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The information given below is an extract of the scope of work. **To access/open the full set of tender documentation, you must be registered on CSD.**

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Username: MAAA...
User Code: MAAA...
Password: newuser

Contact the call center on **012 663 8815** or email: **support@intenda.net** if you are having problems with your login.

If **you do not have a MAAA** CSD registration number, please click on “**Not Registered Yet**” and register. Click on the link below to download a “how to” guide to assist you.

<http://www.procurement.petrosa.com/Downloads/Documents/SupplierSelfRegistration.pdf>

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SCOPE OF WORK

DESCRIPTION: B-BBEE VERIFICATION SERVICES

1. INTRODUCTION

- 1.1 The Petroleum Oil and Gas Corporation of South Africa (SOC) Limited (PetroSA) is the country's National Oil Company and is registered as a commercial entity under South African law. PetroSA is a subsidiary of the Central Energy Fund (CEF), which is wholly owned by the State and reports to the Department of Mineral Resource and Energy (DMRE).
- 1.2 PetroSA is mandated to operate as a commercial entity and create value for its shareholders and all its stakeholders. Delivering on the mandate extends beyond contributing to the national economy through tax and dividend payments and includes making a significant contribution towards advancing the broader national objectives of the South African petroleum industry for the ultimate benefit of all the country's citizens.

2. SERVICE REQUIRED

A Service Provider is required to independently verify PetroSA B-BBEE performance as per the Department of Trade and Industry's revised B-BBEE Code of Good Practice. A B-BBEE verification audit must be conducted and this service will be for a period of one (1) year.

In addition to this, the Accredited Rating Agent shall provide guidance and assistance with regard to the BEE Scorecard elements as and when required.

2.1 Service Provider's Responsibilities

PetroSA is looking for an Accredited Rating Agent that will review its B-BBEE status independently.

2.1.1 The qualities required from the Service Provider include, but are not limited to:

- Extensive knowledge of the B-BBEE Act, BBBEE Code of Good Practise, Liquid Fuels Charter and any other government transformation legislation;
- Tenderers must be an accredited SANAS Accredited Rating Agent – SANAS code and/or certificate to be provided;
- Proven experience in conducting B-BBEE Verification Services in the oil and gas industry;
- Ability to express an opinion on the status of PetroSA's B-BBEE performance and suggest improvements;
- Producing a comprehensive B-BBEE status report within four weeks, issuing a certificate and providing a closing detailed analysis report. This report must include concrete recommendations for improvement; and
- The tenderer must have an operational presence (office) in the Western Cape and/or Gauteng Province. The tenderer must be available to conduct the audit at the PetroSA Head Office in Cape Town, Mossel Bay and the Johannesburg Office.
- Provide ad-hoc related training on the implementation of the audit.

3. ENQUIRIES

Any enquiries regarding this tender should be addressed to **Banzi Dlamini** in the Tender Office at telephone no. (021) 929-3202, or e-mail address banzi.dlamini@petrosa.co.za.