

AMATHEMDA



UMZUMBE MUNICIPALITY
UMASIPALA WASEMZUMBE
ADVERTISEMENT

Umzumbe Local Municipality situated in KwaZulu-Natal hereby invites applications from competent, innovative and committed individuals for the following position.

CHIEF FINANCIAL OFFICER (CFO)
REF: FINHOD001/25

SALARY: R 880 228.00 (Minimum). The salary scale will be based on the outcome of the competency assessments.

PERIOD OF EMPLOYMENT
Permanent.

PLACE OF WORK

The employee's ordinary place to be stationed will be at Umzumbe, provided that the municipality may require the employee to work at such places within the Republic of South Africa as may be necessary, whether on a temporary or permanent basis and may require the employee to travel internationally in the performance of his duties.

MINIMUM QUALIFICATIONS/REQUIREMENTS

- Matric/ Grade12 or Equivalent - NQF Level 4.
- At least a Bachelor's Degree in Accounting, Finance, or Economics or a relevant qualification registered on the National Qualifications Framework at NQF level 7 with a minimum of 360 credits.
- A certificate in Municipal Finance Management Programme (MFMP/ Certificate Programme in Management Development (CPMD). Compliance with all the requirements as contained in the Municipal Regulations on Minimum Competency Levels, Gazette 29967 of 15 June 2007. If a newly appointed person is not in possession of this Competency, he/ she must complete it within eighteen (18) months from the date of employment, failing which, the employment contract will terminate automatically within one month after the applicable period.
- A minimum of five (5) years' experience in middle management level.
- A valid driver's license (Minimum Code B).

LEADING COMPETENCIES: Provide Strategic Direction and Leadership, People Management, Program and Project Management, Financial Management, Change Management and Governance Leadership.

CORE COMEPETENCIES

Generic management competencies, strategic capability, Programme and Project management, Financial management, Change management. Service delivery innovation, Knowledge management, Problem solving and Analytical thinking, People and diversity management, Client orientation and customer focus, Communication, accountability and ethical conduct. Knowledge of Strategic financial and Performance management, Operational financial management, Supply chain management, Audit and accountability, The Constitutional requirements for local government and local government legislation, Local government powers and functions, including assignment of national and provincial functions, Developmental local government, Performance management and reporting, Sophisticated understating of the global, national and regional context in which the municipality operates, Sophisticated understating of the local, regional national and international political context, Legislation, policy and implementation, Expert knowledge in more than one functional field/discipline. Skills in Analytical thinking, Policy conceptualization and implementation, Conflict management, Risk and change management, Mediations skills, Diversity management, Strategic leadership and management, Project management, Governance, ethics and values.

RESPONSIBILITIES

Manage and control all financial functions of the Municipality, which includes, inter alia, the administration of the budget , advising the municipal manger on the exercise of powers and duties assigned to the municipal manager in terms of the MFMA, assisting the accounting officer in the administration of the municipality's bank accounts and in the preparation and implementation of the municipality's budget, advising senior managers and other senior officials in the exercise of powers and duties assigned or delegated to them in terms of sections 78 or 79 of the MFMA, respectively, perform duties such as budgeting, accounting, analysis, financial reporting, cash management, debt management, supply chain management, financial management as well as review other duties as may be delegated to him/her by the accounting officer in terms of section 79 of the MFMA, develop a medium term financial framework within which Council can operate, provide framework for financial accountability and ensure it is applied effectively , manage and control the auxiliary support services so that there are efficient and effective financial systems in place. NB: Any successful candidate who do not possess the required minimum competencies (CPMD/ MFMP) as required will be granted a period of 18 months to attain the required competencies.

NOTE

- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Probity checks will be done where necessary.
- It is the responsibility of the applicant to have foreign qualification evaluated by SAQA.
- Successful candidates will be subjected to:
- competency evaluation, security clearance and reference checks of the previous or current employers and references will be contacted.
- Verifications will be done on his/her qualifications, criminal and credit records.
- The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest.

Written applications must be submitted on the prescribed application form obtained from the municipal website www.umzumbe.gov.za. The form needs to be filled in completely and signed on the last page, quoting the relevant reference number.

ATTACHMENTS REQUIRED

- The application form obtainable from the municipal website.
- Covering letter.
- Detailed CV with three references with current contact details.
- Certified copies of academic qualifications or certificates (certified within three months or less of the closing date
- Certified copy of the ID, Driver's License (certified within three months or less of the closing date).

Applications must be addressed to the Municipal Manager: Mr. S Cele, Umzumbe Local Municipality, P.O Box 561, Hibberdene, 4220 or hand delivered to Umzumbe Municipal Offices, Ward 10, Mathulini MPCC, Spofu Road, Umthwalume. Enquiries Ms. D. Ngcobo (039)940 5417.

The closing date is 10 February 2025. No late applications will be considered. Incomplete application pack will not be considered.

PLEASE NOTE: Umzumbe Local Municipality is an equal opportunity and Affirmative Action employer. The provisions of the Employment Equity Act will be taken into consideration in filling the advertised post. Therefore, females are encouraged to apply. Applicants must indicate the media where the advert was seen. Canvassing for appointment will automatically disqualify an applicant. If no reply to your application has been received within 60 days of the closing date, you should consider your application as being unsuccessful. No late applications will be accepted. NO e-mails or faxes will be accepted. The Directorate: Human Resources will not accept responsibility for information not mentioned in applications. The Directorate Human Resources will not be held responsible for lost applications unless proof of submission can be supplied. NO applications shall be considered without certified copies of the original documents of qualifications. Applicants should be a South African citizen or permanent resident, in respect of foreign citizens, applicants should have a valid work permit.

Should the candidate be successful in the interview and thereafter decline the offer, such candidate will be liable for all costs incurred to have the position re-advertised.

Mr. S. Cele
Municipal Manager

1079001



NQUTHU MUNICIPALITY
UMASIPALA WASE NQUTHU
TENDER NOTICE
Invitation to tenders for:

Tender Name	Tender Number	Purchase Price	CIDB Grading	Last date of sale	Tender Closure
CONSTRUCTION OF MUNYANA CRECHE WARD 16.	NQULM29/24-25: Obtainable from cashiers' office only.	R549.51	4GB or higher.	Last sale of tender document is 30 January 2025 at 15h30. Compulsory briefing is at 31 January 2025 at 10h00 at Council Chamber.	Friday, 28 February 2025 at 12h00.
CONSTRUCTION OF MBIZANA ACCESS GRAVEL ROAD WARD 01.	NQULM33/24-25: Obtainable from cashiers' office only.	R1094.05	6CE or higher.	Last sale of tender document is 30 January 2025 at 15h30. Compulsory briefing is at 31 January 2025 at 13h00 at Council Chamber.	Friday, 28 February 2025 at 12h00.
CONSTRUCTION OF THOKOZA CRECHE WARD 10.	NQULM23/24-25: Obtainable from cashiers' office only.	R549.51	4GB or higher.	Last sale of tender document is 30 January 2025 at 15h30. Compulsory briefing is at 03 February 2025 at 10h00 at Council Chamber.	Friday, 28 February 2025 at 12h00.
CONSTRUCTION OF EZIPHUNZINI BRIDGE WARD 01.	NQULM28/24-25: Obtainable from cashiers' office only.	R549.51	4CE or higher.	Last sale of tender document is 30 January 2025 at 15h30. Compulsory briefing is at 03 February 2025 at 13h00 at Council Chamber.	Friday, 28 February 2025 at 12h00.
CONSTRUCTION OF KWABIYA ACCESS GRAVEL ROAD WARD 17	NQULM27/24-25: Obtainable from cashiers' office only.	R1094.05	5CE or higher.	Last sale of tender document is 30 January 2025 at 15h30. Compulsory briefing is at 04 February 2025 at 10h00 at Council Chamber.	Friday, 28 February 2025 at 12h00.
CONSTRUCTION OF MBOKODO COMMUNITY HALL WARD 03.	NQULM26/24-25: Obtainable from cashiers' office only.	R549.51	4GB or higher.	Last sale of tender document is 30 January 2025 at 15h30. Compulsory briefing is at 04 February 2025 at 13h00 at Council Chamber.	Friday, 28 February 2025 at 12h00.
CONSTRUCTION OF MANTULI ACCESS GRAVEL ROAD WARD 11	NQULM25/24-25: Obtainable from cashiers' office only.	R1094.05	6CE or higher.	Last sale of tender document is 30 January 2025 at 15h30. Compulsory briefing is at 05 February 2025 at 10h00 at Council Chamber.	Friday, 28 February 2025 at 12h00.
CONSTRUCTION OF NTABENI ACCESS GRAVEL ROAD WARD 08.	NQULM24/24-25: Obtainable from cashiers' office only.	R1094.05	5 CE or higher.	Last sale of tender document is 30 January 2025 at 15h30. Compulsory briefing is at 05 February 2025 at 13h00 at Council Chamber.	Friday, 28 February 2025 at 12h00.
CONSTRUCTION OF MNQUNYENI ACCESS GRAVEL ROAD WARD 13.	NQULM30/24-25: Obtainable from cashiers' office only.	R1094.05	7CE or higher.	Last sale of tender document is 30 January 2025 at 15h30. Compulsory briefing is at 10h00 at Council Chamber.	Friday, 28 February 2025 at 12h00.

The Municipality will evaluate the above-mentioned projects as follows:

- Tender document will be evaluated using price, specific goals, returnable documents and functionality
- Nquthu Municipality has adopted policy in terms of selection criteria that will be followed, and that policy will be adhered to in evaluating the above projects.

Terms and conditions:

- The lowest acceptable price will score 80 points: price, and 20 points for specific goals
- All price quotations that have a rand value of R1.00 to R50 000 000.00 including VAT, will be evaluated by applying the 80/20 principle as Prescribed by the Preferential Procurement Policy Framework Act of 2022.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification Documents
Specific goal 1: Ownership (Max Points = 10)		
Business owned more than 50% by black person	10	ID copy of Directors and CSD
Business owned less than 50% by black person	5	ID copy of Directors and CSD
Specific goal 2: RDP (Max Points = 10)		
Promotion of enterprises located within: Nquthu Municipal area.	10	CSD and proof of Municipal accounts/affidavit
Umzinyathi District Municipality	6	CSD and proof of Municipal accounts/affidavit/ proof of residence signed by Ward Councillor
Province of KwaZulu Natal	3	CSD and proof of Municipal accounts/affidavit/ proof of residence signed by Ward Councillor
Other Provinces	1	CSD and proof of Municipal accounts/affidavit/ proof of residence signed by Ward Councillor

Queries relating to the issue of the above-mentioned document may be addressed to:

Contact Person		Tel. No.	E-mail
Mr M.N. Nkala	Technical Director	(034) 271 6100 ext 6110	directortech@nquthu.gov.za
Miss. S.S Zulu	SCM Manager	(034) 271 6100 axt 6108	sszulu@nquthu.gov.za

Tender documents will be selling during office hours (08h00 to 15h30 Monday - Thursday, Friday at 08h00 - 14h30 at **Nquthu Municipal Offices, 83/11 Mdlalose Street, Nquthu, Cashiers office from Thursday, 23 January 2025.**

Each document will be issued upon payment of non-refundable amount, please refer to the table above.

NB: No tender documents will be sold after **30 January 2025.**

NB: No tender documents will be uploaded on E-tender portal due to the size and nature of tender document.

Tenders may only be submitted on the tender document that was issued. Requirements for sealing, addressing, delivery, openings and assessment are stated in the tender data. Nquthu Municipality requests all service providers to register in their database and CSD.

The municipality is not obliged to accept the lowest or any bidder. Bidder will be adjudicated in terms of the Council's Supply Chain Management Policy.

CLOSING DATE AND SUBMISSION OF TENDERS: As per above table (see "tender closure"), at the offices of Nquthu Municipality at 12h00. No late tenders will be accepted. Tenders should be clearly marked on their envelopes with the name of tender and tender number.

MR M.B. JIYANE: MUNICIPAL MANAGER



BUYING OR SELLING?
MAKE CLASSIFIEDS YOUR FIRST CHOICE
Tel: 031 334 6771 or 031 334 6714
Email: magugu@ilanganews.co.za/thandekam@ilanganews.co.za