

Title	Request for Quotation: COMPREHENSIVE DIAGNOSTIC ASSESSMENT OF SIX (6) FORKLIFTS
RFQ	SAAT/REP/0003
Validity Period	90 days
PROPOSAL Open	23 September 2026
PROPOSAL Closes	28 September 2026
SAAT Business Unit	Non-Aircraft Fleet
E-Mail	Khomotsomokoena@flysaa.com

SAAT requests your quotation.

REQUEST FOR QUOTATION (RFQ) FOR COMPREHENSIVE DIAGNOSTIC ASSESSMENT OF SIX (6) FORKLIFTS

Please furnish all information as requested and return your quote on/before the date stipulated. Late and incomplete submissions may invalidate the quote submitted.

NAME OF VENDOR:

POSTAL ADDRESS:

TELEPHONE NO.:

CELL NO:

E MAIL ADDRESS:

CONTACT PERSON:

This PROPOSAL (Request for Quotation) will be evaluated on Critical, Functional and Pricing and BBBEE criteria as per paragraph 2.

1. REQUIRED DOCUMENTATION TO BE ATTACHED

- a)** SARS Tax Clearance Certificate (or proof of application for same where applicable)
Please note new National Treasury instruction for national and international Service Providers' compliance:

<http://www.treasury.gov.za/legislation/pfma/TreasuryInstruction/Treasury%20Instruction%203%20of%202014%202015%20on%20Tax%20Clearance%20Certificates.pdf>

- b)** Tax Clearance Certificate
- c)** Valid BBB-EE – Certificate
- d)** SBD1 – Invitation to Bid
- e)** SBD 4 – Declaration of Interest
- f)** CIPC Document

2. CONDITIONS

- The final terms and conditions are subject to negotiations and issuance of an offer to purchase to the successful Service Provider.
- Final payment terms will be negotiated with the successful Service Provider before awarding the PROPOSAL.
- The Service Provider shall provide its best price in the PROPOSAL. This price will be considered together with all other relevant criteria in the quote. The validity period of the quote will be 90 Days.
- The PROPOSAL shall be awarded, whether in whole or in part, at the sole and absolute discretion of SAAT. SAAT hereby represents that it is not obliged to award this PROPOSAL to any Service Provider. SAAT is entitled to retract this PROPOSAL at any time as from the date of issue. SAAT is not obliged to award this PROPOSAL to the Service Provider that quotes the best price. In the event, that SAAT does make an award and should the successful Service Provider then fail to honor its quote, such Service Provider shall be liable to SAAT for any damages SAAT may incur as, a result of such breach.
- The Service Provider shall be disqualified from quoting if any attempt is made either directly to solicit and/ or canvass any information from any employee or agent of SAAT regarding this PROPOSAL from the date the offer is submitted until the date of award of the PROPOSAL.
- SAAT will adjust any arithmetical errors found in the Quotation and shall advise the Service Provider accordingly.
- Quotations and any information contained within will be treated as confidential and will not be disclosed to any third party - including other Service Providers.

The successful Service Provider shall:

- Provide services in accordance with the scope of services, at the negotiated prices and in accordance with the agreed timeline;
- Enter into a non-exclusive agreement when requested to do so by SAAT within the stipulated period;

- Be liable for all additional expenses incurred by SAAT in having to call for PROPOSAL's afresh and/ or accepting any less favorable Quote in the event that the Service Provider fails to enter into an agreement with SAAT timeously.
- The PROPOSAL will be evaluated in line with the "Preferential Procurement Policy Framework Act Regulations of 2017"

The following preference point systems are applicable to all PROPOSALS:

- the 80/20 system for requirements with a Rand value of up to R4 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R4 000 000 (all applicable taxes included).

Preference points for this PROPOSAL shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution

BACKGROUND

South African Airways Technical (SAAT) hereby invites suitably qualified and experienced service providers to submit quotations for the inspection, testing, diagnosis, and recertification of aircraft maintenance jacks and stackers.

The purpose of this RFQ is to ensure that all equipment is inspected and maintained in accordance with applicable manufacturer specifications, safety requirements, and relevant regulatory standards, ensuring that the equipment is safe and fit for operational use.

SCOPE OF WORK

The appointed service provider shall conduct a comprehensive diagnostic assessment of six (6) forklifts to determine their operational condition, identify faults and defects, and assess any repairs or maintenance required to ensure safe and reliable operation.

The scope shall include:

1. Conduct a full diagnostic assessment of all six (6) forklifts.
2. Inspect mechanical, hydraulic, electrical, and safety systems.
3. Identify and document faults, defects, and underlying causes.
4. Assess the operational and safety condition of each forklift.

5. Provide a detailed diagnostic report for each forklift, including recommended repairs and replacement parts, where applicable.

6. Provide a detailed quotation for the recommended repairs, if requested by SAAT.

Deliverable: A comprehensive diagnostic report for each forklift, including findings, recommendations, and repair requirements.

FORKLIFTS LIST

NAME	LICENCE PLATES	OPERATIONAL STATUS
1. Mitsubishi forklift (4t)	LWF772W	Serviceable
2. Manhand forklift (3.5t)	LWK250W	Serviceable
3. Manhand forklift (2t)	LWW244W	Serviceable
4. Hyster forklift (3t)	LWK242W	Serviceable
5. TCM forklift (2t)	LWJ930W	Serviceable
6. TCM forklift (4t)	LWJ240W	Serviceable

Critical Criteria - DIAGNOSTIC ASSESSMENT OF SIX (6) FORKLIFTS

Bidder to comply with the following critical criteria Requirements. Failure to meet the following Criteria will lead to disqualification.

Provide Proof of company's relevant accreditation, registration, or authorisation, where applicable.	
Relevant Experience Demonstrated 2 years' experience in forklift diagnostics, inspection, and maintenance.	
Technical Competence Bidder must provide proof of qualified and competent technicians with experience in forklift systems	
Health and Safety Compliance with applicable occupational health and safety requirements.	

- Valid Letter of Good Standing COID) - Valid forklift inspection/test certificate in accordance with OHS Act 85 of 1993 and applicable Driven Machinery Regulations - Calibration certificates for applicable testing equipment.	
Insurance: The service provider must provide valid proof of Public Liability Insurance, with sufficient cover appropriate to the nature and value of the work being performed. The service provider must also provide evidence of compliance with applicable workers' compensation/COID requirements for personnel deployed to perform the services.	

PHASE 3: Price and BBBEE Evaluation

PRICE	80
Specific Goals	20
TOTAL	100

PHASE 3: PRICE AND PREFERENTIAL PROCUREMENT POINTS		ALLOCATION OF POINTS
PRICE		80
SPECIFIC GOAL 1.	ACHIEVEMENT LEVEL	POINTS
Persons historically disadvantaged on the basis of race	100% Black ownership	10
	75% - 99% Black ownership	8
	60% - 74% Black ownership	6
	50% - 51% Black ownership	3

	Below 50% Black ownership	0
Total points		10
SPECIFIC GOAL 2.	ACHIEVEMENT LEVEL	POINTS
Persons historically disadvantaged based on disability	100 % owned by persons living with disabilities	5
	75% - 99 % owned by persons living with disabilities	3
	60% - 74% owned by persons living with disabilities	2
	51% - 59% owned by persons living with disabilities	1
	Below 50 % owned by persons living with disabilities	0
Total points		5
SPECIFIC GOAL 3.	ACHIEVEMENT LEVEL	POINTS
Persons historically disadvantaged based on gender	100% Woman ownership	5
	99% - 75% Woman ownership	3
	74 % - 60% Woman ownership	2
	50 % - 51% Woman ownership	1
	Below 50 % Woman ownership	0
Total points		5

GRAND TOTAL - PRICE & PREFERENCIAL PROCUREMENT POINTS	100 points
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PRICING

Pricing must be clear, transparent, and aligned with the scope of work. – **Annexure A**

3. SUBMISSION OF PROPOSAL

The proposal pricing and required documents must be clearly addressed via e-mail to: khomotsomokoena @flysaa.com , not later than, Friday, 28 September 2026 at 16H00. (GMT + 2 hours)

All the questions should be forwarded to the Project Manager not later than 25 September 2026 at the following address: mmapitsokhoetha@flysaa.com.

4. GENERAL TERMS AND CONDITIONS PROPOSAL

a. Indemnify SAAT

SAAT shall not be responsible for payment of wages and or any other emoluments to the staff/workers of the Service Provider so deployed and it shall be the sole responsibility of the Service Provider to make payment to the said staff/workers in time and the Service Provider shall at all-time keep SAAT indemnified against any claim from its staff/workers in this regard. The Service Provider shall indemnify SAAT to make good any claim/penalty/loss or damages including costs thereof in respect of any breach or violation on any of the provisions of any law including labour laws governing the Service Provider's employees or contractors. In case of failure to make good above losses/expenses to SAAT, the same shall be claimed from the Service Provider.

b. Arbitration Clause

Any dispute which arises between the Service Provider and SAAT shall be negotiated with each other in good faith and shall use commercially reasonable endeavours to resolve such dispute within 15 (fifteen) business days of the dispute being declared. Should the Service Provider and SAAT be unable to resolve a dispute in accordance with the foregoing, any one of the parties may refer the matter to arbitration.

The arbitration will be held as an expedited arbitration in Johannesburg in accordance with the AFSA Rules for Expedited Arbitrations by 1 (one) arbitrator appointed by written agreement between the parties, including any appeal against the arbitrator's decision. If the parties cannot agree on the arbitrator or appeal arbitrators within a period of 10 (ten) business days after the referral of the dispute to arbitration, the arbitrator and appeal arbitrators shall be appointed by the Secretariat of AFSA, who shall administer and manage the arbitration proceedings.

c. JURISDICTION

This Agreement will in all respects be governed by and construed under the laws of the Republic of South Africa.

Submissions to reach SAAT by 12h00 on Monday, 28 September 2026. (GMT + 2 hours)

SIGNATURE OF Service Provider: _____

CAPACITY: _____