



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

**NATIONAL TREASURY
REPUBLIC OF SOUTH AFRICA**

14 OCTOBER 2026

**REQUEST FOR INFORMATION (RFI)
ON THE OFFICE CLEANING MATERIALS (RFI-SP01-2026)**

**OFFICE OF THE CHIEF PROCUREMENT OFFICER
STRATEGIC PROCUREMENT**

1. INTRODUCTION AND BACKGROUND

- 1.1. The Office of the Chief Procurement Officer (OCPO) within National Treasury (NT) was established, among others, to modernize and automate Supply Chain Management (SCM) processes with a view to improving public sector procurement performance.
- 1.2. The OCPO: Strategic Procurement, is currently conducting an industry information-gathering exercise on cleaning materials used by government institutions. The RFI seeks current market information on specification development. The exercise will consider product availability and technical requirements.
- 1.3. A need to review the manner of procuring certain strategic commodities for the State has been identified. Cleaning materials are one of the commodities that require a differentiated approach to procurement. Therefore, the OCPO: SP has embarked on a process of developing minimum bid specifications for Office Cleaning Materials to be included in the specification library on the eTenders portal, with the objective of promoting standardisation and consistency in specifications across the sphere of government.
- 1.4. To advance this process further, industry stakeholders are being consulted as key procurement stakeholders who can provide technical and market-related information on the products, applicable standards, packaging, performance requirements, sustainability considerations, and other relevant aspects of the proposed specifications.

2. THE PURPOSE OF THE REQUEST FOR INFORMATION

- 2.1 The purpose of this RFI is to obtain information from all service providers including manufacturers, distributors, wholesalers, and other relevant industry role players regarding the supply of Cleaning Materials. Respondents are requested to provide information that can assist National Treasury in understanding the market and identifying appropriate future sourcing and specification options.

- 2.2 The industry role players and or service providers are consulted as one of the key stakeholders and government partners identified to provide information relating to Office Cleaning Materials.
- 2.3 You are therefore, requested to go through the specification items as attached to **Annexure A** and provide input/ information during the meeting to be held on the 12 November 2026.
- 2.4 It is on this basis that this Request for Information (RFI) is advertised on the National Treasury website and on the government eTender portal (www.etenders.gov.za) from 14 October 2026 to 06 November 2026.
- 2.5 **Kindly note that this is not a briefing session for a Tender or a Bid but an industry request for information relating to Office Cleaning Materials.**

3. MEETING DETAILS

- 3.1 The meeting will be hosted on the virtual platform **Microsoft Teams** as follows:

Date: **12 November 2026**

Time: **09h00 to 15h30**

Venue: **MS Teams (online)**

Link: **LINK**

Meeting ID: 343 907 840 199 855

Passcode: ka654cH3

Kindly direct your inquiries to Ms. Mandy Masango: Mandy.Masango@treasury.gov.za / Phale.Naake@treasury.gov.za

Regards,

MS. MANDY MASANGO

DEPUTY DIRECTOR: STRATEGIC PROCUREMENT

OCPO: STRATEGIC PROCUREMENT

NATIONAL TREASURY



DATE: 14 OCTOBER 2026