

NECSA

Pelindaba Enterprises – a division of Necsa

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Doc. No. PEL-2021-RFQ-0004

Rev. 1

SECURITY CLASSIFICATION: OPEN

REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER

PEL-2021-RFQ-0004

RFQ TITLE

**CONSTRUCTION RESOURCES SUPPORT SERVICES
MECHANICAL INSTALLATIONS**

Interested suppliers are invited to participate in this tender to provide construction support services to Necsa for the installation of mechanical works.

IMPORTANT DATES

Action	Due date
RFQ Issue date	05 May 2021
Last date for clarification questions	01 June 2021
RFQ Closing date	04 June 2021

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IMPORTANT INFORMATION

ENQUIRES	Mr. Buyani Nsibande or E-Mail – scm@necsa.co.za Tel: +27 (0) 12 305 6072
DELIVERY ADDRESS	TENDERS MAY BE DEPOSITED IN THE BID BOX SITUATED AT: Necsa Gate 3 R104 Elias Motsoaledi Street (Church Street West Ext) Pelindaba Brits Magisterial District Madibeng Municipality North West 0240
RFQ VALIDATION PERIOD	90 DAYS (Commencing from the Closing Date)

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1. INTRODUCTION

1.1. Purpose of RFQ

The purpose of this tender (Request for Quotation) is to appoint suitable and capable service providers to provide the full scope of services to Necsa for NECSA's works as defined in this RFQ.

The scope of the RFQ is to supply to Necsa construction support resources, which may consist of: Mechanical Supervisors; Mechanical Fitters; General Assistants; SHE Officers; SHE Site Representatives; Planner, QC Inspectors; First Aider; Construction Supervisors; Foreman; Rigging Supervisors; Riggers; Rigger's Assistants; Rigging Foremen; Project Administrator and HR/IR Officers.

1.2. General Overview

Pelindaba Enterprises is a division of NECSA focusing on the development and the supply of critical technical, engineering, manufacturing, construction and project management services to support the local and international nuclear industry.

1.3. Overview of Necsa

The South African Nuclear Energy Corporation Limited (Necsa) is a state-owned public company (SOC), registered in terms of the Companies Act, (Act No. 61 of 1973), registration number 2000/003735/06.

Necsa's primary function is to perform research and development within the nuclear sector, with a strong focus at nuclear technology applications particularly related to medical isotope production, applied uranium chemistry and all aspects related to the nuclear fuel cycle, including nuclear waste decommissioning and disposal.

Necsa engages in commercial business mainly through its Pelindaba Enterprises Division, which also has the capability to provide nuclear engineering and manufacturing services to the nuclear industry. Necsa is currently the only organisation in Africa, which has an ASME III (N-Stamp) certificate, which is required for the fabrication of nuclear components. Its Nuclear Manufacturing Department also holds the following certifications:

- ISO 9001
- ASME VIII – U Stamp
- ASME III – N Stamp (N, NPT, NS and NA)
- ASME CMO (Certified Material Organisation)
- EN 13445
- API 650
- PD 5500
- ISO 3834

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Necsa's safety, health, environment and quality policies provide for top management commitment to, and compliance with, the regulatory requirements of RD 0034 (Quality and Safety Management Requirements for Nuclear Installations), ISO 9001, ISO 14001, OHSAS 18001 and ISO 17025.

Necsa is a proudly South African company, continuously striving and succeeding in many aspects to be at the edge of science, technology and engineering and in the safe use of nuclear technology to improve our world.

1.4. Disclaimer

Please note that this RFQ is a formal enquiry that could lead to a competitive procurement process.

Necsa has delegated the responsibility for this enquiry to:

Mr. Buyani Nsibande
Necsa Supply Chain Management
Tel: 012 305 6072

All queries must be addressed to:

scm@necsa.co.za

We look forward to receive your response.

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2. ABBREVIATIONS AND DEFINITIONS

2.1. Abbreviations

ALARA	As low as Reasonably Allowed
FFD	Fitness for Duty
Necsa	South Africa Nuclear Energy Corporation
Necsa NM	Necsa Nuclear Manufacturing a Department of Necsa
NNR	National Nuclear Regulator
QCP	Quality Control Plan
SEC	Essential Services Water System at Eskom's KNPP
SHE	Safety, Health and Environment
SHEQ	Safety, Health, Environment and Quality
SOC	State Owned Company
RFI	Request for Information
RFQ	Request for Quotation
SWP	Scope of Work Package
QADP	Quality Assurance Data Pack

2.2. Definitions

Logistics	The term "Logistics" is defined as all activities that need to be performed in order to source and to ensure that the right people, equipped with the correct tools at request and at the time to execute the planned work.
Local	The term "local" is defined as the area/region/municipality/province in South Africa as determined by the project stakeholders within which the support service may be required.

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3. SCOPE OF WORK

3.1. Scope of Provision of Support Services

The supplier shall be required from time to time to provide resources to NECSA for the rendering of locally sourced support services concerning assignments and/or projects and/or contracts on various clients premises.

It is Necsa's intention to establish a sub-contract with the successful bidder/s for part or all of the following activities to a single or more than one supplier:

3.1.1. **Provide construction management, supervision and construction resources** for the physical removal, installation and commissioning work, which will include:

- Cost Rate / hr including burdens which may include but not limited to costs related to:
hourly rate; workmen's compensation; accommodation; transport, daily taxi to & from site; food; living out allowance; trade tools; safety & production allowance; commuting allowance; traveling allowance during break; trainings; dispute levies; leave pays; family responsibility leave; leave enhancement pay; sick leave; skills development levies; admin levies and profits and all other statutory requirements.
- The following shall not be the responsibility of the supplier and shall be excluded from the rate: PPE, consumables, medicals, site induction; testing of competency. However, it shall remain the duty of the supplier to ensure that the resources supplied shall meet Industry's minimum competency requirements.

3.2. Quality Assurance Requirements

The resource requirements are such that they shall be experienced and qualified to enable NECSA to perform the works in accordance to NECSA clients' Contractor Qualification Standards, in accordance to ISO 9001:2015 requirements.

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3.3. Duration of the Support Services

The scope of supply of service shall be for a period of 3-years.

3.3.1. Commencement Date

The placement of order for the procurement of the resources is scheduled to commence from the approval date and valid up to 3 years.

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4. INSTRUCTION TO RESPONDENTS

4.1. General

- 4.1.1. Respondents must familiarise themselves with and comply with the mandatory requirements, on the appropriate dates.

4.2. Respondent's Information

- 4.2.1. **The required information of the respondent must be completed as stipulated in Appendix A. Failure to do so may result in disqualification.**

- 4.2.2. Confirm that staff possesses the relevant qualifications to undertake the duties effectively and safely.

- 4.2.3. The successful respondent shall deploy competent staff, supervision and labour who are appropriately experienced and trained for the work they are to undertake.

- 4.2.4. Necsa and its representatives may seek formal assurance to this effect (including a formal supplier assessment) at any time during the evaluation period.

4.3. Consortium

- 4.3.1. Respondents forming part of a Consortium must submit with their proposal a copy of their Consortium Agreement/ Letter of Intent in a separate attachment. This must clearly indicate:

- The form of the agreement
- The respective roles and responsibilities of the members
- The identity of the lead company which will have the overall project responsibility
- The name and address of the officer acting as the single point of contact for all communications between Necsa and the tenderers. He shall be fully empowered to act on behalf of all members; and
- The members confirm that they are willing to be jointly and severally liable to Necsa for the performance of the project.

4.4. Sub-contracting

- 4.4.1. Respondents must detail any work to be sub-contracted, and the proposed sub-contractor(s) to be used.

- 4.4.2. Necsa reserves the right to reject the use of any of the respondent's proposed subcontractors.

4.5. Necsa's Bidding Rights

- 4.5.1. Necsa reserves the right to:

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- Extend the closing date;
- Verify any information contained in a proposal;
- Request documentary proof regarding any proposal issues;
- Give preference to locally manufactured goods or locally sourced services;
- Issue follow-up or supplementary questions during the response period or after receipt of proposals;
- Make known to all respondents any questions submitted by a respondent including commercial and technical clarifications, together with the answers given to any individual respondent, if it is considered to be relevant to the RFQ; and
- Cancel or withdraw this RFQ as a whole or in part.

4.5.2. As part of the evaluation process NECSA may require respondents to arrange and/or participate in one or more of the following:

- Interviews with, or written references from, nominated reference;
- Reference site visits to the location(s) of nominated reference;
- Interviews with respondent's personnel who would be involved in the contract execution (day-to-day operations of the site);

4.5.3. Negotiations with the respondents and their proposed subcontractors.

4.5.4. Necsa will not necessarily accept the lowest or any tender and it reserves the right to accept a tender as a whole or in part.

4.5.5. Necsa shall accept no liability in respect of any loss or damage which may incur in the preparation and admission of this tender.

4.5.6. Tenderers shall handle the contents of this document as confidential and private and may not disclose it to a third party or publish it in any way whatsoever.

4.5.7. Your designation as a successful tenderer creates no legal connection with Necsa until such time as a written agreement/order has been negotiated and conducted with you. This tender document will form part of the agreement.

4.5.8. Tenderers shall ensure that they are fully informed of the service which must be rendered and what is required from the tenderer.

4.5.9. The successful tenderer will be required to register as a supplier/service provider of Necsa if not already registered as a supplier.

4.5.10. Necsa is under no obligation to award a purchase order as a result of this tender.

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4.6. Bidding Process Overview

- 4.6.1. Respondents must confirm their intention to respond by completing the attached form (Appendix B) and returning it to the Necsa Contact Person.
- 4.6.2. Respondents must familiarise themselves with and comply with the bidding timetable and ensure their availability for the site visit and presentations, as required, on the appropriate dates. **Necsa is not able to offer any flexibility to this timetable.**
- 4.6.3. Respondents are required to:
- Respond in the English language;
 - A cover letter on the respondents company letterhead with clear reference to the RFQ of interest should accompany both the technical and pricing proposals;
 - Ensure that all documents attachments are clearly marked and bound in a clear, logical and well-marked format with a table of contents ensuring ease of finding individual documents or sections; and
 - The original document must be signed in black ink by an authorised person, agent or representative.
- 4.6.4. All costing/pricing information must be typed by the respondent, no hand written costing/pricing will be accepted.
- 4.6.5. All proposals in this regard shall be accepted if they have been placed in the tender box by the closing date stipulated. **Late submissions will not be considered.**

4.7. Timetable

The important dates and deadlines related to this RFQ are shown on the title page. **Necsa is not able to offer any flexibility to this timetable.**

4.8. Site Clarification Meeting

Not Required

4.9. Clarification Questions

Clarification questions can be submitted to scm@necsa.co.za throughout the duration of the RFQ enquiry until the latest date for clarification questions, as defined on the title page.

The subject for all clarification and/or query e-mails should be in the following format:

- **PEL2021RFQ0004Clarification_InsertCompanyName**

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4.10. RFQ Submission Requirements

4.10.1. Respondents must submit their responses and all supporting documents in properly labelled and sealed envelopes clearly marked.

Tender Title –

The envelope must include:

a set of two (2) hard copies (one (1) original and one (1) copy) and one (1) electronic copy (on disk or memory stick). All compulsory returnable documents must also be included in the envelope. The physical size of the Response must be limited to 400mm x 100mm x 150mm as the Necsa Tender Box aperture cannot accommodate larger sizes.
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4.10.2. All submitted documents must be in English.

4.10.3. The electronic copies will include the **consolidated pdf submission** as well as the requested information in **active MS Word or Excel format**.

4.10.4. No proposal shall be accepted by Necsa if submitted in any manner other than as prescribed above.

4.11. Important Notes

- i. Necsa reserves the right, in its absolute discretion, at any stage and without notice, to terminate further participation in the process by any Party, to select or disqualify any interested participant from further engagement, to amend and/or terminate this RFQ process or any future process pursuant to this process.
- ii. All participants responding to this RFQ process need to ensure that they have received all information and remain solely responsible for satisfying themselves as to the information required in responding hereto and are fully responsible for all costs incurred in relation hereto and under no circumstances will any resultant cost be borne by Necsa.
- iii. Submissions and all copies thereof shall become the absolute property of Necsa who shall be entitled to copy and/or reproduce the same and to distribute the same amongst its employees.

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- iv. Any reference to time will mean South African Standard Time (SAST), i.e. GMT +2 hours. The closing time will be determined by using the Telkom time signal as available over the national telephone system in South Africa. This time will be strictly adhered to.
- v. The following contractual conditions will be applicable:

Item	Description	Requirement
1	Contracting	Back-to-back contracting based on NECSA's client's agreed contract. The contract will be based on the Necsa's General Condition of Sales.
2	Payment Terms	30 days after the receipt of an accepted invoice and statement
3	Guarantees	None
4	Price adjustment for inflation	An appropriate RSA Index
5	Insurance	
5.1	Professional Indemnity Liability cover	None
5.2	Damage to property	None
5.3	Death or bodily injury to employees	As prescribed by the Compensation for Occupational Injuries and Diseases Act No 130 of 1993 with a limit of indemnity of not less than R500 000.00 (five hundred thousand) in respect of each claim, without limit to the number of claims.
6	Liabilities	
6.1	For indirect or consequential losses	R0.0 (Zero Rand)
6.2	For damage to customer's property	None
6.3	For all matters arising under or in connection with this contract, is limited to the	None
7	Delay damages	
7.1	Delay damages for late completion of the sections of the works, are	None
7.2	The total delay damages does not exceed	None

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5. CONTENTS OF THE RFQ SUBMISSION

The RFQ Submission must contain the following sections with the required information as defined below;

SECTION 1: EXECUTIVE SUMMARY

In this section the respondent will give an executive summary of their proposal.

SECTION 2: COMPANY OVERVIEW, CAPABILITIES AND PREVIOUS EXPERIENCE

The purpose of Section 2 is to capture the general information related to your company to enable Necsa to have an overview of your operating structure, skills profile, demographics, financial standing, BBBEE position and very important previous experience in performing similar work and specifically work performed on construction site.

SECTION 3: PREAMBLE TO THE SCOPE OF PROJECT

In this section the respondent will give the preamble to the scope of service. It is important for Necsa to get your view of understanding the project scope and the challenges and risks associated with the envisaged scope of work.

SECTION 4: PROPOSAL

The purpose of this section is to capture your proposal in detail clearly indicating the scope or portion of the scope of work you will be able to support, with an indicative breakdown of costing thereof. Also reference and include any associated supporting documents in this section.

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SCHEDULE OF LABOUR RATES – TABLE A (MECHANICAL WORKS)

ID	Designation	Category	Normal Rate	Overtime Rate	Sunday Rate	Public Holiday Rate
1	Mechanical Supervisor					
2	Mechanical Foreman					
3	Mechanical Fitter					
4	Semi-skilled Mechanical Fitter	Cat 4				
5	Rigging Supervisor	Cat 3				
6	Rigging Foreman					
7	Rigger					
8	Rigger's Assistant	Cat 4				
9	Rigger's Assistant	Cat 3				
10	SHE Manager					
11	SHE Officer					
12	Planner					
13	IR Officer					
14	Surveyor					
15	SHE Representative					
16	Office Administrator					
17	Document Controller					
18	Materials Controller					
19	Admin Clerk					
20	Quality Manager					
21	Vehicle Driver					
22	Timekeeper/Clerk					
23	Quality Control Inspector					
24	Quality Control Officer					
25	Storeman					
26	Projects Manager					
27	Project Administrator					
28	Construction Manager					
29	General Worker					

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SCHEDULE OF TOOLS AND EQUIPMENT RATES – TABLE B

ID	Designation	Rate
1	Handrill	
2	Magbase Drilling Machine	
3	Pedestal Drill	
4	Cutting Torch Set c/w gauges and hoses	
5	3Ton Tirfor	
6	1.5Ton Chain Block	
7	3Ton Chain Block	
8	5Ton Chain Block	
9	10Ton Chain Block	
10	2Ton Snatch Block	
11	5Ton Snatch Block	
12	Steel Table & Vice	
13	3Ton Beam Crawler	
14	5Ton Bean Crawler	
15	3Ton Beam Clamp	
16	5Ton Beam Clamp	
17	Extension Reel (30m)	
18	1.5Ton Lever Hoist	
19	3Ton Lever Hoist	
20	1.5Ton Lever Hoist	
21	Impact Wrench c/w socket	
22	Theodolite	
23	Dumpy Level	
24	Total Station	
25	2Ton Nylon Slings x 4	
26	4Ton Nylon Slings x 4	
27	6Ton Nylon Slings x 4	
28	10Ton Nylon Sling x 4	
29	20Ton Nylon Slings x 4	
30	3Ton Shackles x 4	
31	6Ton Shackles x 4	
32	10Ton Shackles x 4	

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33	20Ton Shackles x 4	
34	Ratchet Spanner	

SCHEDULE OF MATERIAL RATES – TABLE C	
MATERIAL	% MARK-UP
Actual Cost Plus	

SECTION 6: PROJECT MANAGEMENT STRUCTURE

Not Used

6. ELIGIBILITY REQUIREMENTS

6.1. Pre-qualification criteria

Non-compliance to the following pre-qualification criteria will result in automatic disqualification:

Item	Requirement	Yes/No
1	Bidder's company information	
2	Valid Tax Clearance Certificate or equivalent	
3	Valid Compensation Commissioner Fund: Letter of good standing (COIDA)	
4	Minimum B-BBEE Status Level of Contributor: Level 4	

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6.2. Technical / Functional Evaluation Criteria

Item	Requirement	Weight	Points	Criteria
1	Sub-contractors Capability/Experience.	30	0	Have no applicable experience with similar works and/or working on construction site
			15	Have limited experience of performing similar work and/or working on construction site (less than 2 years)
			30	Regularly perform similar work and have working experience working on construction site (at least 2 years' experience)
2	Ability to meet Project Requirements	30	0	Contractor NOT able to demonstrate through a method statement ability to comply/meet project objectives in terms of time, resources, compliance to industry site procedures and processes inclusive of curriculum vitae
			15	Contractor partially able to demonstrate through a method statement ability to comply/meet project objectives in terms of time, resources, compliance to industry procedures and processes inclusive of curriculum vitae
			30	Contractor able to demonstrate through a method statement ability to comply/meet project objectives in terms of time, resources, compliance to industry procedures and processes inclusive of curriculum vitae
3	Availability of Resources and Equipment	30	5	Resources and equipment sub-contracted from industry
			30	Resources and equipment part of organisation outfit and available for the project periods
4	Local Resources Used	10	0	Foreign resources (Non-RSA ID) included in project team
			5	Project team only consist of South African nationals (RSA ID)
			10	Project team consist of resources from local areas and are South African nationals (RSA ID)
Total		100		

A bidder must earn a minimum of 80 points to proceed to the next evaluation stage.

6.3. Bidder Notes

THE FEES MAY BE ADJUSTED USING THE INDUSTRY'S ANNUAL ADJUSTMENT TABLES OR NEGOTIATED RATES TO THE SPECIFIC DISCIPLINE LINKED TO THE VALUE OF A PROJECT THE BASE DATE FOR THE ADJUSTMENT CALCULATIONS SHALL BE THE 01 MAY 2021 OF RFQ CLOSURE.

6.3.1. Tenders to be evaluated on functionality (B-BBEE and Price Evaluation Criteria)

6.3.1.1. An organ of state must state in the tender documents if the tender will be evaluated on functionality.

6.3.1.2. The evaluation criteria for measuring functionality must be objective.

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6.3.1.3. The tender documents must specify –

- (a) The evaluation criteria for measuring functionality;
- (b) The points for each criteria, if any, each sub-criterion; and
- (c) The minimum qualifying score for functionality.

6.3.1.4. The minimum qualifying score for functionality for a tender to be considered further –

- (a) Must be determined separately for each tender; and
- (b) May not be so –
 - (i) Low that it may jeopardise the quality of the required goods or services; or
 - (ii) High that it is unreasonably restrictive.

6.3.1.5. Points scored for functionality must be rounded off to the nearest two decimal places.

6.3.1.6. A tender that fails to obtain the minimum qualifying score for functionality as indicated in the tender documents is not an acceptable tender.

6.3.1.7. Each tender that obtained the minimum qualifying score for functionality must be evaluated further in terms of price and the preference point system and any objective criteria envisaged in regulation 11.

6.3.2. 80/20 preference point system for acquisition of goods or services for Rand value equal to or above R30 000 and up to R50 million

6.3.2.1. The following formula must be used to calculate the points out of 80 for price in respect of a tender with a Rand value equal to or above R30 000 and up to a Rand value of R50 million, inclusive of all applicable taxes:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where-

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration; and

P_{min} = Price of lowest acceptable tender.

6.3.2.2. The following table must be used to calculate the score out of 20 for B-BBEE:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12

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5	8
6	6
7	4
8	2
Non-compliant contributor	0

6.3.2.3. A tenderer must submit proof of its B-BBEE status level of contributor.

6.3.2.4. A tenderer failing to submit proof of B-BBEE status level of contributor or is a non-compliant contributor to B-BBEE may not be disqualified, but –

- a) May only score points out of 80 for price; and
- b) Score 0 points out of 20 for B-BBEE.

6.3.2.5. A tenderer may not be awarded points for B-BBEE Status level of contributor if the tender documents indicate that the tenderer intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the intended subcontractor is an EME that has the capability to execute the subcontract.

6.3.2.6. The points scored by a tenderer for B-BBEE in terms of sub regulation (2) must be added to the points scored for price under sub regulation (1).

6.3.2.7. The points scored must be rounded off to the nearest two decimal places.

6.3.2.8. Subject to sub regulation (9) and regulation 11, the contract must be awarded to the tenderer scoring the highest points.

6.3.2.9. If the price offered by a tenderer scoring the highest points is not market-related, the organ of state may not award the contract to that tenderer.

- a) The organs of state may –
 - i. Negotiated a market-related price with the tenderer scoring the highest points or cancel the tender;
 - ii. If the tenderer does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the second highest points or cancel the tender;
 - iii. If the tenderer scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the third highest points or cancel the tender.
- b) If a market-related price is not agreed as envisaged in paragraph (a) (iii), the organ of state must cancel the tender.

6.3.3. 90/10 preference point system for acquisition of goods or services with Rand value above R50 million

6.3.3.1. The following formula must be used to calculate the points out of 90 for price in respect of

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a tender with a Rand value above R50 million, inclusive of all applicable taxes:

Where –

$$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

P_s = Points scored for price of tender under consideration;

P_t = Price of tender under consideration; and

P_{min} = Price of lowest acceptable tender.

6.3.3.2. A tenderer must submit proof of its B-BBEE status level of contributor

6.3.3.3. A tenderer failing to submit proof of B-BBEE status level of contribution or is a non-compliant contributor of B-BBEE may not be disqualified, but –

- a) May only score points out of 90 for price; and
- b) Scores 0 points out of 10 for B-BBEE.

6.3.3.4. A tenderer may not be awarded points for B-BBEE status level of contributor if the tender documents indicate that the tenderer intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the intended subcontractor is an EME that has the capability to execute the subcontract.

6.3.3.5. The following table must be used to calculate the points out of 10 for B-BBEE:

B-BBEE Status Level of Contributor	Number of Points
1	10
2	9
3	6
4	5
5	4
6	3
7	2
8	1
Non-compliance contributor	0

6.3.3.6. The points scored by a tenderer for B-BBEE contribution in terms of sub regulation (2) must be added to the points scored for price under sub regulation (1).

6.3.3.7. The points scored must be rounded off to the nearest two decimal places.

6.3.3.8. Subject to sub regulation (9) and regulation 11, the contract must be awarded to the tenderer scoring the highest points.

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6.3.3.9. If the price offered by a tenderer scoring the highest points is not market-related, the organ of state may not award the contract to that tenderer.

a) The organs of state may –

- i. Negotiate a market-related price with the tenderer scoring the highest points or cancel the tender.
- ii. If the tenderer does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the second highest points or cancel the tender.
- iii. If the tenderer scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the third highest points or cancel the tender.
- iv. If a market-related price is not agreed as envisaged in paragraph (a) (iii), the organ of state must cancel the tender.

7. RETURNABLE DOCUMENTS CHECKLIST

Please indicate that all mandatory documents are included in this proposal by ticking the boxes in the checklist below. Responses received without all required documents will be considered invalid.

7.1. Mandatory Documents

- 7.1.1. ☐ Respondent's Information (Appendix A)
- 7.1.2. ☐ Original good standing letter from SARS (Tax clearance) OR a letter from SARS with PIN number issued for TAX compliance status.
- 7.1.3. ☐ If a Consortium, Joint Venture or Sub-contractor, a valid Tax Clearance Certificate for each member.
- 7.1.4. ☐ If a Consortium, Joint Venture or Sub-contractor, a copy of the consortium agreement or letter of intent.
- 7.1.5. ☐ Compensation for Occupational Injuries and Diseases Act (COIDA).
- 7.1.6. ☐ B-BBEE Certificate (SANAS approved or SWORN affidavit)
- 7.1.7. ☐ FRI Proposal
- 7.1.8. ☐ **The Supplier capability statement must be provided with specific reference acknowledging similar works and a list of similar scope of works undertaken.**
- 7.1.9. ☐ **Information regarding key management, supervision personnel (Curriculum Vitae (CVs), relevant experience):**

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NAME AND SURNAME	TRADE	QUALIFICATIONS	YEAR OF CONSTRUCTION EXPERIENCE

7.2. Content of RFQ Proposal

- 7.2.1. ☐ Section 1 - Executive summary.
- 7.2.2. ☐ Section 2 - Company overview, capabilities and previous experience.
- 7.2.3. ☐ Section 3- Respondent's detail proposal.
- 7.2.4. ☐ Section 4 - Price Breakdown.
- 7.2.5. ☐ Section 5 - Project management.
- 7.2.6. ☐ Section 6– Compulsory returnable.

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APPENDIX A: RESPONDENT'S INFORMATION

A.1. The following information must be completed. Failure to do so may result in disqualification.

RESPONDENT INFORMATION	
Respondent Name:	
Registration Number:	
VAT Registration Number:	
Bidding Structure (Individual, Joint Venture, Consortium, Sub- contractors)	
Contact Person:	
Telephone Number:	
Fax Number:	
Email Address:	
Postal Address:	
Physical Address:	

ARE YOU CURRENTLY REGISTERED AS A VENDOR WITH NECSA	Yes		No	
---	-----	--	----	--

IF YES, PLEASE PROVIDE YOUR VENDOR REGISTRATION NUMBER WITH NECSA	
---	--

HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?	Yes		No	
---	-----	--	----	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---

IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?	Yes		No	
--	-----	--	----	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---

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A.2. **If bidding as a Joint Venture, Consortium or Sub-Contractors, complete the following company information.**

Name of Company (1):	
Registration Number:	
VAT Registration Number:	
Contact Person:	
Telephone Number:	
Fax Number:	
Email Address:	
Postal Address:	
Physical Address:	

ARE YOU CURRENTLY REGISTERED AS A VENDOR WITH NECSA	Yes		No	
--	------------	--	-----------	--

IF YES, PLEASE PROVIDE YOUR VENDOR REGISTRATION NUMBER WITH NECSA	
--	--

HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?	Yes		No	
--	------------	--	-----------	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
--	---	---	---	---	---	---	---	---

IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?	Yes		No	
---	------------	--	-----------	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
--	---	---	---	---	---	---	---	---

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Name of Company (3):	
Registration Number:	
VAT Registration Number:	
Contact Person:	
Telephone Number:	
Fax Number:	
Email Address:	
Postal Address:	
Physical Address:	

ARE YOU CURRENTLY REGISTERED AS A VENDOR WITH NECSA	Yes		No	
--	------------	--	-----------	--

IF YES, PLEASE PROVIDE YOUR VENDOR REGISTRATION NUMBER WITH NECSA	
--	--

HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?	Yes		No	
--	------------	--	-----------	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
--	---	---	---	---	---	---	---	---

IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?	Yes		No	
---	------------	--	-----------	--

IF YES, PLEASE INDICATE THE EXPIRY DATE	D	D	M	M	Y	Y	Y	Y
--	---	---	---	---	---	---	---	---

I CERTIFY THAT THE INFORMATION PROVIDED ON THIS FORM IS TRUE AND CORRECT. I FURTHER ACCEPT THAT, IN ADDITION TO CANCELLATION OF CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.	
SIGNATURE OF BIDDER (DULY AUTHORIZED)	DATE
CAPACITY UNDER WHICH THIS BID IS SIGNED	

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APPENDIX B: ACKNOWLEDGEMENT OF RECEIPT AND PARTICIPATION

TO: NECSA - South African Nuclear
Corporation Limited's *Representative*

FROM: _____

Attention: Mr. Buyani Nsibande

Sender _____

E-Mail – scm@necsa.co.za

Contact No.: _____

Email address: _____

RFQ reference number: PEL-2021-RFQ-0004

Confirmation of respondent to participate in Request for Information on the following project.

Project Title: _____

We are in receipt of Necsa's request for information dated _____.

We confirm the following (please mark the appropriate response):

No	Statement	Yes	No	Comments
1	We are interested in submitting a response in terms of Necsa's RFQ process requirements			
2	We have noted the deadline for the RFQ submission			
3	We intend to submit the information in the name of the organization stated above			
4	We would like to receive all further information and correspondence at our E-Mail address as above			
5	We have read and understood all the "important notices" and conditions			

Yours faithfully

Signed by the respondent