SAFCOL
OUR FORESTS. OUR FUTURE.

HEAD OFFICE
PO Box 1771
Silverton 0127
TEL: +27 12 436 6300

REQUEST FOR PROPOSAL

RFB NUMBER:	RFB007/2024
DESCRIPTION:	SUPPLY, DELIVER AND INSTALL OPTIMISING BOARD-EDGER
PUBLICATION DATE:	04 NOVEMBER 2024
VALIDITY PERIOD:	90 DAYS FROM THE CLOSING DATE
CLOSING DATE:	12 DECEMBER 2024
CLOSING TIME:	12H00
BRIEFING SESSION	COMPULSORY BRIEFING SESSION WILL BE HELD ON MICROSOFT TEAMS AS PER BELOW LINK Click here to join the meeting **DATE:** 14 NOVEMBER 2024 **TIME:** 11H00 - 12H30 **FAILURE TO ATTEND THE SESSION WILL LEAD TO DISQUALIFICATION**
BID RESPONSES MUST BE HAND DELIVERED / COURIERED TO:	SAFCOL PRETORIA OFFICE MERCEDES BENZ BUILDING, 4th FLOOR (Reception) 210 ARAMIST AVENUE MENLYN MAINE, PRETORIA 0181
PRICE OF BID DOCUMENT	NO CHARGE
SCM INQUIRIES: For all bidding related enquiries	E-mail: tenders@safcol.co.za
NAME OF BIDDER:	
TOTAL BID AMOUNT (Including VAT): R	

Bidders should ensure that bids are delivered on time to the correct address. If the bid is late, it shall not be accepted for consideration.

The SAFCOL's Bid Box is generally accessible 8 hours a day from 08h00 to 16h30; 5 days a week (Monday to Friday). Bidders must ensure that they **deposit their bids in the tender box situated next to the reception**.

(Bidders must advise their couriers of the instruction above to avoid misplacement of bid responses)

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (**NOT TO BE RE-TYPED**)

THIS BID IS SUBJECT TO THE GENERAL CONDITIONS OF THE BID, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

BIDDING STRUCTURE

Indicate the type of Bidding structure by marking with an 'X':	
Individual bidder	
Joint venture	
Consortium	
Using Subcontractors	
Other	

If individual bidder, indicate the following:	
Name of bidder	
Registration number	
VAT registration number	
PAYE number	
COIDA number	
UIF number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	
If Joint Venture, indicate the following: (*To be completed for each JV*)	
Name of prime contractor	
Registration number	

If Joint Venture, indicate the following: (*To be completed for each JV*)	
VAT registration number	
PAYE number	
COIDA number	
UIF number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

If Consortium, indicate the following: (*To be completed for each Consortium member*)	
Name of Joint Venture/ Consortium member	
Registration number	
VAT registration number	
PAYE number	
COIDA number	
UIF number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

If using subcontractors, indicate the following: (*To be completed for each subcontractor*)	
Name of prime contractor	
Registration number	
VAT registration number	
PAYE number	
COIDA number	
UIF number	
Contact person	
Telephone number	
Fax number	
E-mail address	

If using subcontractors, indicate the following: (*To be completed for each subcontractor*)	
Postal address	
Physical address	

Checklist of documents to be submitted:

Please tick in the relevant block below

YES	NO	
☐	☐	Submit an Original bid document and a copy.
☐	☐	SBD 1: Invitation to Tender (with a signature of an authorized representative of the Tenderer)
☐	☐	Specifications, Conditions of tender and Undertakings by Tenderer (with a signature of an authorized representative of the Tenderer)
☐	☐	SBD 3.1 Pricing Schedule
☐	☐	SBD 4- Bidder's disclosure
☐	☐	SBD 6.1 Preference Point Claim Form in terms of the preferential procurement regulations 2022
☐	☐	SBD 6.2 Declaration Certificate For Local Production And Content For Designated Sectors
☐	☐	Certified copies of your CIPC company registration documents listing all members with percentages, in case of a close corporation
☐	☐	Certified copies of latest share certificates, in case of a company.
☐	☐	A breakdown of how fees and work will be spread between members of the Tendering consortium.
☐	☐	Supporting documents to responses to Mandatory Criteria
☐	☐	Supporting documents – Central Supplier Database Registration Summary Report

SBD1

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF SAFCOL					
BID NUMBER:	**RFB007/2024**	CLOSING DATE:	**29 NOVEMBER 2024**	CLOSING TIME:	**12:00**
DESCRIPTION	**SUPPLY, DELIVER AND INSTALL OPTIMISING BOARD-EDGER.**				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*

SAFCOL PRETORIA OFFICE
MERCEDES BENZ BUILDING, 4th FLOOR (Reception)
210 ARAMIST AVENUE
MENLYN MAINE, PRETORIA
0181

SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				

	TCS PIN:		**OR**	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?				
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	☐	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)		
	☐	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)		
	☐	A REGISTERED AUDITOR		

		NAME:	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS ON SPECIFIC GOALS, WHERE APPLICABLE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	**ARE YOU A FOREIGN BASED SUPPLIER** FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g., resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		**TECHNICAL INFORMATION MAY BE DIRECTED TO:**	
DEPARTMENT/ PUBLIC ENTITY	**SAFCOL**	CONTACT PERSON	N/A
CONTACT PERSON	**N/A**	TELEPHONE NUMBER	N/A
TELEPHONE NUMBER	**N/A**	FACSIMILE NUMBER	N/A
FACSIMILE NUMBER	**N/A**	E-MAIL ADDRESS	N/A
E-MAIL ADDRESS	**tenders@safcol.co.za**		

SBD1

PART B

TERMS AND CONDITIONS FOR BIDDING

	BID SUBMISSION:
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	**ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE**
1.3.	**BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.**
1.4.	**WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.**
1.5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
	TAX COMPLIANCE REQUIREMENTS
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.
	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
	IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

GENERAL INFORMATION

1 NON-EXPECTATION:

Notwithstanding anything stated in the Request for Proposals (**“RFP”**), in the advertisements published in respect of the RFP, any answers or clarification provided by the SAFCOL as part of the SCM process or otherwise:

1.1 The procurement of accommodation, goods or services will be at the SAFCOL’s sole and absolute discretion and the SAFCOL reserves the right, including without limitation: not to accept any proposal/bid and to cancel the RFP and this TOR, without awarding any contract; unilaterally to amend/supplement/split the specifications on the basis of which the RFP and this TOR is made, including but without limiting, the right to withdraw any part of the service requirement;

1.1.1 to ask clarification of their proposals/bids from any one or more of the bidders;

1.1.2 to conduct one or more inspections *in loco* at the venues and facilities offered; and

1.1.3 to link any conditions, it deems appropriate to its acceptance of any bid.

1.2 the RFP, its advertisement or this TOR does not constitute an offer. The aforementioned documents intend only to provide enough information for the preparation and submission of comparable proposals by the bidders.

1.3 the lowest or any proposal/bid may not necessarily be accepted.

1.4 nothing in the RFP, this TOR or in the advertisements published in respect of the RFP or in the actions of the SAFCOL, the Head/Acting Head of the SAFCOL, the SAFCOL’s agents, members, officials or employees must be construed as creating any expectation, legitimate or otherwise, regarding matters dealt with in the RFP, the advert for the RFP or this TOR or any other matters.

2 CONDITIONS AND UNDERTAKINGS BY BIDDER BID

2.1 **The Bid forms should not be retyped or redrafted, but photocopies may be prepared and used.** However, only documents with the original signature in black ink shall be accepted. Additional offers against any item should be made on a photocopy of the page in question.

2.1.1 Black ink should be used when completing Bid documents.

2.1.2 Bidders should check the numbers of the pages to satisfy themselves that none is missing or duplicated. SAFCOL will accept NO liability in regard to anything arising from the fact that pages are missing or duplicated.

2.2 I/We hereby Bid to supply all or any of the supplies and/or to procure all or any of the services described in the attached documents to SAFCOL on the terms and conditions and in accordance with the specifications stipulated in the Bid documents (and which shall be taken as part of, and incorporated into, this Bid) at the prices inserted therein.

2.3 I/We agree that -

2.4 the offer herein shall remain binding upon me/us and open for acceptance by SAFCOL during the validity period indicated and calculated from the closing hour and date of the Bid;

2.5 the laws of the Republic of South Africa shall govern the contract created by the acceptance of my/our Bid and that I/we choose domicilium citandi et executandi in the Republic as indicated below; and

2.6 **<u>NB:</u> BIDDERS TERMS AND CONDITIONS ARE NOT ACCEPTABLE.**

2.7 I/We furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our Bid that the price(s) and rate(s) quoted cover all the work/item(s) specified in the Bid documents and that the price(s) and rate(s) cover all my/our obligations under a resulting contract and that I/we accept that any mistakes regarding price(s) and calculations will be at my/our risk.

2.8 I/We hereby accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me/us under this Bid as the Principal(s) liable for the due fulfilment of this contract.

Signature(s) of Bidder or assignee(s)	**Date**
Name of signing person (in block letters)	
Capacity	
Are you duly authorized to sign this bid?	
Name of Bidder [company name] (in block letters)	
Postal address (in block letters) Domicilium citandi et executandi in the RSA (full street address of this place) (in block letters)	
Telephone Number	**FAX Number:**
Cell Number	**E-mail Address:**

Confidentiality

2.9 The information contained in this document is of a confidential nature and must only be used for purposes of responding to this RFP. This confidentiality clause extends to bidder, partners and/or implementation agents, whom the Bidder may decide to involve in preparing a response to this RFP.

2.10 For purposes of this process, the term “Confidential Information” shall include all technical and business information, including, without limiting the generality of the foregoing, all secret knowledge and information (including any and all financial, commercial, market, technical, functional and scientific information, and information relating to a party’s strategic objectives and planning and its past, present and future research and development), technical, functional and scientific requirements and specifications, data concerning business relationships, demonstrations, processes, machinery, know how, architectural information, information contained in a party's software and associated material and documentation, plans, designs and drawings and all material of whatever description, whether subject to or protected by copyright, patent or trademark, registered or un-registered, or otherwise disclosed or communicated before or after the date of this process.

2.11 The receiving party shall not, during the period of validity of this process, or at any time, thereafter, use or disclose, directly or indirectly, the confidential information of SAFCOL (even if received before the date of this process) to any person whether in the employment of the receiving party or not, who does not take part in the performance of this process.

2.12 The receiving party shall take all such steps as may be reasonably necessary to prevent SAFCOL's confidential information coming into the possession of unauthorized third parties. In protecting the receiving party's confidential information, SAFCOL shall use the same degree of care, which does not amount to less than a reasonable degree of care, to prevent the unauthorized use or disclosure of the confidential information as the receiving party uses to protect its own confidential information.

2.13 Any documentation, software or records relating to confidential information of SAFCOL, which comes into the possession of the receiving party during the period of validity of this process or at any time thereafter or which has so come into its possession before the period of validity of this process shall:

2.13.1 be deemed to form part of the confidential information of SAFCOL;

2.13.2 be deemed to be the property of SAFCOL;

2.13.3 not be copied, reproduced, published or circulated by the receiving party unless and to the extent that such copying is necessary for the performance of this process and all other processes as contemplated in; and

2.13.4 be surrendered to SAFCOL on demand, and in any event on the termination of the investigations and negotiations, and the receiving party shall not retain any extracts.

3 News and press releases

3.1 Bidders or their agents shall not make any news releases concerning this RFP or the awarding of the same or any resulting agreement(s) without the consent of, and then only in co-ordination with, SAFCOL and its Client.

4 Precedence of documents

4.1 This RFP consists of a number of sections. Where there is a contradiction in terms between the clauses, phrases, words, stipulations or terms and herein referred to generally as stipulations in this RFP and the stipulations in any other document attached hereto, or the RFP submitted hereto, the relevant stipulations in this RFP shall take precedence.

4.2 Where this RFP is silent on any matter, the relevant stipulations addressing such matter, and which appear in the PPPFA shall take precedence. Bidders shall refrain from incorporating any additional stipulations in its proposal submitted in terms hereof other than in the form of a clearly marked recommendation that SAFCOL may in its sole discretion elect to import or to ignore. Any such inclusion shall not be used for any purpose of interpretation unless it has been so imported or acknowledged by SAFCOL.

4.3 It is acknowledged that all stipulations in the PPPFA are not equally applicable to all matters addressed in this RFP. It, however, remains the exclusive domain and election of SAFCOL as to which of these stipulations are applicable and to what extent. Bidders are hereby acknowledging that the decision of SAFCOL in this regard is final and binding. The onus to enquire and obtain clarity in this regard rests with the Bidder(s). The Bidder(s) shall take care to restrict its enquiries in this regard to the most reasonable interpretations required to ensure the necessary consensus.

5 Preferential procurement reform

5.1 SAFCOL supports B-BBEE as an essential ingredient of its business. In accordance with government policy, SAFCOL insists that the private sector demonstrates its commitment and track record to B-BBEE in the areas of ownership (shareholding), skills transfer, employment equity and procurement practices (SMME Development) etc.

5.2 SAFCOL shall apply the principles of the Preferential Procurement Policy Framework Act, (Act No. 5 of 2000) to this proposal read together with the Preferential Regulations, 2022.

6 National Industrial Participation Programme

6.1 The National Industrial Participation policy, which was endorsed by Cabinet on 30 April 1997, is applicable to contracts that have an imported content. The NIP is obligatory and therefore must be complied with. Bidders are required to sign and submit the Standard Bidding Document (SBD5 is not applicable for this bid.).

7 Language

7.1 Bids shall be submitted in English.

8 Gender

8.1 Any word implying any gender shall be interpreted to imply all other genders.

9 Headings

9.1 Headings are incorporated into this proposal and submitted in response thereto, for ease of reference only and shall not form part thereof for any purpose of interpretation or for any other purpose.

10 Security clearances

10.1 Employees and subcontractors of the successful bidder may be required to be in possession of valid security clearances to the level determined by the SSA and/or SAFCOL commensurate with the nature of the project activities they are involved in. The cost of obtaining suitable clearances is for the account of the bidders. The bidders shall supply and maintain a list of personnel involved on the project indicating their clearance status.

10.2 Employees and subcontractors of the successful bidder will be required to sign a non-disclosure agreement.

11 Occupational Injuries and Diseases Act 13 of 1993

The Bidder warrants that all its employees (including the employees of any sub-contractor that may be appointed) are covered in terms of the Compensation for Occupational Injuries and Diseases Act 13 of 1993 and that the cover shall remain in force for the duration of the adjudication of this bid and/ or subsequent agreement. SAFCOL reserves the right to request the Bidder to submit documentary proof of the Bidder's registration and "good standing" with the Compensation Fund, or similar proof acceptable to SAFCOL.

12 Formal contract

12.1 This RFP, all the appended documentation and the proposal in response thereto read together, form the basis for a formal contract to be negotiated and finalized between SAFCOL and/or its clients and the enterprise(s) to whom SAFCOL awards the bid in whole or in part.

12.2 Any offer and/or acceptance entered verbally between SAFCOL and any vendor, such offer shall not constitute a contract and thus not binding on the parties.

13 Protection of Personal Information

In responding to this bid, SAFCOL acknowledges that it may obtain and have access to personal data of the respondents. SAFCOL agrees that is shall only process the information disclosed by bidders in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, SAFCOL will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, SAFCOL requires Respondents to process any process any personal information disclosed by SAFCOL in the bidding process in the same manner.

14 Reasons for disqualification

14.1 SAFCOL reserves the right to disqualify any bidder, which does any one or more of the following, and such disqualification may take place without prior notice to the offending bidder, however the bidder shall be notified in writing of such disqualification:

14.1.1 bidders whose tax matters have not been declared by the South African Tax Revenue services to be in order, or that satisfactory arrangements have been made with the South African Tax Revenue Services to meet the bidder's tax obligations;

14.1.2 bidders who submitted incomplete information and documentation essential for the adjudication of the requirements of this RFP;

14.1.3 bidders who submitted information that is fraudulent, factually untrue for inaccurate, for example memberships that do not exist, Work references, experience, etc.;

14.1.4 bidders who received information not available to other vendors through fraudulent means; and/or

14.1.5 bidders who do not comply with mandatory requirements as stipulated in this RFP.

14.1.6 bidders who made false declarations on the Standard Bidding Documents, or misrepresent facts; and/or;

14.1.7 bidders who are listed on the National Treasury's database of restricted suppliers and defaulters.

15 National Treasury's Central Supplier Database (CSD)

15.1 Tenderers are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. SAFCOL is required to ensure that price proposals are invited and accepted from prospective Tenderers listed on the CSD. Tender may not be awarded to a Tenderer who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at https://secure.csd.gov.za/. Respondents are required to provide the following to SAFCOL in order to enable it to verify information on the CSD:

Supplier Number: ____________ unique registration reference number: _____________.

16 Bid preparation

16.1 All additions to the proposal documents i.e. annexures, supporting documentation pamphlets, photographs, technical specifications and other support documentation covering the goods offered etc. shall be neatly bound as part of the schedule concerned.

16.2 All responses regarding questions posed in the annex attached herewith shall be answered in accordance with the prescribed RFP response format.

16.3 There shall be no public opening of the Bids received. Unless specifically provided for in the proposal document, Bids submitted by means of telegram, telex, facsimile or similar means shall not be considered.

16.4 No Bids from any bidder with offices within the Republic of South Africa (RSA) shall be accepted if sent via the Internet or e-mail.

16.5 Bids from international bidders with no office or representation in the RSA shall not be accepted.

17 Oral presentations and briefing sessions

17.1 Bidders who submit Bids in response to this RFP may be required to give an oral presentation, which may include, but is not limited to, an equipment/service demonstration of their proposal to SAFCOL. This provides an opportunity for the vendor to clarify or elaborate on the proposal. This is a fact finding and explanation session only and does not include negotiation. SAFCOL shall schedule the time and location of these presentations. Oral presentations are an option of SAFCOL and may or may not be conducted.

17.2 Any bidder who has reasons to believe that the tender specification is based on a specific brand must inform SAFCOL not later than ten (10) days after the publication of the Bid.

The closing date for questions/ enquiries on this RFB007/2024 is 18 NOVEMBER 2024 at 12H00.

GENERAL CONDITIONS OF BID AND CONDITIONS OF CONTRACT

1 Bidders shall provide full and accurate answers to all (including mandatory) questions posed in this document and are required to explicitly state either "Comply" or "Do not Comply" (with a √)" regarding compliance with the requirements. Where necessary, the bidder shall substantiate their response to a specific question.

2 A "✓" under "Comply" will be interpreted as full compliance/acceptance to the applicable paragraph. A "✓" under "Do Not Comply" will be interpreted that the Bidder/s has/have read and understood the paragraph, but the bidder **does not accept** the content of the applicable paragraph.

3 The following bid conditions will govern the contract between the SAFCOL and the successful bidder:

3.1

	Comply	Do not Comply
This Bid is subject to the General Conditions of Contract referred to in this document.		

3.2

	Comply	Do not Comply
The laws of the RSA shall govern this RFP and the bidders hereby accept that the courts of the Republic of South Africa shall have the jurisdiction.		

3.3

	Comply	Do not Comply
SAFCOL shall not be liable for any costs incurred by the bidder in the preparation of response to this RFP. The preparation of response shall be made without obligation to acquire any of the items included in any bidder's proposal or to select any proposal, or to discuss the reasons why such vendor's or any other proposal was accepted or rejected.		

3.4

	Comply	Do not Comply
SAFCOL SCM may request written clarification regarding any aspect of this proposal. The bidders must supply the requested information in writing within the specified time frames after the request has been made, otherwise the proposal shall be disqualified.		

3.5

	Comply	Do not Comply
In the case of Consortium, Joint Venture or Subcontractors, bidders are required to provide copies of signed agreements stipulating the work split and rand value.		

3.6

	Comply	Do not Comply
SAFCOL reserves the right to; cancel or reject any proposal and not to award the proposal to the lowest bidder or award parts of the proposal to different bidders, or not to award the proposal at all.		

3.7

	Comply	Do not Comply
Where applicable, bidders who are distributors, resellers and installers of network equipment are required to submit back-to-back agreements and service level agreements with their principals.		

3.8

	Comply	Do not Comply
By submitting a proposal in response to this RFP, the bidders accept the evaluation criteria as it stands.		

3.9

	Comply	Do not Comply
Where applicable, SAFCOL reserves the right to conduct benchmarks on product/services offered during and after the evaluation.		

3.10

	Comply	Do not Comply
SAFCOL reserves the right to conduct a pre-award's survey during the source selection process to evaluate contractors' capabilities to meet the requirements specified in the RFP and supporting documents.		

3.11

	Comply	Do not Comply
Where the Bid calls for commercially available solutions, bidders who offer to provide future based solutions will be disqualified.		

3.12

	Comply	Do not Comply
The bidder should not qualify the proposal with own conditions. **Caution:** If the bidder does not specifically withdraw its own conditions of proposal when called upon to do so, the proposal response shall be declared invalid.		

3.13

	Comply	Do not Comply

Should the bidder withdraw the proposal before the proposal validity period expires, SAFCOL reserves the right to recover any additional expense incurred by SAFCOL having to accept any less favourable proposal or the additional expenditure incurred by SAFCOL in the preparation of a new RFP and by the subsequent acceptance of any less favourable proposal.		

3.14

	Comply	Do not Comply
Delivery of and acceptance of correspondence between SAFCOL and the bidder sent by prepaid registered post (by air mail if appropriate) in a correctly addressed envelope to either party's postal address or address for service of legal documents shall be deemed to have been received and accepted after (2) two days from the date of postage to the South African Post Office Ltd.		

3.15

	Comply	Do not Comply
Should the parties at any time before and/or after the award of the proposal and prior to, and/or after conclusion of the contract fail to agree on any significant product price or service price adjustments, change in technical specification, change in services, etc. SAFCOL shall be entitled within 14 (fourteen) days of such failure to agree, to recall the letter of award and cancel the proposal by giving the bidder not less than 90 (ninety) days written notice of such cancellation, in which event all fees on which the parties failed to agree increases or decreases shall, for the duration of such notice period, remain fixed on those fee/price applicable prior to the negotiations. Such cancellation shall mean that SAFCOL reserves the right to award the same proposal to next best bidders as it deems fit.		

3.16

	Comply	Do not Comply
In the case of a consortium or JV, each of the authorised enterprise's members and/or partners of the different enterprises must co-sign this document.		

3.17

	Comply	Do not Comply
Any amendment or change of any nature made to this RFP shall only be of force and effect if it is in writing, signed by SAFCOL signatory and added to this RFP as an addendum.		

3.18

	Comply	Do not Comply

Failure or neglect by either party to (at any time) enforce any of the provisions of this proposal shall not, in any manner, be construed to be a waiver of any of that party's right in that regard and in terms of this proposal. Such failure or neglect shall not, in any manner, affect the continued, unaltered validity of this proposal, or prejudice the right of that party to institute subsequent action.		

3.19

Bidders who make use of subcontractors.	**Comply**	**Do not Comply**
The proposal shall however be awarded to the vendor as a primary contractor who shall be responsible for the management of the awarded proposal. No separate contract shall be entered into between SAFCOL and any such subcontractors. Copies of the signed agreements between the relevant parties must be attached to the proposal responses.		

3.20

	Comply	**Do not Comply**
All services supplied in accordance with this proposal must be certified to all legal requirements as per the South African law.		

3.21

	Comply	**Do not Comply**
No interest shall be payable on accounts due to the successful vendor in an event of a dispute arising on any stipulation in the contract.		

3.22

	Comply	**Do not Comply**
Evaluation of Bids shall be performed by an evaluation panel established by SAFCOL. Bids shall be evaluated on the basis of conformance to the required specifications as outlined in the RFP. Points shall be allocated to each bidder, on the basis that the maximum number of points that may be scored for price is 80/90, and the maximum number of preference points that may be claimed for B-BBEE (according to the PPPFA) is 20/10.		

3.23

	Comply	**Do not Comply**
If the successful bidder disregards contractual specifications, this action may result in the termination of the contract.		

3.24

	Comply	**Do not Comply**
The bidders' response to this tender, or parts of the response, shall be included as a whole or by reference in the final contract.		

3.25

SAFCOL has discretion to extend the validity period should the evaluation of this bid not be completed within the stipulated validity period.	**Comply**	**Do not Comply**

3.26

Upon receipt of the request to extend the validity period of the bid, the bidder must respond within the required time frames and in writing on whether or not he agrees to hold his original bid response valid under the same terms and conditions for a further period.	**Comply**	**Do not Comply**

3.27

Should the bidder change any wording or phrase in this document, the bid shall be evaluated as though no change has been affected and the original wording or phrasing shall be used.	**Comply**	**Do not Comply**
3.28 The Bidder has read, understood and commit to comply with the SAFCOL Supplier code of conduct obtainable from: t: SCM-DOC-001 SUPPLIER CODE OF CONDUCT or https://www.safcol.co.za/opportunities/procurement-opportunities/ **NB: Non-compliance will lead to disqualification from the bid process.**		

SBD 3.1: PRICING SCHEDULE

Name of bidder: ………………………………………………………………………………………
BID NUMBER: RFB007/2024 Closing Time **12:00**

PLEASE NOTE:

OFFER TO BE VALID FOR 90 DAYS FROM 29 NOVEMBER 2024 (THE CLOSING DATE OF BID).

The bidder must provide the total price for the SUPPLY, DELIVER AND INSTALL OPTIMISING BOARD-EDGER.
This annexure should be completed and signed by the Bidder's authorised personnel as indicated below: **If applicable each year**

1 Please indicate your total bid price here: R…………………………………. (Incl of VAT) **(compulsory)**

2 **Important: It is mandatory to indicate your total bid price as requested above. This price must be the same as the total bid price you submit in your pricing schedule. Should the total bid prices differ, the one indicated above shall be considered the correct price.**

3 **NOTE: All prices must be VAT inclusive and must be quoted in South African Rand (ZAR).**

4 Are the rates quoted firm for the full period of the contract?

YES	NO

5 **Mandatory**: If not firm for the full period, provide details of the basis on which adjustments shall be applied e.g. CPI, and also details of the cost breakdown.

6.

No price adjustments that are 100% linked to exchange rate variations shall be allowed.	Comply	Not comply
Substantiate / Comments		

7.

The bidder must indicate **clearly,** which portion of the service price as well as the monthly costs is linked to the exchange rate.	Comply	Not comply
Substantiate / Comments		

8.

All additional costs must be clearly specified.	Comply	Not comply
Substantiate / Comments		

Price Declaration Form

Dear Sir/Madam

Having read through and examined the Tender Document, Tender no. **RFB007/2024**, the General Conditions, The Requirement and all other Annexes to the Tender Document, we to provide

____

____, for the total tendered contract sum of:

R ____ (including VAT)

In Words: R____ (including VAT).

We confirm that this price covers all services for the SUPPLY, DELIVER AND INSTALL OPTIMISING BOARD-EDGER, including but not limited to the supply of all required. We confirm that the SAFCOL will incur no additional costs whatsoever over and above this amount in connection with the services related to the provision of this services We undertake to hold this offer open for acceptance for a period of **90 days** from the date of submission of offers. We further undertake that upon final acceptance of our offer, we will commence with delivery when required to do so by the Client.

Moreover, we agree that until formal Contract Documents have been prepared and executed, this Form of Tender, together with a written acceptance from the Client shall constitute a binding agreement between us, governed by the terms and conditions set out in this Request for Proposals.

We understand that you are not bound to accept the lowest or any offer and that we must bear all costs which we have incurred in connection with preparing and submitting this tender.

We hereby undertake for the period during which this tender remains open for acceptance not to divulge to any persons, other than the persons to which the tender is submitted, any information relating to the submission of this tender or the details therein except where such is necessary for the submission of this tender.

SIGNED ______________________________ **DATE:** ____________________

(Print name of signatory) ______________________________________

Designation ______________________________________

FOR AND ON BEHALF OF: **COMPANY NAME** ____________________________

Tel No ____________________________

Fax No ____________________________

Cell No ____________________________

SBD 4: Declaration of Interest

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

…………………………………………………………………………………
…………………………………………………………………………………

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

…………………………………………………………………………….

[1] the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

…………………………………………………………………………….

3 DECLARATION

I, the undersigned, (name)………………………………………………………………… in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read, and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

……………………………… ..…………………………………………….
Signature Date

……………………………… ……………………………………………….
Position Name of bid

[2] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"The Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where

Ps	=	Points scored for price of tender under consideration
Pt	=	Price of tender under consideration
Pmin	=	Price of lowest acceptable tender

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Procurement from black women owned entities (At least 30% ownership and above).		5		
Procurement from black owned entities (At least 51% ownership).		10		
Procurement from youth owned entities (At least 51% owned by youth).		3		
Procurement from entities owned by persons with disabilities (At least 51% owned by PWD).		2		

DECLARATION WITH REGARD TO COMPANY/FIRM

3.2. Name of company/firm………………………………………………………………….

3.3. Company registration number: ……………………………………………………………...

3.4. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

3.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

……………………………………….
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: ……………………………………………………….

DATE: ……………………………………………………….

ADDRESS: ……………………………………………………….

……………………………………………………….

……………………………………………………….

……………………………………………………….

TERMS OF REFERENCE

SUPPLY, DELIVER AND INSTALL OPTIMISING BOARD-EDGER.

1 BACKGROUND

SAFCOL is a state-owned forestry company listed as a Schedule 2 major public entity in terms of the Public Finance Management Act 1 of 1999. It was established in 1992 following the promulgation of the Management of State Forest Act 128 of 1992 to promote the development in the long term of the forestry industry according to accepted commercial practice in South Africa.

SAFCOL's mandate is to conduct forestry business, which includes timber harvesting, timber processing and related activities, both domestically and internationally. SAFCOL's vision is to be a leader in sustainable forests and commercial forest products and its mission is summarised as follow:

- Growing our business in the forestry value chain,
- Maximising stakeholder value through strategic partnerships,
- Facilitating sustainable economic transformation of the forestry industry and thereby uplifting, communities, and
- Maintaining practices that are economically viable, environmentally acceptable, and socially beneficial.

SAFCOL wishes to reinvest in the Timbadola Sawmill through an overhaul of its facilities and equipment to increase the throughput capacity, while adding more value to its finished products and increasing the safety aspects around the sawmill. Timbadola Sawmill is located on the farm Lisbon 12 LT in the Entabeni plantation. It is in the Vhembe District Municipality (VDM) in the Limpopo Province. The nearest towns are Levubu, which is located 20 kilometres (km) southeast, Makhado, that is approximately 50 km west and Thohoyandou, which is 38 km east.

2 PURPOSE OF THE PROJECT

The replacement of the optimising board edger will:

- Improve volume and value recovery including the yield of high value products through the use of modern optimisation software and scanning technology.
- Act as a precursor and foundational equipment for growing processing capacity in line with the future investment, mill development & upgrade plan.
- Increase throughput (intake) by virtue of improving plant availability and reliability as a result of using new equipment.
- Improve health and safety of employees by using technologically advanced equipment with

better ergonomic design.

3 DELIVERY LOCATION: TIMBADOLA SAWMILL

The site is between Louis Trichardt and Thohoyandou on the R524 road 50 km from Louis Trichardt towards Thohoyandou. Turn left into a gravel road and drive for 8km.

Latitude (WGS:dms)	Longitude (WGS:dms)	Vodacom Signal
-23 01' 23.15"	30 11' 39.93"	Weak

4 SCOPE OF WORK

Supply, delivery, installation and commissioning of an optimising board edger

4.1 Standard workpiece / product information

Refer to below table for standard workpiece information

Items	Range
Wood specie	SA Pine
Board type (input)	Flitches / live boards from logs not debarked
Moisture content	+50%
Density	+450kg / m³
Width	50 – 450mm
Thickness	19 – 50mm
Length	0.9 – 6.6m

4.2 Optimising board edger (main machine) requirements

- Minimum feed speed of 180m/min with variable speed drive (VSD)
- Peak at an input minimum of 30 boards per min and an average of 20 boards per min for average board length of 4.8m
- Fitted with a minimum of one (1) pneumatic up & down crosscut for removing sharp defects with waste chute / gate included.
- Machine must have a waste gate of maximum board length, for dropping off unrecoverable slabs / flitches.
- Supply and install S-shaped unscrambler / singulator conveying system on the infeed.

- Machine to have a minimum of three (3) movable saws for maximum material optimisation.
- Main saws spindles to have centralised lubrication.
- Centering device(s) to have skewing capability in order to off-set boards with excessive sweep shape for high recovery yield and ability to centre boards up to 6.6m in length.
- Supply and install an outfeed conveying system after the sawing head and deceleration unit before dropping boards to the green chain

4.3 Scanning technology

- A minimum requirement of **3-D** board imagery display after a board is scanned and to be shown / displayed on an operational HMI (human-machine interface screen)
- Cross feed laser scanning system (top & bottom) to negate board turning, thus improving flow. **Note:** space is limited on the outfeed hence transvers scanning as the preferred method, therefore, board optimisation solution to be built / stitched before longitudinally feed.
- Optimising methodology (software) for sawing recipes (patterns) that can be set on both value and volume, suited for the South African lumber market product dimensions
- Scanning system capable of producing optimisation reports per shift (input vs output)
- Ability to allow boards to go through unscanned (by-pass) for clear and already squared boards from secondary lines

4.4 Operating system - SCADA (Supervisory Control and Data Acquisition)

- Machine to have HMI (Human Machine Interface) display screen for ease of operation.
- Buffer memory with a minimum of three (3) consecutive boards stored for recalling / replay and analysis when there are faults.
- The operational system / program must be clear and concise by displaying (indicating) all faults with clear descriptions when it occurs.
- System to have a page(s) for work set values relating to critical axis (saws, press rollers, centering system).
- Access control for critical axis or setting encoders and drives in the following format: super user or administrator, technical personnel, and operators.
- Internet connectivity for off-site diagnosis: **Note:** SAFCOL will provide a connection point for internet.

4.5 Safety

Machine to be fitted with limit switches to limit access in dangerous areas such as:

- Main spindle for saws.
- Build cage below machine and to be fitted with access door/s that will have auto-shut off limit switches when access is bridged.
- Scanning technology must not be harmful to both people and environment.
- All standard required safety coverings and anti-kickback devices.
- Lockable off switches to enable physical multi-lock isolation as required by the company's

Isolation and lock-out procedure

4.6 Engineering services

- Supply and delivery of all auxiliary steel material and construction of all support structures and conveying systems for the machine.
- Electrical wiring and installation of all components of the machine including MCC (motor control center) panels and programming.
- All civil works (concrete & reinforcement) where required

4.7 Commissioning

- **Cold testing** – inspect and assess equipment for safe start.
- **Live testing** – feed material slow and execute calibrations.
- **Programming recipes (patterns)** – in conjunction with mill management, develop and programme (install) best patterns to be used with a minimum cutting list of three (3) programmed on system for default use.
- **Ramp-up** production to full capacity and hand over a fully functional unit that is calibrated and balanced with other upstream lines.
- **Training**
- mill personnel (operators & supervisors) for a minimum of 5 days including issuing equipment manuals containing: basic operating, troubleshooting and depiction of most critical parts of the machine
- engineering personnel (artisans) for a minimum of 2 days on maintenance protocols and troubleshooting, including issuing of reticulation diagrams (schematics) for mechanical, electrical and electronical parts, clearly marked by following international standards (conventions) for labelling of engineering instruments.
- Safety plan during installation and construction.

4.8 Other (removal of current old equipment)

- Removal of old equipment hardware.
- Safely disconnecting of old equipment electrical connections and MCC.
- Placement of old equipment in a secure area to be allocated by the mill.

4.9 Logistics

- Freight for all goods, services and cargo.
- Customs clearance and liaison overseas and locally.
- Transportation of cargo from the port to the mill or from any other site in South Africa.

4.10 Aftersales service

- Supply spare part booklet(s) for ease of reference when ordering spares.
- Supply technical support within 12 hours from logging a call.
- As part of the bid, include a minimum once-off stock supply for critical spares to be kept by

the mill.

EVALUATION CRITERIA

The evaluation criteria for the assessment of the proposals will be based on both qualitative and financial aspects of the proposal. Service Providers will be evaluated on functionality. The bidders that score points which exceed the minimum threshold provided on functionality will further be evaluated on price and specific goals provided in terms of the Preferential Procurement Regulations, 2022 The Bid documents will be evaluated individually on a score sheet, by a representative of the evaluation panel according to the evaluation criteria indicated in the Terms of Reference**.**

All bidders who score less than 70 out of 100 points for functionality will not be considered further.

This bid will be evaluated on 80/20 preference point system.

In accordance with the SAFCOL Supply Chain Management Policy, the bid evaluation process shall be carried out in three (3) phases namely

- Phase 1(a): Administrative Requirements
- Phase 1(b): Compulsory Briefing session attendance
- Phase 1(c): Mandatory Requirement
- Phase 2 : Functionality Evaluation; and
- Phase 3 : Price and Specific Goals **Note:** ensure pricing schedule provided is filled

Phase: 1a. Administrative Compliance

Description	Comply	Do not comply
Completion in full the Request for Proposal document		
Completion of all SBD Forms (Declaration Forms)		
Proof that tax matters with SARS are in order (Tax Clearance Certificate)		
Certified copy of proof of company registration documents (e.g., Pty; Trust; CC etc.)		
Original or certified copy of B-BBEE Level of contribution Certificate (Failure to attach certificate will lead to non- allocation of points)		
Registration with Central Supplier Database (CSD)		
Joint Venture Agreement (If applicable)		

Phase 1b. Compulsory Briefing session attendance

No.	Description:	Comply	Do not comply
1.	**Bidders need to attend the compulsory briefing session, of which the date has been communicated in the bid document.** **Bidders will be checked against the attendance register**		

N.B: Bidders who fail to attend the compulsory briefing session will not be considered for further evaluation.

<u>Phase 1c. Mandatory requirements</u>

No.	Description:	Comply	Do not comply
1	Proof of registration with the Compensation Commissioner, Department of Labour or approved equivalent in terms of the COID Act Attach a valid Letter of Good Standing		
2	**Bidders are to have a Footprint in South Africa.** Attach ratification letter from overseas OEM stating status of the bidder as local agent **Or** If a local manufacturer - bidders must provide signed confirmation letter on company letterhead stating the status of being a local manufacturer		
3	**Core Equipment Fundamentals** • **Capacity** (min of 180 m/min feed speed. & peak at 30 boards per minute) • **Sawing head** (minimum of 3 movable saws) • **Scanning technology** (scanning top & bottom and minimum of 3D display) • **Handling** (S-shaped unscrambler & outfeed conveying system) • **SCADA** (HMI screen, data buffering, axis control web pages & internet connectivity) • **Safety** (limits switches for sawbox, lockable off switches to enable physical multi-lock isolation and build cage)		

	Note: attach data sheet of the equipment or brochure or any other information of the offered machine to verify the equipment specification against the requirements		
4	**Warranty** Service providers to offer a minimum warranty of 12 months on single shift or 6 months for working two (2) shifts **Note:** Attach warranty offer or letter		

Only companies who comply with all mandatory requirements will be considered for further evaluation

PHASE 2: FUNCTIONALITY EVALUATION

DESCRIPTION OF CRITERIA	METHOD OF EVALUATION	POINTS ALLOCATION
Experience in supplying optimising board edgers and / or wetmill processing equipment (log breakdown or secondary breakdown equipment) valued a minimum of R10 million per piece of equipment (40 Points) The Bidders must provide signed referral letters / completion certificate on a client's letterhead) in supplying and installing wetmill processing equipment Reference letter(s) must stipulate all the information indicated below: 1. Contract start and end date. 2. Details & description of equipment supplied 3. Monetary value of equipment supplied 4. Client(s) must indicate level of satisfaction with quality of the equipment and service. *SAFCOL Supply Chain Management Unit reserves the right to conduct verification of the signed referral letters with the clients during the Bid Evaluation process and technical team site verifications where the equipment was delivered or installed*	4 or more signed referral letter/s on a client's letterhead	**40**
	3 signed referral letter/s on a client's letterhead	**30**
	2 signed referral letter/s on a client's letterhead	**20**
	1 signed referral letter/s on a client's letterhead	**10**
	0 signed referral letter/s on a client's letterhead	**0**
Commissioning and project schedule plan (40)	Detailed commissioning and Project schedule with timelines covering the	**40**

<table>
<tr><th>DESCRIPTION OF CRITERIA</th><th>METHOD OF EVALUATION</th><th>POINTS ALLOCATION</th></tr>
<tr><td rowspan="3">Service Provider to provide details of commissioning (method and description) and project schedule detailing the following with clear timelines:
Project schedule / timelines
• Shipment from order placement
• Installation and construction
Commission plan
• Cold testing
• Live testing
• Ramp-up
• Training
• Safety plan during installation and construction

Note: attach project schedule (Gannt chart or equivalent) and commissioning plan covering all the elements mentioned.</td><td>outlined topics including safety plan</td><td></td></tr>
<tr><td>Providing only a commissioning plan with the 4 outlined steps or project schedule with timelines or safety plan</td><td>20</td></tr>
<tr><td>No project plan, commissioning plan and safety plan</td><td>0</td></tr>
<tr><td rowspan="2">After sale support plan (20)
The plan must cover the following aspects:
• Keep critical spares locally (South Africa)
• Shipment plan for replenishing spares
• An express spares shipment plan for emergencies.
• Provide technical support for in-line support within 6 hours of a login call.
• Provide technical support for on-site support within 12 hours from login a call for breakdowns that could not be resolved remotely.

Submit proposal or plan of how the above elements will be carried out.</td><td>Plan has provision for aftersales support</td><td>20</td></tr>
<tr><td>No provision for aftersales support</td><td>0</td></tr>
<tr><td colspan="2">Total Score</td><td>100</td></tr>
<tr><td colspan="2">Minimum qualification score</td><td>70</td></tr>
</table>

N.B: Only Bidders who scores the minimum of 70 points will be considered for further evaluation on rice and Specific Goal.

Phase 3: Price and Specific Goal

Evaluation Criteria		**Points**
1.	Price	80
2.	Specific goal	20
3.	Total	100

Category of specific goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Proof/documents to claim points
Procurement from black women owned entities (At least 30% ownership and above).	5	ID Document, CIPC Documents (company registration), BBBEE certificate or Affidavit
Procurement from black owned entities (At least 51% ownership).	10	BBBEE certificate or Affidavit
Procurement from youth owned entities (At least 51% owned by youth).	3	ID Document, CIPC Documents(company registration)
Procurement from entities owned by persons with disabilities (At least 51% owned by PWD).	2	Letter from the doctor confirming disability.

NB: No specific goals points will be allocated to a bidder who fails to submit documents/proof to claim specific goals points as indicated in the above table and SBD 6.1

PRICING SCHEDULE

Service Providers must complete the provided pricing schedule

Optimising Board-edger	
Machine (board-edger)	
Handling – infeed conveying system	
Scanner/s	
S-shaped unscrambler	
Outfeed conveyor	
Other - Specify:	
Shipment	
Sea or air freight to SA (if applicable)	
Transportation of cargo from the harbor to the site	
Transportation of all other material locally to the site	
All customs clearances	
Other - Specify:	
Engineering Service (Installation and Commissioning)	
Engineering and design fees	
Installation of entire line	
Electrical installation and connection	
Earth works and concrete work	
Removal of old machine	
Training	
Other - Specify:	
After sale service	
Spares package	
Warranty	
Other - Specify:	
Grand Total (Vat Incl.)	**R**

7. Contracting Strategy

The NEC4 Supply contract will be applicable

8. RULES OF BIDDING

(a) SAFCOL reserves the right not to award this bid/contract.

(b) SAFCOL reserves the right to negotiate price with the preferred bidder.

(c) Late submissions will not be considered.

(d) The bid and all information in connection therewith shall be held in strict confidence by the bidder and SAFCOL.

(e) The bidders may not disclose any information, documents or products to any other party without prior written approval of SAFCOL.

(f) Copyright of all documentation resulting from contracts arising from this bid belongs to SAFCOL.

(g) The intellectual property rights of all work conducted by the Service Provider remain vested in SAFCOL and may not be distributed, published or disclosed to any third party without the prior explicit written consent of the SAFCOL.

(h) Successful Bidder may be subjected to screening and signing of confidentiality oath.

NEC4 Supply Contract (SC4)

Between	**South African Forestry Company SOC Ltd (SAFCOL)**	
	Reg No. 2000/023152/30	**(the *Purchaser*)**
And	**[Insert *Supplier's* registered name at award stage]**	
	Reg No. ___________	**(the *Supplier*)**
For	**SUPPLY, DELIVER AND INSTALL OPTIMISING BOARD-EDGER**	

Contents:

Contract No.	**RFB007.2024**

Part C1: Agreements and Contract Data

C1.1 Form of Offer and Acceptance Offer

The Client, identified in the Acceptance signature block, has solicited offers to enter into a contract for the procurement of:

SUPPLY, DELIVER AND INSTALL OPTIMISING BOARD-EDGER AT TIMBADOLA SAWMILL

The tenderer, identified in the Offer signature block, has examined the documents listed in the Tender Data and addenda thereto and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the tenderer offers to perform all of the obligations and liabilities of the *Supplier* under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the *conditions of contract* identified in the Contract Data.

From the Price List	The offered total of the Prices exclusive of VAT is	R
	Value Added Tax @ 15% is	R
	The offered total of the Prices inclusive of VAT is[3]	R
	(in words)	

This Offer may be accepted by the *Purchaser* by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the tenderer before the end of the period of validity stated in the Tender Data, or other period as agreed, whereupon the tenderer becomes the party named as the *Supplier* in the *conditions of contract* identified in the Contract Data.

Signature(s)		
Name(s)		
Capacity		
For the tenderer:	*(Insert name and address of organisation)*	

Name & signature of witness		Date	

Acceptance

By signing this part of this Form of Offer and Acceptance, the *Purchaser* identified below accepts the tenderer's Offer. In consideration thereof, the *Purchaser* shall pay the *Supplier* the amount due in accordance with the *conditions of contract* identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the *Purchaser* and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1 Agreements and Contract Data, (which includes this Form of Offer and Acceptance)

Part C2 Pricing Data

Part C3 Scope of Work

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the *Purchaser* during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The tenderer shall within two weeks of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the *Purchaser*'s agent (whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the *conditions of contract* identified in the Contract Data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any).

Unless the tenderer (now *Supplier*) within five working days of the date of such receipt notifies the *Purchaser* in writing of any reason why it cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the Parties.

Signature(s)		

Name(s)		
Capacity		
for the *Purchaser*	SAFCOL 209 Aramist Avenue, Menlyn Maine Pretoria, 0181	
Name & signature of witness	Date	

Note: If a tenderer wishes to submit alternative tenders, use another copy of this Form of Offer and Acceptance.

Schedule of Deviations to be completed by the *Purchaser* prior to contract award.

Note:

1. This part of the Offer & Acceptance would not be required if the contract has been developed by negotiation between the Parties and is not the result of a process of competitive tendering.
2. The extent of deviations from the tender documents issued by the *Purchaser* prior to the tender closing date is limited to those permitted in terms of the Conditions of Tender.
3. A tenderer's covering letter must not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid be the subject of agreement reached during the process of Offer and Acceptance, the outcome of such agreement shall be recorded here and the final draft of the contract documents shall be revised to incorporate the effect of it. Insert particulars in place of this symbol __________and delete rows not required.

No.	Subject	Details
1		
2		
3		
4		
5		
6		
7		

By the duly authorised representatives signing this Schedule of Deviations below, the *Purchaser* and the tenderer agree to and accept this Schedule of Deviations as the only deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules, as well as any confirmation, clarification, or changes to the terms of the Offer agreed by the tenderer and *Purchaser* during this process of Offer and Acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Form shall have any meaning or effect in the contract between the parties arising from this Agreement.

	For the tenderer:	**For the *Purchaser***
Signature		
Name		
Capacity		
On behalf of	*(Insert name and address of organisation)*	SAFCOL 209 Aramist Avenue, Menlyn Maine Pretoria, 0181
Name & signature of witness		
Date		

C1.2 SC4 Contract Data

Part one - Data *provided* by the *Purchaser.*

1 General

11.1 The *conditions of contract* are the core clauses and the clauses for the following Options of the NEC4 Supply Contract June 2017 (with amendments October 2020)

X2 – Changes in the law
X18 – Limitation of liability
X11 – Termination by the Purchaser
X25 – Supplier warranties
Z – Additional conditions of contract

11.2(19) The *goods* are Optimising Board Edger

11.2(13) The *Purchaser* is

Name SAFCOL

	Address for communications	209 Aramist Avenue, Menlyn Maine Pretoria, 0181
	Address for electronic communications	
10.1	The *Supply Manager* is	
	Name	
	Address for communications	
	Address for electronic communications	
11.2(20)	The Scope is in	Part 3: Scope of Work and all documents and drawings to which it refers.
13.1	The *language of this contract* is	English
12.2	The *law of the contract* is the law of	the Republic of South Africa
13.3	The *period for reply* is	Two (2) weeks
15.2	The following matters will be included in the Early Warning Register	Not Applicable
15.2	Early warning meetings are to be held at intervals no longer than	Not Applicable

2. The *Supplier's* main responsibilities

Data required by this section of the core clauses is provided by the *Supplier* in Part 2

3 Time

30.1	The *starting date* is	When both parties have signed this contract
30.1 & 11.2(7)	The *delivery date* of the *goods* and *services* is	

goods and *services*	*delivery date*

1	As per task/purchase order scope	As per task/purchase order scope

31.1	The period after the Contract Date within which the *Supplier* is to submit a first programme for acceptance is	As per task/purchase order scope

4 Quality management

40.2	The period after the Contract Date within which the *Supplier* is to submit a quality policy statement and quality plan is	As per task/purchase order scope
43.1	The period between Delivery and the *defects date* is	As per task/purchase order scope

5 Payment

50.1 The *assessment interval* is Not Applicable

51.1 The *currency of the contract* is the South African Rand

The *interest rate* is	the publicly quoted prime rate of interest charged by Standard Bank of South Africa Limited at the time an amount payable in SA Rand was due

51.2	The period within which payments are made is	After 30 days

6 Compensation events

63.6	The *value engineering percentage* is 50%, or, if a different percentage is to be used it is	Zero (0)	%

7 Title

There is no reference to Contract Data in this section of the core clauses.

8 Liabilities and insurance

83.1 The *Purchaser* provides these insurances from the Insurance Table

(1) Insurance against	
Minimum amount of cover is	
The deductibles are	
(2) Insurance against	
Minimum amount of cover is	
The deductibles are	

83.1 The *Purchaser* provides these additional insurances

(1) Insurance against	
Minimum amount of cover is	
The deductibles are	
(2) Insurance against	
Minimum amount of cover is	
The deductibles are	

83.2 The *Supplier* provides these additional insurances

(1) Insurance against	Whatever the *Supplier* deems necessary in addition to that provided by the *Purchaser*
Minimum amount of cover is	
The deductibles are	
(2) Insurance against	
Minimum amount of cover is	
The deductibles are	

9 Termination, resolving and avoiding disputes

94.1	The *Senior Representatives* of the *Purchaser* are	
	Name (1)	Aubrey Kwamba
	Address for communications	
	Address for electronic communications	
	Name (2)	
	Address for communications	
	Address for electronic communications	
94.2	The *Adjudicator* is (Name) **[It is always preferable to name the *Adjudicator* at time of award. If this can be done delete this data and insert the name and contact details below.]**	the person selected from the ICE-SA Division (or its successor body) of the South African Institution of Civil Engineering Panel of Adjudicators by the Party intending to refer a dispute to him. (see www.ice-sa.org.za
	Address for communications	
	Address for electronic communications	
	The *Adjudicator nominating body* is:	the Chairman of ICE-SA a joint Division of the South African Institution of Civil Engineering and the London Institution of Civil Engineers. (See www.ice-sa.org.za) or its successor body.
94.4(2)	The *tribunal* is	arbitration
94.4(5)	The *arbitration procedure* is	the latest edition of Rules for the Conduct of Arbitrations published by The Association of Arbitrators (Southern Africa) or its successor body.
	The place where arbitration is to be held is	South Africa

The person or organisation who will choose an arbitrator if the Parties cannot agree a choice or if the *arbitration procedure* does not state who selects an arbitrator, is

the Chairman for the time being or his nominee of the Association of Arbitrators (Southern Africa) or its successor body.

X2: Changes in the law

X2.1	A change in the law of	the Republic of South Africa	is a compensation event if it

occurs after the Contract Data.

Z: *Additional conditions of contract*

The *additional conditions of contract* are

1 ________	As stated in the contract data

Part 2 – Data provided by the *Supplier.*

1 General

11.2(13)	The *Supplier* is	
	Name	
	Address for communications	
	Address for electronic communications	
11.2(11) & 52.1	The *fee percentage* is	________ %
11.2(9)	The following matters will be included in the Early Warning Register:	

2 The *Supplier*'s main responsibilities

11.2(20) and 21.1	The Scope provided by the *Supplier* for its design is in	Part C3.2

3 Time

31.1	The programme identified in the Contract Data is	

30.1 & 11.2(7) The *delivery date* of the *goods* and *services* is

	goods and *services*	*delivery date*
1		
2		
3		

5 Payment

11.2(18)	The *price list* is in	Part C2.2

11.2 (17)	The tendered total of the Prices is (state including or excluding VAT)	R

9 Termination, resolving and avoiding disputes

94.1 The *Senior Representatives* of the *Supplier* are

Name	
Address for communications	
Address for electronic communications	

Name (2)	
Address for communications	
Address for electronic communications	

Part C2 Pricing Data

C2.1 Pricing assumptions

The pricing document used in the Supply Contract is the Price List. The *price list* is identified in Contract Data part 2 as being in Part C2.2 (below) or in a separate document as referenced in C2.2.

It is not part of the Scope and does not describe the *goods* and *service*s.

Two types of items can be used in the *price list.* Lump Sum items and quantity related items.

1). Lump sum items in which the amount entered in the Price column covers the cost of the work described. It should be clear from the description when the item is complete. The item could even be a stage payment. The unit, expected quantity and rate columns do not need to be completed. In this respect the *price list* is similar to an activity schedule

2). Quantity related items, in which the expected quantity is entered in the fourth column and the rate per unit quantity is entered in the fifth column. The quantity is multiplied by the rate to give an amount in the Price column. All columns need to be completed. In this respect the *price list* is similar to a bill of quantities.

The *price list* may include both of the above ways of pricing an item in the same contract.

Either the *Purchaser* or *Supplier* may complete the entries in the first four columns of the *price list* including calculating the quantities from the Scope where they need to know a quantity in order to estimate the cost of the *goods* and *service*s o work described. In some cases, where the *Purchaser* enters the items, it may invite the *Supplier*, as part pf the selection process, to enter additional items which they consider necessary. Typically the last two columns are priced and extended by the *Supplier* to produce the total of the Prices.

Pricing of the *price list* should cover all work required to comply with the Scope.

Guidance on how the Price List is used for assessing payment and compensation events is included in the USER GUIDE “MANAGING A SUPPLY CONTRACT VOLUME 4”.

C2.2 The price list

The *price list* is prepared by either the *Purchaser* or the *Supplier*

Item no.	Description	Unit	Quantity	Rate	Price
	Total of the Prices				

Part C3 Scope of Work

C3.1: The Purchaser's Scope

S 100 Description of the *goods* and *service*s

S 105 Project objectives	
S 110 Description of the *goods* (general only)	
S 115 Description of the *service*s	
S 120 Description of the environment where the *goods* and *service*s are to be put in use	

S 200 Constraints on how the *Supplier* Provides the Goods and Services

S 205 General constraints	• Restrictions on use of hazardous materials • Pollution, ecological or environmental impacts • *Purchaser* specific policies and procedures • Constraints imposed to meet requirements of Others (for example funders)
S 210 Confidentiality	
S 215 Security & identification of people	
S 220 Protection of the *goods*	
S 225 Industrial relations	
S 230 Waste materials	

S 235 BBB-EE requirements	
S 240 Skills development	

S 300 *Supplier*'s design

S 305 Design responsibility **SC4 21.1**	
S 310 Design submission procedures and acceptance criteria **SC 21.2**	
S 315 Design approvals from Others	
S 320 *Purchaser* requirements	
S 325 Using the *Supplier*'s design **SC4 22.1**	
S 330 Statutory requirements	

S 400 Delivery

S 405 Delivery definition **SC 11.2(6)**	
S 410 Training	
S 415 Correcting Defects	
S 420 Statutory requirements	

S 500 Programme

S 505 Programme requirements **SC 31.2** **SC 31.3**	
S 510 Work of the *Purchaser* and Others **SC 60.1(5)**	
S 515 Information required	
S 520 Revised programme	

S 600 Quality management

S 605 Quality management system **SC 40.1**	
S 610 Quality policy statement and quality plan	
S 615 Samples	

S 700 Tests and inspections

S 705 Tests and inspections **SC 41.1** **SC 41.2** **SC 42.1** **SC 60.1(11)**	
S 710 Samples	
S 715 Management of tests & inspections and	

provision of samples	

S 800 Management of the work

S 805 Contract team – Others	The *Supplier* and the *Supply Manager* use the requirements of the early warning processes described in core clause 15, to <u>in addition</u> manage the progress of the work inclusive of
	
	• reviewing the progress of the *Supplier* in achieving the objectives of the contract,
	• allowing the *Supplier* to demonstrate from the current Accepted Programme its progress and planned activities for the coming 4 weeks,
	• acting as a combined management team by discussing reviewing and making decisions required in terms of the contract, and in doing so
	    o cultivate a spirit of co-operation and mutual trust for the benefit of both Parties and all who attend and
	    o attending to any other issues considered relevant by either Party and the *Supply Manager*.
	
	Early warning meetings may be convened at either Party's premises on an alternating basis as agreed between the *Supplier* and the *Supply Manager*
	
	The *Supply Manager* chairs the meeting and prepares the Minutes which are distributed to the *Supply Manager* and the *Supplier* within 5 days of the meeting.
	
	Informal reviews or meetings may be held at the premises of either Party throughout the duration of the contract on a non-interference basis. These informal reviews require no additional preparation and are intended to support communication between the *Supply Manager* and the *Supplier*.
	
	All attendees at early warning meetings and any other meeting carry their own expenses incurred in connection with such attendance.

S810 Communication system **SC 13.2**	
S 815 Management procedures	

S 820 *Supplier*'s application for payment **SC 50.2**	

S 900 Working with the *Purchaser* and Others

S 905 Co-operation **SC 60.1(5)**	
S 915 Co-ordination **SC 60.1(5)**	

S 1000 Services and other things to be provided.

S 1005 Services and other things provided by the *Supplier* for the use by the *Purchaser*, *Supply Manager*, or Others **SC 23.2**	
S 1010 Services and other things to be provided by the *Purchaser.* **SC 23.2**	

S 1100 Health and safety

S 1105 Health and safety requirements **SC 25.4**	
S 1110 Method statements	
S 1115 Statutory requirements	

S 1120 Inspections	
S 1125 Deleterious and hazardous materials	

S 1200 Subcontracting

S 1205 Restrictions or requirements for subcontracting	

S 1300 Title

S 1305 Marking **SC4 71.1**	

S 1900 *Supplier* warranties (Option X25)

S 1905 Form of warranty **SC4 X25.1**	

S 2000 *Purchaser's goods* and *service*s specifications and drawings

S 2005 *Purchaser's goods* and *service*s specifications	Contents list or documents or both
S 2010 Drawings	Drawings list or drawings or both

C3.2: Scope provided by the Supplier for its design.

The End.