

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	RFP09/08/2024	CLOSING DATE: 24.09.2024	As per the invitation to tender	CLOSING TIME:	11:00 AM
DESCRIPTION	PANEL OF SOURCING OF A BUSINESS CONSULTANCY FIRMS TO ESTABLISH AND MANAGE AN INFRASTRUCTURE GOVERNANCE LAB (IGL) RESPONSIBLE FOR DIAGNOSTICS OF PROJECTS IMPLEMENTED BY GDID.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
The Department of Infrastructure Development, Tender Box					
Cornerhouse Building, Corner Commissioner and Pritchard Ka Isaka (Sauer) Street					
Marshalltown, JOHANNESBURG					
The tender box is generally open 24 hours a day, 7 days a week					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mojalefa Monyela		CONTACT PERSON	Lerato Mahloane/ Thabang McCamel	
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	Mojalefa.Monyela@gauteng.gov.za		E-MAIL ADDRESS	Lerato.Mahloane@gauteng.gov.za Thabang.Mccamel@gauteng.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

<p>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No [IF YES ENCLOSE PROOF]</p>	<p>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]</p>
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

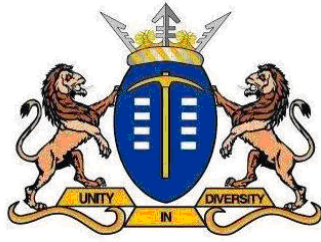
1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:



INVITATION TO TENDER

Short description of requirements:	PANEL OF SOURCING OF A BUSINESS CONSULTANCY FIRMS TO ESTABLISH AND MANAGE AN INFRASTRUCTURE GOVERNANCE LAB (IGL) RESPONSIBLE FOR DIAGNOSTICS OF PROJECTS IMPLEMENTED BY GDID.	
Tender number:	RFP09/08/2024	
Tender validity period:	180 days	
Tender documents available from (date):	Tender documents will only be available on e-tender portals https://www.etenders.gov.za OR http://e-tenders.gauteng.gov.za . Bidders must download and print tender documents at their own cost.	
Price of tender documents:	Bidders must download and print tender documents at their own cost.	
Tender closing date:	24 September 2024	
Tender closing time:	11:00 AM <i>Service Providers who were sent requests to quote will attend the opening of bids on the day and time of tender closing.</i>	
Address for submission of tenders:	Department of Infrastructure Development (GDID Tender Box) Corner House Building, Corner Commissioner and Pixley Ka Isaka Seme Street (Sauer Street) Marshalltown Johannesburg	
Evaluation Steps	1) Mandatory and Administration requirements 2) Functionality	
Compulsory pre-bid meeting/site meeting:	No <input type="checkbox"/>	
	Yes <input checked="" type="checkbox"/>	
	Details of the compulsory pre-bid meeting/site meeting is indicated below. <i>N/B Tenderers that does not attend the compulsory pre-bid meeting/ site meeting will not be considered for evaluation.</i>	
Meeting address:	Department of Infrastructure Development (Auditorium) Corner House Building, Corner Commissioner and Pixley Ka Isaka Seme Street (Sauer Street) Marshalltown	

	Johannesburg
Date of meeting:	12 September 2024
Time of meeting:	12:30 PM

Mandatory Administrative Compliance	Only those tenders attending compulsory site briefing session will be considered. (bidders must sign the site briefing attendance register) Submission of duly completed and signed SBD forms: SBD 1 Invitation to bid), SBD 4 (Bidder's disclosure) Submission of signed joint venture or consortia agreement.	
Administrative Compliance	Provide CSD report with MAAA number. Pricing schedule – Non-Firm Prices (Purchases) (SBD 3.1) Preference Points Claim Form (SBD 6.1) Points scored for specific goals will be used in the preference points claim form. B-BBEE certificate (SANAS accredited) or Sworn Affidavit. NB: Failure to submit B-BBEE certificate or Sworn affidavit or rates and taxes statement or statement of account reflecting residential address, residential affidavit or lease agreement with residential address will lead to bidder forfeiting BEE points. Tax compliant pin that will enable the third-party access to tax compliance. Provide CIPC or CK company registration documents. Provide certified copy of IDs and share certificate for Directors or shareholders or owners, or members or trustees.	
Functionality Criteria:	Functionality Criteria	Weighting Factor
	Company Experience	40 Points
	Key Staff	40 Points
	Project Plan	20 Points
	Total Functionality Criteria	100
	Minimum Functionality Criteria	80
	Tenders will be evaluated for functionality and bidders must meet a minimum functionality threshold of 80. Tenderers scoring less than 80 points will be disqualified.	
Specific Goals:	Specific Goals for This Tender is as Follows:	
	Bidders to submit valid SANAS accredited B-BBEE certificate or B-BBEE certificate issued by agency accredited by SANAS or Sworn Affidavit to claim their preference point, Sworn Affidavit must be signed by the deponent and attested to by commissioner of oath. Bidders who opt or submit affidavit may attach their financial statement not older than 18 months. A Trust, JV, Consortium, Generic company, for this tender must submit SANAS consolidated B-BBEE certificate (Consolidated BEE must include the tender number) for them to claim their preference points.	
	NB: Failure to submit B-BBEE certificate for EME or QSE or Sworn affidavit for EME or QSE or consolidated B-BBEE certificate in case JV, Trust, Consortium, Generic company will lead to bidder not allocated BEE points or forfeit BEE points.	
	Attach certified copy of ID and share certificate, CIPC or CK Company registration documents.	
	NB: No points will be allocated if share certificate, certified copy of IDs, or CIPC or CK registration documents are not attached, or bidder will forfeit BEE points. Military veterans must submit force number. Disable people will submit medical certificate confirming the disability.	
	A tenderer which is at least 51% owned by black people	10 Points
	A tenderer which is at least 51% owned by women	4 Points
A tenderer which is at least 51% owned by youth	3 Point	
A tenderer which is at least 51% owned by people living with disabilities	1 Points	
A tenderer which is at least 51% owned by townships, Rural or underdeveloped Areas.	1 Points	
NB: Attach rates and taxes statement or statement of account reflating residential address, residential affidavit or lease agreement with residential address or the address on CIPC company registration documents will be used to allocate		

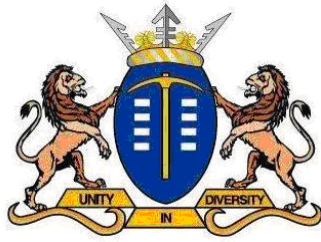
	points for BEE.	
	A tenderer which is at least 51% owned by military veterans. Provide force number.	1 Points

Sub-contracting	NA
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Enquiries technical:	Ms. Lerato Mahloane Lerato.Mahloane@gauteng.gov.za Thabang McCamel. Thabang.McCamel@gauteng.gov.za
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Enquiries general:	Mr. Mojalefa Monyela Mojalefa.Monyela@gauteng.gov.za
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<u>Note to tenderers:</u> This tender is subject to the Preferential Procurement Policy Framework Act no 5 of 2000 and its Regulations of 2022.
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GAUTENG PROVINCE
INFRASTRUCTURE DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

Tender Number: RFP09/08/2024

Tender Description

PANEL OF SOURCING A BUSINESS CONSULTANCY FIRMS TO ESTABLISH AND MANAGE AN INFRASTRUCTURE GOVERNANCE LAB (IGL) RESPONSIBLE FOR DIAGNOSTICS OF PROJECTS IMPLEMENTED BY GDID.

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ACRONYMS

Abbreviation	Description
1. DID	Department of Infrastructure Development
2. IGL	Infrastructure Governance Lab
3. IDMS	Infrastructure Delivery Management System
4. EPWP	Expanded Public Works Program
5. PRM	Project Readiness Matrix
6. GIAMA	Government Immovable Asset Management Act 19 of 2007
7. PMFA	PUBLIC FINANCE MANAGEMENT ACT
8. GLAA	The Gauteng Land Administration Act (1996)
9. NIP	National Infrastructure Plan
10. CCS	Centre for Civil Society
11. COE	Conditions of Establishment
12. SLAs	Service-Level Agreements

1. PURPOSE

The purpose of the terms of reference is to source a suitably qualified service provider to provide professional services within the construction built environment not limited to Engineering Professional Services, Project Management expertise, Construction Management expertise, Contract Management expertise, Supply Chain Management expertise, Quantity Survey expertise, Legal expertise and Property Management expertise (incl. acquisitions and disposal of land and building) required for the project status assessment through the Infrastructure Governance Lab (IGL) that will be responsible for developing the project rescue options for projects implemented by DID on behalf of client departments.

The tender will be awarded to qualifying bidder with different disciplines (multi-disciplinary) that will cater for the services that are indicated in this document. The Infrastructure Governance Lab will be based at the Head Office and will be overseeing projects in all DID regions.

2. BACKGROUND

DID was mandated by way of Exco Resolution, in October 2012, to perform seven key business roles, under the leadership of Gauteng Provincial Treasury, as part of the approval of the Gauteng Provincial Infrastructure Delivery Management System (GP-IDMS) in October 2012, namely:

- a) Custodian of immovable assets in the province (excluding roads).**
- b) Only implementing agent that should implement infrastructure and maintenance projects on behalf of provincial departments.**
 - Maintenance projects include renovations, refurbishments and upgrades.
 - For Gauteng Department of Health, it includes the implementation of day-to-day, routine/preventative and emergency maintenance at all Health facilities in the province, with the exception of two hospitals that are maintained by the Provincial Department of Health. This is daily ongoing work and does not constitute specific renovations and/or upgrading projects but includes scheduled activities to maintain facilities.
- c) Implement construction procurement for provincial departments and issue framework/term contracts for day-to-day, routine/preventative maintenance, if required, for all departments.**
- d) Implement maintenance and estate management services for shared offices, the**

Premiers residence and offices used by DID.

- e) **User of immovable assets**, in terms of immovable assets being utilized by DID.
- f) **Coordinator of job creation** (Expanded Public Works Program - EPWP).
- g) **Facilitator for the development of emerging contractors.**

2.1 Problem identification

As it stands, the Department is facing a number of challenges with Contractors currently executing DID projects due to varying reasons that impact the performance of the organization in so far as being able to deliver infrastructure on time, with required quality and within budget. Some of the projects are abandoned by contractors at various work - in - progress milestones due to various reasons. Predominant amongst these reasons, it's the covid 19 pandemic in the year 2020-2022, and its subsequent negative economic and socio-economic impact that had a spillover effect on the construction sector. As a result, several highly graded Contractors and built environment professionals have battled with the financial and technical human capability to deliver on the Capital projects that they had been contracted to. This has led to several contracts being terminated when the project is at advanced stages of construction, thereby necessitating the appointment of completion contractors. The timelines for appointment of completion contractor is also lengthy, which exposes the construction site to possible vandalism or deterioration due to natural elements. This then increases the project cost, making the overall project budget and ECE allocation inefficient to bring the project to completion.

Consequently, the Department further experienced challenges with Contract terminations for capital projects, that although the DID will successfully terminate the contract, the local labours, subcontractors and business forums, that formed part of this project are left unpaid by the main contractor, which creates a challenge of indefinite construction sites closures because of aggrieved stakeholders. This has implication on the preservation and security of the construction site, while the DID mobilizes for the appointment of the completion contractor. At times, these aggrieved stakeholders will prevent the newly appointed Contractor from taking over site until they have been paid their outstanding payments by the SP who was terminated. Furthermore, this places the Department at risk of protracted legal litigations which is costly.

2.2 Project vision statement

Considering these challenges, the Department seeks to establish the IGL to serve as a rapid capability of the Department made up of business consultants responsible for devising turnkey solutions to assist in unblocking and unlocking projects that have issues to streamline their

completion and hand-over to client Departments. Solutions that will be devised must take into consideration PRM stage gates as a project delivery guideline or roadmap and ensure all projects adhere to relevant legislations (i.e., GIAMA, PMFA, GLAA, NIP etc.). It is envisaged that this will be accomplished through developing effective programme governance and compliance frameworks, programme planning, overseeing various supporting professionals, quality assurance and the implementation and programme turnaround strategies.

Therefore, IGL must have sufficient capacity to ensure the ability to devise and carryout interventions for all programs and expand to the following capabilities: Construction business consultancy and intelligence; Risk advisory; Legal and compliance capabilities; Financial and business analysis; Company rehabilitations; Stakeholder engagement; Communication services; Training and development; Continuous Improvements; Quality assurance; Contract Management; and Construction Procurement services.

The above capabilities are not exhaustive, and a successful bidder will be required to source other capabilities not listed above pending required scope of work.

The Department therefore is looking for a business consultancy firm to establish and manage the IGL to undertake distressed project assessment with the intent to determine fast tracking mechanism for delayed projects and provide recommendations in cases where it is no longer viable to bring the project to completion with the current resources within the delayed project. The outcome of the IGL is a recommendation on fast tracking projects, unlocking the bottlenecks and bring the projects to completion and hand-over stages.

3. CAPACITY REQUIRED

Bidders are required to demonstrate their capability for both a business construction environment and business turnaround. Accordingly, service providers must specify.

- a) Company track record in completing similar assignments (e.g., Project qualifications and associated contacts etc.).
- b) Key personnel to be involved in the project and maintain the involvement of the specified key personnel throughout the duration of the assessment
- c) Expert knowledge of project management, construction projects, construction contract management, types of contracts, relevant rules.
- d) Familiarity with construction management software packages e.g. CCS for civil cost estimation, Project Management Software etc.
- e) Competent in problem solving, conflict and crisis management.
- f) Excellent time and project management skills.

3.1 A detailed projects organogram must be provided to indicate the project team that will be applicable for the projects and outline the resource allocation and clearly indicate the project roles allocation as well as the qualifications and experience thereof.

3.2 Should it become necessary to replace any of the key personnel listed at the time of tender during this contract, they may only be replaced by individuals with similar or better qualifications and experience, who satisfy the minimum requirements and then only with the approval of the Department.

3.3 Professional Team

KEY RESOURCE	Professional Key Staff Required	
	MINIMUM QUALIFICATION AND EXPERIENCE	
Key staff (assigned personnel) in relation to the scope of infrastructure construction and property/real estate assets management works or environment. CV's, proof of professional registration and qualifications of the following key staff.		
Lead/ Principal Consultant	<ul style="list-style-type: none"> - Proof of registration with South African Council for the Project and Construction Management Professions (SACPCMP) - NQF 8 Industry related qualification in built environment - A master's degree in business management (MBA) or equivalent - 15 years or more experience - 10 to less than 15 years' experience - 5 to less than 10 years' experience - 0 to less than 5 years' experience 	
Construction Projects Manager	<ul style="list-style-type: none"> - Proof of registration with SACPCMP - NQF 8 Industry related qualification - 10 years or more experience post registration - 5 to less than 10 years' experience post registration - 3 to less than 5 years' experience post registration - 0 to less than 3 years' experience post registration 	
Finance Specialist	<ul style="list-style-type: none"> - NQF 8 Accounting/ Finance related qualification - <u>Proof of registration with the following accounting professional bodies in South Africa:</u> - South African Institute of Chartered Accountants (SAICA) - South African Institute of Professional Accountants (SAIPA) - Association of Chartered Certified Accountants (ACCA) - Chartered Institute of Management Accountants (CIMA) - South African Institute of Business Accountants (SAIBA) - Institute of Accounting and commerce (IAC) - <u>Experience in construction and property environment</u> - 10 years or more experience post registration - 5 to less than 10 years' experience post registration - 3 to less than 5 years' experience post registration - 0 to less than 3 years' experience post registration 	
Industrial Engineer	<ul style="list-style-type: none"> - Proof of registration with SAIEE - NQF 8 Industry related qualification in industrial engineering - 10 years or more experience post registration - 5 to less than 10 years' experience post registration - 3 to less than 5 years' experience post registration - 0 to less than 3 years' experience post registration 	
Structural Engineer/ Technologist	<ul style="list-style-type: none"> - Proof of registration with ECSA - NQF 8 Industry related qualification in Civil Engineering - 10 years or more experience post registration - 5 to less than 10 years' experience post registration - 3 to less than 5 years' experience post registration 	

	<ul style="list-style-type: none"> - 0 to less than 3 years' experience post registration 	
Electrical Engineer	<ul style="list-style-type: none"> - Proof of registration with ECSA - NQF 8 Industry related qualification in electrical engineering - 10 years or more experience post registration - 5 to less than 10 years' experience post registration - 3 to less than 5 years' experience post registration - 0 to less than 3 years' experience post registration 	
Geotechnical Engineer	<ul style="list-style-type: none"> - Proof of registration with ECSA or SACNASP - NQF 7 Industry related qualification in geology engineering/civil engineering/BTech Geotechnical - 10 years or more experience - 5 to less than 10 years' experience - 3 to less than 5 years' experience - 0 to less than 3 years' experience 	
Legal Practitioner	<ul style="list-style-type: none"> - NQF 8 Industry related qualification in B-Proc/BA Law/BCom Law/LLB - Practice in Law (Admitted Attorney) - 10 years or more experience of business rescue and turnaround - 5 to less than 10 years' experience of business rescue and turnaround - 3 to less than 5 years' experience of business rescue and turnaround - 0 to less than 3 years' experience of business rescue and turnaround 	
Quantity Surveyor	<ul style="list-style-type: none"> - Registration with the South African Council for the Quantity Surveying Profession (SACQSP) - NQF 7 Industry related qualification in Quantity Surveying - 10 years or more experience post registration - 5 to less than 10 years' experience post registration - 3 to less than 5 years' experience post registration - 0 to less than 3 years' experience post registration 	
Environmental Specialist	<ul style="list-style-type: none"> - Registration with the SACNASP - NQF 8 Industry related qualification in environmental science - 10 years or more experience post registration in assessment, investigation and management of environmental monitoring - 5 to less than 10 years' experience post registration in assessment, investigation and management of environmental monitoring - 3 to less than 5 years' experience post registration in assessment, investigation and management of environmental monitoring - 0 to less than 3 years' experience post registration in assessment, investigation and management of environmental monitoring 	
Information Technologist	<ul style="list-style-type: none"> - No registration required for the qualification - NQF 8 Industry related qualification in computer science - 7 years or more experience in ensuring seamless integration of information systems and data security in construction project delivery - 4 to less than 7 years' experience in ensuring seamless integration of information systems and data security in construction project delivery - 2 to less than 4 years' experience in ensuring seamless integration of information systems and data security in construction project delivery - 0 to less than 2 years' experience in ensuring seamless integration of information systems and data security in construction project delivery 	
Property/Real Estate Asset Management Professional	<ul style="list-style-type: none"> - Registered Professional with IREM - NQF 8 Industry related qualification in property studies, property management - 10 years or more experience post registration in property and facility management and development - 5 to less than 10 years' experience post registration in property and facility management and development - 3 to less than 5 years' experience post registration in property and facility management and development - 0 to less than 3 years' experience post registration in property and facility management and development 	
Occupational Health, Safety professional	<ul style="list-style-type: none"> - Registered Professional with the South African Council for the Project and Construction Management Professions (SACPCMP) - NQF 7 Industry related qualification in Health and Safety Management 	

	<ul style="list-style-type: none"> - 5 years or more experience post registration - 3 to less than 5 years' experience post registration - 1 to less than 3 years' experience post registration - 0 to less than 3 years' experience post registration 	
Social Facilitation Specialist	<ul style="list-style-type: none"> - No proof of registration required for the qualification - NQF 7 Industry related qualification in BA Public Management/ Environmental Management Sciences or any other relevant qualification - 7 years or more experience post registration - 5 to less than 7 years' experience post registration - 3 to less than 5 years' experience post registration - 0 to less than 3 years' experience post registration 	
<p>NB: A team member must have all stated qualifications, CV's and professional registrations (except for the social facilitation specialist, which does not require professional registration, but requires CV and qualifications). If a team member submits incomplete documents as described above, the bidder will forfeit total points for the criterion. An individual will be scored for only one key experts' position. Doubling up of positions are not allowed.</p>		

Should it become necessary to replace any of the key personnel listed at the time of tender during this contract, they may only be replaced by individuals with similar or better qualifications and experience, who satisfy the minimum requirements and then only with the approval of the Department.

3.4 Minimum expected activities from key professional role

The professionals' team must at a minimum have experience enabling them to deliver the expected services in line with their respective role as described in the table below:

NB: Activities listed for some of the role in the below table are not exhaustive:

Key Resource	Minimum expectation from the role
Lead Construction Project Manager	<ul style="list-style-type: none"> • Overall control of programme • Management and co-ordination of inter-cluster programmes, facilitate effective stakeholder communication to ensure timely delivery of project. • Monitor and ensure proper implementation of project compliance practices • Considering construction and engineering contracts, including advice on project specific insurance and guarantee requirements and exposure and ability to handle construction related disputes. • Considering appropriate risk allocation and reviewing the "bankability" of project agreements. • Considering operation & maintenance (O&M) contracts, including advice on project specific insurance and guarantee requirements and exposure and ability to handle O&M related disputes.
Architect	<ul style="list-style-type: none"> • Architectural design and review, general architectural advice and oversight of the project.
Construction Manager	<ul style="list-style-type: none"> • Oversight on all Construction Projects, monthly cost and progress reporting, monitor quality assist on subcontracting packaging.

Finance Specialist	<ul style="list-style-type: none"> • Provide transaction specific advisory services that are relevant to the development of the full project life cycle and implementation of infrastructure projects
Structural Engineer	<ul style="list-style-type: none"> • Oversight of specifications, quality control, and certification of acceptability upon handover and commissioning of Structural designs and installations
Electrical Engineer	<ul style="list-style-type: none"> • Oversight of specifications, quality control, and certification of acceptability upon handover and commissioning of Electrical designs and installations • Prepare civil specifications for tender, quality control, and review of civil designs.
Mechanical Engineer	<ul style="list-style-type: none"> • Oversight of specifications, quality control, and certification of acceptability upon handover and commissioning of Mechanical designs and installations • Prepare civil specifications for tender, quality control, and review of civil designs.
Geotechnical Professional	<ul style="list-style-type: none"> • Prepare geotechnical studies and provide recommendation for foundation designs, review designs
Quantity Surveyor	<ul style="list-style-type: none"> • Advice Department on cost planning, estimates, evaluation and liaising with contractors related to payment claims.
Social Facilitation Specialist	<ul style="list-style-type: none"> • Management and oversee community engagements. Assist to resolve subcontracting and labour disputes between contractor and local subcontractor / labour

Note: Activities listed in the above table for some of the roles are not exhaustive.

4. SCOPE OF WORKS

In the main, the scope of the firm needed to establish and manage IGL at DID will be to assess, promote and keep under review, high levels of good governance in the management of projects, that are delivered by DID, and any other projects assigned, including those under property management, including land acquisition or relinquishment in line with the Government Immovable Asset Management Act 19 of 2007 and any other relevant legislation (i.e., PMFA, GLAA, NIP etc.).

THE SCOPE OF THE FIRM SHALL ALSO INCLUDE BUT NOT LIMITED TO THE FOLLOWING:

- a) Assess and ensure that projects delivered by DID comply with the built norms and standards, construction, engineering professional service, quantity survey, supply chain, contract management, property management and environmental laws and regulations.
- b) Evaluate and ensure that projects delivered by DID adhere to effective project management principles and optimal project performance management in line with planned project variables (i.e., time, quality and cost).
- c) Develop operational infrastructure policies, guidelines, circulars and memos that are critical to enhance project performance.
- d) Evaluate infrastructure legal and compliance instruments applicable to project delivered by DID such as contracts, SLAs, licenses and permits etc.
- e) Resolution of disputes within DID infrastructure projects, including existing court cases (i.e., land and property acquisition or relinquishment disputes).
- f) Develop and advice on technology capabilities to improve infrastructure delivery.
- g) Develop and implement capacity building plan to capacitate all different DID professional and technical support staff to ensure transfer of skills and sustainability of all the improvements concluded through different programmes. To ensure project delivery professionals within the Department are enabled to administer similar projects after the

business consultancy contract expires. In this regard, the service provider will empower department staff in:

- Project / Contract management
 - Financial & Cost management
 - Contractor & Prof Fees payment claims
 - Quality control (construction)
 - Document control and record keeping
- h) Analyze and ensure quality assurance of the Department's costing systems to confirm alignment to the current Departments norms and standards / design specifications and payment milestone structure for the incomplete works.
- i) Propose turnaround framework for underperforming projects, providing the full suite of business intelligence and monitor implementation by different stakeholders.
- j) Review quality management framework and systems such as documentation review by the built environment practitioners of all documents at hand and development of documents required to ensure construction readiness along all areas of IDMS and PRM. These include and are not limited to:
- Legal compliance and management of the application of standards for all design discipline – ensure they are all in accordance with the Department's standard designs and norms and standards
 - Assess Document Control System in place to manage submission of all drawings to the local authority and approval thereof to be submitted to the Department prior to construction.
- k) Township approval status review including review of existing Conditions of Establishment (COE) and providing clear, detailed recommendations to the Department on how to resolve outstanding township and COE issues. Consultation with the municipalities will be key and the Department expects written confirmations from the municipalities.
- l) Project management: End to end management of construction project - full assessment of construction monitoring and supervision (project management).
- m) Perform any other related work that may arise in line with infrastructure delivery management and/or immovable asset acquisition or relinquishment.

5. OTHER IMPORTANT CONSIDERATIONS

The following issues must be taken into consideration in the tender:

- a) All documents submitted, produced, and/or presented shall become the property of DID.
- b) Should the Department require additional specialist services, the Service Provider will be required to provide such on an as-and-when basis.
- c) Create and manage stakeholder relations relevant to the nonperforming projects.
- d) Providing consistent and progressive quality reports on a monthly basis.
- e) All scope of work to be performed by the firm shall be as per Gazetted rates where standard rates are applicable, and the allocated firm shall be issued with Task Orders which will be approved by the Department.
- f) The successful firm will not be compensated on a retainer basis, but compensation will be in line with expected deliverables.
- g) Should bidders respond as a joint venture or a consortium; a joint venture or consortium agreement must be attached and signed by all parties involved, and the companies must possess the disciplines mentioned above. Furthermore, the companies must submit proof of the qualifications of the officials and registration with a recognized professional institution(s).

6. Specific Goals for This Tender of IGL

6.1. PREFERENTIAL PROCUREMENT POLICY APPLICABLE TO THIS PROCUREMENT.

The specific goals for this procurement include the following:	POINTS
<p>Bidders to submit valid SANAS accredited B-BBEE certificate or B-BBEE certificate issued by agency accredited by SANAS or Sworn Affidavit to claim their preference point, Sworn Affidavit must be signed by the deponent and attested to by commissioner of oath. Bidders who opt to submit affidavit may attach their financial statement not older than 18 months. A Trust, JV, Consortium, Generic company, for this tender must submit SANAS consolidated B-BBEE certificate (Consolidated BEE must include the tender number) for them to claim their preference points.</p> <p>NB: Failure to submit B-BBEE certificate for EME or QSE or Sworn affidavit for EME or QSE or consolidated B-BBEE certificate in case JV, Trust, Consortium, Generic company will lead to bidder not allocated BEE points or forfeit BEE points.</p> <p>Attach certified copy of ID and share certificate, CIPC or CK Company registration documents.</p> <p>NB: No points will be allocated if share certificate, certified copy of IDs, or CIPC or CK registration documents are not attached, or bidder will forfeit BEE points. Military veterans must submit force number. Disable people will submit medical certificate confirming the disability.</p>	
A tenderer which is at least 51% owned by black people;	10
A tenderer which is at least 51% owned by black people who are youth;	3
A tenderer which is at least 51% owned by black people who are women.	4
A tenderer which is at least 51% owned by black people with disabilities;	1
<p>A tenderer which is owned by black people living in rural or underdeveloped areas or townships.</p> <p>NB: Attach rates and taxes statement or statement of account reflating residential address, residential affidavit or lease agreement with residential address or the address on CIPC company registration documents will be used to allocate points for BEE.</p>	1
A tenderer which is at least 51% owned by black people who are military veterans;	1
TOTAL POINTS FOR SPECIFIC GOALS:	20

6.2 ADMINISTRATIVE COMPLIANCE APPLICABLE TO THIS PROCUREMENT (MANDATORY REQUIREMENTS)

MANDATORY / COMPULSORY ADMINISTRATIVE REQUIREMENTS

Failure to submit / meet or comply with the following requirements automatically constitute disqualification of tender offer.	
Only those tenderers attending compulsory site briefing session will be considered (bidders must sign the site briefing attendance register)	X

Invitation to bid (SBD 1)	X
Bidders' disclosure (SBD 4)	X
Joint venture or consortia agreement (in case of joint venture / consortia)	X

6.3 OTHER ADMINISTRATION REQUIREMENTS

Bidders will NOT be disqualified for not submitting the documents below, however they are required to submit them:

Submission of the proof of registration with CSD (CSD registration number (MAAA number or CSD registration report)
Submission of a Tax Compliance Status PIN that will grant a third-party access to the bidder's Tax Compliance Status.
Submission of company registration documents (Founding Statement – CK1 or Certificate of Incorporation – CM1, etc.)
Submission of certified copies of the Identity Document for members / directors / shareholders or owners

7 EVALUATION OF BIDS

- The evaluation of the bids will be done in accordance with the requirements of the Preferential Procurement Policy Framework Act (Act 5 of 2000) and the Preferential Procurement Regulations, 2022.
- Tenders will be evaluated for functionality and bidders must meet a minimum functionality threshold of 80. Tenderers scoring less than 80 points will be disqualified.
- The functionality criteria and maximum score in respect of each of the criteria are as follows:

7.1 FUNCTIONALITY EVALUATION

Functionality:	
Functionality total weight points:	100
Minimum Functionality Score	80

MAIN FUNCTIONALITY CRITERIA:	SUB CRITERIA	POINTS ALLOCATION FOR SUB-CRITERIA
Company Experience:	COMPANY EXPERIENCE.	40
	Demonstrated experience with respect to relevant consulting construction projects and services. (e.g. Schools, Hospitals, Multipurpose, Centre Office, and Legal services, Finance and Property). Attach relevant appointment letters / purchase orders/service level agreements together with corresponding reference letters for previously completed projects on a client's letter head. Only projects successfully completed in the last ten (10) years will be considered.	
	Five (5) or more appointment letters / purchase orders / service level agreements with five (5)	

	corresponding reference letters on a client letter head.		
	Four (4) appointment letters / purchase orders / service level agreements with four (4) corresponding reference letters on a client letter head.	= 32 Points	
	Three (3) appointment letters / purchase orders / service level agreements with three (3) corresponding reference letters on a client letter head.	= 24 Points	
	Two (2) appointment letters / purchase orders / service level agreements with two (2) corresponding reference letters on a client letter head.	= 16 Points	
	One (1) appointment letters / purchase orders / service level agreements with one (1) corresponding reference letters on a client letter head.	= 8 Point	
	• No appointment letter / purchase order / and no corresponding letter = 0 points	= 0 Points	
	Note: Submission of appointment letters / purchase orders / service level agreements or corresponding reference letters without client letterhead will not be considered for scoring purposes. Points will be forfeited.		
KEY RESOURCE	Professional Key Staff Required		40
	MINIMUM QUALIFICATION AND EXPERIENCE		
Key staff (assigned personnel) in relation to the scope of infrastructure construction and property/real estate assets management works or environment. CV's, proof of professional registration and qualifications of the following key staff.			
Lead/ Principal Consultant	- Proof of registration with South African Council for the Project and Construction Management Professions. (SACPCMP)		
	- NQF 8 Industry related qualification in built environment.		
	- A master's degree in business management (MBA) or equivalent.		
	- 15 years or more experience		4
	- 10 to less than 15 years' experience		2
	- 5 to less than 10 years' experience		1
	- 0 to less than 5 years' experience		0
Constructio n Projects Manager	- Proof of registration with SACPCMP		
	- NQF 8 Industry related qualification		
	- 10 years or more experience post registration		3
	- 5 to less than 10 years' experience post registration		1
	- 3 to less than 5 years' experience post registration		0.5
	- 0 to less than 3 years' experience post registration		0

Finance Specialist	- NQF 8 Accounting/ Finance related qualification	
	- <u>Proof of registration with one of the following accounting professional bodies in South Africa:</u>	
	- South African Institute of Chartered Accountants (SAICA)	
	- South African Institute of Professional Accountants (SAIPA)	
	- Association of Chartered Certified Accountants (ACCA)	
- Chartered Institute of Management Accountants (CIMA)		
- South African Institute of Business Accountants (SAIBA)		
- Institute of Accounting and commerce (IAC)		
- <u>Experience in construction and property environment</u>		
- 10 years or more experience post registration	3	
- 5 to less than 10 years' experience post registration	1	
- 3 to less than 5 years' experience post registration	0.5	
- 0 to less than 3 years' experience post registration	0	
Industrial Engineer	- Proof of registration with SAIE	
	- NQF 8 Industry related qualification in industrial engineering	
	- 10 years or more experience post registration	3
	- 5 to less than 10 years' experience post registration	1
	- 3 to less than 5 years' experience post registration	0.5
- 0 to less than 3 years' experience post registration	0	
Structural Engineer/ Technologist	- Proof of registration with ECSA	
	- NQF 8 Industry related qualification in Civil Engineering	
	- 10 years or more experience post registration	3
	- 5 to less than 10 years' experience post registration	1
	- 3 to less than 5 years' experience post registration	0.5
- 0 to less than 3 years' experience post registration	0	
Electrical Engineer	- Proof of registration with ECSA	
	- NQF 8 Industry related qualification in electrical engineering	
	- 10 years or more experience post registration	3
	- 5 to less than 10 years' experience post registration	1
	- 3 to less than 5 years' experience post registration	0.5
- 0 to less than 3 years' experience post registration	0	
Geotechnical Engineer	- Proof of registration with ECSA or SACNASP	
	- NQF 7 Industry related qualification in geology engineering/civil engineering/BTech Geotechnical	
	- 10 years or more experience	3
	- 5 to less than 10 years' experience	1
	- 3 to less than 5 years' experience	0.5
- 0 to less than 3 years' experience	0	
Legal Practitioner	- NQF 8 Industry related qualification in B-Proc/BA Law/BCom Law/LLB	
	- Practice in Law (Admitted Attorney)	
	- 10 years or more experience of business rescue and turnaround	3
	- 5 to less than 10 years' experience of business rescue and turnaround	1
	- 3 to less than 5 years' experience of business rescue and turnaround	0.5
- 0 to less than 3 years' experience of business rescue and turnaround	0	

Quantity Surveyor	- Registration with the South African Council for the Quantity Surveying Profession (SACQSP) - NQF 7 Industry related qualification in Quantity Surveying	
	- 10 years or more experience post registration	3
	- 5 to less than 10 years' experience post registration	1
	- 3 to less than 5 years' experience post registration	0.5
	- 0 to less than 3 years' experience post registration	0
Environmental Specialist	- Registration with the SACNASP - NQF 8 Industry related qualification in environmental science	
	- 10 years or more experience post registration in assessment, investigation and management of environmental monitoring	3
	- 5 to less than 10 years' experience post registration in assessment, investigation and management of environmental monitoring	1
	- 3 to less than 5 years' experience post registration in assessment, investigation and management of environmental monitoring	0.5
	- 0 to less than 3 years' experience post registration in assessment, investigation and management of environmental monitoring	0
Information Technologist	- No registration required for the qualification - NQF 8 Industry related qualification in computer science	
	- 7 years or more experience in ensuring seamless integration of information systems and data security in construction project delivery	3
	- 4 to less than 7 years' experience in ensuring seamless integration of information systems and data security in construction project delivery	1
	- 2 to less than 4 years' experience in ensuring seamless integration of information systems and data security in construction project delivery	0.5
	- 0 to less than 2 years' experience in ensuring seamless integration of information systems and data security in construction project delivery	0
Property/Real Estate Asset Management Professional	- Registered Professional with IREM - NQF 8 Industry related qualification in property studies, property management	
	- 10 years or more experience post registration in property and facility management and development	3
	- 5 to less than 10 years' experience post registration in property and facility management and development	1
	- 3 to less than 5 years' experience post registration in property and facility management and development	0.5
	- 0 to less than 3 years' experience post registration in property and facility management and development	0
Occupational Health, Safety professional	- Registered Professional with the South African Council for the Project and Construction Management Professions (SACPCMP) - NQF 7 Industry related qualification in Health and Safety Management	
	- 5 years or more experience post registration	1.5
	- 3 to less than 5 years' experience post registration	1
	- 1 to less than 3 years' experience post registration	0.5

	- 0 to less than 3 years' experience post registration	0	
Social Facilitation Specialist	- No proof of registration required for the qualification - NQF 7 Industry related qualification in BA Public Management/ Environmental Management Sciences or any other relevant qualification		
	- 7 years or more experience post registration	1.5	
	- 5 to less than 7 years' experience post registration	1	
	- 3 to less than 5 years' experience post registration	0.5	
	- 0 to less than 3 years' experience post registration	0	
<p>NB: A team member must have all stated qualifications, CV's and professional registrations (except for the social facilitation specialist, which does not require professional registration, but requires CV and qualifications). If a bidder submits incomplete professional key staff, the bidder will forfeit total points (40 Points) for the criterion. An individual will be scored for only one key experts' position. Doubling up of positions are not allowed.</p>			
Project Plan	<p>Bidder to submit a project plan comprising of the following:</p> <ol style="list-style-type: none"> 1. Baseline program with clear work plan for the execution of the scope. 2. Demonstrate a sound understanding of main task and sub-task. 3. Demonstrate allocation of resources. 4. Demonstrate channel of communication. 	20	20
	<p>Project plan with a combination of any of the three of four listed items must be inclusive of a realistic program:</p> <ol style="list-style-type: none"> 1. Baseline program with clear work plan for the execution of the scope. 2. Demonstrate a sound understanding of main task and sub-task. 3. Demonstrate allocation of resources. 4. Demonstrate channel of communication. 	15	
	<p>Project plan with a combination of any of two of four listed items must be inclusive of a realistic program:</p> <ol style="list-style-type: none"> 1. Baseline program with clear work plan for the execution of the scope. 2. Demonstrate a sound understanding of main task and sub-task. 3. Demonstrate allocation of resources. 4. Demonstrate channel of communication. 	10	
	<p>Note: failure to attach the required project plan documents or submission of any of the (2) two listed combinations of the documents without a baseline program will result in a zero-point scored.</p>		
	Maximum possible score for functionality	100	
	Minimum functionality score.	80	



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Compulsory Enterprise Questionnaire

The following particulars must be furnished. In the case of a joint venture, **separate** enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise

Section 2: VAT registration number, if any

Section 3: CIDB registration number, if any

Section 4: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 5: Particulars of companies and close corporations

Company registration number

Close corporation number

Tax reference number

Section 6: Record in the service of the state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last **twelve (12) months** in the service of any of the following:

a member of any municipal council

an employee of any provincial department, national or provincial

a member of any provincial
legislature



a member of the National Assembly
or the National Council of Province

public entity or constitutional
institution within the meaning of the
Public Finance Management Act,
1999 (Act 1 of 1999)

a member of the board of directors of any municipal entity

a member of an accounting authority of any national or provincial public entity

an official of any municipality or municipal entity

an employee of Parliament or a provincial legislature

If any of the above boxes are marked, disclose the following:

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

* Insert separate pages if necessary

Section 7: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

a member of any municipal council

an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)

a member of any provincial legislature

a member of the National Assembly or the National Council of Province

a member of the board of directors of any municipal entity

a member of an accounting authority of any national or provincial public entity

an official of any municipality or municipal entity

an employee of Parliament or a provincial legislat

Name of spouse, child or parent	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

* Insert separate pages if necessary

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise:

- i) authorizes the employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004);
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- v) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed _____

Date _____

Name _____

Position _____

Enterprise name _____



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Record of Addenda to Tender Documents

We confirm that the following communications received from the Employer before the submission of this Tender response, amending the Tender documents, have been taken into account in this Tender offer:		
	Date	Title or Details
1		
2		
3		
4		
5		
6		
7		
8		

* Attach additional pages if more space is required

Signed _____

Date _____

Name _____

Position _____

Enterprise name _____



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Proposed Amendments and Qualifications

The Tenderer should record any deviations or qualifications he may wish to make to the Tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his Tender and reference such letter in this schedule.

Page	Clause or item	Tender

* attach additional pages if more space is required

Signed _____

Date _____

Name _____

Position _____

Enterprise name _____



GAUTENG PROVINCE

INFRASTRUCTURE DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

TENDER No: RFP09/08/2024

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Certificate of Authority for Joint Ventures

This Returnable Schedule is to be completed by joint ventures.

We, the undersigned, are submitting this Tender offer in Joint Venture and hereby authorise Mr/Mrs.....
....., authorised signatory of the company
....., acting in the capacity of lead partner,
to sign all documents in connection with the Tender offer and any contract resulting from it on our behalf.

NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY
Lead partner CIDB registration number:		Signature Name Designation
CIDB registration number:		Signature Name Designation
CIDB registration number:		Signature Name Designation
CIDB registration number:		Signature Name Designation

SBD 6.1 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

- 1.2
- a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the **.....** preference point system shall be applicable; or
 - b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE
(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificates, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES
1.
2.

.....
SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS
.....
.....

TENDER No: RPF09/08/2024

SERVICE: PANEL OF SOURCING OF A BUSINESS CONSULTANCY FIRMS TO ESTABLISH AND MANAGE AN INFRASTRUCTURE GOVERNANCE LAB (IGL) RESPONSIBLE FOR DIAGNOSTICS OF PROJECTS IMPLEMENTED BY GDID.

Schedule of Recently Completed and Current Contracts

List contracts completed in the last five years

Contract title	Employer (name) Place (town)	Reference person		Contract Amount (R million)	Contract Period (months)	Date of Completion*
		Name	Tel			
1						
2						
3						
4						
5						
6						
7						

*Completed means that a certificate has been issued in terms of a contract by the employer, signifying that the whole of the construction works have reached a state of readiness for occupation o the purposes intended, although some minor work may be outstanding

List all current contracts not complete at the time

Contract title	Employer (name) Place (town)	Reference person		Contract Amount (R million)	Contract Period (months)	Date of Commence-ment	Date of Completion*
		Name	Tel				
1							
2							
3							
4							
5							
6							
7							
9							
10							

*Date when defects liability period commenced (period after completion)

Signed _____ Date _____

Name _____ Position _____

Enterprise name _____



DID NUMBER RFP09/08/2024

SERVICE: PANEL OF SOURCING OF A BUSINESS CONSULTANCY FIRMS TO ESTABLISH AND MANAGE AN INFRASTRUCTURE GOVERNANCE LAB (IGL) RESPONSIBLE FOR DIAGNOSTICS OF PROJECTS IMPLEMENTED BY GDID.

Tax Compliance Status PIN for Tenders

The tenderer is to affix to this page:

A Tax Compliance Status PIN that will grant a third-party access to the bidder's Tax Compliance Status.

Note:

Bidders must submit their SARS TCS PIN number and CSD Supplier number with their bid in order that the bidder's Tax Compliance Status can be verified. Should a bidder not be Tax Compliant at the time of verification, the bidder will be notified in writing of their non-compliant tax status and be requested to remediate their tax status within seven (7) working days. Failure to provide written proof of tax status remediation, within seven (7) working days of notification, will result in the rejection of the bid submitted by the Bidder.

DID NUMBER:

Services

PANEL OF SOURCING OF A BUSINESS CONSULTANCY FIRMS TO ESTABLISH AND MANAGE AN INFRASTRUCTURE GOVERNANCE LAB (IGL) RESPONSIBLE FOR DIAGNOSTICS OF PROJECTS IMPLEMENTED BY GDID.

Proof of Registration

The tenderer is to affix to this page:

An original certificate as proof of his registration with the in a contractor grading for potential emerging entities who satisfy criteria stated in the Tender Data as proof of his registration.

Notes:

1. Failure to affix such certificate may result in this Tender not being further considered for evaluation.
2. The Department will verify the certificate on the website.

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid
number.....	
Closing Time 11:00	Closing
date.....	

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
-	Required by:	
-	At:	
-	Brand and model	
-	Country of origin	
-	Does the offer comply with the specification(s)?		*YES/NO
-	If not to specification, indicate deviation(s)	
-	Period required for delivery	*Delivery: Firm/not firm
-	Delivery basis	

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

**** “all applicable taxes” includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

***Delete if not applicable**



SBD4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

2.2

Full Name	Identity Number	Name of State institution

Do
you,
or any

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name).....
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN

TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON

PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT

SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder