



TENDER NOTICE AND INVITATION TO TENDER

TENDER NUMBER: EDM/24/2024-25

BUILDING WORKS ALTERATIONS AND ADDITIONS TO GATEHOUSE OF THE OF EHLANZENI DISTRICT MUNICIPALITY

EHLANZENI DISTRICT MUNICIPALITY INVITES BIDS FOR THE ABOVE-MENTIONED TENDER

1. Only tenderers who have provided the following mandatory information and documents to be used to evaluate the tenderers responsiveness will be considered for further evaluation on functionality and preference specific goals.
 - 1.1 Only tenderers who are registered on the Central Supplier Database (CSD) will be considered and the copy of the CSD report not older than three months,
 - 1.2 Form of offer must be firm, VAT and other tax inclusive and valid at least Ninety (90) days from the closing date.
 - 1.3 No tender shall be considered for the person who are in the service of the state,
 - 1.4 Valid SARS PIN certificate must be attached,
 - 1.5 Attached original Certified copy of company registration documents issued by Companies and Intellectual Property Commission (CIPC) and tenderer must attach shareholder's certificates where applicable.
 - 1.6 Attached original Certified copies of Identity documents of all company directors,
 - 1.7 Verifiable copies of Municipal Account/s not older than three months for both the tenderer and company directors or lease agreement or proof of residence (PTO) from the relevant traditional authority,
 - 1.8 Proof of registration with CIDB for a grading of 3GB or Higher
 - 1.9 Fully completed tender document as issued and signed and submitted on the PDF document that has been issued and reproduced documents will be rejected. All certified copies must not be older than three months.
 - 1.10 Attached verifiable letter from Department of Employment and Labour - COIDA registration letter,
2. This tender will be evaluated in Terms of the 80/20 Preference Points system approved Preferential Procurement Policy of the Ehlanzeni District Municipality. The preference points system will be applied as follows: -
 - 2.1 The 80 points will be for price
 - 2.2 The 20 points will be allocated for the specific goals on a proportional or pro rata basis as mentioned below: -

POINTS FOR CONTRACTING AN ENTERPRISE OWNED BY HISTORICALLY DISADVANTAGED PERSONS OR INDIVIDUALS		
HISTORICALLY DISADVANTAGED PERSONS OR INDIVIDUALS	POINTS ALLOCATION	SOURCE DOCUMENTS REQUIRED TO CLAIM POINTS
100% black person or people owned enterprise	5	➤ A copy of a Full CSD report not older than 3 months
More than 30% woman or women shareholding or owned enterprise	2,5	
more than 30% youth shareholding or owned enterprise	2,5	
More than 30% people living with disability shareholding or owned enterprise	2,5	➤ A copy of a Medical Certificate to confirm disability

POINTS FOR IMPLEMENTING OF RDP PROGRAMMES		
Enterprises regarded as *EMEs located within the Ehlanzeni District Municipality area of jurisdiction	2,5	➤ A copy of a Full CSD report not older than 3 months NB: Points will only be awarded if the CSD physical address is the same as the address for the proof of residence required in 1.7 above.
5 points for valid B-BBEE level 1 contribution (SANAS accredited B-BBEE certificate for generic enterprise, and for EME and SME a sworn affidavit or CIPC issued certificate confirming annual turnover and level of Black Ownership).	5	➤ Certified Valid BBBEE certificate ➤ or Certified Valid EME and SME a sworn affidavit ➤ or Certified Valid CIPC issued certificate confirming annual turnover and level of Black Ownership
TOTAL PREFERENCE POINTS TO BE CLAIMED	20	

****EME's are Exempted Micro Enterprise with an annual Turnover of R 10.0million or less.***

****All certified copies must not be older than three months.***

Received tenders will be evaluated for responsiveness based on mandatory requirements and on functionality to obtain a minimum of 70 points out of a possible **100 points** to qualify for further evaluation in line with 80/20 Preference Points System.

Tender Documents can be viewed and downloaded at no cost on Document Sharing and Collaboration Platform or Portal (NEPTUNE): <http://edmservices.ehlanzeni.gov.za> and National Treasure Portal from **Monday, 20 January 2025.**

Further information regarding the download and uploading of the tender will be explained during the compulsory briefing session.

A compulsory briefing session will be held on **Thursday, 23 January 2025, at 10:00 at Ehlanzeni District Municipality Complex, DMC, 8 Van Niekerk Street, Sonheuwel Central, Mbombela 1201.**

Where tenders should be submitted - Completed tender and other returnable documents must be submitted only in PDF format on the Document Sharing and Collaboration Platform or Portal: <http://edmservices.ehlanzeni.gov.za> on or before **Thursday, 30 January 2025 not later than 12H00.**

Tender Documents received by telegram, fax and post will not be considered. Late tenders shall not be accepted.

Enquiry: Contact Person - ADMINISTRATION: Mr SP Khumalo at 013 759 8573 or pkhumalo@ehlanzeni.gov.za

Contact Person – TECHNICAL: Mr T Botha at 013 759 8573 or tbotha@ehlanzeni.gov.za

Special Conditions:

Ehlanzeni District Municipality reserves the right to appoint for the whole or part of the tender or to cancel the tender

Employer: **Municipal Manager: Dr N P Mahlalela**
 Ehlanzeni District Municipality
 P.O. Box 3333
 MBOMBELA
 1200