Proposal

SKILLED AUDIT SUPPORT

RFP: RFQ – 120339

DUE DATE: 01/11/2024

CLOSING TIME: 1200hrs

31/10/2024



Dear Sir/ Madam

REF: SKILLED AUDIT SUPPORT

New Dimension Corporation Consulting (Pty) Ltd is pleased to submit a quotation to Kannaland Local Municipality following their appointment on the RFQ - 120339 Panel for provision of Skilled Audit Support.

New Dimension Corporation Consulting (Pty) LTD is a company under New Dimension Inc, a company of Chartered Accountants and Registered auditors. The directors and employees of the firm has numerous public sector experience.

We believe that we at New Dimension Corporation Consulting we have more than sufficient resources and capacity to undertake the the above requests service.

Please do not hesitate to contact T Mudamburi on **072 226 4876** or tau@zanewdimension.co.za alternatively call us on **051 880 0006** or info@zanewdimension.co.za for any qeuries or further information that may be required.

Yours faithfully

Tau Mudamburi CA(SA), RA
Managing Director

New Dimension Corporation Consulting Pty Ltd

Jan

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1. About us

1.1 NEW DIMENSION CORPORATION CONSULTING (NDC) BACKGROUND

New Dimension Corporation Inc is a firm of Chartered Accountants, Registered Auditors based in Johannesburg, Kimberly and Bloemfontein in the Gauteng Province, Limpopo Province, Northern Cape and Head Office in Free State Province respectively. New Dimension Corporation Inc, the audit firm operates hand in hand with New Dimension Corporation Consulting, which is the advisory company.

New Dimension Corporation was originally formed in Gauteng Province and is expanding into other provinces in the country. The firm has been in existence for Eight years and provides services which ranges from Accounting, Auditing, Taxation, Asset Management, Independent Reviews, Performance audits, Consulting, Auditor General , Municipal Support, Audit Support, Internal Audit and Business advisory. New Dimension is also a registered Tax Practitioner.

New Dimension Corporation Consulting (Pty) LTD is the company submitting this Quotation.

New Dimension Corporation Consulting is 100% black owned and has LEVEL 1 BBBEE rating. A well-experienced Partner who has more than 18 years' experience in the field manages both companies.

New Dimension Corporation and/or its staff are registered with the following professional institutions among others;

1. South Africa Institute of Chartered Accountants (SAICA)
2. Independent Regulatory Board for Auditors (IRBA)
3. Institute of Internal Auditors (IIA)
4. South African Institute of Professional Accountants (SAIPA)
5. South African Institute of Tax Professionals (SAIT)
6. South African Institute of Business Accountants (SAIBA)
7. Institute of Directors of South Africa (IODSA)
8. Institute of Information Technology Professionals South Africa (IITPSA)
9. Certified Institute of Internal Auditors (CIA)

The Firm is a SAICA accreditation training office. Offering training and youth employment in the area in which we operate is the moto for the company.

Taurayi Mudamburi, the founder and Managing Director is a Chartered Accountant (S.A) and a Registered Auditor with more than 16 years' experience in both Public and Private sector. Tau did his articles at Deloitte and Touché and has worked in different audit firms thereafter. Tau has been a director for a medium sized firm for the past 8 years before spearheading the opening of New Dimension Corporation Inc and New Dimension Corporation Consulting. He is a Registered Assessor and is registered with Institute of Internal Auditors.

2. SCOPE OF WORK

The following is the required Scope of Work:

1. Records-keeping Procedures

- 1.1 Establish standardised record-keeping procedures, including documentation requirements for all financial transactions.
- 1.2 Implement a centralised system for storing and organising financial documents to ensure easy retrieval and transparency.
- 1.3 Assign specific responsibilities for record-keeping, and regular reviews should be conducted to ensure record-keeping procedure compliance.

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- 5.3 Periodic reviews of VAT transactions must also be implemented to identify and correct VAT errors in the Municipality's financial system.

6. Annual Financial Statements

- 6.1 Prepare accurate and compliant Annual Financial Statements for submission to AGSA in the interim until such time the internal staff of the Municipality is in a position to compile compliant annual financial statements on their own.
- 6.2 In preparation for the internal municipal staff to compile the annual financial statements internally, the Municipality should implement a review process to ensure all key financial metrics are accurately calculated and disclosed.

- 6.3 Training staff involved in financial reporting to improve the quality of financial statements should also be focused on.

7. Supporting Documentation

- 7.1 Establishing a systematic approach to collecting, organising, and storing supporting documents for financial transactions is critical. Implementing internal controls to ensure all transactions have appropriate supporting documentation before being recorded will enhance financial reporting in the Municipality.
- 7.2 Conducting periodic reviews of supporting documents to ensure completeness and accuracy will also supplement any actions to safeguard supporting documentation.

8. Journal Entries and Documentation

- 8.1 Developing a policy requiring complete and accurate supporting documentation for all journal entries will ensure internal controls are implemented.
- 8.2 Implementing a monthly review process to ensure journal entries are properly supported will also be critical in addressing the concerns, including safeguarding all journal support documents.

9. Correct Utilisation of Financial System

- 9.1 The Municipality's financial system should be reviewed to identify underutilised features and functionalities without delay.
- 9.2 The assignment of a dedicated individual or team responsible for overseeing the proper utilisation and maintenance of the financial system should also be undertaken.

10. Internal Controls

- 10.1 The Municipality should strengthen internal financial-process controls to prevent errors and detect fraud.
- 10.2 Implementation of segregation of duties to ensure that no single individual controls all aspects of financial transactions should be finalised without delay.
- 10.3 Regularly reviewing and updating internal control policies and procedures to adapt to changing circumstances should also be undertaken where needed.

11. Management Oversight

- 11.1 Management oversight of financial activities to ensure compliance with policies and procedures should be increased, which should include conducting regular meetings to review financial reports and discuss any discrepancies or concerns.
- 11.2 Establishing a culture of accountability and transparency regarding financial management within the Municipality should be implemented, including staff workshops, etc.
- 11.3 The management oversight should also include the review of the budget and treasury office staff's job descriptions.

12. External Review Engagement

- 12.1 The Municipality should consider regularly engaging an external service provider to review the Municipality's financial records, where the Municipality's Internal Audit Unit cannot perform the contemplated financial records review.
- 12.2 External reviewers provide an independent review of financial processes and offer recommendations for improvement. External reviews can also enhance the credibility of financial reports and identify errors the Municipality can make before submitting their financial reports to various stakeholders.
- 12.3 The contemplated external review should also focus on the implication of the Municipality's usage of the mSCOA classification framework.

13. Training and Capacity Building

- 13.1 The development of a long-term training and capacity-building plan for financial staff to continuously improve their skills must be compiled by the Municipality's Human Resource Department with inputs from all the Municipalities' departments.
- 13.2 Ongoing training on financial best practices, regulatory changes, and software utilisation should be amongst the items that should be covered in the long-term training and capacity-building plan.
- 13.3 Municipal staff should also be encouraged to pursue professional development opportunities related to financial management.

14. Timely Reporting

- 14.1 Establishing clear deadlines for financial reporting to ensure timely submission of reports will enhance internal controls relating to the compilation of financial reports in the Municipality.
- 14.2 Implementing a system for monitoring and tracking progress on financial reporting tasks will also assist in enhancing preventative financial reporting internal controls.
- 14.3 Municipal staff should be held accountable for failing to meet reporting deadlines, specifically when they have been provided with the necessary support to facilitate timely reporting.

Additional to the above scope of work:

i. Develop Standard Operating Procedures

- a) Revenue Management
- b) Expenditure Management
- c) Capital and Grant Expenditure Management
- d) Supply Chain Management Processes
- e) Records Management and
- f) Policy development

ii. Preparation of compliant Financial Statements

- a) Monthly reconciliations
- b) Debtors age analysis
- c) Creditors age analysis
- d) Quarterly financial statements
- e) Transfer of skills to staff

iii. Financial Health assessment (incl. grant funding management)

- a) Liquidity ratio
- b) Financial Capability Model
- c) Cash Flow Management Committee

iv. Development and monitoring of reliable Audit Action Plan

V. Support on audit queries

- a) Assisting with technical accounting queries from the AGSA or the Municipality
- b) Assisting the municipality to review and respond appropriately to Communication of Audit Findings (COMAFs) during the audit.
- c) Assisting or guiding the municipality to make any necessary and timely adjustments to the AFS based on AGSA queries or findings.
- d) Engaging and advising the CFO and senior finance staff when advice is needed.
- e) Engage the AGSA Senior Manager or Manager together with the CFO or senior finance staff to clarify any findings where necessary.
- f) Attend and participate in Audit Steering Committee meetings.
- g) Facilitate and implement transfer of skills to the SALGA staff and municipal staff.

3. OUR COSTING

This quotation remains valid for a minimum period of 30 days from the closing date.

Our delivery period will be 1 day after the appointed date

The total cost quoted amounts to **R 1 428 125.00** inclusive of VAT.

The above quoted fee is broken down as follows:

SUMMARY		
Professional Fees	R	1 142 500,00
Disbursement	R	114 250,00
VAT	R	171 375,00
Total	R	1 428 125,00

The amount quoted for the project period is detailed as follows:

DETAILED PRICING SCHEDULE FOR 16 MONTHS			
RESOURCES	HOURS	RATE PER HOUR (excl. VAT)	Total
Lerisha Daniels	500	R 500,00	R 250 500,00
Lena Mutiba	2100	R 425,00	R 892 500,00
Total (Excl. VAT)			R 1 142 500,00
Disbursement @10%			R 114 250,00
VAT @15%			R 171 375,00
Grand Total (Inclusive VAT & Disbursement)			R 1 428 125,00

- ❖ Disbursements will be covering Travelling, Accommodation and Food allowance

4. ALLOCATED TEAM MEMBER

In the event that the initially assigned resources for this project are unavailable at the time of commencement, they will be substituted with qualified and experienced personnel of equivalent expertise. This approach ensures continuity and maintains the quality and standards of service delivery as specified in the quotation.

For to this quotation we are going to allocate 2 resources, which are as below:

Team	Qualification	Experience
Lyrishia Daniels	Bachelor of Commerce in Accounting	Lyrishia will be the Senior Auditor allocated for this assignment. He holds a Bachelor of Commerce in

		Accounting, have more than 13 years' experience working in the municipal environment providing consulting and auditing services. Below are some few Departemnts, Public Entities, Private Entities and Municipalities that she have worked with: • Boshof Local Municipality • Motheo District Municipality • Centlec SOC(Ltd) • Arts Centre of the Free State • Gariep Local Municipality • Sol Plaatjie
Lena Mutiba	1. Post Graduate Diploma in Applied Accounting Sciences (CTA) 2. B Comm in Accounting	Lena will be the Auditor allocated for this assignment. He holds a Post Graduate Diploma in Applied Accounting Sciences (CTA), have more than 3 years' experience working in the municipal environment providing consulting and auditing services. Below are some few Departemnts, Public Entities, Private Entities and Municipalities that she have worked with: External Audits • Department of Agriculture • Centlec SOC Ltd • Peulwana Agricultural Financial Services (Pty) Ltd • Dihlabeng Local Municipality (AG Audit) • Central Medical Trading Account Internal Audits

		• Performing Arts Centre of the Free State Preparation of Financial Statements • New Dimension Corporation Consulting • Pedzisai Pion Attorneys • Vashandi Construction (Pty) Ltd Municipal Support • Bushbuckridge Local Municipality
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5. CONCLUSION

We believe that any assignment can only succeed if it is based on a sound strategy and principles.

We have access to an innovative and talented team, which includes a wide array of individuals from previously disadvantaged backgrounds, who have:

- The necessary skills and flair to provide the desired services; and
- An innovative approach to meet the project objectives.

We are confident that in using our “teamwork” approach and plan, we have the necessary diverse talents and capacity available to ensure that the critical milestones and key service deliverables are met.

Team CV's

1. Personal

Surname : Daniels
First name : Lyrishia Elvona
Date of birth : 3 June 1985
Ethnic group : African
Gender : Female
Contact number: (Cell) : 0837814522
Tell Phone : 051 880 0006

2. Education and qualifications

Institution : University of Free State
Date : 2008
Qualification Registered : Bachelor of Commerce in Accounting

3. Other Skills

- 3.1 Time Management
- 3.2 Good communication skills
- 3.3 Prompt attention to detail
- 3.4 Good work ethic
- 3.5 Good team player
- 3.6 Draftworx - Basic
- 3.7 Teammate - Basic
- 3.8 Microsoft Office - Excel, Word, PowerPoint Presentation
- 3.9 Pastel – Basic

4. Distinguishing Features

- **Distinguishing experience:**

- **Demonstrated experience and achievements** in the municipal environment in the following key components aligned to the scope of work:
 - **Boshof Local Municipality**
 - Compilation of Grap annual financial statements
 - Compilation of movable fixed asset register
 - Investing of fruitless and wasteful and irregular expenditure
 - Developing audit action plans/ Resolving prior year audit issues
 - Assisted the Municipality throughout the audit process which resulted in the Municipality obtaining an unqualified report for the year ended 2013/2014 and 2014/2015

- **Centlec SOC(Ltd)**
- Compilation of Grap annual financial statements
- Compilation of movable fixed asset register
- Investing of fruitless and wasteful and irregular expenditure
- Audit process assistance
- Perform monthly reconciliations with municipal staff.
- Developing audit action plans/ Resolving prior year audit issues
- Assisted the Municipality throughout the audit process which resulted in the Municipality progress and obtaining a qualified report for the year ended 2012/2013

Performing Arts Centre of the Free State:

- Compilation and preparation of GRAP (Generally Accepted Accounting Principles) Financials for the year ended 31 March 2012, 31 March 2013 and 31 March 2015
- Financial consultation and assistance with audit queries for Audit Report 2012 - 2015

Motheo District Municipality:

- Conversion from GAMAP (Generally Accepted Municipal Principles) to GRAP (Generally Accepted Accounting Principles) in the preparation of Financials for the year ended 30 June 2011
- Financial consultation and assistance with audit queries for Municipal Audit Report 2011- Motheo District Municipality
- Direct Transfer of Skills Programme for Municipal Interns primarily focused on monthly bank reconciliations, creditors reconciliations etc.

5. Present Position

Organisation	New Dimension Corporation Inc
Date	01 July-
Position	Manager

6. Years of Professional Experience

13 Years of Professional

7. Previous Employment History

Financial Manager - Defensor Electronic Security (Pty)Ltd (04/2016 - 09/2023)

- Daily reporting, Managing and coordinating monthly reports
- Budgeting and reforecast
- Liaising finance department
- manage all company profiles on supplier databases
- Authorize daily payments, Review daily bank reconciliations and monthly financial reconciliations
- Compiling of Annual Statements for audit purposes
- Ensuring the business meets all its statutory and compliance obligations, including statutory accounting and tax issues
- Obtained unqualified audit reports for 2016 – 2020

Senior Financial Consultant – Makomota Investment Holdings (06/2011 - 12/2015)

- Compilation of GRAP annual financial statements
- Compilation of movable fixed asset register
- Investing of fruitless and wasteful and irregular expenditure
- Developing audit action plans/ Resolving prior year audit issues
- Audit process assistance
- Perform monthly reconciliations with municipal staff.

Trainee Accountant - PKF Chartered Accountants and business advisers (02/2007 - 04/2011)

- Preparation of financial statements for companies, closed corporations and trusts ensuring compliance with GAAP and IFRS
- Recording of monthly transactions, bank reconciliations, creditors reconciliation, customers and suppliers' documents.
- Calculation of income tax, provisional tax, value added tax and P.A.Y.E. for companies, closed corporations and individuals.
- Submission on Efiling of tax returns

- Auditing public institutions ensuring compliance with PFMA and MFMA Act & Treasury regulations
- Preparation of audit documentation e.g. Audit report, management representation letter.
- Preparation and review of statutory records
- Preparation of engagement budgets.

8. Summary of Experience

Organisation /Client Name	:	PKF Chartered Accountants and business advisers
Date	:	02/2007 - 04/2011
Position	:	Trainee Accountant

Organisation /Client Name	:	Makomota Investment Holdings
Date	:	06/2011 - 12/2015
Position	:	Senior Financial Consultant

Organisation /Client Name	:	Defensor Electronic Security (Pty) Ltd
Date	:	04/2016 - 09/2023
Position	:	Financial Manager



1. Personal details

Surname : Mutiba
First name : Lena
Date of birth : 27 September 1994
Ethnic group : Black
Gender : Female
Contact number: (Cell) : 062 283 0853
Tell Phone : 051 880 0006

2. Education and qualifications

Institution : University of South Africa – UNISA
Date : 2019
Qualification Registered : Post Graduate Diploma in Applied Accounting Sciences (CTA)

Institution : University of Johannesburg
Date : 2015 - 2018
Status : B Comm in Accounting

Institution : Mutiusinazita Secondary School, Zimbabwe
Date : 2008 - 2013
Qualification obtained : Ordinary and Advanced Level

3. Other Skills

- 3.1 Time Management
- 3.2 Communicate effectively in verbally and written format.
- 3.3 Prompt attention to detail
- 3.4 Good work ethic
- 3.5 Willingness to learn.
- 3.6 Draftworx
- 3.7 SAGE Accounting Online
- 3.8 Pastel

4. Distinguishing Features

Distinguishing experience:	As a Trainee Accountant at New Dimension Corporation, I have been expressed and exposed to auditing and accounting, as well as taxation services in the corporate sector, I honed my practical skills and developed my understanding of the functioning of an audit firm and business entities.
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5. Years of Professional Experience

3 years

6. Present Position

SAICA Trainee Accountant – New Dimension Corporation Inc.

7. Experience

Organisation	New Dimension Corporation Inc
Date	February 2021 till Current date
Position	Trainee Accountant
Project Details	External Audits • Department of Agriculture – 2020/21 and 2021/22 • Centlec SOC Ltd – 2020/21 • Peulwana Agricultural Financial Services (Pty) Ltd • Dihlabeng Local Municipality (AG Audit) – 2021/22 • Central Medical Trading Account – 2022/23 Internal Audits • Performing Arts Centre of the Free State Preparation of Financial Statements • New Dimension Corporation Consulting • Pedzisai Pion Attorneys • Vashandi Construction (Pty) Ltd Municipal Support • Bushbuckridge Local Municipality
Job Description	• Planning and execution of the audit • Preparation of working papers and financial statements. • Capturing of bank statements (Cashbook processing) • Bookkeeping up to Trial Balance • Loan Accounts Reconciliation • Submission of Statutory Returns • Annual Returns Submissions • Drafting of financial statements. • Sage Pastel Training

BBBEE CERTIFICATE

3. I hereby declare under Oath that:

- The Enterprise is 100% Black Owned using the flow-through principle as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is 0% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is 100% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = 0 %
 - Black Disabled % = 0%
 - Black Unemployed % = 0%
 - Black People living in Rural areas % = 0%
 - Black Military Veterans % = 0%
- Based on the **Audited Financial Statements**/Financial Statements and other information available on the latest financial year-end of 28/02/2024(DD/MM/YYYY), the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less
- Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	X
At least 51% Black Owned	Level Two (125% B-BBEE procurement recognition level)	
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

THABO PETER KORI
COMMISSIONER OF OATH
SAIPA
PRACTICE NUMBER: 17406

Signature & stamp
Date:

Deponent Signature: T. Munda mbuxi

Date: 17/10/2024



CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0393067	Total annual turnover	R10 million or less; or
Is supplier active?	Yes	Financial year start date	01 Mar 2018 00:00:00:000
Supplier type	CIPC Company	Registration date	15 Jul 2016 00:00:00:000
Supplier sub-type	Private Company (Pty)(Ltd)	Created by	mudamburitauryai@gmail.com
Legal name	NEW DIMENSION CORPORATION CONSULTING	Created date	16 Jan 2017 15:40:40:000
Identification type	South African Company/Close Corporation Registration Number	Edit by	csd.reverifybatch@treasury.gov.za
Government breakdown	Private Companies (Pty) (Ltd)	Edit date	08 Nov 2024 10:57:39:930
Business status	In Business	Restricted Supplier	No
Country of origin	South Africa	Restricted Director	No
South African company/CC registration number	2016/304617/07	Government Employee	TBC(To be confirmed by an organ of state)
Have Bank Account	Yes		

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1			
Main group	Manufacturing		
Division	Manufacture of computer, electronic and optical products	% share of annual turnover	20.00
Division	Manufacture of electrical equipment	% share of annual turnover	10.00
INDUSTRY CLASSIFICATION 2			
Main group	Electricity, gas, steam and air conditioning supply		
		Core industry	Electricity, gas, steam and air conditioning supply
Division	Electricity, gas, steam and air conditioning supply	% share of annual turnover	20.00
INDUSTRY CLASSIFICATION 3			
Main group	Real estate activities		
Division	Real estate activities	% share of annual turnover	10.00



CSD REGISTRATION REPORT

INDUSTRY CLASSIFICATION 4

Main group	Administrative and support activities		
Division	Office administrative, office support and other business support activities	% share of annual turnover	10.00
Division	Travel agency, tour operator, reservation service and related activities	% share of annual turnover	10.00

INDUSTRY CLASSIFICATION 5

Main group	Other service activities		
Division	Repair of computers and personal and household goods	% share of annual turnover	20.00

SUPPLIER CONTACT INFORMATION

CONTACT 1

Contact type	Administration,Bid Office	Cellphone number	072 226 4876
Is this your preferred Contact?	Yes	Do you want this contact to also be a CSD user ?	Yes
Name(s)	Mutsai	Created by	mudamburitauryai@gmail.com
Surname	Mudamburi	Created date	16 Jan 2017 15:40:40:947
Identification type	Foreign Identification Number	Edit by	mudamburitauryai@gmail.com
Prefer communication via email	Yes	Edit date	16 Jan 2017 15:40:40:947
Email address	mudamburitauryai@gmail.com		

SUPPLIER ADDRESS INFORMATION

ADDRESS 1

Is this a preferred address?	Yes	Postal code	9301
Address line 1	07 Anke court, Willows	Ward Number	19
Address line 2	Bloemfontein	Country	South Africa
Suburb	Willows	Created by	mudamburitauryai@gmail.com
Province	Free State	Created date	16 Jan 2017 15:15:44:000





CSD REGISTRATION REPORT

Municipality	Mangaung	Edit by	mudamburitauryai@gmail.com
City	Bloemfontein	Edit date	16 Jan 2017 15:40:40:947
ADDRESS 2			
Is this a preferred address?	No	Postal code	9301
Address line 1	P O Box12038	Ward Number	21 - [Removed]
Address line 2	Brandhof	Country	South Africa
Suburb	Bayswater	Created by	mudamburitauryai@gmail.com
Province	Free State	Created date	16 Jan 2017 15:40:20:000
Municipality	Mangaung	Edit by	mudamburitauryai@gmail.com
City	Bloemfontein	Edit date	16 Jan 2017 15:40:40:947

SUPPLIER BANK ACCOUNT

BANK ACCOUNT 1			
Account type	Current Accounts	Created by	mudamburitauryai@gmail.com
Bank	FIRST NATIONAL BANK	Created date	28 Feb 2019 15:40:43:000
Branch number	250655	Edit by	csd.safetynetbatchdownload@treasury.gov.za
Branch name	BRANCH 560	Edit date	01 Mar 2019 16:00:01:867
Account number	62660257158	Bank Verification Status	Verification Succeeded
Account holder	NEW DIMENSION CORPORATION CONSULTING	Foreign Bank Account	No
Is this a preferred account?	Yes	Is the identifier linked at the bank	Yes
Active start date	16 Jan 2017 15:18:48:000	Is this a Shared Funding Account	No





CSD REGISTRATION REPORT

TAX INFORMATION

Income tax number	9809477160	Overall Tax Status	Tax Compliant
VAT number	4050285768	Created by	mudamburitauryai@gmail.com
Is this supplier a VAT vendor?	Yes	Created date	16 Jan 2017 15:40:40:000
Are you Registered with SARS?	Yes	Edit by	csd.reverifybatch@treasury.gov.za
Last validation date	08 Nov 2024 10:58:00:000	Edit date	05 Sep 2024 11:53:37:000
Would you like to receive notifications?	Yes		

B-BBEE INFORMATION

Are you an empowering supplier	No	Accept and understand the content of the affidavit	Yes
% Owned by black people	100.00	Commissioner of Oath	JJ Drotskie
% Owned by black people who are women	0.00	Date affidavit signed by commissioner of oath	14 Jun 2024 00:00:00:000
% Owned by black people who are youth	0.00	Affidavit expiry date	13 Jun 2025 00:00:00:000
% Owned by black people with disabilities	0.00	Created by	mudamburitauryai@gmail.com
% Owned by black who are unemployed	0.00	Created date	16 Jan 2017 15:40:42:480
% Owned by black people who are military veteran	0.00	Edit by	mudamburitauryai@gmail.com
% Owned by black people living in rural or underdeveloped areas	0.00	Edit date	14 Jun 2024 15:30:52:090
Status	Active	Verification Status	Manual Verification Required

DIRECTORS /MEMBERS / OWNERS INFORMATION

DIRECTOR/MEMBER 1			
Director type	Director	Owner	No
Director status	Active	Created by	mudamburitauryai@gmail.com
Name(s)	TAURAYI	Created date	18 May 2018 08:53:56:000
Surname	MUDAMBURI	Edit by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Edit date	08 Nov 2024 10:57:38:000
Identification type	Foreign Identification Number	Restricted Director	No





CSD REGISTRATION REPORT

Foreign identification number	BN929096	Restriction Last Verification Date	08 Nov 2024 10:57:39:977
Work permit	0000000	Government Employee	TBC (To be confirmed by an organ of state)
Appointment date	12 May 2018 00:00:00:000	Ownership verification status	Verified by CIPC
Email address	MUDAMBURITAYI@GMAIL.COM	Ownership last verification date	08 Nov 2024 10:57:40:010
Cellphone number	0722264876	Companies involved in	MAAA0620652;

Tips and Frequently Asked Questions (FAQ)



CSD REGISTRATION REPORT

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)
The various possible error messages received from the bank are highSemiBolded in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD difference from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC. how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

BBBEE

CSD does not automatically verify all certificate information with the various accreditation bodies. Organs of State are required, where not automatically verified by CSD, to manually verify this information with the applicable accreditation body as per current policies and procedures. Expired certificate information do not reflect on the report.

RESTRICTION

Restricted Supplier - A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit -, South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

Restricted Director - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - [Am I restricted?](#)

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





CSD REGISTRATION REPORT

Print Date:

11/8/2024 11:48:54 AM



RFQ - 120339 Skilled Audit support



Nwabisa Ntwalana <nwabisa@bonakude.co.za>

To Nokwanda Msomi
Cc Aviwe Nolatsho; Sikelelwa Foslara

Retention Policy SALGA Retention Policy (10 years)

SALGA Kannaland audit support submission.pdf
18 MB

Expires 10/30/2034

Reply

Reply All

Forward

Fri 11/1/2024 11:17 AM

Good day

Kindly find the attached documents from Bonakude in response to Request for quotation: for Skilled Audit Support

Kind regards,

Nwabisa Ntwalana
Office Administrator
083 997 8165
nwabisa@bonakude.co.za

Durban

Johannesburg

Polokwane

East London

Mbombela

031 201 1241

010 442 5796

015 590 0395

043 050 0339

013 590 0068

www.bonakude.co.za

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SPECIFICATION	A
QUOTATION	B
LETTER OF AUTHORITY FOR SIGNATURE	C
TAX CLEARANCE CERTIFICATE	D
B-BBEE VERIFICATION CERTIFICATE	E
CSD FULL REPORT	F
CV'S AND CERTIFICATES	G
REFERENCE LETTERS	H

A



REQUEST FOR QUOTATION (RFQ)

You are hereby invited to submit quotation for the requirements of SALGA	
RFP number	RFQ - 120339
RFP Description	Skilled Audit Support
Quantity	16 months
Province/Office	<u>Kannaland LM</u>
RFQ Issue Date	30 October 2024
RFQ Closing date	01 November 2024
RFQ Validity Period	30 Working days
Commencement date	November 2024
<u>SPECIFICATION:</u> Please see attached specifications.	

Please note:

1. Quotation should be valid for at least 30 days.
- Is the offer strictly according to specifications? Yes/No
2. If not to specification, state deviation(s)
3. Please indicate your delivery period:
4. All the Standard Bidding Documents (SBD) forms must be completed in full and returned with the quotation.
5. Please indicate a valid Central Supplier Database (CSD) registration number on your quotation. Tax status will be verified on CSD.
6. All prices must be VAT inclusive, if no indication is given, prices will be evaluated as inclusive.
7. No quotations received after closing time and date will be accepted without prior arrangement with the sender of this request.
8. It is the responsibility of the vendor to verify the receipt of any quotations forwarded to this office.
9. If you are unable to quote, please respond to the sender and state the reason/s for not quoting.
10. This quotation is subject to the general conditions of contract, as well as any special conditions stated in the specifications.
11. Requests relating to procurement of goods for designated sectors, the quotations shall be evaluated in relation with the minimum thresholds for local production and content prescribed per sector:
12. For bids of above R2 000 to R50 million, SALGA evaluates these in terms of the 80/20 adjudication criteria where:
 - a) Price: 80 b) BBBEE Level of contribution: 20 TOTAL: 100
13. For bids of above R50 million, SALGA evaluates these in terms of the 90/10 adjudication criteria where:
 - a) Price: 90 b) BBBEE Level of contribution: 10 TOTAL: 100

NAME OF SERVICE PROVIDER: BONAKUDE CONSULTING Pty Ltd

TOTAL PRICE (INCL VAT): R1 414 428.70

I hereby accept the above-mentioned conditions.

This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).

SIGNATURE: 

CAPACITY: EXECUTIVE DATE: 31 OCTOBER 2024

Dear Service Provider

Service Provider are part of SALGA/18/2022 panel and as such we wish to request a quotation from you to assist Kannaland Local Municipality in partnership with SALGA with the necessary resources with the scope of work as per Terms of Reference received from SALGA Western Cape for 2024/25 & 2025/26 for audit support as follows:

AREAS OF AUDIT SUPPORT

1. Records-keeping Procedures

- 1.1 Establish standardised record-keeping procedures, including documentation requirements for all financial transactions.
- 1.2 Implement a centralised system for storing and organising financial documents to ensure easy retrieval and transparency.
- 1.3 Assign specific responsibilities for record-keeping, and regular reviews should be conducted to ensure record-keeping procedure compliance.

2. Reconciliations

- 2.1 Develop a formal reconciliation policy that outlines the frequency and procedures for reconciliations.
- 2.2 Assign dedicated staff members to perform reconciliations and review processes to detect and correct discrepancies promptly.
- 2.4 Responsibility of reconciliations should also be provided for in the job descriptions of specific positions in the Municipality's organogram.

3. General Ledger Maintenance

- 3.1 Conduct a detailed review and clean-up of the Municipality's general ledger in the financial system, which should lead to the implementation of internal controls to ensure timely and accurate recording of financial transactions in the general ledger.
- 3.2 The critical detailed general ledger review must be completed as soon as possible which will assist in the 2024/2025 annual financial statement process.
- 3.4 Assign responsibility for maintaining the general ledger and supplemented by the performance of regular reviews to ensure the accuracy of general ledger entries in the Municipality's financial system.

4. mSCOA Compliance

- 4.1 Training on mSCOA guidelines should be provided to all municipal staff to ensure staff members are familiar with the proper coding and classification of transactions under the mSCOA Classification Framework.
- 4.2 Internal controls should be developed to validate mSCOA codes on all Municipality's financial system transactions.
- 4.3 Periodic reviews must be implemented to ensure adherence to the mSCOA Classification Framework and to make the necessary corrections where required.

5. VAT Management

- 5.1 Develop and implement procedures for proper management of VAT indicators in the Municipality's financial system.
- 5.2 Assign the responsibility for monitoring VAT system setups and calculations which will ensure accurate VAT reporting.
- 5.3 Periodic reviews of VAT transactions must also be implemented to identify and correct VAT errors in the Municipality's financial system.

6. Annual Financial Statements

- 6.1 Prepare accurate and compliant Annual Financial Statements for submission to AGSA in the interim until such time the internal staff of the Municipality is in a position to compile compliant annual financial statements on their own.
- 6.2 In preparation for the internal municipal staff to compile the annual financial statements internally, the Municipality should implement a review process to ensure all key financial metrics are accurately calculated and disclosed.
- 6.3 Training staff involved in financial reporting to improve the quality of financial statements should also be focused on.

7. Supporting Documentation

- 7.1 Establishing a systematic approach to collecting, organising, and storing supporting documents for financial transactions is critical. Implementing internal controls to ensure all transactions have appropriate supporting documentation before being recorded will enhance financial reporting in the Municipality.
- 7.2 Conducting periodic reviews of supporting documents to ensure completeness and accuracy will also supplement any actions to safeguard supporting documentation.

8. Journal Entries and Documentation

- 8.1 Developing a policy requiring complete and accurate supporting documentation for all journal entries will ensure internal controls are implemented.
- 8.2 Implementing a monthly review process to ensure journal entries are properly supported will also be critical in addressing the concerns, including safeguarding all journal support documents.

9. Correct Utilisation of Financial System

- 9.1 The Municipality's financial system should be reviewed to identify underutilised features and functionalities without delay.
- 9.2 The assignment of a dedicated individual or team responsible for overseeing the proper utilisation and maintenance of the financial system should also be undertaken.

10. Internal Controls

- 10.1 The Municipality should strengthen internal financial-process controls to prevent errors and detect fraud.
- 10.2 Implementation of segregation of duties to ensure that no single individual controls all aspects of financial transactions should be finalised without delay.
- 10.3 Regularly reviewing and updating internal control policies and procedures to adapt to changing circumstances should also be undertaken where needed.

11. Management Oversight

- 11.1 Management oversight of financial activities to ensure compliance with policies and procedures should be increased, which should include conducting regular meetings to review financial reports and discuss any discrepancies or concerns.
- 11.2 Establishing a culture of accountability and transparency regarding financial management within the Municipality should be implemented, including staff workshops, etc.
- 11.3 The management oversight should also include the review of the budget and treasury office staff's job descriptions.

12. External Review Engagement

- 12.1 The Municipality should consider regularly engaging an external service provider to review the Municipality's financial records, where the Municipality's Internal Audit Unit cannot perform the contemplated financial records review.
- 12.2 External reviewers provide an independent review of financial processes and offer recommendations for improvement. External reviews can also enhance the credibility of financial reports and identify errors the Municipality can make before submitting their financial reports to various stakeholders.
- 12.3 The contemplated external review should also focus on the implication of the Municipality's usage of the mSCOA classification framework.

13. Training and Capacity Building

- 13.1 The development of a long-term training and capacity-building plan for financial staff to continuously improve their skills must be compiled by the Municipality's Human Resource Department with inputs from all the Municipalities' departments.
- 13.2 Ongoing training on financial best practices, regulatory changes, and software utilisation should be amongst the items that should be covered in the long-term training and capacity-building plan.
- 13.3 Municipal staff should also be encouraged to pursue professional development opportunities related to financial management.

14. Timely Reporting

- 14.1 Establishing clear deadlines for financial reporting to ensure timely submission of reports will enhance internal controls relating to the compilation of financial reports in the Municipality.
- 14.2 Implementing a system for monitoring and tracking progress on financial reporting tasks will also assist in enhancing preventative financial reporting internal controls.
- 14.3 Municipal staff should be held accountable for failing to meet reporting deadlines, specifically when they have been provided with the necessary support to facilitate timely reporting.

Additional to the above scope of work:

- I. Develop Standard Operating Procedures
 - a) Revenue Management
 - b) Expenditure Management
 - c) Capital and Grant Expenditure Management
 - d) Supply Chain Management Processes
 - e) Records Management and
 - f) Policy development
- II. Preparation of compliant Financial Statements
 - a) Monthly reconciliations
 - b) Debtors age analysis
 - c) Creditors age analysis
 - d) Quarterly financial statements
 - e) Transfer of skills to staff
- III. Financial Health assessment (incl. grant funding management)
 - a) Liquidity ratio
 - b) Financial Capability Model
 - c) Cash Flow Management Committee
- IV. Development and monitoring of reliable Audit Action Plan

V. Support on audit queries

- a) Assisting with technical accounting queries from the AGSA or the Municipality
- b) Assisting the municipality to review and respond appropriately to Communication of Audit Findings (COMAFs) during the audit.
- c) Assisting or guiding the municipality to make any necessary and timely adjustments to the AFS based on AGSA queries or findings.
- d) Engaging and advising the CFO and senior finance staff when advice is needed.
- e) Engage the AGSA Senior Manager or Manager together with the CFO or senior finance staff to clarify any findings where necessary.
- f) Attend and participate in Audit Steering Committee meetings.
- g) Facilitate and implement transfer of skills to the SALGA staff and municipal staff.

Kindly submit your quotation based on the scope of work and period of appointment (**November 2024 to 31 March 2026**).

Kindly note our budget available for this assignment is as follows:

R 1 500 000 including VAT (November 2024 to 31 March 2026) comprising of:

2600 hours at ± R500/hr (excl. VAT).

NB: When submitting your quotation, please include the following:

1. Quotation with breakdown of costs.
2. Hourly rate per resource(s).
3. Hours to be allocated.
4. How many resources will be working with the Municipality.
5. Resource(s) CV's.
6. If during the appointment the resource(s) is not available, will the resource(s) be replaced.

Please note that disbursements should also be covered under the overall budgeted amounts.

Please submit the quotation **by not later than Wednesday, 01 November 2024 at 12:00.**

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
①	⑩
2	9
3	7

4	6
5	4
6	3
7	2
8	1
Specific Goals	
SMME's	④
100% Black Women owned	3
100 % Youth	3
Total Points	20

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
SMME's	4	4
100% Black Women owned	3	0
100 % Youth	3	0

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm... BONAKUDE CONSULTING PTY LTD

4.4. Company registration number: 2002/021160/07

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☒ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

	
	
	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	SIKELELWA FOSLARA
DATE:	31 OCTOBER 2024
ADDRESS:	6-8 DONALD ROAD
	VINCENT
	EAST LONDON
	S20 1

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution
1. VELENKOSINI MUTHALI	7801165405089	N/A
2. ZIPHOZONKE MDLALI	8105245256085	N/A

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
..... **N/A**

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

BONAKUDE ASSURANCE, BONAKUDE GAUTENG, VLM TRUST
VEZWE INVESTMENT, BONA INVESTMENT

3 DECLARATION

I, the undersigned,
(name).... **SIKELELWA FOSLARA** in
submitting the accompanying bid, do hereby make the following
statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.


.....
Signature

31 OCTOBER 2024
.....
Date

EXECUTIVE
.....
Position

BONAKUDE CONSULTING PM LTD
.....
Name of bidder

B



QUOTATION

APPOINTMENT OF A SKILLED SERVICE PROVIDER FOR AUDIT SUPPORT
FOR A PERIOD OF 16 MONTHS

CLOSING DATE: 01 NOVEMBER 2024



BONAKUDE



Bonakude

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Vincent
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Johannesburg

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www.bonakude.co.za

South African Local Government Association
P.O. Box 2094
PRETORIA
0001

Dear Sir/Madam

RE: APPOINTMENT OF A SKILLED SERVICE PROVIDER FOR AUDIT SUPPORT FOR A PERIOD OF 16 MONTHS

We are delighted at this opportunity to respond to your request for a quotation to provide SALGA skilled audit support for Kannaland Local Municipality herein referred to as KLM .

Bonakude has several years of experience in public sector consulting, internal and external auditing. We pride ourselves in the work that we do, as evidenced by the highest level of satisfaction from our clients to which we have delivered work of high quality and standard.

Our experience

We have extensive experience supporting both public and private sector clients through a variety of engagements, including audit support for clients' submissions, whether or not we were involved in their preparation. Our reviews are conducted in strict accordance with applicable standards and are tailored to meet each client's specific terms of reference.

We understand that SALGA in partnership with KLM, is seeking a qualified service provider to deliver comprehensive audit readiness and support services for the 2024/25 and 2025/26 financial years. Bonakude Consulting offers extensive experience in public sector auditing and municipal support, and we are prepared to assist the municipality with the following services: ensuring audit readiness by reviewing and improving record availability, conducting substantive reviews of the Audit Action Plan and related audit files, and addressing prior-year audit issues at a transactional level. Additionally, we will provide mSCOA Training to all municipal staff. We had provided a similar training to Gert Sibande and Ehlanzeni District Municipalities on behalf of CIGFARO, we have performed mSCOA Compliance reviews for uMzimvubu Local Municipality, uMzinyathi District just to name but a few. VAT Management and Internal Audits where internal control assessments to identify gaps will be performed and provide recommendations.

Our expertise also includes supply chain management (SCM), where we will review policies, deviations, and compliance with regulations, assist in preparing reduction plans for Unauthorized, Irregular, Fruitless, and Wasteful Expenditure (UIFWE), and support SCM officials in achieving full compliance. Furthermore, we will contribute to financial recovery by developing and monitoring a Financial Recovery Plan, enhancing performance management (AOPO) by aligning planning processes and validating reported information, and offering strategic support throughout the audit process. Our team will engage directly with AGSA senior management, assist in refining the AFS as needed, attend Audit Steering Committee meetings, and provide targeted skill transfer to SALGA and municipal staff.

With a deep knowledge of AGSA methodology, GRAP standards, and municipal operations, our dedicated resource will ensure that KLM is well-prepared and fully supported through the audit process, from preparation through to post-audit follow-up.

We have put together a brief quotation covering the following:

- ✿ Our team of experienced professionals indicates their qualifications, skills, experience, and expertise.
- ✿ Our competitive pricing schedule.

We believe that our experience together with our proven tools and methodologies, will enable us to provide you with the best solution available.

Should you require additional information in respect of the services we aim to provide in terms of this quotation, kindly contact me on 043 050 0339 / 073 840 3717.



Sikelelwa Foslara, AGA(SA)
Regional Executive: Bonakude

DURBAN

84 Seventh Avenue, Morningside
031 201 1241

JOHANNESBURG

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043 050 0339

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BONAKUDE ASSURANCE INC. | REGISTRATION NUMBER: 2018/222944/21 | VAT REGISTRATION NUMBER: 4480288226 | PRACTICE NUMBER: 905954

DIRECTOR(S): VL Mtshali CA(SA) | ZT Mdluli CA(SA)

Section One

Corporate Profile



SECTION A: COMPANY PROFILE

ABOUT US

Bonakude specializes in **consulting, accounting, auditing, and training** services.

Our dynamic team of highly skilled professionals, affectionately known as **BonaPeople**, is comprised of:

- ✦ Chartered Accountants CA(SA)
- ✦ Registered Auditors (RA)
- ✦ Certified Internal Auditors (CIA)
- ✦ Tax Practitioners
- ✦ Certified Information Systems Auditors (CISA)
- ✦ Certified Information Security Managers (CISM)
- ✦ ACL Certified Data Analysts (ACDA)
- ✦ Accredited Training Facilitators.

We are a **young and energetic company** with an average employee age of 30. Youth constitutes 75% of our total staff compliment.

Innovation is at the heart of our growth strategy.

To this end, we have developed innovative products, housed under the **FAR System Suite**, which have proven to be very effective in enhancing service delivery for our clients.

PROFESSIONAL BODIES & AFFILIATIONS

- ✦ South African Institute of Chartered Accountants (SAICA)
- ✦ Independent Regulatory Board of Auditors (IRBA)
- ✦ Institute of Internal Auditors (IIA)
- ✦ South African Institute of Professional Accountants (SAIPA)
- ✦ Chartered Institute of Government Finance, Audit & Risk Officers (CIGFARO)
- ✦ South African Institute of Government Auditors (SAIGA)
- ✦ South African Asset Management Association (SAMA)

KEY MILESTONES

- ✦ Fourteen (14) successful years in business.
- ✦ Assisted to improve audit outcomes in several public sector entities.
- ✦ Over 40 GRAP Compliant Fixed Asset Registers completed.
- ✦ More than 56 Internal Audit assignments undertaken.
- ✦ Over 15 Management Consulting assignments undertaken.
- ✦ More than 60 Annual Financial Statements completed for the public sector.
- ✦ Over 15 municipalities assisted with simplified Revenue Enhancement Strategies.
- ✦ Regular deployments of **BonaPeople** to public sector on a consulting or secondment basis.
- ✦ Developed and implemented Asset Management System; and Revenue Management System [Meter Auditing and Meter Reading].
- ✦ SAICA accredited to train future Chartered Accountants and Internal Auditors. 24 trainees absorbed into our Training Programme to date.
- ✦ Recognised and celebrated nationally with prestigious accolades and recognition for excellence across a wide range of business focus areas.

OUR CLIENTS

We boast a long list of active and past clients:



Government
Departments



Municipalities



Private
Companies



State-Owned
Entities



Municipal
Entities

OUR SERVICES

ACCOUNTING	ASSURANCE		TRAINING
ACCOUNTING SERVICES	INTERNAL AUDIT & RISK MANAGEMENT	EXTERNAL AUDIT	TRAINING & DEVELOPMENT
- Annual Financial Statements - Management Reporting - Completion and Submission of VAT, PAYE, UIF, SDL, WC A Returns - Registration of VAT, PAYE, UIF and SDL - Preparation of PAYE bi-Annual Reconciliation - Registration of Companies and Trusts	- Assurance - Risk Based Assessment - Financial Control Review - Compliance Audit - Irregular Expenditure - Research and Development Review - Performance review - Operational review - Follow-up review - AFS Review - Internal Control Assessment - Quality Assurance - Methodology and Manuals - Supply Chain Management Review - Fraud and Risk - IT Audits - Performance Information Review - Due Diligence - Special Investigation and Forensic reviews	- Agreed-Upon Procedures - Verification of Results (Awards) - Auditor General - Value for Money Audit - Pre-Issuance Review - Audits	- GRAP Financial Reporting - AFS Review - mSCOA Compliance - MFMP - Audit Performance Information - Audit Plan - Grant Applications - Report Writing - Skills Transfer Plan - Local Government Councilor Practices - Ward Committee Governance

CONSULTING			
ASSET MANAGEMENT	REVENUE MANAGEMENT	MANAGEMENT CONSULTING	PERFORMANCE MANAGEMENT
- Physical Verification - Asset Register - Policy Development - Conditional Assessment - Review of Useful Life - Maintenance Plans - Asset System - Landfill Sites (Verification) - Unbundling of Work in Progress (WIP) - Verification of Biological Assets - Fair Values	- Policy Development Reviews - Tariff Setting - Meter Audits - Data Analytic and Cleansing - Review Enhancement Strategies - Debt Collection - Indigent Support	- Business Process - Internal Control - Staff Secondments - Strategy and Turnaround - Operation Clean Audit - Change Management - Feasibility study - Due Diligence - Supply Chain Management - Municipal Finance Support - Business Advisory	- Compilation of Quarterly Reports - SDBIP and Organisational Scorecard - Preparation of Annual Performance Reports - Compilation of P.O.E

ACCOUNTING	ASSURANCE		TRAINING
ACCOUNTING SERVICES	INTERNAL AUDIT & RISK MANAGEMENT	EXTERNAL AUDIT	TRAINING & DEVELOPMENT
✱ Annual Financial Statements ✱ Management Reporting ✱ Completion and Submission of VAT, PAYE, UIF, SDL, WC A Returns ✱ Registration of VAT, PAYE, UIF and SDL ✱ Preparation of PAYE bi-Annual Reconciliation ✱ Registration of Companies and Trusts	✱ Assurance ✱ Risk Assessment ✱ Financial Control Review ✱ Compliance Audit ✱ Irregular Expenditure ✱ Research and Development Review ✱ Follow-up review ✱ AFS Review ✱ Quality Assurance ✱ Methodology and Manuals ✱ Supply Chain Management Review ✱ Fraud and Risk ✱ IT Audits ✱ Performance Information Review ✱ Due Diligence ✱ Forensic Investigations	✱ Agreed-Upon Procedures ✱ Verification of Results (Awards) ✱ Auditor General ✱ Value for Money Audit ✱ Pre-Issuance Review ✱ Audits	✱ GRAP Financial Reporting ✱ AFS Review ✱ mSCOA Compliance ✱ MFMP ✱ Audit Performance Information ✱ Audit Plan ✱ Grant Applications ✱ Report Writing ✱ Skills Transfer Plan ✱ Local Government Councilor Practices ✱ Ward Committee Governance

Section Two

Key Personnel Skills and Experience



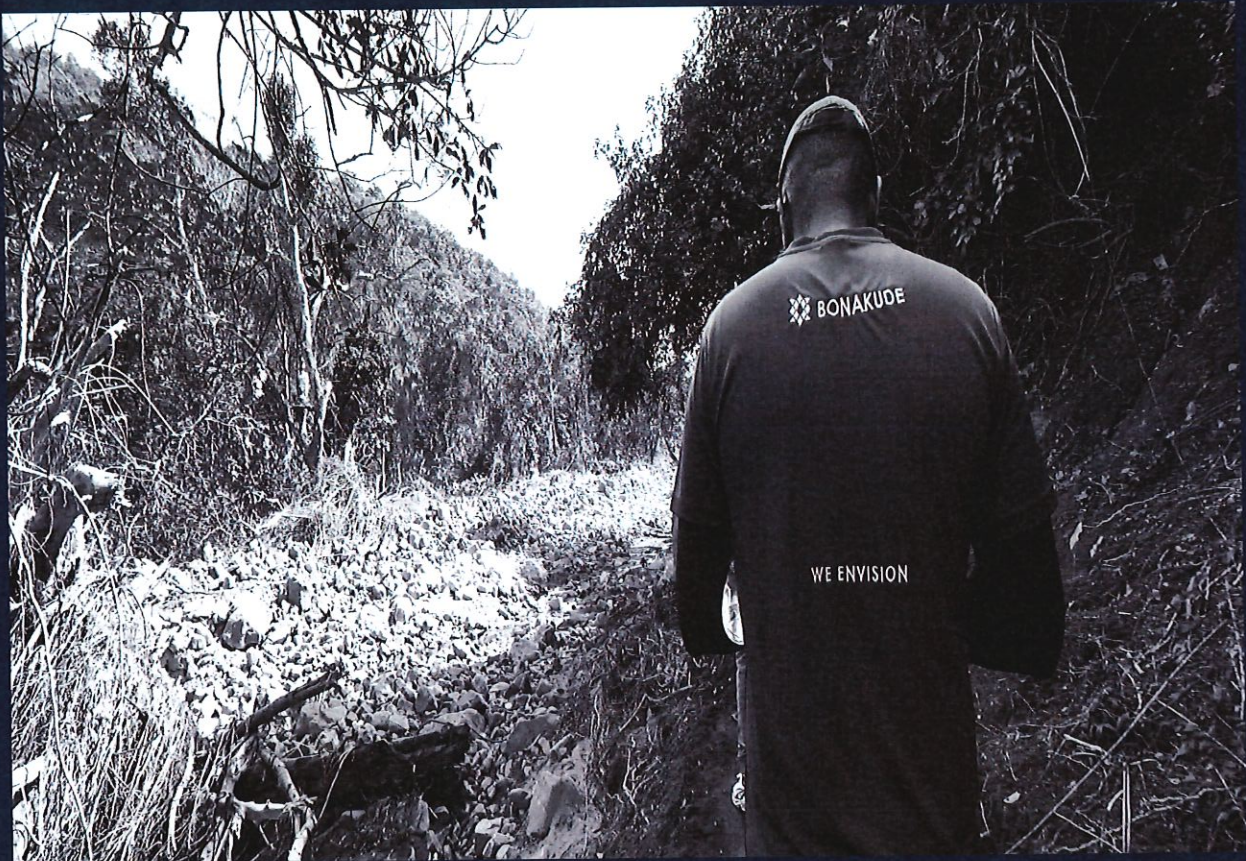
KEY PERSONNEL SKILLS AND EXPERIENCE

The team responsible for this assignment has hands-on experience at the senior level. Below is the composition of the team that would be responsible for this assignment:

NAME	QUALIFICATIONS & AFFILIATIONS	RELEVANT EXPERIENCE
Senior Manager Yandisa Ngcongobela (AGA)	✦ B Comm (Accounting) ✦ CTA ✦ SAICA ITC ✦ AGA(SA)	✦ Yandisa has more than 8 years' experience in public sector auditing and consulting. ✦ He trained with the Auditor General of SA and has led various consulting projects with Municipalities. ✦ He has broad understanding of the MFMA, related regulations and GRAP reporting framework and has been part of agreed upon procedures engagements.
Project Manager Gary Dumba	✦ BCom Accounting ✦ SAICA Membership – AGA(SA)	✦ Gary has more than 5 years' experience in the auditing and consulting. ✦ He has vast experience in the preparation of Fixed assets registers, AFS preparation and reviews. ✦ He has completed his SAICA Articles. ✦ Vast audit experience both internal and external and knowledge of the AG's methodology.

Section Three

Our Experience on Similar Projects



03

OUR EXPERIENCE ON SIMILAR PROJECTS

ANNUAL FINANCIAL STATEMENTS			
Client	Work Performed/Scope	Contact Person	Duration
Alfred Nzo Development Agency	Provision of annual financial statements for a period of two (2) years 2022/23 & 2023/24	Ms N. Boti – CFO +27 394 920 011	2 years
Port St Johns Development	Preparation of GRAP compliant Annual Financial Statements for three years 2022/23; 2023/24 & 2024/25.	Ms N. Gwavu – Project Manager 047 564 1188	3 years
Uthukela Water	Preparation of GRAP complaint Annual Financial Statements	NB Khumalo – Acting CFO 034 328 500	1 year
Chris Hani District Municipality	Compilation of Annual financial statement for 3 years 2021/22 to 2023/24	Mr C. Mapeyi – CFO 073 168 4905	3 years
Ngqushwa Municipality	GRAP Compliant Assets Register and Annual Financial Statements for 2019/2020 financial year	Mr S. Ndakisa – CFO 066 391 7033	6 months
Maquassi Hills Local Municipality	Preparation of Annual Financial Statements and Audit Support for 2019/2020 financial year.	Mrs Ariel Madisha Sectional Head 018 596 1068	6 Months
Msunduzi Municipality	Review of Annual Financial Statements for 2019/2020 financial year	Mr Odwa Langa Senior Manager 033 392 2568	2 months
Ray Nkonyeni Municipality	Review of Annual Financial Statements for 2015/2016 financial year	Mr ND Ngqola CFO 039 688 2000	2 Years
City of Polokwane	Provision of Annual Financial Statements Preparation and Audit Support for 2017/18;2018/19 and 2019/2020	Ms Zinzi Mphahlele Manager 081 578 7894	3 years
Naledi Municipality	Preparation of Annual Financial Statements CaseWare and Audit Support 2019/2020	Mr Sandile Tyatya 053 928 2199	1 year
Edumbe Municipality	Review of annual financial statements	Mr. TV Mkhize Municipal Manage 034 995 1650	1 Year
Msinga Local Municipality	Preparation of GRAP compliant Annual Financial Statements for 2015/16 financial year and assistance during the audit process.	Mrs H Timol CFO 079 197 1264	6 Months

ANNUAL FINANCIAL STATEMENTS

Client	Work Performed/Scope	Contact Person	Duration
Hibiscus Coast Municipality	Preparation of GRAP compliant Annual Financial Statements for 2013/2014, 2014/15 and 2015/16 financial years.	Mrs T Khuzwayo CFO 076 905 3271	3 Years
Ingwe Municipality	Preparation of GRAP Annual Financial Statements for 2013/2014 and 2014/15 financial Years.	Mr Mzimela CFO 039 8331038	2 Years

GRAP COMPLIANT FIXED ASSET REGISTER

Client	Work Performed	Duration	Audit Opinion	Financial Year
Alfred Nzo Mncipality	Updated of the Infrastructure Fixed Assets Register for 2019/20,2020/21 and 2021/22	3 Years	Unqualified	2019/20
Ntabankulu Municipality	Physical Verification of Immovable Assets for 2019/2020 financial year	2 Years	Unqualified	2019/2020 and 2021
OR Tambo District Municipality	Movable asset verification for 2021/22 financial year	6 months	Qualified	2021/22
			Unqualified	2021
Okhahlamba Local Municipality	Physical Verification of Immovable Assets for 2020/21 and 2021/22	2 Years	Unqualified (Clean)	2020/21
Umlalazi Municipality	Physical Verification of Infrastructure Assets for 2019/20,2020/21 and 2021/22	3 Years	Unqualified	2019/2020 and 2021
City of Ekurhuleni	Immovable Assets Management for 2019/20,2020/21	3 Years	Unqualified (Clean)	2019/20 2020/21
Jozini Local Municipality	Compilation of a GRAP compliant Fixed Asset Register 2017/2018	1 Year	Unqualified	2017/2018
	Compilation of a GRAP compliant Fixed Asset Register 2019/2020 to 2021/2022	3 Years	Unqualified	2019/2020
Enterprise iLembe Economic Development Agency	GRAP Compliant Fixed Asset Register for 2013/2014 financial year.	1 Year	Clean Audit	2013/2014
Sisonke District	Preparation of GRAP 17	2 Years	Qualified	2011/2012

GRAP COMPLIANT FIXED ASSET REGISTER				
Client	Work Performed	Duration	Audit Opinion	Financial Year
Municipality	compliant Fixed Asset Register and Accounting Support for 2011/2012 and 2012/13 financial years.		Unqualified	2012/2013
Ubuhlebezwe Local Municipality	Preparation of GRAP 17 compliant Fixed Asset Register for 2011/2012, 2012/2013 and 2013/2014 financial years.	3 Years	Unqualified	2011/2012
			Clean Audit	2012/2013
			Clean Audit	2013/2014
Mkhambathini Local Municipality	Valuation of unbundling of infrastructure assets 2014/15 financial year.	1 Year	Unqualified	2015/2016
	Compilation of a GRAP compliant Fixed Asset Register 2015/2016, 2016/2017 financial years	2 Years	Unqualified	2016/2017
	Compilation of a GRAP compliant Fixed Asset Register 2017/2018 to 2019/2020 financial years	3 Years	Unqualified	2017/2018
			Unqualified	2018/2019
Newcastle Local Municipality	Perform conditional assessment services to Newcastle Municipality for water and sewerage infrastructure assets.	4 Years	FAR Improved from disclaimer to qualification	2014/2015
	Conditional Assessment of unsupported projects and revaluation of investments property.		Improved from qualification to unqualified	2015/2016
	Preparation of a GRAP 17 Compliant Fixed Asset Register for 2014/2015, 2015/2016, 2016/2017 and 2017/2018 financial years.		Unqualified	2016/2017
	Assessment of review of useful lives for roads and related infrastructure assets.		Unqualified	2017/2018
Maphumulo Municipality	Preparation of a GRAP compliant Fixed Asset Register for 2012/2013, 2013/2014 and 2014/2015 financial years.	3 Years	Unqualified	2012/2013
			Unqualified	2013/2014
			Unqualified	2014/2015
	Compilation of a GRAP compliant Fixed Asset Register 2019/2020 to 2021/2022 financial years	3 Years ending 2021/2022	Audit in progress	2019/2020
Msinga Municipality	Panel: Review of the Fixed Asset Register 2019/20, 2020/21 and 2021/2022 financial years	3 Years	Unqualified	2019/2022

GRAP COMPLIANT FIXED ASSET REGISTER				
Client	Work Performed	Duration	Audit Opinion	Financial Year
Inkosi Langalibalele Local Municipality	Compilation of a GRAP compliant Fixed Asset Register 2019/2020 to 2022/2023 financial years	3 years	Audit in progress	2018/2019
COGTA KwaZulu-Natal	Fixed Asset Verification System for 2019/2020 financial years	4 months	Unqualified	2019/2020
Road Traffic Management Corporation	Fixed Asset Register for 2018/2019 financial year	6 months	Unqualified	2017
Okhahlamba Local Municipality	Preparation of a GRAP 17 and MSCOA compliant Infrastructure Fixed Asset Register for 2015/2016, and 2016/2017 financial years.	2 Years	Clean Audit	2015/2016
			Clean Audit	2016/2017
	Preparation of a GRAP 17 and MSCOA compliant Infrastructure Fixed Asset Register for 2017/2018 and 2018/2019 financial years.	2 Years	Clean Audit	2017/2018
			Clean Audit	2018/2019
uThukela District Municipality	Preparation of a GRAP 17 and MSCOA compliant Fixed Asset Register for 2013/2014, 2014/15, and 2015/16 financial years.	3 Years	Improved audit outcome. Disclaimer to Qualified and no matters on assets	2013/2014
			Qualified with no matters on assets.	2014/2015
			Unqualified with no matters on assets	2015/2016

Section Three

Our Fees



03

OUR FEES

We recognize that a major consideration for you is value-for-money. Our overriding philosophy is to provide a quality, value-for-money service to the Municipality as outlined in this proposal.

Our proposed fees are reflected in the table below:

Role in Assignment	Name	Hourly Rate	Hours	Sub-Totals
Senior Manager	Yandisa Ngoongcobela	R595,13	200	119 026,00
Manager/Supervisor	Gary Dumba	R462,88	2400	1 110 912,00
Sub Total			2600	1 229 938,00
VAT @ 15%				184 490,70
Total				1 414 428,70

C

BONAKUDE CONSULTING (PTY) LTD
2002/021160/07

RESOLUTION OF DIRECTORS DATED 10 JANUARY 2024

RESOLVED THAT:

1. Ms **SIKELELWA FOSLARA** (Executive) with ID NO: **830127 0515 087** is hereby authorized and empowered to sign all documentation relating to the signing of a Bid, as well as to sign any contract resulting from this Bid and any other documents and correspondence in connection with this Bid and/or contract on behalf of Bonakude Consulting (Pty) Ltd.

APPROVED AS A TRUE RESOLUTION OF THE BOARD OF DIRECTORS FOR BONAKUDE CONSULTING (PTY) LTD DATED 10 JANUARY 2024



MR Z.T MDLULI CA (SA)
DIRECTOR



MR V.L MTSHALI CA (SA)
DIRECTOR

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.



SIGNATURE
Commissioner Of Oaths - **Lihle Mtshonisi**
Designation: Chartered Accountant CA (SA): 30696830
Date: **2024 -10- 3 1**
No4 5th Street, Gonubie, East London, 5256

Durban
84 Seventh Avenue, Morningside
Tel 031 201 1241

Johannesburg
16 Culross Road, Bryanston
Tel 010 442 5796

East London
44 Pearce Street, Berea
Tel 043 050 0339

Polokwane
37 Ismini Avenue, Bendor
Tel 015 590 0395

info@bonakude.co.za | www.bonakude.co.za

Bonakude Consulting (Pty) Ltd | Registration Number: 2002/021160/07 | VAT Registration Number: 4880224623

Directors: VL Mtshali CA(SA) | ZT Mdluli CA(SA)

D



South African Revenue Service

TAX COMPLIANCE STATUS

PIN Issued

BONAKUDE CONSULTING (PTY) LTD
PO BOX 50112
MUSGRAVE
4062

Enquiries should be addressed to SARS:

Contact Details

SARS
Alberton
1528

Contact Centre Tel: 0800 00 7277
SARS website: www.sars.gov.za

Details

Taxpayer Reference Number: 9836160144

Always quote this reference number when contacting SARS

Issue Date: 2024/03/04

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:

Taxpayer Name	Bonakude Consulting (Pty) Ltd
Trading Name	BONAKUDE CONSULTING (PTY) LTD
Taxpayer Reference Number(s)	IT - 9836160144 Vat - 4880224623 PAYE - 7120758265
Purpose of Request	Good Standing
Request Reference Number	0009052802GS0403241235559
PIN	FA26325229
PIN Expiry Date	04/03/2025

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All your other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel the TCS application and associated PIN in the event that it was issued in error or provided on the basis of fraud, misrepresentation or non-disclosure of material facts.

More details regarding our channels, office hours, services, tailored information regarding tax as well as a comprehensive FAQ repository are available on the SARS website: www.sars.gov.za.

We value your support and contribution to our country's economy and prosperity. We strive to ensure that you clearly understand what is expected from you, as well as what your rights as a taxpayer are.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE



2024-03-4 2022.03.00 TCR00_RO

Name: BONAKUDE CONSULTING (PTY)
Tax reference No: 9836160144
Form ID: TCR00
Content Version: v2022.03.00
Timestamp: 5575324
Year: 2024
Page of Page: 01/01
Template version: v2022.00.01

Page: 01/01

E

Generic B-BBEE Verification Certificate

This certifies that the B-BBEE status of

Bonakude Consulting (Pty) Ltd

Company Registration Number
VAT Number
Address

2002/021160/07
4880224623
84 Seventh Avenue, Morningside
Durban, Kwa-Zulu Natal, 4001

Applicable Code

Amended Codes of Good Practice
Gazette No. 42496 & 36928

Applicable Scorecard

Generic Scorecard

Certificate Number

BON98762528MREV00

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

E. M. D.

SIGNATURE

Commissioner Of Oaths - Lihle Mtshonisi
Designation: Chartered Accountant CA (SA): 30696830

Date: 2024-10-31

No4 5th Street, Gonubie, East London, 5256

Level 1 Contributor

Element	Score	Weighting	B-BBEE Recorded Level	
Ownership	22.00	25.00	B-BBEE Recognition Level	135.00 %
Management control	14.98	19.00	Black Ownership	100.00 %
			Black Female Ownership	33.33 %
Skills Development	12.41	25.00	Black Designated Group	0.00 %
Enterprise and Supplier Development	45.82	46.00	New Entrants	100.00 %
			Black Youth	0.00 %
Socio-Economic Development	5.00	5.00	Black Disabled	0.00 %
Total Score	100.21	120.00	Black Unemployed	0.00 %
Financial Period Reviewed	28/02/2023		Black People living in Rural areas	0.00 %
Issued Date	23/11/2023		Black Military Veterans	0.00 %
Re-issue Date	Not applicable			
Expiry Date	22/11/2024			
Modified Flow Through Applied	No		Participated in Y.E.S Initiative	No
Exclusion Principle Applied	No		Achieved Y.E.S Target and 2.5% Absorption	No
Discounting Principle Applied	No		Achieved 1.5 x Y.E.S Target and 5% Absorption	No
Empowering Supplier	Yes		Achieved Double Y.E.S Target and 5% Absorption	No

IZALA VERIFICATORS (PTY) LTD is a SANAS Accredited B-BBEE Verification Agency number BVA 225.

IZALA VERIFICATORS (PTY) LTD has assessed and verified the relevant B-BBEE elements of the above-mentioned enterprise to provide an independent and impartial opinion on the B-BBEE status of the enterprise based on the Gazetted Code referenced herein.

Mikalyn Achary

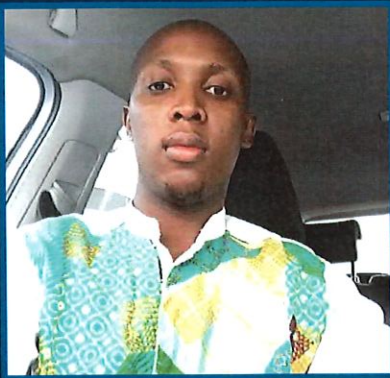
For Izala Verificators (Pty) Ltd
Mikalyn Achary, CA(SA), MDP B-BBEE (UNISA)

DOC 024 V6- IZA MA CR 01/08/2023



F

G



Yandisa Ngcongobela AGA SA

POSITION

Senior manager

QUALIFICATIONS

- B. Com (CA Stream: Accounting)
- PGDA: Applied Accounting Sciences (CTA)
- Initial Test of Competency (SAICA)

BACKGROUND

Yandisa is a registered AGA(SA) with SAICA with Bachelor of Commerce (Accounting) and Post Graduate Diploma in Accounting Science (CTA) qualifications.

He has more than 9 years' experience in Public Sector consulting and auditing.

His experience includes 5 years consulting experiences includes various municipalities and municipal entities where he led on financial statement preparation, fixed assets register preparation and revenue enhancement project.

Auditor General Experience

- Worked for the Auditor General from 2015 to 2020
- Completed 3-year articles with Auditor General.
- Two years' experience as an Audit Senior, (2018 -2020)
- Experienced in planning, executing, and reporting on audits in local government, provincial departments and public entities.

Consulting Experience in the Public Sector

- Preparation of annual financial statements.
- Preparation of fixed asset registers,
- Internal audits, risk management and performance auditing.



KEY EXPERIENCE

CLIENTS	PROJECT DETAILS
NKOSI LANGA LIBALELE LOCAL MUNICIPALITY	Grap Fixed Asset Register and audit support
OKHAHLAMBA LOCAL MUNICIPALITY	Grap fixed asset Register and audit support
UMFOLOZI TVET COLLEGE	Immovable Assets Verification
NTABANKULU LOCAL MUNICIPALITY	Physical Verification of Immovable Assets
RAYMOND LOCAL MUNICIPALITY	Conditional Assessment on Immovable Assets
MAPHUMULO LOCAL MUNICIPALITY	Internal audit
MHLONTLO LOCAL MUNICIPALITY	Internal audit
UMZIMVUBU LOCAL MUNICIPALITY CHISH HANI DISTRICT MUNICIPALITY	Internal Audit
ALFRED NZO DEVELOPMENT AGENCY	Grap compliant Annual Financial Statement and Audit support
PORT ST JOHNS DEVELOPMENT AGENCY	Grap Annual Financial Statement and audit support
EASTERN CAPE RURAL DEVELOPMENT AGENCY	Grap Annual Financial statement and audit support
UPHONGOLO MUNICIPALITY PACOFs MHLATHUZE WATER BOARD ZULULAND DISTRICT MUNICIPALITY	Preparation of Annual Financial Statement.
EASTCAPE MIDLANDS TVET COLLEGE VUSELELA TVET COLLEGE ESAYIDI TVET COLLEGE DURBN UNIVERSITY OF TECHNOLOGY BIDFREIGHT PORT OPERATION MTHASHANA TVET COLLEGE	Review of UIFW Review of UIFW Review of UIFW Review of UIFW
OKHAHLAMBA LOCAL MUNICIPALITY	Performing External audits services Performing External audits services Performing External audits services Performing External audits services Performing External audits services Performing External audits services
OR TAMBO DISTRICT MUNICIPALITY	Physical Verification of Immovable Assets for 2021/22 financial year.
JOZINI LOCAL MUNICIPALITY	OR Tambo District Municipality: Movable asset verification for 2020/22 financial year
NGQUSHWA LOCAL MUNICIPALITY	Audit Support: Fixed Asset Register: 2019/20 and 2020/21 financial years.
NTABANKULU LOCAL MUNICIPALITY	Annual Financial Statement Preparation and GRAP Compliant Fixed Asset Register: 2019/20 financial year.
ALFRED NZO DISTRICT MUNICIPALITY	Immovable asset verification, re-assessment of useful life, impairment, and componentization of infrastructure assets: 2020/21 financial year.
	Infrastructure Asset Register: 2020/21 and 2021/22 financial years.

Co sourced Internal Auditor: 2021/22 financial year.

AMATOLA WATER	Internal Audit: Supply Chain Management Review: 2021/22 financial year.
UHLONTLO LOCAL MUNICIPALITY	Internal Audit 2021/22 financial year: - Gauteng e-Government Department: Human Resource Management - Gauteng Provincial Treasury: Municipal Financial Governance Programme
ALFRED NZO DISTRICT MUNICIPALITY	Revenue Enhancement: 2019/20 and 2020/21 financial years.
AUDIT SENIOR- AUDITOR GENERAL OF SOUTH AFRICA	In this diverse role, provide support to the manager, assisting in overall project management, producing reports – Audit and Management letters and document presentation – Communication of Audit Findings etc. Further scope of work entailed, for example, checking and amending data in Excel – Project milestones, reviewing trainee workpapers, taking inbound telephone calls from audit client and Manager and use of TeamMate and Microsoft computer system.
TRAINEE AUDITOR: AUDITOR GENERAL OF SOUTH AFRICA	Evaluation of the risk of material misstatement Calculation and justification of planning materiality Preparation of the audit strategy documents and discussing the audit strategy with the client. Designing and selection of effective and efficient procedures Execution of the audit plan, documentation and evaluation of the results Preparing an audit report on all audit findings and discussion with management Preparation of an appropriate audit report Evaluation of reportable irregularities Reporting on the compliance with regulations [PFMA, MFMA, SCM, Companies Act, IFRS, King IV]



Associate
General
Accountant (SA)
Accelerating progress and value.

Certificate

OF ASSOCIATESHIP

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

L.M.P.

SIGNATURE

Commissioner Of Oaths - Lihle Mtshonisi
Designation: Chartered Accountant CA (SA): 30696830

Date: 2024 -10- 31

No4 5th Street, Gonubie, East London, 5256

This is to recognise that

Yandisa Ngcongobela

is an Associate of the College of Associate General Accountants
and became entitled to the designation AGA (SA) in

2023

Given under the Common Seal of the Institute

Bonwale

CHIEF EXECUTIVE OFFICER



Uthosi

CHAIRMAN



AN ASSOCIATE OF

SAICA

DIFFERENCE
MAKERS™

This certificate is the property of the Institute and must be returned on cessation of associateship



**Nelson Mandela
Metropolitan
University**

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

SIGNATURE

Commissioner Of Oaths - **Lihle Mtshonisi**
Designation: Chartered Accountant CA (SA): 30696830

Date: **2024 -10- 31**
No4 5th Street, Gonubie, East London, 5256

*This is to certify that, all the requirements
having been met, the three-year degree*

Bachelor of Commerce

Accounting for Chartered Accountants

with all the associated rights and privileges, was conferred upon

Yandisa Ngcongobela

ID no.: 9201055691088

at a congregation of the Nelson Mandela Metropolitan University on

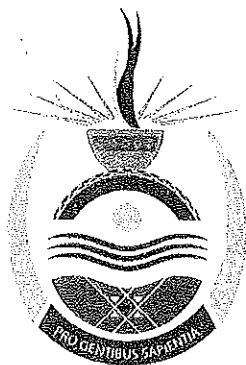
18 APRIL 2015

Certificate no.: 20152212



Vice-Chancellor

Registrar



UNISA

UNIVERSITY OF SOUTH AFRICA

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

SIGNATURE

Commissioner Of Oaths - Lihle Mtshonisi

Designation: Chartered Accountant CA (SA): 30696830

Date: 2024 -10- 3 1

No4 5th Street, Gonubie, East London, 5256

We certify that

YANDISA NGCONGCOBELA

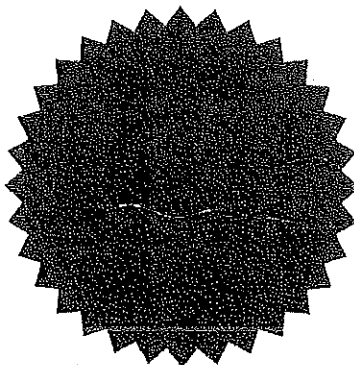
*having complied with the requirements of the Higher Education Act
and the Institutional Statute, was issued with the*

POSTGRADUATE DIPLOMA

in Applied Accounting Sciences

*at a congregation of the University
on 19 May 2017*

Vice Chancellor



Executive Dean

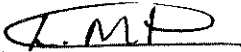
University Registrar

1982555618782D11471



UN54576713A

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.



SIGNATURE

Commissioner Of Oaths - Lihle Mtshonisi

Designation: Chartered Accountant CA (SA): 30696830

Date: 2024-10-31

No4 5th Street, Gonubie, East London, 5256



SAICA

THE SOUTH AFRICAN INSTITUTE
OF CHARTERED ACCOUNTANTS

develop.influence.lead.

17/01/2018

Mr Sabelo Songca

09108010

Auditor-General

03430841

PO Box 13252

East London

5217

Dear Mr Sabelo Songca

This serves to confirm that the discharge for the following training contract/learnership agreement* was processed on 12/01/2018

Learnership Title:	Chartered Accountant	
Learnership Code:	701/Q010001/00/480/7	
SDL Number:	L370711873	
Trainee Number:	20031848	
Trainee First Name(s):	Yandisa	
Trainee Surname:	Ngcongobela	
Trainee ID Number:	9201055691088	
Initial Term Of Training Contract:	36 Months	From: 01-Mar-2015 To: 01-Mar-2018
Actual Term Of Training Contract**:	36 Months	From: 01-Mar-2015 To: 01-Mar-2018
Required Core Experience Hours:	3600	
Elective(s):	Auditing And Assurance	

**The actual contract end date includes all remissions, suspensions, and extensions where applicable

*This only applies to employers registered with FASSET, all other employers refer to their SETA

Yours sincerely



PROJECT DIRECTOR: TRAINING
ADRI KLEINHANS



Integritas, 7 Zulberg Close, Bruma Lake, 2198 PO Box 59875, Kengray, 2100, Johannesburg

NPO-020-050

TEL +27 11 621 6600 FAX +27 11 621 3321 CASH REFUND 08610 SAICA (72422) EMAIL saica@saica.co.za WEB saica.co.za 1 accountancysa.org.za
A member of the International Federation of Accountants (IFAC) and the Eastern Central and Southern African Federation of Accountants (ECSAFA)

31 March 2017

20031848
Mr Yandisa Ngcongobela
PO Box 13252
Vincent
69 Frere Road
VINCENT
5217

Dear Mr Ngcongobela

Initial Test of Competence – January 2017
Examination Number: 5006

As SAICA it is a privilege for us to write to you personally and congratulate you on passing the Initial Test of Competence.

It is a wonderful achievement and you are well on your way to becoming a Chartered Accountant (SA).

We would like to take this opportunity to remind you that in order for you to register to use the prestigious CA (SA) designation you are required to:

- Successfully complete a Professional Programme; and
- Comply with the training contract requirements/regulations published on the SAICA website; and
- Complete (pass) the APC

Only then will you be eligible to apply for membership of SAICA as the CA Designation Act only allows members of SAICA, who are in good standing, to utilise the CA (SA) designation.

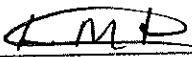
As SAICA we wish you every success as you complete this journey towards qualifying as a Chartered Accountant (SA).

We look forward to welcoming you as a member of The South African Institute of Chartered Accountants once you have completed the abovementioned requirements.

Yours faithfully



Mandi Olivier
Senior Executive: Professional Development

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

SIGNATURE
Commissioner Of Oaths - Lihle Mtshonisi
Designation: Chartered Accountant CA (SA): 30696830
Date: 2024 -10- 3 1
No4 5th Street, Gonubie, East London, 5256

Gary Dumba AGA (SA)

Gary Dumba AGA(SA)

POSITION

Project manager

QUALIFICATIONS

- Bachelor of Commerce (Accounting)
- AGA (SA)

PROFESSIONAL ASSOCIATIONS AND MEMBERSHIPS:

- Member of South African Institute of Chartered Accountants (SAICA)

BACKGROUND

- ✿ Gary has more than 5 years' experience in the auditing and consulting.
- ✿ He has experience in the preparation of Fixed assets registers, AFS preparation and reviews. He served his SAICA Articles with Morar Incorporated where he was seconded to AGSA for public sector audits.

Experience**BONAKUDE**

Portfolio: Project Manager

Internal Audit

Eastern Cape Provincial Legislature
Eastern Cape Rural Development Agency
National Department of Public Works

External Audit

Eastern Cape Department of Sports, Arts and Culture (AGSA)
Eastern Cape Department of Health (AGSA)
Blue Crane Route Municipality (AGSA)
Ntabankulu Local Municipality (AGSA)
Perishable Products Export Control Board
Fort Cox Agriculture and Forestry Institute
Eastern Cape Socio Economic Consultative Council (AGSA)

Annual Financial Statement

Jazz Spirit CC
Allenio Travel Agency
Nelson Mandela Bay Development Agency

Fixed Asset Registers

Eastern Cape Department of Education
Buffalo City Tvet College
Ingwe Tvet College
Ingquza Hill Local Municipality
Ikhala Tvet College

Public Entities

East London Industrial Development Zone
Unemployment Insurance Fund
Nelson Mandela Bay Development Agency

CLIENTS	PROJECT DETAILS
ECPL, ECRDA	Internal Audit
AGSA PROJECTS	External Audit of PFMA and MFMA
MQUMA LOCAL MUNICIPALITY	COGTA project on revenue enhancement strategies to assist municipality in revenue increase.
ECDOE	Preparation of Infrastructure register
UIF	Agreed upon procedures on follow the Money program on COVID-19 funds disbursed to employees through employers/bargaining councils
NDPW	Agreed upon procedures on unauthorized, fruitless & wasteful expenditure
ELIDZ	Management Accounts
NMBDA	Review of Annual Financial Statements
COGTA	Fixed Asset Verification System for 2019/2020 financial years
CITY OF EKURHULENI	Immovable Assets Management for 2019/20,2020/21
ALFRED NZO DEVELOPMENT AGENCY	Provision of annual financial statements for a period of two (2) years 2022/23 & 2023/24
ECDOE	Prepare the Infrastructure asset register of the Department. Supervise and ensure team member allocated are billable. Also report on a monthly basis on project invoices fully supported



UIF

Lead a team of auditor to trace the Temporal Employment relief Funds handed to the employers to distribute to employees on a specific employers designated by the UIF.



AGA(SA)

Associate General Accountant (SA)
An associate designation of the
South African Institute of Chartered Accountants

CERTIFICATE OF ASSOCIATESHIP

This is to recognise that

Gary Tabonga Dumba

*is an Associate of the College of Associate General Accountants
and became entitled to the designation AGA(SA) in*

2022

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

L.M.P.

SIGNATURE

Given under the Common Seal of the Institute

Commissioner Of Oaths - Lihle Mtshonisi
Designation: Chartered Accountant CA (SA): 30696830

Date: **2024 -10- 31**

No4 5th Street, Gonubie, East London, 5256

Bomvala

Chief Executive Officer



Chairman

Chairman



2327 / 2017

Faculty of
MANAGEMENT AND COMMERCE

This is to certify that

GARY TAVONGA DUMBA

9501076189180

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

SIGNATURE

Commissioner Of Oaths - Lihle Mtshonisi

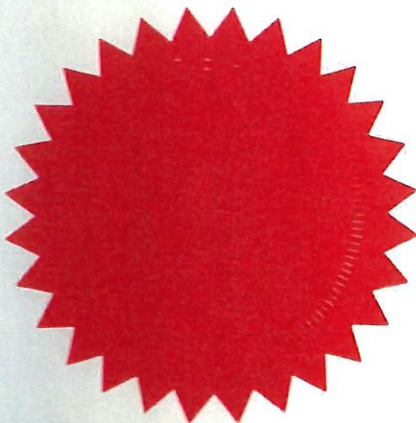
Designation: Chartered Accountant CA (SA): 30696830

Date: **2024 -10- 3 1**

No4 5th Street, Gonubie, East London, 5256

was this day at a congregation of
the University of Fort Hare
awarded the degree of

**BACHELOR OF COMMERCE
ACCOUNTING**



04 MAY 2017

DATE

DEAN

VICE-CHANCELLOR

REGISTRAR



PHYSICAL ADDRESS
28 Fortress Street, Kempton Park, 1620

POSTAL ADDRESS
PO Box 4003, Kempton Park, 1620

T: +27 11 394 0879
F: +27 11 394 0886
E: ceo@cigfaro.co.za
www.cigfaro.co.za

Reg. No. 1929/001781/08
Non-Profit Company

03 August 2018

TO WHOM IT MAY CONCERN

We hereby confirm that Bonakude Consulting has conducted mSCOA Training on behalf of CIGFARO through their trainer, Zenzomusa Masuku.

Officials from the following Municipalities were trained in this regard:

- 1) Gert Sibande District Municipality
- 2) Ehlanzeni District Municipality

The ratings of the Facilitators by the participants were generally excellent.

Yours Sincerely

CIGFARO

DIRECTORS

K Kumar (President), PN Marota (Technical Vice President), LS Mofokeng (General Vice President), SJ Masite (Past President), M Memani, KN Ntlhola, MM Makhongela, EN Ngcobo, TP Pambaniso, JJ Wagner, T Mabuza, LA Muller, AL Van Schalkwyk, BN Ranchoddas, OSD Garegae, LG Davhana, FB Khan, MSN Moshidi, CX Sikobi, GD Van Schalkwyk, MC Reddy, MK Phelane, PJA Du Plessis,

Please address all correspondence to: **THE CHIEF EXECUTIVE OFFICER**



CHRIS HANI
DISTRICT MUNICIPALITY
SUSTAINING GROWTH
THROUGH OUR PEOPLE

OFFICE OF THE MUNICIPAL MANAGER

TEL: 045 808 4610
FAX: 045 838 1582

PRIVATE BAG X 7121
QUEENSTOWN, 5320

Email: amfecane@hrishanidm.gov.za

Enq: A. Mfecane

Date: 14 September 2023

To whom it may concern

Dear Sir/Madam

RE: PROVISION OF SUPPORT SERVICES FOR THE CHRIS HANI DISTRICT MUNICIPALITY IN THE COMPILATION OF ANNUAL FINANCIAL STATEMENTS AND AUDITING PROCESS FOR THE PERIOD OF THREE (3) YEARS

The above subject bears reference.

We would like to confirm that Bonakude Consulting has been appointed to provide support during the preparation of annual financial statements and consolidation statements for a period of 36 months commencing on 04 July 2022 at a total cost of R 1 483 845.00 (Vat incl).

They have demonstrated professionalism competence and understanding of local government sector and tapping in the private sector methodology as well towards adding value.

The municipality has successfully submitted the annual financial statements and consolidated statements for the 2021/22 financial year and the 2022/23 annual financial statements.

Their knowledge and experience have proved to be valuable to us.

Should any information be needed further please contact our Senior Manager: Financial Reporting 045 808 4727 , 083 463 1328.

Yours sincerely

Senior Manager: AFS

67 Church Street, Mt Ayliff, 4735
 Tel: +27 (0)39 254 6000
 Fax: +27 (0) 39 255 0167
 Web : www.umzimvubu.gov.za



UMZIMVUBU
 LOCAL MUNICIPALITY

813 Main Street , Mount Frere
 P/ Bag 9020, Mt Frere , 5090
 Tel: +27 (0)39 255 8500 /166
 Fax: +27 (0) 39 255 0167

To whom it may concern

Dear Sir/Madam

RE: UMZ/2022-23/OMM/AI/001

PROVISION OF INTERNAL AUDIT & CONSULTING SERVICES ACTIVITIES

The above subject bears reference.

We would like to confirm that Bonakude Consulting has been appointed for Provision of Internal audit services for Umzimvubu Local municipality for 2022/2023 & 2023/2024 financial years.

PROJECT DESCRIPTIONS	FINANCIAL YEAR	STATUS	PROJECT VALUE
❖ Budget Review ❖ Revenue Review ❖ Annual Financial Statements Review (for 2021/22 Financial Year) ❖ Cyber Security Audit ❖ MSCOA Review ❖ Supply Chain Management Review ❖ Asset Management Review ❖ Expenditure & Accounts Payable Review	2022/2023 Financial year	Completed	Rates-based
❖ Annual Financial Statements Review (for 2022/23 Financial Year) ❖ MSCOA Review ❖ ITGC Review ❖ Cyber Security Review ❖ Project Management Review ❖ Asset Management Review ❖ Interim Financial Statements ❖ Supply Chain Management Review ❖ Budget Review ❖ Expenditure & Accounts Payable Review	2023/2024 Financial year	Completed	Rates-based



They have demonstrated professionalism competence and understanding of local government sector and tapping in the private sector methodology as well towards adding value.

Their knowledge and experience have proved to be valuable to us.

Should any information be needed further please contact our Manager: Internal Audit.

Yours sincerely

UMZIMVUBU LOCAL MUNICIPALITY
SIGN:.....
DATE: 12/08/2018

Manager: Internal Audit



KWAZULU-NATAL PROVINCE

COOPERATIVE GOVERNANCE AND
TRADITIONAL AFFAIRS
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Municipal Finance

Enquires: Dr. H.B. Krishnan

Email: joey.krishnan@kzncogta.gov.za

Private Bag X9123, PIETERMARITZBURG, 3200

Southern Life Plaza, 271 Church Street, Pietermaritzburg, 3200

Tel: 033 355 6384/6390 Fax: 033 355 6554

To whom it may concern

Dear Sir/Madam

RE: APPOINTMENT AS THE PROJECT MANAGER FOR THE FINANCIAL EXPERT PROGRAMME TO ASSIST THE DEPARTMENT IN SUPPORTING MUNICIPALITIES

The above subject bears reference.

We would like to confirm that Bonakude was appointed by the Department as project manager on the Financial Experts Programme to assist the Department in supporting Municipalities to achieve Unqualified Audit outcomes for the 2019/20 Financial year.

The municipalities under the programme were as follows:

List of the Municipalities

- | | |
|------------------------------------|---|
| 1. uMlalazi Local Municipality | 9. Msinga Local Municipality |
| 2. Umhlathuze Local Municipality | 10. uMzinyathi District Municipality |
| 3. Umuziwabantu Local Municipality | 11. UThukela District Municipality |
| 4. Ray Nkonyeni Local Municipality | 12. Inkosi Langalibalele Local Municipality |
| 5. Ugu District Municipality | 13. Mandeni Local Municipality |
| 6. Abaqulusi Local Municipality | 14. uPhongolo Local Municipality |
| 7. Mtubatuba Local Municipality | 15. UMhlabuyalingana Local Municipality |
| 8. Nquthu Local Municipality | |

The Company demonstrated professionalism competence and understanding of the local government sector, financial management and audit matters bringing valuable private sector methodologies and tailored interventions where necessary.

Should any information be needed further please contact the Director: Municipal Finance, Ms Nompumelo Majola on 060 885 5268.

Yours faithfully,

DR. H.B. KRISHNAN
CHIEF DIRECTOR: MUNICIPAL FINANCE

30 August 2024
DATE



CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0090550	Have Bank Account	Yes
Is supplier active?	Yes	Total annual turnover	More than R50 million
Allow associates?	Yes	Financial year start date	01 Mar 2017 00:00:00:000
Supplier type	CIPC Company	Registration date	30 Aug 2002 00:00:00:000
Supplier sub-type	Private Company (Pty)(Ltd)	Created by	admin@bonakude.co.za
Legal name	BONAKUDE CONSULTING	Created date	14 Apr 2016 11:29:35:000
Identification type	South African Company/Close Corporation Registration Number	Edit by	csd.reverifybatch@treasury.gov.za
Government breakdown	Private Companies (Pty) (Ltd)	Edit date	08 Nov 2024 11:54:12:807
Business status	In Business	Restricted Supplier	No
Country of origin	South Africa	Restricted Director	No
South African company/CC registration number	2002/021160/07	Government Employee	No

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1

Main group	Financial and insurance activities		
Division	Activities auxiliary to financial service and insurance activities	% share of annual turnover	20.00

INDUSTRY CLASSIFICATION 2

Main group	Professional, scientific and technical activities		
Division	Activities of head offices; management consultancy activities	Core industry	Activities of head offices; management consultancy activities
Division	Other professional, scientific and technical activities	% share of annual turnover	60.00
Division		% share of annual turnover	20.00

SUPPLIER CONTACT INFORMATION

CONTACT 1

Contact type	Bid Office	Telephone number	0312011241
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CSD REGISTRATION REPORT

Is this your preferred Contact?	Yes	Cellphone number	082 828 1747
Name(s)	Velenkosini Lindokuhle	Fax number	0872314072
Surname	Mtshali	Website address	www.bonakude.co.za
Identification type	South African Identification Number	Do you want this contact to also be a CSD user ?	Yes
Prefer communication via email	Yes	Created by	admin@bonakude.co.za
Prefer communication via fax	Yes	Created date	20 Jan 2016 08:32:14:000
Prefer communication via postal	Yes	Edit by	admin@bonakude.co.za
Prefer communication via telephone	Yes	Edit date	18 May 2018 12:11:45:257
Email address	admin@bonakude.co.za		

SUPPLIER ADDRESS INFORMATION

ADDRESS 1

Is this a preferred address?	No	Postal code	4062
Address line 1	PO Box 50115	Country	South Africa
Address line 2	Musgrave	Created by	admin@bonakude.co.za
Suburb	Essenwood - [Removed]	Created date	14 Apr 2016 11:33:37:057
Province	KwaZulu-Natal	Edit by	admin@bonakude.co.za
Municipality	eThekwini	Edit date	14 Apr 2016 11:33:37:057
City	Durban		

ADDRESS 2

Is this a preferred address?	No	Postal code	4001
Address line 1	84 Seventh Avenue	Country	South Africa
Address line 2	Morningside	Created by	admin@bonakude.co.za
Suburb	Essenwood - [Removed]	Created date	14 Apr 2016 11:33:37:417
Province	KwaZulu-Natal	Edit by	zama@bonakude.co.za
Municipality	eThekwini	Edit date	30 Aug 2022 14:35:59:587
City	Durban		

ADDRESS 3

Is this a preferred address?	Yes	Postal code	2191
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CSD REGISTRATION REPORT

Address line 1	16 Culross Road	Ward Number	102 - [Removed]
Address line 2	Culross Court, Bryanston	Country	South Africa
Suburb	Bryanston	This address S/A delivery	Yes
Province	Gauteng	This address S/A payment	Yes
Municipality	City of Johannesburg	Created by	admin@bonakude.co.za
City	Sandton	Created date	14 Apr 2016 11:33:37:603
		Edit by	admin@bonakude.co.za
		Edit date	15 Aug 2023 11:51:09:857

ADDRESS 4

Is this a preferred address?	No	Postal code	2146
Address line 1	PO box 785553	Country	South Africa
Address line 2	Sandton	Created by	admin@bonakude.co.za
Suburb	Johannesburg SP - [Removed]	Created date	14 Apr 2016 11:33:37:963
Province	Gauteng	Edit by	admin@bonakude.co.za
Municipality	City of Johannesburg	Edit date	14 Apr 2016 11:33:37:963
City	Johannesburg		

ADDRESS 5

Is this a preferred address?	No	Postal code	0299
Address line 1	Kock Street	Ward Number	10 - [Removed]
Address line 2	154 Rustenburg	Country	South Africa
Suburb	Rustenburg North	This address S/A postal	Yes
Province	North West	Created by	admin@bonakude.co.za
Municipality	Rustenburg	Created date	18 May 2018 12:11:45:243
City	Rustenburg	Edit by	admin@bonakude.co.za
		Edit date	18 May 2018 12:11:45:243

ADDRESS 6

Is this a preferred address?	No	Postal code	0699
Address line 1	Unit 2, 32 Ismini	Ward Number	20 - [Removed]
Address line 2	37 Ismini Avenue, Bendor	Country	South Africa
Suburb	Bendor Park	This address S/A postal	Yes
Province	Limpopo	Created by	admin@bonakude.co.za



CSD REGISTRATION REPORT

Municipality	Polokwane	Created date	25 Apr 2022 15:20:12:180
City	Polokwane	Edit by	admin@bonakude.co.za
		Edit date	25 Apr 2022 15:20:12:180
ADDRESS 7			
Is this a preferred address?	No	Ward Number	18 - [Removed]
Address line 1	6 - 8 Donald Road	Country	South Africa
Address line 2	Donald Square, Vincent	This address S/A payment	Yes
Suburb	Buffalo City NU	Created by	admin@bonakude.co.za
Province	Eastern Cape	Created date	30 Nov 2022 09:12:46:270
Municipality	Buffalo City	Edit by	admin@bonakude.co.za
City	Buffalo City NU	Edit date	29 Apr 2024 12:07:48:427
Postal code	5201		

SUPPLIER BANK ACCOUNT

BANK ACCOUNT 1			
Account type	Current Accounts	Created by	admin@bonakude.co.za
Bank	INVESTEC BANK	Created date	07 Apr 2016 12:10:51:000
Branch number	580105	Edit by	csd.safetynetbatch@treasury.gov.za
Branch name	INVESTEC BANK GRAYSTON DRIVE	Edit date	15 Apr 2016 22:05:30:213
Account number	10011479018	Bank Verification Status	Verification Succeeded
Account holder	Bonakude CONSULTING	Foreign Bank Account	No
Is this a preferred account?	Yes	Is the identifier linked at the bank	Yes
Active start date	07 Apr 2016 12:10:51:000	Is this a Shared Funding Account	No



CSD REGISTRATION REPORT

TAX INFORMATION

Income tax number	9836160144	Would you like to receive notifications?	Yes
VAT number	4880224623	Overall Tax Status	Tax Compliant
Is this supplier a VAT vendor?	Yes	Created by	admin@bonakude.co.za
PAYE number	7120758265	Created date	14 Apr 2016 11:29:35:000
Are you Registered with SARS?	Yes	Edit by	csd.reverifybatch@treasury.gov.za
Last validation date	08 Nov 2024 11:54:00:000	Edit date	28 Nov 2023 02:40:14:000

B-BBEE INFORMATION

B-BBEE verification regulator	Verification agency accredited by SANAS	SANAS accredited agency	IZALA Verificators (Pty) Ltd
Sector charter	Chartered accountancy	% Owned by black people	100.00
Subsector charter	NOT APPLICABLE	% Owned by black people who are women	33.33
B-BBEE certificate number	BON98762528MREV00	% Owned by black people who are youth	0.00
B-BBEE certificate issue date	23 Nov 2023 00:00:00:000	% Owned by black people with disabilities	0.00
B-BBEE certificate issue expiry date	22 Nov 2024 00:00:00:000	% Owned by black who are unemployed	0.00
Value adding supplier or empowering supplier	Yes	% Owned by black people living in rural or underdeveloped areas	0.00
Verification Status	Manual Verification Required		
Skills Development Score	12.41	Created by	admin@bonakude.co.za
Socio-Economic Development Score	5.00	Created date	14 Apr 2016 10:28:40:000
Management Control Score	14.98	Edit by	admin@bonakude.co.za
Ownership Score	22.00	Edit date	29 Apr 2024 12:07:48:820
Enterprise Supplier Development Score	45.82	Status	Active
Total Score	100.21		



CSD REGISTRATION REPORT

OWNERSHIP INFORMATION

CSD can only verify the youth category of persons for South African citizens. It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the ownership information of this supplier.

Owner s name and surname Legal name	Owner s Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
THE VLM TRUST			N/A	N/A	100.00%	N/A	N/A	N/A	N/A	N/A
Total					100.00%					

CATEGORY OF PERSONS BASED ON B-BBEE

Owned by black people	100.00%
Owned by black people who are women	33.33%

DIRECTORS /MEMBERS / OWNERS INFORMATION

DIRECTOR/MEMBER 1

Director type	Director	Created date	14 Dec 2017 19:10:39:000
Director status	Active	Edit by	csd.reverifybatch@treasury.gov.za
Name(s)	VELENKOSINI LINDOKUHLE	Edit date	08 Nov 2024 11:54:11:000
Surname	MTSHALI	Restricted Director	No
Country	South Africa	Restriction Last Verification Date	08 Nov 2024 11:54:12:853
Identification type	South African Identification Number	Government Employee	No
South African identification number	7801165405089	Government Employee Last Verification Date	08 Nov 2024 11:54:12:917
Work permit	0000000	SA identification number Verified	Yes
Appointment date	01 Mar 2010 00:00:00:000	SA identification number verification date	07 Nov 2024 09:28:19:550
Email address	VELA@BONAKUDE.CO.ZA	Ownership verification status	Verified by CIPC
Cellphone number	0828281747	Ownership last verification date	08 Nov 2024 11:54:12:933
Owner	No	Companies involved in	MAAA0805351; MAAA1170790;
Created by	admin@bonakude.co.za		

DIRECTOR/MEMBER 2

Director type	Director	Created by	csd.reverifybatch@treasury.gov.za
Director status	Active	Created date	17 Jan 2022 02:29:58:000
Name(s)	ZIPHOZONKE TREVOR	Edit by	csd.reverifybatch@treasury.gov.za
Surname	MDLULI	Edit date	08 Nov 2024 11:54:11:000



CSD REGISTRATION REPORT

Country	South Africa	Restricted Director	No
Identification type	South African Identification Number	Restriction Last Verification Date	08 Nov 2024 11:54:12:840
South African identification number	8105245256085	Government Employee	No
Work permit	0000000	Government Employee Last Verification Date	08 Nov 2024 11:54:12:903
Appointment date	13 Jan 2022 00:00:00:000	SA identification number Verified	Yes
Email address	ZIPHO@BONAKUDE.CO.ZA	SA identification number verification date	07 Nov 2024 09:26:43:433
Cellphone number	0829053489	Ownership verification status	Verified by CIPC
Owner	No	Ownership last verification date	08 Nov 2024 11:54:12:917
		Companies involved in	MAAA0805351; MAAA1170790;

OTHER OWNERS 1

Legal name	THE VLM TRUST	Created date	29 Apr 2024 12:07:48:723
Ownership %	100.00%	Edit by	admin@bonakude.co.za
Ownership status	Active	Edit date	29 Apr 2024 12:07:48:723
Created by	admin@bonakude.co.za		

Tips and Frequently Asked Questions (FAQ)



CSD REGISTRATION REPORT

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)

The various possible error messages received from the bank are highSemiBolded in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD difference from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC. how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

BBBEE

CSD does not automatically verify all certificate information with the various accreditation bodies. Organs of State are required, where not automatically verified by CSD, to manually verify this information with the applicable accreditation body as per current policies and procedures. Expired certificate information do not reflect on the report.

RESTRICTION

Restricted Supplier - A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit -, South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

Restricted Director - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - [Am I restricted?](#)

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





CSD REGISTRATION REPORT

Print Date: 11/8/2024 11:58:39 AM



RFQ - 120339 Kannaland LM Part 1 of 3



Clarissa Saaiman <clarissa@mubeko.co.za>

To Nokwanda Msomi

Cc 'Nico de Kock'; 'Theunis Venter'; 'Brendon Adams'; 'Krizann Venter'

Retention Policy SALGA Retention Policy (10 years)

Expires 10/29/2034

Reply

Reply All

Forward

Thu 10/31/2024 9:08 AM

1. Completed RFQ - 120339 Kannaland.pdf
581 KB
- 2.1. SBD 4.pdf
161 KB
- 2.2. SBD 6.1.pdf
1 MB
3. Our Proposal.pdf
2 MB

Dear Nokwanda Msomi,

I hope that this mail finds you well.

This serves as the submission for RFQ - 120339 from Mubeko Africa (PTY) LTD in consortium with Tsholo Consulting Solutions (PTY) LTD.

The following parts are attached to this mail:

- 1. Quotation Document
- 2.1 SBD 4
- 2.2 SBD 6.1
- 3. Our Proposal

Please confirm once you've received all the documents.

Kindest Regards,

CLARISSA SAAIMAN
TENDER ADMINISTRATOR

+27(0) 84 940 3132

CLARISSA@MUBESKO.CO.ZA

MUBESKO.CO.ZA



REQUEST FOR QUOTATION (RFQ)

You are hereby invited to submit quotation for the requirements of SALGA	
RFP number	RFQ - 120339
RFP Description	Skilled Audit Support
Quantity	16 months
Province/Office	<u>Kannaland LM</u>
RFQ Issue Date	28 October 2024
RFQ Closing date	31 October 2024
RFQ Validity Period	30 Working days
Commencement date	November 2024
<u>SPECIFICATION:</u> Please see attached specifications.	

Please note:

1. Quotation should be valid for at least 30 days.
- Is the offer strictly according to specifications? Yes/No
2. If not to specification, state deviation(s)
3. Please indicate your delivery period:
4. All the Standard Bidding Documents (SBD) forms must be completed in full and returned with the quotation.
5. Please indicate a valid Central Supplier Database (CSD) registration number on your quotation. Tax status will be verified on CSD.
6. All prices must be VAT inclusive, if no indication is given, prices will be evaluated as inclusive.
7. No quotations received after closing time and date will be accepted without prior arrangement with the sender of this request.
8. It is the responsibility of the vendor to verify the receipt of any quotations forwarded to this office.
9. If you are unable to quote, please respond to the sender and state the reason/s for not quoting.
10. This quotation is subject to the general conditions of contract, as well as any special conditions stated in the specifications.
11. Requests relating to procurement of goods for designated sectors, the quotations shall be evaluated in relation with the minimum thresholds for local production and content prescribed per sector:
12. For bids of above R2 000 to R50 million, SALGA evaluates these in terms of the 80/20 adjudication criteria where:
 - a) Price: 80 b) BBBEE Level of contribution: 20 TOTAL: 100
13. For bids of above R50 million, SALGA evaluates these in terms of the 90/10 adjudication criteria where:
 - a) Price: 90 b) BBBEE Level of contribution: 10 TOTAL: 100

NAME OF SERVICE PROVIDER:

Mubeeko Africa (PTY) LTD in consortium with
Tshole Consulting Solutions (PTY) LTD

TOTAL PRICE (INCL VAT):

R 15 00 000 , 00

I hereby accept the above-mentioned conditions.

This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).

SIGNATURE:



CAPACITY:

Director

DATE:

28/10/2024

Dear Service Provider

Service Provider are part of SALGA/18/2022 panel and as such we wish to request a quotation from you to assist Kannaland Local Municipality in partnership with SALGA with the necessary resources with the scope of work as per Terms of Reference received from SALGA Western Cape for 2024/25 & 2025/26 for audit support as follows:

AREAS OF AUDIT SUPPORT

1. Records-keeping Procedures

- 1.1 Establish standardised record-keeping procedures, including documentation requirements for all financial transactions.
- 1.2 Implement a centralised system for storing and organising financial documents to ensure easy retrieval and transparency.
- 1.3 Assign specific responsibilities for record-keeping, and regular reviews should be conducted to ensure record-keeping procedure compliance.

2. Reconciliations

- 2.1 Develop a formal reconciliation policy that outlines the frequency and procedures for reconciliations.
- 2.2 Assign dedicated staff members to perform reconciliations and review processes to detect and correct discrepancies promptly.
- 2.4 Responsibility of reconciliations should also be provided for in the job descriptions of specific positions in the Municipality's organogram.

3. General Ledger Maintenance

- 3.1 Conduct a detailed review and clean-up of the Municipality's general ledger in the financial system, which should lead to the implementation of internal controls to ensure timely and accurate recording of financial transactions in the general ledger.
- 3.2 The critical detailed general ledger review must be completed as soon as possible which will assist in the 2024/2025 annual financial statement process.
- 3.4 Assign responsibility for maintaining the general ledger and supplemented by the performance of regular reviews to ensure the accuracy of general ledger entries in the Municipality's financial system.

4. mSCOA Compliance

- 4.1 Training on mSCOA guidelines should be provided to all municipal staff to ensure staff members are familiar with the proper coding and classification of transactions under the mSCOA Classification Framework.
- 4.2 Internal controls should be developed to validate mSCOA codes on all Municipality's financial system transactions.
- 4.3 Periodic reviews must be implemented to ensure adherence to the mSCOA Classification Framework and to make the necessary corrections where required.

5. VAT Management

- 5.1 Develop and implement procedures for proper management of VAT indicators in the Municipality's financial system.
- 5.2 Assign the responsibility for monitoring VAT system setups and calculations which will ensure accurate VAT reporting.
- 5.3 Periodic reviews of VAT transactions must also be implemented to identify and correct VAT errors in the Municipality's financial system.

6. Annual Financial Statements

- 6.1 Prepare accurate and compliant Annual Financial Statements for submission to AGSA in the interim until such time the internal staff of the Municipality is in a position to compile compliant annual financial statements on their own.
- 6.2 In preparation for the internal municipal staff to compile the annual financial statements internally, the Municipality should implement a review process to ensure all key financial metrics are accurately calculated and disclosed.
- 6.3 Training staff involved in financial reporting to improve the quality of financial statements should also be focused on.

7. Supporting Documentation

- 7.1 Establishing a systematic approach to collecting, organising, and storing supporting documents for financial transactions is critical. Implementing internal controls to ensure all transactions have appropriate supporting documentation before being recorded will enhance financial reporting in the Municipality.
- 7.2 Conducting periodic reviews of supporting documents to ensure completeness and accuracy will also supplement any actions to safeguard supporting documentation.

8. Journal Entries and Documentation

- 8.1 Developing a policy requiring complete and accurate supporting documentation for all journal entries will ensure internal controls are implemented.
- 8.2 Implementing a monthly review process to ensure journal entries are properly supported will also be critical in addressing the concerns, including safeguarding all journal support documents.

9. Correct Utilisation of Financial System

- 9.1 The Municipality's financial system should be reviewed to identify underutilised features and functionalities without delay.
- 9.2 The assignment of a dedicated individual or team responsible for overseeing the proper utilisation and maintenance of the financial system should also be undertaken.

10. Internal Controls

- 10.1 The Municipality should strengthen internal financial-process controls to prevent errors and detect fraud.
- 10.2 Implementation of segregation of duties to ensure that no single individual controls all aspects of financial transactions should be finalised without delay.
- 10.3 Regularly reviewing and updating internal control policies and procedures to adapt to changing circumstances should also be undertaken where needed.

11. Management Oversight

- 11.1 Management oversight of financial activities to ensure compliance with policies and procedures should be increased, which should include conducting regular meetings to review financial reports and discuss any discrepancies or concerns.
- 11.2 Establishing a culture of accountability and transparency regarding financial management within the Municipality should be implemented, including staff workshops, etc.
- 11.3 The management oversight should also include the review of the budget and treasury office staff's job descriptions.

12. External Review Engagement

- 12.1 The Municipality should consider regularly engaging an external service provider to review the Municipality's financial records, where the Municipality's Internal Audit Unit cannot perform the contemplated financial records review.
- 12.2 External reviewers provide an independent review of financial processes and offer recommendations for improvement. External reviews can also enhance the credibility of financial reports and identify errors the Municipality can make before submitting their financial reports to various stakeholders.
- 12.3 The contemplated external review should also focus on the implication of the Municipality's usage of the mSCOA classification framework.

13. Training and Capacity Building

- 13.1 The development of a long-term training and capacity-building plan for financial staff to continuously improve their skills must be compiled by the Municipality's Human Resource Department with inputs from all the Municipalities' departments.
- 13.2 Ongoing training on financial best practices, regulatory changes, and software utilisation should be amongst the items that should be covered in the long-term training and capacity-building plan.
- 13.3 Municipal staff should also be encouraged to pursue professional development opportunities related to financial management.

14. Timely Reporting

- 14.1 Establishing clear deadlines for financial reporting to ensure timely submission of reports will enhance internal controls relating to the compilation of financial reports in the Municipality.
- 14.2 Implementing a system for monitoring and tracking progress on financial reporting tasks will also assist in enhancing preventative financial reporting internal controls.
- 14.3 Municipal staff should be held accountable for failing to meet reporting deadlines, specifically when they have been provided with the necessary support to facilitate timely reporting.

Additional to the above scope of work:

- I. Develop Standard Operating Procedures
 - a) Revenue Management
 - b) Expenditure Management
 - c) Capital and Grant Expenditure Management
 - d) Supply Chain Management Processes
 - e) Records Management and
 - f) Policy development
- II. Preparation of compliant Financial Statements
 - a) Monthly reconciliations
 - b) Debtors age analysis
 - c) Creditors age analysis
 - d) Quarterly financial statements
 - e) Transfer of skills to staff
- III. Financial Health assessment (incl. grant funding management)
 - a) Liquidity ratio
 - b) Financial Capability Model
 - c) Cash Flow Management Committee
- IV. Development and monitoring of reliable Audit Action Plan

V. Support on audit queries

- a) Assisting with technical accounting queries from the AGSA or the Municipality
- b) Assisting the municipality to review and respond appropriately to Communication of Audit Findings (COMAFs) during the audit.
- c) Assisting or guiding the municipality to make any necessary and timely adjustments to the AFS based on AGSA queries or findings.
- d) Engaging and advising the CFO and senior finance staff when advice is needed.
- e) Engage the AGSA Senior Manager or Manager together with the CFO or senior finance staff to clarify any findings where necessary.
- f) Attend and participate in Audit Steering Committee meetings.
- g) Facilitate and implement transfer of skills to the SALGA staff and municipal staff.

Kindly submit your quotation based on the scope of work and period of appointment (**November 2024 to 31 March 2026**).

Kindly note our budget available for this assignment is as follows:

R 1 500 000 including VAT (1 November 2024 to 31 March 2026) comprising of:

2600 hours at ± R500/hr (excl. VAT).

NB: When submitting your quotation, please include the following:

- 1. Quotation with breakdown of costs.
- 2. Hourly rate per resource(s).
- 3. Hours to be allocated.
- 4. How many resources will be working with the Municipality.
- 5. Resource(s) CV's.
- 6. If during the appointment the resource(s) is not available, will the resource(s) be replaced.

Please note that disbursements should also be covered under the overall budgeted amounts.

Please submit the quotation **by not later than Wednesday, 31 October 2024 at 12:00.**



RFQ - 120339

SKILLED AUDIT SUPPORT

KANNALAND LOCAL MUNICIPALITY

28 October 2024

South African Local Government Association (SALGA)
Menlyn Corporate Park
1st floor, Block B
175 Corobay Avenue (c/o Garstfontein Road and Corobay Avenue)
Waterkloof Glen extension 11
PRETORIA
0182

Att: Ms Nokwanda Msomi (Acquisition Officer: SCM)

**RFQ - 120339: SKILLED AUDIT SUPPORT TO KANNALAND LOCAL MUNICIPALITY FOR
16 MONTHS FROM 1 NOVEMBER 2024 TO 31 MARCH 2026**

Thank you for the opportunity to provide a detailed response to your request for quotation.

Mubesko Africa and Tsholo Consulting Solutions ("The Consortium") are very conscious of the importance of quality in all aspects of our work and the need to deliver outstanding service at all times. Therefore, we are confident we can provide you with quality resources that will add significant value to this project.

Our proposal brings together the following:

1. Experienced staff members based across the country, which allows for a quick response time when assistance is required;
2. Highly appropriate experience in the fields of enterprise asset management, business financial- and operational- management and training;
3. Our passion for adding value and contributing to a sustainable municipal finance environment. As our members have been or are involved in various public entities, departments and municipalities, we understand the dynamics of the environment; and
4. Our philosophy of working with clients is based on collaboration, flexibility, and knowledge sharing.

Our proposal demonstrates a value-adding approach that is flexible to suit the municipality's needs and our ability to transfer skills.

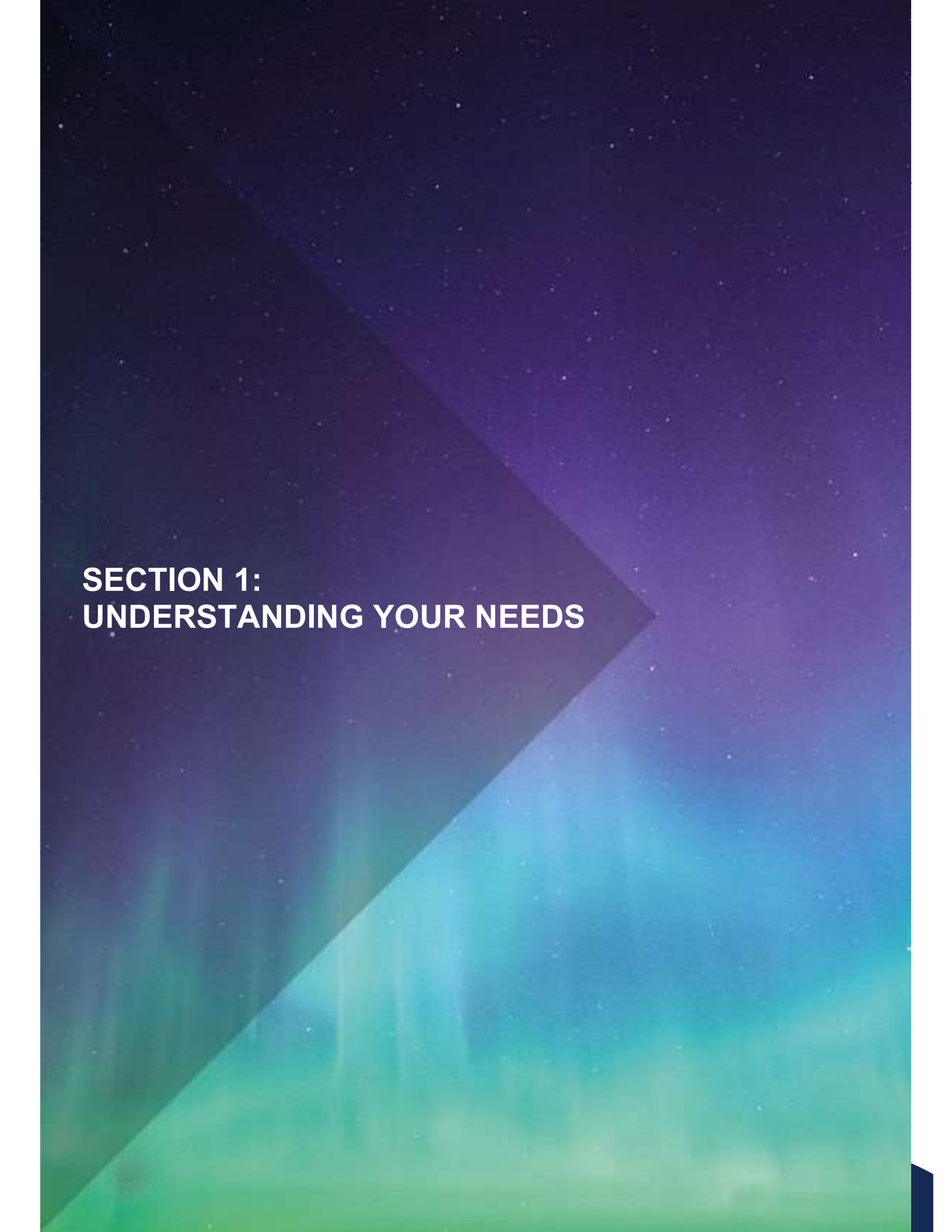
We look forward to discussing this with you.

Nico de Kock CA(SA)
Managing Director - Mubesko Africa (Pty) Ltd
Authorised Consortium Project Leader

PROPOSAL CONTENTS

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SECTION 1: UNDERSTANDING YOUR NEEDS

1. UNDERSTANDING YOUR NEEDS

Based on your request for quotation, SALGA seeks to appoint an appropriately skilled service provider to render specialist audit support to the Kannaland local municipality for 16 months, from 1 November 2024 to 31 March 2026, to improve the municipality's audit outcomes.

The scope of work for the 2024/25 and 2025/26 financial year

1 Records-keeping Procedures

- 1.1 Establish standardised record-keeping procedures, including documentation requirements for all financial transactions.
- 1.2 Implement a centralised system for storing and organising financial documents to ensure easy retrieval and transparency.
- 1.3 Assign specific responsibilities for record-keeping, and regular reviews should be conducted to ensure record-keeping procedure compliance.

2 Reconciliations

- 2.1 Develop a formal reconciliation policy that outlines the frequency and procedures for reconciliations.
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- 13.2 Ongoing training on financial best practices, regulatory changes, and software utilisation should be amongst the items that should be covered in the long-term training and capacity-building plan.
- 13.3 Municipal staff should also be encouraged to pursue professional development opportunities related to financial management.

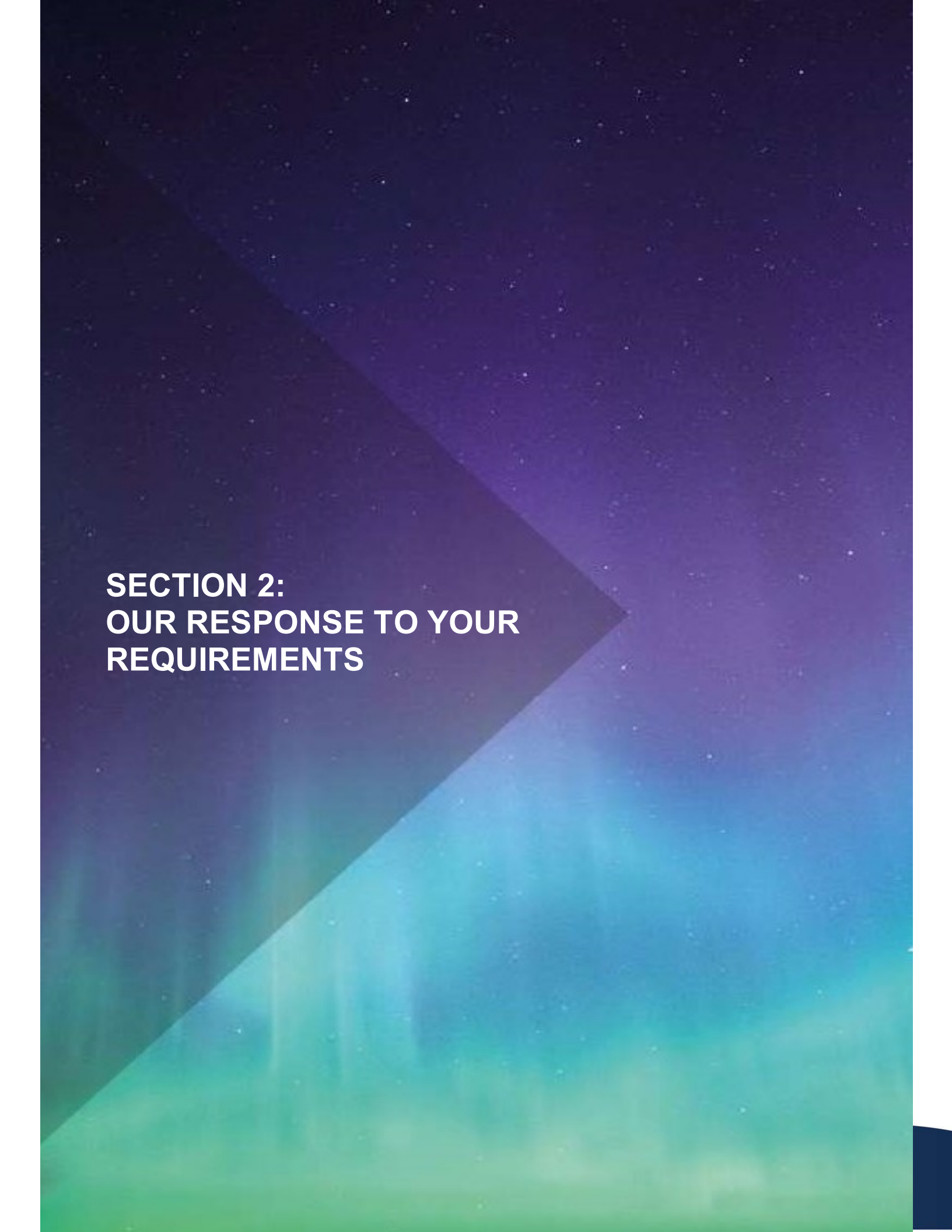
14 Timely Reporting

- 14.1 Establishing clear deadlines for financial reporting to ensure timely submission of reports will enhance internal controls relating to the compilation of financial reports in the Municipality.
- 14.2 Implementing a system for monitoring and tracking progress on financial reporting tasks will also assist in enhancing preventative financial reporting internal controls.
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Additional to the above scope of work:

- I. Develop Standard Operating Procedures
 - a) Revenue Management
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- V. Support on audit queries
 - a) Assisting with technical accounting queries from the AGSA or the Municipality
 - b) Assisting the municipality to review and respond appropriately to Communication of Audit Findings (COMAFs) during the audit.
 - c) Assisting or guiding the municipality to make any necessary and timely adjustments to the AFS based on AGSA queries or findings.
 - d) Engaging and advising the CFO and senior finance staff when advice is needed.
 - e) Engage the AGSA Senior Manager or Manager together with the CFO or senior finance staff to clarify any findings where necessary.
 - f) Attend and participate in Audit Steering Committee meetings.
 - g) Facilitate and implement transfer of skills to the SALGA staff and municipal staff.



SECTION 2: OUR RESPONSE TO YOUR REQUIREMENTS

2. OUR RESPONSE TO YOUR REQUIREMENTS

Our response to your needs is primarily based on our extensive experience in the local government environment and provides an overview of our approach to ultimately improving its financial environment.

2.1. Records-keeping Procedures

- Our team will evaluate the status of record-keeping procedures and develop high-level standardised procedures, including documentation requirements, to mitigate the risks.
- Our team will consult with municipal officials to evaluate the options available to implement a centralised system for storing and organising financial documents and advise on the most appropriate system.
- We will assist the municipality by assigning specific responsibilities for the monitoring of record-keeping procedures and conducting periodic reviews to ensure record-keeping procedure compliance.

Deliverables

- ✓ Develop record-keeping procedures.
- ✓ Assessment of the most appropriate document management system.
- ✓ Monitor record-keeping procedures.

2.2. Reconciliations

- We will assist with developing a reconciliation policy that outlines the frequency and procedures for reconciliations.
- We will assist with assigning responsibilities to staff members to perform reconciliations and review the processes for any weaknesses. The assigned responsibility will also be provided for in the job descriptions of specific positions in the Municipality's organogram.

Deliverables

- ✓ Reconciliation policy.
- ✓ Assignments of reconciliation responsibilities.

2.3. General Ledger Maintenance

- We will review the Municipality's general ledger on the financial system and provide recommendations regarding specific clean-up actions to be performed.
- Our team will assist with assigning responsibilities to maintain the general ledger.
- We will perform a high-level review of the monthly general ledger and assess the accuracy of general ledger entries in the Municipality's financial system.

Deliverables

- ✓ Report of the general ledger review.

- ✓ Assignments of general ledger responsibilities.
- ✓ High-level monthly general ledger review.

2.4. mSCOA Compliance

- We will provide training on mSCOA guidelines to municipal staff in terms of the most appropriate classification of transactions under the mSCOA Framework.
- We will periodically review the mSCOA validations to determine compliance with the mSCOA Classification Framework and advise on the necessary corrections.

Deliverables

- ✓ mSCOA training.
- ✓ Review of the mSCOA accounts.

2.5. VAT Management

- Our team will assess the VAT system setup and indicators on the municipality's financial system.
- Our team will assist with developing procedures to manage VAT indicators in the Municipality's financial system.
- We will assist with assigning responsibilities for monitoring VAT system setups and calculations, ensuring accurate VAT reporting.
- We will perform periodic reviews of VAT transactions to identify VAT errors in the Municipality's financial system.

Deliverables

- ✓ Assessment of VAT indicators.
- ✓ Assignments of VAT system setup responsibilities.
- ✓ High-level VAT review quarterly.

2.6. Annual Financial Statements

- Our team will assist with preparing GRAP-compliant Annual Financial Statements for submission to AGSA.
- Our team will assist with developing a review process to ensure all key financial metrics are accurately calculated and disclosed.
- Our team will provide ongoing skills transfer to the staff involved in the AFS process.

Deliverables

- ✓ Support with AFS compilation.
- ✓ Documented AFS component review process.
- ✓ Skills transfer forms.

2.7. Supporting Documentation

- We will assist with developing and implementing internal controls to ensure appropriate supporting documentation is properly safeguarded before being recorded.
- Our team will conduct periodic high-level reviews of supporting documents and make recommendations for additional actions to be implemented.

Deliverables

- ✓ Develop procedures for safeguarding documentation.
- ✓ Report of the review of supporting documentation.

2.8. Journal Entries and Documentation

- Our team will assist with assessing the monthly review process to ensure that journal entries are supported by the appropriate documentation.

Deliverables

- ✓ Assessment of journal supporting documentation.

2.9. Correct Utilisation of Financial System

- Our team will assess the municipality's financial system capabilities to identify underutilised features and functionalities.

Deliverables

- ✓ Assessment of under-utilised financial system capabilities.

2.10. Internal Controls

- Our team will assess the key internal financial control policies and procedures.
- Our team will identify key internal control deficiencies and, if applicable, recommend improvements to the segregation of duties.
- Our team will perform periodic reviews of the internal controls.

Deliverables

- ✓ Assessment report of key internal control deficiencies.
- ✓ Recommendations to improve segregation of duties.

2.11. Management Oversight

- Our team will assess the shortcomings in management's oversight over financial activities.
- We will attend meetings to review financial reports and discuss any discrepancies or concerns.

- Our team will review the budget and treasury office staff's job descriptions and propose improvements.

Deliverables

- ✓ Assessment report of management oversight deficiencies.
- ✓ High-level review of the budget and treasury office job descriptions.

2.12. External Review Engagement

- Our team will report findings and provide input to the service provider (external reviewer) on the municipality's financial records.
- Our team will report findings and provide inputs to the external reviewer of the Municipality's mSCOA classification framework.

Deliverables

- ✓ Support to the service provider (external reviewer).

2.13. Timely Reporting

- Our team will establish clear deadlines for financial reporting to ensure timely submission of reports.
- Our team will assist with developing a system to monitor and track progress on financial reporting tasks.
- We will report instances of non-compliance with deadlines to the municipality.

Deliverables

- ✓ Approved schedule of deadlines for financial reporting.
- ✓ System to monitor and track the progress of financial reporting tasks.

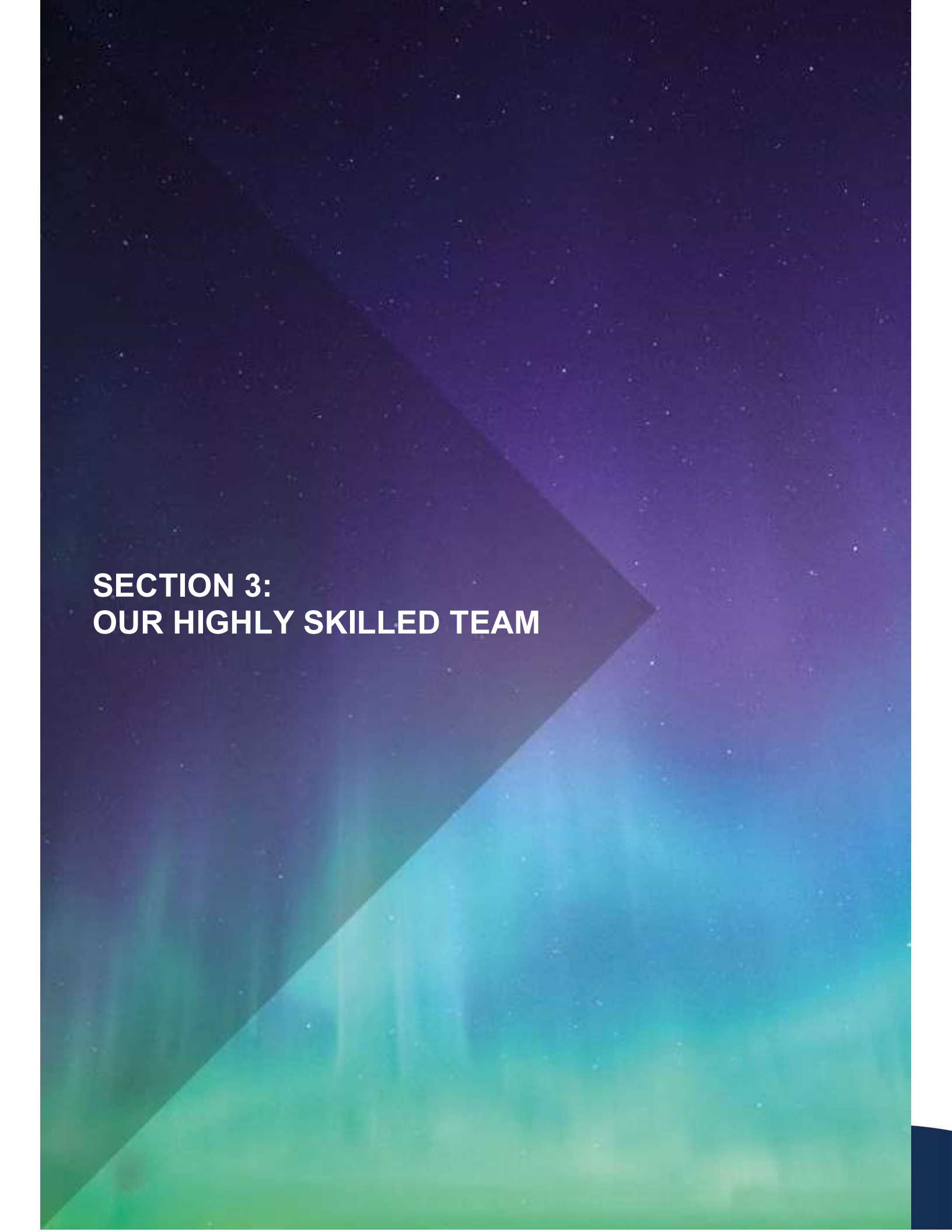
2.14. Support regarding additional work:

- Our team will assist with developing high-level Standard Operating Procedures for key business processes.
 - Revenue Management
 - Expenditure Management
 - Capital and Grant Expenditure Management
 - Supply Chain Management Processes
 - Records Management and
 - Policy development
- Our team will assist in the AFS preparation process through:
 - We will assist with monthly reconciliations.
 - We will assist with the debtor's age analysis.

- We will assist with the creditor's age analysis.
- We will assist with the compilation of quarterly financial statements
- We will transfer skills to willing and available officials.
- Our team will assist with the financial health assessment and will:
 - Calculation of the liquidity ratio.
 - Assess the Financial Capability Model.
 - Assistance with cash flow management.
- Our team will assist with developing and monitoring a credible Audit Action Plan.
- Our team will provide support on audit queries through:
 - Assisting with technical accounting queries from the AGSA or the Municipality
 - Assisting the municipality to review and respond appropriately to Communication of Audit Findings (COMAFs) during the audit.
 - Assisting or guiding the municipality to make any necessary and timely adjustments to the AFS based on AGSA queries or findings.
 - Engaging and advising the CFO and senior finance staff when advice is needed.
 - Engage the AGSA Senior Manager or Manager together with the CFO or senior finance staff to clarify any findings where necessary.
 - Attend and participate in Audit Steering Committee meetings.
 - Facilitate and implement transfer of skills to the SALGA staff and municipal staff.

Deliverables

- ✓ Development of high-level Standard Operating Procedures.
- ✓ Support with the AFS preparation process.
- ✓ Support with a financial health assessment.
- ✓ Development of an Audit Action Plan.
- ✓ Technical support with audit queries.



SECTION 3: OUR HIGHLY SKILLED TEAM

3. OUR HIGHLY SKILLED TEAM

Our team comprises professionals with extensive experience and understanding of municipalities and government requirements, including chartered accountants, engineers, and project managers. We will always attempt to provide you with the team member with precisely the level of experience each area requires, ensuring you always obtain the best value-for-money service.

The activities listed in the scope of work require various levels of skills and competencies to support the municipality effectively. Therefore, our proposed team consists of three members from our core team who will work directly with the municipality: a senior manager, a manager/specialist, and a consultant.

If any of the core team members are unavailable, the team member will be replaced by one of our specialist support team members. CVs for the core team are provided as part of this submission, and the CVs of the specialist support team are available upon request.

Our core team for this assignment is:

Role	Name	Essential relevant qualifications and experience
Managing Director of Mubesko Africa / Lead Partner	Nico de Kock	- CA (SA) (SAICA membership no: 03394622) - Member of ASB's Public Sector Technical Forum - Chartered Government Finance Officer (CIGFARO) - Extraordinary Lecturer (The University of Stellenbosch – School of Public Leadership) - More than 20 years of Public Sector Experience - GRAP Implementation - Review of GRAP Financial Statements - Preparation of GRAP Financial Statements - Accounting Support and Removing of Accounting Backlogs - Compilation and Review of GRAP Asset Registers - Valuation of Infrastructure Assets - Municipal Standard Operating Procedures - Municipal Strategic Financial Planning - Municipal Budgeting - Municipal Reporting (Treasury) - Drafting of Municipal Policies - GRAP Training - Public Finance Training - Supply Chain Management Training - Project Management - External Auditing - mSCOA Implementation
Managing Director of Tsholo Consulting Solutions	Siyabulela Tsholo	- AGA (SA) (SAICA membership no: 20020425) - BCom Accounting – Rhodes University - Post Graduate Diploma in Taxation – Rhodes University - Completed SAICA training contract - More than ten years of Public Sector Experience - Accounting support services and GRAP financial reporting - Former compliance Manager of Mayibuye Transport Corporation - Board member of the Chris Hani Cooperative Development Centre (Queenstown) - Member of the executive committee of the Eastern Cape Progressive Professionals Forum

Role	Name	Essential relevant qualifications and experience
		Managing Director Tsholo Consulting Solutions
Senior Manager	Arnold Bredenhann	- B Com - Municipal Accountant (Associate) - Ex-CFO and Municipal Manager of Municipalities - Institute of Municipal Managers - Associate Member of CIGFARO - Professional Town Clerk - More than 35 years of Public Sector Experience - GRAP Implementation - Review of GRAP Financial Statements - Preparation of GRAP Financial Statements - Accounting Support and Removing of Accounting Backlogs - Compilation and Review of GRAP Asset Registers - Municipal Standard Operating Procedures - Municipal Strategic Financial Planning - Municipal Budgeting - Municipal Reporting (Treasury) - Municipal Turnaround Strategies - Drafting of Municipal Policies - SDBIP's & IDP's - Public Finance and budget Training - SOP Training - Supply Chain Management Training - Performance Management Training - Project Management - Lead for Clean Audit Swellendam Municipality and Bitou Municipality
Senior Manager	Brendon Adams	- Professional Accountant (SA) (SAIPA membership no.:33342) - More than 12 years of Public Sector Experience - Accounting Support and Removing of Accounting Backlogs - External Auditing - Preparation of GRAP-compliant Financial Statements - mSCOA Implementation - Municipal Reporting (Treasury) - Municipal Standard Operating Procedures (SOPs) - Municipal Strategic Financial Planning - Municipal Budgeting and Reporting - Municipal Turnaround Strategies - Revenue enhancement projects - Training facilitator (GRAP, AFS, budgets) - UIFWE completeness assessments - Lead for MFMA clients with clean audit: Swellendam Municipality 2018, Breede Valley Municipality (2022 & 2023) and Hantam Municipality. - Lead for first-ever Clean Audit for a Local Municipality in the Northern Cape (Hantam 2021 & 2022) - NT MFRS – Financial Management pillar lead as service provider for various Mandatory Financial Recovery plans
Manager/Specialist	Coert Gericke	- ACCA (3711560) - Diploma in Accounting and Business - More than 10 years of Public Sector Experience - GRAP Implementation - Review of GRAP Financial Statements - Preparation of GRAP Financial Statements

Role	Name	Essential relevant qualifications and experience
		▪ Compilation and Review of GRAP Asset Registers ▪ Accounting Support and Removing of Accounting Backlogs ▪ Compilation of internal financial policies ▪ Municipal Standard Operating Procedures ▪ GRAP Training ▪ Internal Control Development and Implementation ▪ Internal Control Training ▪ External Auditing
Manager/Specialist	Nicky Dannewitz	▪ Professional Engineering Technologist registered with ECSA (Pr. Tech Eng), IMESA, SAAMA and GISSA ▪ Review and Gap Analysis of existing fixed asset registers for GRAP17 compliance ▪ Workshop on the state of the assets at the Municipality with the National Treasury, Municipal staff and CoGTA ▪ Processing and analysis of infrastructure asset data ▪ Development and training of office and operational staff on AM software ▪ Development and training of technical and operational staff on Condition Assessments ▪ Development and training in standards on infrastructure asset management ▪ Physical verification and condition assessments of infrastructure assets ▪ Infrastructure valuation ▪ Preparation of complete FARs
Manager/Specialist	Nesan Naidoo	▪ Final year B Compt Accounting (UNISA) ▪ Asset specialist ▪ GRAP PPE disclosure ▪ Asset Register compilation and review ▪ GRAP-related Audit Queries ▪ Accounting Support ▪ Annual/revised Budget Preparation ▪ Financial Management ▪ mSCOA Implementation ▪ Project management
Consultant	Estafan September	▪ Completed SAICA Articles at AGSA Western Cape ▪ More than 3 years Public Sector Experience ▪ B Com Accounting Sciences ▪ Accounting Support and Removing of Accounting Backlogs ▪ Fleet management ▪ Audit file preparation and review
Consultant	Menantu Janse van Vuuren	▪ Processing and analysis of infrastructure asset data; ▪ Infrastructure assets verification, condition assessments; ▪ Unbundling of capital projects.
Consultant	Lorenzo Jacobs	▪ Movable asset verification ▪ Infrastructure asset verification ▪ Property asset verification

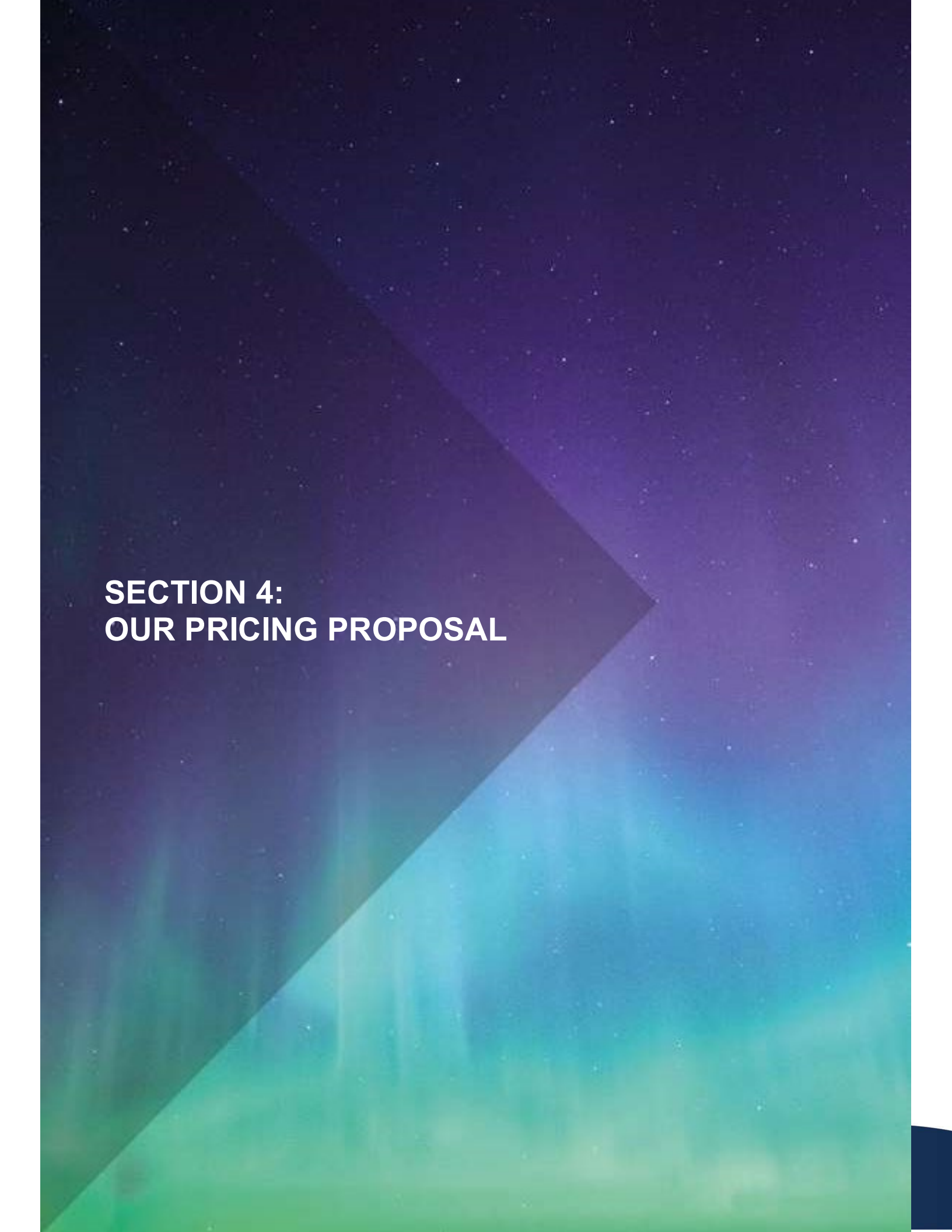
Our specialist support team for this assignment is:

Role	Name	Essential relevant qualifications and experience
Senior Manager	Johan Jansen	▪ B.Com (Management Accounting) ▪ Municipal Audits (Ex- AG) ▪ More than 20 years Public Sector Municipal Experience ▪ GRAP Implementation ▪ Review of GRAP Financial Statements ▪ Preparation of GRAP Financial Statements ▪ Accounting Support and Removing of Accounting Backlogs ▪ Compilation and Review of GRAP Asset Registers ▪ Municipal Strategic Financial Planning ▪ Municipal Budgeting ▪ Municipal Reporting (Treasury) ▪ SDBIP's ▪ Project Management ▪ External Auditing ▪ mSCOA Implementation ▪ Financial system development specialist
Senior Manager	Kobus Burger	▪ Ex-CFO of Municipality ▪ Associate Member of CIGFARO ▪ More than 30 years of Public Sector Experience ▪ GRAP Implementation ▪ Preparation of GRAP Financial Statements ▪ Accounting Support and Removing of Accounting Backlogs ▪ Compilation and Review of GRAP Asset Registers ▪ Municipal Standard Operating Procedures ▪ Municipal Strategic Financial Planning ▪ Municipal Budgeting ▪ Municipal Reporting (Treasury) ▪ Municipal Turnaround Strategies ▪ Drafting of Municipal Policies ▪ SDBIP's ▪ IDP's ▪ Budget Training ▪ External Auditing ▪ mSCOA Implementation ▪ Tariff Modelling ▪ Revenue Enhancement
Senior Manager	Smartryk Calitz RGA CGAP CFE	▪ CIGFARO preferred mSCOA trainer (verifiable on CIGFARO website) ▪ Member of the Association of Fraud Examiners ▪ Advanced Certificate Fraud Examination (NQF 7) ▪ Member of the International Association of Financial Crimes Investigators ▪ Member of the Institute for Internal Auditors (Membership no.: 89491) ▪ Certified Government Audit Professional (CGAP) ▪ Registered Government Auditor (RGA) (SAIGA membership no.: 1033) ▪ National Diploma in Government Finance ▪ Registered Government Auditor ▪ Certified Government Audit Professional ▪ A registered reviewer of Public Sector Audits ▪ Member of the Association for Fraud Examiners ▪ Member of the Institute for Internal Auditors

Role	Name	Essential relevant qualifications and experience
		▪ ACCA ▪ More than 30 years of Public Sector Experience ▪ GRAP Implementation ▪ Accounting Support and Removing of Accounting Backlogs ▪ Training facilitator ▪ Project Management ▪ Internal and External Auditing
Senior Manager	Simon Tarr	▪ AGA(SA) (SAICA membership no.: 09044637) ▪ Hons. B Compt ▪ CIGFARA preferred mSCOA trainer (verifiable on CIGFARO website) ▪ Chartered Government Finance Officer (CIGFARO) ▪ More than 10 years Public Sector Experience ▪ GRAP Implementation ▪ Review of GRAP Financial Statements ▪ Preparation of GRAP Financial Statements ▪ Accounting Support and Removing of Accounting Backlogs ▪ Compilation and Review of GRAP Asset Registers ▪ Municipal Standard Operating Procedures ▪ Municipal Strategic Financial Planning. ▪ Municipal Reporting (Treasury) ▪ GRAP Training ▪ Internal Control Development and Implementation ▪ External Auditing ▪ CaseWare
Senior Manager	Anri Van Blerk	▪ CA (SA) (SAICA membership no.: 20052596) ▪ Honours B Com Accounting ▪ More than 10 years of Public Sector Experience ▪ GRAP Implementation ▪ Review of GRAP Financial Statements ▪ Preparation of GRAP Financial Statements ▪ Accounting Support and Removing of Accounting Backlogs ▪ Compilation of internal financial policies ▪ Municipal Standard Operating Procedures ▪ GRAP Training ▪ Internal Control Development and Implementation ▪ CaseWare ▪ MFMA Client with Clean Audit: Saldanha Bay Municipality 2018; Swartland Municipality 2020, 2021, 2022, 2023; Drakenstein Municipality 2021
Manager/Specialist	Michael Lee	▪ SAICA: Associate General Accountant ((AGA(SA)) - 09009317 ▪ B. Com (Rhodes) ▪ Post Graduate Diploma in Accounting (Rhodes) ▪ Certificate in Accounting Theory (CTA) ▪ CIMA Advanced Diploma in Management Accounting ▪ CIMA Diploma in Management Accounting ▪ Completed SAICA Training Contract ▪ Public sector finance expert (MFMA and PFMA entities) ▪ GRAP Technical Assistance and preparation of Accounting Discussion Papers ▪ More than 15 years of Public Sector Experience, preparation of AFS and FAR

Role	Name	Essential relevant qualifications and experience
		- Preparation of GRAP/IFRS compliant Financial Statements - Preparation of GRAP compliant Fixed Assets Registers (FARs) - Enterprise Asset Management (EAM) - Advanced level design mode (CaseWare) - mSCOA Implementation - Member of Accounting Standards Board Public Sector Accounting Forum (ASB PSAF) - Member of ASB reference group on the implementation of the revised GRAP 104 Financial Instruments
Manager/Specialist	Clare Mouton	- CA(SA) (SAICA Membership no.: 0614226060) - Hons. B Com - More than 10 years of Public Sector Experience - GRAP Implementation - Accounting Support and Removal of Accounting Backlogs - Compilation of GRAP Annual Financial Statements - Compilation of Audit Files - Compilation and Review of GRAP Asset Registers - Municipal Budgeting - Internal Control Development and Implementation - External Auditing - Internal Auditing - Auditing of Performance Management - CaseWare
Manager/Specialist	Gabriel Graaff	- B Com Accounting - More than eight years of Public Sector Experience - GRAP Implementation - Preparation of GRAP Financial Statements - Accounting Support and Removing of Accounting Backlogs - Municipal Standard Operating Procedures - GRAP Training - Internal Control Development and Implementation - Internal Control Training - External Auditing
Manager/Specialist	Jackquin Rodgers	- Professional Accountant (SA) - SAIPA - B Com Fin Accounting with completed articles - More than five years of Public Sector Experience - Accounting Support and Removing of Accounting Backlogs - Compilation of client audit files - Assistance during the audit process and with resolving audit queries and findings - Municipal Budgeting - mSCOA Implementation - Preparation of GRAP financial statements - Municipal Standard Operating Procedures
Manager/Specialist	Eugen Schnautz	- National Diploma in Civil Engineering, - Candidate Engineering Technician registered with ECSA, and SAAMA.; - Review and Gap Analysis of existing fixed asset registers for GRAP17 compliance; - Processing and analysis of infrastructure asset data; - Infrastructure assets verification, condition assessments;

Role	Name	Essential relevant qualifications and experience
		▪ Unbundling of capital projects; ▪ Technical audits and related assessments of Projects completed and WIP, to ensure compliance with regulations, industry standards, codes, and engineering best practices; ▪ GIS systems, database analysis and integration of asset classes; and ▪ Preparation of complete FAR's
Manager/Specialist	Jaco Burger	▪ BA Business Science (Hon) ▪ More than 8 years Public Sector Experience ▪ Compilation and Review of GRAP Asset Registers ▪ Movable asset count, determining of deemed values, calculating depreciation and compilation of movable asset register to reconcile with ledger as well as Annual Financial Statements ▪ Verification of infrastructure and moveable assets. ▪ Unbundling of Infrastructure ▪ Valuation of Infrastructure and Movable Assets ▪ Preparation of GIS databases
Manager/Specialist	Bart Saaiman	▪ 15 Years Asset Management and MFMA public sector experience ▪ Unbundling of capital projects and infrastructure assets. ▪ Verify O & M expenses, ▪ GIS - Plot and verify infrastructure, existing and new. ▪ GIS - Plot and verify land/properties. ▪ MAP infrastructure register to mSCOA segments. ▪ Verify assets during the audit. ▪ Assist clients with the compilation of audit-supporting documents. ▪ Assist clients with audit queries regarding infrastructure. ▪ Review and update existing infrastructure assets
Consultant	Philip Fourie	▪ More than 17 years Public Sector Experience ▪ Compilation and Review of GRAP Asset Registers ▪ Verification of infrastructure assets. ▪ Unbundling of Infrastructure ▪ Valuation of Infrastructure Assets ▪ Preparation of GIS ▪ Movable asset count, determining of deemed values, calculating depreciation and compilation of movable asset register to reconcile with ledger as well as Annual Financial Statements
Consultant	Enrico Damons	▪ Movable asset verification ▪ Infrastructure asset verification ▪ Property asset verification



SECTION 4: OUR PRICING PROPOSAL

4. OUR PRICING PROPOSAL

Our proposed professional fees include VAT and disbursements. The pricing schedule contains a detailed cost breakdown, including the hours and rate allocated for each resource.

No	Deliverable	Hours	Rate excl VAT		Subtotal	Price
1	General ledger and records management	424				R 279 120.00
1.1	- Records-keeping procedures (section 2.1)				R 42 480.00	
	- Senior Manager	8	R	1 130.00		
	- Manager/Specialist	24	R	700.00		
	- Consultant	32	R	520.00		
1.2	- Reconciliations (section 2.2)				R 46 640.00	
	- Senior Manager	8	R	1 130.00		
	- Manager/Specialist	24	R	700.00		
	- Consultant	40	R	520.00		
1.3	- General Ledger Maintenance (section 2.3)				R 76 480.00	
	- Senior Manager	16	R	1 130.00		
	- Manager/Specialist	24	R	700.00		
	- Consultant	80	R	520.00		
1.4	- Journal Entries and Documentation (section 2.8)				R 46 640.00	
	- Senior Manager	8	R	1 130.00		
	- Manager/Specialist	24	R	700.00		
	- Consultant	40	R	520.00		
1.5	- Correct Utilisation of Financial System (section 2.9)				R 66 880.00	
	- Senior Manager	16	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	40	R	520.00		
2	mSCOA compliance and VAT management	200				R 142 800.00
2.1	- mSCOA compliance (section 2.4)				R 75 920.00	
	- Senior Manager	24	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	40	R	520.00		
2.2	- VAT Management (section 2.5)				R 66 880.00	
	- Senior Manager	16	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	40	R	520.00		
3	Annual Financial Statements and Support	272				R 175 360.00
3.1	- Annual Financial Statements (section 2.6)				R 96 720.00	
	- Senior Manager	24	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	80	R	520.00		
3.2	- Supporting documentation (section 2.7)				R 78 640.00	
	- Senior Manager	8	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	80	R	520.00		

No	Deliverable	Hours	Rate excl VAT		Subtotal	Price
4	Internal controls & Oversight	337				R 238 760.00
4.1	- Internal controls (section 2.10)				R 75 920.00	
	- Senior Manager	24	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	40	R	520.00		
4.2	- Management Oversight (section 2.11)				R 72 280.00	
	- Senior Manager	24	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	33	R	520.00		
4.3	- External Review Engagement (section 2.12)				R 42 480.00	
	- Senior Manager	8	R	1 130.00		
	- Manager/Specialist	24	R	700.00		
	- Consultant	32	R	520.00		
4.4	- Timely reporting (section 2.13)				R 48 080.00	
	- Senior Manager	8	R	1 130.00		
	- Manager/Specialist	32	R	700.00		
	- Consultant	32	R	520.00		
5	Support regarding additional work (section 2.14)	400				R 298 240.00
5.1	- Development of high-level SOPS				R 66 880.00	
	- Senior Manager	16	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	40	R	520.00		
5.2	- Support with AFS process				R 57 840.00	
	- Senior Manager	8	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	40	R	520.00		
5.3	- Support with financial health assessment				R 42 480.00	
	- Senior Manager	8	R	1 130.00		
	- Manager/Specialist	24	R	700.00		
	- Consultant	32	R	520.00		
5.4	- Development of an Audit Action Plan				R 63 440.00	
	- Senior Manager	24	R	1 130.00		
	- Manager/Specialist	40	R	700.00		
	- Consultant	16	R	520.00		
5.5	- Technical Support with Audit Queries				R 67 600.00	
	- Senior Manager	40	R	1 130.00		
	- Manager/Specialist	32	R	700.00		
	- Consultant	0	R	520.00		
Total for hourly rates - (Excluding VAT)		1633	Hours			R 1 134 280.00
Disbursements @ 15%						R 170 067.83
Subtotal - (Excluding VAT)						R 1 304 347.83
VAT @ 15%						R 195 652.17
Total (Including VAT)						R 1 500 000.00

Disbursements are estimated to be 20% of the available budget and allow for on-site support for this project, totalling around 12 days for senior managers, 40 days for managers/specialists, and 56 days for consultants.

Disbursements may include, but are not limited to:

- accommodation in three-star rated accommodation on a bed and breakfast basis;
- subsistence allowance at R 402.50 per day;
- air travel in economy class; and
- road travel at R 5.52 / kilometre.

Interim fees may be billed and are payable within 30 days after the presentation of our invoice.

Our tender price is valid for 30 days.



SECTION 5: OUR STANDARD TERMS AND CONDITIONS

5. OUR TERMS AND CONDITIONS

The Consortium ("we") are pleased to set out the Terms of Business, which will apply to the work we do for the client entity identified in the attached Terms of Engagement ("you" or "the Client"). Once signed by both the Client and The Consortium ("the Parties"), these Terms of Business and the attached Terms of Engagement and/or Engagement Letter and/or Project Charter (collectively "the Terms of Engagement"), including any attachment thereto, form the entire Contract ("the Contract") between the Parties.

The Consortium is a company incorporated in the Republic of South Africa with decentralised offices in the Eastern, Northern- and Western Cape, Kwazulu-Natal, and Free State.

1 The Services

- 1.1 **The Services** – We will provide the services described in, and at the location(s) set out in the Terms of Engagement ("the Services"). You will be responsible for defining the objectives and scope of the Services and for the results to be achieved from using them. You confirm that the definition and scope of the Services detailed in the Contract is agreed by you to be sufficient to meet your needs.
- 1.2 **The Consortium Staff** - Where individual members of our staff (including directors) are named in the Terms of Engagement, we will make every reasonable effort to ensure that the named individual(s) are available to undertake the specified work for you for the estimated period stated in the Terms of Engagement. Where we consider changes in the named staff necessary or appropriate, for reason of, inter alia, resignation, relocation, training or illness, we may make the changes after giving you reasonable notice and providing details of replacement staff.
- 1.3 **Timetable** – We will use reasonable efforts to carry out our obligations in accordance with any dates or time periods referred to in the Terms of Engagement. However, unless both Parties specifically agree otherwise in writing, these dates and time periods are intended for planning and estimating purposes only and are not contractually binding.
- 1.4 **Changes to Services** - Either of us may request changes to the Services or changes to any other aspect of the Contract. Requests for changes must be sufficiently detailed to enable the other party to assess the impact of the requested change on the cost, timetable or any other aspect of the Contract. We both agree to work together to consider, and, if appropriate, agree to any changes and resultant cost variations. Until a change is agreed in writing both of us will continue to act in accordance with the latest agreed version of the Contract.
- 1.5 **Contract Management** - Each party may designate a contact that will be responsible for managing all issues relating to the performance of the Contract. Any such initial contacts are named in the Terms of Engagement.
- 1.6 **Laws and Regulations** – Each of us will comply with all laws and regulations which may, directly or indirectly, impact upon our provisions of the Services.

2 Deliverables or Project Outputs

- 2.1 **Preparation and Delivery** – We will prepare and deliver to you the deliverables or project outputs, if any, specified in the Terms of Engagement as being The Consortium responsibility (respectively "the Deliverables" or "Project Outputs"). Any draft Deliverables or Project Outputs or any other items that we may provide represents work in progress, not our definitive opinion or conclusions, and we do not assume a duty of care to you (or to anyone else) in respect of their content. Additionally, we may provide oral answers to enquiries either over the telephone or in meetings or on an informal basis. As these may involve an immediate answer to a complicated problem in respect of which we have not received full and accurate information, we shall have no liability to you whether in contract, delict or otherwise for these answers. You should neither act nor refrain from acting on the basis of such answers unless we confirm them to you in writing. The final result of the Services will be set out in the final written Deliverables or in the final Project Outputs and nowhere else.
- 2.2 **Acceptance of Deliverables or Project Outputs** - The Deliverables or Project Outputs will be accepted by you when the acceptance criteria specified in the Terms of Engagement, if any, have been met or when you make productive or live use of the Deliverables or Project Outputs, whichever occurs first. Where no criteria are specified, the Deliverables or Project Outputs will be deemed to be accepted on delivery to you.
- 2.3 **Ownership of Deliverables or Project Outputs**
 - 2.3.1 **Deliverables or Project Outputs** - Subject to any restrictions in the Contract, you will own all Deliverables or such other Project Outputs as set out in the Terms of Engagement, excluding any The Consortium contained or embodied therein and the copyright to such Deliverables or Project Outputs, originally prepared expressly for you and delivered to you under the Contract. We will be granted a non-exclusive, royalty free, worldwide, perpetual right to use, copy, adapt, modify, sub-license and market a general, non-Client specific version of the Deliverables or Project Outputs for our own account, subject to 6 below.
 - 2.3.2 **The Consortium Materials – The Consortium** (or its licensor in the case of software) shall own, including the copyright and any other rights to, any general skills, know-how, expertise, ideas, concepts, methods, techniques, processes, software (whether written or machine readable), materials (including training and presentation materials) or other intellectual property or information and any modification of the same which may have been discovered, created, developed or derived by or licensed to us either prior to or as a result of our provision of the Services under the Contract ("The Consortium Materials"). You will have a non-exclusive, non-transferable license, subject to the terms of any Software License and subject to payment of amounts due under the Contract, to use The Consortium Materials (to the extent that these form part of the Deliverables) for internal use and only for the purposes for which they were delivered but you should not provide the Deliverables (or any of The Consortium Materials) to the extent that these form part of the Deliverables) or copies of them to any third party.

- 2.3.3 Confidential Information** – The Consortiums Confidential Information (as defined in Clause 6 below) belong exclusively to. The Consortium. You will have a non-exclusive, non-transferable license to use this Confidential Information for your own internal use and only for the purposes for which they are delivered to the extent that they form part of the Deliverables or Project Outputs.
- 2.3.4 Vesting of Rights** - Each party will at the request and reasonable expense of the other execute all such documents and do all such acts as may be reasonably necessary in order to vest in the other the rights granted to the other under the Contract.
- 2.4 Freedom to Use Ideas** – We will not be prevented or restricted by this Contract from developing and using any techniques, ideas, concepts, information or know-how relating to methods or processes of general application, including those in the fields of information technology and business processes.
- 2.5 Working Papers** - Notwithstanding the foregoing provisions of this Clause 2, our working papers and other internal documentation created during the performance of the Services will belong exclusively to us and, unless otherwise stated in the Terms of Engagement, ownership will not be provided nor access granted to you.
- 2.6 Use of Deliverables or Project Outputs** - All Deliverables or Project Outputs are provided solely for your internal use and benefit and are not intended to nor may they be relied upon by any other party ("Third Party") unless provided otherwise in the Terms of Engagement. Accordingly, you may not provide copies of the Deliverables or Project Outputs or make the benefits of the Services available to any Third Party without our prior written consent. We accept no liability or responsibility to any Third Party who benefits from or uses the Services or gains access to the Deliverables or Project Outputs. You agree to indemnify and hold us harmless from and against any and all Third Party claims, suits and actions, and all associated damages, settlements, losses, liabilities, costs, and expenses, including without limitation attorney's fees (on an attorney and client scale), arising from or relating to the Services and/or Deliverables or Project Outputs under this Contract or from your breach of the Contract, except to the extent finally determined to have resulted from the gross negligence or wilful misconduct of The Consortium claiming under the indemnity.
- 3 Your Responsibilities**
- 3.1** Our performance is dependent on you co-operating with us and carrying out your responsibilities as set out in the Contract. Any timing or fees estimate we may provide in the Terms of Engagement takes into account the levels of your assistance and resources detailed in the Contract (if any). We shall not be responsible for any delay or any other consequences resulting from your failure to perform any of your obligations under the Contract. Any failure to satisfy your responsibilities under the Contract may lead to an increase in our fees and expenses, depending upon the extent to which such failure impacts our ability to provide the Services.
- 3.2 Support Facilities** – You agree to provide us with all office and other support facilities that we may reasonably require to perform the Services.
- 3.3 Information and Materials** – You agree to provide all information and materials that we may reasonably require to enable us to provide the Services. You agree that all information disclosed or to be disclosed to us is or will be true, accurate and not misleading in any material respect. We will not perform any audit or verification on the information supplied to us by you or your staff and will assume/accept that it is factually correct.
- 3.4 Your Staff** – You will ensure that your staff is available to provide such assistance as we reasonably require and that we are given reasonable access to senior management, as well as any members of your staff specified in the Terms of Engagement, to enable us to provide the Services. You are responsible for ensuring that your staff has the appropriate skills and experience. If any of your staff fails to perform as required, you undertake to make suitable additional or alternative staff available. You accept that unavailability of your staff could lead to delays in delivery of the services and accept that we cannot be held accountable for such delays.
- 3.5 Suppliers and Other Third Parties** - Where you are using or providing us with third party information, support or materials including but not limited to where you are employing other suppliers whose work may affect our ability to provide the Services, you will ensure that you have appropriate agreements (including, without limitation, software licenses) in place with those third parties to enable us to perform the Services under the terms of the Contract. Unless specifically agreed otherwise in writing, you are solely responsible for the management and payment of the third parties and, the quality of their input and work.
- 3.7 Payment for Services** – You agree to pay for the Services as set out in the Terms of Engagement and Clause 4 below.
- 4. Fees and Payment**
- 4.1 How Fees will be calculated** - Fees will be charged on the basis set out in the Terms of Engagement or if not stated in the Terms of Engagement, shall be charged on a time and materials basis. If time and materials charging applies, charges will be calculated applying the fee rate and on the basis of an eight-hour day worked on weekdays, excluding public holidays. If our staff is required to work away from home or The Consortium offices for extended periods, we will have flexibility in the way our staff members divide their time between your offices and their home/office base. Travel time, other than time spent travelling between a local residence and The Consortium offices, will be chargeable as part of the above working hours. Unless the Terms of Engagement states otherwise, hours worked in excess of eight hours a day or outside weekdays may be charged at the stipulated fee or rate plus such premium as may be agreed in writing. All charges are stated exclusive of expenses, disbursements and Value Added Tax or any other taxes (i.e., withholding taxes) unless the Terms of Engagement provides otherwise. You agree to pay our travel, subsistence and other expenses reasonably incurred in connection with the Services.
- 4.2 Fee Estimates** – Unless the Terms of Engagement provides otherwise, any estimates given by us of any charge whether for planning or any other purpose is only an estimate and is not contractually binding.
- 4.3 Payment of Invoices** - Invoices will be issued by The Consortium in accordance with the payment plan set out in the Terms of Engagement. All invoices will be due for payment on receipt by you. In the event of late payment, The Consortium reserves the right to suspend the provision of Services.

5. Duration, Suspension and Termination

- 5.1 Duration of Contract** - The Contract will apply from the commencement date stated in the Terms of Engagement, if any, or the commencement of our provision of the Services (notwithstanding that this may be prior to the date of the Engagement Letter) whichever is the earlier. The Contract will continue until all the Services and Deliverables or Project Outputs have been provided unless it is terminated earlier in accordance with the terms set out below.
- 5.2 Termination of the Contract** – Unless the Terms of Engagement states otherwise, this Contract may be terminated by either party by giving 30 days written notice. Where the Contract is terminated before successful delivery of the Deliverables or Project Outputs stated in the Terms of Engagement you are obligated to pay for all Services provided up to the date of termination.
- 5.3 Suspension of the Contract** – We may suspend the Contract while circumstances exist or arise which, in our reasonable opinion, materially adversely affect the basis on which the Contract was entered into or our performance thereof. If, following suspension of the Contract, both parties agree to resume performance thereof, we will first agree any changes to the Contract that may be necessary as a result of its suspension, including fees, costs and timetable. If such a period of suspension exceeds 30 days, we may terminate the Contract with immediate effect by written notice to you.
- 5.4 Termination for Breach of Contract** - The Contract may be terminated by either party by written notice with immediate effect if the other commits a material breach of any term of the Contract that is not remedied within 30 days of dispatch of a written request to remedy the same.
- 5.5 Termination for Insolvency** - The Contract may be terminated by either party by written notice in the event that the other party is unable to pay its debts or has a receiver, administrator, administrative receiver, judicial manager, liquidator or similar person or officer appointed or compromises generally with its creditors or ceases for any other reason to carry on business or in the reasonable opinion of the other party any of these events appears likely.

6 Confidentiality and Conflicts of Interest

- 6.1** Our staff is under a professional obligation not to disclose any of your Confidential Information to a third party.
- 6.2 Confidentiality** - All data relating specifically to a party's business and any other information which reasonably should be understood to be confidential in nature are confidential information of such party. The Consortium proprietary software, tools, methodologies, techniques, ideas, discoveries, inventions, know-how and any other information which reasonably should be understood to be confidential to The Consortium, are confidential information of The Consortium ("The Consortium Confidential Information"). Client confidential information and The Consortiums Confidential Information are collectively referred to as "Confidential Information." Each party shall use Confidential Information of the other party only in furtherance of the purposes of the Contract and shall not disclose such Confidential Information to any Third Party without the other party's prior written consent. Each party agrees to take reasonable measures to protect the confidentiality of the other party's Confidential Information and to advise its employees of the confidential nature of the Confidential Information and of the confidentiality provisions and use prohibitions herein.
- 6.3** Notwithstanding anything to the contrary contained in the Contract, neither party shall be obligated to treat as confidential any information disclosed by the other party (the "Disclosing Party") which: (i) is rightfully known to the recipient prior to its disclosure by the Disclosing Party; (ii) is released by the Disclosing Party to any other person or entity (including governmental agencies) without restriction; (iii) is independently developed by the recipient without any use of or reliance on Confidential Information; or (iv) is or later becomes publicly available without violation of the Contract or may be lawfully obtained by a party from any non-party.
- 6.4** Notwithstanding the foregoing, either party may disclose Confidential Information of the other to a Third Party as may be required by law, statute, rule or regulation, including any subpoena or other similar form of process. Our files are subject to regular internal quality reviews and it is your obligation to convey to us which documentation and/information supplied to us, is of such a confidential nature, that it should be excluded from the internal quality review. In the absence of such instructions, all documents will be subject to internal quality reviews.
- 6.5** Without prejudice to the foregoing, we may cite the performance of the Services to our clients and prospective clients as an indication of our experience, unless both parties specifically agree otherwise in writing.
- 6.6** Subject to our confidentiality obligations in the Contract, nothing herein shall preclude or limit us from providing services similar to the Services to any other clients. We provide a wide range of services for a large number of clients and we may be in a position where we are providing services to companies and organisations whose interests may conflict with that of the Client. We cannot be certain that we will identify all such situations that exist or may develop, and it is difficult for us to anticipate all such situations, which might be perceived to be such a conflict. We therefore request that you notify us promptly of any potential conflict affecting the Contract of which you are, or become aware. Where the above circumstances are identified and we believe that your interests can be properly safeguarded by the implementation of appropriate procedures, we will discuss and agree what arrangements we will put in place to preserve confidentiality and to ensure that the advice that you receive is wholly independent.
- ## **7. Liability**
- 7.1** We will use reasonable skill and care in the provision and delivery of the Services and the Deliverables or Project Outputs.
- 7.2** We will accept liability without limit for i) death or personal injury caused by our negligence or the negligence of our employees acting in the course of their employment, ii) any fraudulent pre-contractual misrepresentations made by us on which you can be shown to have relied, iii) any other liability which by law we cannot exclude or limit. This does not in any way confer greater rights than any party would otherwise have at law.

- 7.3** Subject to the exclusions set out in the Contract, we will accept liability to pay compensation for proven financial damages and losses suffered by you as a direct result of our providing of the Services where this arises as a consequence of a breach of any of our contractual obligations or negligence by us. Subject to Clause 7.2, our entire and collective liability to you arising out of or relating to the Contract, including without limitation on account of performance or non-performance of obligations, and regardless of the cause of action, whether in contract, delict or otherwise will not exceed an amount equal to, unless otherwise stated in the Terms of Engagement, the fees paid or payable to us by you per annum under the Contract. This maximum liability shall be an aggregate liability for all claims from whatever source and howsoever arising, whether in contract, delict or otherwise.
- 7.4** In determining our liability for purposes of this Clause 7, a court or arbitrator shall limit such liability to that proportion of the loss or damage that you have suffered which is ascribed to us by such court or arbitrator allocating a proportionate responsibility having regard to the contribution to the loss or damage in question of the Client or any other person based upon relative degrees of fault; it being a term of the Contract that the provisions of Section 1 of the Apportionment of Damages Act, 1956 will apply to all claims between the parties and that "breach of contract or gross negligence" and "damages" or "losses" as used herein shall be deemed to fall within the meanings of "fault" and "damage" as contained in Section 1 of the Apportionment of Damages Act, 1956. Our liability to you shall in no circumstances exceeds the lower of the amount determined by the application of the monetary limit based upon fees charged to you or the amount determined by the apportionment of responsibility as the case may be.
- 7.5** We will not be liable to you or any cessionary, assignee, successor or third party claiming through or on your behalf for any punitive damages whatsoever or for any consequential or other loss or damages beyond the maximum liability specified.
- 7.6** The Contract is made between you and The Consortium. In the course of providing the Services, The Consortium may draw upon the resources of other agents or sub-contractors ("Contractor"). However, provision of the Services remains the responsibility of The Consortium alone and you agree you will not bring any proceedings, whether in contract, delict or otherwise against any other Contractor or The Consortium Entities or their partners, directors, members, staff, contractors and subcontractors (collectively "Personnel"). This will not however apply to any liability that cannot be excluded by law. Any Personnel who deal with you in connection with the Services do so on behalf of The Consortium alone. The provisions of this Clause 7.6 have been stipulated by The Consortium expressly for the benefit of Contractors, other The Consortium Entities and their Personnel (together "the Beneficiaries"). You agree that each Beneficiary will have the right to rely on this Clause 7.6 as if they were parties to the Contract and will have the right (subject to the discretion of the Court) to a stay in proceedings if you bring any proceedings against any Beneficiary in breach of this Clause.
- 7.7** The remedies available and the liability we accept under this Clause 7 are the only remedies and to the extent permissible by law the absolute limit of our liability arising under or in connection with this Contract. All other liability is expressly excluded.
- 7.8** Any claims against us, howsoever arising, must be commenced formally by process initiating arbitration proceedings within two years after you or the party bringing the claim becomes aware (or ought reasonably to have become aware) of the facts that give rise to the claim and, in any event regardless of the knowledge of the claimant, by no later than three years after the date of any alleged breach of contract, delictual act or other act or omission giving rise to a cause of action.
- 7.9** All warranties, terms, conditions, representations (other than those expressly set out in this Contract) are excluded, including but not limited to all implied, tacit and statutory terms. Under no circumstances shall we be liable for any losses arising in any way from or in connection with fraudulent acts, omissions or misrepresentations on your part.
- 8. General**
- 8.1 Sub-contracting** – We reserve the right to employ agents and sub-contractors to assist us when providing any part of the Services. Any reference to our staff in the Contract includes agents and sub-contractor staff and their respective employees, agents, partners or sub-contractors who perform work in connection with the Services. We will remain liable to you in respect of any Services provided (refer 7.6 above), subject to the other provisions of the Contract.
- 8.2 Sub-Contractors Nominated by the Client** - Where you require us to make use of the services of a specific sub-contractor (which you have specified, either individually or as part of a group of sub-contractors from which a selection had to be made) you accept responsibility for the work to be performed by such sub-contractor. Our agreement to manage and integrate the work to be performed by such sub-contractor for the purposes of the Contract is on the basis that we will not be responsible or liable to you or to any other person for the work performed by, and all acts, omissions, defaults and neglects of, such subcontractor. In the above circumstances you will be responsible and liable for, and indemnify us against and from, any liability that we may incur to any person and against all claims, demands, proceedings, damages, losses, costs and expenses made against, suffered or incurred by it, directly or indirectly as a result of or in connection with the work performed by any such subcontractor.
- 8.3 Force Majeure** - Neither party will be liable to the other for any delay or failure to fulfil obligations caused by circumstances outside its reasonable control. If such circumstances continue such that one party is unable to fulfil its obligations for a continuous period of 6 months, the other party will have the right to terminate the Contract by giving 15 days' written notice any time after the 6-month period, provided that the relevant circumstances are continuing.
- 8.4 Assignment** – Subject to the provisions of clause 8.1 above, neither party may cede, assign, delegate, transfer, encumber, charge or otherwise seek to deal in any of its rights or obligations under this Contract without the prior written consent of the other party except that we may transfer our rights and/or obligations to any other entity established or authorised to take over part or all of our business. You agree that such a transfer may be affected by us giving you written notice of the same.
- 8.5 Waiver** - Subject to 7.8, no delay by either one party in enforcing any of the terms of the Contract will affect or restrict its other rights and powers arising under the Contract. No waiver of any term of the Contract will be effective unless mutually agreed in writing.
- 8.6 Notices** - Notices must be in writing and either served personally, sent by prepaid registered post or faxed to the address of the other party given in the Contract or to any other address as the parties may have notified during the period of the Contract. Any

notice sent by post will be deemed to have been delivered 10 days after sending. Any notice sent by fax or served personally will be deemed to have been delivered on the first working day following its dispatch.

- 8.7 Amendment** - Any amendment or consensual variation, cancellation or termination of this Contract, or any of its terms, will not be effective unless agreed in writing and signed by both parties.
- 8.8 Survival and Validity of Contract Provisions** - The provisions of the Contract that expressly or by implication are intended to survive its termination or expiry will survive and continue to bind both parties. If any provision of the Contract is held to be invalid, in whole or in part, such provision shall be deemed not to form part of the Contract. In any event the enforceability of the remainder of the Contract will not be affected
- 8.9 Working for Other Clients** – The Consortium will not be prevented or restricted by anything in this Contract from providing services for other clients.
- 8.10 Independent Contractor** – In providing Services to you, we are acting only as an independent contractor. We do not undertake to perform any of your obligations, whether regulatory or contractual, or to assume any responsibility for your business or operations.
- 8.11 Entire Agreement** - This Contract, including any attachments or referenced documents, forms the entire agreement between the parties relating to the Services. It replaces and supersedes any previous proposals, correspondence, understandings or other communications whether written or oral. The headings and titles in this Contract are included to make it easier to read but do not form part of the Contract.
- 8.12 Conflict** - In the event of any conflict between these Terms of Business and any other document that forms part of the Contract, these Terms of Business shall prevail except where these Terms of Business are amended by specific reference to the relevant clause(s) of the Terms of Engagement. In the event and only to the extent of any conflict between the Terms of Engagement and any referenced or attached document other than the Terms of Business, the Terms of Engagement will take precedence.
- 8.13 Applicability** - The Terms of Business shall apply to work undertaken in relation to the Client, its holding entity or any of its subsidiaries, associated or related entities.
- 8.14 Retention of Records** - It is our normal policy to destroy our working paper files after a period of 5 years after delivery of the Deliverables or Project Outputs. If you wish us to vary this policy in respect of your affairs, please let us know in writing within 12 months after receipt of our final Deliverables or Project Output.
- 8.15 Electronic communications**
 - 8.15.1** Each party shall use commercially reasonable procedures to check for the then most commonly known viruses and to check the integrity of data before sending information to the other electronically, but each party recognises that such procedures cannot be a guarantee that transmissions will be virus free. It remains the responsibility of the party receiving an electronic communication to carry out a virus check on any attachments before launching any documents whether received on disk or otherwise.
 - 8.15.2** Neither you nor The Consortium (in each case including our respective partners, employees, sub-contractors or agents) will have any liability to each other on any basis, whether in contract, delict (including negligence) or otherwise, in respect of any error, damage, loss or omission arising from the interception, corruption, loss, destruction, late or incomplete arrival of information communicated electronically or from information communicated electronically being otherwise adversely affected or unsafe to use.
- 9. Dispute Resolution and Governing Law**
 - 9.1** Should any dispute arise between the parties, both parties will attempt to resolve the dispute in good faith through senior-level negotiations. Where both parties agree that it may be beneficial, we will seek to resolve the dispute through mediation. If the dispute is not resolved through negotiation or mediation within a reasonable time both parties agree that it shall be finally resolved in accordance with the latest rules of the Arbitration Foundation of Southern Africa (AFSA) by an arbitrator or arbitrators appointed by the Foundation. If the dispute is not resolved through negotiation, mediation or arbitration both of us agree that the South African Courts will have exclusive jurisdiction in connection with the resolution of the dispute.
 - 9.2** The Contract will be governed by and interpreted in accordance with the laws of the Republic of South Africa.

Name	Nico de Kock
Nationality	South African
Education	- Bachelor of Accounting (graduated November 1996 at Stellenbosch University) - B.Compt Honours (graduated November 1998 at UNISA) - Postgraduate Diploma in Auditing (graduated November 1999 at UNISA) - Chartered Accountant of South Africa (CA(SA)) (03394622) – February 2002 - Chartered Government Finance Officer (CIGFARO - 1936) – September 2019 - SAICA Articles completed at PricewaterhouseCoopers in Paarl - Extraordinary Lecturer for the School of Public Leadership (SPL) of the University of Stellenbosch - Accredited Assessor
NQF Level	Level 8
Job Title	Managing Director
Competency	Preparation of GRAP Annual Financial Statements & Fixed Asset Register, MFMA policies and implementation, Training, Asset Management, Investigations Forensic & UIFW, Advanced Microsoft Office application skills, Financial Recovery Plans
Industry	More than 20 years Public Sector and Municipal Experience

Professional Experience

Jan 1998 – Dec 2000 **PricewaterhouseCoopers – Paarl**

Trainee Accountant

Duties:

- Preparation of annual financial statements
- Preparation of tax returns for corporate and individual clients
- Compilation of audit files
- Execution of audit plans
- Handling of queries and correspondence with the Receiver of Revenue
- Reporting on the computer environment of clients
- Budgeting and forecasting

Exposure:

- Large Manufacturing enterprises: Tobacco industry
- Large transport enterprises
- Agricultural co-operations
- JSE listed companies
- Investment companies and trusts
- Retail establishments
- Family and owner managed businesses

Jan 2001 – Jun 2001 **PricewaterhouseCoopers – Embankment Place, London**

Senior Associate

Duties:

- Auditing of large international clients
- Compilation of audit files
- Execution of audit plans

Exposure:

- Experience in Internet trading companies, television companies and I also worked on one of the world's largest petrol companies.
- Experience in reporting to United States holding companies.
- Gained knowledge of UK and US GAAP

Aug 2001 – Des 2006 **Deloitte Consulting**

Assistant Manager (August 2001 – November 2001)

Manager (November 2001 – December 2006)

Duties:

- Managing the processing of applications for fishing rights on behalf of the Department of Environmental Affairs and Tourism
- One of the regional managers on the British Department of International Development (DFID)'s LOGOSUL programme, responsible for the Western and Northern Cape
- Through the Department of Local Government's Management Support Programme worked on numerous assignments at municipalities which include the following:
 - Budget policies and guidelines
 - Procurement policies
 - Financial strategies
 - Reconciliations
 - Project management
 - Special investigations
- Through National Treasury's Finance Management Reform involved with numerous municipalities in project managing the following:
 - Budget process reform
 - Internship programmes
 - Performance management
 - Development of supply chain management systems and policies.
 - Implementing BEE procurement.
- Involved with a number of projects at the Parliament of South Africa which included the following:
 - Implementation of a new budget model
- Capacity building of Parliamentary staff which included courses on the following topics: Finance for Non-Financial Officials
- Implementation of and compliance of MFMA, PFMA & Treasury Regulations

Exposure:

- Namakwa District Municipality (Management Support Programme)
- Nama Khoi Municipality (Management Support Programme)
- Khai Ma District Municipality (Management Support Programme)
- Wiltzenberg Municipality (Management Support Programme)
- Kannaland Municipality (Management Support Programme)
- Saldanha Bay Municipality (GAMAP implementation)
- Setsoto Municipality (GAMAP implementation)
- UWC (Training)
- Prince Albert Municipality (Management Support Programme)
- Laingsburg Municipality (Management Support Programme)
- Cape Agulhas Municipality (Accounting support)
- Mossel Bay Municipality (Policies, accounting support)
- Theewaterskloof Municipality (Debtors clean-up)
- USAID (Donor fund management)
- DFID (Donor fund management)
- Institute of Sheriffs (Activity based costing)
- Stellenbosch Municipality (GAMAP implementation)
- Cape Winelands District Municipality (GAMAP implementation)

Jan 2007 – Present

Mubesko Africa

Project Director (Jan 2007 – May 2014)

Managing Director (June 2014 – Present)

Duties:

- Various, including assisting clients with the compilation of their audit files and assisting them with the audit process, audit queries and audit findings.
- Manage the business
- Implementation of and compliance of MFMA, PFMA & Treasury Regulations
- Manage teams and major processes

- Ensure staff are continually educated and trained on and to comply with changes of Regulations

Exposure:

- NSFAS – Assistance with compilation / review of AFS and Audit Support
- Cape Winelands District Municipality (Policies)
- University of Stellenbosch School of Public Leadership (Extraordinary Lecturer on Municipal Minimum Competency Programme and Diploma Programmes).
Presented the following unit standards:
 - US116351
 - US116363
 - US119348
 - US119350
- Drakenstein Municipality (Review of AFS, GRAP compliant asset register)
- National Treasury (Standard operating procedures)
- Beaufort West Municipality (GRAP AFS, GRAP compliant asset register, audit queries, budgeting, accounting support)
- Garden Route District Municipality (GRAP AFS, GRAP compliant asset register, audit queries, budgeting, accounting support, MSCOA support)
- Knysna Municipality (GRAP compliant asset register, audit queries, budgeting, accounting support, MSCOA support)
- Langeberg Municipality (GRAP AFS, audit queries, budgeting, accounting support)
- Mossel Bay Municipality (Infrastructure assets, biological assets, accounting support)
- Oudtshoorn Municipality (GRAP AFS, GRAP compliant asset register, audit queries, budgeting, accounting support)
- Overberg District Municipality (GRAP AFS, GRAP compliant asset register, audit queries, budgeting, accounting support) (SAMRAS)
- Khai Ma Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support)
- Swellendam Municipality (GRAP AFS, Revenue enhancement, GRAP compliant asset register, audit queries, accounting support)
- Prince Albert Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support, budgeting)
- Matzikama Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support)
- Central Karoo District Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support)
- Frances Baard District Municipality (GRAP AFS review, GRAP compliant asset register, audit queries, accounting support)
- Cederberg Municipality (GRAP compliant Asset register, accounting support)
- Bitou Municipality (GRAP AFS, GRAP compliant Asset register, accounting support)
- Assisted with the development and presentation of IMFO course on Basic Accounting
- West Coast District Municipality (Investigation of Irregular, Fruitless and Wasteful Expenditure)
- Prince Albert Municipality (Forensic Investigation: Alleged Fraud and Theft)
- Central Karoo District Municipality (Fruitless and Wasteful and Irregular Expenditure Forensic Investigation)
- Swartland Municipality (GRAP AFS, Asset Management services, audit queries, accounting support, budgeting)
- Emalahleni Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support, budgeting)
- Hessequa Municipality (GRAP compliant asset register, audit queries, budgeting, accounting support, MSCOA support)

- Hantam Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support)
- Kareeberg Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support)
- Karoo Hoogland Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support)
- Senqu Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support)
- Siyancuma Municipality (GRAP AFS, GRAP compliant asset register, audit queries, accounting support)
- Bergrivier Municipality (GRAP compliant asset register, audit queries, accounting support)
- Preparation of Financial Recovery Plans for Walter Sisulu Municipality and Ditsobotla Municipality on behalf of National Treasury

Contactable References

Mr Jan-Willem de Jager – CFO: Garden Route District Municipality (072 504 1169)
 Mrs Sophia Swart – Senior Manager: Oudtshoorn Municipality (074 702 4795)
 Mrs Ursula Baartman – Ex CFO: Central Karoo District Municipality (083 284 7597)
 Mr Hennie Schlebusch – Retired CFO: Swellendam Municipality (083 377 4926)
 Mr. Riaan Alberts – Manager AFS: Swartland Municipality (078 119 4504)
 Mr Gerald de Jager – Ex CFO: Emalahleni Municipality (082 336 6315)
 Mr. Mbulelo Memani – Municipal Manager: Bitou Municipality (044 501 3172)



The South African Institute of Chartered Accountants

I, **N J DE KOCK**

Admitted as a member of

The South African Institute of Chartered Accountants

in **2002** hereby pledge to adhere to the

Code of Professional Conduct, its spirit and application,

and to lead by example.



CA (SA)

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of the original document

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 662

Signed at **CAPE TOWN**

this **12TH** day of **JUNE 2002**

Member

Chairman

Executive President

07/05/2024

Case reference: **CAS-979767-R0H1T6**

Confirmation of Membership and in Good Standing

This serves to confirm that **Nico Johan de Kock** (Member No. **03394622**) is a current member of The South African Institute of Chartered Accountants (SAICA).

Nico Johan de Kock successfully completed the SAICA accredited postgraduate graduate qualification, the SAICA Qualifying Examinations and met the SAICA Training Programme requirements.

Nico Johan de Kock was admitted to membership as a Chartered Accountant on the **30/10/2001** and is the holder of a Certificate of Membership issued under the common seal of the Institute.

Nico Johan de Kock is currently a member in good standing. As at this date there are no outstanding complaints against **Nico Johan de Kock** lodged with SAICA or any ethical or other matters that would cast doubt on their suitability for membership with your Institute.

Individual members in Good Standing of this Institute (SAICA) are also obliged to undertake relevant Continuing Professional Development (CPD) activities on an annual basis, in terms of clause 2.1.1 of this Institute's CPD policy. Based on the member's own declaration we confirm they have met their Continuing Professional Development requirements as at this date.

Members agree to abide by this Institute's Constitution and By Laws at the time of admission to membership and thereafter on the annual subscription of the Institute each year at time of subscription payment. We confirm that **Nico Johan de Kock** is up to date with all amounts owed to the Institute.

This letter is valid until **07/08/2024**.

Should you require further information kindly contact us at saica@saica.co.za, quoting the case reference number in this document.

Regards,
Membership Administration Department

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Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



Member No: 1936

CHARTERED INSTITUTE OF GOVERNMENT FINANCE, AUDIT & RISK OFFICERS

Reg. No. 1929/001781/08
Non - Profit Company

This is to certify that

NJ DE KOCK

Identity No: 750101 5078 082

Was admitted as

CHARTERED GOVERNMENT FINANCE OFFICER

Of the Institute on

18 September 2019

Witness our hand and seal

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of the original document

Thounis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

President



Chief Executive Officer





Education, Training and
Development Practices Sector
Education and Training Authority
www.etdpseta.org.za

✉ Umoya House 2-6 New Street;
South Marshalltown;
Johannesburg CBD
☎ +27(0)11 372 3300

SOR Number: US/157/011575/20

Statement of Results

Learner Name Nico Johan De Kock Learner ID Number 7501015078082

UNIT STANDARD

US Code	Title	Level	Credits	Endorsement No	Assessment Date
115753	Conduct outcomes-based assessment	Level 05	15	US - 197702	15/07/2020

Yours faithfully

ETDQA Manager

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Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6001

ETDP SETA

Education, Training and Development Practices
Sector Education and Training Authority



UNIVERSITEIT • IVUNIVESITH • STELLENBOSCH • UNIVERSITY



10 November 2020

Mr Nico de Kock
c/o Prof Z Ndevu (Director)
School of Public Leadership
Stellenbosch University
Bellville Park Campus
Carl Cronje Drive
Eikenbosch
CAPE TOWN
7530

Per e-mail: nico@mubesko.co.za

Dear Mr De Kock

RE-APPOINTMENT AS LECTURER EXTRAORDINARY AT THE SCHOOL OF PUBLIC LEADERSHIP

I have great pleasure in informing you that the University is offering you a re-appointment in the above-mentioned capacity for the period **1 January 2021 to 31 December 2023**. The University's formal decision has been taken on the recommendation of the School of Public Leadership.

The University created this category of appointments to give recognition to individuals for their proven specialized expertise, and/or their eminence in their profession and field of study, and to involve them in the academic programmes of the relevant Department.

The same criteria as for the appointment of Lecturers to the University's establishment apply when any candidate is assessed for appointment as Extraordinary Lecturer. The title of Lecturer is valid for the duration of the appointment.

We would appreciate it if you could take up this re-appointment. We enclose an acceptance form for your convenience.

With best regards

Yours sincerely

Mr VL Mothobi
CHIEF DIRECTOR: HUMAN RESOURCES

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of the original document

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6001

Beoordeel asseblief ons diens / Please rate our service:
<http://www0.sun.ac.za/nr/feedback/>

MENSLIKE HULPBRONNE • HUMAN RESOURCES

- | | |
|--|---|
| • Privaat Sak X1 7602 Matieland Suid-Afrika | • Private Bag X1 7602 Matieland South Africa |
| • Tel (021) 808-2753 Faks (021) 808-2484 | • Tel (021) 808-2753 Fax (021) 808-2484 |
| • E-pos sm3@sun.ac.za | • E-mail sm3@sun.ac.za |

This is to certify that

Nico de Kock

is a

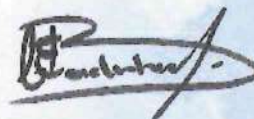
Member of

The Southern African
Asset Management Association

Membership No: 1982

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.....
Theunis J. Venter (AGA) SA



Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Corporate Secretary

 SAAMA

VALID until: 28 February 2025

Universiteit van Suid-Afrika



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Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

*Ons verklaar dat
aangesien aan die regulasies en die vereistes
van die Statuut voldoen is, die*

NAGRAADSE DIPLOMA IN OUDITKUNDE

*op 14 April 2000
by 'n kongregasie van die Universiteit
uitgereik is aan*

Nico Johan de Kock

Antony Melk

Visekanselier

PRETORIA



H. Shaha

Dekaan

AMsag

Registrateur

Universiteit van Suid-Afrika



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of the original document

.....
Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Ons verklaar dat

Nico Johan de Kock

op 23 April 1999

by 'n kongregasie van die Universiteit

toegelaat is tot die graad

HONNEURS-BACCALAUREUS COMPUTATIONIS

aangesien aan die vereistes van die Wet

en die Statuut voldoen is

Antony Melck

Visekanselier

PRETORIA



Paul

Dekaan

Amag

Registrateur

Die Universiteit van Stellenbosch

Hiermee word verklaar dat nademaal

NICO JOHAN DE KOCK

*ten opsigte van die driejarige Baccalaureus-graadkursus
in Rekeningkunde voldoen het aan al die vereistes soos
neergelê in Wet Nr. 107 van 1992 en die Statuut en
Regulasies van die Universiteit, die graad*

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Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

**Baccalaureus in
Rekeningkunde (B.Rekeningkunde)**

*met al die regte en voorregte daaraan verbonde, by
geleentheid van 'n Kongregasie van die Universiteit op*

11 DESEMBER 1996

aan HOM verleen is.

Stellenbosch

11 DESEMBER 1996



Frank Wagh
REKTOR

Antzinger
REGISTRATEUR



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname
DE KOCK
Names
NICO JOHAN
Sex
M
Nationality
RSA
Identity Number
7501015078082
Date of Birth
01 JAN 1975
Country of Birth
RSA
Status
CITIZEN



Signature

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Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



111881605



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CURRICULUM VITAE – SIYABULELA TSHOLO

1. PERSONAL PARTICULARS

Name: Siyabulela Tsholo
Date and place of birth: 15 January 1985 – Port Elizabeth
Tertiary Education: Rhodes University – Grahamstown (2005 - 2008)
University of Cape Town - Cape Town (2016)
NQF Level: Level 8
Experience: More than 14 years Public Sector experience
Location: Randburg

2. QUALIFICATIONS

PROFESSIONAL MEMBERSHIPS/REGISTRATIONS

SAICA (20020425) - Associate General Accountant AGA (SA)
SAIBA – Business Accountant in Practice (1482)

ARTICLES

Firm: Grant Thornton (East London)
Completion: Completed articles (SAICA) (2012)

CERTIFICATES

University: University of Cape Town (South Africa)
Certificate: Business Risk Management (graduated 2016)

POST GRADUATE TERTIARY EDUCATION

University: Rhodes University – Grahamstown (South Africa)
Degrees: Post Graduate Diploma in Taxation (graduated November 2008)

UNDER GRADUATE TERTIARY EDUCATION

University: Rhodes University – Grahamstown (South Africa)
Degrees: Bachelor of Commerce (Accounting) (graduated November 2007)

3. CURRENT EMPLOYER

EMPLOYER: Tsholo Consulting Solutions (Pty) Ltd
POSITION: Managing Director
PERIOD OF EMPLOYMENT: May 2015 – Present

4. POST GRADUATE EXPERIENCE

EMPLOYER: Tsholo Consulting Solutions (Pty) Ltd

PERIOD OF EMPLOYMENT: May 2015 – Present

EMPLOYER: 28 Degrees South Capital (Pty) Ltd – Stockbroking company
POSITION: Chief Financial Officer
PERIOD OF EMPLOYMENT: January 2019 – February 2020

EMPLOYER: Mayibuye Transport Corporation
POSITION: Compliance Manager
 Acting Executive Manager: Human Resources Management - September 2015 – 31 March 2016
 Acting Executive Director: Office of Strategic Management - January 2014 – February 2014
PERIOD OF EMPLOYMENT: April 2013 – May 2016

EMPLOYER: PricewaterhouseCoopers – East London
POSITION: Senior Consultant
PERIOD OF EMPLOYMENT: March 2012 – March 2013

EMPLOYER: Grant Thornton – East London
POSITION: Trainee Accountant
PERIOD OF EMPLOYMENT: February 2011 – February 2012

EMPLOYER: Grant Thornton – Port Elizabeth
POSITION: Trainee Accountant
PERIOD OF EMPLOYMENT: January 2009 – November 2010

5. OUTLINE OF RECENT EXPERIENCE

DUTIES:

- Preparation of annual financial statements
- Preparation of GRAP compliant asset registers
- Audit Support
- Project management and major processes
- Apply knowledge of the PFMA, MFMA and Treasury Regulations

INDUSTRY EXPOSURE:

- Mayibuye Transport Corporation
- Eastern Cape Provincial Legislature
- Eastern Cape Government Fleet Services
- DENEL
- CETA
- Walter Sisulu Municipality



AGA(SA)

Associate General Accountant (SA)
An associate designation of the
South African Institute of Chartered Accountants

CERTIFICATE OF ASSOCIATESHIP

This is to recognise that

Siyabulela Tsholo

*is an Associate of the College of Associate General Accountants
and became entitled to the designation AGA (SA)*

2016

Given under the Common Seal of the Institute

Tubb

Chief Executive Officer



Theunis J. Venter
Chairman

*Certified to be a true copy
of the original document*

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



SAICA

01/02/2012

Mr MN de Beer
Grant Thornton
PO Box 313
East London
5200

00050318
00029711

Dear Mr de Beer

This serves to confirm that the Discharged of the following training contract/learnership agreement* was processed on 01/02/2012

Learnership Title:	Chartered Accountant: Auditing		
Learnership Code:	701/Q010001/00/480/7		
SDL Number :	L170726485		
Contract Number :	67392		
Trainee number :	20020425		
Trainee name(s) :	Siyabulela		
Trainee surname :	Tsholo		
Trainee ID number :	8501155820086		
Initial term of training contract :	36 Months	From: 2011/02/01	To: 2012/02/29
Lodgement date :	2012/01/27		
Elective:	Auditing And Assurance		

* This only applies to employers registered with FASSET, all other employers refer to their SETA

Yours sincerely

ADRI KLEINHANS
PROJECT DIRECTOR: TRAINING

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of the original document

.....
Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



INVESTOR IN PEOPLE



Integritas 7 Zulberg Close Bruma Lake 2198 P O Box 59875 Kengray 2100 DX92 Johannesburg Tel: (011) 621 6600 Fax: (011) 622 3321
E-mail: queries@saica.co.za Websites: <http://www.saica.co.za> and <http://www.accountancysa.org.za>

A member of the International Federation of Accountants (IFAC) and the Eastern Central and Southern African Federation of Accountants (ECSAFA)



SOUTHERN AFRICAN INSTITUTE
FOR BUSINESS ACCOUNTANTS

THIS IS TO CERTIFY THAT

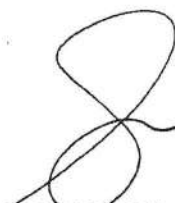
S Tsholo

IS A MEMBER OF THE INSTITUTE AND BECAME ENTITLED TO THE DESIGNATION

Business Accountant in Practice (SA)

2012

GIVEN UNDER THE COMMON SEAL OF THE INSTITUTE



CHAIRPERSON



Certified to be a true copy
of the original document.

.....
Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



CHIEF EXECUTIVE



DESIGNATION NUMBER: BAP(SA)1482



SOUTHERN AFRICAN INSTITUTE
FOR BUSINESS ACCOUNTANTS

THIS IS TO CERTIFY THAT

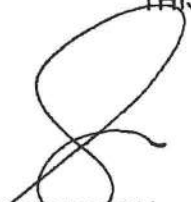
S Tsholo

IS A MEMBER OF THE INSTITUTE AND HAS BEEN AWARDED THE

**Practising Licence in
Non-Assurance Engagements
2012**

GIVEN UNDER THE COMMON SEAL OF THE INSTITUTE

THIS LICENCE IS SUBJECT TO ANNUAL VERIFICATION



CHAIRPERSON



CHIEF EXECUTIVE



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of the original document

.....
Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625





The University of Cape Town

hereby certifies that

Siyabulela Tsholo

completed a short course at NQF Level 5 consisting of 100 notional hours of learning, start date 15 August 2016 end date 07 November 2016, in

Business Risk Management

14 December 2016

Certified to be a true copy
of the original document

.....
Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Dean of Faculty



Course Convenor

Presented on the GetSmarter platform



RHODES UNIVERSITY

THIS IS TO CERTIFY THAT

SIYABULELA TSHOLO

WAS THIS DAY AT A CONGREGATION OF THE UNIVERSITY
ADMITTED TO THE DEGREE OF

POSTGRADUATE DIPLOMA IN TAXATION

GRAHAMSTOWN
16 APRIL 2009

VICE CHANCELLOR

DEAN OF THE FACULTY OF COMMERCE

REGISTRAR

Certified to be a true copy
of the original document

.....
Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



RHODES UNIVERSITY

THIS IS TO CERTIFY THAT

SIYABULELA TSHOLO

WAS THIS DAY AT A CONGREGATION OF THE UNIVERSITY
ADMITTED TO THE DEGREE OF

BACHELOR OF COMMERCE

GRAHAMSTOWN
29 MARCH 2008

VICE CHANCELLOR

DEAN OF THE FACULTY OF COMMERCE

REGISTRAR

Certified to be a true copy
of the original document

.....
Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname

TSHOLO

Names

SIYABULELA

Sex

M

Nationality

RSA

Identity Number

8501165820086

Date of Birth

15 JAN 1985

Country of Birth

RSA

Status

CITIZEN



Signature

This card has been issued by the
Department of Home Affairs in terms of the
Identification Act, Act 68 of 1997

If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 63 11 90

Date of Issue
30 JUL 2015

53463

100060682



Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Name	Arnold Bredenhann
Nationality	South African
Education	- Bachelor in Commerce (Accounting and Economics) (May 1994-UNISA) - Advance Certificate in Administrative Law (March 1994) - Advance Certificate in Labour Law and Labour Relations - Municipal Accountant (Associate)- May 1999 - Professional Government Finance Officer (CIGFARO)-August 2020
Job Title	Senior Manager
NQF Level	Level 7
Competency	GRAP, MFMA policies and implementation, Training, Budget and Reporting Compliancy, Long term Financial Planning, Tariffs Modelling
Industry	44 years' experience in the Public Sector
Professional Experience	
Feb 1979 - Aug 1983	Kraaifontein Municipality <i>Senior Clerk</i> Duties: • Manage Housing Schemes • General Accounting • Reconciliations
Sep 1983 - Mar 1984	Kuruman Municipality <i>Accountant</i> Duties: • Managed the entire income and expenditure departments which include all the facets of the treasury department.
Apr 1984 - Dec 2000	Velddrif Municipality <i>Town Treasurer</i> <i>Town Clerk</i> Duties: • As set out in applicable legislation
Jan 2001 - Jun 2006	Bergvliet Municipality <i>Municipal Manager</i> Duties: • As set out in applicable legislation
Jul 2006 - Mar 2009	Private Consultant <i>Specializing in Municipal Accounting and Town Planning</i>
Apr 2009 - present	Mubeko Africa (Pty) Ltd <i>Senior Manager</i> Duties

Duties:

- Compiling of Annual Financial Statements
- Accounting Support
- Acting as CFO and Municipal Manager
- Drafting and managing recovery and turnaround strategies
- Budgets
- Compiling of Audit Files
- Answering audit findings
- Training of personnel
- Presenting University of Stellenbosch courses
- Policies
- Standard Operating procedures
- Compiling Long- term Financial Plans
- Tariff modelling and tool development

Milestones

Team leader in successful financial turnarounds of numerous municipalities in distress



Member No: B1097

CHARTERED INSTITUTE OF GOVERNMENT FINANCE, AUDIT & RISK OFFICERS

Reg. No. 1929/001781/08
Non - Profit Company

This is to certify that

AJ BREDENHANN

Identity No: 581223 5048 082

Was admitted as

PROFESSIONAL GOVERNMENT FINANCE OFFICER

Of the Institute on

16 August 2019

Witness our hand and seal

Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

President



Chief Executive Officer



In terms of the MOI, the Board may terminate membership due to outstanding membership fees



INSTITUTE FOR LOCAL GOVERNMENT MANAGEMENT OF SOUTH AFRICA

CERTIFICATE OF MEMBERSHIP

THIS IS TO CERTIFY THAT

Arnoldus Jacobus Bredenhann

was admitted in accordance with Clause 8 of the Constitution as a

Full Member

of the Institute for Local Government Management of South Africa

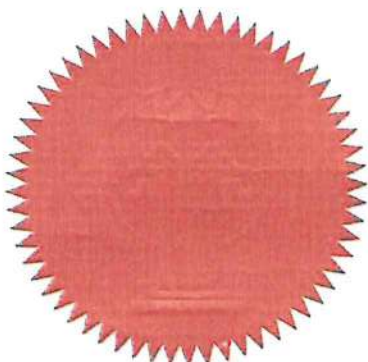
on

18 July 1996

GIVEN under the Seal of the Institute at Port Elizabeth
this 2nd day of June 1998

Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



[Signature]
PRESIDENT

[Signature]

RAAD VIR
STADSKLERKE

TOWN CLERKS'
COUNCIL

REGISTRASIE-
SERTIFIKAAT

REGISTRATION
CERTIFICATE

Hiermee word gesertifiseer dat

It is hereby certified that

Arnoldus J Bredenhann

geregistreer is as 'n

is registered as a

Professionele Stadsklerk

*ingevolge die Wet op die
Beroep van Stadsklerke, 1988
en gemagtig is om in sodanige
hoedanigheid op te tree in
ooreenstemming met genoemde
Wet en die regulasies wat daar-
volgens uitgevaardig is.*

*in terms of the Profession of
Town Clerks' Act, 1988 and is
empowered to act in such
capacity in accordance with
the said Act and the
regulations promulgated there-
under.*

*Certified to be a true copy
of the original document*
Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 662F

20-10-94

DATUM/DATE

10201

REG. NO.



[Signature]
PRESIDENT

[Signature]
REGISTRATEUR/REGISTRAR

N^o. A 387

Raad vir Munisipale Bekenmeesters
Sertifikaat van Registrasie

ARNOLDUS JACOBUS BREDENHANN

is ok

18 JUNIE 1999

as 'n Munisipale Bekenmeester (Assosiaat) *
ingevolge Wet Nr. 21 van 1988 geregistreer.

Getuig ons Hand en Feël



Raadsvoorsitter

1 m June

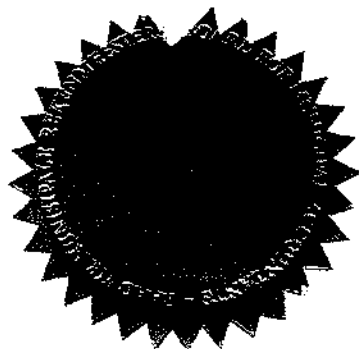
Baadslid

.....

Seekretaris

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of the original document

Certified to
 of the original to
 Theunis J. Venter (AGA) SA
 Commissioner of Oaths (RSA)
 3 Hospital Street, Oudtshoorn, 6625



Opleidingsraad vir
Plaaslike Owerheids-
liggame



Training Board for
Local Government
Bodies

SERTIFIKAAT / CERTIFICATE

Hiermee word gesertifiseer dat / This is to certify that

A J BREDENHANN

Identiteitsnommer **581223 5048 00 9** Identity number

die onderstaande kursus met goeie gevolg deurloop het
completed the undermentioned course with good results

Kursus **GEVORDERDE ADMINISTRATIEFREG** Course

Vanaf **28 MAART 1994** From

Tot **30 MAART 1994** To

Duur van kursus **3 DAE**

Hoof van Opleidingsentrum / Head of Training Centre

Duration of course
Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Sertifikaatnommer **301/94/1175**
Certificate number

Universiteit van Suid-Afrika



Ons verklaar dat

Arnoldus Jacobus Bredenhann

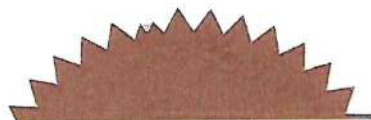
op 16 Mei 1994

*by 'n kongregasie van die Universiteit
toegelaat is tot die graad*

Baccalaureus Commerci

*aangesien aan die vereistes van die Wet
en die Statuut voldoen is*

Certified to be a true copy
of the original document
.....
Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



GEREGISTREERDE WOON- EN POSADRES

1. Bewaar die bewys van u GREGISTREERDE WOON- EN POSADRES in hierdie sakke.

2. Indien u van adres verander het, of indien besonderhede van u huidige adres, bv. straatnaam en/of -nommer, ens. verander het, moet die vorm KENNISGEWING VAN ADRESVERANDERING, wat in die sakke agter in die identiteitsdokument is, gebruik word om die verandering aan te meld en moet dit ingedien word by of geops word aan die naaste streek- distrikkantoor van die DEPARTEMENT VAN BINNELANDSE SAKE.

REGISTERED RESIDENTIAL AND POSTAL ADDRESS

1. Keep the proof of your REGISTERED RESIDENTIAL AND POSTAL ADDRESS in this pocket.

2. If you have changed your address, or, if particulars of your present address, e.g. name of street and/or street number, etc., have been changed, the NOTICE OF CHANGE OF ADDRESS form in the pocket at the back of the identity document must be used to report the change and it must be handed in at or posted to the nearest regional/district office of the DEPARTMENT OF HOME AFFAIRS.

I.D.No. 581223 5048 08 2



S.A. BURGER/S.A. CITIZEN

VAN/SURNAME

BREDENHANN

VOORNAME/FORENAMES

ARNOLDUS JACOBUS

GEBOORTEDISTRIK OF-LAND/
DISTRICT OR COUNTRY OF BIRTH

SUID-AFRIKA

GEBOORTEDATUM/
DATE OF BIRTH

1958-12-23



DATUM UITGEREIK
DATE ISSUED

2001-01-16

UITGEREIK OP GESAG VAN DIE
DIREKTEUR-GENERAAL
BINNELANDSE SAKE

ISSUED BY AUTHORITY OF THE
DIRECTOR-GENERAL:
HOME AFFAIRS

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of the original document

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Names	Brendon Claude Adams
Nationality	South African
Education	- Bachelor of Accounting (2011 at UNISA) - SAICA Articles completed at Fourie Oberg de Bruyn Inc in Moorreesburg (completed January 2014) - Professional Accountant of South Africa (SAIPA) – (October 2014 - Membership number 33342)
NQF Level	Level 8
Job Title	Manager
Competency	GRAP, MFMA policies and implementation, Training, Budget and Reporting Compliance, mSCOA Implementation, Investigations Forensic & UIFW, Advanced Microsoft Office application skills, Caseware, Pastel, Project management, Financial Recovery Plans
Industry	More than 10 years Public Sector Municipal- & Private Sector experience

Professional Experience

Jan 2010 – Sep 2014	Fourie Oberg de Bruyn Inc. – Moorreesburg <i>Trainee Accountant (January 2010 – January 2013)</i> <i>Senior Accountant (January 2013 – September 2014)</i> Duties: • Managing staff and work-in-progress • Compilation of audit files • Execution of audit plans • Review of audit working paper files • Perform and review income tax- and VAT returns for Individuals, Trusts, Companies and Close Corporations • Preparation of Annual Financial Statements for Individuals, Trusts, Companies and Close Corporations on Caseware and Excel • Provide consultation services for clients • Designing of internal control systems • Budgeting and forecasting • Train and manage junior staff • Apply knowledge of the PFMA, MFMA and Treasury Regulations • Manage teams and major processes Exposure: • Agricultural entities and co-operations • Manufacturing sector • Investment companies and trusts • Retail establishments • Family and owner managed businesses • Complex group structures • Public Sector finance
Oct 2014 - present	Mubesko Africa <i>Consultant (October 2014 – May 2017)</i> <i>Assistant Manager (June 2017 – January 2021)</i> <i>Manager (February 2021 – present)</i> Duties: • Preparation of GRAP compliant annual financial statements • Compilation of financial statements on Caseware • Compilation of client audit files • Advanced skills in utilisation of Microsoft Office applications to compile financial statements, prepare reports, prepare training material, prepare presentations etc. • Assistance during audit process and with resolving audit queries and findings • Preparation of Audit Action Plans • Accounting support

- Preparation of Asset Register
- mSCOA implementation and conversion
- Preparation of budgets reporting in line with Municipal Budget Regulations
- Training of officials on GRAP, mSCOA and Audit Action Plans
- Managing a team to efficiently achieve the project milestones
- Apply knowledge of the PFMA, MFMA and Treasury Regulations
- Assistance with forensic investigations
- Special investigations
- Financial Recovery Plans

Exposure:

- Nama Khoi Municipality (Accounting support, mSCOA implementation, budgets and draft of Annual Financial Statements) (Caseware)
- Kamiesberg Municipality (Accounting support, mSCOA implementation, budgets and draft of Annual Financial Statements)
- Swellendam Municipality (Budgets, mSCOA implementation) (SAMRAS)
- Cederberg Municipality (Accounting support)
- Bitou Municipality (mSCOA implementation, accounting support) (SAMRAS)
- Swartland Municipality (Budgets and cash flow projections)
- Elundini Municipality (Accounting support)
- Kannaland Municipality (Accounting support) (SAMRAS)
- Emalahleni Municipality (mSCOA implementation)
- Central Karoo District Municipality (Accounting Support)
- Hantam Municipality (Accounting support, mSCOA implementation and draft of Annual Financial Statements)
- Western Cape Provincial Treasury (Training facilitation)
- Drakenstein Municipality (Assets)
- Matzikama Municipality (Budgets, mSCOA implementation, accounting support, draft annual financial statements)
- West Coast District Municipality (Stores investigation, Investigation of Irregular, Fruitless and Wasteful Expenditure)
- Theewaterskloof Municipality (work method investigation on Cash management)
- Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) (Development of Expenditure management strategies and Standard Operating Procedures for 7 partner municipalities)
- Preparation of Financial Recovery Plans for Walter Sisulu Municipality and Ditsobotla Municipality on behalf of National Treasury

Contactable References

Implementing GRAP

- Mr Elrico Alfred – CFO: Matzikama Municipality (027 201 3304)
- Mr Werner Jonker – CFO: Hantam Municipality (079 419 2150)
- Mr Riaan Alberts – Manager AFS: Swartland Municipality (078 119 4504)
- Mr Rufus Beukes – Municipal Manager: Kamiesberg Municipality (027 652 8000)
- Mr Heinri Cloete – CFO: Nama Khoi Municipality (027 718 8126)

Implementing MSCOA

- Mrs Lizaan van der Walt – Accountant Budget and Reporting: Swellendam Municipality (083 742 1242)
- Mr Pieter van der Merwe – CFO: Khai Ma Municipality (079 528 8151)
- Mr Werner Jonker – CFO: Hantam Municipality (079 419 2150)
- Mr Rufus Beukes – Municipal Manager: Kamiesberg Municipality (027 652 8000)
- Mr Heinri Cloete – CFO: Nama Khoi Municipality (027 718 8126)

GIS information

- Mr Rufus Beukes – Municipal Manager: Kamiesberg Municipality (027 652 8000)

Forensic Investigations

- Dr Johan Tesselaar – CFO: West Coast District Municipality (084 573 7887)



MEMBER

Professional Accountant (SA)

THIS IS TO CERTIFY THAT

Brendon Adams

has satisfied the requirements of the South African Institute of Professional Accountants (SAIPA); and is authorised to provide services as stipulated in the Constitution, By-laws, and member manual of the Institute.

**PRESENTED UNDER THE COMMON SEAL OF
THE INSTITUTE AT JOHANNESBURG.**

PREM GOVENDER

Chairman

SHAHIED DANIELS

Chief Executive

2024-12-31

Valid until

33342

Membership number



This certificate is the property of SAIPA and must be returned or destroyed on cessation of membership.

**Certified to be a true copy
of the original document**

SAIPA has confirmed the above information, for digital certification and sharing by PrivySeal, on 03 May 2024 at 10:03 AM (Africa/Johannesburg).



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PRIVYSEAL®

Theunis J. Venter (AGA) SA
Commissioner of Oaths (R.O.)
3 Hospital Street, Oudtshoorn, 6625



SAICA

THE SOUTH AFRICAN INSTITUTE
OF CHARTERED ACCOUNTANTS

develop.influence.lead.

10/03/2015

Mnr Jannie De Bruyn
FourieObergdeBruyn Moorreesburg
PO Box 162
Moorreesburg
7310

06571792

00005892

Dear Mnr Jannie De Bruyn

This serves to confirm that the discharge for the following training contract/learnership agreement* was processed on 15/01/2014

Learnership Title:	Chartered Accountant: Auditing	
Learnership Code:	701/Q010001/00/480/7	
SDL Number:	L210768216	
Trainee Number:	20033524	
Trainee First Name(s):	Brendon	
Trainee Surname:	Adams	
Trainee ID Number:	8403105071086	
Initial Term Of Training Contract:	60 Months	From: 11-Jan-2010 To: 10-Jan-2014
Required work attendance hours:	6000	
Required core experience hours:	4800	
Elective(s):	Auditing And Assurance	

***This only applies to employers registered with FASSET, all other employers refer to their SETA**

Your's sincerely

**PROJECT DIRECTOR: TRAINING
ADRI KLEINHANS**

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of the original document

.....
Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6025

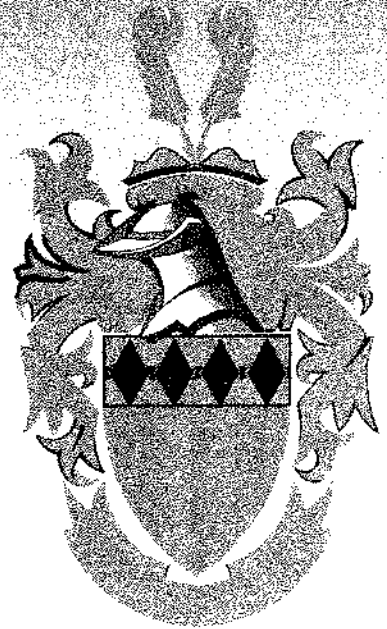


INVESTOR IN PEOPLE



MEMBER

THIS IS TO CERTIFY THAT



Brendon Adams

has satisfied the academic and practical training requirements of the Institute and is authorised to provide services as stipulated by the Constitution of the Institute.

CHAIRPERSON

Presented under the Common Seal of the Institute at Johannesburg.

CHIEF EXECUTIVE

07/10/2014

DATE OF ADMITTANCE

33342

MEMBERSHIP NUMBER

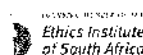
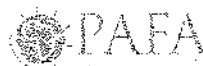


SOUTH AFRICAN INSTITUTE OF
PROFESSIONAL ACCOUNTANTS

YOUR WEALTH

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of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



Member of





REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
ADAMS
Names:
BRENDON CLAUDE
Sex:
M
Nationality:
RSA
Identity Number:
8403105071086
Date of Birth:
10 MAR 1984
Country of Birth:
RSA
Status:
CITIZEN



Signature:

Brendon Adams

iD

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of the original document

Theunis J. Venter (AGA) SA

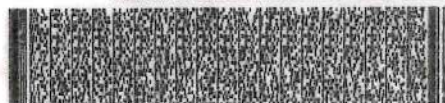
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Conditions:
This card has been issued by the
Department of Home Affairs in terms of the
Identification Act, Act 68 of 1997
If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 60 11 90

Date of Issue:
29 DEC 2015

RSA

101004999



Name	Coert Gericke
Nationality	South African
Education	- Chartered Certified Accountant (ACCA - 2020) - International Advanced Diploma in Business and Accounting from the Association of Certified Chartered Accountants (ACCA - 2018) - International Diploma in Business and Accounting from the Association of Certified Chartered Accountants (ACCA - 2017) - Completed articles with the South African Institution of Chartered Accountants (2013)
NQF Level	Level 8
Job Title	Assistant Manager: Consulting services
Competency	GRAP, MFMA policies and implementation, Training, Asset Management, IFRS, IFRS for SME, mSCOA, Advanced Microsoft Office application skills, Caseware
Industry	More than 15 years Public Sector Municipal- and Private Sector experience

Professional Experience

April 2008 – Feb 2017 **Nexia SAB&T Chartered Accountants**

Trainee Accountant (April 2008 – January 2014)

Senior out of Articles / Supervisor (January 2014 – February 2017)

Duties:

- Perform external audits for government institutions (local, and provincial government) on behalf of the Auditor-General South Africa
- Perform external audit at private institutions
- Prepare VAT and income tax returns for private institutions
- Prepare GRAP compliant financial statements and supporting working papers
- Provide training to municipal and public officials on internal controls and GRAP standards
- Preparation of IFRS and IFRS for SME compliant financial statements and Fixed asset registers
- Apply knowledge of the MFMA and Treasury Regulations
- Manage teams and major processes

Exposure:

- JSE listed companies
- Small and medium enterprises
- Public entities
- Provincial departments
- Municipalities

Government exposure:

- Nala Local Municipality (2015) - External audit
- Umsobomvu Local Municipality (2016) - External audit
- Kareeberg Local Municipality (2016) - External audit
- Renosterberg Local Municipality (2016) - External audit
- Kamiesberg Local Municipality (2013) - External audit
- Renosterberg Local Municipality (2013) - External audit
- Namakwa District Municipality (2013) - External audit
- Northern Cape Urban FET College (2012) - External audit
- Department of Health Northern Cape (2012) - External audit
- Tsantsabane local municipality (2012) - External audit
- Xhariep District Municipality (2014) - External audit
- Department of Agriculture, land reform and rural development (2012) - Forensic audit
- Department of Social Development (2012) - Forensic audit
- Naledi Local Municipality (2012) - External audit
- Tsantsabane Local Municipality (2011) - External audit
- Thembelihle Local Municipality (2011) - External audit

- Masilonyana Local Municipality (2011) - External audit
- Northern Cape Institute of Higher Education (2010) - External audit
- Letsemeng local municipality (2011) - External audit
- Department of economic development, tourism and environmental affairs (2011) - External audit
- Renosterberg Local Municipality (2010) - External audit
- Department of public works Regional office Johannesburg (2008-2009) - External audit
- Department of public works Regional office Bloemfontein (2011) - External audit
- Nama Khoi Municipality (2009 and 2010) - External audit
- Department of economic development, tourism and environmental affairs (2010) - External audit
- South African Human Rights Commission (2009) - External audit
- Mbizama Local municipality (2010) - External audit
- Department of public works Regional office Bloemfontein (2010) - External audit
- Phumelela Local Municipality (2010) - External audit
- Nama Khoi Municipality (2010) - External audit
- Khai-ma Municipality (2008) - External audit
- Madibeng municipality (2008) - External audit

March 2017 – March 2018

Nexia SAB&T Chartered Accountants

Assistant Manager: EBS and Consulting (March 2017 – March 2018)

Duties:

- Perform external audits for government institutions (local, and provincial government) on behalf of the Auditor-General South Africa
- Perform external audit at private institutions
- Prepare VAT and income tax returns for private institutions
- Prepare GRAP compliant financial statements and supporting working papers
- Provide training to municipal and public officials on internal controls and GRAP standards.
- Preparation of IFRS and IFRS for SME compliant financial statements and Fixed asset registers
- Review financial control systems, identify weaknesses, implement controls and provide training to staff to improve control environment; and
- Skills transfer regarding internal control and GRAP accounting standards to municipal officials
- Review tax and VAT returns for private clients.
- Providing guidance to clients regarding accounting and audit related issues.
- Liase with external auditors and respond to audit queries.
- Apply knowledge of the MFMA and Treasury Regulations
- Manage teams and major processes

Exposure:

- JSE listed companies
- Small and medium enterprises
- Public entities
- Provincial departments
- Municipalities

Government exposure:

- Training on behalf of Northern Cape Provincial Treasury on GRAP and related internal controls
 - Provisions
 - Employee benefits
 - Changes in accounting estimates, policies, errors
 - Bank reconciliations

- Creditor reconciliations
- VAT reconciliations
- Karoo Hoogland Local Municipality
 - Preparation of Annual Financial Statements
 - Preparation of accounting working papers and calculations
 - Preparation of accounting file
 - Assist during audit process
 - Answer audit queries
- Masilonyana Local Municipality
 - Preparation of Annual Financial Statements
 - Preparation of accounting working papers and calculations
 - Preparation of accounting file
 - Assist during audit process
 - Answer audit queries
 - Update Fixed Asset register
- Northern Cape Economic Development, Tourism and Environmental Agency
 - External audit
- Siyathemba Local Municipality
 - Property rates reconciliation
 - Clearing of suspense accounts
- Dihlabeng Local Municipality
 - External audit

April 2018 - Current

Mubesko Africa (Pty) Ltd

Assistant Manager: Consulting (April 2018 - Current)

Duties:

- Prepare GRAP compliant financial statements and supporting working papers
- Provide training to municipal and public officials on internal controls and GRAP standards
- Review financial control systems, identify weaknesses, implement controls and provide training to staff to improve control environment; and
- Skills transfer regarding internal control and GRAP accounting standards to municipal officials
- Providing guidance to clients regarding accounting and audit related issues
- Liase with external auditors and respond to audit queries
- Apply knowledge of the MFMA and Treasury Regulations
- Manage teams and major processes
- Tariff modelling

Government exposure:

- Beaufort-West Local Municipality
 - Expenditure testing
 - VAT compliance invoice testing
 - Bank reconciliation
 - Cash flow calculations
- Cederberg Local Municipality
 - Tariff modelling
- Emalahleni Local Municipality
 - Preparation of Annual Financial Statements
 - Preparation of accounting working papers and calculations
 - Preparation of accounting file
 - Assist during audit process
 - Answer audit queries
- Oudtshoorn Local Municipality

- Preparation & Compilation of GRAP Annual Financial Statements
- Payroll reconciliation
- AFS roll-over, import and balancing
- Finance lease review and skills transfer
- Fines IGRAP 1 calculation
- Payroll reconciliation
- Compilation of land and buildings register
- Annual reconciliation between title deed listing and fixed asset register
- Garden Route District Municipality
 - Long term financial planning
- Kannaland Local Municipality
 - Preparation of general ledger and trial balance for inclusion in AFS.
 - Preparation of accounting working papers and calculations
 - Preparation of accounting file
 - Assist during audit process
 - Answer audit queries
- Karoo Hoogland Local Municipality
 - Preparation of Annual Financial Statements
 - Preparation of accounting working papers and calculations
 - Preparation of accounting file
 - Assist during audit process
 - Answer audit queries
- Laingsburg Local Municipality
 - Creditors reconciliation
 - VAT reconciliation
 - Other debtors reconciliation
 - Accumulated surplus reconciliation
 - Agency fees reconciliation
 - Finance lease calculation and correction
 - Provision for rehabilitation of landfill sites present value calculation
 - Commitments calculation
- Magareng Local Municipality
 - Preparation of Annual Financial Statements
 - Creditors reconciliation
 - Salary control reconciliation
 - Payroll reconciliation
 - Fixed asset register reconciliation
 - Bank reconciliation
 - Going concern assessment
 - Provision for rehabilitation of landfill sites present value calculation
 - Unauthorised expenditure calculation
- Mosselbay Local Municipality
 - Tariff modelling
- Richtersveld Local Municipality
 - FAR reconciliation
- Setsoto Local Municipality
 - Preparation of Annual Financial Statements
 - Preparation of accounting working papers and calculations
 - Preparation of accounting file
 - Assist during audit process
 - Answer audit queries
- Siyancuma Local Municipality
 - Investigate completeness of irregular expenditure
 - Clearing of cash suspense account
- Walter Sisulu Local Municipality
 - Preparation of Annual Financial Statements

- Preparation of accounting working papers and calculations
- Preparation of accounting file
- Assist during audit process
- Answer audit queries

References

- Gerald De Jager – CFO Oudtshoorn Municipality - 044 203 3003
- Malebogo Motswana – CFO Magareng Municipality – 082 815 9151
- Myburgh Wessels – Director Nexia SAB&T - 012 682 8920



Member

This is to certify that

Coert Johannes Gericke

was admitted a member of the Association
on 13 November 2020

Given under the Seal of the Association
on 16 November 2020



Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 662

President

Deputy President

Secretary

Association of Chartered Certified Accountants

This certificate remains the property of ACCA and must not in any circumstances be copied, altered or otherwise defaced.
ACCA retains the right to demand the return of this certificate at any time and without giving reason.

Think Ahead



01219771

3711560



SAICA
THE SOUTH AFRICAN INSTITUTE
OF CHARTERED ACCOUNTANTS

24/01/2014

Mr S Makamure
Nexia SAB&T
PO Box 10512
Centurion
0046

04865493
03233741

Dear Mr Makamure

This serves to confirm that the Completion of the following training contract/learnership agreement* was processed on 23/01/2014

Learnership Title:	Chartered Accountant: Auditing		
Learnership Code:	701/Q010001/00/480/7		
SDL Number :	L240754582		
Contract Number :	57422		
Trainee number :	20019865		
Trainee name(s) :	Coert		
Trainee surname :	Gericke		
Trainee ID number :	8505265198085		
Initial term of training contract :	60 Months	From: 2009/01/05	To: 2014/01/04
Lodgement date :	2014/01/07		
Elective:	Not Applicable		

* This only applies to employers registered with FASSET, all other employers refer to their SETA

Yours sincerely

ADRI KLEINHANS
PROJECT DIRECTOR: TRAINING

Certified to be a true copy
of the original document
Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



Think Ahead



Certificate in International Public Sector Accounting Standards

This is to certify that

Coert Johannes Gericke

has completed the online Certificate in International Public Sector Accounting Standards (CertIPSAS) assessment in November 2021

A handwritten signature in black ink, appearing to read 'J Bennett'.

Judith Bennett
Director - ACCA

Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Association of Chartered Certified Accountants

This certificate remains the property of ACCA and must not in any circumstances be copied, altered or otherwise defaced.
ACCA retains the right to demand the return of this certificate at any time and without giving reason.

ACCA Registration Number 3711560



ACCA

Advanced Diploma in Accounting and Business

This is to certify that

Coert Johannes Gericke

has been awarded the ACCA Advanced Diploma in Accounting and Business

January 2019



Judith Bennett
Director – Professional Qualifications

Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Association of Chartered Certified Accountants

ACCA REGISTRATION NUMBER
3711560

This Certificate remains the property of ACCA and must not in any
circumstances be copied, altered or otherwise defaced.
ACCA retains the right to demand the return of this certificate at any
time and without giving reason.

CERTIFICATE NUMBER
6631555092213

ACCA

Diploma in Accounting and Business

This is to certify that

Coert Johannes Gericke

has been awarded the ACCA Diploma in Accounting and Business

November 2017



Judith Bennett
director - learning

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of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Association of Chartered Certified Accountants

ACCA REGISTRATION NUMBER
3711560

This Certificate remains the property of ACCA and must not in any
circumstances be copied, altered or otherwise defaced.
ACCA retains the right to demand the return of this certificate at any
time and without giving reason.

CERTIFICATE NUMBER
7515550922154

GEREGISTREERDE WOON- EN POSADRES

1. Bewaar die bewys van u GEGISTREERDE WOON- EN POSADRES in hierdie sakkie.

2. Indien u van adres verander het, of ir. dan besonderhede van u huidige adres, bv. straatnaam en/of nommer, ens. verander het, moet die vorm KENNISGEWING VAN ADRESVERANDERING, wat in die sakkie agter in die identiteitsdokument is, gebruik word om die verandering aan te meld en moet dit ingedien word by of repos word aan die naaste streek- of distrikantoor van die DEPARTEMENT VAN BINNELANDSE SAKKE.

REGISTERED RESIDENTIAL AND POSTAL ADDRESS

1. Keep the proof of your REGISTERED RESIDENTIAL AND POSTAL ADDRESS in this pocket.

2. If you have changed your address, or, if particulars of your present address, e.g. name of street and/or street number, etc., have been changed, the NOTICE OF CHANGE OF ADDRESS form in the pocket at the back of the identity document must be used to report the change and it must be handed in at or posted to the nearest regional/district office of the DEPARTMENT OF HOME AFFAIRS.

1
I.D.No. 850526 5198 08 5



S.A. BURGER/S.A. CITIZEN

VAN/SURNAME

GERICKE

VOORNAME/FORENAMES

COERT JOHANNES

GEBORTEDISTRIK OF -LAND/
DISTRICT OR COUNTRY OF BIRTH

SUID-AFRIKA

GEBORTE DATUM/
DATE OF BIRTH

1985-05-26



DATUM UITGEREIK
DATE ISSUED

2001-05-30

UITGEREIK OP GEVAAR VAN DIE
DIREKTOR-GENERAAL:
BINNELANDSE SAKKE

ISSUED BY AUTHORITY OF THE
DIRECTOR-GENERAL:
HOME AFFAIRS

Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

CURRICULUM VITAE

Nicky Dannewitz

nicky@easycoast.co.za

+27 (0)73 851 5533

I am an enthusiastic and highly motivated individual with a broad range of technical experience and well-developed information technology skills. I have a clear understanding of the roles and responsibilities associated with strategic technical and administrative support to any organisation. I am comfortable working with minimal supervision and working in a team setting.

Education	Professional Engineering Technologist ECSA No. 201470036 Bachelor of Technology in Civil Engineering, Unisa, 2011 National Diploma Civil Engineering, Durban University of Technology, 1990
NQF Level	Level 7
Competency	Civil Engineering, Infrastructure Asset Management, Infrastructure Asset Management Systems and Training, Project Management, Geographic Information System (GIS) and Spatial Planning, Information Management Systems, Infrastructure Maintenance Management Systems (MMS), GPS and Mapping Systems, Preparation of GRAP Compliant Fixed Asset Register, Financial Recovery Plans
Industry	More than 20 years of Public Sector experience

PROFESSIONAL EXPERIENCE

Aug 2023 – present	Independent Consultant <i>Infrastructure Asset Management and GIS Consultant</i>
Mar 2020 – Aug 2023	Mubeko Africa <i>Technical Specialist</i> Duties: • <i>Infrastructure Asset Management</i> ○ Technical support to compile a list of completed projects that form part of the asset register (and subsequent unbundling) ○ Identify projects which are currently under construction or planning (WIP) ○ Generate the assets and their constituent components into the Fixed Asset Register (FAR) ○ Collate GIS dataset of new additions (infrastructure assets) for audit purposes ○ Detailed infrastructure inspections to verify existence and condition assessments ○ Impairment and Remaining Useful Life review ○ Technical evaluation and physical assessment of capital projects • <i>Status Quo Assessment (SQA) and Financial Recovery Plans (FRP) - Pillar 4, Service Delivery and Infrastructure Development - Propellus Advisory Services</i> ○ Develop the requirements of Section 142 of the MFMA, the Mandatory FRP, for use as an instrument to secure a Municipality's ability to meet its obligations to provide basic services and its financial commitments ○ Evaluate available information i.e. AGSA Management Reports, Annual Performance Reports, Fixed Asset Registers, Integrated Development Plan (IDP), Municipal Spatial Development Framework (MSDF), Master Plans, etc. ○ Conduct interviews and workshops with all relevant stakeholders ○ Execution of a status quo assessment to identify key failures, root causes, and the recommendation of strategies to remedy the situation ○ Diagnostic analysis and identification of the current situation, root causes, and the recommended strategy to address and ultimately resolve the issues ○ Develop a financial recovery plan based on the SQA which plan will address issues ○ Develop an intervention roadmap to facilitate the development of the FRP ○ Present the FRP report to all relevant stakeholders Exposure:

	• Hantam Municipality (2019/2020 FY up to 2022/2023 FY) Project Additions, Technical evaluation, and assessment of donated assets, Water and Sanitation asset verifications • Bergvriervier Municipality (2020/2021 FY) Water, Sanitation, Electricity, and Solid Waste inspections • Kareeberg Municipality (2019/2020 FY up to 2022/2023 FY) Project Additions • Karoo Hoogland Municipality (2019/2020 FY up to 2022/2023 FY) Project Additions • Cape Agulhas Municipality (GIS review and FAR gap analysis) • Beaufort West Municipality (2019/2020 FY up to 2022/2023 FY) Project Additions, Asset verification of all asset classes • Emthanjeni Municipality (2019/2020 FY up to 2022/2023 FY) Project Additions • Laingsburg Municipality (2019/2020 FY) Project Additions
Jun 2014 – Dec 2019	Independent Consultant <i>Infrastructure Asset Management Consultant (Mubesko Africa)</i> Duties: • Asset management support to compile a list of projects completed and therefore form part of the asset register (and subsequent unbundling) • Identify projects which are currently under construction or planning (WIP) • Generate the assets and their constituent components into the FAR • Collate GIS dataset of new additions (infrastructure assets) for audit purposes • Detailed inspections to verify the existence Exposure: • Laingsburg Municipality (2018/2019 FY Project Additions) • Beaufort West Municipality (2016/2017 and 2018/2019 FY Project Additions) • Elundini Municipality (2015/2016 and 2016/2017 FY Project Additions) • Bergvriervier Municipality (2015/2016 and 2016/2017 FY Project Additions) <i>Infrastructure Asset Management Consultant (Free State CoGTA)</i> Duties: • Asset Management Support • Review and Gap Analysis of existing FAR for GRAP17 compliance • Physical verification and condition assessments of infrastructure assets • Compile a list of projects completed from 2012 FY up to 2016/2017 FY and unbundle • Prepare complete infrastructure asset registers and ◦ Provide audit support • Audit of Water and Wastewater Infrastructure ◦ Technical audits and related assessments for the systematic and objective examination of Projects completed and WIP, to ensure compliance with regulations, industry standards, codes, and engineering best practices. ◦ Check if Projects were monitored effectively and efficiently to realise "value for money" (past five financial years) ◦ Inspect evidence drawn from supporting documents, i.e. as-built and design drawings, Bill of Quantity, Close-out Reports ◦ Site inspections to conduct condition assessments on infrastructure. ◦ Check for design limitations and construction defects ◦ Check service providers worked within the skills, competence, specialized design, and experience required of a particular project ◦ Review site conditions and non-compliance with the OHS Act and whether staff are trained and registered as needed by the National Water Act ◦ Compile a consolidated summary and high-level Report covering the following: ▪ Condition assessments, emphasise the major problems observed at the water and sanitation facilities, and highlight the business risk associated with the potential failure of the assets to meet the expected levels of service ▪ Findings and recommendation ▪ A short, medium, and long-term intervention strategy for priority allocations ▪ Financial commitments for capital requirements necessary to repair/replace the assets at desired levels of service Exposure: • Masilonyana Municipality (AM Support Services) <i>Infrastructure Asset Management Consultant (IMESA Pty Ltd.)</i>

	Duties: • Review and gap analysis of existing FARs for GRAP17 compliance • Workshop the state of the assets with the National Treasury, municipal staff, and relevant CoGTA officials • Processing and analysis of infrastructure asset data • Development and training of office and operational staff on AM software • Development and training of technical and operational staff on condition assessments • Development and training in standards on infrastructure asset management • Physical verification and condition assessments of infrastructure assets • Infrastructure valuation • Preparation of complete FARs • Provide audit support to municipalities and • Developing business process templates for all aspects of asset management, technical and reporting requirements Exposure: • Dihlabeng Municipality (Asset Management Support Services) • Letsemeng Municipality (Asset Management Support Services) • Mafube Municipality (Asset Management Support Services) • Mantsopa Municipality (Asset Management Support Services) • Masilonyana Municipality (Asset Management Support Services) • Matjhabeng Municipality (Asset Management Support Services) • Mohokare Municipality (Asset Management Support Services) • Moqhaka Municipality (Asset Management Support Services) • Nala Municipality (Asset Management Support Services) • Naledi Municipality (Asset Management Support Services) • Ngwathe Municipality (Asset Management Support Services) • Phumelela Municipality (Asset Management Support Services) • Setsoto Municipality (Asset Management Support Services) <i>Technical and GIS Support (TPA Consulting Civil & Structural Engineers)</i> Duties: • Rural Roads Asset Management System (RRAMS) • Review and data integrity checks of the road network data received relating to Road Inventory, Traffic Data, and Condition Assessments • Conduct a Gap Analysis on the data to check compatibility with KZN DoT specifications (COTO, TMH 18 Road Asset Data Electronic Exchange Formats, TRH26, and TMH22) for uniformity and standards and report on data improvement requirements • Correction and modification of KZN Road Network (RISFSA classification from 1 to 5a or 5b) using GIS • Draft the Standard Operating Guideline for the RRAMS GIS for KZNDOT • eThekweni Zibambele Poverty Alleviation Programme ○ Preparation of client-specific maps in a GIS to support the planning and reporting on the Programme ○ Spatial analysis of available road length for maintenance • eThekweni Sihlanzimvelo Stream Cleaning EPWP ○ Preparation of client-specific maps in a GIS to support the planning and reporting on the Project and ○ Spatial analysis on stream criteria selection for maintenance Exposure: • eThekweni Metropolitan Municipality (GIS support services) • KwaZulu-Natal Department of Transport (GIS and QA support services)
May 2007 – Apr 2014	SMEC South Africa <i>Senior Civil Technologist (May 2007 – Mar 2013)</i> <i>Section Manager (Apr 2013 – Apr 2014)</i> Duties: • Project Management ○ Project manager on various asset management, programme management, and infrastructure-related projects and ○ Project management and coordination of field inspection teams

- Infrastructure Asset Management
 - Review, check, and updating of asset information for GRAP17 compliance
 - Compilation of fixed asset registers to component level
 - Assist in the draft of Infrastructure Asset Management Plans
 - Infrastructure valuation
 - Development and training of technical staff on condition assessments
 - Development and training in standards on infrastructure asset management and
 - Physical verification and condition assessments of infrastructure assets
- Systems Development
 - Development and implementation of integrated Information Management Systems (ARRUP, ZIMS)
 - Development and implementation of Asset Management Systems (vSmart, IIMS)
 - Software implementation on handheld GPS devices for data collection and
 - Asset management software training
- GIS Support
 - Management of GIS spatial data sets
 - Spatial planning and
 - Spatial risk analysis
- Technical Support
 - Prepare Universal Access Business Plans (UABP) with a specific focus on water, sanitation, and electricity infrastructure services
 - Assess agricultural development backlog needs to develop planning processes and manage service delivery
 - Audit existing sport and recreation facilities and draft maintenance plans
 - Technical support on feasibility studies for bulk water pipelines
 - Examine baseline environmental conditions affected by a proposed high-speed rail link; and
 - Technical support and part of PPP Technical Advisory teams

Exposure:

- eThekweni Metropolitan Municipality (Asset Management support services for all asset classes)
- eThekweni Metropolitan Municipality (vSmart implementation and training)
- eThekweni Metropolitan Municipality (RISFSA road classification GIS support)
- eThekweni Metropolitan Municipality (PMU Agriculture Regional Planning)
- Msunduzi Municipality (Asset Management support services)
- KZN Sports and Recreation (Facility audits)
- CoGTA Kwazulu-Natal (UABP of existing supply and network schemes)
- Greater Kokstad Municipality (Asset Management support services)
- Greater Kokstad Municipality (New office accommodation PPP)
- Sedibeng Water, Northern Cape and Free State (Asset Management support services)
- IKheis Municipality (Asset Management support services)
- Kamiesberg Municipality (Asset Management support services)
- Mier Municipality (Asset Management support services)
- Free State Municipalities, CoGTA (Asset Management support services)
- Free State Municipalities, CoGTA (IIMS implementation and training)
- Mafube Local Municipality (Asset Management support services)
- Mauritius RDA Port Louis (Ring Road and Harbour PPP)
- KwaZulu-Natal Department of Transport (Zibambele contractor database assessment)
- KwaZulu-Natal Department of Transport (ARRUP Information Management System implementation)
- Tongaat Hulett Developments (Information Management System implementation)
- Umgeni Water (Water Supply Scheme Feasibility Study)
- Moses Ketani Municipality (Assist with the Asset Management Plan)
- Johannesburg Water (Assist with the Asset Management Plan)

2005 - 2007	REI Management Services cc <i>Office/IT Manager and GIS/Civil Technician</i>
2001 - 2004	National Mapping Technologies (Pty) Ltd <i>IT Administrator and GIS/CAD Civil Technician</i>
2000 - 2001	Universal Networks cc <i>IT Workshop Technician</i>
1994 - 1998	DLV KwaZulu Natal (Pty) Ltd

	<i>Civil Technician</i>
1989 - 1992	National Mapping Technologies (Pty) Ltd <i>Civil Technician</i>
1987 - 1989	Comhousing Association <i>Civil Bursary Student-in-training</i>

PROFESSIONAL STANDING

Engineering Council of South Africa: **ECSA** Professional Registration: Pr Tech Eng No. 201470036

MEMBERSHIP OF VOLUNTARY ASSOCIATIONS

Institution of Municipal Engineering of Southern Africa: **IMESA** Prof. Member No: D3608

The Geo-Information Society of South Africa: **GISSA** Member No: QXXH-8107

Member of Southern African Asset Management Association: **SAAMA** Member No:6964

COURSES & CONFERENCES ATTENDED

Engineering Courses

Getting the basics right - Preparing for a digital future	SAAMA Virtual Conference	2021
Balancing Service Delivery	78 th IMESA Conference	2014
Road to Registration for Mature Candidates	SAICE	2012
Asset Management, Level of Service (LOS)	IMESA	2012
The Integrated Assessment Tool for Climate Change	EThekweni Municipality	2010
Trimble MGIS Technology	Optron Geomatics	2010
Land Cover Mapping	XII Annual GISSA Conference	2010

Management Courses

Emotional Intelligence	Training business-to-business	2012
CAPM® and PMP® Project Management	SQ Data & Consulting	2011
Project Management	Classic Seminars	2009
Business Writing	Rea Borchers	2008
Organisational Diversity Awareness and Values	Derek Hendrikz Consulting	2008

Computer Courses

Super Excel for Managers	CBM Training	2010
Advanced Excel	CBM Training	2009
ESRI ArcMap V9.2	GIMS	2005
Microsoft A+ Certification	Dimension Data	1999
Microstation (Design)	Bentley	1993

SOFTWARE SKILLS

Microsoft Office Suite (Word, Excel, PowerPoint, Outlook, Project, Access, Visio)

Communication Platforms (Zoom, MS Teams)

ESRI (ArcGIS Pro, ArcMap)

ESRI ArcGIS Online (AGOL Field Maps, Dashboards, Web AppBuilder)

Mobile Data Collection Apps (Fulcrum, Terrasync, ESRI Survey123)

TECHNICAL SKILLS

Infrastructure Asset Management

Risk Management

Standard Operating Procedures

Condition assessment of infrastructure assets

Oral and written communication expertise

Project Management

Geographic Information System (GIS)

Feasibility Studies

Audit of Infrastructure Projects

Training and presentations

CLIENT REFERENCES

Mubesko Africa	Nico de Kock CA (SA) - <i>Managing Director</i>	Tel: +27 (0)82 905 5399
Propellius Advisory Services	Dr. Len Mortimer - <i>Project Manager</i>	Tel: +27 (0)82 469 3588
Free State CoGTA	Dr P Botha - <i>Director Municipal Financial Support Free State CoGTA</i>	Tel: +27 (0)51 407 6702/3
Free State CoGTA	Mr Ralph Köpplinger CA(SA), CISA - <i>Project Manager</i>	Tel: +27 (0)82 469 3588
IMESA Pty Ltd	Mr Jannie Pietersen (BTech Eng BA(TP) DPM Hon Fellow IMESA) - <i>eThekweni Municipality Engineering Unit Deputy Head (retired) & IMESA (Pty) Ltd</i>	Tel: +27 (0)82 454 0815
TPA Consulting	Mr R Purchase - <i>Managing Director</i> - Pr Eng BSc (Civ) GDE FSAICE	Tel: +27 (0)33 347 0325
SMEC South Africa	Mr N Rowse - <i>Functional General Manager, Water & Environment, SMEC International</i> - Pr Eng BSc (Civ) MSc Water Resources Eng & Management	Tel: +27 (0)12 481 3800
REI Management Services cc	Mr H McMillan - <i>Managing Director</i>	

PERSONAL DETAILS

Full Names	Nicolene Dannewitz
Nationality	South African Citizen
Identity Number	6904080299081
Driver's License	Light motor vehicle (EB)
Cell	+27 73 851 5533
Email	nicky@easycoast.co.za
Address	Cape Town, South Africa

Engineering Council of South Africa



**This is to
certify
that**

Nicolene Dannewitz

is registered as

Professional Engineering Technologist

in terms of the Engineering Profession Act, 2000
(Act No. 46 of 2000)

Date

27 February 2014

**Registration
Number**

201470036

President

Chief Executive Officer



Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6629

Institute of Municipal Engineering of Southern Africa



THIS IS TO CERTIFY THAT
Mrs N Dannewitz
HAS BEEN ADMITTED AS
A Professional Member

OF THE
INSTITUTE OF MUNICIPAL ENGINEERING
OF SOUTHERN AFRICA

IN TERMS OF CHAPTER 4 OF THE INSTITUTE'S CONSTITUTION

1 July 2014

Date of Admission

D3608

Membership No.

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of the original document

.....
Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

President

Secretary

This Membership Certificate remains the property of the Institute and is issued on its authority alone

For verification and validity of this certificate, please contact IMESA Head Office, Tel: 031 266 3263, Email: info@imesa.org.za



We certify that

NICOLENE DANNEWITZ

*having complied with the requirements of the Higher Education Act
and the Institutional Statute, was admitted to the degree of*

BACCALAUREUS TECHNOLOGIAE

in Engineering: Civil

*at a congregation of the University
on 25 May 2012*

M. Mkhanya

Vice-Chancellor

M. Mkhanya

University Registrar



J. Venter

Executive Dean

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of the original document

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6645



This is to certify that

Nicolene Dannewitz

is a

Member of

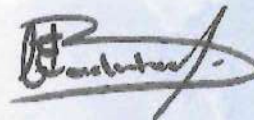
The Southern African
Asset Management Association

Membership No: 6964

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Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



Corporate Secretary



SAAMA

VALID until: 28 February 2025

GEREGISTREERDE WOON- EN POSADRES

1. Bewaar die bewys van u GEREISTREERDE WOON- EN POSADRES in hierdie sakkie.

2. Indien u van adres verander het, of indien besonderhede van u huidige adres, by. straatnaam en/of -nommer, ens. verander het, moet die vorm KENNISGEWING VAN ADRESVERANDERING, wat in die sakkie agter in die identiteitsdokument is, gebruik word om die verandering aan te meld en moet dit ingedien word by of gegee word aan die naaste streek-distrikantoor van die DEPARTEMENT VAN BINNELANDSE SAKE.

REGISTERED RESIDENTIAL AND POSTAL ADDRESS

1. Keep the proof of your REGISTERED RESIDENTIAL AND POSTAL ADDRESS in this pocket.

2. If you have changed your address, or, if particulars of your present address, e.g. name of street and/or street number, etc., have been changed, the NOTICE OF CHANGE OF ADDRESS form in the pocket at the back of the identity document must be used to report the change and it must be handed in at or posted to the nearest regional district office of the DEPARTMENT OF HOME AFFAIRS.

I.D.No. 690408 0299 08 1



S.A. BURGER/S.A. CITIZEN

VAN/SURNAME

DANNEWITZ

VOORNAME/FORENAMES

NICOLENÉ

GEBORTEDISTRIK OF-LAND/
DISTRICT OR COUNTRY OF BIRTH

SUID-AFRIKA

GEBORTEDATUM/
DATE OF BIRTH

1969-04-08

DATUM UITGEREIK
DATE ISSUED

1998-06-08

UITGEREIK OP BESAG VAN DIE
DIREKTEUR-GENERAAL
BINNELANDSE SAKE

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DIRECTOR-GENERAL
HOME AFFAIRS



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Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

Names	Estafan Clare September
Nationality	South African
Education	- Bachelor of Commerce in Accounting Sciences (2014-2018) - SAICA Articles completed at Office of the Auditor-General of South Africa Western Cape Business Unit, Cape Town (1 March 2020-28 February 2023)
NQF Level	Level 7
Job Title	Finance management consultant
Competency	GRAP, MFMA policies and implementation, mSCOA Implementation, Investigations, Advanced Microsoft Office application skills, Pastel, Project management, Financial Recovery Plans
Industry	More than 3 years Public Sector experience

Professional Experience

Mar 2020 – Feb 2023 **Office of the Auditor-General of South Africa
(Western Cape Business Unit, Cape Town)**
Trainee Auditor (March 2020 – February 2023)

Key Performance Areas

- Evaluate appropriate accounting frameworks and policies
- Identify and evaluate critical factors in the economic, social, legislative, regulatory, and political environment that have an impact on business and financial decisions.
- Obtain an understanding of and documents the clients' internal control
- Evaluate the adequacy of the design of control activities in the prevention or detection of misstatement.
- Prepare audit strategy documents
- Evaluates the need to use computer assisted audit techniques to gather suitable audit evidence
- Formulating audit procedures to address the risk(s) and internal control deficiencies identified based on planning assignments.
- Performing comprehensive reconciliations
- Evaluate the need for using the work of others in conducting the audit, for example, experts
- Prepare the report to management on findings arising from the engagement
- Prepare, analyse, monitor and forecast the budget of the audit team.
- Review audit tasks performed by junior staff and external staff from other firms.
- Coach junior staff with their work performed.
- Set timelines for junior staff members giving them detail of when specific tasks are to be completed, including settling clear instructions.
- Chair meetings / Conduct presentations for audit planning and or progress meetings. Ensuring that the meetings had clear resolutions as outcomes.

Core Competencies and Skills Obtained

- Experience working with budget process and procedures
- Knowledge of financial norms and standards as well as Acts such as MFMA, PFMA, DoRA, Regulations and Circulars
- Good communication skills, both written and verbal
- Ability to work under pressure and meet deadlines.
- Practical application of accounting frameworks (International Financial Reporting Standards and Generally Recognized Accounting Practice)
- Advanced computer literacy - MS Office (Word, Excel and Outlook)
- Financial analysis and interpretation
- Analytical thinking
- Advanced problem solving
- Good numerical reasoning skills
- Advanced report writing
- Interpersonal skills
- Professional verbal communication skills

- Organizational skills – Planning, organizing and monitoring
- Ability to gather and process information
- Ability to supervise and work in a team
- Liaising and meeting client expectations.
- Application of core professional practices, principles and values
- Perform work with due care and diligence and provide high-quality products and services within project budget and timelines, working under pressure
- Ensuring all communication and documentation is simple, clear and relevant.

Summary of Industry Exposure

- Public entities:
 - Robben Island Museum
 - Casidra SOC Limited
 - Medical Research Council
- Local government:
 - Garden Route District Municipality
 - Beaufort West Municipality
- Departments/Legislature
 - Western Cape Department of Agriculture
 - Western Cape Department of Health
 - Western Cape Provincial Parliament

Jul 2023 - present

Mubesko Africa

Finance Management Consultant (July 2023 - present)

Duties:

- Compilation of client audit files
- Advanced skills in utilisation of Microsoft Office applications to compile financial statements, prepare reports, prepare training material, prepare presentations etc.
- Assistance during audit process and with resolving audit queries and findings
- Preparation of Audit Action Plans
- Accounting support
- mSCOA implementation and conversion
- Regulations
- Apply knowledge of the PFMA, MFMA and Treasury Regulations
- Assistance with forensic investigations
- Financial Recovery Plans

Exposure:

- Beaufort West Municipality (Accounting support)
- Karoo Hoogland Municipality (Accounting support)

Contactable References

Johan Jansen van Rensburg

Audit Manager

Office of the Auditor General of South Africa (Western Cape Business Unit, Cape Town)

Mobile: 083 270 2090

Email: johanjvr@agsa.co.za

Hishaam Fakier CA(SA)

Assistant Audit Manager

Office of the Auditor General of South Africa (Western Cape Business Unit, Cape Town)

Mobile: 060 988 4901

Email: hishaamf@agsa.co.za

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 IS. EK SERTIFISEER VERDER DAT, VOLGENS MY WAARNEMINGS, DAAR NIE
 WYSSING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT GEDAG
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HANDTEKENING/SIGNEATUUR
 MAGSNOMMER
 FORCE NUMBER
 NAAM IN DRUKSKRIEF
 NAME IN PRINT

UNIVERSITY OF THE FREE STATE
 UNIVERSITEIT VAN DIE VRYSTAAT
 UNIVERSITEIT VA FREISTATA

SUID-AFRIKAANSE POLISIEDIENS
 COMMUNITY SERVICE CENTRE
 BOTHASIG
 2024-10-21
 COMMUNITY SERVICE CENTRE
 BOTHASIG
 SOUTH AFRICAN POLICE SERVICE

THIS IS TO CERTIFY THAT THE DEGREE

Bachelor of Accounting

HAS BEEN CONFERRED UPON

SEPTEMBER, Estafan Clare

IN ACCORDANCE WITH THE STATUTES AND
 RULES OF THE UNIVERSITY. AS WITNESS
 OUR RESPECTIVE SIGNATURES
 AND SEAL OF THE
 UNIVERSITY BELOW.


 VICE-CHANCELLOR




 ACTING REGISTRAR

BLOEMFONTEIN
 10 APRIL 2019
 2014115857



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
SEPTEMBER
Names:
ESTAFAN CLARE
Sex:
F
Nationality:
RSA
Identity Number:
9607210067081
Date of Birth:
21 JUL 1996
Country of Birth:
RSA
Status:
CITIZEN



Signature:
Estafan

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..... HANDTEKENING/SIGNATURE

..... 7088315-7 RANK

..... J. Kriel

MAQSHWIMER
FORGE
NAAM
NAME IN FRONT

SUID-AFRIKAANSE POLISTIEDIENS
COMMUNITY SERVICE CENTRE
BOTHASIG

2024 -10- 21

COMMUNITY SERVICE CENTRE
BOTHASIG
SOUTH AFRICAN POLICE SERVICE

Conditions: Date of Issue: 22 AUG 2024

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For enquiry or verification purposes contact 0800 90 11 80

RSA

124792920





CURRICULUM VITAE – MENANTU JANSE VAN VUUREN

1. PERSONAL PARTICULARS

Name: Menantu Janse van Vuuren
Date and place of birth: 3 January 2001 – Kimberley
Tertiary Education: N/A
NQF Level: Level 4
Experience: Less than 4 years Public Sector- and Municipal experience
Location: Cape Town Office

2. QUALIFICATIONS

PROFESSIONAL MEMBERSHIPS/REGISTRATIONS

POST GRADUATE

N/A

TERTIARY EDUCATION

N/A

3. CURRENT EMPLOYER

EMPLOYER: Mubesko Africa (Pty) Ltd
POSITION: Junior Consultant: Assets (Assigned Junior Consultant for this project)
PERIOD OF EMPLOYMENT: January 2022 – Present
July 2020 – November 2020 (Contractor)

4. POST GRADUATE EXPERIENCE

EMPLOYER: Mubesko Africa (Pty) Ltd
PERIOD OF EMPLOYMENT: January 2022 – Present
July 2020 – November 2020 (Contractor)

5. OUTLINE OF RECENT EXPERIENCE

DUTIES:

- Movable and Immovable Asset verification
- Condition assessment of assets
- Review and capturing of expenditure
- Collection and processing of technical information for asset unbundling
- Assistance with answering of Audit Queries and Findings
- Verification of Infrastructure Assets

INDUSTRY EXPOSURE:

- Bergrivier Local Municipality
- Swellendam Local Municipality
- Matzikama Local Municipality
- Karoo Hoogland Local Municipality
- Emthanjeni Local Municipality
- Kareeberg Local Municipality

Name	Lorenzo Jacobs
Nationality	South African
Education	Higher National Certificate
NQF Level	Level 5
Job Title	Junior Asset Consultant
Competency	Assets verification and assets condition assessment
Industry	1 year Public Sector experience

Professional Experience

2023 - Present

Mubesko Africa

Junior Asset Consultant

Duties:

- Movable and immovable Asset verification
- Condition assessment of assets
- Review and capture of expenditure
- Valuation of assets

Exposure:

- Beaufort West Local Municipality
- Drakenstein Local Municipality
- Emthanjeni Local Municipality
- Free State Legislator
- Khai-Ma Local Municipality
- Siyathemba Local Municipality
- Swartland Local Municipality
- Walter Sisulu Local Municipality
- Hantam Local Municipality
- Nama-Khoi Local Municipality
- West Coast College

Resolution

Extracts from the minutes of the meeting of the Directors of MUBESKO AFRICA (PTY) LTD
Reg: 2015/020183/07, held at Cape Town on 04th September 2024.

RESOLVED THAT:

The directors of Mubesco Africa (Pty) Ltd (2015/020183/07), authorize Nico Johan de Kock, ID number 7501015078082, to sign all the documents in his capacity of Managing Director, relating to any tender of any municipality and other clients or potential clients within South Africa, and any other contract resulting from it, on behalf of the company.

Certified a true extract of the above-mentioned resolution.

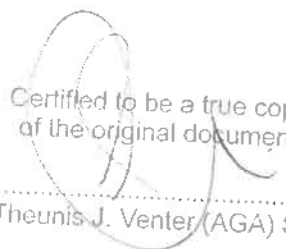
Signed on this 04th day of September 2024.



Nico Johan de Kock
Director



Martina de Kock
Director



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Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



Reg. NO. 2015/192237/07

Regus, Cnr Main & Sloane Street
Bryanston, The Campus, Ground Floor,
Twickenham Building,
Johannesburg

Tell: 078 317 3717

Email: info@tsholocsa.co.za

Resolution

Extracts from the minutes of the meeting of the Directors of TSHOLO CONSULTING SOLUTIONS (PTY) LTD (Reg: 2015 / 192237 / 07), held on 05th day of September 2024.

RESOLVED THAT:

The directors of Tsholo Consulting Solutions (Pty) Ltd (Reg: 2015 / 192237 / 07) authorize Siyabulela Tsholo, ID number 850 115 582 0086, to sign all the documents and correspondence, in his capacity as managing Director, relating to any tender of any municipality and other clients or potential clients within South Africa, and any other contract resulting from it, on behalf of the company.

Certified a true extract of the above-mentioned resolution.

Signed on this, the 05th Day of September 2024.

Siyabulela (Jabu) Tsholo

Director authorized to sign on behalf of Tsholo Consulting Solutions (Pty) Ltd (Consortium Partner)

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.....
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Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

CONSORTIUM AGREEMENT

Entered into by and between:

MUBESKO AFRICA (PTY) LTD

and

TSHOLO CONSULTING SOLUTIONS (PTY) LTD

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of the original document

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

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1. PARTIES

The parties to this Agreement are:

- 1.1 **MUBESKO AFRICA (PTY) LTD**, a company registered in terms of the laws of the Republic of South Africa with registration number 2015/020183/07, herein represented by Nico De Kock, he being duly authorized in terms of a resolution of the Directors of Mubesko dated 12 February 2024 of which a copy is attached as annexure "1" hereto ("Mubesko"); and
- 1.2 **TSHOLO CONSULTING SOLUTION (PTY) LTD**, a company registered in terms of the laws of the Republic of South Africa with registration number 2015/192237/07, herein represented Siyabulela Tsholo, he being duly authorized in terms of a resolution of the Directors of Tsholo dated 12 February 2024 of which a copy is attached as annexure "2" hereto ("Tsholo").

2. INTERPRETATION

- 2.1 In this Agreement, unless inconsistent with the context, words referring to:

2.1.1 one gender includes a reference to any other gender:

2.1.2 the singular includes the plural and vice versa; and

2.1.3 natural persons include artificial and legal persons and vice versa.

- 2.2 When a number of days is prescribed in this Agreement, the number of days shall be calculated including the first and excluding the last day, unless the last day falls on a Saturday, Sunday or official public holiday



in terms of the Law in which case the last day shall be the succeeding day which is not a Saturday, Sunday or public holiday.

- 2.3 Any annexure to this Agreement shall be deemed to form part of this Agreement.
- 2.4 Any reference to legislation or a statute in this Agreement shall be a reference to such legislation or statute as amended, varied or re-enacted from time to time. The Law shall apply to the interpretation and enforcement of this Agreement.
- 2.5 Any reference in this Agreement to another agreement shall be to such an agreement as amended, supplemented, varied novated or replaced from time to time in accordance with its terms.
- 2.6 Titles of clauses and schedules of and to this Agreement are inserted for the sake of convenience only and shall not be used in respect of or in any way affect the interpretation of any provision of this Agreement.
- 2.7 A reference in this Agreement to any person shall be a reference to such person's permitted successor, transferee, cessionary and/or delegatee.
- 2.8 Words defined in a specific clause have the same meaning in all other clauses of this Agreement, unless the content of this Agreement dictate otherwise.
- 2.9 If any definition in this clause 2 contains a substantive provision conferring rights or imposing obligations on any Party, effect shall be given to such provision as if it was a substantive provision in the body of this Agreement.

2.10 The Parties agree that no provision or word used in this Agreement shall be interpreted to the disadvantage of either Party because that Party was responsible for or participated in the preparation or drafting of this Agreement or any part of it.

2.11 The following expressions shall, unless inconsistent with the context in which they appear, bear the following meanings and cognate expressions shall bear corresponding meanings;

2.11.1 **"Agreement"** means this Agreement with all annexures thereto;

2.11.2 **"allocated services"** means the services to be rendered by Mubesko and Tsholo respectively in respect of a specific new appointment as determined and confirmed by the Consortium Committee;

2.11.3 **"Consortium"** means the unincorporated consortium established on the effective date in terms of this Agreement using the consortium name to render the services;

2.11.4 **"consortium name"** means TsholoMubesko Consortium;

2.11.5 **"dissolution date"** means the date this Agreement will terminate in terms of the provisions of this Agreement;

2.11.6 **"ECTA"** means the Electronic Communications and Transactions Act, 25 of 2002 as may be amended as read with all regulations promulgated in respect thereof. The term "electronic signature" as defined in ECTA shall apply to this Agreement;

2.11.7 **"effective date"** means 12 February 2024, irrespective of the signature date;

Consortium Agreement 2024

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2.11.8 **“existing appointments”** means any agreement entered into by Mubesko or Tsholo acting individually which falls outside the scope and application of this Agreement which is or was entered into prior to or after the effective date in terms of which Mubesko or Tsholo has individually or in any other format, including agreements with third parties, agreed to render services, excluded services or services of any other nature whatsoever for their own account to any third party, including but not limited to any organ of state. Mubesko and Tsholo hereby record that both Mubesko and Tsholo are entitled to render their respective professional services (services and excluded services as defined) in the manner they deem fit and proper in respect of existing appointments and that existing appointments, the liability in respect of existing appointments and the income derived from existing appointments are for the account of the Party who entered into the agreement that resulted in the existing appointment in question. Existing appointments, the consequences of existing appointments and the income derived from existing appointments are thus for the account and risk of the party that entered into the existing appointment and the Consortium and the other party shall have no right to the income derived from existing appointment, nor shall the Consortium or other party be liable to the third party with whom the agreement that created the existing appointment, was entered into;

2.11.9 **“excluded appointments”** means appointments obtained, contracted for or awarded by way of a tender process to either Tsholo or Mubesko (acting separately or jointly in terms of any other agreement with a third party) to render services or excluded services, including existing appointments. The parties record that for the purposes of this Agreement is not to restrict the ability of

either party to obtain excluded appointments unless the Parties, by way of a decision of the Management Committee decide to tender for, negotiate or otherwise obtain a new appointment;

2.11.10 **“excluded services”** means any other professional service that Tsholo or Mubesko can render to any potential client other than “services” as defined. For the sake of clarity excluded appointments shall include but not be limited to the Conversion of GRAP compliant Fixed Asset Register (FAR) to segments of mSCOA, Drafting of municipal policies, Development of Standard Operating Procedures, Financial viability investigations and strategies, Financial performance evaluations and strategies, Financial process re-engineering, Financial mentorship, Forensic investigations, Financial shared services centre, Long term financial planning and benchmarks, MFMA and PFMA implementation and compliance, Implementation and advice on Supply Chain Management, Municipal Budgeting and Reporting, Service Delivery and Budget Implementation Plans (SDBIP’s), Preparation of annual municipal budgets in line with the latest National Treasury formats, Implementation of mSCOA, Reviewing Fixed Asset Registers for GRAP compliance, work study investigations; and Training in respect of any of the listed excluded services. The Consortium will not try and procure new appointments in respect of excluded services unless agreed to by the Management Committee;

2.11.11 **“Law”** means and include a charter, regulation, constitution, decree, judgement, statute or other legislation, measure, court order, ordinance, treaty,

directive or rule which has the force of law in the Republic of South Africa;

2.11.12 **“management”** means the management of the affairs of the Consortium by way of the Management Committee;

2.11.13 **“Management Committee”** means the Management Committee established in terms of this Agreement;

2.11.14 **“Mubeko”** means the party referred to in clause 1.1 of this Agreement;

2.11.15 **“new appointments”** means appointments offered by any client to and accepted by the Consortium in respect of services only, subject to the remainder of this clause. New appointments will include new appointments tendered for or negotiated by the Consortium in terms of a public or private tender or negotiation process which is subsequently awarded to and accepted by the Consortium. The Management Committee may decide that excluded services are to be included or offered by the Consortium in terms of a specific possible new appointment, provided that such a decision will only be applicable to the specific possible new appointment only and that such a decision will not, apart from the specific new appointment in question, constitute an amendment to any of the provisions of this Agreement;

2.11.16 **“new appointment conditions”** means conditions imposed or applicable to a specific new appointment as accepted by Management Committee on behalf of the

Consortium and which is applicable to a specific new appointment only. The Parties record that new appointment conditions will be applicable to the specific new appointment only and will not result in or deemed to constitute an amendment to this Agreement;

2.11.17 **"Participation ratio"** means the ratio that Mubesko and Tsholo shall share in the profit and loss of the business of the Consortium which shall be:

2.11.17.1 Mubesko 49% (Forty Nine percent); and

2.11.17.2 Tsholo 51% (Fifty One percent).

2.11.18 **"Parties"** means Mubesko and Tsholo, and any reference to a party shall refer to one of the relevant Parties as required by the context;

2.11.19 **"rendered services"** means the services rendered by Mubesko and/or Tsholo in respect of the allocated services;

2.11.20 **"services"** means the professional services that the Consortium can render in respect of new appointments, namely Asset Management (both movable and immovable), Infrastructure asset management (unbundling and valuation), preparation of GRAP financial statements and preparation of GRAP compliant fixed asset registers;

2.11.21 **"signature date"** means the date of last signature by the Parties hereto;

- 2.11.22 **"Tsholo"** means the party referred to in clause 1.2 of this Agreement;
- 2.11.23 **"VAT"** means Value Added Tax levied in accordance with the Value Added Tax Act, 1991, as amended from time to time; and
- 2.11.24 **"VAT number"** means a VAT number obtained by the Consortium which may only be used in respect of services to be rendered in respect of new invoices.

3. **RECORDAL**

- 3.1 Mubesko and Tsholo render the services and excluded services individually or in terms of agreements with third parties to their respective clients.
- 3.2 Mubesko and Tsholo has agreed to enter into this Agreement to establish an unincorporated consortium or joint venture from the effective date using the Consortium to render the services as a Consortium in respect of new appointments only.
- 3.3 Neither party to this Agreement may cede its rights in terms of this Agreement to any third party.

4. **ESTABLISHMENT OF CONSORTIUM**

- 4.1 Mubesko and Tsholo hereby agree to establish the Consortium as from the effective date.

Consortium Agreement 2024

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- 4.2 The Consortium shall not in any form or manner have any right to manage, exercise any control over or have any claim for income derived by Mubesko or Tsholo emanating from existing appointments or excluded appointments and Mubesko and Tsholo hereby record that the parties will render services in respect of the existing appointments or excluded appointments for their own respective accounts and risk.

5. CONVERTING THE CONSORTIUM TO AN INCORPORATED CONSORTIUM

- 5.1 The Parties may, by way of a unanimous decision of the Management Committee, decide to convert the consortium by way of transferring the rights and duties of the Consortium to a private company or any other legal entity registered in terms of the Law which may render the services in terms of the Law.

- 5.2 In order for the decision referred to in clause 5.1 of this Agreement to be binding on the parties, the Parties and the Management Committee must agree in writing on the following:

5.2.1 the content of the Memorandum of Incorporation or similar legal founding document of the legal entity is accepted by both parties in writing;

5.2.2 the content of the shareholders agreement or similar legal document of the legal entity is accepted by both parties in writing; and

5.2.3 the shareholding in the entity into which the rights and duties of the Consortium is being transferred to is agreed upon; and

5.2.4 the exact terms and conditions applicable to the transfer of the rights and duties of the Consortium to the legal entity in question.

6. DURATION OF CONSORTIUM

6.1 The Consortium shall come into existence on the effective date and endure until cancelled in terms of this Agreement or is dissolved in terms of the Law.

7. MANAGEMENT AND THE MANAGEMENT COMMITTEE

7.1 The affairs of the Consortium will be managed by the Management Committee which is established with effect from the effective date.

7.2 The Management Committee of the Consortium will consist of 2 (two) members, being one person per party as nominated by Tsholo and Mubesko respectively from time to time.

7.3 The Parties record that the person representing them as a member of the Management Committee can be changed at any time by way of a written resolution of the directors of the Party wishing to change its representative, provided that a copy of such a resolution is provided to the other Party.

7.4 A quorum of the Management Committee shall be 2 persons, being both the respective members of the Parties.

7.5 All decisions of the Management Committee shall be taken by way of unanimous decisions and, in order to be valid, must be reduced in writing and signed by both members of the Management Committee. ECTA

Consortium Agreement 2024

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shall apply in this regard insofar as electronic signatures are concerned. The Parties do record, however, that the voting rights of members are expressed in the participation ratio.

- 7.6 A Party may not unilaterally bind the Consortium.
- 7.7 The Management Committee shall meet at such times and at such places as may be agreed.
- 7.8 Meetings of the Management Committee may take place by way of electronic means and may be recorded by the Parties.
- 7.9 A resolution in writing, signed by the members of the Management, shall be as valid and effectual as if it had been passed at a meeting of the Management Committee duly convened and held.
- 7.10 The Management Committee shall, apart from managing the affairs of the Consortium, have the following specific functions:
- 7.10.1 deciding what new appointments should be pursued or tendered for by the Consortium and on what basis;
 - 7.10.2 designate a Party to manage the financial management of the Consortium, if required;
 - 7.10.3 determine which Party must render the allocated services and at what cost to the Consortium;
 - 7.10.4 determine whether the Consortium will accept a specific new appointments;

7.10.5 ensure that sufficient professional liability insurance required to render the services in respect of new appointments are in place and maintained (either in the name of the Parties and/or the Consortium); and

7.10.6 distribute the net proceeds (profit) emanating from any new appointment in accordance with the participation ratio once all expenses and allocated services have been paid for.

8. ALLOCATED SERVICES

8.1 Each party shall maintain proper accounting records to fairly present and to explain their billing for services rendered in respect of the allocated services.

8.2 The Party rendering the allocated services will invoice the client for the allocated services actually rendered and actual expenses incurred.

9. LIABILITY FOR LOSS AND DAMAGES

9.1 If it should become necessary to rectify unsatisfactory services in respect of the allocated services, it shall be carried out by the Party who performed the services, provided that should such party not have the necessary skills or capacity to rectify the unsatisfactory work, the non-defaulting party shall be entitled to invoke the provisions of clause 15 of this Agreement.

9.2 Should it at any time be found that the Consortium is liable for any loss or damage beyond the cost of rectification of unsatisfactory work, then such shall be borne by the Party responsible therefor.

9.3 The Consortium shall, if required take out such insurance cover in relation to any new appointment as the Management Committee may decide on.

9.4 The Parties hereby indemnify one another against any loss or damage suffered or amounts claimed from a party in respect of a liability which the other party carries in terms of this Agreement.

10. CONFIDENTIALITY

The Parties may not disclose the terms and conditions of this Agreement to a third party without the prior written consent of the other except when approved by the Management Committee to procure new appointments or required in terms of the Law.

11. NO POACHING

The Parties undertake to one another that they shall not during the duration of this Agreement and for a further period of 12 (Twelve) months after its termination, solicit, entice away or offer employment to staff allocated by any of them to render the allocated services.

12. DISPUTES

12.1 On a deadlock arising in the Management Committee as to any issue that requires a decision and which the Management Committee is unable to resolve, such issue shall be referred to the respective Parties in an attempt to enable both Parties to attempt to settle the dispute.

12.2 Any dispute between the Parties in regard to this Agreement or any matter arising out of it shall, if the Parties cannot settle their dispute, be referred to arbitration. The parties record that a failure by the Management Committee to decide whether a new appointment should be pursued or tendered for will not constitute the basis of a dispute which can be referred to arbitration.

12.3 The arbitrator shall be a person with the appropriate qualifications and skills in relation to the tender and shall be independent of all members of the Consortium. The provisions of the Arbitration Act no. 42 of 1965 or any statutory modification or re-enactment thereof shall apply, and the decision of the arbitrator shall be final and binding on the Parties.

12.4 The provisions of this clause 12:

12.4.1 constitute an irrevocable consent by the Parties to any proceedings in terms hereof, and no party shall be entitled to withdraw therefrom or claim at any such proceedings that it is not bound by such provisions;

12.4.2 are severable from the rest of this Agreement and shall remain in effect despite the termination of or invalidity for any reason of this Agreement;

12.5 The arbitration shall be held at Cape Town it being the intention that the arbitration shall be held and completed as soon as possible.

13. NOTICES AND DOMICILIA

Consortium Agreement 2024

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of the original document

.....
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Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

13.1 The parties choose as their *domicilia citandi et executandi* their respective addresses set out in this clause for all purposes arising out of or in connection with this agreement at which addresses all processes and notices arising out of or in connection with this agreement, its breach or termination may validly be served upon or delivered to the parties.

13.2 For purposes of this agreement the parties' respective addresses shall be:

13.2.1 Mubesko: at 2nd Floor Block B, Bonitas Office Park, Bellville, 7530
e-mail: nico@mubesko.co.za,

13.2.2 Tsholo: at 31 Sneeu-blom Street, Jukskei Park, Johannesburg, 2188
e-mail: info@tsholocs.co.za

or at such other address in the Republic of South African of which the party concerned may notify the other/s in writing provided that no street address mentioned in this sub-clause shall be changed to a post office box or *poste restante*.

13.3 Any notice given in terms of this agreement shall be in writing and shall –

13.3.1 if delivered by hand be deemed to have been duly received by the addressee on the date of delivery;

13.3.2 if posted by prepaid registered post be deemed to have been received by the addressee on the 8th (eighth) day following the date of such posting;

1 X [Signature]

13.3.3 if transmitted by e-mail be deemed to have been received by the addressee on the day following the date of dispatch,

unless the contrary is proved.

13.4 Notwithstanding anything to the contrary contained or implied in this agreement, a written notice or communication actually received by one of the parties from another including by way of fax transmission shall be adequate written notice or communication to such Party.

14. SUPPORT

The Parties undertake at all times to do all such things, perform all such actions and take all such steps and to procure the doing of all such things, the performance of all such actions and the taking of all such steps as may be open to them and necessary for or incidental to the putting into effect or maintenance of the terms, conditions or import of this agreement.

15. SUBSTITUTION

15.1 Either party ("**the non-defaulting party**") may at any time carry out any of the other Party's ("**the defaulting party**") obligations in terms of this Agreement which the defaulting party has failed to carry out within a reasonable time after being required by the non-defaulting party to do so, and the non-defaulting party may at its sole discretion exercise such right in addition to or instead of (but without prejudice to) any other right which it may have in terms hereof and the defaulting party shall pay to the non-defaulting party on demand all

costs and expenses incurred by the non-defaulting party in carrying out the defaulting party's neglected obligations.

15.2 The defaulting party hereby authorises the non-defaulting party with power of substitution to sign all the necessary documents on its behalf to give effect to the non-defaulting party's powers in terms of clause 15.1.

15.3 Should the non-defaulting party exercise its right in terms of clause 15.1 to have the work which the defaulting party had to carry out, performed by a third party, the non-defaulting party shall be entitled to bill for the work so performed, and the defaulting party shall be responsible for any under-recoveries for the work concerned, which amount(s) shall be payable on demand by the defaulting party.

16. WITHDRAWAL AND TERMINATION

16.1 Unless agreed thereto in writing, no Party shall be entitled to withdraw from this Agreement before the services in respect of all new appointments have been completely rendered, provided that a Party may by notice in writing to the other Party withdraw from this Agreement should circumstances arise which would cause it to violate any applicable independence restrictions relating to the execution of the services or the other Party's actions or omissions constitutes a material breach in Law or in terms of the contractual basis for a new appointment

16.2 A Party may require of the other of them to withdraw from this Agreement under the following circumstances (in event whereof the provisions of clause 15 of this Agreement will apply *mutatis mutandis*), namely:

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of the original document
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Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

- 16.2.1 the Party is found to lack the expertise and experience to perform the allocated services; or
- 16.2.2 a Party fail to comply with its obligations in terms of this Agreement and fail to remedy such breach within such reasonable period as the other party ("**the non-defaulting party**") may require in writing; or
- 16.2.3 where there is a material breakdown in trust and communication between the Parties; or
- 16.2.4 should there be a change in 50% (Fifty percent) or more of the shareholding in the shareholding of a party (i.e. 50% or more of the shares in a party be disposed of or transferred) without the prior written consent of the other party.

17. WHOLE AGREEMENT

This Agreement constitutes the whole Agreement between the Parties as to the subject matter hereof, and no agreements, representations or warranties between the Parties regarding the subject matter hereof other than those set out herein are binding on the Parties.

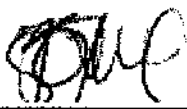
18. VARIATION

No addition to or variation, consensual cancellation or novation of this Agreement and no waiver of any right arising from this Agreement or its

breach or termination shall be of any force or effect unless reduced to writing and signed by all the parties or their duly authorised representatives.

Thus done and signed at.....Randburg.....on this..13th.....day of.....February.....2024

As witnesses:

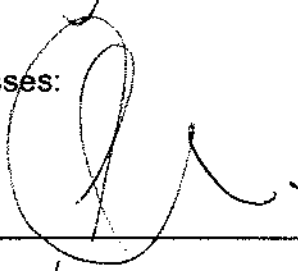
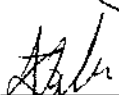
1. 
2. _____



Obo Tsholo
Siyabulela Tsholo
Capacity: duly authorized
Director

Thus done and signed at Cape Town.....on this...19th day of February.....2024

As witnesses:

1. 
2. 



Obo Mubeko
N J De Kock
Capacity: duly authorized
Director

Consortium Agreement 2024

Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA
Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

..... N/A

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

..... N/A

3 DECLARATION

I, the undersigned,
(name) Nico Johan De Kock in
submitting the accompanying bid, do hereby make the following
statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

2024 / 10 / 18
.....
Date

Director
.....
Position

Mubesko - Tshala Consortium
.....
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	10
(2)	(9)
3	7

4	6
5	4
6	3
7	2
8	1
Specific Goals	
SMME's	4
100% Black Women owned	3
100 % Youth	3
Total Points	20

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
SMME's	4	
100% Black Women owned	3	
100 % Youth	3	

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm. *Mubesko Africa (PTY) LTD in consortium with Tshelo Consulting Solutions (PTY) LTD*
- 4.4. Company registration number: *2015/020183/07 (mp) + 2015/192237/07 (tes)*
- 4.5. TYPE OF COMPANY/ FIRM
- ☒ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☒ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	Nico Johan De Kock
DATE:	2024/10/18
ADDRESS:	Second floor, Block B, Bonitas Office Park, 21 Carl Cronje Drive, Bellville, 7530



**Financial Sector - Qualifying Small Financial Institutions Scorecard (Revised Codes)
B-BBEE Qualifying Small Enterprise Scorecard Verification Certificate**

Awarded to

**JV BETWEEN MUBESKO AFRICA (PTY) LTD AND TSHOLO
CONSULTING SOLUTIONS (PTY) LTD**

Registration No. : 2015/020183/07 / 2015/192237/07
VAT No. : 4430235632 / 4620289787
2nd Floor, Block B, Bonitas Office / The campus, Twickenham Building
Park, 21 Carl Cronje Drive Bellville / Cnr Sloane and Main Road
Address : 7530 / Ground Floor, Bryanston, 2021

B-BBEE Status: LEVEL 2

Codes with the exclusions as allowed.

Scorecard Information	Actual Score	Target Score
Ownership	22.00	25+4
Management Control	0.00	15
Skills Development	0.00	25
Enterprise and Supplier Development	0.00	30
Socio-Economic Development	0.00	5+4
Compliance Level	22.00	100.00+8

Procurement Recognition Level	125%	Discounting applied	YES
Black Ownership	51.00%	Modified Flow-through principle applied	NO
Black Ownership (MFT)	N/A	Exclusion Principle applied	NO
Black Woman Ownership	0.00%	Empowering Supplier	YES
Black Economic Interest	51.00%	Black Voting Rights	51.00%
Black Female Economic Interest	0.00%	Black Female Voting Rights	0.00%
Black Designated Group	0.00%	Designated Group Supplier	NO
Black Youth	0.00%	Participated in YES-Initiative	NO
Black Disabled	0.00%	Achieved YES & 2.5% Absorption	NO
Black Unemployed	0.00%	Achieved 1.5 x YES & 5% Absorption	NO
Black People in Rural Areas	0.00%	Achieved Double YES & 5% Absorption	NO
Black Military Veteran	0.00%		

Certificate Number	DX-FIN 0043	Issue Date	28 February 2024
Document Reference No.	F020-01	Re-Issue Date	N/A
Financial Year End	31 March 2023	Expiry Date	27 February 2025


Frans Werner
Technical Signatory

THIS CERTIFICATE IS VALID FOR A PERIOD OF
TWELVE MONTHS AND SHOULD BE READ IN
CONJUNCTION WITH THE ENTIRE VERIFICATION
REPORT

The rating certificate and the verification report are based on information provided to Dextra BEE Verification and Consulting (Pty) Ltd and represents an independent opinion based on the verification and analysis completed by Dextra BEE Verification and Consulting (Pty) Ltd. The calculation of the scores has been determined in terms of BROAD-BASED BLACK ECONOMIC EMPOWERMENT ACT Nr. 53 of 2013, Gazette No 4128742496, and Dti Methodology.

Tel: 087 160 0328
Physical Address: 49 General Alberts Avenue, Randhart, 1449
Postal Address: PO Box 11011, Randhart, Gauteng, 1457
Dextra BEE Verification and Consulting (PTY) LTD - Reg: 2016/173993/07
www.dextra-bee.co.za


B-BBEE Verification Agency
BVA 192



South African Revenue Service

TAX COMPLIANCE STATUS

PIN Issued

MUBESKO AFRICA (PTY) LTD
POSTNET SUITE 93
PRIVATE BAG X680
OUDTSHOORN
6620

Enquiries should be addressed to SARS:

Contact Details

SARS
Alberton
1528

Contact Centre Tel: 0800 00 7277

SARS website: www.sars.gov.za

Details

Taxpayer Reference Number: 9128318160

Always quote this reference
number when contacting SARS

Issue Date:

2024/02/12

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Mubesko Africa (Pty) Ltd
Trading Name	MUBESKO AFRICA CC
Taxpayer Reference Number(s)	IT - 9128318160 Vat - 4430235632 PAYE - 7290763400
Purpose of Request	Good Standing
Request Reference Number	0007257787GS1202240901391
PIN	B63EC5F24Z
PIN Expiry Date	12/02/2025

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All your other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel the TCS application and associated PIN in the event that it was issued in error or provided on the basis of fraud, misrepresentation or non-disclosure of material facts.

More details regarding our channels, office hours, services, tailored information regarding tax as well as a comprehensive FAQ repository are available on the SARS website: www.sars.gov.za.

We value your support and contribution to our country's economy and prosperity. We strive to ensure that you clearly understand what is expected from you, as well as what your rights as a taxpayer are.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE



2024-02-12 2022.03.00 TCR00_RO

Name	MUBESKO AFRICA (PTY) LTD	Timestamp	3748226
Tax reference No	9128318160	Year	2024
Form ID	TCR00	Page of Page	01/01
Content Version	v2022.03.00	Template version	v2022.00.01

Page: 01/01



South African Revenue Service

TAX COMPLIANCE STATUS

PIN Issued

MUBESKO AFRICA (PTY) LTD
POSTNET SUITE 93
PRIVATE BAG X680
OUDTSHOORN
6620

Enquiries should be addressed to SARS:

Contact Details

SARS
Alberton
1528

Contact Centre Tel: 0800 00 7277

SARS website: www.sars.gov.za

Details

Taxpayer Reference Number: 9128318160

Always quote this reference
number when contacting SARS

Issue Date:

2024/02/12

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Mubesko Africa (Pty) Ltd
Trading Name	MUBESKO AFRICA CC
Taxpayer Reference Number(s)	IT - 9128318160 Vat - 4430235632 PAYE - 7290763400
Purpose of Request	Good Standing
Request Reference Number	0007257787GS1202240901391
PIN	063EC5F24Z
PIN Expiry Date	12/02/2025

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All your other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel the TCS application and associated PIN in the event that it was issued in error or provided on the basis of fraud, misrepresentation or non-disclosure of material facts.

More details regarding our channels, office hours, services, tailored information regarding tax as well as a comprehensive FAQ repository are available on the SARS website: www.sars.gov.za.

We value your support and contribution to our country's economy and prosperity. We strive to ensure that you clearly understand what is expected from you, as well as what your rights as a taxpayer are.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE

Certified to be a true copy
of the original document

Theunis J. Verster (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



2024-02-12 2022.03.00 TCR00_RO

Page: 01/01

Name	MUBESKO AFRICA (PTY) LTD	Timestamp	3748275
Tax reference No	9128318160	Year	2024
Form ID	TCR00	Page of Page	01/01
Content Version	v2022.03.00	Template version	v2022.00.01



Confidential

Date: 10/03/2024

Confirmation of Banking Details (Non-individual)

We have pleasure in confirming that MUBESKO AFRICA (PTY)LTD/ 201502018307 has had accounts with Absa since 22/02/2007.

Account name	MUBESKO AFRICA (PTY)LTD
Registration/Trust number	201502018307
Absa account number	4 0 6 7 6 6 8 2 8 3
Account type	Current
Branch code	6 3 2 0 0 5

- This letter does not confirm funds or the conduct of the account in any way.
- This information is to be treated in the strictest of confidence and may only be used in the context which it is given.
- This letter is a confirmation of the correctness of information supplied by the client, dependent on the information contained by the Bank's system at the time that the request is submitted to the Bank.
- This letter is given in confidence and on request of our client.

Absa Bank and/or its employees will not be held responsible for any loss, damage or liability which may arise directly or indirectly from the provision of this letter of confirmation.

Yours sincerely

General Manager: Digital Channels

Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625

eStamp
03/10/2024
General Enquiries
08600 08600
Absa Bank Ltd

This document is intended for use by the addressee and is privileged and confidential. If the transmission has been misdirected to you, please contact us immediately.



South African Revenue Service

TAX COMPLIANCE STATUS

PIN Issued

TSHOLO CONSULTING SOLUTIONS
31 SNEEUBLOM STREET
JUKSKEI PARK
JOHANNESBURG
2188

Enquiries should be addressed to SARS:

Contact Details

SARS
Alberton
1528

Contact Centre Tel: 0800 00 7277
SARS website: www.sars.gov.za

Details

Taxpayer Reference Number: 9338334189

Always quote this reference
number when contacting SARS

Issue Date: 2024/06/12

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Tsholo Consulting Solutions
Trading Name	TCS
Taxpayer Reference Number(s)	IT - 9338334189 Vat - 4620289787 PAYE - 7480813668
Purpose of Request	Good Standing
Request Reference Number	0037014140GS1206241104073
PIN	E32G4112EQ
PIN Expiry Date	12/06/2025

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All your other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel the TCS application and associated PIN in the event that it was issued in error or provided on the basis of fraud, misrepresentation or non-disclosure of material facts.

More details regarding our channels, office hours, services, tailored information regarding tax as well as a comprehensive FAQ repository are available on the SARS website: www.sars.gov.za.

We value your support and contribution to our country's economy and prosperity. We strive to ensure that you clearly understand what is expected from you, as well as what your rights as a taxpayer are.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE



Name	TSHOLO CONSULTING SOLUTIONS	Timestamp	14208607
Tax reference No	9338334189	Year	2024
Form ID	TCR00	Page of Page	01/01
Content Version	v2022.03.00	Template version	v2022.00.01



South African Revenue Service

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31 SNEEUBLOM STREET
JUKSKEI PARK
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Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE

Certified to be a true copy
of the original document

Theunis J. Venter (AGA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6625



2024-06-12 2022.03.00 TCR00_RO

Name: TSHOLO CONSULTING SOLUTY
Tax reference No: 9338334189
Form ID: TCR00
Content Version: v2022.03.00
Timestamp: 14200007
Year: 2024
Page of Page: 01/01
Template version: v2022.00.01

Page: 01/01



Date: 2024-10-01

To whom it may concern

ACCOUNT CONFIRMATION LETTER

We confirm that ***TSHOLO CONSULTING SOLUTIONS (PTY) LTD** with identification/registration number **2015/192237/07** ("the account holder") holds the following account with First National Bank, a division of FirstRand Bank Limited ("FNB"):

Account Type	GOLD BUSINESS ACCOUNT	Account Number	62591280707
Account Status	Active Account - The account is currently open and transacting		
Branch Code	250109	Branch Name	BEACON BAY 1061
Swift Code	FIRNZAJJ	Date Opened	2016-02-13

FNB issues this letter at the specific request of the account holder and for informational purposes only. This letter serves only to confirm that the above information is, according to the records available to FNB, factually correct as at the date of this letter.

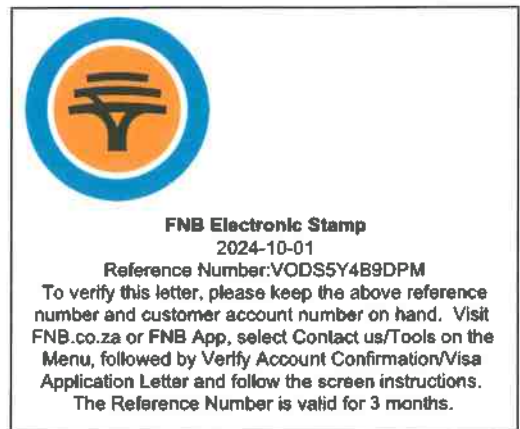
Accordingly, FNB provides no warranties, guarantees, assurances or undertakings of any nature in connection with the above information, the account and/or the account holder, cannot be held responsible for any reliance which may be placed on this letter.

Without limiting the above in any way:

- (i) This letter does not constitute a letter of guarantee or a letter of credit.
- (ii) This letter does not imply or infer in any way that FNB has reserved the funds held in the account in favour of any person, nor that FNB has placed a hold on or limited the amount available in the account. The amount available in the account may change at any time without prior notice to you; and
- (iii) FNB will not be held responsible for any change in the information contained in this letter.

This letter is issued to you without any liability for FNB or its employees. You are to treat this letter as confidential.

Should you have any queries, please visit our website www.fnb.co.za or feel free to contact us on.



Confirmed to be a true copy
of the original document

Therence J. Venter (ACA) SA

Commissioner of Oaths (RSA)
3 Hospital Street, Oudtshoorn, 6825



CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0077330	Have Bank Account	Yes
Is supplier active?	Yes	Total annual turnover	More than R10 million and less than R50 million
Supplier type	CIPC Company	Financial year start date	01 Apr 2016 00:00:00:000
Supplier sub-type	Private Company (Pty)(Ltd)	Registration date	22 Jan 2015 00:00:00:000
Legal name	MUBESKO AFRICA	Created by	accounts@mubesko.co.za
Trading name	Mubesko Africa	Created date	07 Apr 2016 12:28:20:000
Identification type	South African Company/Close Corporation Registration Number	Edit by	csd.reverifybatch@treasury.gov.za
Government breakdown	Private Companies (Pty) (Ltd)	Edit date	05 Sep 2024 22:44:00:803
Business status	In Business	Restricted Supplier	No
Country of origin	South Africa	Restricted Director	No
South African company/CC registration number	2015/020183/07	Government Employee	No

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1			
Main group	Financial and insurance activities		
Division	Financial service activities, except insurance and pension funding	% share of annual turnover	30.00
INDUSTRY CLASSIFICATION 2			
Main group	Professional, scientific and technical activities		
		Core industry	Legal and accounting activities
Division	Legal and accounting activities	% share of annual turnover	40.00
INDUSTRY CLASSIFICATION 3			
Main group	Public administration and defence, compulsory social security		
Division	Public administration and defence, compulsory social security	% share of annual turnover	30.00





CSD REGISTRATION REPORT

SUPPLIER CONTACT INFORMATION

CONTACT 1

Contact type	Administration	Cellphone number	082 905 5399
Is this your preferred Contact?	No	Fax number	0866497336
Name(s)	Nico Johan	Website address	http://www.mubesko.co.za
Surname	De Kock	Do you want this contact to also be a CSD user ?	Yes
Identification type	South African Identification Number	Created by	csd.dataconversion@treasury.gov.za
Prefer communication via email	Yes	Created date	28 Oct 2015 15:00:17:000
Email address	nico@mubesko.co.za	Edit by	accounts@mubesko.co.za
Telephone number	0442725572	Edit date	26 May 2017 13:41:48:000

CONTACT 2

Contact type	Bid Office	Cellphone number	082 051 5384
Is this your preferred Contact?	Yes	Fax number	086 649 7336
Name(s)	Theunis	Website address	www.mubesko.co.za
Surname	Venter	Do you want this contact to also be a CSD user ?	Yes
Identification type	South African Identification Number	Created by	nico@mubesko.co.za
Prefer communication via email	Yes	Created date	28 Jan 2016 15:33:52:000
Email address	accounts@mubesko.co.za	Edit by	accounts@mubesko.co.za
Telephone number	044 272 5572	Edit date	17 Nov 2020 19:37:49:640

SUPPLIER ADDRESS INFORMATION

ADDRESS 1

Is this a preferred address?	No	Postal code	6625
Address line 1	12 Steyn Street	Ward Number	2 - [Removed]
Address line 2	OUDTSHOORN	Country	South Africa
Suburb	Oudtshoorn SP	Created by	accounts@mubesko.co.za
Province	Western Cape	Created date	07 Apr 2016 12:30:46:143
Municipality	Oudtshoorn	Edit by	accounts@mubesko.co.za
City	Oudtshoorn	Edit date	26 Nov 2019 11:01:45:753



CSD REGISTRATION REPORT

ADDRESS 2

Is this a preferred address?	No	Postal code	6620
Address line 1	Postnet Suite 93	Ward Number	2 - [Removed]
Address line 2	Private Baf X680 Oudtshoorn	Country	South Africa
Suburb	Oudtshoorn SP	Created by	accounts@mubesko.co.za
Province	Western Cape	Created date	07 Apr 2016 12:30:46:550
Municipality	Oudtshoorn	Edit by	accounts@mubesko.co.za
City	Oudtshoorn	Edit date	24 Jun 2021 13:47:08:167

ADDRESS 3

Is this a preferred address?	No	Postal code	7530
Address line 1	1st Floor Riesling House, Vineyards Office Estate	Country	South Africa
Address line 2	99 Jip de Jager Drive	This address S/A delivery	Yes
Suburb	De Bron	Created by	accounts@mubesko.co.za
Province	Western Cape	Created date	26 Nov 2019 11:01:45:753
Municipality	City of Cape Town	Edit by	accounts@mubesko.co.za
City	Bellville	Edit date	24 Jun 2021 13:47:08:150

ADDRESS 4

Is this a preferred address?	No	Postal code	7550
Address line 1	PO Box 46116	Country	South Africa
Address line 2	Durbanville	Created by	accounts@mubesko.co.za
Suburb	Aurora	Created date	01 Jun 2022 21:04:42:740
Province	Western Cape	Edit by	accounts@mubesko.co.za
Municipality	City of Cape Town	Edit date	01 Jun 2022 21:04:42:740
City	Durbanville		

ADDRESS 5

Is this a preferred address?	Yes	Postal code	7530
Address line 1	S01 Block B, Bonitas Office Park	Country	South Africa
Address line 2	21 Carl Cronje Drive	This address S/A delivery	Yes
Suburb	Bellville Park - [Removed]	This address S/A payment	Yes
Province	Western Cape	Created by	accounts@mubesko.co.za
Municipality	City of Cape Town	Created date	10 Aug 2022 15:43:54:243





CSD REGISTRATION REPORT

City	Bellville	Edit by	accounts@mubesko.co.za
		Edit date	10 Aug 2022 15:43:54:243
ADDRESS 6			
Is this a preferred address?	No	Postal code	7536
Address line 1	PO Box 4177	Country	South Africa
Address line 2	Bellville Park, Bellville	Created by	accounts@mubesko.co.za
Suburb	Bellville Park - [Removed]	Created date	10 Aug 2022 15:43:54:313
Province	Western Cape	Edit by	accounts@mubesko.co.za
Municipality	City of Cape Town	Edit date	10 Aug 2022 15:43:54:313
City	Bellville		

SUPPLIER BANK ACCOUNT

BANK ACCOUNT 1			
Account type	Current Accounts	Created by	csd.dataconversion@treasury.gov.za
Bank	ABSA BANK LIMITED	Created date	28 Oct 2015 15:00:17:000
Branch number	632005	Edit by	csd.safetynetbatch@treasury.gov.za
Branch name	ABSA ELECTRONIC SETTLEMENT CNT	Edit date	15 Apr 2016 21:52:51:983
Account number	4067668283	Bank Verification Status	Verification Succeeded
Account holder	MUBESKO AFRICA (Pty) Ltd	Foreign Bank Account	No
Is this a preferred account?	Yes	Is the identifier linked at the bank	Yes
Active start date	28 Oct 2015 15:00:17:000	Is this a Shared Funding Account	No



CSD REGISTRATION REPORT

TAX INFORMATION

Income tax number	9128318160	Overall Tax Status	Tax Compliant
VAT number	4430235632	Created by	csd.dataconversion@treasury.gov.za
Is this supplier a VAT vendor?	Yes	Created date	07 Apr 2016 12:28:20:000
Are you Registered with SARS?	Yes	Edit by	csd.reverifybatch@treasury.gov.za
Last validation date	17 Oct 2024 16:41:00:000	Edit date	05 Sep 2024 22:44:00:000
Would you like to receive notifications?	Yes		

B-BBEE INFORMATION

B-BBEE verification regulator	Verification agency accredited by SANAS	SANAS accredited agency	Dextra BEE Verification and Consulting (Pty) Ltd
Sector charter	Financial	% Owned by black people	0.00
Subsector charter	NOT APPLICABLE	% Owned by black people who are women	0.00
B-BBEE certificate number	DX-FIN 0041	% Owned by black people who are youth	0.00
B-BBEE certificate issue date	16 Feb 2024 00:00:00:000	% Owned by black people with disabilities	0.00
B-BBEE certificate issue expiry date	15 Feb 2025 00:00:00:000	% Owned by black who are unemployed	0.00
Value adding supplier or empowering supplier	Yes	% Owned by black people living in rural or underdeveloped areas	0.00
Verification Status	Manual Verification Required		
Created by	accounts@mubesco.co.za	Edit date	30 May 2024 15:16:47:240
Created date	07 Apr 2016 10:53:10:000	Status	Active
Edit by	accounts@mubesco.co.za		

OWNERSHIP INFORMATION

CSD can only verify the youth category of persons for South African citizens. It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the ownership information of this supplier.

Owner s name and surname Legal name	Owner s Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
MONARDA INVESTMENTS			N/A	N/A	100.00%	N/A	N/A	N/A	N/A	N/A
Total					100.00%					





CSD REGISTRATION REPORT

DIRECTORS /MEMBERS / OWNERS INFORMATION

DIRECTOR/MEMBER 1

Director type	Director	Owner	No
Director status	Active	Created by	csd.reverifybatch@treasury.gov.za
Name(s)	MARTINA	Created date	29 Aug 2017 14:23:01:000
Surname	DE KOCK	Edit by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Edit date	08 Aug 2024 11:29:03:000
Identification type	South African Identification Number	Restricted Director	No
South African identification number	7806020272087	Restriction Last Verification Date	17 Oct 2024 16:40:43:420
Work permit	0000000	Government Employee	No
Appointment date	22 Jan 2015 00:00:00:000	Government Employee Last Verification Date	17 Oct 2024 16:40:43:323
Email address	THEUNIS@MUBESKO.CO.ZA	SA identification number Verified	Yes
Cellphone number	0820515384	SA identification number verification date	17 Oct 2024 16:40:43:387
		Companies involved in	MAAA1279576; MAAA1370960;

DIRECTOR/MEMBER 2

Director type	Director	Created by	csd.reverifybatch@treasury.gov.za
Director status	Active	Created date	29 Aug 2017 14:23:01:000
Name(s)	NICO JOHAN	Edit by	csd.reverifybatch@treasury.gov.za
Surname	DE KOCK	Edit date	08 Aug 2024 11:28:59:000
Country	South Africa	Restricted Director	No
Identification type	South African Identification Number	Restriction Last Verification Date	17 Oct 2024 16:40:43:420
South African identification number	7501015078082	Government Employee	No
Work permit	0000000	Government Employee Last Verification Date	17 Oct 2024 16:40:43:340
Appointment date	22 Jan 2015 00:00:00:000	SA identification number Verified	Yes
Email address	NICO@MUBESKO.CO.ZA	SA identification number verification date	17 Oct 2024 16:40:43:403
Cellphone number	0829055399	Companies involved in	MAAA0481054; MAAA0893860; MAAA1279576; MAAA1370960;
Owner	No		





CSD REGISTRATION REPORT

OTHER OWNERS 1

Legal name	MONARDA INVESTMENTS	Created date	04 Oct 2022 11:38:54:163
Ownership %	100.00%	Edit by	accounts@mubesko.co.za
Ownership status	Active	Edit date	04 Oct 2022 11:38:54:163
Created by	accounts@mubesko.co.za		

Tips and Frequently Asked Questions (FAQ)



CSD REGISTRATION REPORT

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)
The various possible error messages received from the bank are highSemiBoded in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD difference from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC. how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

BBBEE

CSD does not automatically verify all certificate information with the various accreditation bodies. Organs of State are required, where not automatically verified by CSD, to manually verify this information with the applicable accreditation body as per current policies and procedures. Expired certificate information do not reflect on the report.

RESTRICTION

Restricted Supplier - A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit -, South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

Restricted Director - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - [Am I restricted?](#)

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





CSD REGISTRATION REPORT

Print Date: 10/17/2024 4:40:37 PM

