



**REQUEST FOR QUOTATIONS FOR UPS, BTU AND BATTERIES
AT AIRPORTS COMPANY OF SOUTH AFRICA-O. R. TAMBO INTERNATIONAL
AIRPORT.**

Requisition Number: : 72667

Issue Date : 03 December 2024

Closing Date : 20 January 2025 @ 10h00

Briefing Session and Site, Date and Time : N/A

Site Inspection Requirements : N/A

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1. SECTION 1: INSTRUCTIONS TO BIDDERS

Submission of Quotations

The email subject heading containing bid documents must have RFQ number and the RFQ title. The documents must be signed and completed by a person who has been given authority to act on behalf of the bidder. The bottom of each page of the quotation pack must be initialled or stamped with the bidder's stamp as proof that the bidder has read the quotation pack. Quotation pack must be submitted on or before **closing date and time** using the following method either,

1.1.1. Email submissions:

The quotation pack must be sent to the following email address below:

tenders.scm11@airports.co.za

Quotations must be in an electronic copy of the quotation pack. The original copy will be the legal and binding copy, in the event of discrepancies between any of the submitted documents; the original copy will take precedence.

Bidders must ensure that the subject line for email submission is the RFQ Number and RFQ Title

- Bidders must not email their submission as one big attachment. Kindly break your submission in at least (04) four or more attachments of 4mb each.
- Bidders are requested to submit all quotations in the format instructed, no other format will be acceptable.

1.2. Alternative Quotations

As a general rule, Airports Company South Africa only accepts quotation which have been prepared in response to the RFQ. However alternative quotations will be accepted provided the alternative quotation is accompanied by the original quotation response which materially complies with the specifications of this RFQ. Alternative quotations will also be evaluated using the pre-determined evaluation criteria stipulated in this RFQ document.



1.3 Late Quotations

Quotations which are submitted after the closing date and time will not be accepted.

1.4 Clarification and Communication

Name:	<u>Sandra Sebokolodi</u>
Designation:	<u>Buyer</u>
Tel:	<u>011 723 2636</u>
Cell:	<u></u>
Email:	<u>tenders.scm11@airports.co.za</u>

Request for clarity or information on the RFQ may only be requested on or before 09th December 2024 and 13h00 Pm

Any responses to queries for clarity sought by a bidder will also be sent to all the other entities which have been invited to the Request for Quotation/Information invitation.

Bidders may NOT contact any AIRPORTS COMPANY SOUTH AFRICA employee on this RFQ other than those listed above. Contact will only be allowed between the successful bidder and AIRPORTS COMPANY SOUTH AFRICA Business Unit representatives after the approval of a recommendation to award this RFQ. Contact will also only be permissible in the case of pre-existing commercial relations which do not pertain to the subject of this RFQ.



1.5 Non-Compulsory / Compulsory Briefing/ Site Inspection Session

A non/compulsory briefing as below details

Briefing/Site Inspection Session Requirements	Detail
Date	N/A
Time	N/A
Venue or Microsoft Teams Link	N/A
Access to Restricted Area, Cargo, Airside, Terminal	N/A
Documentation, e.g. ID, Passport, Temporary Permit, etc (note: Driver's License will not be acceptable)	N/A
Personal Protective Equipment, Safety boots	N/A

1.6 RFQ Responses

RFQ responses must be strictly prepared and returned in accordance with this RFQ document. Bidders may be disqualified where they have not materially complied with any of AIRPORTS COMPANY SOUTH AFRICA 's requirements in terms of this RFQ document. Changes to the bidder's submission will not be allowed after the closing date of the RFQ. All RFQ responses will be regarded as offers unless the bidder indicates otherwise. No bidder or any of its consortium/joint venture members may have an interest in any of the other bidder/joint venture/consortium participating in this RFQ.

1.7 Disclaimers

It must be noted that Airports Company South Africa may:

- a) Award the whole or a part of this RFQ.
- b) Split the award of this RFQ;
- c) Negotiate with all or some of the shortlisted bidders.
- d) Award the RFQ to a bidder other than the highest scoring bidder where objective criteria allows.
- e) Reject the lowest quotation submission received; and/or
- f) Cancel this RFQ.



1.8 Validity Period

AIRPORTS COMPANY SOUTH AFRICA requires a validity period of thirty 120 business/working days for this RFQ. During the validity period the prices which have been quoted by the bidder must remain firm and valid. It is only in exceptional circumstances where AIRPORTS COMPANY SOUTH AFRICA would accommodate a proposal to change the price.

1.9 Confidentiality of Information

AIRPORTS COMPANY SOUTH AFRICA will not disclose any information disclosed to AIRPORTS COMPANY SOUTH AFRICA through this RFQ process to a third party or any other bidder without any written approval from the bidder whose information is sought.

Bidders may NOT disclose any information given to the bidders as part of this RFQ process to any third party without the written approval from AIRPORTS COMPANY SOUTH AFRICA. In the event that the bidder requires to consult with third parties on the RFQ, such third parties must complete confidentiality agreements, which should also be returned to AIRPORTS COMPANY SOUTH AFRICA with the quotation pack.

1.10 Hot – Line

AIRPORTS COMPANY SOUTH AFRICA subscribes to fair and just administrative processes. AIRPORTS COMPANY SOUTH AFRICA therefore urges its clients, suppliers, and the general public to report any fraud or corruption to:

Airports Company South Africa TIP-OFFS ANONYMOUS Free Call: 0800 00 80 80 or 086 726 1681

Email: office@thehotline.co.za



2. SECTION 2: BACKGROUND, PURPOSE, AND SCOPE OF WORK

Since its inception over two decades ago, Airports Company South Africa Limited (ACSA) has transformed into a focused, profitable, and commercial enterprise that is market-driven and customer service oriented. The company was formed in 1993 as a public company under the Companies Act of 1973, as amended, and the Airports Company Act of 1993, as amended.

ACSA operates South Africa's nine principal airports, comprised of the country's major international airports, namely; O.R. Tambo (ORTIA), Cape Town (CTIA) and King Shaka (KSIA) and the smaller regional airports, namely; Bram Fischer (Bram), Upington (UTN), Port Elizabeth (PLZ), East London Airport, George Airport and Kimberley Airport. ACSA's registered corporate office operates from Bedfordview.

The sustained growth in air traffic over the years, coupled with a creative and performance focused management and leadership team have contributed to the company's excellent financial performance over time. This has enabled the company to transform South Africa's airports into world-class airports, delivering value for customers, stakeholders, shareholders and employees. In addition, it has allowed the company to extend its business focus to include the promotion of tourism to facilitate economic growth through an increase in job creation and the protection of the environment.

ACSA is focused on creating and operating world-class airports measuring up to international standards. This is evidenced by ACSA's participation in selected airport management. In February 2006, ACSA and a consortium comprising an Indian company GVK and South African listed company, Bidvest, won a concession to manage Mumbai International Airport (MIAL). In addition, ACSA is extensively involved in the expansion, maintenance, and management of Guarulhos International Airport (Guarulhos) in Brazil. Guarulhos is currently the largest international airport in Latin America.

2.1 Purpose of this Tender

The objective is to find a contractor that will supply, offload, install and deliver UPS, BTU and Batteries at O.R. Tambo International Airport to prevent power interruption to critical loads; ensure compliance ACSA standards and all other aviation related legislation.

2.2 Scope of Work

This scope of works entails the following:

A suitable contractor is required to supply, install, offload and deliver UPS, BTU and Batteries at O.R. Tambo International Airport.

The extent of the works is as follows:

- Supply, deliver, offload, rig into position, install and commission all UPS, batteries, battery terminal (tripping) units, and all accessories required to complete the installation of the UPS system.
- Connect new UPS's in a new agreed position in sync configuration with the supply.
- Blue essential distribution must be connected into a by-pass coupler from the UPS.
- Provide all required tests equipment and demonstration of the performance of the UPS system.
- Arrange training for operator personnel and training manual.
- Provide any special tools that may be required for operation or maintenance purposes, including spares of each type and rating of each fuse.
- Label cables and DB's
- Issue Certificate of Compliance for the installation
- Supply, install, connect, and terminate new UPS cables.
- Connect and reuse all existing battery cables.
- Conduct all necessary battery test.
- Conduct quality check and control of installation work.
- Commission installation works (This must be done with the current UPS maintenance contractors and others required).
- Perform factory acceptance test (FAT).
- Perform site acceptance test (SAT).
- Connect UPSs online and handover site.
- Determine if the cables existing, sizes are adequate for the supply and load of the UPS.
- 10mm² 4C trailing cables to be provided (Including terminations) between UPS input terminals and new emergency and essential distributions terminals.
- 10mm² 2C/ECC/PVC Cu cables to be provided (Including terminations) between junction box to a new essential distribution boards.
- Disconnect all, cables, links, and main battery cables.
- Remove all UPSs and deliver to ACSA electrical store.
- Remove input and output cables of the UPS and deliver to ACSA electrical store.

3. SECTION 3: EVALUATION CRITERIA

3.1. Evaluation Stages

AIRPORTS COMPANY SOUTH AFRICA will use pre-determined evaluation stages when considering received quotations. Price and BEE, Objective Criteria

During the evaluation of received quotation packs AIRPORTS COMPANY SOUTH AFRICA will make an assessment whether all the bids comply with set minimum requirements and whether all returnable documents/information have been submitted. Bidders which fail to meet minimum requirements, thresholds or have not submitted required mandatory documents may be disqualified from the RFQ process.

The requirements of any given stage must be complied with prior to progression to the next stage. AIRPORTS COMPANY SOUTH AFRICA reserves the right to disqualify bidders without requesting any outstanding document/information.



A list of mandatory returnable documents must be consolidated to understand which documents are required at the closing date and time. Further, to the mandatory returnable documents/information AIRPORTS COMPANY SOUTH AFRICA will only consider bidders which have:

Refer to SECTION 4 below for a list of mandatory documents and form.

3.2. Functionality / Technical Evaluation

A staged approach will be used to evaluate bids and the approach will be as follows

Stage 3	Stage 4
Functional	Price and Preference

FUNCTIONALITY- TECHNICAL EVALUATION CRITERIA

The evaluation process will be based on threshold criteria and will be as follows:

Description of quality criteria	WQ	Sub criteria	Max	Minimum
		Quality Score	Score	Threshold
Tenderer's resource proposal	30	Qualifications	15	9
		Year of experience in similar works	15	9
Company Experience and References	30	Company Experience and References	30	18
Product Functionality	40	OEM Letter of Support	10	10
		Availability of Spares (locally)	10	10
		Modular UPS key features	5	5
		Static UPS key features	5	5
		Proposed Project Schedule	10	10
Totals	100		100	76

- **It should be further noted that a minimum qualifying score per criteria must be met as set out in this bid document.** Only tenderers scoring the minimum for each sub criterion of functionality will be considered for further evaluation on Price and B-BBEE
- Bidders must demonstrate clear and concise understanding of this criteria relative to scope of work and deliverables in order to earn points.

The obligation to demonstrate compliance with all the above will remain with the Tenderer and ACSA's decision in this regard will be final.

Functionality breakdown

Bidders are to list the relevant experience, in terms of undertaking prior works relevant AND/OR similar to the apron drive passenger loading bridges (including but not limited to hydraulic system, electrical and control systems,) in the Schedule of the Bidder's Experience and References in Part T2.2 of this document. Bidders need to indicate that projects have been successfully completed.

a. Qualifications - 30 (Proof of qualification should be attached to the resource's CV) –
All foreign and technical qualifications provided must be SAQA-approved/accredited.

(Note: Number in the brackets below are points allocated)

Site Manager/Technician: (5)

Role	Qualification (Number in the brackets are points allocated)	Score
Site Manager/Supervisor or	1. N6 Certificate in instrumentation and control/Electrical (3) OR	3
	2. S4 Diploma or higher qualification in Instrumentation and instrumentation and control/Electrical (3)	1
	And	1
	3. Any OHS Training certificate (1) 4. Any Project Management certificate (1)	
	Neither of the above	0
Maximum score		5
Minimum score		3

NB: All minimum threshold per resource must be met to be evaluated further

Electrician: (5)

Role	Qualification	Score
Electrician	1. Electrical Trade test and Wireman's license (3) OR	3
	2. Electrical Trade test and Wireman's license and Any OHS Training certificate (5)	5
	Neither of the above	0
Maximum score		5
Minimum score		3

NB: All minimum threshold per resource must be met to be evaluated further

Safety Officer: (5)

Role	Qualification	Score
Safety Officer	1. Any SHEQ/OHS/Safety Training certificate (3) OR	3
	2. SAMTRAC or NOSA Training certificate (5)	5
	Neither of the above	0
Maximum score		5
Minimum score		3

NB: All minimum threshold per resource must be met to be evaluated further

b. Years of Experience – 15 (Proof of similar or relevant experience should be included in the resources' CV)

Site Manager/Technician: (5)

Role	Experience	Score
Site Manager/Technician	1. At least 2 years' Experience (2) AND	3
	2. At least 2 years working with UPS/rectifiers/inverters and batteries (1)	5
	OR	
	3. Above two (2) years supervisory Experience (3)	
	AND	
	4. At least 2 years working with UPS/rectifiers/inverters and batteries (2)	
	No relevant experience	0
Maximum score		5
Minimum score		3

NB: All minimum threshold per resource must be met to be evaluated further

Electrician: (5)

Role	Experience	Score
Electrician	1. At least 2 years' electrical experience post trade test qualification (3)	3
	OR	5
	2. Above two (2) years' electrical experience post trade test qualification (5)	
	No relevant experience	0
Maximum score		5
Minimum score		3

NB: All minimum threshold per resource must be met to be evaluated further

Safety Officer: (5)

Role	Experience	Score
Safety Officer	1. At least three (3) years' safety experience	3
	OR 2. Above three (3) years' safety experience	5
	No relevant experience	0
Maximum score		5
Minimum score		3

NB: All minimum threshold per resource must be met to be evaluated further

c. Company Experience and References – 30 (Proof of previous work of at least **three (3)** references of the tendering entity with experiencing in installing UPSs, rectifiers and inverters works were previously done or are currently ongoing performed, submitted on the client's letterhead, describing the type of work and reference number or purchase order)

1 Reference or less	0
3 References	18
4 References or more	30
Maximum score	30
Minimum score	18

NB: All minimum threshold per resource must be met to be evaluated further

- All Foreign Qualifications must be accompanied by a letter from the South African Qualifications Authority.
- No duplication of personnel per resource description

PRODUCT FUNCTIONALITY

PRODUCT FUNCTIONALITY	40 Points
OEM Letter of Support	• OEM / Agents of the OEM / Resellers of the OEM letter of support (state in the letter product life span for the series), (5) • Proof of list of spares and quantities available locally (South African OEM office), (5) and (Refer to Appendix U)
	No product proof = 0

Modular UPS key features *	Product brochure or technical document that prove/show the following key feature = 10
	1. Modules must be hot swappable (2)
	2. Modules must be decentralised (2)
	3. Modular must be scalable (2)
	4. Modular must have 95% Efficiency (2)
	5. Modular must have a feedback protection/maintenance bypass (2)
Static UPS key features	Product brochure or technical document that prove/show the following key feature = 10
	1. UPS must be an online double conversion (2)
	2. UPS must have remote monitoring function and network connectivity (2)
	3. UPS must have a maintenance bypass (2)
	4. UPS must have 95% Efficiency (2)
	5. UPS must be parallelable for redundancy (2)
	No documentation = 0
Proposed Project Schedule	Submit a schedule in a Project Plan or Schedule, with Activities, duration must be less than 6 months = 10
	No Project Plan or Schedule/Activities/more than 6 months = 0

NB: Bidders should note that the Modular UPS features on the table above and other on the scope and technical data sheet, will have to be proved during Factory Acceptance Test (FAT). The Modular UPS will not be accepted.

*Refer to C3.1 Annex A: Technical specification, Chapter 5 section 5.1 for the Modular UPS key features.

3.3. Price and BBEE

This is the final stage of the evaluation process and will be based on the PPPFA preference point system of **80/20**. Price will amount to 80 points, whilst preference will be 20 points. The award of business will be made to a bidder which has scored the highest overall points for this stage of the evaluation, **unless objective criteria exists**, justifying an award to another bidder or ACSA splits the award or cancels the bid, etcetera.

See Section 4, Standard Bidding Document 6.2

4. SECTION 4. RETURNABLE DOCUMENTS AND FORMS

Mandatory Returnable documents

ACSA will disqualify from the RFQ process any bidder that has failed to submit mandatory returnable documents and forms. Bidders should therefore ensure that all the mandatory returnable documents and forms have been submitted. In order to assist bidders, ACSA has also included a column next to the required mandatory document and forms to enable bidders to keep track of whether they have submitted or not. The mandatory documents and forms are as follows:

MANDATORY RETURNABLE DOCUMENTS AND INFORMATION	SUBMITTED [Yes or No]
<i>Priced offer as per Pricing Schedule contained in Section 5</i>	
<i>SBD 4 Bidder's Disclosure Form</i>	
<i>Non-Disclosure Agreement</i>	
<i>SBD 6.2 (Declaration for local content and production for PPPFA designated sectors</i>	

These types of documents and information are required but are not mandatory or are only mandatory at specific stages of the process. ACSA may request bidders to submit these documents or information after the closing date and time or might already have them on the system. Where a document or information is only mandatory at a specific stage in the **process**, ACSA may only disqualify a bidder for non-submission



at that stage and after reasonable efforts were made to request the document from the bidder. The documents are as follows:

OTHER RETURNABLE DOCUMENTS AND INFORMATION	SUBMITTED [Yes or No]
<i>BEE Certificate or Sworn BEE Affidavit</i>	
<i>SARS Tax Compliance Status – CSD Unique Number (ACSA will not award to a bidder whose tax affairs have not been declared to be in order by SARS)</i>	
<i>Names and identity numbers of Directors / Trustees / Members / Shareholders and Senior management – CSD Unique Number</i>	
<i>Declaration of Politically Exposed Persons in Section 4</i>	
<i>Verifiable Medical Certificate or Report as proof of disability</i>	

4.1 Validity of submitted information

Bidders must ensure that any document or information which has been submitted in pursuance to this bid remains valid for the duration of the contract period (in the event where any of such document expires an updated document must be submitted). The duty is on the bidder to provide updated information to ACSA immediately after such information has changed.

PART A
INVITATION TO BID (SBD1)

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE AIRPORTS COMPANY SOUTH AFRICA									
BID NUMBER:		CLOSING DATE:			CLOSING TIME:				
DESCRIPTION		Request for Quotations for the Appointment of Supply Chain Management Consulting firm/s, to provide key personnel for a period not more than 4 months at Airports Company South Africa – CORPORATE OFFICE							
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)									
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO					TECHNICAL ENQUIRIES MAY BE DIRECTED TO:				
CONTACT PERSON					CONTACT PERSON				
TELEPHONE NUMBER					TELEPHONE NUMBER				
FACSIMILE NUMBER					FACSIMILE NUMBER				
E-MAIL ADDRESS					E-MAIL ADDRESS				
SUPPLIER INFORMATION									
NAME OF BIDDER									
POSTAL ADDRESS									
STREET ADDRESS									
TELEPHONE NUMBER		CODE			NUMBER				
CELLPHONE NUMBER									
FACSIMILE NUMBER		CODE			NUMBER				
E-MAIL ADDRESS									
VAT REGISTRATION NUMBER									
SUPPLIER COMPLIANCE STATUS		TAX COMPLIANCE SYSTEM PIN:			OR	CENTRAL SUPPLIER DATABASE No:	MAAA		
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES ENCLOSE PROOF]			ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?			☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS									
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO									
DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO									
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO									



DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

RETURNABLE DOCUMENTS AND INFORMATION		SUBMITTED [Yes or No]
Appendix A – BBBEE declaration form	O	
Appendix B – Declaration of Forbidden Practices	M	
Appendix C - Acceptance of Terms and Conditions (Section 10)	M	
Appendix D – Pricing Schedule	M	
Appendix E – Certified BBBEE Certificate	T	
Appendix F – Schedule of Bidder Experience	T	
Appendix G – Registration to the National Treasury's CSD	P	
Appendix H – Letter of Good Standing	O	
Appendix I – Registration to the CIDB	M	
Appendix J – Tax Clearance Certificate and Tax Number	O	
Appendix K – Joint Venture Agreement	M	
Appendix L – ACSA Insurance Clauses	M	
Appendix M – ACSA Permit Pricing	O	
Appendix N – ACSA Airside Induction Training Pricing	O	
Appendix O – SBD 9 Certificate of Independent Bid Determination	O	
Appendix P – Signed Briefing Session Form	M	
Appendix Q – Latest Audited Financial Statements of the Company	M	
Appendix R – Certification of Incorporation	O	
Appendix S – Safety File Requirements	T	
Appendix T – Bidder's Disclosure	M	
Appendix U – All functionality Criteria required documents (CV, Qualifications, Company Reference Letters, Equipment list and proof of availability, Risk Register and Project Schedule)	T	
Appendix V – Warranty and Guarantee	O	



ANNEXURE A

BIDDER'S DISCLOSURE AND POLITICALLY EXPOSED PERSONS DECLARATION FORM

Making a Declaration

Any legal person or persons having a relationship with persons employed by ACSA, including a blood relationship, may submit a bid in terms of this tender document. In view of possible allegations of unfairness, should the resulting bid, or part thereof, be awarded to persons connected with or related to ACSA employees, it is required that the bidder or his/her authorised representative declare his/her position in relation to ACSA employees or any member of the evaluation or adjudication committee which will consider bids.

ACSA requires all bidders to declare that they have not acted in any manner inconsistent with the law, policy, or fairness. Furthermore, ACSA requires bidders to declare if they have Politically Exposed Persons (PEP) in their organisation. See below definition of PEP.

Politically Exposed Persons are individuals who are or have been entrusted with prominent public functions in the country or a foreign country, for example Heads of State or of government, senior politicians, senior government, judicial or military officials, senior executives of state-owned corporations, important political party officials. Business relationships with family members or close associates of PEPs involve reputational risks similar to those with PEPs themselves. PEP status in the following areas shall be declared:

- Current or former senior official in the executive, legislative, administrative, military, or judicial branch of government or foreign government (elected or not)'
- A senior official of a major political party or major foreign political party.
- A senior executive of government owned commercial enterprise
- or a foreign government owned commercial enterprise, being a corporation, business or other entity formed by or for the benefit of any such individual.
- A related and or inter-related immediate member of such individual; meaning spouse, parents, siblings, children, and spouse's parents or siblings etc.

4.2 All bidders must complete a declaration of interest form below:

Full name of the bidder or representative of
the bidding entity

Identity Number

Position held in the bidding entity

Registration number of the bidding entity

Tax Reference number of the bidding entity

VAT Registration number of the bidding entity

I/We certify that there is/ no PEP conflict of interest/ no relationship between the bidding entity or any of its shareholders / directors / owner / member / partner/ senior management with any ACSA employee or official.



Where a relationship or PEP conflict of interest exists, please provide details of the ACSA employee or official and the extent of the relationship below

4.3 Full Names of Directors / Trustees / Members / Shareholders/ Senior Management of the bidding entity

Full Name	Identity Number	Personal Income Tax Reference Number

I/We declare that we have not acted in any manner which promotes unfairness, contravenes any law or is against public morals. We further certify that we will in full compliance of this tender terms and conditions as well as ACSA policies in the event that we are successful in this tender.

Declaration:

I/We the undersigned _____ (Name) hereby certify that the information furnished in this tender document is true and correct. We further certify that we understand that where it is found that we have made a false declaration or statement in this tender, ACSA may disqualify our bid or terminate a contract we may have with ACSA where we are successful in this tender.

Signature

Date

Position

Name of bidder

ANNEXURE B

SBD 4: BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,
employed by the state? **YES/NO**
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.



- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

ANNEXURE C

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 SBD 6.1

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF BEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable: or

b) The _____ preference point system will be applicable to this bid

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) Preference.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
PREFERENCE	
Total points for Price and Preference must not exceed	

1.5 Failure on the part of a bidder to submit proof of Preference supporting documents together with the bid, will be interpreted to mean that preference points are not claimed.

1.6 The ACSA reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by ACSA.

2. DEFINITIONS

- (a) **B-BBEE** broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act
- (b) **Bid** a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of works, goods or services, through price quotations, advertised competitive bidding processes or proposals.
- (c) **BBBEE Act** Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003)
- (d) **EME** Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act
- (e) **Functionality** the ability of a bidder to provide works, goods or services in accordance with specifications as set out in the bid documents.
- (f) **Prices** includes all applicable taxes less all unconditional discounts.
- (g) **Proof of B-BBEE status level of contributor** B-BBEE Status level certificate issued by an authorized body or person.
A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice
Any other requirement prescribed in terms of the B-BBEE Act
- (h) **QSE** a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act
- (i) **rand value** the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- $P_{\min}$ = Price of lowest acceptable bid

4. POINTS AWARDED FOR PREFERENCE

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for being in accordance with the table below:

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of Preference must complete the following:

6. PREFERENCE CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 Preference: . = (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of audited Shareholders Certificated, the BEE Scorecard, or Sworn BEE Affidavit.

Specific Goals	Score	Bidder's Score
	20	
51% owned by Black male and/or Black women and Black youth and People living with disabilities	20	
51% owned by Black male or Black women or Black youth or People living with disabilities (at least two of the above designated groups must achieved)	15	
51% owned by Black male or Black women or Black youth or People living with disabilities	10	
Less than 51% owned by Black male, Black women, Black youth, People living with disabilities	5	
Other	0	

SUBCONTRACTING

Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

If yes, indicate:

What percentage of the contract will be subcontracted _____ %

The name of the sub-contractor _____

The Preference of the sub-contractor _____

Whether the sub-contractor is an EME or QSE (Tick applicable box)

YES		NO	
-----	--	----	--



ANNEXURE D

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS SBD 6.2

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)



Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedtic.gov.za/industrial development/ip.jsp](http://www.thedtic.gov.za/industrial%20development/ip.jsp) at no cost.

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation.

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods

Stipulated minimum threshold

- 3. Does any portion of the goods or services offer have any imported content? (Tick applicable box)**

YES		NO	
-----	--	----	--

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

- 4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the DTIC must be informed accordingly in order for the DTIC to verify and in consultation with the AO/AA provide directives in this regard.**

ANNEXURE E

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF RFQ NO. _____

ISSUED BY: (Procurement Authority / Name of Institution):

NB:

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdtic.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D.

After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.**

Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, _____ (Full names),
do hereby declare, in my capacity as _____ of
_____ (name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and



- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application.
- (f) I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

SECTION 5 PRICING SCHEDULE / FORM OF OFFER

Pricing schedule

	Description	Unit	Qty	Cost	Total
1	International Terminal Building				
1.1	120kVA UPS Frame with 100kVA 3/3 400V Modular Online Double Conversion UPS c/w 30min battery backup at full load (VRLA/GEL batteries) and SNMP card.				
1.1.1	Supply	ea	1	R	R
1.1.2	Install	ea	1	R	R
1.2	20kVA 3/3 230V Static Online Double Conversion UPS c/w 30min battery backup (VRLA/GEL batteries) and SNMP card.				
1.2.1	Supply	ea	2	R	R
1.2.2	Install	ea	2	R	R
1.3	10kVA 1/1 230V Static Online Double Conversion UPS c/w 30min battery backup (VRLA/GEL batteries) and SNMP card.				
1.3.1	Supply	ea	5	R	R
1.3.2	Install	ea	5	R	R
1.4	UPS Accessories				
1.4.1	Issue of Certificate Of Compliance for the entire installation	ea	8	R	R
				Total	R
2	Domestic Terminal Building				
2.1	200kVA UPS Frame with 160kVA 3/3 400V Modular Online Double Conversion UPS c/w 30min battery backup at full load (VRLA/GEL batteries) and SNMP card.				
2.1.1	Supply UPS	ea	1	R	R
2.1.2	Install UPS	ea	1	R	R
2.2	120kVA UPS Frame with 100kVA 3/3 400V Modular Online Double Conversion UPS c/w 30min battery backup at full load (VRLA/GEL batteries) and SNMP card.				
2.2.1	Supply	ea	2	R	R
2.2.2	Install	ea	2	R	R
2.3	20kVA 3/3 230V Static Online Double Conversion UPS c/w 30min battery backup (VRLA/GEL batteries) and SNMP card.				
2.3.1	Supply	ea	2	R	R

2.3.2	Install	ea	2	R	R
2.4	10kVA 1/1 230V Static Online Double Conversion UPS c/w 30min battery backup (VRLA/GEL batteries) and SNMP card.				
2.4.1	Supply	ea	5	R	R
2.4.2	Install	ea	5	R	R
2.5	UPS Accessories				
2.5.1	Issue of Certificate Of Compliance for the entire installation	ea	10	R	R
				Total	R
3	Central Terminal Building				
3.1	20kVA 3/3 230V Static Online Double Conversion UPS c/w 30min battery backup (VRLA/GEL batteries) and SNMP card.				
3.1.1	Supply	ea	1	R	R
3.1.2	Install	ea	1	R	R
3.2	10kVA 1/1 230V Static Online Double Conversion UPS c/w 30min battery backup (VRLA/GEL batteries) and SNMP card.				
3.2.1	Supply	ea	1	R	R
3.2.2	Install	ea	1	R	R
3.3	UPS Accessories				
3.3.1	Issue of Certificate of Compliance for the entire installation	ea	2	R	R
				Total	R
4	Airfield Precinct				
4.1	10kVA 1/1 230V Rack mounted Static Online Double Conversion UPS c/w 30min battery backup (VRLA/GEL batteries) and SNMP card.				
4.1.1	Supply	ea	10	R	R
4.1.2	Install	ea	10	R	R
4.2	UPS Accessories				
4.2.1	Supply and install single phase in single phase out 10kVA Static Transfer Switch complete with accessories	ea	6	R	R
4.2.2	Issue of Certificate of Compliance for the entire installation	ea	6	R	R
				Total	R

6	BATTERY TERMINAL UNIT				
6.1	Supply, deliver, install and commission 30Vdc 5A BTU c/w batteries, floor standing, or wall mounted, front panel controls and instrument (voltmeter & ammeter), LED indication for alarms. (Rates to include removing the old BTU and delivery to the ACSA storeroom).				
6.1.1	Supply	ea	2	R	R
6.1.2	Install	ea	2	R	R
6.1	Supply, deliver, install and commission 110Vdc 5A BTU c/w batteries, floor standing, or wall mounted, front panel controls and instrument (voltmeter & ammeter), LED indication for alarms. (Rates to include removing the old BTU and delivery to the ACSA storeroom).				
6.1.1	Supply	ea	1	R	R
6.1.2	Install	ea	1	R	R
				Total	R
6	P&G's				
6.1	Airside Induction & Training	ea	5	R600	R
6.2	Avsec	ea	5	R	
6.2	Personnel Permits (For a period of 1 year)	ea	5	R	R
6.3	Vehicle Temporary Day Permits	ea	2	R	R
6.4	Company Insurance (Refer to C1.4) (Required for Airside Safety Plan)	sum	1	R	R
6.5	10% Performance Bond (Bank Handling fees) Refer to C1.3	sum	1	R	R
6.6	Site establishment	sum	1	R	R
6.7	Project Management	sum	1	R	R
6.8	Cable numbering, components and enclosure labelling	sum	1	R	R
				Total	R

SUMMARY OF BILL OF QUANTITIES		
Item	Description	Amount
1	BILL NUMBER 1: International Terminal Building	R
2	BILL NUMBER 2: Domestic Terminal Building	R
3	BILL NUMBER 3: Central Terminal Building	R
4	BILL NUMBER 4: Airfield Precinct	R
5	BILL NUMBER 5: BTU	R
6	BILL NUMBER 6: Preliminary and General Items	
9	SUBTOTAL	R
10	ADD: 5% Contingencies	R
11	TOTAL TENDER PRICE (EXCLUSIVE OF VAT)	R

Declaration:

I/We the undersigned _____ (Name) hereby certify that the information furnished in this bid submission is true and correct. I declare that I am duly authorised to act and sign on behalf of the bidding company. We further certify that we understand that where it is found that we have made a false declaration or statement in this RFQ submission, ACSA may disqualify our bid or terminate a contract we may have with ACSA where we are successful in this RFQ process.

Signature

Date

Position

Name of bidder