SARS Procurement Centre

Head Office

570 Fehrsen Street
Linton House, Brooklyn Bridge
Brooklyn, 0181
Private Bag X92
Pretoria, 0001

SARS
South African Revenue Service

Billing Address

South African Revenue Service
Accounts Payable Registration Division
Private Bag X 923
Pretoria, 0001

Accounts Queries & Statements

Beverley Lombard
E-mail: blombard@sars.gov.za
Phone: 0124224123
Fax: 0124224123

Purchase Order

Purchase Order Information	
Description:	SAP eRecruitment Support Shopping Cart
Order Number:	3600028376
Order Creation Date:	15/11/2022
Reference:	RFX6-19552 E
Buyer:	Lucas Mapadimeng
Tel Number:	012 422 7079
E-mail:	LMapadimeng@sars.gov.za

Delivery Address	
Deliver To:	South Africa SARS Bronkhorst 299 Le Hae La SARS PRETORIA 0002
Tel Number:	0124224000
Delivery Date:	16/11/2022

Vendor Information			
Vendor Number:	6000010735	**Vat Number:**	4490222322
Name:	EPI USE AFRICA PTY LTD	**CSD Number:**	MAAA0005607
Address:	PO Box 72614 PRETORIA 0040	**Currency:**	ZAR
		Payment Terms:	Z006 - SARS 30 net due
		Tel Number:	0124772200
		Fax Number:	0866691890
Email:	debtors@epiuse.com		

Item	Description	Quantity	Unit	Unit Price	Net Amount
1	SAP ERECRUITMENT SUPPORT CONTRACT Y1 SAP eRecruitment support Contract Y1	250,242.3	EA	1.00	250,242.30 ZAR
				Total Net Value VAT Inclusive:	**250,242.30 ZAR**

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CONDITIONS & INSTRUCTIONS TO VENDORS:

1. Standard Conditions:

- SARS Procurement Procedures (as amended), will apply for this Purchase Order.
- It is mandatory to acknowledge the receipt of this Purchase Order.
- Adherence to the terms and conditions as stated on this page is essential; failure to comply could result in payment being delayed.

2. Price Basis:

- The price/s quoted is/are firm for the duration of this Purchase Order and includes VAT, where applicable.

3. Exchange Rate (if applicable):

- The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.

4. Invoices and Payment:

- In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.
- In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.
- The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.
- The Invoice number should not exceed 16 digits/characters.
- The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).
- The Invoice descriptions and line items must match those reflected on this Purchase Order.
- A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.

5. Cash Discount:

- Invoices must be clearly endorsed with the conditions under which the discount is offered.

6. Value Added Tax:

- Value Added Tax (VAT) must be shown separately on Invoices. If you are not registered for VAT you may not charge VAT.

7. Correspondence:

- For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase Order.
- All other correspondence must be addressed to this office.

8. Alterations or Additions:

- Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.

9. Electronic Purchase Order Sign-Off:

- This Purchase Order has been electronically signed-off as part of the standard SARS Procurement process. The Supplier does not need any further approval from SARS to process this Purchase Order.