



Meeting Minutes **Template**

Template Identifier	240-54076329	Rev	7
Effective Date	November 2019		
Next review date	October 2022		
Generation Division Kusile Power Station			

Meeting Name: NON-COMPULSORY CLARIFICATION MEETING REFURBISHMENT AND REPAIRS OF MV MOTORS ON AN "AS AND WHEN REQUIRED BASIS" AT KUSILE POWER STATION FOR A PERIOD OF THREE (3) YEARS

Date: 04/06/2024	Time:10h00-11h15	Venue: Ms Teams	Meeting No.: 01 with 21 participants
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Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Opening: 1.1 Welcome 1.2 Apologies -none		Nthabieng Tshabalala	
2.	Safety and Emergency Evacuation Procedure Thembile addressed the		Nthabiseng Tshabalala	
3.	Declaration of interest All members declared their interest		All	
4.	Verification of minutes of previous meeting/s		N/A	
5.	Action items from previous minutes		N/A	

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

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	Meeting No. Action Item No.			
6.	Matters for Discussion			
	<u>Introduction and purpose of the meeting</u> The purpose of this meeting is for suppliers/service providers to get clarity on any tender related queries which should assist prospective tenderers to submit responsive tenders that are commercially, technically, and financially acceptable. Clarification: NEC What was on the presentation and the NEC are totally different. Closing date extension Supplier was concerned about the closing date because of the public holidays in place.	The presentation regarding the scope of work is as per scope of work on the NEC. The NEC has a high level scope of work, while the presentation scope of work was more detailed. Request has been submitted to tender office. New proposed closing date 09 July 2024	Nthabiseng Boitumelo /Buti Nthabiseng	

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	What KW does the MV Motor range from?	The highest voltage used in Kusile is 15KV. As per NEC document: Highest KW Motor we have at Kusile Power Station is a 20MW and there are different sizes being utilized at the station.	Thulani/Vely/ Buti	
	Price List is not similar to the scope of work?	Option A was used on the NEC document and the bidders are allowed to add any other activities that have been left out and price accordingly.	Boitumelo	
	The meeting was adjourned.	Time 11:15		

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7.	General			
8.	Closure <i>Meeting closed</i> Next meeting N/A			

Signed as a correct record: _____ 11/06/2024
Chairman Date

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