

South African National Accreditation System
 Libertas Office Park
 Cnr Libertas and Highway Streets
 Equestria
 Pretoria
 0184

REQUEST FOR QUOTATION



PLEASE COMPLETE AND SUBMIT TOGETHER WITH REQUIRED DOCUMENTS AND QUOTATION

DATE OF ISSUE:	30 September 2021	REQUISITION NUMBER	REQ0003851
CLOSING DATE:	06 October 2021	CLOSING TIME:	11:00
QUOTE VALIDITY:	30 days	Submissions and enquires to be made to:	Ms Nkhesani Mathebula procurement@sanas.co.za 012 740 8536

1. PRODUCT /SERVICE DETAILS

Description of goods / services: To appoint an accredited service provider to Service and Repair our Server room fire and environmental monitoring infrastructure. As the services will be requested as when we require on an adhoc basis, this implies that there will be no SLA retainer. A quote will be requested and upon approval the job will be done.		Quantity required					
1	Frequency of services required for normal maintenance: every 6 months. There could be services required due to device failure during the routine 6 months period. Any devices consumables will be quoted upon before been replaced. The SANAS Server room infrastructure will need to be checked, serviced and commissioned: • Fire Detection • Environmental detection ie smoke & water detection Upon completion of work, we expect the logbook to be updated as well as a maintenance certificate to be issued. Any devices consumables will be quoted upon before been replaced. SANAS Server room equipment includes <table><tr><th>Equipment</th><th>Infrastructure description</th></tr><tr><td rowspan="2">Sever room and environmental monitoring system</td><td> • Aritech 1X-f and Carril • Conventional fire detection & Gaseous suppression system in the following areas: • Fire Detection Systems- Conventional Control Equipment • Advanced Electronics EX3001 3 Zone Extinguishing Panels have been provided for the control of the gaseous fire suppression • Optical detectors will monitor each of the rooms. • Gaseous Suppression System • A Fike 300 bar ProInert (IG55) gaseous suppression system </td></tr><tr><td> • C02 Fire Extinguishers </td></tr></table>	Equipment	Infrastructure description	Sever room and environmental monitoring system	• Aritech 1X-f and Carril • Conventional fire detection & Gaseous suppression system in the following areas: • Fire Detection Systems- Conventional Control Equipment • Advanced Electronics EX3001 3 Zone Extinguishing Panels have been provided for the control of the gaseous fire suppression • Optical detectors will monitor each of the rooms. • Gaseous Suppression System • A Fike 300 bar ProInert (IG55) gaseous suppression system	• C02 Fire Extinguishers	
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	• C02 Fire Extinguishers						

The bidder must fill in the below tables when submitting their proposal.

As it would be impossible to know how many hours per annum would be required besides the usual 6-month routine maintenance service, we propose for us to evaluate received proposals, based on the below table:

Cost per service VAT inclusive	8 services over the 48 months	Total VAT inclusive
Rate Per Hour VAT inclusive	100 hours over the 48 months	Total VAT inclusive
Call out fee (rate)	Total over 48 months	Total VAT inclusive

Please note the above table is for evaluation purpose only and by no means a commitment from SANAS.

Expected date of delivery:	48 Months
Contract or once-off:	Adhoc SLA
Technical / Mandatory requirements:	Bidders who do not comply to the mandatory requirements listed below will be disqualified for further evaluation Accredited- SAQCC-Fire, Authorized Practitioner by Department of Labor
Other information:	

SECTION TO BE COMPLETED BY SUPPLIER

2. SUPPLIER DETAILS

Supplier name:	
CSD number:	
Contact person:	
Contact number:	
Email:	
VAT number (if applicable):	
Physical address:	

3. SCM COMPLIANCE REQUIREMENTS (please tick)

Completed and signed SBD 4	
Completed and signed SBD 6.1	
Completed and signed SBD 8	
Completed and signed SBD 9	
Certified valid B-BBEE Certificate/ Sworn affidavit	

Certified valid B-BBEE Certificate

(Please note bidders will not be disqualified for not submitting a valid certified BBEE certificate or a sworn affidavit but will lead to the service provider not being awarded preference (BEE) points where the preferential point system is applicable)

EVALUATION PROCESS

All bids will be evaluated as follows:

- **The First stage**, bids will be evaluated first for Administrative requirements. Only bids that meet Administrative and Compliance requirements will be considered for further evaluation.
- **The second stage**, bids will be evaluated for compliance to mandatory requirements. Bids that comply to the mandatory requirements will be evaluated further on price and BBEE.
- **The Third stage**, bids will be evaluated in terms of price and 80/20 preference point system for quotations above R30 000 and below R50 000 000.

4. QUOTATION TERMS & CONDITIONS:

1. Quote validity refers to calendar days
2. SANAS reserves the right to award to multiple suppliers.
3. SANAS reserves the right to increase or decrease quantities at the prices quoted.
4. SANAS reserves the right to cancel this request.
5. All goods/services must be quoted in Rand value.
6. SANAS reserves the right to negotiate with bidders.
7. All fields must be filled in / completed for this document to be accepted.
8. Failure to submit the quotation by the date and time stipulated will result in disqualification.
9. Payment will be made 30 days after delivery of goods of services.
10. THIS QUOTE DOES NOT CONSTITUTE AN ORDER

5. ACKNOWLEDGEMENT AND SUBMISSION:

I hereby acknowledge and accept the terms and conditions of this request for quotation:

Name:.....

Signature:

Date: