

## BID ADVERTISEMENT FORM

|                                                       |                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|---|---|---|---|---|------|-------|
| Bid description                                       | Request to appoint suitably qualified and experienced company/ies to lease to operate, manage, and provide maintenance at GD Montshioa and or Pilanesberg International Airports for a period of nine (09) years                                                                                                                                         |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
| Bid number                                            | CS&TM: 04/24/25                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
| Name of institution                                   | Community Safety & Transport Management                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
| The place where goods, works or services are required | The North West Provincial Department of Community Safety - Safety House, 31-34 Molopo Road, Mahikeng North West Province                                                                                                                                                                                                                                 |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
| Opening date                                          | Date                                                                                                                                                                                                                                                                                                                                                     | 0                                                                                                                                                                                                                      | 7 | 1 | 1 | 2 | 0 | 2 | 4 | Time | 14:00 |
| Closing date                                          | Date                                                                                                                                                                                                                                                                                                                                                     | 1                                                                                                                                                                                                                      | 0 | 1 | 2 | 2 | 0 | 2 | 4 | Time | 11:00 |
| Contact details                                       | Postal address                                                                                                                                                                                                                                                                                                                                           | N/A                                                                                                                                                                                                                    |   |   |   |   |   |   |   |      |       |
|                                                       | Physical address                                                                                                                                                                                                                                                                                                                                         | Safety House 31-34 Molopo Road. Mahikeng (Main Entrance) Security Check Point.                                                                                                                                         |   |   |   |   |   |   |   |      |       |
|                                                       | Tel                                                                                                                                                                                                                                                                                                                                                      | 018 200 8416/8184 and 018 200 8075                                                                                                                                                                                     |   |   |   |   |   |   |   |      |       |
|                                                       | Fax                                                                                                                                                                                                                                                                                                                                                      | N/A                                                                                                                                                                                                                    |   |   |   |   |   |   |   |      |       |
|                                                       | E-mail                                                                                                                                                                                                                                                                                                                                                   | <a href="mailto:LLMotlhamme@nwpg.gov.za">LLMotlhamme@nwpg.gov.za</a> /<br><a href="mailto:Thelmabogatsu@nwpg.gov.za">Thelmabogatsu@nwpg.gov.za</a> /<br><a href="mailto:TSematle@nwpg.gov.za">TSematle@nwpg.gov.za</a> |   |   |   |   |   |   |   |      |       |
|                                                       | Contact person                                                                                                                                                                                                                                                                                                                                           | Ms L. Motlhamme/ Ms T. Bogatsu/Mr T. Sematle                                                                                                                                                                           |   |   |   |   |   |   |   |      |       |
| Where bids can be collected                           | Department Community Safety & Transport Management at Tirelo building, Ground Floor, Office number 035 Albert Luthuli<br><br>A non-refundable deposit of R200.00 is payable in cash for each for each document, however, bidders are advised to download the document from e-portal system on <a href="http://www.etender.gov.za">www.etender.gov.za</a> |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
| Where bids should be delivered                        | The North West Provincial Department of Community Safety - Safety House, 31-34 Molopo Road, Mahikeng (Main Entrance) Security Check Point.                                                                                                                                                                                                               |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
| Category (refer to annexure A)                        | General                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
| Sector                                                | Government                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
| Region                                                | NORTH WEST PROVINCE                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                        |   |   |   |   |   |   |   |      |       |
| Compulsory Briefing Session                           | Yes / No                                                                                                                                                                                                                                                                                                                                                 | YES                                                                                                                                                                                                                    |   |   |   |   |   |   |   |      |       |
|                                                       | Date                                                                                                                                                                                                                                                                                                                                                     | 18/11/2024 for GD Montshioa Airport<br>20/11/2024 Pilanesberg International Airport                                                                                                                                    |   |   |   |   |   |   |   |      |       |
|                                                       | Time                                                                                                                                                                                                                                                                                                                                                     | 10H00 AM @ GD Montshioa Airport and<br>11H00 @ Pilanesberg International Airport                                                                                                                                       |   |   |   |   |   |   |   |      |       |
|                                                       | Venue                                                                                                                                                                                                                                                                                                                                                    | Department of Community Safety and Transport Management, Safety House 31-34 Molopo Road, Mahikeng                                                                                                                      |   |   |   |   |   |   |   |      |       |
|                                                       | Link                                                                                                                                                                                                                                                                                                                                                     | N/A                                                                                                                                                                                                                    |   |   |   |   |   |   |   |      |       |



**Mr M. Lempe**

**Acting Director: SCM**



dcstm

Department:  
Community Safety and Transport Management  
North West Provincial Government  
REPUBLIC OF SOUTH AFRICA



## SUPPLY CHAIN MANAGEMENT

# INVITATION TO BID

**REQUEST TO APPOINT SUITABLY QUALIFIED AND EXPERIENCED COMPANY(IES) TO LEASE, OPERATE, MANAGE, AND PROVIDE MAINTENANCE AT GD MONTSHIOA AND OR PILANESBERG INTERNATIONAL AIRPORTS FOR A PERIOD OF NINE (9) YEARS**

**DATE ISSUED:** 07/11/2024

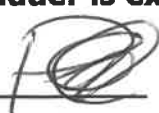
**CLOSING DATE:** 10/12/2024

**TENDER BOX**

**DEPARTMENT OF COMMUNITY SAFETY AND TRANSPORT MANAGEMENT  
SAFETY HOUSE, 31-34 MOLOPO ROAD, (MAIN ENTRANCE)  
SECURITY CHECK POINT  
MAHIKENG**

| NAME OF BIDDER                           |  | AIRPORT BIDDING FOR                                                                     |
|------------------------------------------|--|-----------------------------------------------------------------------------------------|
|                                          |  |                                                                                         |
|                                          |  |                                                                                         |
| Total bid price including VAT: (SBD 3.2) |  | Bidder VAT registered?<br>Yes: <input type="checkbox"/><br>No: <input type="checkbox"/> |

**NB: The bidder is expected to submit different bidding envelopes for each airport.**

  
**MR. M. LEMPE**

**ACTING DIRECTOR: SUPPLY CHAIN MANAGEMENT**

**DATE :** 07/11/2024

"Let's Grow North West Together"



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## 1. INTRODUCTION

The purpose of the submission is to request the Head of the Department to approve specifications for advertisement of the tender to appoint suitably qualified and experienced companies to lease, operate, manage, and provide maintenance at GD Montshioa and or Pilanesberg International Airports for a period of nine (9) years.

## 2. BACKGROUND

The Department of Community Safety and Transport Management in the North West Province is mandated to operate the two provincial airports, which are GD Montshioa Airport and Pilanesberg International Airport. GD Montshioa is located in the outskirts of the Capital City of the Province, Mahikeng in the Ngaka Modiri Molema District Municipality while the Pilanesberg International Airport is located in the Mogwase area in the Bojanala District Municipality.

Air transportation has become essential to our global society as a driver of economic, social and cultural development and has totally changed how we travel around the globe, interact with others and do business. It would be difficult to envisage a world without aviation, hence the importance of revamping the two airports.

## 3. SCOPE OF WORK

### 3.1 Problem Statement

Both airports are currently SACAA category two (2) licensed aerodromes. There are several issues which are compromising compliance of the two airports for which, the Department established a committee to assess, monitor and attend to, to ensure that airport complies to the SACAA prescripts. If these are successfully handled the airports could be upgraded to SACAA Category 5 for GD Montshioa and CAT 6 for Pilanesberg International Airports, respectively.

Government funding is insufficient to operate the two airports let alone addressing the non-compliances such as; training of personnel, maintenance of aeronautical and non-aeronautical infrastructure, the terminal building, runways, runway lights, PAPI lights, security equipment, annual runway friction tests, servicing of x-ray machines, Aircraft fire simulator, CCTV cameras, Change over switch for generator, Landscaping and gardening, Standby generator, Fire truck service and tools, Runway re-sealing/surfacing, Radio, communication and crash alarm, Emergency Control Centre/Medical room equipment, Aircraft flight procedure manuals, Isolation room, Upgrading, extensions and face lift of other fixed structures, Servicing and maintenance of equipment, Firefighting tools and PPE, SACAA Aerodrome Licence, Radio Equipment, Painting of runway, taxiway aprons, pavement and walkways, Protective clothing's, cracks fixing, ATNS Tower lighting and renovations, Materials and spare parts for fire trucks.

### 3.2 Statement of Work

Request for approval to appoint suitably qualified and experienced company(ies) to lease, operate, manage, and provide maintenance at G D Montshioa and or Pilanesberg International Airports for a period of nine (9) years

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#### 4. Main deliverables

The Department of Community Safety and Transport Management invites bids for the appointment of a qualified bidder to:

##### **GD Montshioa Airport.**

- Lease G D Montshioa airport for a period of nine (9) years,
- Provide minor renovation and maintenances of the existing airports; major renovation and maintenance remains the responsibility of the lessor,
- Facilitate servicing of machinery and equipment in the terminal buildings, runway lights, at fire station, hangers and other external facilities,
- Replenishments of tools and materials at fire station, hangers and other external facilities,
- Maintain air/land sides landscape and control pests, vegetation, birds and wildlife within the airport's entire precincts,
- Attract public and private passenger and cargo airline services respectively to resume scheduled and non-scheduled flights,
- Operate the airport to its optimal and profitable use including stimulating creation of more job opportunities and breaking even.

##### **Pilanesberg International airports**

- Lease Pilanesberg International airports for a period of nine (9) years,
- Provide minor renovation and maintenances of the existing airports; major renovation and maintenance remains the responsibility of the lessor,
- Facilitate servicing of machinery and equipment in the terminal buildings (porta cabin) runway lights, at fire station and other external facilities,
- Replenishments of tools and materials at fire station and other external facilities,
- Maintain air/land sides landscape and control pests, vegetation, birds and wildlife within the airport's entire precincts,
- Attract public and private passenger airline services respectively to resume scheduled and non-scheduled flights,
- Operate the airport(s) to their optimal and profitable use including stimulating creation of more job opportunities and breaking even.

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**The overall deliverables of this bid is to achieve the following:**

- Maintain, manage and operationalise the two provincial airports for cargo and or passenger airlift ;
- Establishment of a highly competent, professional, and innovative team capable of managing and developing the airport;
- Improve the environmental, economic and social standards of the airports and its neighbouring business area to high levels;
- Stimulate job creation and drive economic opportunities in the province with a focused emphasis on the employment of residents and historically marginalised groups, such as women, youth, disabled and veteran business owners;
- Maintain strong community participation to share in a long-term vision for the two government-owned airports (GD Montshioa Airport, and Pilanesberg International Airport) in the North West Province.

**Opportunities**

**The following outlines all aspects of the opportunities for the operation of the GD Montshioa Airport:**

- Non-aeronautical facilities;
- Usable hangers;
- Re-fuelling facilities;
- Functional warehouse;
- Aviation gas;
- Weather station;
- Provide aviation academy;
- Commercial office spaces;
- Retail shop(s);
- Conferencing venues;
- Return flights to access various offices/ business and tertiary institutions;
- Stimulating economic growth in the North West Capital city, Mahikeng, Ngaka Modiri Molema District, the Province, and rest of the country;
- Subject to regulatory approval, the airport could be expanded to make it capable of accommodating larger aircraft; ground lighting systems; heliport; well-maintained perimeter fence.

**The following outlines all aspects of the opportunities for the operation of the Pilanesberg International Airport:**

- Non-aeronautical facilities;
- Re-fuelling facilities;
- Aviation gas;
- Weather station;
- Various tourism places;
- Possible partnership with the Bakubung Smart City and Bojanala Special Economic Zone (SEZ),

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- Stimulating economic growth in the Bojanala District and the North West Province, and also linking North West Province with the rest of the world.
- The airport may also be utilised to increase the number of passengers as a crucial gateway to Africa's best destinations such as Victoria Falls.

## 5. Briefing session

**A compulsory briefing session/site visits shall be held as follows:**

GD Montshioa Airport, Mahikeng on 18/11/2024 at 10H00  
 Pilanesberg International Airport, Mogwase on 20/11/2024 at 11H00

The purpose will be to explain the requirements and completion of bidding forms thereof  
 All documents accompanying this invitation to bid must be completed in full, in a sealed envelope, and delivered to the following address:

Venue: Safety House Building  
 Ground Floor Tender Box,  
 Security Check Point  
 31-34 Molopo Road,  
 Mahikeng,  
 2745

## 6. Duration of the contract

The successful bidder will be appointed and enter into a lease agreement for a period of nine (9) years.

## 7. Timeline of the bid process

**The validity period is 120 days after the closing of the bid. The project timeframes of this bid are set out below:**

| Activity                                                                                                                                                        | Date due         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Advertisement of the bid in the: <ul style="list-style-type: none"> <li>- Government Tender Bulletin; and</li> <li>- National Treasury Tender Portal</li> </ul> | 07/11/2024       |
| Distribution of bid documents on the departmental website                                                                                                       | 07/11/2024       |
| Compulsory briefing session                                                                                                                                     | 18 & 20 Nov 2024 |
| Bid closing date                                                                                                                                                | 10/12/2024       |
| Notice to bidder(s)                                                                                                                                             |                  |

**\*Dates are subject to change.**

All times in this bid are South African Standard Time. Any time or date in this bid is subject to change at the Department's sole discretion. Establishing a time or date in this bid does not create an obligation on the part of the department to take any action or create any right in any way for any bidder to demand that any action be taken on the date established. The bidders accept that if the Department extends the deadline (the closing date) for bid submissions for any reason, the requirements of this bid otherwise apply equally to the extended deadline.

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## 8. Central Supplier Database [CSD]

- a. Bidders must be registered as a bidder on the Central Supplier Database [CSD]. If you are not registered, proceed to complete the registration of your company before submitting your bid. Refer to <https://secure.csd.gov.za/> to register your company. Ensure that all documentation on the database is updated and valid.
- b. Bidders must also submit their CSD Registration "Summary Report."
- c. Bidders must ensure that their tax information on the Central Supplier Database [CSD] is in good standing.
- d. Bidders should note that the Central Supplier Database (CSD) will be utilized to confirm compliance with tax and other related matters. It is, therefore, the bidder's responsibility to ensure compliance in all respects.

## 9. Instruction to bidders

- a. Bids must be adequately packaged, clearly marked as **CSTM 04/24/25** and deposited in the tender box on or before the **10/12/2024** at the Department of Community Safety and Transport Management, situated at: -

### Physical address

Department of Community Safety and Transport Management  
**Safety House, 31-34 Molopo Road, (Main Entrance)**  
**Ground Floor, Security Check Point**  
**Mahikeng 2745**

- b. Bid documents will only be considered if received by the Department before the closing date **10/12/24** and time **11h00**.
- c. Late bids will not be accepted.
- d. The Department of Community Safety and Transport Management reserves the right to award the bid in whole or in part and does not bind itself to accept the lowest or any bid.

## 10. Contact details

For more detailed information regarding the bid procedure and specifications, please get in touch with the following:

### Contact Persons:

**Any questions related to this Bid should be directed via email to;**

- **Ms Thelma Bogatsu 018 200 8184 at [Thelmabogatsu@nwpg.gov.za](mailto:Thelmabogatsu@nwpg.gov.za) (for bid document)**
- **Mr. T. Sematle 018 200 8075/ 8139 at [tsematle@nwpg.gov.za](mailto:tsematle@nwpg.gov.za) (for bid specification).**

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## 11. SECTION 1

### 11.1 Bidder's documents

Bidders are to ensure that they have received all pages of this document, which consists of the following documents:

- Invitation to Bid (SBD 1)
- Pricing Schedule SBD 3.2
- Declaration of Interest (SBD 4)
- Preference Points Claim form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1)
- Attach CSD report

**N.B. Failure to submit the aforementioned documents, except CSD report will disqualify the bidder from being evaluated further. However, the bidder may be requested to submit SARS pin.**

### 11.2 Special Conditions of Contract (SCC)

**The Bidder should provide the following information:**

- Audited financial statements corresponding for the last two (2) years;
- Cash flow from operations for the past twelve (12) months;
- A recent auditor's report confirming that all the members of the bidder are solvent and liquid; and is a going concern company;
- The company must ensure that it employs local people in line with inherent job requirements
- Attach Proof of Qualification for Project leader(s) and key management personnel
- The bidder must have a full comprehensive Insurance cover (Liability Cover, minimum of over R30 million for Pilanesberg International Airport and R80 million for GD Montshioa Airport) within 30 days after award and to be reviewed annually;
- The successful bidder will have to undergo background and security checks;
- Adherence to all specification and legal requirements to the bid;
- The bidder must submit the project and risk management plan within three (3) months after the award and annually thereafter;
- Relevant experience with contactable references on client's letterhead, indicating period and value of the project signed by the Director or equivalent Executive of Client (Relevant means experience in the field of aviation maintenance, management and operations services rendered);
- Successful bidder must note that upon the upgrading of the airport license category to higher levels/categories, more services may be added through variation of the lease Agreement;
- Bidder will be responsible for all replacements and repairs on the property;
- Be responsible for subletting and or conducting business and activities that may promote awareness and market the airport utilisation by the communities;
- May build/construct or install temporary structures to augment the capacity sought for the

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execution of the comprehensive and profitable operation and management;

- All escalations shall be added to the fixed fees and be reflected on the addendum to the Lease Agreement on annual basis;
- Successful bidder must submit a comprehensive plan detailing the commitment by airlines to operate and value chain opportunities for the duration of the lease within four (04) months after award i.e Stores and shops, Rental Cars Marketing strategies; Air shows and Re-gasing and re-fuelling
- A successful bidder must have Plan to include sub-contractors, local work, force targeted groups and job creation within four (04) months after the award.

## 12. SECTION 2

❖ General Conditions of Contract (GCC)

### 13. BID SUBMISSION CHECKLIST [CHECK WHETHER ALL RETURNABLES ARE INCLUDED ON THIS CHECKLIST]

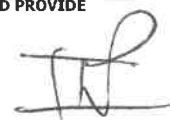
- All the relevant forms attached to this bid document must be completed and signed in ink, where applicable, by a duly authorized official.
- Use of Tippex and pencil in the bid document is not allowed.
- Where cancellation has been made, bidders should endorse with a signatures.

Bidders are required to complete the following checklist and to submit it with their bids:  
Please note that all the information listed below should be included in the bid.

|           |                                                                                                                                                                                                                                | <b>COMPLIANT?<br/>(TICK THE<br/>CORRECT BOX)</b> |           |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-----------|
| <b>NO</b> | <b>REQUIREMENT</b>                                                                                                                                                                                                             | <b>YES</b>                                       | <b>NO</b> |
| <b>1</b>  | <b>SECTION 1</b>                                                                                                                                                                                                               |                                                  |           |
| 1.1       | Standard Bidding Documents:                                                                                                                                                                                                    |                                                  |           |
| SBD 1     | Invitation                                                                                                                                                                                                                     |                                                  |           |
| SBD 3.2   | Pricing Schedule                                                                                                                                                                                                               |                                                  |           |
| SBD 4     | Declaration of Interest                                                                                                                                                                                                        |                                                  |           |
| SBD 6.1   | Preference Points Claim form in terms of the Preferential Procurement Regulations 2022                                                                                                                                         |                                                  |           |
| <b>2</b>  | <b>SECTION 1</b>                                                                                                                                                                                                               |                                                  |           |
| 2.1       | Special Conditions of Contract (SCC)                                                                                                                                                                                           |                                                  |           |
| <b>3.</b> | <b>SECTION 2</b>                                                                                                                                                                                                               |                                                  |           |
| 3.1       | General Conditions of Contract (GCC)                                                                                                                                                                                           |                                                  |           |
| <b>4.</b> | <b>ATTACHMENTS</b>                                                                                                                                                                                                             |                                                  |           |
| 4.1       | Valid and certified copies of Transport Education Training Authority (TETA) and or Quality Council for Trades and Occupation Training (QCTO) or Accreditation Certificate(s); in relevant maintenance skills training courses. |                                                  |           |
| 4.2       | Valid and certified copy of COIDA certificate (Letter of Good Standing)                                                                                                                                                        |                                                  |           |

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|------|-----------------------------------------------------------------------------------------------------------------------|--|--|
| 4.3  | Valid and certified copy of UIF registration certificate.                                                             |  |  |
| 4.4  | Valid and certified copy of Occupational Health and Safety Act certificate                                            |  |  |
| 4.5  | Attach Bank rating letter                                                                                             |  |  |
| 4.6  | Attach CV's of Director(s)/team leader and at least two (2) team members including copies of certified qualifications |  |  |
| 4.7  | Attach company profile                                                                                                |  |  |
| 4.8  | Reference letters                                                                                                     |  |  |
| 4.9  | Valid and original Tax Clearance Certificate/ Tax Compliance Status Pin                                               |  |  |
| 4.10 | CSD Registration number (Summary Report)                                                                              |  |  |

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Department:  
Community Safety and Transport Management  
North West Provincial Government  
REPUBLIC OF SOUTH AFRICA



## SUPPLY CHAIN MANAGEMENT

Tirelo Building, Albert Luthuli Drive,  
Mafikeng, 2745  
P/Bag X 19 Mmabatho 2735  
Tel: +27 (18) 200 8139/8036

# SECTION A

"Let's Grow North West Together"



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## **14. SPECIAL REQUIREMENTS AND CONDITIONS OF BID**

**Bidders should adhere to the special conditions as stated in the document**

### **14.1 PRE-QUALIFICATION CRITERIA**

Not Applicable

## **15. CONTRACT PERIOD**

The lease contract must be for a period of nine (9) years.

## **16. ORDERING**

N/A

### **16.1 Bidder**

- The successful bidder (s) will receive the official appointment letter from the Department of Community Safety and Transport Management.
- The bidder (s) must sign the lease agreement with the Department within a period of 30 days upon being informed to do so by the department.
- The services to be rendered must be in accordance with specifications of the contract and per appointment letter as well as the lease agreement signed between two parties.

## **17. DELIVERY**

N/A

## **18. RISK**

- The Airports remaining unutilised for a long period of time
- The budget to operate the Airport continuously decreasing
- The SACAA non-compliance issues not attended to
- Loss of Airport licence or remaining downgraded to CAT level 2

## **19. PAYMENTS**

### **19.1 Contracted bidder**

Contracted bidder (s) will abide by the terms and conditions of the service level agreement signed with the Departments.

## **20. BREACH OF CONTRACT**

- i. The Department, without prejudice to any other remedy for breach of contract, by written notice of default sent to the bidder (s), may terminate this contract in whole or in part;
  - (a) If the bidder (s) fails to render the service within the period(s) specified in the contract, or within any extension thereof granted by the Department pursuant to GCC Clause 21.2;
  - (b) If the bidder(s) fails to perform any other obligation(s) under the contract; or

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- (c) If the bidder(s), in the judgment of the Department, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- (d) In the event the Department terminates the contract in whole or in part, the Department may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the bidder (s) shall be liable to the Department for any excess costs for such similar goods, works or services. However, the bidder shall continue performance of the contract to the extent not terminated.
- (e) Where the department terminates the contract in whole or in part, the Department may decide to impose a restriction penalty on the bidder (s) by prohibiting such bidder(s) from doing business with the public sector for a period not exceeding 10 years.
- (f) If a department intends imposing a restriction on a bidder (s) or any person associated with the bidder (s), the bidder (s) will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the bidder (s) fail to respond within the stipulated fourteen (14) days the Department may regard the intended penalty as not objected against and may impose it on the bidder
- (g) Any restriction imposed on any person by the Accounting Officer /Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- (h) If a restriction is imposed, the Department must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
  - (i) The name and address of the bidder and / or person restricted by the Department
  - (ii) The date of commencement of the restriction
  - (iii) The period of restriction; and
  - (iv) The reasons for the restrictions

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.
- i) If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.
- j) Breaching the contract in terms of the specification, purchase order, the delivery period shall result in the cancellation of the contract. The designated bidder (s) shall bear any difference in price of the said supplies and these amounts plus any other damages which may be suffered by the State shall be paid by the designated bidder (s) to the State immediately on demand.

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## 21. INSPECTIONS

After the award, airport management and the SCM contract management will conduct inspections to ensure compliance to SACAA prescripts and adherence to the provisions of the signed lease agreement for the duration of the contract.

## 22. REPORTING

- The bidder shall do the overall monthly reporting to the project manager of the Department.
- The bidder (s) shall provide services strictly in accordance with the specification as well as other relevant lease agreement provisions.
- The project manager or his delegate shall be directly responsible for monitoring all activities including the preparation of monitoring reports and their timely submission to the Department.

## 23. OBLIGATIONS

- The Department is obliged to ensure that the contracted bidder (s) render the service in line with specification and lease agreement within the specified period after award of the tender.
- All parties are obliged to adhere to these Special Conditions of bids as stipulated in the attached bid forms and General Conditions of Contract.

## 24. LEASE AGREEMENT

- The Department shall enter into a lease agreement with contracted bidder (s). Lease agreement will be signed by the department and the successful bidder.

## 25. INDUCTION

NA

## 26. SECTION 3:

### 26.1 EVALUATION CRITERIA

Bids will be evaluated on functionality first before being assessed on pricing or **market related offer**. Bidders who do not reach the set functionality threshold of **60 points** will be disqualified.

### 26.2 Stage 1 – Pre evaluation requirements

- Invitation to Bid (SBD 1)
- Pricing Schedule SBD 3.2
- Declaration of Interest (SBD 4)
- Preference Points Claim form in terms of the Preferential Procurement Regulations 2022 (SBD6.1)

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### 26.3 Stage 2 - Technical requirements

- Original certified copy of Occupational Health and Safety Act certificate;
- Original certified copy of Department of Labour applicable standards i.e UIF certificate;
- Original certified copy of Compensational Occupational Injuries Disease Act (COIDA) certificate;
- Original certified copy of TETA or QCTO Accreditation Certificate(s) in relevant maintenance skills training.

**NB: Failure to comply with technical requirements shall lead to the bidder being disqualified.**

### 25.4 Stage 3. Functionality Evaluation

**The minimum qualifying threshold for functionality is 60 points**

**Failure to obtain the required 60 points threshold disqualifies a bidder from further evaluation**

| NO/ELEMENTS                             | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | WEIGHT    |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>1. Qualification OF KEY PERSONEL</b> | <b>Qualification of any three (3) key personnel like: Project Leader(s) and Team Members in either of the following; (Transport Economics, Airport /Management, Airline Operation/Management, Aeronautical Engineering, Civil Engineering, Aviation Management or Project Management).</b><br><br><b>One (01) Project leader</b><br>Honours Degree and above =10<br>Degree = 05<br><br><b>Two (02) Team members</b><br><b>Member 1</b><br>Honours Degree and above =10<br>Degree = 05<br><b>Member 2</b><br>Honours Degree and above =10<br>Degree = 05 | <b>30</b> |
| <b>2. SACAA CAT</b>                     | <b>Certificate of South African Civil Aviation Authority Airport. Attach SACAA grading of airport operated.</b><br><br>CAT 9 and above =15<br>CAT 05- 08 =10<br>CAT 02-04 =05<br>Less than CAT 02 =00                                                                                                                                                                                                                                                                                                                                                   | <b>15</b> |
| <b>3. EXPERINCE</b>                     | <b>Experience in operation, management and/ or maintenance of airports, inclusive of operational models</b><br><br>NB: Attach reference letter in client's letterhead, signed and dated, showing start to end of the duration of service rendered, showing client's reaction to the service and the showing the names, contact                                                                                                                                                                                                                          | <b>15</b> |

|                                                   |                                                                                                                                                                                                                                      |            |
|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
|                                                   | phone number(s) and position of the signee.<br><br>10 years and above = 15<br>05-09 years = 10<br>01-04 years = 05<br>06 months to 11 months = 00                                                                                    |            |
| <b>4.Contract Value</b>                           | <b>Value of the previous or current operation, management and/or maintenance contract in any airport. Attach appointment / award letters</b><br><br>R30 million and above =10<br>R5 million-R29 million =05<br>Below R5 million = 00 | <b>10</b>  |
| <b>5. Maintenance Qualification Accreditation</b> | <b>Provide trade certificate of qualified artisan overseeing: electrical, plumbing, carpentry and tradesman work</b><br><br>National Diploma and above = 10<br>N5-N6 = 05                                                            | <b>10</b>  |
| <b>6. Financials Viability</b>                    | <b>Financial Standing (Attach Audit Financial Report of the Last twelve (12) Months)</b><br><br>Going Concern = 10<br>Not Going Concern = 00                                                                                         | <b>10</b>  |
| <b>7. Ratings</b>                                 | <b>Attach Bank rating letter</b><br><br>Bank rating A = 10<br>Bank rating B = 07<br>Bank rating C = 05<br>Any other rating = 00                                                                                                      | <b>10</b>  |
|                                                   | <b>TOTAL</b>                                                                                                                                                                                                                         | <b>100</b> |

**NB ALL DOCUMENTATION WILL BE SUBJECTED TO VERIFICATION, SRCEENING AND REFFERENCE CHECK**

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## 25. 4 EVALUATION ON PRESENTATION

Only those who acquired a 60 points threshold will be invited to be evaluated on this presentation stage

Presentation will be done at GD Montshioa Airport

| NO. | Item Descriptions                                                                                                                                                                                                                                                                                                                                                                                           | Rating     | Comment |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------|
| 1.  | <b>Maintenance Plans</b><br>Bidder to submit a comprehensive plan detailing the maintenance scheduling for the lease duration in regard to the following;<br>(a) All categories:<br><ul style="list-style-type: none"> <li>• structural =10</li> <li>• mechanical =10</li> <li>• electrical =05</li> <li>• plumbing =05</li> <li>• repairs =05</li> </ul> (b) Unplanned maintenance and turnaround time =05 | 40         |         |
|     | <b>Operational Plans</b><br>Bidder to submit a comprehensive plan detailing the operational approach for the lease duration in regard to the following<br>(a) Access control =05<br>(b) Air traffic control =05<br>(c) Fire and rescue services =05<br>(d) Vegetation, pests, roots, wildlife =05<br>(e) Landscaping, gardening and cleaning =05<br>(f) Compliance issues =05                               | 30         |         |
|     | <b>Management Plans</b><br>Bidder to submit a comprehensive plan detailing the management approach for the lease duration in regard to the following<br>(a) management duties =05<br>(b) administrative tasks =05<br>(c) engagement and consultations =05<br>(d) incident and occurrences =05<br>(e) reporting and feedback =05<br>(f) handling exceptions and exclusions =05                               | 30         |         |
|     | <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                | <b>100</b> |         |

## 26.7 SPECIFIC GOALS

Applicable

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## Stage 5:

### Preference Point System

In terms of regulation 6 of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the State on the **80/20** or **90/10** preference point system and the highest acceptable tender will be used to determine the applicable preference point system.

The following formula will be used to calculate the points for price:

$$Ps = 90 \left( 1 + \frac{Pt - Pmax}{Pmax} \right) \quad \text{or} \quad Ps = 80 \left( 1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmax = Price of highest acceptable tender.

A maximum of either 20/10 points may be allocated to a bidder for attaining their specific goals

| Special goal                                                         | 80/20     | 90/10     |
|----------------------------------------------------------------------|-----------|-----------|
| Promotion of enterprise 100% owned by PDI (Blacks)                   | 5         | 3         |
| Promotion of enterprise ≥51% owned by PDI (Women)                    | 8         | 4         |
| Promotion of enterprise ≥51% owned by PDI (Youth)                    | 0         | 0         |
| Promotion of enterprise ≥51% owned by PDI (Military Veterans)        | 5         | 2         |
| Promotion of enterprise owned by people with disabilities ≥51% owned | 2         | 1         |
| <b>Total</b>                                                         | <b>20</b> | <b>10</b> |

Bidders are required to complete the preference claim form (SBD 6.1) in order to claim the preferential goals points.

Evaluation of trust, consortium, joint venture or partnership

A trust / consortium / joint venture / partnership must submit a signed agreement that clearly stipulates the % of ownership and address/place of business.

The agreement must clearly state participation of the several constituent persons and/or companies and/or firms and the period of duration of the agreement.

A trust / consortium / joint venture / partnership must submit a certificate signed by or on behalf of each participating person and/or companies and/or firms authorizing the person who signed the bid to do so.

Where a trust / consortium / joint venture / partnership are involved, each party must be registered on the CSD and their tax compliance status will be verified through the CSD or through SARS.

## 26. PRICING OR MARKET RELATED OFFER.

Bid prices should be inclusive of all applicable taxes, packaging, other related costs and deliveries.

# ANNEXURES

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## ANNEXURE A

### GD MONTSHIOA AIRPORT TERMINAL BUILDING A MEASUREMENTS IN SQUARE METERS:

#### ADMIN BLOCK OFFICES FIRST FLOOR

| Office/ buildings           | SQM      | PRICE |
|-----------------------------|----------|-------|
| Office no. 103              | 19.1 Sqm |       |
| Office no.104               | 19.1 Sqm |       |
| Office no. 105              | 19.1 Sqm |       |
| Kitchen 106                 | 7.1 Sqm  |       |
| Photocopy room 107          | 15 Sqm   |       |
| Managers office 108         | 27.6 Sqm |       |
| Office no. 109              | 14 Sqm   |       |
| Office no. 110              | 11 Sqm   |       |
| Sasol tigers board room 102 | 30 Sqm   |       |
| <b>TOTAL</b>                |          |       |

#### GROUND FLOOR

| OFFICE/ BUILDINGS                      | SQM       | PRICE |
|----------------------------------------|-----------|-------|
| Revenue offices no. 013                | 13.3 Sqm  |       |
| Revenue offices no. 014                | 13.3 Sqm  |       |
| Security office no. 015                | 13.3 Sqm  |       |
| Information desk int.                  | 12 Sqm    |       |
| Main info desk                         | 25.03 Sqm |       |
| Europ car desk plus office             | 17 Sqm    |       |
| Avis desk plus office                  | 17 Sqm    |       |
| Store next cafeteria                   | 10.4 Sqm  |       |
| Curio shop                             | 10.4 Sqm  |       |
| Store next pbx                         | 10.4 Sqm  |       |
| Office next departure scanning machine | 7.5 Sqm   |       |
| Cctv room                              | 12 Sqm    |       |
| <b>TOTAL</b>                           |           |       |

#### AIRLINE OFFICES

| OFFICE/ BUILDINGS         | SQM      | PRICE |
|---------------------------|----------|-------|
| Main big office no. 018   | 38.2 Sqm |       |
| Back of main office       | 15 Sqm   |       |
| Office scale area no. 017 | 12 Sqm   |       |
| Office no. 016            | 11.3 Sqm |       |
| Ticketing desk            | 24 Sqm   |       |
| <b>TOTAL</b>              |          |       |

#### INTERNATIONAL SIDE

| OFFICE/ BUILDINGS                   | SQM      | PRICE |
|-------------------------------------|----------|-------|
| Security office no. 005             | 15 Sqm   |       |
| Clinic                              | 22 Sqm   |       |
| Office no. 006                      | 12 Sqm   |       |
| Office no. 007                      | 12 Sqm   |       |
| Office no. 008                      | 12 Sqm   |       |
| Int luggage band open space         | 729 Sqm  |       |
| Open space in front lost and found  | 27.5 Sqm |       |
| Lost and found office ( senthumole) | 19.5 Sqm |       |
| Int arrival                         | 201 Sqm  |       |
| Int front hall arr/dep              | 269 Sqm  |       |
| <b>TOTAL</b>                        |          |       |

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## CAFETERIA INCLUDING DINING AREA AND RESTAURANT 202 SQM

### VIP LOUNGERENTAL

| OFFICE/ BUILDINGS              | SQM      | PRICE |
|--------------------------------|----------|-------|
| Entrance main office with desk | 30 Sqm   |       |
| Entrance side office           | 10.5 Sqm |       |
| Vip lounge including kitchen   | 196 Sqm  |       |
| Vip board room ( briefing)     | 33.5 Sqm |       |
| <b>TOTAL</b>                   |          |       |

DEPARTURE HALL (GATE NO.1) 269 SQM

### HANGERS

| OFFICE/ BUILDINGS  | SQM      | PRICE |
|--------------------|----------|-------|
| Flying club hanger | 1254 Sqm |       |
| Flying club office | 189 Sqm  |       |
| Technical hanger   | 2660 Sqm |       |
| Pool lounge        | 160 Sqm  |       |
| <b>TOTAL</b>       |          |       |

### FUEL FARM

| OFFICE/ BUILDINGS | SQM              | PRICE |
|-------------------|------------------|-------|
| Tank 1            | 351 Cubic Metres |       |
| Tank 2            | 351 Cubic Metres |       |
| Tank 3            | 351 Cubic Metres |       |
| Fuel farm office  | 144 SQM          |       |
| <b>TOTAL</b>      |                  |       |

### GRAND TOTAL

### AIRFORCE BASE APARTMENTS

#### AUAA MAIN ADMIN BLOCK

| OFFICE/ BUILDINGS              | SQM     | PRICE |
|--------------------------------|---------|-------|
| Waiting area 1                 | 15sqm   |       |
| Chief flight instructor office | 19.5sqm |       |
| Briefing room                  | 40sqm   |       |
| CGI                            | 16sqm   |       |
| Office 1                       | 16sqm   |       |
| Office 2                       | 16sqm   |       |
| Office 3                       | 16sqm   |       |
| Study room                     | 20sqm   |       |
| Waiting area 2                 | 15sqm   |       |
| Kitchen                        | 9sqm    |       |
| Briefing 2                     | 59sqm   |       |
| Briefing 3                     | 37sqm   |       |
| Reception                      | 20sqm   |       |
| Exam room                      | 24.5sqm |       |
| Force landing room             | 27.5sqm |       |
| <b>TOTAL</b>                   |         |       |

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**ADMIN BLOCK NEXT TO AIRFORCE BASE FIRE STATION**

| OFFICE/ BUILDINGS             | SQM     | PRICE |
|-------------------------------|---------|-------|
| Reception NO. 001             | 35sqm   |       |
| Room No. 002                  | 11sqm   |       |
| Boardroom 003                 | 33sqm   |       |
| Room no. 005                  | 27sqm   |       |
| Room 004                      | 16sqm   |       |
| Front office simulator office | 32sqm   |       |
| Chief flight instructor       | 83sqm   |       |
| Simulator room                | 87.5sqm |       |
| <b>TOTAL</b>                  |         |       |

**AIRFORCE BASE HANGERS**

| OFFICE/ BUILDINGS | SQM      | PRICE |
|-------------------|----------|-------|
| Hanger 1          | 783.5sqm |       |
| Technical hanger  | 2040sqm  |       |
| Hanger 2 AUAA     | 1367sqm  |       |
| <b>TOTAL</b>      |          |       |

**EMPLOYEE RESIDENCE**

| OFFICE/ BUILDINGS | SQM     | PRICE |
|-------------------|---------|-------|
| Store 1           | 81sqm   |       |
| Store 2           | 89sqm   |       |
| Room 017          | 29sqm   |       |
| Room 018          | 22sqm   |       |
| Room 019          | 22sqm   |       |
| Room 020          | 22sqm   |       |
| Room 021          | 22sqm   |       |
| Auditorium        | 81sqm   |       |
| Gym               | 88.5sqm |       |
| <b>TOTAL</b>      |         |       |

**INSTRUCTORS RESIDENCE**

| OFFICE/ BUILDINGS | SQM        | PRICE |
|-------------------|------------|-------|
| Room 1 to 9       | 17sqm each |       |
| Corner room       | 26sqm      |       |
| Kitchen           | 13sqm      |       |
| 6a and 6b         | 10sqm each |       |
| 2a and 2b         | 10sqm each |       |
| <b>TOTAL</b>      |            |       |

**STUDENT RESIDENCE**

| OFFICE/ BUILDINGS | SQM        | PRICE |
|-------------------|------------|-------|
| Room 1 to 13      | 12sqm each |       |
| Room 14 to 26     | 12sqm each |       |
| Kitchen 29        | 7.5sqm     |       |
| Room 30 to 38     | 11sqm each |       |
| Laundry           | 20sqm      |       |
| Room 40           | 12sqm      |       |
| <b>TOTAL</b>      |            |       |

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**MESS HALL**

| OFFICE/ BUILDINGS           | SQM      | PRICE |
|-----------------------------|----------|-------|
| Kitchen reception           | 173sqm   |       |
| Kitchen main                | 522.5sqm |       |
| Kitchen auxiliary           | 123sqm   |       |
| <b>TOTAL</b>                |          |       |
| <b>AIRFORCE GRAND TOTAL</b> |          |       |

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## ANNEXURE B

### ESTIMATED REPAYMENT OPTIONS

**Pilanesberg International Airport**

**Terminal building apartments measurements in square meters**

#### **PORTA CABIN - ADMIN BLOCK OFFICES**

| Office/ buildings |                                  | Sqm                 | Price |
|-------------------|----------------------------------|---------------------|-------|
| 1.                | Office no. 01                    | 8.18m <sup>2</sup>  |       |
| 2.                | Office no. 02                    | 8.18m <sup>2</sup>  |       |
| 3.                | Office no. 03                    | 8.18m <sup>2</sup>  |       |
| 4.                | Office no. 04                    | 8.18m <sup>2</sup>  |       |
| 5.                | Office no. 05                    | 8.18m <sup>2</sup>  |       |
| 6.                | Office no. 06                    | 8.18m <sup>2</sup>  |       |
| 7.                | Office no. 07                    | 8.18m <sup>2</sup>  |       |
| 8.                | Office no. 08                    | 8.18m <sup>2</sup>  |       |
| 9.                | Office no. 09                    | 8.18m <sup>2</sup>  |       |
| 10.               | Office no. 10                    | 8.18m <sup>2</sup>  |       |
| 11.               | Office no. 11                    | 8.18m <sup>2</sup>  |       |
| 12.               | Office no. 12                    | 8.18m <sup>2</sup>  |       |
| 13.               | Office no. 13                    | 8.18m <sup>2</sup>  |       |
| 14.               | Office no. 14                    | 8.18m <sup>2</sup>  |       |
| 15.               | Office no. 15                    | 8.18m <sup>2</sup>  |       |
| 16.               | Office no. 16                    | 8.18m <sup>2</sup>  |       |
| 17.               | Storage room no. 17              | 8.18m <sup>2</sup>  |       |
| 18.               | Office no. 18                    | 8.18m <sup>2</sup>  |       |
| 19.               | Office no. 19                    | 8.18m <sup>2</sup>  |       |
| 20.               | Office no. 20                    | 8.18m <sup>2</sup>  |       |
| 21.               | Office no. 21                    | 8.18m <sup>2</sup>  |       |
| 22.               | Office no. 22                    | 8.18m <sup>2</sup>  |       |
| 23.               | Office no. 23                    | 8.18m <sup>2</sup>  |       |
| 24.               | Office no. 24                    | 8.18m <sup>2</sup>  |       |
| 25.               | Office no. 25                    | 8.18m <sup>2</sup>  |       |
| 26.               | Office no. 26                    | 8.18m <sup>2</sup>  |       |
| 27.               | Office no. 27                    | 8.18m <sup>2</sup>  |       |
| 28.               | Office no. 28                    | 8.18m <sup>2</sup>  |       |
| 29.               | Office no. 29                    | 8.18m <sup>2</sup>  |       |
| 30.               | Office no. 30                    | 8.18m <sup>2</sup>  |       |
| 31.               | Storage room no. 64              | 8.18m <sup>2</sup>  |       |
| 32.               | Storage room no. 65              | 8.18m <sup>2</sup>  |       |
| 33.               | Office no. 66                    | 8.18m <sup>2</sup>  |       |
| 34.               | Office no. 67                    | 8.18m <sup>2</sup>  |       |
| 35.               | Office no. 68                    | 8.18m <sup>2</sup>  |       |
| 36.               | International arrival terminal   | 127.5m <sup>2</sup> |       |
| 37.               | International departure terminal | 127.5m <sup>2</sup> |       |
| 38.               | Security screening lounge no 49  | 25.48m <sup>2</sup> |       |
| 39.               | Hbs point                        | 19.84m <sup>2</sup> |       |
| 40.               | Boardroom                        | 18,29m <sup>2</sup> |       |
| 41.               | Kitchen                          | 8.18m <sup>2</sup>  |       |
| 42.               | Switchboard office               | 4m <sup>2</sup>     |       |
| 43.               | Security guard                   | 4m <sup>2</sup>     |       |
| 44.               | Ablution facility no 41/42       | 24.69m <sup>2</sup> |       |
| 45.               | Ablution facility no 44/45       | 24.69m <sup>2</sup> |       |

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|     |                                             |                      |  |
|-----|---------------------------------------------|----------------------|--|
| 46. | Ablution facility no 46/47                  | 24.69m <sup>2</sup>  |  |
| 47. | Ablution facility no 52/53                  | 24.69m <sup>2</sup>  |  |
| 48. | Female fire officer ablution facility no 70 | 25.48m <sup>2</sup>  |  |
| 49. | Male fire officers ablution facility no 71  | 25.48m <sup>2</sup>  |  |
| 50. | Fire station building                       | 459.04m <sup>2</sup> |  |
|     | <b>Total amount</b>                         |                      |  |

### Hangers

| Office/ buildings | Sqm                  | Price |
|-------------------|----------------------|-------|
| Storage hanger    | 120.60m <sup>2</sup> |       |
| Runway            | 82,500m <sup>2</sup> |       |
| Apron             | 33728m <sup>2</sup>  |       |

|                     |                    |              |
|---------------------|--------------------|--------------|
| fuel farm           |                    |              |
| tank 1              | capacity           | cubic meters |
| tank 2              | capacity           | cubic meters |
| tank 3              | capacity           | cubic meters |
| pia fuel farm space | 1690m <sup>2</sup> |              |

|                     |  |
|---------------------|--|
|                     |  |
| <b>TOTAL AMOUNT</b> |  |
| <b>GRAND TOTAL</b>  |  |

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## PART A INVITATION TO BID

|                                                                                                                                                                                                                     |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>                                                                                                                    |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| BID NUMBER:                                                                                                                                                                                                         |  | CLOSING DATE:                                                                          |                                                | CLOSING TIME:                                                                                                                                                                            |      |
| DESCRIPTION                                                                                                                                                                                                         |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)                                                                                                                                 |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
|                                                                                                                                                                                                                     |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
|                                                                                                                                                                                                                     |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>                                                                                                                                                               |  |                                                                                        | <b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b> |                                                                                                                                                                                          |      |
| CONTACT PERSON                                                                                                                                                                                                      |  |                                                                                        | CONTACT PERSON                                 |                                                                                                                                                                                          |      |
| TELEPHONE NUMBER                                                                                                                                                                                                    |  |                                                                                        | TELEPHONE NUMBER                               |                                                                                                                                                                                          |      |
| FACSIMILE NUMBER                                                                                                                                                                                                    |  |                                                                                        | FACSIMILE NUMBER                               |                                                                                                                                                                                          |      |
| E-MAIL ADDRESS                                                                                                                                                                                                      |  |                                                                                        | E-MAIL ADDRESS                                 |                                                                                                                                                                                          |      |
| <b>SUPPLIER INFORMATION</b>                                                                                                                                                                                         |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| NAME OF BIDDER                                                                                                                                                                                                      |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| POSTAL ADDRESS                                                                                                                                                                                                      |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| STREET ADDRESS                                                                                                                                                                                                      |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| TELEPHONE NUMBER                                                                                                                                                                                                    |  | CODE                                                                                   | NUMBER                                         |                                                                                                                                                                                          |      |
| CELLPHONE NUMBER                                                                                                                                                                                                    |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| FACSIMILE NUMBER                                                                                                                                                                                                    |  | CODE                                                                                   | NUMBER                                         |                                                                                                                                                                                          |      |
| E-MAIL ADDRESS                                                                                                                                                                                                      |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| VAT REGISTRATION NUMBER                                                                                                                                                                                             |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| SUPPLIER COMPLIANCE STATUS                                                                                                                                                                                          |  | TAX COMPLIANCE SYSTEM PIN:                                                             | OR                                             | CENTRAL SUPPLIER DATABASE No:                                                                                                                                                            | MAAA |
| B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE                                                                                                                                                                        |  | TICK APPLICABLE BOX]<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No   |                                                | B-BBEE STATUS LEVEL SWORN AFFIDAVIT<br><br>[TICK APPLICABLE BOX]<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No                                                         |      |
| <b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>                                               |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?                                                                                                                       |  | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>[IF YES ENCLOSE PROOF] |                                                | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>[IF YES, ANSWER THE QUESTIONNAIRE BELOW] |      |
| <b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>                                                                                                                                                                   |  |                                                                                        |                                                |                                                                                                                                                                                          |      |
| IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?                                                                                                                                                     |  |                                                                                        |                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                 |      |
| DOES THE ENTITY HAVE A BRANCH IN THE RSA?                                                                                                                                                                           |  |                                                                                        |                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                 |      |
| DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?                                                                                                                                                          |  |                                                                                        |                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                 |      |
| DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?                                                                                                                                                               |  |                                                                                        |                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                 |      |
| IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?                                                                                                                                                           |  |                                                                                        |                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                 |      |
| IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW. |  |                                                                                        |                                                |                                                                                                                                                                                          |      |

## PART B TERMS AND CONDITIONS FOR BIDDING

|                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. BID SUBMISSION:</b>                                                                                                                                                                                                                      |
| 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.                                                                                                                   |
| 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.                                                                                                           |
| 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. |
| 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).                                                                                                                                                |
| <b>2. TAX COMPLIANCE REQUIREMENTS</b>                                                                                                                                                                                                          |
| 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.                                                                                                                                                                                 |
| 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.                                                              |
| 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .                                                                                   |
| 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.                                                                                                                                                                   |
| 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.                                                                                             |
| 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.                                                                                                          |
| 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."                        |

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

**SIGNATURE OF BIDDER:**

.....

**CAPACITY UNDER WHICH THIS BID IS SIGNED:**

.....

(Proof of authority must be submitted e.g. company resolution)

**DATE:**

.....

### PRICING SCHEDULE – NON-FIRM PRICES (PURCHASES)

**NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

|                          |                   |
|--------------------------|-------------------|
| Name of Bidder.....      | Bid number.....   |
| Closing Time 11:00 ..... | Closing date..... |

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

| ITEM NO. | QUANTITY                                         | DESCRIPTION | BID PRICE IN RSA CURRENCY<br>**(ALL APPLICABLE TAXES INCLUDED) |
|----------|--------------------------------------------------|-------------|----------------------------------------------------------------|
| <hr/>    |                                                  |             |                                                                |
| -        | Required by:                                     |             | .....                                                          |
| -        | At:                                              |             | .....                                                          |
|          |                                                  |             |                                                                |
| -        | Brand and model                                  |             | .....                                                          |
| -        |                                                  |             | .....                                                          |
| -        | Country of origin                                |             | .....                                                          |
|          |                                                  |             |                                                                |
| -        | Does the offer comply with the specification(s)? |             | *YES/NO                                                        |
| -        | If not to specification, indicate deviation(s)   |             | .....                                                          |
| -        | Period required for delivery                     |             | .....                                                          |
| -        | Delivery:                                        |             | *Firm/not firm                                                 |

\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable

## A NON-FIRM PRICES SUBJECT TO ESCALATION

- $$Pa = (1-V)Pt \left( D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

|                      |   |                                                                                                                                                  |
|----------------------|---|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Pa</b>            | = | The new escalated price to be calculated.                                                                                                        |
| <b>(1-V)Pt</b>       | = | 85% of the original bid price. <b>Note that Pt must always be the original bid price and not an escalated price.</b>                             |
| <b>D1, D2...</b>     | = | Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2...etc. must add up to 100%. |
| <b>R1t, R2t.....</b> | = | Index figure obtained from new index (depends on the number of factors used).                                                                    |
| <b>R1o, R2o</b>      | = | Index figure at time of bidding.                                                                                                                 |
| <b>VPt</b>           | = | 15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.                       |

[illegible]

**B PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS**

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

| PARTICULARS OF FINANCIAL INSTITUTION | ITEM NO | PRICE | CURRENCY | RATE | PORTION OF PRICE SUBJECT TO ROE | AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD |
|--------------------------------------|---------|-------|----------|------|---------------------------------|--------------------------------------------|
|                                      |         |       |          | ZAR= |                                 |                                            |
|                                      |         |       |          | ZAR= |                                 |                                            |
|                                      |         |       |          | ZAR= |                                 |                                            |
|                                      |         |       |          | ZAR= |                                 |                                            |
|                                      |         |       |          | ZAR= |                                 |                                            |
|                                      |         |       |          | ZAR= |                                 |                                            |

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

| AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD: | DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE | DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE | DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE |
|------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------|
|                                                |                                                     |                                                             |                                                         |
|                                                |                                                     |                                                             |                                                         |
|                                                |                                                     |                                                             |                                                         |

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of Institution | State |
|-----------|-----------------|---------------------|-------|
|           |                 |                     |       |
|           |                 |                     |       |
|           |                 |                     |       |
|           |                 |                     |       |
|           |                 |                     |       |
|           |                 |                     |       |

- 2.2 Do you, or any person connected with the bidder, have a relationship

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....  
 .....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,  
 (name)..... in  
 submitting the accompanying bid, do hereby make the following  
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**SBD4**

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

## SPECIFIC GOALS DECLARATION IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

### TENDERS OR QUOTATIONS<sup>1</sup> GREATER THAN R1,000,000 but LESS THAN R50,000,000 (Including all applicable taxes)

This specific goals form must form part of all tenders that are clearly less than R50,000,000 (including all applicable taxes) and there is no possibility that the lowest acceptable bid will be over R50,000,000 (including all applicable taxes). It contains general information required by legislation and serves as the declaration for the specific goals claimed by the bidder.

**NB: IN COMPLETING THIS FORM, BIDDERS MUST BE AWARE OF THE CONDITIONS OF TENDER, GENERAL CONDITIONS OF CONTRACT, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 AND THE SPECIAL GOALS CLAIMED AND CODES OF GOODS PRACTICE.**

---

#### 1. GENERAL CONDITIONS

1.1 The following point systems are applicable to all quotations:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).

1.2 Points for this bid shall be awarded for:

1.2.1 Price; and

1.2.2 Preference Points.

1.3 Failure on the part of a bidder to declare or submit proof when requested, will be interpreted to mean that preference points are not claimed.

1.4 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

2.1.1 **"Acceptable bid or acceptable quotation"** means a bid or quotation which in all respects complies with the specifications and Conditions of Tender as set out in the tender document.

2.1.2 **"Black people"** means Africans, Coloureds and Indians (refer to the B-BBEE Act for more details)

2.1.3 **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through and advertised competitive bidding processes or proposals;

2.1.4 **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

2.1.5 **"Central Supplier Database"** means the database managed by National Treasury at

[www.csd.gov.za](http://www.csd.gov.za) .

- 2.1.6 **“Control”** means the possession and exercise of legal authority and power to manage the assets, goodwill and daily operations of a business and the active and continuous exercise of appropriate managerial authority and power in determining the policies and directing the operations of the business.
- 2.1.7 **“DCSTM”** means The North West Department of Community Safety and Transport Management.
- 2.1.8 **“Disability”** means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being AND is in possession of a proof of disability.
- 2.1.9 **“military veteran”** means any South African who rendered military service to any of the military organisations, former statutory and liberation armies, which were involved on all sides of South Africa’s liberation war from 1960 to 1993; served in the then Union Defence Force before 1961 or became a member of the SANDF after 1994 and has completed his or military training and no longer performs military duties, and has not been dishonourably discharged from his or her respective military organisation.
- 2.1.10 **“Ownership”** includes exercisable voting rights in the enterprise; economic interest in the enterprise (including Employee Share Ownership Programmes, Broad-based Ownership Schemes). The definition in the Ownership Element of the B-BBEE Amendment Act of 2013 and the codes of good practice provides more information on ownership.
- 2.1.11 **“Proof of Disability”** means:
  - 2.1.11.1 A completed SARS “Confirmation of Diagnosis of Disability” form endorsed by a duly registered medical practitioner which will remain valid for 10 years where the disability is of a permanent nature;
  - 2.1.11.2 A medical report and functional assessment report confirming the disability; or
  - 2.1.11.3 A SASSA disability grant.
- 2.1.12 **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- 2.1.13 **“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of the tender invitation.
- 2.1.14 **“Specific Goals”** means those goals as contemplated in section 2(1)(d) of the PPPFA which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994.
- 2.1.15 **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions

- 2.1.16 “Youth” means persons between the ages of 14 and 35 as defined in the National Youth Commission Act of 1996.

### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1 POINTS AWARDED FOR PRICE - THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of the quotation or bid under consideration  
 Pt = Price of the quotation or bid under consideration  
 Pmin = Price of lowest acceptable quotation or bid

#### 3.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING CONTRACTS

#### 3.3 POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of the quotation or bid under consideration  
 Pt = Price of the quotation or bid under consideration  
 Pmax = Price of highest acceptable quotation or bid

### 4. DCSTM SPECIFIC GOALS

- 4.1 DCSTM has identified a number of specific goals that are strategic to procurement in the Department. DCSTM prefer the following categories of enterprises:

- 4.1.1 Enterprises owned by black people;
- 4.1.2 Enterprises owned by women;
- 4.1.3 Enterprises owned by people with disability;
- 4.1.4 Enterprises owned by the youth;
- 4.1.5 Enterprises owned by military veterans; and

- 4.2 Enterprises that do not fall within the above categories are encouraged to still submit a response. They will not be disqualified, they will just not earn points for the categories of preference.

### 5. POINTS AWARDED FOR SPECIFIC GOALS FOR QUOTATIONS AND BIDS

- 5.1 For acceptable bids up to R50,000,000 (including all applicable taxes)

- 5.1.1 In terms of the DCSTM Preferential Procurement Policy, points for specific goals must be awarded to a bidder in accordance with the table that follows:

| Specific Goals in terms of PPR2022                                                         | Points out of 20 for the 80/20 system | Points applied DCSTM | Points Claimed<br>By: SP/Supplier |
|--------------------------------------------------------------------------------------------|---------------------------------------|----------------------|-----------------------------------|
| 1. Promotion of enterprises owned by people on the black of race(100% own by black people) | 5                                     |                      |                                   |
| 2. Promotion of enterprises owned by women ( 51% owned by women)                           | 8                                     |                      |                                   |
| 3. Promotion of enterprises owned by youth (≥51% owned by youth)                           | 2                                     |                      |                                   |
| 4. Promotion of enterprises owned by military veterans (≥51% owned by military veterans)   | 3                                     |                      |                                   |
| 5. Promotion of enterprises owned by disabled people                                       | 2                                     |                      |                                   |
| <b>TOTAL:</b>                                                                              | <b>20</b>                             |                      |                                   |

## 6. DECLARATION WITH REGARD TO COMPANY/FIRM

6.1 Name of company/firm.....

6.2 Company registration number: .....

6.3 CSD Number: MAAA.....

6.4 TYPE OF COMPANY/ FIRM

|                                        |                                 |
|----------------------------------------|---------------------------------|
| Partnership/Joint Venture / Consortium | Personal Liability Company      |
| One-person business/sole propriety     | (Pty) Limited                   |
| Close corporation                      | Non-Profit Company              |
| Public Company                         | State Owned Company             |
| Consortium (Unincorporated JV)         | Joint Venture (Incorporated JV) |
| [TICK APPLICABLE BOX]                  |                                 |

6.5 For a consortium or joint venture, the names of each member in the JV/Consortium; together with the company registration number and corresponding MAAA number, must be detailed in a separate attachment to the SBD 6.1.

7. I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, declare the points claimed and I / we acknowledge that:

- The information furnished is true and correct;
- The points claimed are in accordance with the General Conditions as indicated in paragraphs 1 to 8 of this declaration;
- In the event of a contract being awarded as a result of points claimed and any other

information at the disposal of the DCSTM, the bidder may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the points claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

.....  
SIGNATURE(S) OF BIDDERS(S)

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS** .....

.....

# **THE NATIONAL TREASURY**

**Republic of South Africa**



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## **GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT**

**July 2010**

**GOVERNMENT PROCUREMENT**  
**GENERAL CONDITIONS OF CONTRACT**  
**July 2010**

**NOTES**

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

## TABLE OF CLAUSES

1. Definitions
2. Application
3. General
4. Standards
5. Use of contract documents and information; inspection
6. Patent rights
7. Performance security
8. Inspections, tests and analysis
9. Packing
10. Delivery and documents
11. Insurance
12. Transportation
13. Incidental services
14. Spare parts
15. Warranty
16. Payment
17. Prices
18. Contract amendments
19. Assignment
20. Subcontracts
21. Delays in the supplier's performance
22. Penalties
23. Termination for default
24. Dumping and countervailing duties
25. Force Majeure
26. Termination for insolvency
27. Settlement of disputes
28. Limitation of liability
29. Governing language
30. Applicable law
31. Notices
32. Taxes and duties
33. National Industrial Participation Programme (NIPP)
34. Prohibition of restrictive practices

## General Conditions of Contract

### 1. Definitions

1. The following terms shall be interpreted as indicated:
  - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
  - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
  - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
  - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
  - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
  - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
  - 1.7 "Day" means calendar day.
  - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
  - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
  - 1.10 "Delivery into consignee's store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
  - 1.11 "Dumping" occurs when a private enterprise abroad markets its goods on its own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the

RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such

obligations of the supplier covered under the contract.

- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

**2. Application**

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

**3. General**

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from [www.treasury.gov.za](http://www.treasury.gov.za)

**4. Standards**

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

**5. Use of contract documents and information; inspection.**

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

**6. Patent rights**

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

**7. Performance security**

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
  - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

**8. Inspections, tests and analyses**

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or

analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

## **9. Packing**

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

## **10. Delivery and documents**

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

- 10.2 Documents to be submitted by the supplier are specified in SCC.

## **11. Insurance**

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

## **12. Transportation**

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

## **13. Incidental services**

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

#### 14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
  - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
  - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

#### 15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take

such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

**16. Payment**

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

**17. Prices**

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

**18. Contract amendments**

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

**19. Assignment**

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

**20. Subcontracts**

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

**21. Delays in the supplier's performance**

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the

supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

## **22. Penalties**

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

## **23. Termination for default**

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any

person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

#### **24. Anti-dumping and countervailing duties and rights**

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which

may be due to him

**25. Force  
Majeure**

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

**26. Termination  
for insolvency**

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

**27. Settlement of  
Disputes**

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,

- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due the supplier.

**28. Limitation of  
liability**

28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;

- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language** 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation Programme (NIP)** 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34. Prohibition of Restrictive practices** 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Js General Conditions of Contract (revised July 2010)