



BID

Bid Notice: NWCETC 001/2025

CONTRACT FOR SUPPLY AND DELIVERY OF STATIONERY (CENTRE MANAGERS, LECTURERS AND LEARNER PACKS) FOR NW CET COLLEGE

Closing date: 02 SEPTEMBER 2025

Time: 11H00 A.M

Purpose of the assignment

The purpose of the assignment is to appoint a Service Provider for the supply and delivery of stationery packs for lecturers, centre managers and learner packs.

Background

North West Community Education & Training College intends to have a service provider who will supply and deliver of stationery packs for lecturers, centre managers and learner packs.

Invitation to tender

The purpose of this invitation to tender is to invite potential service providers to submit bids that will allow the College to evaluate quotations for the supply and delivery of stationery packs for lecturers, centre managers and learner packs.

Based on the quality of the bids submitted, the College intends to select preferred service provider(s) with a view of concluding a Service Level Agreement (SLA) where applicable with such successful bidder. The bid will be evaluated in terms of the Preferential Procurement Policy Framework Act (PPPFA) No 5 of 2000 and Preferential Procurement Regulations (PPR) of 2011, using 80/20 preference point system.

A valid bid will constitute of the following documents:

- a) A properly completed tender offer and declarations form with the original signature/s of the appropriately delegated employee/s or owner of the bidding company;
- b) A bid submission explaining the full scope of the work tendered for in line with the Terms of reference;
- c) Prices must be all inclusive (including **VAT** for registered vendors only) and the proposed price must be signed with the original signature/s of the appropriately delegated employee/s or owner of the bidding company;
- d) A tax clearance certificate that will remain valid on the closing date of the tender; and
- e) Any documents that serve as supporting documents to the above (properly referenced to the information it supports).

Required documents which the bidders need to be familiar with and use to prepare their submissions:

Documents to be completed & submitted:	Completed & submitted (Yes/No)
Annexure A: SBD 1 – Invitation to bid	
Annexure B: SBD 2 – Tax clearance certificate requirements	
Annexure C: SBD 4 – Declaration of Interest	
Annexure F: SBD 8 - Declaration of Bidder's past supply chain management practices	
Annexure G: SBD 9 – Certificate of Independent Bid Determination	
Tax Clearance certificate	
Company registration documents	
Certified ID Copies of Directors	
Joint venture agreement and Power of attorney in case of joint ventures.	
Company profile	
Letter of good standing from the bank account	
B-BBEE certificate	

1. Special Conditions of Tender

1.1. Closing time and date

- 1.1.1 The closing time for the receipt of bids in response to this invitation to bid is detailed on the cover page of this invitation to bid.
- 1.1.2 All bids must be submitted in a sealed envelope bearing the bid number and bid description.
- 1.1.3 All bids must be received before the closing time and date stipulated above and must be deposited in the bid box at the address indicated in this document.

1.2 Submission of tenders

- 1.2.1 Proposals must be submitted in a sealed envelope; if a tender submission is not in an appropriately sealed envelope or package, it may invalidate the tender and lead to disqualification from the tender process.
- 1.2.2 All bids must be posted or hand delivered at the following address:

Physical Address:
45 Van Velden Street
Brits,
0250

- 1.2.3 **COMPULSORY BRIEFING SESSION**
VENUE: NW CET COLLEGE BOARDROOM (45 VAN VELDEN STREET
BRITS)
DATE AND TIME : 14 AUGUST 2025 (10H00 am)

1.3 ENQUIRIES

No claim shall exist by any supplier/service provider, the Accounting Officer or the Tender Committee for any reason arising out of the tender including but not limited to, the decision taken by North West CET College in respect of its choice of supplier, the process followed.

Should any bidder have any enquiries relating to this invitation to bid, such inquiries may only be addressed to the person/s mentioned below:

Technical terms of Reference:
MR S CELE
Email: SCele@NW.CETC.edu.za
Telephone Number: 012 110 4470
Closing date for enquiries: 02 September 2025

1.4 Partial Submissions

Partial submissions will not be accepted as valid bids.

1.5 Payment Conditions (Advances)

- 1.5.1 Payments will only be made within thirty (30) days after the service has been successfully rendered and certified by the Deputy Principal Finance, Principal or his/her delegated Official and on the provision of a valid tax invoice by the supplier 30 (thirty) days after the date of delivery of goods/services.
- 1.5.2 No advance for/of payment will be allowed.

1.6 Contract period

- 1.6.1 The contract period will be from the date of appointment letter or Service Level Agreement.

1.7 Cancellation of Tender

- 1.7.1 The North West CET College retains its right to cancel any bid without notice or specifying reasons;
- 1.7.2 A bid may be cancelled and re-advertised should the committee direct so, due to inadequate responses or due to a major change in TOR or procurement procedure.

1.8 Status of Special Conditions of Tender and Tender Terms of Reference

- 1.8.1 If any of these special conditions or tender Terms of reference (TOR) in this invitation to bid document are in conflict with the "General Terms and Conditions of Tenders invited by the North West CETC College then these special conditions, and/or tender TOR, shall apply.

1.9 Validity

Bid documentation submitted by the bidder will be valid and open for acceptance for a period of **90 (ninety)** calendar days from the closing date and time stipulated on the front cover of this invitation to bid.

EVALUATION CRITERIA

NORTH WEST CET COLLEGE APPLIES THE PROVISIONS OF THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, NO 5 OF 2000 AND PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

The following evaluation criteria will be utilized to determine a suitable service provider. All bid proposals will be evaluated in terms of Preferential Procurement Policy Framework.

There will be a three stage evaluation process comprising of:

Stage 1) Prequalification evaluation, **Stage 2)** Risk assessment and **Stage 3)** 80/20 Preference Point Scoring System where 80 points out of 100 allocated for price and 20 points out of 100 will be for B-BEEE goals.

The purpose of this prequalification evaluation is to determine which bid responses are compliant and noncompliant with the TOR issued. The following criteria shall apply:

Stage 1: Prequalification

- Bidding documents must be fully completed and signed; and
- Valid Tax clearance certificate.
- SBD 1, 4,8 & 9 fully completed and signed
- Company registration documents
- Certified ID Copies of Directors
- Joint venture agreement and Power of attorney in case of joint ventures.
- Company profile
- Letter of good standing from the bank account

Stage 2: Risk Assessment:

The risk assessment is to identify the capabilities, performance and functionality of bidders in order to obtain the best quality services.

In order to facilitate a transparent selection process that allows equal opportunity to all services providers, the NWCET College will adhere to its policy on the appointment of services provider. Functionality Proposals will be evaluated in terms of the following criteria:

- Experience on similar projects.
- Capacity of the Company (Team members)
- Resources of the Company
- Financial capacity of the Company
- Location of the company

The following table will demonstrate the criteria to be used for allocation of points for functionality as outlined above. Bids scoring less than **60 points** on functionality will not be further evaluated beyond functionality.

CRITERIA FOR EVALUATING FUNCTIONALITY	WEIGHT
Past Experience: This refers to the experience of the tenderer to undertake the scope of work involved in this tender. The tenderer is required to provide details of previously undertaken work related to the services required (A brief description of the scope and scale of current and past projects undertaken, including traceable references and testimonial letters) Track record (Attach at least five letters – Eight (8) points per testimonial letter)	40
Capacity of Company (Team members) This refers to the competency of the bidder's team members to undertake the scope of work involved in the tender. Qualifications of team members (Provide proof of qualification) • Related qualification (Degree) 10 Experience of team members (Provide Comprehensive CV's) • 4-5 years+ 05 • 3-4 years 04 • 1-2 years 03 • 0-1 year 02	15

Attractiveness of methodology: This refers to the bidder's capacity to respond to request and ability to provide the College with excellent service (a detailed proposal on methodology with designs and processes must be submitted)		15
Financial Capacity of the Company		20
• Audited Financial Statements (Recent)	10	
• Bank credit rating letter (not older than three months)	10	
Manufacturer/supplier		10
• In the event of the bidder not being the actual manufacturer and will be sourcing the products from another company, a signed letter from that company or supplier confirming supply arrangements including lead time.		
TOTAL		100

Bids that fail to score a minimum of 60 points out of a possible 100 points for functionality will not be eligible for further consideration.

Stage 3

80/20 Preference point system

- Price 80
- B-BBEE status level of contributor 20

In order to facilitate a transparent selection process that allows equal opportunity to all service providers, NW CET College will adhere to its policy on the appointment of service providers.

B-BBEE status level of contributor	80/20
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-complaint contributor	0

2. Specification / Terms of reference: Please refer to the specifications attached separately

NB: The quantities indicated in the specification attached are for quoting purposes only; North West CET College reserves the right to amend the quantity according to its needs.

NGAKA MODIRI MOLEMA

	AREA OFFICE	Ramotshere Moila	Mahikeng	Ditsobotla	Greater Delerayville
	Delivery Address	POOE CLC, DINOKANA MIDDLE SCHOOL, DINOKANA VILLAGE	REABETSWE CLC RAMAINE HIGH SCHOOL, MAGOGOE VILLAGE	LICHTENBURG CLC, GAETSHO HS, 89 MAKGALE STREET' BOIKHUTSO LOCATION	LODIRILE CLC' FORMER JS MAISI PRIMARY SCHOOL' ATAMELANG
	CONTACT PERSON AND DETAILS	KGAMPHO: 073 623 1397	SEOPOSENGWE: 073 458 1007	NAKEDI KM: 083 620 8523	MOKOTO NM: 0833493838
LEVEL 1	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	18	5	1	0
LEVEL 2	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler	21	30	26	8

	1 x Eraser 1 x Sharper 3 x 20 pages pocket files					
LEVEL 3	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	18	55	21	6	
LEVEL 4	7 x 72 Pages exercise book 1 x Drawing book 1 x 2 Quire note book 1 x Packet crayons 4 x 2HB Pencil 4 x Black/Blue pens 1 x Ruler 6 x 30 Pages pocket files	295	568	308	330	
NSC	1 x 2 Quire note book 3 x 72 Pages exercise book 1 x Ruler 4 x Black/Blue pens 1	20	1079	41	128	

CENTRE MANAGERS PACK	1 x Exam Pad (100 pages) 2 x 2 Quire Notebook 2 x Pens (Blue, Black and Red) Box of staples 1 x Pritt Glue stick (40 g) 1 x Prestik 10 x Box of white chalk 5 x White board makers File divider (100 pages coloured papers) Printing paper- light green (500 sheets) Box of rubber bands 1 x pencil, rubber, ruler 10 x AL Arch Lever files	16	22	14	12
LECTURERS PACK	1 x Exam pad 2 x 2 Quire Notebook 2 x Pens (Black and Red) 1 x Pritt Markers (Black, Red and Green) Pencil Rubber	36	85	49	45

DR RUTH SEGOMOTSO MOMPATI

	AREA OFFICE	Taledi	Greater Taung	Kagisano Molopo
	Delivery Address	TSHIPIDI CLC, EDSC/THUTO- LESEDI, HUHUDI, VRYBURG	KGATELOPELE CLC, BOARENG MIDDLE SCHOOL, LEKALENG VILLAGE, TAUNG	NEOETSILE CLC, SEBETWANE HS, TLHAKGAMENG VILLAGE
	CONTACT PERSON AND DETAILS	Afrika MC: 0622630413	PALAGANGWE C: 065 972 8247	SEGOPOLO BL: 0637507454
LEVEL 1	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	2	37	2

LEVEL 2	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	11	61	2	
LEVEL 3	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	16	17	23	
LEVEL 4	7 x 72 Pages exercise book 1 x Drawing book 1 x 2 Quire note book 1 x Packet crayons 4 x 2HB Pencil 4 x Black/Blue pens 1 x Ruler 6 x 50 Pages pocket files	227	433	161	

NSC	1 x 2 Quire note book 3 x 72 Pages exercise book 1 x Ruler 4 x Black/Blue pens	27	83	5
CENTRE MANAGERS PACK	1 x Exam Pad (100 pages) 2 x 2 Quire Notebook 2 x Pens (Blue, Black and Red) Box of staples 1 x Pritt Glue stick (40 g) 1 x Prestik 10 x Box of white chalk 5 x White board makers File divider (100 pages coloured papers) Printing paper- Pink (500 sheets) Box of rubber bands, pencil, rubber, ruler 10 x AL Arch lever files	8	14	5
LECTURERS PACK	1 x Exam pad 2 x 2 Quire Notebook 2 x Pens (Black and Red) 1 x Pritt Markers (Black, Red and Green) Pencil Rubber	20	39	17

BOJANALA

	AREA OFFICE	LETLHABILE	RUSTENBURG	MORETELE	MADIBENG	MOSES KOTANE EAST	MOSES KOTANE WEST	KGETLENG
	Delivery Address	GOOD SHEPHERD CLC,MADIDI CLINIC ROMAN CATHOLIC CHURCH, 2024 BLOCK B	IPHATLHOSE CLC,REATILE MS, 1100 KGABO STREET, TLHABANE	SEKITLA CLC, 4434 RAMPEPE SECTION, MATHIBESTAD	MMAKAU CLC,2396 ROMA ROAD, MMAKAU 0194	DINALEDI CLC, MOGWASE MS, 696 KUBU STREET UNIT 2	LEGATELLE CLC, MABESKRAAL PS,GOPANYANE SECTION,60042 MORULA PARK	RAPHEPHE CLC, SEWAGODIMO HIGH SCHOOL, PHELLA
	CONTACT PERSON AND DETAILS	KEKAE S: 074 920 3268	MELALETSA BS: 083 996 9489	MASWABELA S: 065 722 9888	MOLOPE JK: 079 986 1315	RAMULONDI G: 082 672 7782	MOSIME NS: 071 894 4878	NTSHOKOMA: 072 135 2960
LEVEL 1	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	0	35	6	2	1	0	10

LEVEL 2	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	11	39	3	64	0	0	3
LEVEL 3	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	49	80	37	140	0	0	6

LEVEL 4	7 x 72 Pages exercise book 1 x Drawing book 1 x 2 Quire note book 1 x Packet crayons 4 x 2HB Pencil 4 x Black/Blue pens 1 x Ruler 6 x 50 Pages pocket files	463	722	490	524	180	88	205
NSC	1 x 2 Quire note book 3 x 72 Pages exercise book 1 x Ruler 4 x Black/Blue pens	124	22	38	11	0	0	0
LECTURE RS PACK	1 x Exam pad 2 x 2 Quire Notebook 2 x Pens (Black and Red) 1 x Pritt Markers (Black, Red and Green) Pencil Rubber	48	40	75	43	14	10	10

CENTRE MANAGE RS PACK	1 x Exam Pad (100 pages) 2 x 2 Quire Notebook 2 x Pens (Blue,Black and Red) Box of staples 1 x Pritt Glue stick (40 g) 1 x Prestik 10 x Box of white chalk 5 x White board makers File divider (100 pages coloured papers) Printing paper- light green (500 sheets) Box of rubber bands,pencil,rubber,ruler 10 x AL Arch lever files	8	18	19	10	8	6	7
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KENNETH KAUNDA

	AREA OFFICE	TLOKWE	MAQUASSI HILLS	MATLOSANA
	Delivery Address	IKAGENG CLC, OLD BASUPI SCHOOL,01 MOKGOBO STREET, IKAGENG, POTCHEFSTROOM	BOIKHUTSONG CLC, RAGOGANG PRIMARY AND MAITEMOGELO COMPREHENSIVE, 70 C/N KWENA & POTSANE STREET, TWELELANG, WOLMARANSTAD	IKAHENG CLC, 1460 ELKEN STREET, KANANA, ORKNEY
	CONTACT PERSON AND DETAILS	MOKOENA MM: 082 741 4780	KALI LT: 078 936 2425	MHLAKAZE J: 073 253 2772
LEVEL 1	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	12	0	19

LEVEL 2	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	25	0	112
LEVEL 3	3 x 32 Page Exercise book 3 x 72 Pages exercise book 1 x Drawing book 1 x 2 quire note book 1 x packet crayons 4 x 2hb pencil 4 x Black/blue pens 1 x Ruler 1 x Eraser 1 x Sharper 3 x 20 pages pocket files	57	0	232

LEVEL 4	7 x 72 Pages exercise book 1 x Drawing book 1 x 2 Quire note book 1 x Packet crayons 4 x 2HB Pencil 4 x Black/Blue pens 1 x Ruler 6 x 50 Pages pocket files	295	0	655
NSC	1 x 2 Quire note book 3 x 72 Pages exercise book 1 x Ruler 4 x Black/Blue pens	107	0	302
CENTRE MANAGERS PACK	1 x Exam Pad (100 pages) 2 x 2 Quire Notebook 2 x Pens (Blue,Black and Red) Box of staples 1 x Pritt Glue stick (40 g) 1 x Prestik 10 x Box of white chalk 5 x White board makers File divider (100 pages coloured papers) Printing paper- Yellow(500 sheets) Box of rubber bands,pencil,rubber,ruler 10 x AL Arch lever files	5	0	16

LECTURERS PACK	1 x Exam pad 2 x 2 Quire Notebook 2 x Pens (Black and Red) 1 x Pritt Markers (Black, Red and Green) Pencil Rubber	28	0	88
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45 Van Velden Street, Brits, 0250• North West Region
Tel: (012) 110 4452 • E-mail: Mohlamonyane.D@dhet.gov.za

NGAKA MODIRI MOLEMA STATIONERY	
Items	Quantity
LEVEL 1	
1. 3 x 32 Page exercise book	72
2. 3 x 72 pages exercise book	72
3. 1 x Drawing book	24
4. 1 x 2 quire note book	24
5. 1 x Packet crayons	24 Packets
6. 4 x 2HB Pencil	96
7. 4 x Black/blue pens	96
8. 1 x Ruler	24
9. 1 x Eraser	24
10. 1 x Sharper	24
11. 3 x 20 pages pocket files	72
LEVEL 2	
12. 3 x 32 Page exercise book	255
13. 3 x 72 pages exercise book	255
14. 1 x Drawing book	85
15. 1 x 2 quire note book	85
16. 1 x Packet crayons	85 Packets
17. 4 x 2HB Pencil	340
18. 4 x Black/blue pens	340
19. 1 x Ruler	85
20. 1 x Eraser	85
21. 1 x Sharper	85
22. 3 x 20 pages pocket files	255
LEVEL 3	
23. 3 x 32 Page exercise book	300
24. 3 x 72 pages exercise book	300
25. 1 x Drawing book	100
26. 1 x 2 quire note book	100
27. 1 x packet crayons	100 Packets
28. 4 x 2HB Pencil	400
29. 4 x Black/blue pens	400
30. 1 x Ruler	100

31. 1 x Eraser	100
32. 1 x Sharpener	100
33. 3 x 20 pages pocket files	300
LEVEL 4	
34. 7 x 72 Page exercise book	10 507
35. 1 x Drawing book	1501
36. 1 x 2 quire note book	1501
37. 1 x Packet crayons	1501 Packets
38. 4 x 2HB Pencil	6004
39. 4 x Black/blue pens	6004
40. 1 x Ruler	1501
41. 6 x 50 pages pocket files	9006
NSC	
42. 1 x 2 quire note book	1268
43. 3 x 72 exercise book	3804
44. 1 x Ruler	1268
45. 4 x Black/blue pens	5072

LECTURES	
46. 1 x Exam pad	215
47. 2 x 2 Quire notebook	430
48. 2 x Pens (Black and Red)	430
49. 1 x Pritt	215
50. 1 x Ruler	215
51. Markers (Black, Red and Green)	215
52. Pencil	215
53. Rubber	215
54. 10 x Arch Lever Files	2150
CENTRE MANAGERS	
55. 1 x Exam Pad	64
56. 2 x 2 Quire notebook	128
57. 2 x Pens (Black and Red)	128
58. Box of staples	64
59. 1 x Pritt Glue stick (40g)	64
60. 1 x Prestik	64
61. 10 x Box of white chalk	640
62. 5 x White Board makers	320
63. File divider (100 pages coloured papers)	64
64. Printing paper- light green (500 sheets)	64
65. Box of rubber bands	64
66. 1 x Pencil	64
67. 1 x Ruler	64



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

North West
Community Education & Training College

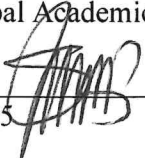


45 Van Velden Street, Brits, 0250• North West Region
Tel: (012) 110 4452 • E-mail: Mohlamonyane.D@dhet.gov.za

DR KK STATIONERY	
Items	Quantity
LEVEL 1	
1. 3 x 32 Page exercise book	93
2. 3 x 72 pages exercise book	93
3. 1 x Drawing book	31
4. 1 x 2 quire note book	31
5. 1 x Square blocks exercise book	31
6. 1 x Packet crayons	31 packets
7. 4 x 2HB Pencil	124
8. 4 x Black/blue pens	124
9. 1 x Ruler	31
10. 1 x Eraser	31
11. 1 x Sharper	31
12. 3 x 20 pages pocket files	93
LEVEL 2	
13. 3 x 32 Page exercise book	411
14. 3 x 72 pages exercise book	411
15. 1 x Drawing book	137
16. 1 x 2 quire note book	137
17. 1 x Square blocks exercise book	137
18. 1 x Packet crayons	137 packets
19. 4 x 2HB Pencil	548
20. 4 x Black/blue pens	548
21. 1 x Ruler	137
22. 1 x Eraser	137
23. 1 x Sharper	137
24. 3 x 20 pages pocket files	411
LEVEL 3	
25. 3 x 32 Page exercise book	867
26. 3 x 72 pages exercise book	867
27. 1 x Drawing book	289
28. 1 x 2 quire note book	289
29. 1 x Square blocks exercise book	289
30. 1 x Packet crayons	289 packets
31. 4 x 2HB Pencil	1156

32. 4 x Black/blue pens	1156
33. 1 x Ruler	289
34. 1 x Eraser	289
35. 1 x Sharper	289
36. 3 x 20 pages pocket files	867
LEVEL 4	
37. 7 x 72 Page exercise book	6650
38. 1 x Drawing book	950
39. 1 x 2 quire note book	950
40. 1 x Square blocks exercise book	950
41. 1 x Packet crayons	950 Packets
42. 4 x 2HB Pencil	3800
43. 4 x Black/blue pens	3800
44. 1 x Ruler	950
45. 6 x 50 pages pocket files	5700
NSC	
46. 1 x 2 quire note book	409
47. 3 x 72 exercise book	1227
48. 1 x Ruler	409
49. 4 x Black/blue pens	1636
LECTURERS	
50. 1 x Exam pad	116
51. 2 x 2 Quire notebook	232
52. 2 x Pens (black and red)	232
53. 1 x Pritt	116
54. Markers (black, red and green)	116
55. pencil	116
56. Rubber	116
CENTRE MANAGERS	
57. 1 x Exam pad (100 pages)	21
58. 2 x 2 Quire notebook	42
59. 2 x pens (blue, black and red)	42
60. 1 x box of staples	21
61. 1 x pritt glue stick (40 g)	21
62. 1 x prestik	21
63. 10 x box of white chalk	210
64. 5 x white board makers	105
65. file divider (100 pages coloured paper)	21
66. printing paper-yellow(500 sheet)	21
67. box of rubber bands, pencil, rubber, ruler	21
68. 10 x AL Arch lever files	210

Approved by
Ms MP Legodi
Deputy Principal Academics Services

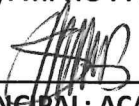
Signature: 
Date: 5/22/2025



BOJANALA STATIONERY	
Items	Quantity
LEVEL 1	
1. 3 x 32 Page exercise book	162
2. 3 x 72 pages exercise book	162
3. 1 x Drawing book	54
4. 1 x 2 quire note book	54
5. 1 x Packet crayons	54 packets
6. 4 x 2HB Pencil	216
7. 4 x Black/blue pens	216
8. 1 x Ruler	54
9. 1 x Eraser	54
10. 1 x Sharper	54
11. 3 x 20 pages pocket files	162
LEVEL 2	
12. 3 x 32 Page exercise book	360
13. 3 x 72 pages exercise book	360
14. 1 x Drawing book	120
15. 1 x 2 quire note book	120
16. 1 x Packet crayons	120 packets
17. 4 x 2HB Pencil	480
18. 4 x Black/blue pens	480
19. 1 x Ruler	120
20. 1 x Eraser	120
21. 1 x Sharper	120
22. 3 x 20 pages pocket files	360
LEVEL 3	
23. 3 x 32 Page exercise book	936
24. 3 x 72 pages exercise book	936
25. 1 x Drawing book	312
26. 1 x 2 quire note book	312
27. 1 x packet crayons	312 packets
28. 4 x 2HB Pencil	1248
29. 4 x Black/blue pens	1248
30. 1 x Ruler	312

31. 1 x Eraser	312
32. 1 x Sharper	312
33. 3 x 20 pages pocket files	936
LEVEL 4	
34. 7 x 72 Page exercise book	18704
35. 1 x Drawing book	2672
36. 1 x 2 quire note book	2672
37. 1 x Packet crayons	2672 packets
38. 4 x 2HB Pencil	10688
39. 4 x Black/blue pens	10688
40. 1 x Ruler	2672
41. 6 x 50 pages pocket files	16032
NSC	
42. 1 x 2 quire note book	195
43. 3 x 72 exercise book	585
44. 1 x Ruler	195
45. 4 x Black/blue pens	780
LECTURERS PACK	
46. 1 x Exam pad	240
47. 2 x 2 Quire Notebook	480
48. 2 x Pens (Black and Red)	480
49. 1 x Pritt	240
50. Markers (Black, Red and Green)	240
51. Pencil	240
52. Rubber	240
CENTRE MANAGERS PACK	
53. 1 x Exam Pad (100 pages)	76
54. 2 x 2 Quire Notebook	152
55. 2 x Pens (Blue,Black and Red)	152
56. Box of staples	76
57. 1 x Pritt Glue stick (40 g)	76
58. 1 x Prestik	76
59. 10 x Box of white chalk	760
60. 5 x White board makers	380
61. File divider (100 pages coloured papers)	76
62. Printing paper- light green (500 sheets)	76
63. Box of rubber bands,pencil,rubber,ruler	76
64. 10 x AL Arch lever files	760

Approved by: MPHO P. LEGODI

Signature 
DEPUTY PRINCIPAL: ACADEMIC SERVICES
Date: 22 May 2025



45 Van Velden Street, Brits, 0250• North West Region
Tel: (012) 110 4452 • E-mail: Mohlamonyane.D@dhet.gov.za

DR RSM STATIONERY	
Items	Quantity
LEVEL 1	
1. 3 x 32 Page exercise book	123
2. 3 x 72 pages exercise book	123
3. 1 x Drawing book	41
4. 1 x 2 quire note book	41
5. 1 x Packet crayons	41 packets
6. 4 x 2HB Pencil	164
7. 4 x Black/blue pens	164
8. 1 x Ruler	41
9. 1 x Eraser	41
10. 1 x Sharper	41
11. 3 x 20 pages pocket files	123
LEVEL 2	
12. 3 x 32 Page exercise book	222
13. 3 x 72 pages exercise book	222
14. 1 x Drawing book	74
15. 1 x 2 quire note book	74
16. 1 x Packet crayons	74 packets
17. 4 x 2HB Pencil	296
18. 4 x Black/blue pens	296
19. 1 x Ruler	74
20. 1 x Eraser	74
21. 1 x Sharper	74
22. 3 x 20 pages pocket files	222
LEVEL 3	
23. 3 x 32 Page exercise book	168
24. 3 x 72 pages exercise book	168
25. 1 x Drawing book	56
26. 1 x 2 quire note book	56
27. 1 x Packet crayons	56 packets
28. 4 x 2HB Pencil	224
29. 4 x Black/blue pens	224
30. 1 x Ruler	56
31. 1 x Eraser	56
32. 1 x Sharper	56
33. 3 x 20 pages pocket files	168

LEVEL 4	
34. 7 x 72 Page exercise book	5747
35. 1 x Drawing book	821
36. 1 x 2 quire note book	821
37. 1 x Packet crayons	821 packets
38. 4 x 2HB Pencil	3284
39. 4 x Black/blue pens	3284
40. 1 x Ruler	821
41. 6 x 50 pages pocket files	4926
NSC	
42. 1 x 2 quire note book	115
43. 3 x 72 exercise book	345
44. 1 x Ruler	115
45. 4 x Black/blue pens	460

LECTURES	
46. 1 x Exam pad	76
47. 2 x 2 Quire Notebook	152
48. 2 x Pens (Black Red)	152
49. 1 x Pritt	76
50. 1x Ruler	76
51. Markers (Black, Red and Green)	76
52. Pencil	76
53. Rubber	76
54. 10 x AL Arch lever files	760
CENTRES MANAGERS	
55. 1 x Exam Pad (100 pages)	27
56. 2 x 2 Quire Notebook	54
57. 2 x Pens (Blue, Black and Red)	54
58. Box of staples	27
59. 1 x Pritt Glue stick (40g)	27
60. 1 x Prestik	27
61. 10 x Box of white chalk	270
62. 5 x White board makers	135
63. File divider (100 pages coloured papers)	27
64. Printing paper - Pink (500 sheets)	27
65. Box of rubber bands	27
66. 1 x Rubber	27
67. 1 x Pencil	27
68. 1 x Ruler	27
69. 10 x AL Arch Lever files	270

Approved by: MP Legodi

Signature: 

Date: 22 May 2025

SPECIFICATION COMMITTEE:



Ms T MOTANG

(Chairperson)

09/06/2025

Date



Ms M PHAHLANE

09/06/2025

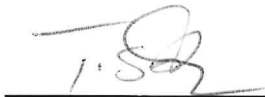
Date



Ms M NKWADI

09/06/2025

Date



Ms T SOKE

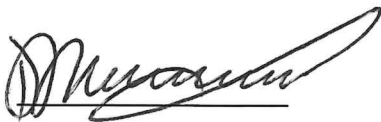
09/06/2025

Date

APPROVED BY THE PRINCIPAL/ACCOUNTING OFFICER

COMMENTS:

APPROVED



Mr MD MOHLAMONYANE

NW CET COLLEGE PRINCIPAL

13/06/2025

Date