



Mandatory documents to return with this quote

1. Valid BBBEE certificate or BBBEE affidavit
2. Valid (COIDA – Compensation for Occupational Injuries and Diseases Act). Letter of Good Standing
3. Valid Proof of registration with the National Contract Cleaners Association(NCCA) or BCCCI or BEECA. Attach copy of certificate. Verification of being an active member will be done at award stage
4. Partnership agreement or letter with an accredited service provider for waste removal. Once the appointment is done the third part might be requested to submit certificate.

Enquiries:

elijah.moshobane@bma.gov.za (Technical Enquiries)
suppliers.enquiries@bma.gov.za (SCM Enquiries)

BID DOCUMENTS ARE TO BE DEPOSITED IN THE TENDER BOX AT:

**67 KORANNA AVENUE
DORINGKLOOF
CENTURION
PRETORIA**

Closing date and time: 23 JULY 2025 @11:00am

SBD 3.2**PRICING SCHEDULE – NON-FIRM PRICES
(PURCHASES)**

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED FOR SALARY ADJUSTMENT AT THE PERIODS AND TIMES SPECIFIED BY DEPARTMENT OF EMPLOYMENT AND LABOUR.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid Number: C003A2605OTH00025
Closing Time: 11:00 am	Closing date: 23 JULY 2025

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	QUANTITY	YEAR 1 Price Per Annum	YEAR 2 Price Per Annum	YEAR 3 Price Per Annum
	Supply Of Work Force				
	Braamfischer International Airport-16.46m2				
1	Staff (Must comply with minimum gazette rate, any amounts below gazzeted rate will lead to disqualification)	1 cleaner (once per week 07:30 -16:00)			
		1 Supervisor (once per week 07:30 -16:00)			
	Total cost for work force for 36 months (Year 1 + Year 2 + Year 3)			R_____	
	Supply Of Equipment	Quantity	Unit of Measure		Total price (Excl vat) (36 Months)
2	ACSA Access Permit	4	Each	3 years	
3	Small brooms with scoops	3	Each	3 years	
4	Normal brooms	3	Each	3 years	
5	Trolley Mop with buckets	3	Each	3 years	
6	Industrial Vacuum cleaner	3	Each	3 years	
7	Floor polisher/scrubbing Machine (single disk)	1	Each	3 years	
8	Hand wash dispensers	1	Each	3 years	
9	Manual paper towel dispensers	1	Each	3 years	
10	Dust bins	4	Each	3 years	
11	Dish cloth	8	Each	Per year	
	Supply Of Cleaning Materials	Quantity	Unit of Measure	Price Per Month	Total price (36 Months)
12	Fibre cloth	2	each		

13	Hand wash	1	5 Litre		
14	Furniture Polish 400ml	1	Each		
15	Pine Gel	1	5 Litre		
16	Thick Bleach	1	5 Litre		
17	Dish Washer	1	5 Litre		
18	Heavy Duty Refuse Bags	2	roll of 20		
19	Bin bags	3	roll of 20		
20	Rubber gloves	4 pairs	Pair		
21	Disinfectant	1	5 Litre		
22	Floor Wax Liquid Polish	1	5 Litre		
23	Paper hand towels 2ply	2	Pack of 100		
24	Multipurpose liquid	1	5 Litre		
25	Air fresheners (250 ml)	1	Pack of 6		
26	Scrubber pads	1	Each		
27	Cleaning Sponge Scourers	1	Pack of 3		
28	Aircraft Insecticide -pre-departure and on -arrival cabin spray 70g	15	Each		
29	Sanitizer (500ml)	2	Each		
30	N95 Masks (isolation)	1	Pack of 100		
31	Surgical Masks	1	Pack of 100		
32	Surgical gloves (latex)	1	Pack of 150 pairs		
33	Overheads		Monthly		
	SUB-TOTAL				
	VAT AT 15%				
	GRAND TOTAL (BID PRICE IN RSA CURRENCY WITH ALL APPLICABLE TAXES INCLUDED)				

The total cost amount must cover all costs associated with the service

I (full name) _____, in my capacity as _____, the duly authorized representative of _____ (business name) hereby declares that the offer is in accordance with the attached specification, notes to suppliers & accepts all conditions/clauses contained in the said documents.

Signature of the duly authorised representative

Date:

- Required by:
- At:
.....
- Brand and model
- Country of origin
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
firm *Delivery: Firm/not
- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

SBD 6.1**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
The company is owned / director/s / shareholders by people who are Black. 100% company owned by people who are Black = 10 points ≥51% and <100% company owned by people who are Black = 5 points >0% and <51% company owned by people who are Black = 2 points 0% company owned by people who are Black = 0 points	10	
The company is owned / director/s / shareholders by people who are black women. 100% company owned by people who are black women = 7 points ≥51% and <100% company owned by people who are black women = 3 points >0% and <51% company owned by people who are black women = 1points 0% company owned by people who are black women = 0 points	7	
An EME or QSE which is at least 51% owned by black people	3	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety

- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

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