

D/SM 21/26

Municipality - Munisipaliteit
Stellenbosch

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2 JUN 2026

Office of the Municipal Manager
Kantoor van die Munisipale Bestuurder

MEMORANDUM

CHECK SUBMISSION	BEFORE	YES	NO
REGISTERED ON CSD DATABASE		X	
LETTER - SOLE SUPPLIER if applicable.			X
QUOTE/INVOICE ATTACHED		X	
BUDGET (SAMRAS)		X	
CASHFLOW			X
SIGNATURES		X	

INFRASTRUCTURE SERVICES

To / Aan: MUNICIPAL MANAGER

From / Van: DIRECTORATE: INFRASTRUCTURE SERVICES

Job Title: SENIOR MANAGER – WATER & WASTEWATER

Date / Datum: 22 JUNE 2026

Re / Intake: DEVIATION: OPERATION AND MAINTENANCE MANAGEMENT OF THE STELLENBOSCH, WEMMERSHOEK AND PNIEL WASTEWATER TREATMENT WORKS FROM 1 JULY 2026 to 31 DECEMBER 2026

1. PURPOSE

To obtain approval in terms of Supply Chain Management Policy, to deviate from the official procurement process in terms of Section 36 of the approved SCM Policy.

REASON FOR DEVIATION: (Mark with x where applicable)

1.	Emergency. “ Emergency dispensation ” means emergency as referred to in paragraph 36(1)(a)(i) of this policy under which one or more of the following is in existence that warrants an emergency dispensation;	
a	The possibility of human injury or death;	
b	The prevalence of human suffering or deprivation of rights;	X
c	The possibility of damage to property, or suffering and death of livestock and animals;	X
d	The interruption of essential services, including transportation and communication facilities or support services critical to the effective functioning of the municipality as a whole;	X
e	The possibility of serious damage occurring to the natural environment;	X
f	The possibility that failure to take necessary action may result in the municipality not being able to render an essential community service;	X
g	The possibility that the security of the state could be compromised; or	

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NB! All deviations i.r.o the amount will be tabled at the BAC

2025/2026