



public works & infrastructure

Department of
Public Works & Infrastructure
FREE STATE PROVINCE

**HEAD OF DEPARTMENT
MR. MOTSAMAI MOHLAHLA
PUBLIC WORKS & INFRASTRUCTURE**

TENDER NO: DPWFS(T) 005/2023

TENDER DOCUMENTATION

APPOINTMENT OF REGISTERED LIFT SERVICE PROVIDERS FOR THE COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT PROGRAMME AT VARIOUS FREE STATE PROVINCIAL GOVERNMENT BUILDINGS ON BEHALF OF THE FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE (03) YEARS WITH THE OPTION TO BE EXTEND BY TWO (02) YEARS

OCTOBER 2023

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



BEWARE OF SCM FRAUD AND PHISHING

WHAT IS FRAUD AND PHISHING?

- *SCM fraud is a careful thought dishonesty, deceptive and corrupt process with the intention to influence any stage of the SCM process in order to make a financial gain or cause a loss. It can be perpetrated by contractors or sub-contractors external to the organisation, as well as officials within the Department.*
- *Phishing is a form of fraud in which an attacker masquerades as a reputable entity or person in email or other forms of communication. Attacker will commonly use phishing emails to distribute malicious links or attachments that can perform variety of functions. Some will extract login credentials or account information from victims*

How does phishing work?

- The phisher may begin by **determining who their targeted victims** will be (whether at an organization or individual level) and creates strategies to collect data they can use to attack.
- Next, the phisher will create **methods like fake emails or phony web pages to send messages** that lure data from their victims.
- Phishers then send messages that **appear trustworthy** to the victims and begin the attack.
- Once the attack has been deployed, phishers will **monitor and collect the data** that victims provide on the fake web pages.
- Finally, phishers use the collected data to make illegal purchases or **commit fraudulent acts**.

That being said, not all attacks look and operate the same way. Phishing scams can take a variety of forms and can have different goals in their deployment.

IMPORTANT:

- No official of the department is allowed to request any form of gratuity and/or reward for assisting any bidder with their bid is considered over other bids for appointment.

Report all suspicious acts and requests to South African Police Service on 08600 10111

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COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

THE DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE	
Physical address: 155 OR Tambo House Cnr. St Andrews Street and Markgraaff Street Bloemfontein, 9301	Post box number: P.O. Box 690 Bloemfontein 9301
DIRECTORATE: SUPPLY CHAIN MANAGEMENT Contact Person: Name: Mr. Mosiuoa Kolobe Telephone: Email: 051 492 3883 kolobem@fsworks.gov.za	DIRECTORATE: WORKS, CONSTRUCTION AND MAINTENANCE Contact Person: Name: Mr Motsamai Maloka. Chief Works Inspector Contact No: 066 307 2574 Email: malokam@fsworks.gov.za Contact Person: Name: Mr Elliot Pakiso Mofokeng Pr. Technologist Contact No: 066 307 2587 Email: mofokenge@fsworks.gov.za Contact Person: Name: Mr Thys Jonker Chief Works Inspector Contact No: 066 307 2533 Email: jonkert@fsworks.gov.za Contact Person: Name: Mr Pieter Van Aswegen Mechanical engineer Contact No: 076 970 8326 Email: vanaswegenp@fsworks.gov.za
Indicate the region for which you are bidding for (you may bid for more than 1 region): Region1: Motheo & Xhariep : ☐ Region 2: Lejweleputswa & F e z i l e Dabi : ☐ Region 3: Thabo Mofutsanyane : ☐	

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public works &
infrastructure

Department of
Public Works & Infrastructure
FREE STATE PROVINCE

TENDERER:

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PRICES INCLUSIVE OF VALUE ADDED TAX:

(a) TOTAL (100%) of the prices inclusive of value added tax:

R

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TOTAL PRICE IN WORDS:

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CRS NUMBER:

.....

TENDER NUMBER:

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DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

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THE TENDER

PART T1: TENDERING PROCEDURES

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

**COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT**



PART T1: TENDERING PROCEDURES

T1.1 - Tender Notice and Invitation to Tender

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS
MAINTENANCE CONTRACT



TENDER NO: DPWFS (T) 005/2023

DESCRIPTION: APPOINTMENT OF REGISTERED LIFT SERVICE PROVIDERS FOR THE COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT PROGRAMME AT VARIOUS FREE STATE PROVINCIAL GOVERNMENT BUILDINGS ON BEHALF OF THE FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE (03) YEARS WITH THE OPTION TO BE EXTENDED BY TWO (02) YEARS.

T1.1 - Tender Notice and Invitation to Tender:

The Department of Public Works and Infrastructure, Free State Provincial Government, invites tenders for the **Lifts Maintenance Contracts – Free State Provincial Government Buildings**. Contract duration: three (03) years with the option to be extended by two (02) years.

Note: Bidders with a CIDB grading of **7SI or higher** who satisfy criteria stated in the Tender Data may submit Tender offers.

Project title:	APPOINTMENT OF REGISTERED LIFT SERVICE PROVIDERS FOR THE COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT PROGRAMME AT VARIOUS FREE STATE PROVINCIAL GOVERNMENT BUILDINGS ON BEHALF OF THE FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE (03) YEARS WITH THE OPTION TO BE EXTENDED BY TWO (02) YEARS.		
Tender No:	DPWFS (T) 005/2023		
Advertising date:	20 October 2023	Closing Date:	20 November 2023
Closing time:	11:00am	Validity Period	90 Days (Calendar Days)
Compulsory Clarification Date:	01 November 2023	Compulsory Clarification Venue:	18 Hartley Road, Hamilton Boardroom, Bloemfontein, 9301 (Public Works and Infrastructure: Property Management).
Time:	11h00		
Tenders are to be delivered to the following address on the stipulated closing date and time:	Department of Public Works and Infrastructure: Ground Floor (Main Entrance Foyer) at OR Tambo House (Old Lebohang Building); St Andrew Street; Bloemfontein.		

COLLECTION OF TENDER DOCUMENTS

- Please note that bid documents are obtainable from e-tender portal on www.etenders.gov.za from 20 October 2023 OR
- Bid documents will also be available from 20 October 2023 from 09h00 to 14h30 at the Department of Public Works and Infrastructure SCM Offices, Room 101B, First Floor, OR Tambo House Cnr. Markgraaf and St Andrews Street, Bloemfontein. However, a non-refundable tender / bid deposit of R1 282.00 is payable in cash (please bring the exact amount) on collection of the bid documents. [Payments to be made at Room 102, 01st Floor, OR Tambo House].
- Bids are to be completed in accordance with the conditions and bid rules contained in the bid documents. Bid documents must be properly indexed and neatly bound.

The physical address for collection of tender documents is:

FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE
Cnr St Andrews Street and Markgraaff Street
OR Tambo House
Room 101B, 1st Floor Bloemfontein
9301

BIDS ARE TO BE COMPLETED IN ACCORDANCE WITH THE CONDITIONS AND BID RULES CONTAINED IN THE BID DOCUMENTS. BID DOCUMENTS MUST BE PROPERLY INDEXED AND NEATLY BOUNDED.

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

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EVALUATION CRITERIA

Phase:	Details:
Stage 1	Mandatory requirement - evaluation of bid submission - compliance with the set mandatory requirements and technical specification.
Stage 2	Functionality Evaluation - evaluation of functionality - bidders who fail to obtain a minimum 116 points out of 155 points for functionality as set out below will not be considered for appointment on the panel.
Stage 3	Evaluation on price and preference -The 90/10 preference point system applicable to price quotations and tenders (all applicable taxes included), will be used for evaluation this bid.

REASONS FOR DISQUALIFICATION

1. The department reserves the right to disqualify any bidder which does any one or more of the following, and such disqualification may take place without prior notice to the offending bidder:
 - a) Bidders who's tax matters are not compliant with SARS requirements as reflected on e-Filing and/or CSD at the time of award (however such bidders will be advised in writing to approach the SARS in order ensure that tax matters are compliant within a period of seven working days;
 - b) Bidders who submitted incomplete information and documentation according to the requirements of this bid document, e.g. not submitting both a fully completed document with all returnable documents as stated on this tender document;
 - c) Bidders who submitted information that is fraudulent, factually untrue or inaccurate information;
 - d) Bidders who received information not available to other bidders through fraudulent means.
 - e) Bidders whose CIDB grading status has been suspended and/or cancelled.

EVALUATION CRITERIA FOR BIDS RECEIVED

1. STAGE 1 – MANDATORY REQUIREMENTS

1.1. STAGE 1 (A): MANDATORY REQUIREMENTS REQUIRED FOR EVALUATION PURPOSES:

- a) Provide unique security Personal Identification Number (PIN) issued by the South African Revenue Services and/or Central Supplier Database's MAAA number which will be used to verify valid tax compliance status of the bidding entity. (Where Consortium / Joint Venture / Sub-contractors are involved, each party to the association must have a compliant tax status which will be confirmed at the time of award).
- b) A valid proof of registration on the National Treasury's Central Supplier's Database must accompany this bid (where Consortium / Joint Venture / Sub-contractors are involved, each party to the association must submit a separate or a unique security personal Identification number).
 - i. However, joint ventures, partnerships, including unincorporated partnerships must register on the CSD within 15 days of the date of the bid being awarded to the successful bidder.
- c) Each Potential Bidder who respond to this bid must be registered with CIDB grade on 7SI or Higher. A valid CRS number must be provided as proof of active membership.
- d) A valid Letter of Good Standing issued by the Department of Labour must accompany the bid:
 - i) Each bidder must provide proof of compliance to Unemployment Insurance Fund (UIF) and Compensation for Occupational Injuries and Diseases Act (COIDA).
- e) Attach duly completed and signed SBD documents (SBD 1 and SBD 4)
- f) Attach duly completed and signed Annexure A - Record of Addenda to tender documents.
- g) Attach duly completed and signed Annexure B - Proposed amendments and qualifications.
- h) Attach duly completed and signed Annexure D - Compulsory Declaration.
- i) Bidders should attach a SANAS accredited certified lift inspector Certificate and ECSA registered lift inspector certificate (engineer).

- j) Bidders should attach a certificate of qualification as a lift technician (in terms of the manpower training act, 1981)
- k) Attach complete and sign the Annual Financial Statements Declaration (Attach income statement and the balance sheet as support for the declaration).
- l) The bidder agrees to take out, and keep current during the Maintenance Agreement period, insurance against liability for death of or injury to its Employees, Agents or Representatives including public liability by statute and common law, and insurance for occurrences of which the insurance cover shall be for an amount not less than Ten Million Rand (R10 000 000.00)
- m) Attendance of the mandatory clarification meeting (details of which are provided in the advert and in this tender document).
- n) ***All bid documents must be completed in writing with a black pen.***

1.2. STAGE 1 (B): NON – MANDATORY REQUIREMENTS FOR EVALUATION PURPOSES:

- 1.2.1 Attach a valid municipal services (water, sanitation, rates and electricity) clearance certificate or a current bill of account not owing more than ninety (90) days or a valid lease agreement with a current statement from the lessor not owing more than 90 days.
- 1.2.2 Completed and signed schedule of tender's schedule of experience.
- 1.2.3 Duly completed and signed SBD 6.1 – Preference points claim form in terms of the Preferential Procurement Regulations 2022.
- 1.2.4 Attach Appointment Letters, Reference Letters and Completion Certificates where the contractor has carried out similar nature of works.
- 1.2.5 Attach curriculum vitae of relevant staff in the format of the Resource Information Sheet provided.

2. STAGE 2 – EVALUATION ON FUNCTIONALITY

The evaluation on functionality criteria will be evaluated based on the following information:

- a) Attach verifiable experience of key staff who have previously worked on similar projects.
- b) Attach relevant experience and skill of the main contractor or sub-contractor in working on similar construction projects.
- c) Each bidder must obtain a minimum of 116 points out of 155 points for functionality in order to qualify for evaluation on price and preference using the 90/10 preference points systems.
- d) Functionality (Separate from price) _____ **155** points
- e) The functionality criteria will be as follows:



No	CRITERION	GUIDELINE FOR CRITERION		SCORE
1	CAPACITY OF THE SERVICE PROVIDER	Capacity of the Service provider to execute the works. 1: The bidders must provide relevant contactable references of similar work done in the past 3 (three) years where the terms: 1.1: 'similar work refers to: Maintenance services for multi-brands of lifts, rendered diligently at CIDB grading Level 7SI or higher. 1.2: 'proof' refers to: Verifiable letters of reference, including appointment letters and completion certificates signed and stamped, contactable references.		20
		1 Project 2 Projects 3 Projects 4 Projects 5 or more Projects	4 8 12 16 20	
		<i>Projects of where similar maintenance service was rendered at CIDB grading Level 7SI or higher were diligently rendered (Verifiable letters of reference must be attached as proof) include appointment letters and completion certificates signed and stamped.</i>		
2	QUALIFICATION AND EXPERIENCE OF THE KEY STAFF	Experience and Qualifications of the qualified Lift Inspector (Engineer) and Technicians. 1 - Adequacy of Experience as a registered and qualified Lift Inspector with N. Diploma in Mechanical or Electrical engineering/ NQF Level 5. (ECSA registration Certificate)- (Maximum of 15 Points) (a) 1 year – 3 points (b) 2 years – 6 points (c) 3 years – 9 points (d) 4 years – 12 points (e) 5 years and above – 15 points <i>A Comprehensive CV with contactable references must be attached and the Resource Information Sheet should be completed in full.</i> NB: Failure to do so, will result in the bidder forfeiting these points 2 - Adequacy of Experience as a registered and qualified Lift Technician/ Mechanic (in terms of section 13 of manpower - (Maximum of 10 Points) (f) 1 year – 2 points (g) 2 years – 4 points (h) 3 years – 6 points (i) 4 years – 8 points (j) 5 years and above – 10 points <i>A Comprehensive CV with contactable references must be attached and the Resource Information Sheet should be completed in full.</i> NB: Failure to do so, will result in the bidder forfeiting these points.		25
		Here, Service provider will have to show their proposed maintenance plan over the duration of the contract. The bidder agrees to and undertakes to deliver a comprehensive lift maintenance service as per the scope of work and service levels as outlined in this document.		
		1 - Proposed Maintenance Programme (PMP) A maintenance Programme in Gantt chart format, showing: Onboarding, Dates of planned monthly maintenance visits to each site Dates of regulatory inspections (Annexure A and B inspections)	Points 5	
		Schedules of Monthly Planned Maintenance activities in a checklist format covering but not limited to inspections, lubrications and cleaning	5	25



3	PROPOSED METHODOLOGY AND APPROACH - INCLUDES QUALITY MANAGEMENT SYSTEM AND THE PROPOSED MAINTENANCE PLAN	Part Replacement plan: Identify and outline a process for scheduled replacing o frown-out parts.	5		
		Emergency and Break down Response plan including response times, details of call centre and locations of responders.	5		
		Documentation and Record keeping plan: Comprehensive record-keeping of maintenance activities, inspections, tests, and recommendations.	5		
		Failure to attach a comprehensive PMP will result in a service provider forfeiting the points for the above criterion.			35
		2 - Risk Management Plan (RMP)		Points	
		Identification of Potential Risks	5		
		Risk Assessment and Prioritization plan	5		
		Mitigation Strategies and Controls	5		
		Emergency Response Plans	5		
		Monitoring and Periodic Review plan	5		
		Communication of Risks	5		
		Documentation of Risk Management	5		
		Bidders must attach a Risk Management Plan for the duration of the contract. Bidders must note that risk refers to project risks and not health and safety risks. The plan must include the following and will be scored according to the scoring rubric below.			
		3 - Lift Maintenance Quality Management System (LMQMS)		Points	15
		Adherence to Industry Standards and Regulations		3	
		Documentation and Record-Keeping		3	
		Safety Protocols and Procedures		3	
		Training and Personnel		3	
		Continuous Improvement and Innovation		3	
		Failure to attach a comprehensive LMQMS will result in a service provider forfeiting the points for the above criterion			25
		4 - Finances			
		- Cash flow projections aligned with the proposed maintenance programme. - Confirmation of the availability of cash flow for the first three months of the project. - Analysis of the Annual Financial Statements Declaration and its supporting documents (above three bullets – 15 points)			
		Financial Capability: Cash –flow (10 points) Operating cash flow ratio measures a company's short-term liquidity. Formula: Operating Cash Flows Ratio = Cash Flows from Operations/Current liabilities {submit latest/most recent (not more than 2 years old) Financial Statements signed-off by registered Professional Accountant}).			
		- Operating Cash Flows Ratio ≥ 1 – 10 points - Operating Cash Flows Ratio $> 0.5_1$ – 08 points - Operating Cash Flows Ratio ≤ 0.5 – 06 points - Operating Cash Flows Ratio ≤ 0 – 04 points - Submission of incomplete or irrelevant financial statements – 02 points - No submission of financial statements – 00 points			
TOTAL SCORE				155	

The following scoring rubric will be used to score the functionality above:

Rating	Score out of 5	Score out of 10	Score out of 15	Score out of 20	Approach and methodology
Poor	1	2	3	4	The approach and / or methodology is poor / is very unlikely to satisfy project objectives or requirements. The tenderer has completely misunderstood all aspects of the scope of work and does not deal with any critical aspects of the project.
Average	2	4	6	8	The approach and / or methodology is not good / is unlikely to satisfy project objectives or requirements. The tenderer has misunderstood certain aspects of the scope of work and does not deal with the critical aspects of the project.
Good	3	6	9	12	The approach is generic and not tailored to address the specific project objectives and methodology. The approach does not adequately deal with the critical characteristics of the project. The quality plan, manner in which risk is to be managed etc., is too generic.
Very Good	4	8	12	16	The approach is specifically tailored to address the specific project objectives and methodology and is sufficiently flexible to accommodate changes that may occur during execution. The quality plan and approach to managing risk etc., is specifically tailored to the critical characteristics of the project.
Excellent	5	10	15	20	Besides meeting the "good" rating, the important issues are approached in an innovative and efficient way, indicating that the tenderer has outstanding knowledge of state-of-the-art approaches. The approach paper details ways to improve the project outcomes and the quality of the outputs.

3. STAGE 3 – EVALUATION ON PRICE AND PREFERENCE

- Pricing on the project in order to achieve the objectives of the Preferential Procurement Regulations.
- The Department is committed to achieving the government's objectives of the transformation of the economy economic transformation as set out in the Departmental SCM Policy, Preferential Procurement Policy Framework Act, the B-BBEE act and the Preferential Procurement Regulations of 2022.
- The 90/10 preference point system applicable to price quotations and tenders with a rand value above R50 million (all applicable taxes included), will be used for evaluation of this bid.
- The scoring of points for price and preference system in terms of the 90/10 preference point system where the lowest price score 90 points for price.
- The points for preference will be allocated to bidders in accordance with the following specific goals.

Table 1:

The maximum points for this tender are allocated as follows:

	POINTS
Price	90
Specific goals	10
Total points for Price and SPECIFIC GOALS	100

- a. A maximum of 90 points is allocated for price on the following basis:

$$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

- b. Allocation of points in terms of the 90/10 preference point system.

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{min} = Price of lowest acceptable tender

- c. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 2 below as may be supported by proof/ documentation stated in the conditions of this tender.

Table 2:

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)
Free State Based companies (FICA approved documents in the name of the bidder must be attached) 100%	3	
Gender: Women ownership 100%	3	
Race: Black ownership 100%	3	
People living with Disability 100%	1	
Total Points Claimed out	10	

- d. Claiming of preference points for Specific goals:
- Bidders will be required to submit CIPC and FICA approved documents with the address corresponding with the municipal statement or lease agreement address in order to claim points for specific goal on companies from Free state based 100%
 - Bidders will be required to submit CIPC documents, Central Supplier Database (CSD) report, share certificates and certified ID copy / (ies) in order to claim points for specific goal on Gender: Women ownership 100%.
 - Bidders will be required to submit CIPC documents and Central Supplier Database (CSD) report in order to claim points for specific goal on Race: Black ownership 100%.
 - Bidders will be required to submit a medical certificate from a Registered Medical Practitioner or a letter condition from department of Labour confirming the bidder's disability in order to claim points for specific goal on People living with disability 100%.

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Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

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PART T1: TENDERING PROCEDURES

T1.2 – Tender Data

Annexure C

Standard Conditions of Tender

Standard Conditions of Tender

C.1 General

C.1.1 Actions

C.1.1.1 The employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in C.2 and C.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anticompetitive practices.

C.1.1.2 The employer and the tenderer and all their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderers shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

Note: 1) A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.

2) Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.

C.1.1.3 The employer shall not seek and a tenderer shall not submit a tender without having a firm intention and the capacity to proceed with the contract.

C.1.2 Tender Documents

The documents issued by the employer for the purpose of a tender offer are listed in the tender data.

C.1.3 Interpretation

C.1.3.1 The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.

C.1.3.2 These conditions of tender, the tender data and tender schedules which are required for tender evaluation purposes, shall form part of any contract arising from the invitation to tender.

C.1.3.3 For the purposes of these conditions of tender, the following definitions apply:

- a) **conflict of interest** means any situation in which:
 - i. someone in a position of trust has competing professional or personal interests which make it difficult to fulfill his or her duties impartially;
 - ii. an individual or tenderer is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit; or
 - iii. incompatibility or contradictory interests exist between an employee and the tenderer who employs that employee.
- b) **comparative offer** means the price after the factors of a non-firm price and all unconditional discounts it can be utilised to have been taken into consideration;
- c) **corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process;

- d) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels;

C.1.4 Communication and employer's agent

Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated in the tender data.

C.1.5 Cancellation and Re-Invitation of Tenders

C.1.5.1 An employer may, prior to the award of the tender, cancel a tender if-

- a) due to changed circumstances, there is no longer a need for the engineering and construction works specified in the invitation;
- b) funds are no longer available to cover the total envisaged expenditure; or
- c) no acceptable tenders are received.
- d) there is a material irregularity in the tender process.

C.1.5.2 The decision to cancel a tender invitation must be published in the same manner in which the original tender invitation was advertised

C.1.5.3 An employer may only with the prior approval of the relevant treasury cancel a tender invitation for the second time.

C.1.6 Procurement procedures

C.1.6.1 General

Unless otherwise stated in the tender data, a contract will, subject to C.3.13, be concluded with the tenderer who in terms of C.3.11 is the highest ranked or the tenderer scoring the highest number of tender evaluation points, as relevant, based on the tender submissions that are received at the closing time for tenders.

C.1.6.2 Competitive negotiation procedure

C.1.6.2.1 Where the tender data require that the competitive negotiation procedure is to be followed, tenderers shall submit tender offers in response to the proposed contract in the first round of submissions. Notwithstanding the requirements of C.3.4, the employer shall announce only the names of the tenderers who make a submission. The requirements of C.8 relating to the material deviations or qualifications which affect the competitive position of tenderers shall not apply.

C.1.6.2.2 All responsive tenderers or at least a minimum of not less than three responsive tenderers that are highest ranked in terms of the evaluation criteria stated in the tender data shall be invited to enter into competitive negotiations based on the principle of equal treatment, keeping confidential the proposed solutions and associated information.

Notwithstanding the provisions of C.2.17, the employer may request that tenders be clarified, specified and fine-tuned in order to improve a tenderer's competitive position provided that such clarification, specification, fine-tuning or additional information does not alter any fundamental aspects of the offers or impose substantial new requirements which restrict or distort competition or have a discriminatory effect.

C.1.6.2.3 At the conclusion of each round of negotiations, tenderers shall be invited by the employer to revise their tender offer based on the same evaluation criteria, with or without adjusted weightings. Tenderers shall be advised when they are to submit their best and final offer.

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C.1.6.2.4 The contract shall be awarded in accordance with the provisions of C.3.11 and C.3.13 after tenderers have been requested to submit their best and final offer.

C.1.6.3 Proposal procedure using the two stage-system

C.1.6.3.1 Option 1

Tenderers shall in the first stage submit technical proposals and, if required, cost parameters around which a contract may be negotiated. The employer shall evaluate each responsive submission in terms of the method of evaluation stated in the tender data, and in the second stage negotiate a contract with the tenderer scoring the highest number of evaluation points and award the contract in terms of these conditions of tender.

C.1.6.3.2 Option 2

C.1.6.3.2.1 Tenderers shall submit in the first stage only technical proposals. The employer shall invite all responsive tenderers to submit tender offers in the second stage, following the issuing of procurement documents.

C.1.6.3.2.2 The employer shall evaluate tenders received during the second stage in terms of the method of evaluation stated in the tender data, and award the contract in terms of these conditions of tender.

C.2 Tenderer's obligations

C.2.1 Eligibility

C.2.1.1 Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his principals, is not under any restriction to do business with employer.

C.2.1.2 Notify the employer of any proposed material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used by the employer as the basis in a prior process to invite the tenderer to submit a tender offer and obtain the employer's written approval to do so prior to the closing time for tenders.

C.2.2 Cost of tendering

C.2.2.1 Accept that, unless otherwise stated in the tender data, the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.

C.2.2.2 The cost of the tender documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents. Employers must attempt to make available the tender documents on its website so as not to incur any costs pertaining to the printing of the tender documents.

C.2.3 Check documents

Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.

C.2.4 Confidentiality and copyright of documents

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.

C.2.5 Reference documents

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

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C.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

C.2.7 Clarification meeting

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed work, services or supply and raise questions. Details of the meeting(s) are stated in the tender data.

C.2.8 Seek clarification

Request clarification of the tender documents, if necessary, by notifying the employer at least five (5) working days before the closing time stated in the tender data.

C.2.9 Insurance

Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The tenderer is advised to seek qualified advice regarding insurance.

C.2.10 Pricing the tender offer

C.2.10.1 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable fourteen (14) days before the closing time stated in the tender data.

C.2.10.2 Show VAT payable by the employer separately as an addition to the tendered total of the prices.

C.2.10.3 Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.

C.2.10.4 State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

C.2.11 Alterations to documents

Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.

C.2.12 Alternative tender offers

C.2.12.1 Unless otherwise stated in the tender data, submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted as well as a schedule that compares the requirements of the tender documents with the alternative requirements that are proposed.

C.2.12.2 Accept that an alternative tender offer must be based only on the criteria stated in the tender data or criteria otherwise acceptable to the employer.

C.2.12.3 An alternative tender offer must only be considered if the main tender offer is the winning tender.

C.2.13 Submitting a tender offer

C.2.13.1 Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of

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the works identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.

C.2.13.2 Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

C.2.13.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.

C.2.13.4 Sign the original and all copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.

C.2.13.5 Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

C.2.13.6 Where a two-envelope system is required in terms of the tender data, place and seal the returnable documents listed in the tender data in an envelope marked "financial proposal" and place the remaining returnable documents in an envelope marked "technical proposal". Each envelope shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

C.2.13.7 Seal the original tender offer and copy packages together in an outer package that states on the outside only the employer's address and identification details as stated in the tender data.

C.2.13.8 Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

C.2.13.9 Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the tender data.

C.2.14 Information and data to be completed in all respects

Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

C.2.15 Closing time

C.2.15.1 Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.

C.2.16 Tender offer validity

C.2.16.1 Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data.

C.2.16.2 If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period with or without any conditions attached to such extension.

C.2.16.3 Accept that a tender submission that has been submitted to the employer may only be withdrawn or substituted by giving the employer's agent written notice before the closing time for tenders that a tender is to be withdrawn or substituted. If the validity period stated in C.2.16 lapses before the employer evaluating tender, the contractor reserves the right to review the price based on Consumer Price Index (CPI).

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C.2.16.4 Where a tender submission is to be substituted, a tenderer must submit a substitute tender in accordance with the requirements of C.2.13 with the packages clearly marked as "SUBSTITUTE".

C.2.17 Clarification of tender offer after submission

Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

Note: Sub-clause C.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.

C.2.18 Provide other material

C.2.18.1 Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment.

Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive.

C.2.18.2 Dispose of samples of materials provided for evaluation by the employer, where required.

C.2.19 Inspections, tests and analysis

Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.

C.2.20 Submit securities, bonds and policies

If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.

C.2.21 Check final draft

Check the final draft of the contract provided by the employer within the time available for the employer to issue the contract.

C.2.22 Return of other tender documents

If so instructed by the employer, return all retained tender documents within twenty-eight (28) days after the expiry of the validity period stated in the tender data.

C.2.23 Certificates

Include in the tender submission or provide the employer with any certificates as stated in the tender data.

C.3 The employer's undertakings

C.3.1 Respond to requests from the tenderer

C.3.1.1 Unless otherwise stated in the tender Data, respond to a request for clarification received up to five (5) working days before the tender closing time stated in the Tender Data and notify all tenderers who collected tender documents.

C.3.1.2 Consider any request to make a material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used to prequalify a tenderer to submit a tender offer in terms of a previous procurement process and deny any such request if as a consequence:

- a) an individual firm, or a joint venture as a whole, or any individual member of the joint venture fails to meet any of the collective or individual qualifying requirements;
- b) the new partners to a joint venture were not prequalified in the first instance, either as individual firms or as another joint venture; or
- c) in the opinion of the Employer, acceptance of the material change would compromise the outcome of the prequalification process.

C.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until three (3) working days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Employer may grant such extension and, shall then notify all tenderers who collected tender documents.

C.3.3 Return late tender offers

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

C.3.4 Opening of tender submissions

C.3.4.1 Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

C.3.4.2 Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened and, where applicable, the total of his prices, number of points claimed for its BBBEE status level and time for completion for the main tender offer only.

C.3.4.3 Make available the record outlined in C.3.4.2 to all interested persons upon request.

C.3.5 Two-envelope system

C.3.5.1 Where stated in the tender data that a two-envelope system is to be followed, open only the technical proposal of valid tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data and announce the name of each tenderer whose technical proposal is opened.

C.3.5.2 Evaluate functionality of the technical proposals offered by tenderers, then advise tenderers who remain in contention for the award of the contract of the time and place when the financial proposals will be opened. Open only the financial proposals of tenderers, who score in the functionality evaluation more than the minimum number of points for functionality stated in the tender data, and announce the score obtained for the technical proposals and the total price and any points claimed on BBBEE status level. Return unopened financial proposals to tenderers whose technical proposals failed to achieve the minimum number of points for functionality.

C.3.6 Non-disclosure

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

C.3.7 Grounds for rejection and disqualification

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

C.3.8 Test for responsiveness

C.3.8.1 Determine, after opening and before detailed evaluation, whether each tender offer properly received:

C.3.8 Test for responsiveness

C.3.8.1 Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

C.3.8.2 A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

C.3.9 Arithmetical errors, omissions and discrepancies

C.3.9.1 Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

C.3.9.2 Check the highest ranked tender or tenderer with the highest number of tender evaluation points after the evaluation of tender offers in accordance with C.3.11 for:

- a) the gross misplacement of the decimal point in any unit rate;
- b) omissions made in completing the pricing schedule or bills of quantities; or
- c) arithmetic errors in:
 - i. line item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or
 - ii. the summation of the prices.

C.3.9.3 Notify the tenderer of all errors or omissions that are identified in the tender offer and either confirm the tender offer as tendered or accept the corrected total of prices.

C.3.9.4 Where the tenderer elects to confirm the tender offer as tendered, correct the errors as follows:

- a) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.
- b) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

C.3.10 Clarification of a tender offer

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

C.3.11 Evaluation of tender offers

The Standard Conditions of Tender standardize the procurement processes, methods and procedures from the time that tenders are invited to the time that a contract is awarded. They are generic in nature and are made project specific through choices that are made in developing the Tender Data associated with a specific project.

Conditions of tender are by definition the document that establishes a tenderer's obligations in submitting a tender and the employer's undertakings in soliciting and evaluating tender offers. Such conditions establish the rules from the time a tender is advertised to the time that a contract is awarded and require employers to conduct the process of offer and acceptance in terms of a set of standard procedures.

The CIDB Standard Conditions of Tender are based on a procurement system that satisfies the following system requirements:	
Requirement	Qualitative interpretation of goal
Fair	The process of offer and acceptance is conducted impartially without bias, providing simultaneous and timely access to participating parties to the same information.
Equitable	Terms and conditions for performing the work do not unfairly prejudice the interests of the parties.
Transparent	The only grounds for not awarding a contract to a tenderer who satisfies all requirements are restrictions from doing business with the employer, lack of capability or capacity, legal impediments and conflicts of interest.
Competitive	The system provides for appropriate levels of competition to ensure cost effective and best value outcomes.
Cost effective	The processes, procedures and methods are standardized with sufficient flexibility to attain best value outcomes in respect of quality, timing and price, and least resources to effectively manage and control procurement processes.

The activities associated with evaluating tender offers are as follows:

- Open and record tender offers received
- Determine whether or not tender offers are complete
- Determine whether or not tender offers are responsive
- Evaluate tender offers
- Determine if there are any grounds for disqualification
- Determine acceptability of preferred tenderer
- Prepare a tender evaluation report
- Confirm the recommendation contained in the tender evaluation report

C.3.11.1 General

The employer must appoint an evaluation panel of not less than three persons conversant with the proposed scope of works to evaluate each responsive tender offer using the tender evaluation methods and associated evaluation criteria and weightings that are specified in the tender data.

C.3.12 Insurance provided by the employer

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates of insurance

which the conditions of contract identified in the contract data, require the employer to provide.

C.3.13 Acceptance of tender offer

C.3.13.1 Accept the tender offer; if in the opinion of the employer, it does not present any risk and only if the tenderer:

- a) is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement;
- b) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract;
- c) has the legal capacity to enter into the contract;
- d) is not; insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act No. 2008, bankrupt or being wound up, has his/her affairs administered by a court or a judicial officer, has suspended his/her business activities or is subject to legal proceedings in respect of any of the foregoing;
- e) complies with the legal requirements, if any, stated in the tender data; and
- f) is able, in the opinion of the employer, to perform the contract free of conflicts of interest.

C.3.13.2 The Employer shall be entitled at its sole discretion to add and/or include other buildings in a particular town, area or district at late stage for comprehensive lift maintenance provided that such additional/ buildings are communicated to the service provider and clearly identified and listed to the scope work

C.3.14 Prepare contract documents

C.3.14.1 If necessary, revise documents that shall form part of the contract and that were issued by the employer as part of the tender documents to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents and
- c) other revisions agreed between the employer and the successful tenderer.

C.3.14.2 Complete the schedule of deviations attached to the form of offer and acceptance, if any.

C.3.15 Complete adjudicator's contract

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

C.3.16 Registration of the award

An employer must, within twenty-one (21) working days from the date on which a contractor's offer to perform a construction works contract is accepted in writing by the employer, register and publish the award on the cidb Register of Projects.

C.3.17 Provide copies of the contracts

Provide to the successful tenderer the number of copies stated in the Tender Data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

C.3.18 Provide written reasons for actions taken

Provide upon request written reasons to tenderers for any action that is taken in applying these conditions of tender but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of tenderers or might prejudice fair competition between tenderers.

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PART T2: RETURNABLE DOCUMENTS

T2.1 - List of Returnable Documents

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FREE STATE PROVINCIAL GOVERNMENT
DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

TENDER NO: DPWFS (T) 005/2023
DESCRIPTION: APPOINTMENT OF REGISTERED LIFT SERVICE PROVIDERS FOR THE COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT PROGRAMME AT VARIOUS FREE STATE PROVINCIAL GOVERNMENT BUILDINGS ON BEHALF OF THE FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE (03) YEARS WITH THE OPTION TO EXTEND BY TWO (02) YEARS.

T2.1 List of Returnable Documents

Returnable Documents will be used for tender evaluation purposes and be incorporated into the contract. The tenderer must return the following returnable documents legibly completed and signed in FULL.

1. Attach duly completed and signed Annexure A - Record of Addenda to tender documents.
2. Attach duly completed and signed Annexure B - Proposed amendments and qualifications.
3. Attach duly completed and signed Annexure D - Compulsory Declaration.
4. Resolution of Board of Directors
5. Resolution of Board of Directors to enter into Consortia or Joint Ventures (in case of Joint Venture or Consortia)
6. Special Resolution of Consortia or Joint Ventures.
7. Standard Bidding Document 1 (SBD 1) – Invitation to Bid
8. Standard Bidding Document 4 (SBD 4) – Bidder's Disclosure
9. Standard Bidding a Document 6.1 (SBD 6.1) – Preference points claim form in terms of the Preferential Procurement Regulations 2022.
10. Annual Financial Statements Declaration.
11. Schedule of the Tenderer's Experience (Particulars of Tenderers Projects).
12. All other relevant documents, including but not limited to the company registration documents, curriculum vitae's (resource information sheet format) of all relevant officials and identity documents of all directors and relevant officials.
13. Attach a valid Letter of Good Standing issued by the Department of Labour.
14. Schedule of Plant and Equipment
15. C1.1 Offer and Acceptance
16. C1.2 Contract Data (Part 2)
17. C2 Bills of quantities

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PART T2: RETURNABLE DOCUMENTS

T2.2 - Returnable Schedules

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Annexure A: Record of Addenda to tender documents

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title of Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Attach additional pages if more space is required.

Signature..... Date.....

Name..... Position.....

Tenderer.....

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Annexure B: Proposed amendments and qualifications

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause 5.8 of SANS 10845-3 regarding the employer's handling of material deviations and qualifications.

Page	Clause or item	Proposal

Signature.....

Date.....

Name.....

Position.....

Tenderer

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Annexure D: Compulsory Declaration

The following particulars must be furnished. In the case of a joint venture, separate declarations in respect of each partner must be completed and submitted.

Section 1: Enterprise details

Name of enterprise	
Contact person	
Email	
Telephone	
Cell	
Fax	
Physical address	
Postal address	

Section 2: Particulars of companies and close corporations

Company / Closed Corporation registration number	
--	--

Section 3: SARS information

Tax reference number	
VAT registration number	(state Not Registered if not registered for VAT)

Section 4: CIDB registration number

CIDB Registration number (if applicable)	
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Section 5: Particulars of principals

principal: means a natural person who is a partner in a partnership, a sole proprietor, a director of a company established in terms of the Companies Act of 2008 (Act No. 71 of 2008) or a member of a close corporation registered in terms of the Close Corporations Act, 1984, (Act No. 69 of 1984).

Full name of principal	Identity number	Personal tax reference number

Attach separate page if necessary

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Section 6: Record in the service of the state

Indicate, by marking the relevant boxes with a cross, if any principal is currently or has been within the last 12 months in the service of any of the following:

- | | |
|---|--|
| ☐ a member of any municipal council | ☐ an employee of any department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act of 1999 (Act No. 1 of 1999) |
| ☐ a member of any provincial legislature | |
| ☐ a member of the National Assembly or the National Council of Provinces | |
| ☐ a member of the board of directors of any Municipal entity | ☐ a member of an accounting authority of any national or provincial public entity |
| ☐ an official of any municipality or municipal entity | ☐ an employee of Parliament of a provincial legislature |

If any of the above boxes are marked, disclose the following:

Name of principal	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

Attach separate page if necessary

Section 7: Record of family member in the service of the state

family member: a person's spouse, whether in a marriage or in a customary union according to indigenous law, domestic partner in a civil union, or child, parent, brother, sister, whether such a relationship results from birth, marriage or adoption

Indicate, by marking the relevant boxes with a cross, if any family member of a principal as defined in section 5 is currently or has been within the last 12 months in the service of any of the following:

- | | |
|---|--|
| ☐ a member of any municipal council | ☐ an employee of any department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act of 1999 (Act No. 1 of 1999) |
| ☐ a member of any provincial legislature | |
| ☐ a member of the National Assembly or the National Council of Provinces | |
| ☐ a member of the board of directors of any Municipal entity | ☐ a member of an accounting authority of any national or provincial public entity |
| ☐ an official of any municipality or municipal entity | ☐ an employee of Parliament of a provincial legislature |

If any of the above boxes are marked, disclose the following:

Name of family member	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS
MAINTENANCE CONTRACT



Attach separate page if necessary

Section 8: Record of termination of previous contracts with an organ of state

Was any contract between the tendering entities, including any of its joint venture partners, terminated during the past five years for reasons other than the employer no longer requiring such works or the employer failing to make payment in terms of the contract?

☐ Yes ☐ No (tick appropriate box)

If yes, provide particulars (insert separate page if necessary)

Section 9: Declaration

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the tendering entity, confirms that the contents of this Declaration are within my personal knowledge, save where stated otherwise in an attachment hereto, and to the best of my belief is both true and correct, and that:

- i) neither the name of the tendering entity, nor any of its principals, appears on:
 - a) the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004 (Act No. 12 of 2004); or
 - b) National Treasury's Database of Restricted Suppliers (see www.treasury.gov.za)
- ii) the tendering entity or any of its principals has not been convicted of fraud or corruption by a court of law (including a court outside of the Republic of South Africa) within the last five years;
- iii) any principal who is presently employed by the state has the necessary permission to undertake remunerative work outside such employment (attach permission to this declaration);
- iv) the tendering entity is not associated, linked or involved with any other tendering entities submitting tender offers;
- v) the tendering entity has not engaged in any prohibited restrictive horizontal practices, including consultation, communication, agreement, or arrangement with any competing or potential tendering entity regarding prices, geographical areas in which goods and services will be rendered, approaches to determining prices or pricing parameters, intentions to submit a tender or not, the content of the submission (specification, timing, conditions of contract, etc.) or intention to not win a tender;
- vi) the tendering entity has no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- vii) neither the tenderer nor any of its principals owes municipal rates and taxes or municipal service charges to any municipality or a municipal entity, and are not in arrears for more than three months;
- viii) SARS may, on an on-going basis during the term of the contract, disclose the tenderer's tax compliance status to the Employer and, when called upon to do so, obtain the written consent of any subcontractors who are subcontracted to execute a portion of the contract that is entered into in excess of the threshold prescribed by National Treasury, for SARS to do likewise.

Signature

Date

Name

Position

Enterprise name

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS
MAINTENANCE CONTRACT



NOTE 1: The Standard Conditions of Tender contained in SANS 10845-3 prohibits anticompetitive practices (clause 3.1) and requires that tenderers avoid conflicts of interest, only submit a tender offer if the tenderer or any of his principals is not under any restriction to do business with the Employer (4.1.1) and submit only one tender either as a single tendering entity or as a member in a joint venture (clause 4.13.1). Clause 5.7 also empowers the Employer to disqualify any tenderer who engages in fraudulent and corrupt practice. Clause 3.1 also requires tenderers to comply with all legal obligations.

NOTE 2: Section 30(1) of the Public Service Act, 1994, prohibits an employee (person who is employed in posts on the establishment of departments) from performing or engaging remunerative work outside his or her employment in the relevant department, except with the written permission of the executive authority of the department. When in operation, Section 8(2) of the Public Administration Management Act, 2014, will prohibit an employee of the public administration (i.e. municipalities and all national departments, national government components listed in Part A of Schedule 3 to the Public Service Act, provincial departments including the office of the premier listed in Schedule 1 of the Public Service Act and provincial departments listed in schedule 2 of the Public Service Act, and provincial government components listed in Part B of schedule 3 of the Public Service Act) or persons contracted to executive authorities in accordance with the provisions of section 12A of the Public Service Act of 1994 or persons performing similar functions in municipalities, from conducting business with the State or to be a director of a public or private company conducting business with the State. The offence for doing so is a fine or imprisonment for a period not exceeding five years, or both. It is also a serious misconduct which may result in the termination of employment by the employer.

NOTE 3: Regulation 44 of Supply Chain Management regulations issued in terms of the Municipal Finance Management Act of 2003 requires that municipalities and municipal entities should not award a contract to a person who is in the service of the State, a director, manager or principal shareholder in the service of the State or who has been in the service of the State in the previous twelve months.

NOTE 4: Regulation 45 of Supply Chain Management regulations requires a municipality or municipal entity to disclose in the notes to the annual statements particulars of any award made to a close family member in the service of the State.

NOTE 5: Corrupt activities which give rise to an offence in terms of the Prevention and Combating of Corrupt Activities Act of 2004, include improperly influencing in any way the procurement of any contract, the fixing of the price, consideration or other moneys stipulated or otherwise provided for in any contract, and the manipulating by any means of the award of a tender.

NOTE 6: Section 4 of the Competition Act of 1998 prohibits restrictive horizontal practice, including agreements between parties in a horizontal relationship, which have the effect of substantially preventing or lessening competition, directly, or indirectly fixing prices or dividing markets or constituting collusive tendering. Section 5 also prohibits restrictive vertical practices. Any restrictive practices that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties.

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT



RESOLUTION OF BOARD OF DIRECTORS

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place)

on _____ (date)

RESOLVED that:

- 1 The Enterprise submits a Tender to the Department of Public Works and Infrastructure, Free State Province in respect of the following project:

(project description as per Tender Document)

Tender Number: _____ (Tender Number as per Tender Document)

- 2 *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign the Tender, and any and all other documents and/or correspondence in connection with and relating to the Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Tender to the Enterprise mentioned above.

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			
8			

Note:

1. * Delete which is not applicable.
2. **NB.** This resolution must be signed by all the Directors / Members / Partners of the Tendering Enterprise.

ENTERPRISE STAMP

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS
MAINTENANCE CONTRACT



RESOLUTION OF BOARD OF DIRECTORS TO ENTER INTO CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

held at _____ (place) on

(date) **RESOLVED** that:

1 The Enterprise submits a Tender, in consortium/joint venture with the following Enterprises:

(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the consortium/joint venture)

to the Department of Public Works and Infrastructure, Free State Province in respect of the following project:

(Project description as per Tender Document)

TenderNumber: _____ *(Tender Number as per Tender Document)*

2 *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ *(Position in the Enterprise)*

and who will sign as follows: _____

be, and is hereby, authorised to sign a consortium/joint venture agreement with the parties listed under item 1 above, and any and all other documents and/or correspondence in connection with and relating to the consortium/joint venture, in respect of the project described under item 1 above.

3 The Enterprise accept joint and several liability with the parties listed under item 1 above for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the Department in respect of the project described under item 1 above.

4 The Enterprise choose as its *domicilium citandi et executandi* for all purposes arising from this joint venture agreement and the Contract with the Department in respect of the project under item 1 above:

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFES MAINTENANCE CONTRACT



Faxnumber: _____ (code) _____

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS
MAINTENANCE CONTRACT



	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Note:

1. * Delete which is not applicable.
2. **NB.** This resolution must be signed by all the Directors / Members / Partners of the / Tendering Enterprise.
3. Should the number of Directors / Members / Partners exceed the space available above, additional names, capacity and signatures must be supplied on a separate page.

ENTERPRISE STAMP

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS
MAINTENANCE CONTRACT



SPECIAL RESOLUTION OF CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the duly authorised representatives of the following legal entities who have entered into a consortium/joint venture to jointly tender for the project mentioned below: *(legally correct full names and registration numbers, if applicable, of the Enterprises forming a consortium/joint venture)*

1 _____

2 _____

3 _____

4 _____

5 _____

6 _____

7 _____

8 _____

Held at _____ (place)

on _____ (date)

RESOLVED that:

A. The above-mentioned Enterprises submit a tender in consortium/joint venture to the Department of Public and Infrastructure Works, Free State Province in respect of the following project:

(Project description as per Tender Document)

Tender Number: _____ (Tender Number as per Tender Document)

B. Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS
MAINTENANCE CONTRACT



and who will sign as follows: _____

be, and is hereby, authorised to sign the tender, and any and all other documents and/or correspondence in connection with and relating to the tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the tender to the Enterprises in consortium/joint venture mentioned above.

C. The Enterprises constituting the consortium/joint venture, notwithstanding its composition, shall conduct all business under the name and style of:

D. The Enterprises to the consortium/joint venture accept joint and several liability for the due fulfilment of the obligations of the consortium/joint venture deriving from, and in any way connected with, the Contract entered into with the Department in respect of the project described under item A above.

E. Any of the Enterprises to the consortium/joint venture intending to terminate the consortium/joint venture agreement, for whatever reason, shall give the Department 30 days written notice of such intention. Notwithstanding such decision to terminate, the Enterprises shall remain jointly and severally liable to the Department for the due fulfilment of the obligations of the consortium/joint venture as mentioned under item D above.

F. No Enterprise to the consortium/joint venture shall, without the prior written consent of the other Enterprises to the consortium/joint venture and of the Department, cede any of its rights or assign any of its obligations under the consortium/joint venture agreement in relation to the Contract with the Department referred to herein.

G. The Enterprises choose as the *domicilium citandi et executandi* of the consortium/joint venture for all purposes arising from the consortium/joint venture agreement and the Contract with the Department in respect of the project under item A above:

Physical address:

_____ (code) _____

Postal Address:

_____ (code) _____

Telephone number (code): _____

Fax number: _____

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

SBD 1

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	DPWFS (T) 005/2023 (7SI or HIGHER)	CLOSING DATE:	20 NOVEMBER 2023	CLOSING TIME:	11:00
DESCRIPTION	APPOINTMENT OF REGISTERED LIFT SERVICE PROVIDERS FOR THE COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT PROGRAMME AT VARIOUS FREE STATE PROVINCIAL GOVERNMENT BUILDINGS ON BEHALF OF THE FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE (03) YEARS WITH AN OPTION TO EXTEND FOR TWO (02) YEARS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Ground Floor (Main Entrance Foyer)					
O.R Tambo House (Lebohang Building);					
Cnr. Markgraaff and St Andrews Street,					
Bloemfontein, 9301					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mr. M.Kolobe		CONTACT PERSON	Mr. Motsamai Maloka	
TELEPHONE NUMBER	051 492 1750/3886		TELEPHONE NUMBER	051 492 3926	
FACSIMILE NUMBER			FACSIMILE NUMBER	n/a	
E-MAIL ADDRESS	kolobem@fsworks.gov.za		E-MAIL ADDRESS	malokam@fsworks.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT



SBD 1

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT



3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM

INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM

SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included);
- and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	90
SPECIFIC GOALS	10
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$

Where

Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$	or	$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where

Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear

whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)
Free State Based companies (FICA approved documents in the name of the bidder must be attached) 100%	3	
Gender: Women ownership 100%	3	
Race: Black ownership 100%	3	
People living with Disability 100%	1	
Total Points Claimed out	10	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

Annual Financial Statements Declaration

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the respondent, confirms that:

- 1) The enterprise's financial year end is
- 2) The enterprise's financial statements have been prepared in accordance with the provisions of the Companies Act of 2008 or the Close Corporation Act of 1984, as applicable
- 3) The enterprise has compiled its financial accounts [tick one box]:
☐ internally ☐ independently
- 4) The following statement applies to the enterprise [tick one box and provide relevant information]
☐ enterprise has had its financial statements audited;
name of auditor
☐ enterprise is required by law to have an independent review of its financial statements
name of independent reviewer
☐ enterprise has not had its financial statements audited and is not required by law to have an independent review or audit of such statements
- 5) The attached income statement and balance sheet is a true extract from the financial statements complying with applicable legislation for the preceding financial year within 12 months of the financial year end.
[Attach the income statement and the balance sheet contained in the financial statement]
- 6) The annual turnover for the last financial year is R
- 7) The total assets as at the end of the last financial year is R
- 8) The total liabilities as at the end of the financial year is R

I hereby declare that the contents of this Declaration are within my personal knowledge, and save where stated otherwise are to the best of my belief both true and correct.

Signature

Date

Name

Position

Tenderer

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT

**Schedule of the Tenderer's Experience (Particulars of Tenderers Projects)**

FORM: PARTICULARS OF TENDERERS PROJECTS			
Project title:	APPOINTMENT OF REGISTERED LIFT SERVICE PROVIDERS FOR THE COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT PROGRAMME AT VARIOUS FREE STATE PROVINCIAL GOVERNMENT BUILDINGS ON BEHALF OF THE FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE (03) YEARS WITH OPTION TO EXTEND BY TWO (02) YEARS		
Tender no:	DPWFS (T) 005/2023 (7SI or HIGHER)	Closing date:	20 NOVEMBER 2023
Advertising date:	20 OCTOBER 2023	Validity period:	90 days

Note: The Tenderer is required to furnish the following particulars and to attach additional pages if more space is required. Failure to furnish the particulars will result in the tender offer being disqualified from further consideration.

1. PARTICULARS OF THE TENDERER'S CURRENT AND PREVIOUS COMMITMENTS**1.1. Current projects: Appointment letter(s) must be provided to buttress the information supplied below.**

Projects currently engaged in	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Present progress
1						
2						
3						
4						
5						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Projects currently engaged in		Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Present progress
6							
7							
8							
9							
10							
11							
12							

Name of Tenderer	Signature	Date

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



- 1.2. Completed projects: Both appointment letter(s) and completion certificates linked to the project(s) listed below must be provided to buttress the information provided.

Projects completed in the previous 5 (five) years		Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Date of Certificate of Practical Completion
1							
2							
3							
4							
5							
6							
7							
8							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Projects completed in the previous 5 (five) years		Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Date of Certificate of Practical Completion
9							
10							
11							
12							
13							

Name of Tenderer	Signature	Date

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Resource Information Sheet (CV) – Registered & Qualified Lift inspector who will be committed to the project at all times

Professional Registration(s)	
Professional Registration Number(s):	
Date of Birth:	
ID number:	
Employed by:	
Number of years with current employer	
Position held with current employer	

SIGNATURE OF RESOURCE:

DATE:

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Key projects worked on (align to evaluation requirements)	Name of project	Role in Project	Project Value	Duration of Project	Project Start Date	Project End Date	Reference Name	Reference Contact number
1								
2								
3								
4								
5								
6								

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Key projects worked on (align to evaluation requirements)	Name of project	Role in Project	Project Value	Duration of Project	Project Start Date	Project End Date	Reference Name	Reference Contact number
7								
8								
9								
10								
11								
12								

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Key projects worked on (align to evaluation requirements)	Name of project	Role in Project	Project Value	Duration of Project	Project Start Date	Project End Date	Reference Name	Reference Contact number
13								
14								
15								
In your opinion why you would be the right resource for this project, based on your experience?								

NAME:

SIGNATURE OF RESOURCE:

DATE

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Resource Information Sheet (CV) – Competent lift technician who will be committed to the project at all times

Professional Registration(s)	
Professional Registration Number(s):	
Date of Birth:	
ID number:	
Employed by:	
Number of years with current employer	
Position held with current employer	

SIGNATURE OF RESOURCE:

DATE:

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Key projects worked on (align to evaluation requirements)	Name of project	Role in Project	Project Value	Duration of Project	Project Start Date	Project End Date	Reference Name	Reference Contact number
1								
2								
3								
4								
5								
6								

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Key projects worked on (align to evaluation requirements)	Name of project	Role in Project	Project Value	Duration of Project	Project Start Date	Project End Date	Reference Name	Reference Contact number
7								
8								
9								
10								
11								
12								

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Key projects worked on (align to evaluation requirements)	Name of project	Role in Project	Project Value	Duration of Project	Project Start Date	Project End Date	Reference Name	Reference Contact number
13								
14								
15								
In your opinion why you would be the right resource for this project, based on your experience?								

NAME:

SIGNATURE OF RESOURCE:

DATE:

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

**COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT**



THE CONTRACT

PART C1: AGREEMENT AND CONTRACT DATA

C1.1 - Form of Offer and Acceptance

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



C1.1 Form of Offer and Acceptance

Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:

.....
..... Rand (in words);

R (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Signature Date

Name

Capacity

for the Tenderer

(Name and

address of
organization)

.....
Name and
signature
of witness

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1: Agreements and contract data, (which includes this agreement)

Part C2: Pricing data

and documents or parts thereof, which may be incorporated by reference into Parts 1 to above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfill any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Signature Date

Name **Mr. Ernest Mohlahlo**

Capacity **HEAD: DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE, FREE STATE**

for the
Employer DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE
P.O Box 690
Bloemfontein

Name and

Signature of witness

Date

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



Schedule of Deviations

1. Subject

Details

.....

.....

2. Subject

Details

.....

.....

3. Subject

Details

.....

.....

4. Subject

Details

.....

.....

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



5. Subject

Details

.....

.....

By the duly authorized representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

**COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT**



PART C1: AGREEMENT AND CONTRACT DATA

C1.2- Contract Data

CONTRACT PERIOD

36 months with an option to extend

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



FREE STATE PROVINCIAL GOVERNMENT DEPARTMENT OF PUBLIC

WORKS AND INFRASTRUCTURE

CONTRACT NO: DPWFS 005/2023

DESCRIPTION: LIFTS COMPREHENSIVE PREVENTATIVE MAINTENANCE CONTRACTS – VARIOUS FREE STATE PROVINCIAL GOVERNMENT BUILDINGS

C1.3 Pro Forma Construction Guarantee

GUARANTOR DETAILS AND DEFINITIONS

Guarantor means

Physical address

.....

Guarantor's signatory 1 Capacity

Guarantor's signatory 1 Capacity

Employer means DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE,
Free State Provincial Government

Contractor means

Works means LIFTS COMPREHENSIVE PREVENTATIVE MAINTENANCE – FREE STATE PROVINCIAL GOVERNMENT BUILDINGS

Site means FREE STATE PROVINCIAL GOVERNMENT BUILDING

Agreement means NEC3 Engineering and Construction Contract (ECC) June 2005

Contract Sum: i.e. the total of prices in the Form of Offer and Acceptance inclusive of VAT

Amount in figures R

Amount in words

..... (Rands)

Guaranteed Sum means the maximum aggregate amount of

R

Amount in words

..... (Rand)

1 The Guarantor's liability shall be limited to the amount of the Guaranteed Sum as follows:

GUARANTOR'S LIABILITY	PERIOD OF LIABILITY
Maximum Guaranteed Sum (not exceeding 10 % of the contract sum) in the amount of: (Rands) (R.....)	From and including the date of issue of this Construction Guarantee and up to and including the date of the only practical completion certificate or the last practical completion certificate where there are sections, upon which this Construction Guarantee shall expire.

2 The Guarantor hereby acknowledges that:

2.1 Any reference in this Guarantee to the Agreement is made for the purpose of convenience and shall not be construed as any intention whatsoever to create an accessory obligation or any intention whatsoever to create a suretyship.

2.2 Its obligation under this Guarantee is restricted to the payment of money.

3 Subject to the Guarantor's maximum liability referred to in clauses 1, the Guarantor hereby undertakes to pay the Employer the sum certified upon receipt of the documents identified in sub-clauses 3.1 to 3.3:

3.1 A copy of a first written demand issued by the Employer to the Contractor stating that payment of a sum certified by the Project Manager in an interim or final payment certificate has not been made in terms of the Agreement and failing such payment within seven (7) calendar days, the Employer intends to call upon the Guarantor to make payment.

3.2 A first written demand issued by the Employer to the Guarantor at the Guarantor's physical address with a copy to the Contractor stating that a period of seven (7) calendar days has elapsed since the first written demand in terms of sub-clause 4.1 and that the sum certified has still not been paid therefore the Employer calls up this Guarantee and demands payment of the sum certified from the Guarantor.

3.3 A copy of the said payment certificate which entitles the Employer to receive payment in terms of the Agreement of the sum certified in clause 3.

4 Subject to the Guarantor's maximum liability referred to in clause 1, the Guarantor undertakes to pay the Employer the Guaranteed Sum or the full outstanding balance upon receipt of a first written demand from the Employer to the Guarantor at the Guarantor's physical address calling up this Guarantee stating that:

4.1 The Agreement has been cancelled due to the Contractor's default and that the Guarantee is called up in terms of clause 4. The demand shall enclose a copy of the notice of cancellation; or

4.2 A provisional sequestration or liquidation court order has been granted against the Contractor and that the Guarantee is called up in terms of clause 4. The demand shall enclose a copy of the court order.

5 It is recorded that the aggregate amount of payments required to be made by the Guarantor in terms of clauses 3 and 4 shall not exceed the Guarantor's maximum liability in terms of clause 1.

6 Where the Guarantor is a registered insurer and has made payment in terms of clause 4, the Employer shall upon the date of issue of the final payment certificate submit an expense account to the Guarantor showing how all monies received in terms of the Guarantee have been expended and shall refund to the Guarantor any resulting surplus. All monies refunded to the Guarantor in terms of this Guarantee shall bear interest at the prime overdraft rate of the Employer's bank compounded monthly and calculated from the date payment was made by the Guarantor to the Employer until the date of refund.

7 Payment by the Guarantor in terms of clause 3 or 4 shall be made within seven (7) calendar days upon receipt of the first written demand to the Guarantor.

8 The Employer shall have the absolute right to arrange his affairs with the Contractor in any manner which the Employer deems fit and the Guarantor shall not have the right to claim his release from this Guarantee on account of any conduct alleged to be prejudicial to the Guarantor

9 The Guarantor chooses the physical address as stated above for all purposes in connection herewith.

10 This Guarantee is neither negotiable nor transferable and shall expire in terms of clause 1, or payment in full of the Guaranteed Sum or on the Guarantee expiry date, whichever is the earlier, where after no claims will be considered by the Guarantor. The original of this Guarantee shall be returned to the Guarantor after it has expired

TENDER NUMBER: DPWFS (T) 005/2023 (TSI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



11 This Guarantee, with the required demand notices in terms of clauses 3 or 4, shall be regarded as a liquid document for the purpose of obtaining a court order.

12 Where this Guarantee is issued in the Republic of South Africa the Guarantor hereby consents in terms of Section 45 of the Magistrate's Courts Act No 32 of 1944, as amended, to the jurisdiction of the Magistrate's Court of any district having jurisdiction in terms of Section 28 of the said Act, notwithstanding that the amount of the claim may exceed the jurisdiction of the Magistrate's Court.

Signed at Date

Guarantor's Guarantor's

Signatory 1 Signatory 2

Witness 1 Witness 2

Guarantor's seal or stamp

.....

42.2.4 The Employer is an organ of State

[41.0]

31.11.2 The interest rate as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No 1 of 1999) will apply.

[11.2] 31.4.2 Lateral support insurance is not to be effected by the contractor

40.2.2 Payment will be made for materials and goods

Dispute determinations shall be by arbitration

Extended defects liability period will apply to the following elements:

- o General buildingwork: 03 months
- o Electrical work: 12 months
- o Mechanical work: 12 months

26.1.2 Any leakages to roofs or damage caused as a result thereof within twelve (12) months after completion of the work due to poor materials or competency of workmen, shall be repaired by the contractor at his cost. If no heavy rainfall is experienced during the aforesaid period, such period will be extended until sufficient heavy rainfalls provide a test of competency.

Possession of the site is to be given within five (5) days after the contractor provided the employer with the construction guarantee in accordance with the provisions of 14.0

42.2.5

[15.2.1] The period for the commencement of the works after the contractor takes possession of the site is 7 working days.

42.2.6 For the works as a whole:

[15.3] The date for practical completion is thirty-six (36) months INCLUSIVE OF ALL STATUTORY AND BUILDER'S HOLIDAYS from site handover date.

42.2.7

The penalty per calendar day is R1.25 cents per R100,00 of the contract value.

42.2.9 The law applicable to the agreement shall be that of the Republic of South Africa.

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

**COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT**



[1.2]	
42.3	Insurances
42.3.1	Contract insurance to be effected by the contractor
[10.1,10.2,12.1]	
42.3.1	Contract works insurance is to be effected by the contractor for a sum not less than the contract sum with a deductible in an amount that the contractor deems appropriate.
10.1,10.2,12.1	
42.3.2	The supplementary insurance is required. Such insurance shall comprise a Coupon Policy for Special Risks issued by the South African Special Risk Insurance Association.
[10.1,10.2,12.1]	
42.3.4	Support insurance to be effected by the contractor for the sum of R0, 00 with a deductible in an amount that the contractor deems appropriate.
11.2, 12.1	
42.4	Documents
42.4.1	A waiver of the contractor's lien or right of continuing possession is required.
[3.3, 15.1.3, 31.16.2]	
42.4.2 [3.7]	Three. Copies of the construction document are to be supplied to the contractor free of charge.
42.4.3	Bills of Quantities/lump sum documents schedule of rates is drawn up in accordance with Standard System of Measurement Building Work – latest edition
42.4.4	
[15.1.1]	On acceptance of the tender the bills of quantities/lump sum document is to be submitted within working five (5) working days.

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT



- 42.4.6 [31.5.3] The contract value is to be adjusted using CPAP indices. The base month for the application of CPAP is the month in which the tender closed.
- [31.3] There is no latest day of the month for the issue of an interim payment certificate.
- 14.5 The employer will not provide advanced payments against an advanced payment guarantee
- 14.7.1 Replace sub-clause 14.7.1 to read as follows;” Hand over the site to the contractor and apply a 10% payment reduction from the contractor until the amount withheld is equal to ten percent (10%) of the contract sum. Such amount shall be adjusted to two point five percent (2.5%) of the contract sum on achievement of practical completion in terms of 24.0 and to zero percentage (0%) in the final payment certificate in terms of 34.8”

Part 2: Contract Data completed by the Contractor

Clause	Item and data
1.2	The name of the Contractor is. The address of the contractor is: Telephone Facsimile Address (physical) Address (postal)

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT



PART C2: PRICING DATA

C2.1 – PRICING INSTRUCTION

C2.1 Pricing Assumptions: Option B

The *conditions of contract*

How work is priced and assessed for payment

Clause 11 in NEC3 Engineering and Construction Contract, June 2005 (ECC3) Option B states:

Identified 11 defined terms 11.2

(21) The Bill of Quantities is the *bill of quantities* as changed in accordance with this contract to accommodate implemented compensation events and for accepted quotations for acceleration.

(28) The Price for Work Done to Date is the total of the quantity of the work which the Contractor has completed for each item in the Bill of Quantities multiplied by the rate and a proportion of each lump sum which is the proportion of the work covered by the item which the Contractor has completed. Completed work is work without Defects which would either delay or be covered by immediately following work.

(31) The Prices are the lump sums and the amounts obtained by multiplying the rates by the quantities for the items in the Bill of Quantities.

This confirms that Option B is a re-measurement contract and the bill comprises only items measured using quantities and rates or stated as lump sums. Value related items are not used. Time related items are items measured using rates where the rate is a unit of time.

Function of the Bill of Quantities

Clause 55.1 in Option B states, "Information in the Bill of Quantities is not Works Information or Site Information". This confirms that instructions to do work or how it is to be done are not included in the Bill, but in the Works Information. This is further confirmed by Clause 20.1 which states, "The *Contractor* Provides the Works in accordance with the Works Information". Hence the *Contractor* does **not** provide the Works in accordance with the Bill of Quantities. The Bill of Quantities is only a pricing document.

Guidance before pricing and measuring

Employers preparing tenders or contract documents, and tendering contractors are advised to consult the sections dealing with the bill of quantities in the NEC3 Engineering and Construction Contract (June 2005) Guidance Notes before preparing the *bill of quantities* or before entering rates and lump sums into the *bill*.

The NEC approach to the P & G bill assumes use will be made of method related charges for Equipment applied to Providing the Works based on durations shown in the Accepted Programme, fixed charges for the use of Equipment that is required throughout the construction phase, time related charges for people working in a supervisory capacity for the period required, and lump sum charges for other facilities or services not directly related to performing work items typically included in other parts of the bill. The P & G section of the bill is not used for the assessment of compensation events.

Measurement and payment

Symbols

The units of measurement described in the Bill of Quantities are metric units abbreviated as follows:

Abbreviation	Unit
%	percent
h	hour
ha	hectare
kg	kilogram
kl	kilolitre
km	kilometre
km-	pass kilometre-pass
kPa	kilopascal
kW	kilowatt
l	litre
m	metre
mm	millimetre
m ²	square metre
m ² -pass	pass square metre pass
m ³	cubic metre
m ³ -km	cubic metre-kilometre
MN	meganewton
MN.m	meganewton-metre
MPa	megapascal
No.	number
Prov sum ³	provisional sum
PC-	sum prime cost sum
R/only	Rate only
sum	Lump sum
t	ton (1000kg)
W/day	Work day

General assumptions

Unless otherwise stated, items are measured net in accordance with the drawings, and no allowance has been made in the quantities for waste.

The Prices and rates stated for each item in the Bill of Quantities shall be treated as being fully inclusive of all work, risks, liabilities, obligations, overheads, profit and everything necessary as incurred or required by the *Contractor* in carrying out or providing that item.

An item against which no Price is entered will be treated as covered by other Prices or rates in the *bill of quantities*. The quantities contained in the Bill of Quantities may not be final and do not necessarily represent the actual amount of work to be done. The quantities of work assessed and certified for payment by the *Project Manager* at each assessment date will be used for determining payments due.

The short descriptions of the items of payment given in the *bill of quantities* are only for the purposes of identifying the items. Detail regarding the extent of the work entailed under each item is provided in the Works Information.

Departures from the *method of measurement*

Amplification of or assumptions about measurement items

For the avoidance of doubt the following is provided to assist in the interpretation of descriptions given in the *method of measurement*. In the event of any ambiguity or inconsistency between the statements in the *method of measurement* and this section, the interpretation given in this section shall be used.

- 1 ³*Provisional Sums should not be used unless absolutely unavoidable. Rather include specifications and associated bill items for the most likely scope of work, and then change later using the compensation event procedure if necessary.*

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PART C2: PRICING DATA

C2.2 –BILL OF QUANTITIES

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
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PART C3: SCOPE OF WORK

C3 - Scope of work

C3.1 – Specification and Term of Reference

1. PROJECT BACKGROUND

NB:

This Scope of works/ specification forms part of the Contract Data and binding to the Agreement.
The Bill of Quantities should be priced in conjunction with Scope of works/ specification

The Department Public Works and Infrastructure (DPW & I) seeks to appoint a capable service provider (SP) to provide a Comprehensive Preventative Maintenance Service for all the lifts installed within the regions (Motho, Lejweleputswa, Fezile Dabi and Thabo Mofutsanyane) in the buildings indicated under clause 3 of this document.

The objective of this tender is to source a competent and capable Service Providers and to appoint only on an “as and when” a need arises/requires Agreement with an additional order or instruction.

The specification is intended to cover the complete Preventative Maintenance Service Agreement to the existing Lift installations as indicated in the equipment asset list. The minimum requirements are outlined, but do not cover all the details associated with maintaining the lift installations. Such details are recognized as being the exclusive responsibility of the **SP**. It is hereby acknowledged that neither the **DPW & I** nor the user client invented or developed any part of the lift system, but have only made selections of capacities, speed, control systems, materials and finishes, as well as specified performance.

This work is classified as a specialist work – Requiring considerable innovation, creativity; and expertise or skill (or both), or work with a high downstream impact.

2. MAINTENANCE OBJECTIVES:

Without in any way limiting service provider's obligations, the service provider (SP) shall at all times ensure:

- 2.1. Value for money service to the client and user clients,
- 2.2. The safety and comfort of passengers using the equipment,
- 2.3. The accuracy and reliability of the equipment's performance,
- 2.4. That preventative maintenance is carried out at all times,
- 2.5. That the equipment and associated spaces are kept clean and presentable at all times and
- 2.6. That the maintenance is carried out in a programmed sequence (Annual Preventative Maintenance Plan) so as to protect the DPW & I's investment.

3. CURRENT LIFTS / ASSET LIST:

3.1 Region 1: Motheo & Xhariep

Region 1 - Motheo & Xhariep				
Item	Town	Building	No. Lifts	Lift Information
1	Bloemfontein	OR Tambo Building	7	1-3. Otis Lifts (Lifts BFE 752/3/4) - 3 x Lifts at Entrance Foyer - 14 Levels, 14 openings, 1135kg Electric Passenger lift, Speed 2,5m/s, Opening mode: C.O, DC Machine, Motor Power 19.4KW, Rated current 145A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1581*1129*2261mm, Door net size 900*2107mm, Overhead height 4.76m, Travelling height 45m, Pit depth 2600mm.
				4-5. Otis Lifts (Lifts BFE 755/756) - 2 x Lifts at Parking Entrance (East)- 10 /11 Levels, 10 / 11 openings, 1135kg, Electric Passenger lift, Speed 2,5m/s, Opening mode : C. O, Geared Machine, Motor Power 18.5KW, Rated current 52A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1283*2244*2010mm, Door net size 1068*2121mm, Overhead height 4.76m, Travelling height 18m, Pit depth 1894mm.
				6. Otis Lifts (Lift BFE 108) - 1 x Lift at Fire Escape Stairwell (West) - 13 Levels, 13 openings, 630kg Electric Passenger/Goods lift, Speed 1.5m/s,, Opening mode :C.O, Geared Machine, Motor Power 15KW, Rated current 30A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1581*1129*2261mm, Door net size 900*2107mm, Overhead height 7m, Travelling height 42m, Pit depth 2520mm.
				7. Honty Lift - 1 x Stair Lift , 300kg Electric wheelchair lift, Speed 0.5m/s, Motor Power 2.5KW, Rated current 16A, Main power supply 220 AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 700*1381mm.
2	Bloemfontein	PACOFs & Sand Du Plessis Theatre	7	1-2. Otis Lifts (Lifts BFE264/5) - 2 x lifts at Sand Foyer - 5 Levels, 5 openings, 1800kg, Electric Passenger lift, Speed 1,5m/s, , Opening mode :C.O, Geared Machine, Motor Power 22KW, Rated current 60A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1878*11923*2221mm , Door net size 1100*2100mm, Overhead height 4.872m, Travelling height 16m, Pit depth 1700mm.

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				3. Otis Lift (Lifts BFE263) - 1 x lift at PACOFS Rehearsal - 4 Levels, 4 openings, 1800kg, Electric Passenger lift, Speed 1,5m/s, Geared Machine, Motor Power 22KW, Rated current 60, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1919*1891*2222mm, Door net size 1100*2100mm, Overhead height 4.826m, Travelling height 12m, Pit depth 1685mm.
				4. Otis Lifts (Lift BFE258) - 1 x lift at Sand Backstage - 8 Levels, 10 openings, 450kg, Electric Passenger/Goods lift, Speed 1,5m/s, Opening mode: Telescopic R to L, Geared Machine, Motor Power 9KW, Rated current 100A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 841*1399*2323mm, Door net size 894*2000mm, Overhead height 5.432m, Travelling height 35m, Pit depth 1824mm.
				5-7. Schindler Lifts (Lifts BFE162/3/4) - 3 x lift at PACOFS Security Entrance - 6 Levels, 6 openings, 1610kg, Electric Passenger lift, Speed 1.75m/s, Opening mode :C.O, Gearless Machine, Motor Power 27KW, Rated current 63A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1870*2302*1669mm, Door net size 1000*2100mm, Overhead height 4.478m, Travelling height 17.72m, Pit depth 1754mm.
3	Bloemfontein	Fidel Castro	9	1-5. Schindler Lifts (Lifts BFE182/3/5/6/7) - 5 x lift at Entrance Foyer - 22 Levels, 22 openings, 910kg, Electric Passenger lift, Speed 2,5m/s, Opening mode :C.O Gearless Machine, Motor Power 18.1KW, Rated current 52A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 1350*1500*2300mm, Door net size 900*2100mm, Overhead height 7m, Travelling height 80m, Pit depth 2600mm.
				6. Schindler Lifts (Lifts BFE184) - 1 x lift behind Entrance Foyer - 24 Levels, 24 openings, 3000kg, Electric Passenger /Goods lift, Speed 1,5m/s, opening mode: C.O Traction Machine, Motor Power 42KW, Rated current 92A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 1702*1601*2298mm, Door net size 1200*2100mm, Overhead height 4.849m, Travelling height 95.4m, Pit depth 2600mm.

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				7-8. Schindler Lifts (Lifts BFE179/180)-2 x lift at 1st floor Education - 4 Levels, 4 openings, 910kg, Electric Passenger /Goods lift, Speed 1,5m/s, Opening mode: C.O, Dynotric Machine, Motor Power 18.1KW, Rated current 52A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1350*1500*2300mm, Door net size 900*2100mm, Overhead height11.48m, Travelling height 49.7m, Pit depth 2229mm. 9.Schindler Lifts (Lifts BFE181)- 1 x lift at 1st floor Education - 6 Levels, 6 openings, 910kg, Passenger /Goods, Electric, Speed 1,5m/s, , Opening mode :C.O, Dynotric Machine, Motor Power 18.1KW, Rated current 52A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1, Car Net size 1350*1500*2300mm, Door net size 900*2100mm, Overhead height11.48m, Travelling height 49.7m, Pit depth 2229mm.
4	Bloemfontein	Medfontein	2	1-2. Schindler Lifts (Lifts BFE576/7) - 2 x lift at Entrance Foyer - 6 Levels, 6 openings, 1135kg, Passenger, Electric, Speed1,5m/s, Opening mode: C.O, Gearless Machine, Motor Power 18KW, Rated current 48A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1,Car Net size 1325*2009*2262mm, Door net size 1043*2100mm, Overhead height 4.557m, Travelling height 18m, Pit depth 1950mm.
5	Bloemfontein	Prestige Park (National Hospital)	1	Schindler Lifts (Lifts BFE836) - 1 x lift at Entrance Foyer - 7 Levels, 7 openings, 570kg, Electric Passenger lift , Speed 0,5m/s, Opening mode: Swing R to L, Geared Machine, Motor Power 4.5KW, Rated current 63A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1444*1000*2354mm , Door net size 875*2123mm, Overhead height 4.156m, Travelling height 18m, Pit depth 1655mm.

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3.2 Region 2: Lejweleputswa & Fezile Dabi

Region 2 - Lejweleputswa & Fezile Dabi				
Item	Town	Building	No. Lifts	Lift Information
1	Welkom	Welkom Library	1	Melcorp Lift: 1 X lift - 3 floors, 3 openings, 500kg, Electric goods hoist, Speed 0.5m/s, Gearless Machine, Motor Power 6.6KW, Rated current 9.3A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1500*2100*1200mm, Door net size 1400*2000mm, Overhead height 1.4m, Travelling height 3.0m, Pit depth 1800mm.
2	Kroonstad	KGI Building	2	1. OTIS Lift 72 NE 8524: 1 X lift - 4 floors, 4 openings, 1 100 kg or 15, Electric Passenger lift, Speed 1.0m/s, Gearless Machine, Motor Power 6.3KW, Rated current 90A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 4:1, Car Net size 100*2100*2100mm, Door net size 900*2000mm, Overhead height 3.4m, Travelling height 15m, Pit depth 1100mm.
				2. OTIS Lift (Lift 72 BE0665): 1 X lift - 5 floors, 5 openings, 1 100 kg, Electric passengers lift, Speed 1.0m/s, Gearless Machine, Motor Power 6.3KW, Rated current 90A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 4:1, Car Net size 100*2100*2100mm, Door net size 900*2000mm, Overhead height 3.4m, Travelling height 15m, Pit depth 1100mm.
3	Sasolburg	Sasolburg Library	1	Shorts Lift: 1 X lift - 3 floors, 3 openings, 500 kg, Electric goods hoist, Speed 0.5m/s, Gearless Machine, Motor Power 6.6KW, Rated current 9.3A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1500*2100*1200mm, Door net size 1400*2000mm, Overhead height 1.4m, Travelling height 3.0m, Pit depth 1800mm.

3.3 Region 3: Thabo Mofutsanyane

Region 3 – Thabo Mofutsanyane				
Item	Town	Building	No. Lifts	Lift information
1	Harrismith	Traffic Department	2	1. Kone 11295189: 1 X lift - 3 Floors, 3 Openings, 630kg or 8 person, Electric Passenger lift, Speed 1,0m/s, Opening mode: C.O, Gearless Machine, Motor Power 4,5KW, Rated current 4.5A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 1380*1009*2240mm, Door net size 800*2100mm, Overhead height 4.210m, Travelling height 8.6m, Pit depth 1.550mm 2. Shorts Lift: 1 X lift - 3 floors, 3 openings, Electric Microlift Service Lift (Dumbwaiter) 100kg, Speed 0.2m/s, Opening mode: Telescopic R to L, Geared Machine, Motor Power 10KW, Rated current 4..0100A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 700*810*800mm, Door net size 790*880mm, Overhead height 3m, Travelling height 3.0m, Pit depth 1.630mm
2	Bethlehem	Social Development	1	Schindler Lifts 100P MRL: 1 X lift - 2 Floors, 2 Openings, 630kg or 8 person, Electric Passenger lift,, Speed 1,0 m/s, Opening mode :C.O, Gearless Machine, Motor Power 42KW, Rated current 20A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 1070*1390*2300mm, Door net size 800*2100mm, Overhead height 3.740m, Travelling height 3.5m, Pit depth 1530mm
3	Bethlehem	Sederhof (Bartman Street)	3	1. Otis Lift BFE 0174: 1 X lift - 3 floors, 3 openings, 1610 kg or 23 Person, Electric, Passenger lift, Speed 0,5m/s, Opening mode: Swing doors, Geared Machine, Motor Power 6.25KW, Rated current 35A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1530*2300*2340mm, Door net size 1210*2100mm, Overhead height 5.606m, Travelling height 8.5m, Pit depth 1633mm 2. Otis Lift BFE720: 1 X lift - 4 floors, 4 openings, 570kg or 8 persons, Electric Passenger lift, Speed 0,5m/s, opening mode: Swing doors, Geared Machine, Motor Power 7.5KW, Rated current 38A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 960*1420*2200mm, Door net size 900*2100mm,

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				Overhead height 5.870m, Travelling height 11.333m, Pit depth 1550mm
				3. Otis 2030E Lift BFE434: 1 X lift - 4 floors, 4 openings, 1030kg or 13 persons, Electric Passenger lift, Speed 1,0m/s, opening mode: C.O, Geared Machine, Motor Power 5KW, Rated current 22.5A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 1050*2060*2230mm, Door net size 800*2100mm, Overhead height 5.880m, Travelling height 95.4m, Pit depth 1550mm.

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DESCRIPTION:

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C2.2 –BILL OF QUANTITIES

Bill No 1.1 Region 1 - OR Tambo Building, Bloemfontein

Item	Description	Unit	Tariff/ Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	BILL NO. 1.1							
	REGION 1: MOTHEO & KHARIEP							
	OR TAMBO BUILDING, BLOEMFONTEIN							
1.	PRELIMINARY ITEMS							
	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	CONTRACTUAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	TECHNICAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 - Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	SUPERVISOR							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	GENERAL ITEMS							
	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item						
	Amount carried forward	R						

TENDER NUMBER:

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Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	Amount brought forward	R						
	<u>OR TAMBO BUILDING, BLOEMFONTEIN</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							
	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 - Specifications and Terms of Reference) , but excluding items priced in Premlimanaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							
2.1.1	3 x Lifts at Entrance Foyer - 14 Levels, 14 openings, 1135kg Electric Passenger lift, Speed 2,5m/s, Opening mode :C.O, DC Machine, Motor Power 19.4KW, Rated current 145A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1581*1129*2261mm , Door net size 900*2107mm, Overhead height 4.76m, Travelling height 45m, Pit depth 2600mm.	Monthly	12					
2.1.2	2 x Entrance (East)- 10 /11 Levels, 10 / 11 openings, 1135kg , Electric Passenger lift, Speed 2,5m/s , Opening mode :C.O, Geared Machine, Motor Power 18.5KW, Rated current 52A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1283*2244*2010mm, Door net size 1068*2121mm, Overhead height 4.76m, Travelling height 18m, Pit depth 1894mm.	Monthly	12					

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2.1.3	1 x Lift at Fire Escape Stairwell (West) - 13 Levels, 13 openings, 630kg Electric Passenger/Goods lift, Speed 1.5m/s, , Opening mode :C.O, Geared Machine, Motor Power 15KW, Rated current 30A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1581*1129*2261mm, Door net size 900*2107mm, Overhead height 7m, Travelling height 42m, Pit depth 2520mm	Monthly	12						
2.1.4	1 x Stair Lift, 300kg Electric wheelchair lift, Speed 0.5m/s, Motor Power 2.5KW, Rated current 16A, Main power supply 220 AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 700*1381mm	Monthly	12						
2.1.5	1x Lift Inspector Cost per building (External Inspection & Report for all lifts)	Unit	1						
2.1.6	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1						
2.2	<u>Ad Hoc Work</u>								
2.2.1	<u>Call Out - Normal Working Hours</u>								
2.2.1.1	Technician	Rate Only							
2.2.1.2	Assistant	Rate Only							
2.2.2	<u>Call Out - Weekdays After Working Hours</u>								
2.2.2.1	Technician	Rate Only							
2.2.2.2	Assistant	Rate Only							
2.2.3	<u>Call Out - Weekends and Public Holidays</u>								
2.2.3.1	Technician	Rate Only							
2.2.3.2	Assistant	Rate Only							
2.2.4	<u>Travel</u>								
2.2.3.1	Rate per km	Rate Only							
2.2.3.2	Travel distance	Rate Only							
2.2.5	<u>Material Mark-up Percentage</u>								
2.2.5.1	Above R10 000	Percentage Only							
2.2.5.2	R10 000 - R5 000	Percentage Only							
2.2.5.3	R5 000 - R1 000	Percentage Only							
2.2.5.4	Less than R1 000	Percentage Only							

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2.3	<u>Allowance for Escalation (Multi-Year Contract)</u>							
	Allow for Percentage Escalation per year (%) contract	Percentage Only						
	Carry forward to Item 3.1	R						

Item	Description	Unit	Qty	Tariff	Amount			
	<u>OR TAMBO BUILDING, BLOEMFONTEIN</u>							
3.1	SUBTOTAL FOR BILL NO 1.1: FIRST 3 YEARS OF CONTRACT (ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)				R			
	-							
3.2	<u>ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)</u>							
3.2.1	SUBTOTAL FOR BILL NO 1.1: ONE YEAR EXTENSION OF CONTRACT			R	Subtotal only			
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>							
	<i>This Items to be utilized only when required or instructed by client. The cost for this section does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>							
4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.)							
4.1.1	New Lift at Entrance Foyer - 14 Levels, 14 openings, 1135kg Electric Passenger lift, Speed 2,5m/s, Opening mode :C.O, DC Machine, Motor Power 19.4KW, Rated current 145A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1581*1129*2261mm , Door net size 900*2107mm, Overhead height 4.76m, Travelling height 45m, Pit depth 2600mm.	Unit	1	R	Rate Only			

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4.1.2	Removing of exsting lift (decomissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only		
4.1.3	New Lift Entrance (East)- 10 /11 Levels, 10 / 11 openings, 1135kg , Electric Passenger lift, Speed 2,5m/s , Opening mode :C.O, Geared Machine, Motor Power 18.5KW, Rated current 52A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1283*2244*2010mm, Door net size 1068*2121mm, Overhead height 4.76m, Travelling height 18m, Pit depth 1894mm.	Unit	1	R	Rate Only		
4.1.4	Removing of exsting lift (decomissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only		
4.1.5	New Lift at Fire Escape Stairwell (West) - 13 Levels, 13 openings, 630kgElectric Passenger/Goods lift, Speed 1.5m/s, , Opening mode :C.O, Geared Machine, Motor Power 15KW, Rated current 30A, Main power supply 400V AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1581*1129*2261mm, Door net size 900*2107mm, Overhead height 7m, Travelling height 42m, Pit depth 2520mm	Unit	1	R	Rate Only		
4.1.6	Removing of exsting lift (decomissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only		
4.1.7	New Stair Lift, 300kg Electric wheelchair lift, Speed 0.5m/s, Motor Power 2.5KW, Rated current 16A, Main power supply 220 AC +/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 700*1381mm	Unit	1	R	Rate Only		
4.1.8	Removing of exsting lift (decomissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only		
4.1.9	New lift, cost for registering with Dept. Labor and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only		
4.1.10	Provide date and exchange rate when Lift units priced(applicable to new units Only) : Date				Exchange Rate Only		

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DESCRIPTION:

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CONTRACTpublic works &
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FREE STATE PROVINCE

	TOTAL FOR BILL NO. 1.1 (Carry to Summary)	R			
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Bill No 1.2 Region 1 - PACOFS and Sand Du Plessis Theatre, Bloemfontein

Item	Description	Unit	Tariff /Lift / Mont h	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	<u>BILL NO. 1.2</u>							
	<u>REGION 1: MOTHEO & XHARIEP</u>							
	<u>PACOFS & SAND DU PLESSIS THEATRE, BLOEMFONTEIN</u>							
1.	<u>PRELIMINARY ITEMS</u>							
	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	<u>CONTRACTUAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	<u>TECHNICAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 - Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	<u>SUPERVISOR</u>							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	<u>GENERAL ITEMS</u>							

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DESCRIPTION:

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CONTRACT

	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item						
	Amount carried forward	R						

Item	Description	Unit	Tariff /Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	Amount brought forward			R				
	<u>PACOFS & SAND DU PLESSIS THEATRE, BLOEMFONTEIN</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							
	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

2.1.1	2 x lifts at Sand Foyer - 5 Levels, 5 openings, 1800kg, Electric Passenger lift , Speed 1,5m/s, , Opening mode :C.O, Geared Machine, Motor Power 22KW, Rated current 60A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1878*11923*2221mm , Door net size 1100*2100mm, Overhead height 4.872m, Travelling height 16m, Pit depth 1700mm.	Monthly	12					
2.1.2	1 x lift at Sand Backstage - 8 Levels, 10 openings, 450kg, Electric Passenger/Goods lift , Speed 1,5m/s, Opening mode :Telescopic R to L ,Geared Machine, Motor Power 9KW, Rated current 100A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 841*1399*2323mm , Door net size 894*2000mm, Overhead height 5.432m, Travelling height 35m, Pit depth 1824mm.	Monthly	12					
2.1.3	1 x lift at PACOFS Rehearsal - 4 Levels, 4 openings, 1800kg, Electric Passenger lift, Speed 1,5m/s, Geared Machine, Motor Power 22KW, Rated current 60, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1919*1891*2222mm , Door net size 1100*2100mm, Overhead height 4.826m, Travelling height 12m, Pit depth 1685mm.	Monthly	12					
2.1.4	x lift at PACOFS Security Entrance - 6 Levels, 6 openings, 1610kg, Electric Passenger lift, Speed 1.75m/s, , Opening mode :C.O, Gearless Machine, Motor Power 27KW, Rated current 63A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1870*2302*1669mm , Door net size 1000*2100mm, Overhead height 4.478m, Travelling	Monthly	12					
2.1.5	1x Lift Inspector Cost per building (Inspection & Report)	Unit	1					
2.1.6	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1					
2.2	<u>Ad Hoc Work</u>							
2.2.1	<u>Call Out - Normal Working Hours</u>							
2.2.1.1	Technician	Rate Only						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

2.2.1.2	Assistant	Rate Only						
2.2.2	<u>Call Out - Weekdays After Working Hours</u>							
2.2.2.1	Technician	Rate Only						
2.2.2.2	Assistant	Rate Only						
2.2.3	<u>Call Out - Weekends and Public Holidays</u>							
2.2.3.1	Technician	Rate Only						
2.2.3.2	Assistant	Rate Only						
2.2.4	<u>Travel</u>							
2.2.3.1	Rate per km	Rate Only						
2.2.3.2	Travel distance	Rate Only						
2.2.5	<u>Material Mark-up Percentage</u>							
2.2.5.1	Above R10 000	Percentage Only						
2.2.5.2	R10 000 - R5 000	Percentage Only						
2.2.5.3	R5 000 - R1 000	Percentage Only						
2.2.5.4	Less than R1 000	Percentage Only						
2.3	<u>Allowance for Escalation (Multi-Year Contract)</u>							
	Percentage Escalation per year (%)	Percentage Only						
	Carry forward to Item 3.1	R						
Item	Description	Unit	Qty	Tariff	Amount			
	<u>PACOFS & SAND DU PLESSIS THEATRE, BLOEMFONTEIN</u>							
3.1	SUBTOTAL FOR BILL NO 1.2: FIRST 3 YEARS OF CONTRACT (ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)				R			
	-							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

3.2	<u>ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)</u>							
3.2.1	SUBTOTAL FOR BILL NO 1.2: TWO YEARS EXTENSION OF CONTRACT			R	Subtotal only			
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>							
	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>							
4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.)							
4.1.1	New lift at Sand Foyer - 5 Levels, 5 openings, 1800kg, Electric Passenger lift , Speed 1,5m/s, , Opening mode :C.O, Geared Machine, Motor Power 22KW, Rated current 60A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1878*11923*2221mm , Door net size 1100*2100mm, Overhead height 4.872m, Travelling height 16m, Pit depth 1700mm.	Unit	1	R	Rate Only			
4.1.2	Removing of exsting lift (decomissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.3	New lift at Sand Backstage - 8 Levels, 10 openings, 450kg, Electric Passenger/Goods lift , Speed 1,5m/s, Opening mode :Telescopic R to L ,Geared Machine, Motor Power 9KW, Rated current 100A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 841*1399*2323mm , Door net size 894*2000mm, Overhead height 5.432m, Travelling height 35m, Pit depth 1824mm.	Unit	1	R	Rate Only			
4.1.4	Removing of exsting lift (decomissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

4.1.5	New lift at PACOFS Rehearsal - 4 Levels, 4 openings, 1800kg, Electric Passenger lift, Speed 1,5m/s, Geared Machine, Motor Power 22KW, Rated current 60, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1919*1891*2222mm, Door net size 1100*2100mm, Overhead height 4.826m, Travelling height 12m, Pit depth 1685mm	Unit	1	R	Rate Only			
4.1.6	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.7	New lift at PACOFS Security Entrance - 6 Levels, 6 openings, 1610kg, Electric Passenger lift, Speed 1.75m/s, , Opening mode :C.O, Gearless Machine, Motor Power 27KW, Rated current 63A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1870*2302*1669mm, Door net size 1000*2100mm, Overhead height 4.478m, Travelling height 17.72m, Pit depth 1754mm.	Unit	1	R	Rate Only			
4.1.8	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.9	New lift, cost for registering with Dept. Labor and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only			
4.1.10	Provide date and exchange rate when Lift units priced(applicable to new units Only) : Date				Exchange Rate Only			
	TOTAL FOR BILL NO. 1.2 (Carry to Summary)				R			

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

Bill No.3 Region 1 - Fidel Castro Building, Bloemfontein

Item	Description	Unit	Tariff/ Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	BILL NO. 1.3							
	REGION 1: MOTHEO & XHARIEP							
	FIDEL CASTRO BUILDING, BLOEMFONTEIN							
1.	PRELIMINARY ITEMS							
	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	CONTRACTUAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	TECHNICAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 -Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	SUPERVISOR							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	GENERAL ITEMS							
	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item						
	Amount carried forward	R						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

Item	Description	Unit	Tariff/ Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	Amount brought forward			R				
	<u>FIDEL CASTRO BUILDING, BLOEMFONTEIN</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							
	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							
2.1.1	5 x Lifts at Entrance Foyer - 22 Levels, 22 openings, 910kg, Electric Passenger lift, Speed 2,5m/s, , Opening mode :C.O Gearless Machine, Motor Power 18.1KW, Rated current 52A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 1350*1500*2300mm, Door net size 900*2100mm, Overhead height 7m, Travelling height 80m, Pit depth 2600mm	Monthly	12					
2.1.2	1 x lift behind Entrance Foyer - 24 Levels, 24 openings, 3000kg, Electric Passenger /Goods lift, Speed1,5m/s, Opening mode :C.O Traction Machine, Motor Power 42KW, Rated current 92A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 2:1, Car Net size 1702*1601*2298mm, Door net size 1200*2100mm, Overhead height 4.849m, Travelling height 95.4m, Pit depth 2600mm.	Monthly	12					
2.1.3	2 x lift at 1st floor Education - 4 Levels, 4 openings, 910kg, Electric Passenger /Goods lift, Speed 1,5m/s, , Opening mode :C.O, Dynotric Machine, Motor Power 18.1KW, Rated current 52A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1, Car Net size 1350*1500*2300mm, Door net size 900*2100mm, Overhead height11.48m, Travelling height 49.7m, Pit depth 2229mm.	Monthly	12					

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

2.1.4	1x lift at 1st floor Education - 6 Levels, 6 openings, 910kg, Electric Passenger /Goods lift, Speed 1,5m/s, Opening mode :C.O, Dynotric Machine, Motor Power 18.1KW, Rated current 52A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1, Car Net size 1350*1500*2300mm, Door net size 900*2100mm, Overhead height11.48m, Travelling height 49.7m, Pit depth 2229mm.							
2.1.5	1x Lift Inspector Cost per building (Inspection & Report)	Unit	1					
2.1.6	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1					
2.2	<u>Ad Hoc Work</u>							
2.2.1	<u>Call Out - Normal Working Hours</u>							
2.2.1.1	Technician	Rate Only	1					
2.2.1.2	Assistant	Rate Only	1					
2.2.2	<u>Call Out - Weekdays After Working Hours</u>							
2.2.2.1	Technician	Rate Only	1					
2.2.2.2	Assistant	Rate Only	1					
2.2.3	<u>Call Out - Weekends and Public Holidays</u>							
2.2.3.1	Technician	Rate Only	1					
2.2.3.2	Assistant	Rate Only	1					
2.2.4	<u>Travel</u>							
2.2.3.1	Rate per km	Rate Only	1					
2.2.3.2	Travel distance	Rate Only	1					
2.2.5	<u>Material Mark-up Percentage</u>							
2.2.5.1	Above R10 000	Percentage Only						
2.2.5.2	R10 000 - R5 000	Percentage Only						
2.2.5.3	R5 000 - R1 000	Percentage Only						
2.2.5.4	Less than R1 000	Percentage Only						
2.3	<u>Allowance for Escalation (Multi-Year Contract)</u>							
	Percentage Escalation per year (%)	Percentage Only						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

	Carried forward to Item 3.1	R						
Item	Description	Unit	Qty	Tariff	Amount			
	<u>FIDEL CASTRO BUILDING, BLOEMFONTEIN</u>							
3.1	SUBTOTAL FOR BILL NO 1.3: FIRST 3 YEARS OF CONTRACT (ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)				R			
	-							
3.2	<u>ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)</u>							
3.2.1	SUBTOTAL FOR BILL NO 1.3: TWO YEARS EXTENSION OF CONTRACT			R	Subtotal only			
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>							
	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>							
4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.							
4.1.1	New lift at Entrance Foyer - 22 Levels, 22 openings, 910kg, Electric Passenger lift, Speed 2,5m/s, , Opening mode :C.O Gearless Machine, Motor Power 18.1KW, Rated current 52A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 2:1, Car Net size 1350*1500*2300mm, Door net size 900*2100mm, Overhead height 7m, Travelling height 80m, Pit depth 2600mm.	Unit	1	R	Rate Only			
4.1.2	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

4.1.3	New lift behind Entrance Foyer - 24 Levels, 24 openings, 3000kg, Electric Passenger /Goods lift, Speed 1,5m/s, Opening mode :C.O Traction Machine, Motor Power 42KW, Rated current 92A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 2:1, Car Net size 1702*1601*2298mm, Door net size 1200*2100mm, Overhead height 4.849m, Travelling height 95.4m, Pit depth 2600mm.	Unit	1	R	Rate Only			
4.1.4	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.5	New lift at 1st floor Education - 4 Levels, 4 openings, 910kg, Electric Passenger /Goods lift, Speed 1,5m/s, , Opening mode :C.O, Dynotric Machine, Motor Power 18.1KW, Rated current 52A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1, Car Net size 1350*1500*2300mm, Door net size 900*2100mm, Overhead height 11.48m,	Unit	1	R	Rate Only			
4.1.6	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.7	New lift, cost for registering with Dept. of Labour and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only			
4.1.8	Provide date and exchange rate when Lift units priced (applicable to new units Only) : Date				Exchange Rate Only			
	TOTAL FOR BILL NO. 1.3 (Carry to Summary)				R			

Bill No. 1.4 Region 1 - Medfontein Building, Bloemfontein

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	BILL NO. 1.4							
	REGION 1: MOTHEO & KHARIEP							
	MEDFONTEIN BUILDING, BLOEMFONTEIN							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

1.	PRELIMINARY ITEMS							
	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	CONTRACTUAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	TECHNICAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 -Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	SUPERVISOR							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	GENERAL ITEMS							
	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item						
	Amount carried forward	R						
Item	Description	Unit	Tarrif/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

	Amount brought forward			R				
	<u>MEDFONTEIN BUILDING, BLOEMFONTEIN</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							
	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							
2.1.1	2 x lift at Entrance Foyer - 6 Levels, 6 openings, 1135kg, Passenger, Electric, Speed1,5m/s, Opening mode :C.O, Gearless Machine, Motor Power 18KW, Rated current 48A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1,Car Net size 1325*2009*2262mm, Door net size 1043*2100mm, Overhead height 4.557m, Travelling height 18m, Pit depth 1950mm	Monthly	12					
2.1.2	1x Lift Inspector Cost per building (Inspection & Report)	Unit	1					

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

2.1.3	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1						
2.2	<u>Ad Hoc Work</u>								
2.2.1	<u>Call Out - Normal Working Hours</u>								
2.2.1.1	Technician	Rate Only							
2.2.1.2	Assistant	Rate Only							
2.2.2	<u>Call Out - Weekdays After Working Hours</u>								
2.2.2.1	Technician	Rate Only							
2.2.2.2	Assistant	Rate Only							
2.2.3	<u>Call Out - Weekends and Public Holidays</u>								
2.2.3.1	Technician	Rate Only							
2.2.3.2	Assistant	Rate Only							
2.2.4	<u>Travel</u>								
2.2.3.1	Rate per km	Rate Only							
2.2.3.2	Travel distance	Rate Only							
2.2.5	<u>Material Mark-up Percentage</u>								
2.2.5.1	Above R10 000	Percentage Only							
2.2.5.2	R10 000 - R5 000	Percentage Only							
2.2.5.3	R5 000 - R1 000	Percentage Only							
2.2.5.4	Less than R1 000	Percentage Only							
2.3	<u>Allowance for Escalation (Multi-Year Contract)</u>								
	Percentage Escalation per year (%)	Percentage Only							
	Carry forward to Item 3.1	R							
Item	Description	Unit	Qty.	Tariff	Amount				
	<u>MEDFONTEIN BUILDING, BLOEMFONTEIN</u>								
3.1	SUBTOTAL FOR BILL NO 1.4: FIRST 3 YEARS OF CONTRACT				R				
	(ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)								

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

	-								
3.2	<u>ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)</u>								
3.2.1	SUBTOTAL FOR BILL NO 1.4: TWO YEARS EXTENSION OF CONTRACT	R	Subtotal only						
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>								
	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>								
4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be incuded in price.								
4.1.1	New lift at Entrance Foyer - 6 Levels, 6 openings, 1135kg, Passenger, Electric, Speed1,5m/s, Opening mode :C.O, Gearless Machine, Motor Power 18KW, Rated current 48A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1,Car Net size 1325*2009*2262mm, Door net size 1043*2100mm, Overhead height 4.557m, Travelling	Unit	1	R	Rate Only				

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

4.1.2	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.3	New lift, cost for registering with Dept. of Labour and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only			
4.1.4	Provide date and exchange rate when Lift units priced(applicable to new units Only) : Date				Exchange Rate Only			
	TOTAL FOR BILL NO. 1.4 (Carry to Summary)			R				

Bill No. 1.5 Region 1 - Prestige Park, Bloemfontein

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	<u>BILL NO. 1.5</u>							
	<u>REGION 1: MOTHEO & XHARIEP</u>							
	<u>PRESTIGE PARK, BLOEMFONTEIN</u>							
1.	<u>PRELIMINARY ITEMS</u>							
	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 - Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

	tender amount. Refer to C 1.2 - Contract Data)							
1.1	<u>CONTRACTUAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	<u>TECHNICAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 -Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	<u>SUPERVISOR</u>							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	<u>GENERAL ITEMS</u>							
	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item						
	Amount carried forward	R						
Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

	Amount brought forward			R				
	<u>PRESTIGE PARK, BLOEMFONTEIN</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							
	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 - Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							
2.1.1	1 x lift at Entrance Foyer - 7 Levels, 7 openings, 570kg, Electric Passenger lift ,Speed 0,5m/s, Opening mode :Swing R to L, Geared Machine, Motor Power 4.5KW, Rated current 63A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size 1444*1000*2354mm , Door net size 875*2123mm, Overhead height 4.156m, Travelling height 18m, Pit depth 1655mm.	Monthly	12					
2.1.2	1x Lift Inspector Cost per building (Inspection & Report)	Unit	1					
2.1.3	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1					
2.2	<u>Ad Hoc Work</u>							
2.2.1	<u>Call Out - Normal Working Hours</u>							
2.2.1.1	Technician	Rate Only						
2.2.1.2	Assistant	Rate Only						
2.2.2	<u>Call Out - Weekdays After Working Hours</u>							
2.2.2.1	Technician	Rate Only						
2.2.2.2	Assistant	Rate Only						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

2.2.3	<u>Call Out - Weekends and Public Holidays</u>							
2.2.3.1	Technician	Rate Only						
2.2.3.2	Assistant	Rate Only						
2.2.4	<u>Travel</u>							
2.2.3.1	Rate per km	Rate Only						
2.2.3.2	Travel distance	Rate Only						
2.2.5	<u>Material Mark-up Percentage</u>							
2.2.5.1	Above R10 000	Percentage Only						
2.2.5.2	R10 000 - R5 000	Percentage Only						
2.2.5.3	R5 000 - R1 000	Percentage Only						
2.2.5.4	Less than R1 000	Percentage Only						
2.3	<u>Allowance for Escalation (Multi Year Contract)</u>							
	Percentage Escalation per year (%)	Percentage Only						
	Carry forward to Item 3.1	R						
Item	Description	Unit	Qty.	Tariff	Amount			
	<u>PRESTIGE PARK, BLOEMFONTEIN</u>							
3.1	SUBTOTAL FOR BILL NO 1.5: FIRST 3 YEARS OF CONTRACT				R			
	(ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)							
	-							
3.2	<u>ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)</u>							
3.2.1	SUBTOTAL FOR BILL NO 1.5: ONE YEAR EXTENSION OF CONTRACT			R	Subtotal only			
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>							
	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.							
4.1.1	New lift at Entrance Foyer - 7 Levels, 7 openings, 570kg, Electric Passenger lift ,Speed 0,5m/s, Opening mode :Swing R to L, Geared Machine, Motor Power 4.5KW, Rated current 63A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1444*1000*2354mm , Door net size 875*2123mm, Overhead height 4.156m, Travelling height 18m, Pit depth 1655mm	Unit	1	R	Rate Only			
4.1.2	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.3	New lift, cost for registering with Dept. Labour and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only			
4.1.4	Provide date and exchange rate when Lift units priced(applicable to new units Only) : Date				Exchange Rate Only			
	TOTAL FOR BILL NO. 1.5 (Carry to Summary)				R			

Bill No. 2.1 Region 2 – Welkom Library

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	<u>BILL NO. 2.1</u>							
	<u>REGION 2: LEJWELEPUTSWA & FEZILE DABI</u>							
	<u>WELKOM LIBRARY, WELKOM</u>							
1.	<u>PRELIMINARY ITEMS</u>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	<u>CONTRACTUAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	<u>TECHNICAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 -Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	<u>SUPERVISOR</u>							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	<u>GENERAL ITEMS</u>							
	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item						
	Amount carried forward	R						
Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	Amount brought forward			R				
	<u>WELKOM LIBRARY, WELKOM</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							
2.1.1	1 x lift , 3 floors, 3 openings, 500kg, Electric goods hoist, Speed 0.5m/s, Gearless Machine, Motor Power 6.6KW, Rated current 9.3A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1500*2100*1200mm , Door net size 1400*2000mm, Overhead height 1.4m, Travelling height 3.0m, Pit depth 1800mm.	Monthly	12					
2.1.2	1x Lift Inspector Cost per building (Inspection & Report)	Unit	1					
2.1.3	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1					
2.2	<u>Ad Hoc Work</u>							
2.2.1	<u>Call Out - Normal Working Hours</u>							
2.2.1.1	Technician	Rate Only						
2.2.1.2	Assistant	Rate Only						
2.2.2	<u>Call Out - Weekdays After Working Hours</u>							
2.2.2.1	Technician	Rate Only						
2.2.2.2	Assistant	Rate Only						
2.2.3	<u>Call Out - Weekends and Public Holidays</u>							
2.2.3.1	Technician	Rate Only						
2.2.3.2	Assistant	Rate Only						
2.2.4	<u>Travel</u>							
2.2.3.1	Rate per km	Rate Only						
2.2.3.2	Travel distance	Rate Only						
2.2.5	<u>Material Mark-up Percentage</u>							
2.2.5.1	Above R10 000	Percentage Only						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
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FREE STATE PROVINCE

2.2.5.2	R10 000 - R5 000	Percentage Only						
2.2.5.3	R5 000 - R1 000	Percentage Only						
2.2.5.4	Less than R1 000	Percentage Only						
2.3	Allowance for Escalation (Multi-Year Contract)							
	Percentage Escalation per year (%)	Percentage Only						
	Carry forward to Item 3.1	R						
Item	Description	Unit	Qty	Tariff	Amount			
	<u>WELKOM LIBRARY, WELKOM</u>							
3.1	SUBTOTAL FOR BILL NO 2.1: FIRST 3 YEARS OF CONTRACT (ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)				R			
3.2	ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)							
3.2.1	SUBTOTAL FOR BILL NO 2.1: ONE YEAR EXTENSION OF CONTRACT			R	Subtotal only			
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>							
	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>							
4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.)							
4.1.1	New Lift, 3 floors, 3 openings, 500kg, Electric goods hoist, Speed 0.5m/s, Gearless Machine, Motor Power 6.6KW, Rated current 9.3A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1500*2100*1200mm , Door net size 1400*2000mm, Overhead	Unit	1	R	Rate Only			

DPWFS (T) 005/2023 (7SI or HIGHER)

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE CONTRACT

	height 1.4m, Travelling height 3.0m, Pit depth 1800mm.							
4.1.2	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.3	New lift, cost for registering with Dept. of Labour and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only			
4.1.4	Provide date and exchange rate when Lift units priced(applicable to new units Only) : Date				Exchange Rate Only			
	TOTAL FOR BILL NO. 2.1 (Carry to Summary)				R			

Bill No. 2.2 Region 2 - KGI Building, Kroonstad

[illegible]

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)



public works &
infrastructure

Department of
Public Works & Infrastructure
FREE STATE PROVINCE

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	<u>CONTRACTUAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	<u>TECHNICAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 -Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	<u>SUPERVISOR</u>							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	<u>GENERAL ITEMS</u>							
	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item						
	Amount carried forward	R						
Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	Amount brought forward			R				
	<u>KGI BUILDING, KROONSTAD</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							
2.1.1	1 x lifts, 4 floors, 4 openings, 1 100 kg or 15, Electric Passenger lift, Speed 1.0m/s, Gearless Machine, Motor Power 6.3KW, Rated current 90A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 4:1, Car Net size100*2100*2100mm , Door net size 900*2000mm, Overhead height 3.4m, Travelling height 15m, Pit depth 1100mm.	Monthly	12					
2.1.2	1 x lifts,5 floors, 5 openings,1 100 kg , Electric passengers lift, Speed 1.0m/s, Gearless Machine, Motor Power 6.3KW, Rated current 90A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 4:1, Car Net size100*2100*2100mm , Door net size 900*2000mm, Overhead height 3.4m, Travelling height 15m, Pit depth 1100mm.	Monthly	12					
2.1.3	1x Lift Inspector Cost per building (Inspection & Report) .	Unit	1					
2.1.4	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1).	Unit	1					
2.2	<u>Ad Hoc Work</u>							
2.2.1	<u>Call Out - Normal Working Hours</u>							
2.2.1.1	Technician	Rate Only						
2.2.1.2	Assistant	Rate Only						
2.2.2	<u>Call Out - Weekdays After Working Hours</u>							
2.2.2.1	Technician	Rate Only						
2.2.2.2	Assistant	Rate Only						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

2.2.3	<u>Call Out - Weekends and Public Holidays</u>						
2.2.3.1	Technician	Rate Only					
2.2.3.2	Assistant	Rate Only					
2.2.4	<u>Travel</u>						
2.2.3.1	Rate per km	Rate Only					
2.2.3.2	Travel distance	Rate Only					
2.2.5	<u>Material Mark-up Percentage</u>						
2.2.5.1	Above R10 000	Percentage Only					
2.2.5.2	R10 000 - R5 000	Percentage Only					
2.2.5.3	R5 000 - R1 000	Percentage Only					
2.2.5.4	Less than R1 000	Percentage Only					
2.3	<u>Allowance for Escalation (Multi-Year Contract)</u>						
	Percentage Escalation per year (%)	Percentage Only					
	Carry forward to Item 3.1	R					
Item	Description	Unit	Qty	Tariff	Amount		
	<u>KGI BUILDING, KROONSTAD</u>						
3.1	SUBTOTAL FOR BILL NO 2.2: FIRST 3 YEARS OF CONTRACT (ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)				R		
	-						
3.2	<u>ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)</u>						
3.2.1	SUBTOTAL FOR BILL NO 2.2: ONE YEAR EXTENSION OF CONTRACT			R	Subtotal only		
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>						
	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.)							
4.1.1	New lift, 4 floors, 4 openings, 1 100 kg or 15, Electric Passenger lift, Speed 1.0m/s, Gearless Machine, Motor Power 6.3KW, Rated current 90A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 4:1, Car Net size 100*2100*2100mm, Door net size 900*2000mm, Overhead height 3.4m, Travelling height 15m, Pit depth 1100mm.	Unit	1	R	Rate Only			
4.1.2	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.3	New lifts, 5 floors, 5 openings, 1 100 kg, Electric passengers lift, Speed 1.0m/s, Gearless Machine, Motor Power 6.3KW, Rated current 90A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 4:1, Car Net size 100*2100*2100mm, Door net size 900*2000mm, Overhead height 3.4m, Travelling height 15m, Pit depth 1100mm.	Unit	1	R	Rate Only			
4.1.4	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.5	New lift, cost for registering with Dept. of Labour and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only			
4.1.6	Provide date and exchange rate when Lift units priced (applicable to new units Only) : Date				Exchange Rate Only			
	TOTAL FOR BILL NO. 2.2 (Carry to Summary)				R			

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

Bill No. 2.3 Region 2 - Sasolburg Library

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	<u>BILL NO. 2.3</u>							
	<u>REGION 2: LEJWELEPUTSWA & FEZILE DABI</u>							
	<u>SASOLBURG LIBRARY, SASOLBURG</u>							
1.	<u>PRELIMINARY ITEMS</u>							
	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 - Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	<u>CONTRACTUAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	<u>TECHNICAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 -Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	<u>SUPERVISOR</u>							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	<u>GENERAL ITEMS</u>							
	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

(c)		Item						
	Amount carried forward	R						

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	Amount brought forward			R				
	SASOLBURG LIBRARY, SASOLBURG							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							
	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 - Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							
2.1.1	1 x lift- 3 floors, 3 openings, 500 kg, Electric goods hoist, Speed 0.5m/s, Gearless Machine, Motor Power 6.6KW, Rated current 9.3A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1500*2100*1200mm , Door net size 1400*2000mm, Overhead height 1.4m, Travelling height 3.0m, Pit depth 1800mm	Monthly	12					
2.1.2	1x Lift Inspector Cost per building (Inspection & Report)	Unit	1					
2.1.3	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1					
2.2	<u>Ad Hoc Work</u>							
2.2.1	<u>Call Out - Normal Working Hours</u>							
2.2.1.1	Technician	Rate Only						
2.2.1.2	Assistant	Rate Only						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

2.2.2	<u>Call Out - Weekdays After Working Hours</u>							
2.2.2.1	Technician	Rate Only						
2.2.2.2	Assistant	Rate Only						
2.2.3	<u>Call Out - Weekends and Public Holidays</u>							
2.2.3.1	Technician	Rate Only						
2.2.3.2	Assistant	Rate Only						
2.2.4	<u>Travel</u>							
2.2.3.1	Rate per km	Rate Only						
2.2.3.2	Travel distance	Rate Only						
2.2.5	<u>Material Mark-up Percentage</u>							
2.2.5.1	Above R10 000	Percentage Only						
2.2.5.2	R10 000 - R5 000	Percentage Only						
2.2.5.3	R5 000 - R1 000	Percentage Only						
2.2.5.4	Less than R1 000	Percentage Only						
2.3	<u>Allowance for Escalation (Multi-Year Contract)</u>							
	Percentage Escalation per year (%)	Percentage Only						
	Carry forward to Item 3.1	R						
Item	Description	Unit	Qty	Tariff	Amount			
	<u>SASOLBURG LIBRARY, SASOLBURG</u>							
3.1	SUBTOTAL FOR BILL NO 2.4: FIRST 3 YEARS OF CONTRACT (ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)				R			
3.2	ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)							
3.2.1	SUBTOTAL FOR BILL NO 2.4: ONE YEAR EXTENSION OF CONTRACT			R	Subtotal only			
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
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Public Works & Infrastructure
FREE STATE PROVINCE

	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>							
4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.)							
4.1.1	New lift- 3 floors, 3 openings, 500 kg, Electric goods hoist, Speed 0.5m/s, Gearless Machine, Motor Power 6.6KW, Rated current 9.3A, Main power supply 400V AC+/-7% 50Hz 3P, Traction Ratio 1:1, Car Net size1500*2100*1200mm , Door net size 1400*2000mm, Overhead height 1.4m, Travelling height 3.0m, Pit depth 1800mm	Unit	1	R	Rate Only			
4.1.2	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.3	New lift, cost for registering with Dept. of Labour and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only			
4.1.4	Provide date and exchange rate when Lift units priced(applicable to new units Only) : Date				Exchange Rate Only			
	TOTAL FOR BILL NO. 2.4 (Carry to Summary)				R			

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

Bill No. 3.1 Region 3 - Traffic Department, Harrismith

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	BILL NO. 3.1							
	REGION 3: THABO MOFUTSANYANA							
	TRAFFIC DEPARTMENT, HARRISMITH							
1.	PRELIMINARY ITEMS							
	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 - Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	CONTRACTUAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	TECHNICAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 - Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	SUPERVISOR							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	GENERAL ITEMS							
	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item	Sum					
	Amount carried forward	R						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
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FREE STATE PROVINCE

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	Amount brought forward			R				
	<u>TRAFFIC DEPARTMENT, HARRISMITH</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							
	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 - Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							
2.1.1	1 x lift - 3 Floors, 3 Openings, 630kg or 8 person, Electric Passenger lift, Speed1,0m/s, Opening mode :C.O, Gearless Machine, Motor Power 4,5KW, Rated current 4.5A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 2:1,Car Net size 1380*1009*2240mm, Door net size 800*2100mm, Overhead height 4.210m, Travelling height 8.6m, Pit depth 1.550mm	Monthly	12					
2.1.2	1x lift-3 floors, 3 openings, Electric Microlift Service Lift (Dumbwaiter) 100kg, Speed 0.2m/s, Opening mode :Telescopic R to L , Geared Machine, Motor Power 10KW, Rated current 4..0100A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1,Car Net size 700*810*800mm, Door net size 790*880mm, Overhead height 3m, Travelling height 3.0m, Pit	Monthly	12					
2.1.3	1x Lift Inspector Cost per building (Inspection & Report)	Unit	1					

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

2.1.4	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1					
2.2	<u>Ad Hoc Work</u>							
2.2.1	<u>Call Out - Normal Working Hours</u>							
2.2.1.1	Technician	Rate Only						
2.2.1.2	Assistant	Rate Only						
2.2.2	<u>Call Out - Weekdays After Working Hours</u>							
2.2.2.1	Technician	Rate Only						
2.2.2.2	Assistant	Rate Only						
2.2.3	<u>Call Out - Weekends and Public Holidays</u>							
2.2.3.1	Technician	Rate Only						
2.2.3.2	Assistant	Rate Only						
2.2.4	<u>Travel</u>							
2.2.3.1	Rate per km	Rate Only						
2.2.3.2	Travel distance	Rate Only						
2.2.5	<u>Material Mark-up Percentage</u>							
2.2.5.1	Above R10 000	Percentage Only						
2.2.5.2	R10 000 - R5 000	Percentage Only						
2.2.5.3	R5 000 - R1 000	Percentage Only						
2.2.5.4	Less than R1 000	Percentage Only						
2.3	<u>Allowance for Escalation (Multi-Year Contract)</u>							
	Percentage Escalation per year (%)	Percentage Only						
	Carry forward to Item 3.1			R				
Item	Description	Unit	Qty	Tariff	Amount			
	<u>TRAFFIC DEPARTMENT, HARRISMITH</u>							
3.1	SUBTOTAL FOR BILL NO 3.1: FIRST 3 YEARS OF CONTRACT (ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)				R			
	-							
3.2	<u>ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECT TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)</u>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
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3.2.1	SUBTOTAL FOR BILL NO 3.1: ONE YEAR EXTENSION OF CONTRACT			R	Subtotal only			
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>							
	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>							
4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.)							
4.1.1	New lift - 3 Floors, 3 Openings, 630kg or 8 person, Electric Passenger lift, Speed1,0m/s, Opening mode :C.O, Gearless Machine, Motor Power 4,5KW, Rated current 4.5A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 2:1,Car Net size 1380*1009*2240mm, Door net size 800*2100mm, Overhead height 4.210m, Travelling height 8.6m, Pit depth 1.550mm	Unit	1	R	Rate Only			
4.1.2	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.3	New lift- 3 floors, 3 openings, Electric Microlift Service Lift (Dumbwaiter) 100kg, Speed 0.2m/s, Opening mode :Telescopic R to L , Geared Machine, Motor Power 10KW, Rated current 4..0100A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1,Car Net size 700*810*800mm, Door net size 790*880mm, Overhead height 3m, Travelling height 3.0m, Pit depth 1.630mm	Unit	1	R	Rate Only			
4.1.4	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
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FREE STATE PROVINCE

4.1.5	New lift, cost for registering with Dept. of Labour and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only			
4.1.6	Provide date and exchange rate when Lift units priced (applicable to new units Only) : Date				Exchange Rate Only			
	TOTAL FOR BILL NO. 3.1 (Carry to Summary)				R			

Bill No. 3.2 Region 3 - Social Development, Bethlehem

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	BILL NO. 3.2							
	REGION 3: THABO MOFUTSANYANA							
	SOCIAL DEVELOPMENT, BETHLEHEM							
1.	PRELIMINARY ITEMS							
	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 - Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	CONTRACTUAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	TECHNICAL REQUIREMENTS							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 -Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	SUPERVISOR							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	GENERAL ITEMS							
	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item						
	Amount carried forward	R						
Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	Amount brought forward			R				
	<u>SOCIAL DEVELOPMENT, BETHLEHEM</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							
	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 - Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							
2.1.1	1 x lift- 2 Floors, 2 Openings, 630kg or 8 person, Electric Passenger lift, , Speed1,0 m/s, Opening mode :C.O, Gearless Machine, Motor Power 42KW, Rated current 20A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 2:1,Car Net size 1070*1390*2300mm, Door net size 800*2100mm, Overhead height 3.740m, Travelling height 3.5m, Pit depth 1530mm	Monthly	12					

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

2.1.3	1x Lift Inspector Cost per building (Inspection & Report)	Unit	1					
2.1.4	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1					
2.2	<u>Ad Hoc Work</u>							
2.2.1	<u>Call Out - Normal Working Hours</u>							
2.2.1.1	Technician	Rate Only						
2.2.1.2	Assistant	Rate Only						
2.2.2	<u>Call Out - Weekdays After Working Hours</u>							
2.2.2.1	Technician	Rate Only						
2.2.2.2	Assistant	Rate Only						
2.2.3	<u>Call Out - Weekends and Public Holidays</u>							
2.2.3.1	Technician	Rate Only						
2.2.3.2	Assistant	Rate Only						
2.2.4	<u>Travel</u>							
2.2.3.1	Rate per km	Rate Only						
2.2.3.2	Travel distance	Rate Only						
2.2.5	<u>Material Mark-up Percentage</u>							
2.2.5.1	Above R10 000	Percentage Only						
2.2.5.2	R10 000 - R5 000	Percentage Only						
2.2.5.3	R5 000 - R1 000	Percentage Only						
2.2.5.4	Less than R1 000	Percentage Only						
2.3	<u>Allowance for Escalation (Multi-Year Contract)</u>							
	Percentage Escalation per year (%)	Percentage Only						
	Carry forward to Item 3.1	R						
Item	Description	Unit	Qty	Tariff	Amount			
	<u>SOCIAL DEVELOPMENT, BETHLEHEM</u>							
3.1	SUBTOTAL FOR BILL NO 3.2: FIRST 3 YEARS OF CONTRACT (ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)				R			
	-							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
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FREE STATE PROVINCE

3.2	<u>ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)</u>							
3.2.1	SUBTOTAL FOR BILL NO 3.2: ONE YEAR EXTENSION OF CONTRACT			R	Subtotal only			
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>							
	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>							
4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.)							
4.1.1	New lift- 2 Floors, 2 Openings, 630kg or 8 person, Electric Passenger lift, , Speed1,0 m/s, Opening mode :C.O, Gearless Machine, Motor Power 42KW, Rated current 20A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 2:1,Car Net size 1070*1390*2300mm, Door net size 800*2100mm, Overhead height 3.740m, Travelling height 3.5m, Pit depth 1530mm	Unit	1	R	Rate Only			
4.1.2	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site)	Unit	1	R	Rate Only			
4.1.3	New lift, cost for registering with Dept. of Labour and lift inspector cost per building (External Inspection & Report for all lifts)	Unit	1	R	Rate Only			
4.1.4	Provide date and exchange rate when Lift units priced(applicable to new units Only) : Date				Exchange Rate Only			

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
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infrastructureDepartment of
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	TOTAL FOR BILL NO. 3.2 (Carry to Summary)			R				

Bill No.3.3 Region 3 - Sederhof, Bethlehem

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	<u>BILL NO. 3.3</u>							
	<u>REGION 3: THABO MOFUTSANYANA</u>							
	<u>SEDERHOF, BETHLEHEM</u>							
1.	<u>PRELIMINARY ITEMS</u>							
	Allow for all preliminary and general items required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced elsewhere in these Bills (These amounts will be paid <i>pro rata</i> to the rest of the amount claimed by the contractor, relative to tender amount. Refer to C 1.2 - Contract Data)							
1.1	<u>CONTRACTUAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of the contract per year	Item						
1.2	<u>TECHNICAL REQUIREMENTS</u>							
	Tenderers to allow for compliance with all the conditions of Specification (refer to C3.1 -Specifications and Terms of Reference) consisting of 20 pages to this document.	Item						
1.3	<u>SUPERVISOR</u>							
	Tenderers to allow for a full time working supervisor during the duration of the contract, who shall have the delegated authority to received instructions and made decisions regarding this contract	Item						
1.4	<u>GENERAL ITEMS</u>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
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	Any additional items that the Tenderer deems necessary for the successful and total completion of the portion of the work required for this Bill. Specify:							
(a)		Item						
(b)		Item						
(c)		Item						
	Amount carried forward	R						

Item	Description	Unit	Tariff/Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
	Amount brought forward			R				
	<u>SEDERHOF, BETHLEHEM</u>							
2.	<u>COMPREHENSIVE PREVENTATIVE MAINTENANCE SERVICE AGREEMENT TO LIFT INSTALLATIONS</u>							
	Allow for all items / cost involved/required to provide the Comprehensive Preventative Maintenance Service to Lift Installations (refer to C3.1 -Specifications and Terms of Reference) , but excluding items priced in Preliminaries section of this Bill.							
2.1	<u>Scheduled Lift Maintenance</u>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
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2.1.1	1x lift- floors, 3 openings, 1610 kg or 23 Person, Electric, Passenger lift, Speed 0,5m/s, Opening mode :Swing doors ,Geared Machine, Motor Power 6.25KW, Rated current 35A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1,Car Net size 1530*2300*2340mm, Door net size 1210*2100mm, Overhead height 5.606m, Travelling height 8.5m, Pit depth 1633mm	Monthly	12					
2.1.2	1x Lift - 4 floors, 4 openings, 570kg or 8 person, Electric Passenger lift, Speed 0,5m/s, Opening mode :Swing doors, Geared Machine, Motor Power 7.5KW, Rated current 38A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 1:1,Car Net size 960*1420*2200mm, Door net size 900*2100mm, Overhead height 5.870m, Travelling height 11.333m, Pit depth 1550mm	Monthly	12					
2.1.3	1x Lift – floors, 4 openings, 1030kg or 13 person, Electric Passenger lift, , Speed 1,0m/s, Opening mode :C.O, Geared Machine, Motor Power 5KW, Rated current 22.5A, Main power supply 400V AC +/-7% 50Hz 3P , Traction Ratio 2:1,Car Net size 1050*2060*2230mm, Door net size 800*2100mm, Overhead height 5.880m, Travelling height 95.4m, Pit depth 1550mm	Monthly	12					
2.1.4	1x Lift Inspector Cost per building (Inspection & Report)	Unit	1					
2.1.5	Allowance for record keeping and log sheets as per Clause 5.1.6 of the Specification (document C3.1)	Unit	1					
2.2	<u>Ad Hoc Work</u>							
2.2.1	<u>Call Out - Normal Working Hours</u>							
2.2.1.1	Technician	Rate Only						
2.2.1.2	Assistant	Rate Only						
2.2.2	<u>Call Out - Weekdays After Working Hours</u>							
2.2.2.1	Technician	Rate Only						
2.2.2.2	Assistant	Rate Only						

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

2.2.3	<u>Call Out - Weekends and Public Holidays</u>							
2.2.3.1	Technician	Rate Only						
2.2.3.2	Assistant	Rate Only						
2.2.4	<u>Travel</u>							
2.2.3.1	Rate per km	Rate Only						
2.2.3.2	Travel distance	Rate Only						
2.2.5	<u>Material Mark-up Percentage</u>							
2.2.5.1	Above R10 000	Percentage Only						
2.2.5.2	R10 000 - R5 000	Percentage Only						
2.2.5.3	R5 000 - R1 000	Percentage Only						
2.2.5.4	Less than R1 000	Percentage Only						
2.3	<u>Allowance for Escalation (Multi-Year Contract)</u>							
	Percentage Escalation per year (%)	Percentage Only						
	Carry forward to Item 3.1	R						
Item	Description	Unit	Qty	Tariff	Amount			
	<u>SEDERHOF, BETHLEHEM</u>							
3.1	SUBTOTAL FOR BILL NO 3.3: FIRST 3 YEARS OF CONTRACT (ONLY CARRY AMOUNT OF ITEM 3.1 TO TOTAL BELOW)				R			
3.2	<u>ADD ESCALATION PERCENTAGE FROM ITEM 2.3 TO THE TOTAL OF ITEM 3.1. THE ESCALATION IS SUBJECTED TO ANNUAL CPI ADJUSTMENT FROM SECOND YEAR.(IF NECESSARY)</u>							
3.2.1	SUBTOTAL FOR BILL NO 3.3: ONE YEAR EXTENSION OF CONTRACT			R	Subtotal only			
4	<u>COST ASSOCIATED FOR ENTIRE REPLACEMENT OF LIFTS (Rates Only)</u>							
	<i>This Items to be utilized only when required or instructed by client. The cost for this section 4 does not form part of the Maintenance Tender, but can be used for budget purposes when lift replacement is considered.</i>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
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4.1	Allow for all items / cost involved/required to provide complete new lift installation to the existing shafts, with new architraves and machine room less operations. Stainless Steel finish and with standard interior. (Allowance should be made for the removal of Existing and should be included in price.)							
4.1.1	New Passenger Lift – 3 floors, 3 openings, 1610 kg, electric.	Unit	1	R	Rate Only			
4.1.2	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site).	Unit	1	R	Rate Only			
4.1.3	New Passenger Lift – 4 floors, 4 openings, 570kg, electric.	Unit	1	R	Rate Only			
4.1.4	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site).	Unit	1	R	Rate Only			
4.1.3	New Passenger Lift – 4 floors, 4 openings, 1000kg, electric.	Unit	1	R	Rate Only			
4.1.4	Removing of existing lift (decommissioning, disassembly, removal, clearing and carting off-site).	Unit	1	R	Rate Only			
4.1.5	New lift, cost for registering with Dept. of Labour and lift inspector cost per building (External Inspection & Report for all lifts).	Unit	1	R	Rate Only			
4.1.6	Provide date and exchange rate when Lift units priced (applicable to new units Only) : Date				Exchange Rate Only			
	TOTAL FOR BILL NO. 3.3 (Carry to Summary)				R			

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

4. Bill NO.4 - PROVISIONAL BILL OF QUANTITIES FOR OTHER GOVERNMENT BUILDINGS:

Item	Description	Unit	Tariff/ Lift / Month	Total Amount Year 1	Escalation per year (%)	Total Amount Year 2	Escalation per year (%)	Total Amount Year 3
4.1	Technician	Rate Only						
4.2	Assistant	Rate Only						
4.3	<u>Call Out - Weekdays After Working Hours</u>							
4.3.1	Technician	Rate Only						
4.3.2	Assistant	Rate Only						
4.4	<u>Call Out - Weekends and Public Holidays</u>							
4.4.1	Technician	Rate Only						
4.4.2	Assistant	Rate Only						
4.5	<u>Travel</u>							

TENDER NUMBER:

DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACTpublic works &
infrastructureDepartment of
Public Works & Infrastructure
FREE STATE PROVINCE

4.5.1	Rate per km	Rate Only						
4.5.2	Travel distance	Rate Only						
4.6	<u>Material Mark-up Percentage</u>							
4.6.1	Above R10 000	Percent age Only						
4.6.2	R10 000 - R5 000	Percent age Only						
4.6.3	R5 000 - R1 000	Percent age Only						
4.6.4	Less than R1 000	Percent age Only						
4.7	<u>Allowance for Escalation (Multi-Year Contract)</u>							
4.7.1	Percentage Escalation per year (%)	Percent age Only						
	TOTAL FOR BILL NO. 4 (Carry to Summary)	R						

TENDER NUMBER:

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DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT

SUMMARY

Item	Description	Amount
	<u>SUMMARY</u>	
	Totals brought forward:	(Excluding VAT)
Bill No. 1.1	OR TAMBO BUILDING, BLOEMFONTEIN	
Bill No. 1.2	PACOFS & SAND DU PLESSIS THEATRE, BLOEMFONTEIN	
Bill No. 1.3	FIDEL CASTRO BUILDING, BLOEMFONTEIN	
Bill No. 1.4	MEDFONTEIN BUILDING, BLOEMFONTEIN	
Bill No. 1.5	PRESTIGE PARK, BLOEMFONTEIN	
Bill No. 2.1	WELKOM LIBRARY, WELKOM	
Bill No. 2.2	KGI BUILDING, KROONSTAD	
Bill No. 2.3	SASOLBURG LIBRARY, SASOLBURG	
Bill No. 3.1	TRAFFIC DEPARTMENT, HARRISMITH	
Bill No. 3.2	SOCIAL DEVELOPMENT, BETHLEHEM	
Bill No. 3.3	SEDERHOF, BETHLEHEM	
Bill No. 4	PROVISIONAL BILL OF QUANTITIES FOR OTHER GOVERNMENT BUILDINGS	
	<u>NOTE:</u>	
1.	Tenderers are to note that the <u>Subtotal Price</u> above (<u>which excludes VAT</u>) must be carried over to the Final Summary.	
2.	Compliance with Specification / Scope of Works (Bidder Must Complete)	
	Bidder is / has / will;	Yes / No
2.1	Compliant with regulations regarding lift installations.	
2.2	Comprehensive preventative maintenance service programme.	
2.3	Professional, registered and efficient personnel to execute required task/work.	
2.4	Will execute planned service and repairs for reliability of Lifts.	
2.5	Examine, lubricate, adjust, and repair/replace components associated with maintenance.	
2.6	Safety testing and record keeping of installation.	

TENDER NUMBER:

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DESCRIPTION:

COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
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2.7	Customer care - 24 hour call-out service in place.	
2.8	Customer care - 24 hour rescue service in place.	
2.9	Cleaning service to motor room, shafts and pits.	
2.10	High Performance levels for Call-out Service, Call-out Service Response Times and Down-time.	
2.11	Bidder willing to sign performance agreement on contract awarding	
	NAME OF FIRM:	
	TENDERER'S SIGNATURE:	
	NAME (IN BLOCK LETTERS):	
	ADDRESS:	
	DATE:	
	TEL. NO.:	
	FAX. NO.:	

5. COMPLIANCE WITH REGULATIONS

All work shall be in accordance with the requirements of the SANS1545-1; SANS1545-2; SANS1545-5; SANS1545-10; SANS1543; "Specifications for Lifts, Escalators and Passenger Conveyors" and shall comply with the Occupational Health and Safety Act 85 of 1993 and current regulations of all other codes applicable to this work.

Equipment components and materials shall be new and manufactured in accordance with EN-81 standards and approved by the local authorities having the appropriate jurisdiction.

The installation shall comply and tested in accordance with the following Acts and regulations:

- The Occupational Health and Safety Act, 1993 (Act 85 of 1993) as amended,
- The latest issue of SANS 0142: "Code of Practice for the Wiring of Premises",
- The latest issue of SANS 10400: The National Building Regulations and Building Standards,
- The Local Government Ordinance 1939 (Ordinance 17 of 1939) as amended and the municipal by-laws and any special requirements of the local supply authority,
- The Fire Brigade Services Act 1993 Act 99 of 1987 as amended,
- The Electricity Act 1984 (Act 41 of 1984) as amended

6. SCOPE OF WORK

Comprehensive Preventative Maintenance Service Agreement, this agreement shall meet all the relevant requirements of the current statutory regulations.

6.1 Maintenance Work:

Maintenance Work shall include but not be limited to the following;

- a) Comprehensive Preventative Maintenance Service Programme,
- b) Work executed by professional and efficient personnel,
- c) Planned service repairs for reliability of lifts,
- d) Examine, lubricate, adjust, and repair/replace covered components,
- e) Safety testing and record keeping,
- f) Components
- g) Customer Care – 24-hour Call-out Service,
- h) Customer Care – 24-hour Rescue Service,
- i) Cleaning service to motor room, shafts and pits,
- j) Performance levels,
- k) Exclusions from service provider obligations and
- l) Exclusions from DPW & I obligations.

6.1.1 Comprehensive Preventative Maintenance Service Programme

The Preventive Maintenance Service Program, as described in this specification/ agreement will be performed in accordance with the Manufactures Recommendations as well as the OHS requirements.

A technician should be assigned to this agreement, and back up technicians should be available as required to give the DPW & I prompt service as required at all times. A SP account representative will be assigned to the DPW & I, and will be the primary contact for communications regarding this agreement. The SP should also have extensive technical support and parts inventory available to the DPW & I in the event as needed and local warehouses and national service distribution centre availability for express delivery in emergencies.

6.1.2 Work executed by professional and efficient personnel

All work shall be executed in a first-class manner by qualified and specialist lift technicians or where applicable specialist lift sub-contractors. The technicians should be professional in behaviour, action and presentation; most of all they should be efficient. The technicians should be continuously developed and trained and should have the backup of regional, national and international specialists ensuring regulatory and applicable service standards are maintained.

6.1.3 Planned service repairs for reliability of Lifts

The SP should inspect / examine, clean and lubricate the Equipment in accordance with the comprehensive preventative maintenance service programme. Visits should be planned for during Working Hours. The programmed maintenance should be individually designed for each lift and usage in order to promote its safe and reliable operation as well as minimising risk of lift equipment failure and the prevention of premature component wear.

The SP to inform DPW & I in writing at least forty-eight (48) hours prior to carrying out of any planned major repair or modification to the existing equipment deemed necessary by SP.

6.1.4 Examine, lubricate, adjust, and repair/replace components

The service provider (SP) should periodically examine, lubricate, adjust, and as the need arises repair or replace the

components associated with maintenance.

6.1.5 Safety testing and record keeping

- i. Mandatory regulatory requirements (OHS act) requires that the lifts should be tested and inspected at an interval not exceeding 24 months. This test should be conducted by an authorised/ registered inspection SP. The inspection SP shall complete a separate comprehensive report for each lift inspected and tested. The SP should be providing the report to the DPW & I within 30 days, the report should be signed with the relevant dates included. The report should be kept safe, with a copy of the report and annexures displayed neatly in the machine room. The SP would be to keep a copy of this report and annexures in their office.

The cost for the inspection SP will forms part of this contract and should be included for. The relevant test by the inspection SP to be carry out within a thirty (30) day period of being awarded this maintenance agreement, inspections and issue the necessary Comprehensive Reports. SP shall in addition to displaying this Comprehensive Report in a suitable protective holder on site, forwarding to DPW & I a copy of the Certificate.

- ii. The SP to thoroughly test at maximum six (6) monthly intervals, buffer electrical safety contacts, safety gear electrical contacts, governor electrical contacts, emergency stop switches, and all escalator electrical safety contacts.
- iii. The SP to thoroughly inspect and report at maximum six (6) monthly intervals, the main hoisting ropes, including selector, governor and compensating ropes, as required by the Act.
- iv. The SP to thoroughly test and log at maximum twelve (12) monthly intervals, the car and counterweight safety gear, over-speed governors, ultimate limits, main brakes and buffers.
- v. The SP to thoroughly test by actuating the lift break-glass unit or fire signal at maximum twelve (12) monthly intervals, the lift emergency fire control operation (if fitted). The results and date of the test shall be recorded in the site maintenance register.
- vi. All other service records, breakdowns, performance, test reports shall be recorded in the site maintenance register and the originals kept in the SP's office. Copies of the information to be handed to the DPW & I's representative.
- vii. The SP to inform the DPW & I verbally and in writing and act immediately on any potentially hazardous or undesirable situation which may cause harm to persons or which may damage or reduce the life expectancy of the equipment situated within the shaft, machine room, pit and sheave room, or in the immediate vicinity of the equipment, even if the hazardous or undesirable situation does not form part of SP responsibilities.

6.1.6 Components

At an additional cost to DPW & I, the SP shall be requested to install any additional components or accessories to the equipment which is recommended or required due to parts being unserviceable. Should any form of labor and/or material be required on any of these excluded components, these costs will be brought to the attention of DPW & I via a detailed written quotation who will then provide a separate order to cover these costs. Only

good quality parts that are correctly designed, manufactured and suitable in all respects, shall be used.

6.1.7 Customer Care – 24-hour Call-out Service

The SP shall be required to have a toll free Customer Call Centre with a twenty-four-hour emergency and breakdown service. The call centre should be ready is ready to receive telephone calls 24 hours a day, 7 days' week, all year round. The call centre should be staffed by qualified Lift Maintenance personnel, 24/7.

The SP should assign a customer identification number, which must be referenced when a call is placed for the particular building or facility. The dispatchers will have access to the building's service call records, and will promptly relay the details of the call to the assigned technician.

The Customer Call Centre should be friendly and efficient as well as the associated response time, of which should be closely monitored by management. Response time should be kept to a minimum.

The cost associated with this customer care centre service will be included in this agreement.

6.1.8 Customer Care – 24-hour Rescue Service

The SP as part of the agreement shall be required provide a twenty-four-hour emergency rescue service. The rescue services involving trapped passengers should be given priority over other breakdowns.

6.1.9 Cleaning service to motor room, shafts and pits

The SP to keep the motor room, the motor room floor, exterior of the machinery and any other parts of the equipment, properly painted and presentable at all times. The pits shall be thoroughly cleaned at maximum three (3) monthly intervals except in the case of observation lifts with visible pits, in which case the pits shall be cleaned at least once every month.

6.1.10 Performance levels

6.1.10.1 Call-out Service

SP shall ensure that the frequency of equipment break-downs does not result in the target number of twelve (12) Call- out Services per unit per annum being exceeded.

The twelve (12) month period used to assess the Call-out service rate shall be the period from the date or anniversary date of the commencement of this agreement to end of the month preceding the following anniversary date or per calendar year as agreed to in advance.

6.1.10.2 Down-time

SP Maintenance Plan shall be structured and implemented so as to ensure that with planned down-time only that one lift at a time should be inoperative. The maximum down-time should not exceed six (6) hours per lift unit per month.

Note: Down-time is the period the equipment is not in operation due to structured service, equipment break-

downs and unplanned repairs.

6.1.10.3 Call-out Service Response Times

SP shall ensure at any time of the day or night, seven (7) days a week, inclusive of all statutory holidays, throughout the maintenance period, that Technicians are available to respond to Call-out service with regard to emergencies or break-downs of the lifts/ equipment. The response times to Call-out Service shall be within the time period as set below and shall be the time the call is received by SP to the time the Technician arrives on site.

Maximum target – Call-out Service times	Normal working hours	Outside normal working hours
Passenger entrapments (occupied stop)	25 minutes	45 minutes
Lift out of service (unoccupied stop)	60 minutes	90 minutes

6.1.10.4 Performance agreement

An overall performance agreement will be structured and signed (by both parties) on the award of the contract to ensure compliance to the contract, as well as applicable penalties that would apply for non-compliance.

6.1.11 Exclusions from service provider obligations

- 6.1.11.1 The costs of call outs and repairs necessitated by reason of negligence other than the negligence of SP their Employees or Agents and their misuse of the equipment, and excepting all normal fair wear and tear, shall be borne by DPW & I. A breakdown of the charge, with specific reference to the amounts allowed for both Labour and material, shall be clearly indicated on SP quotation to DPW & I, as also the percentage mark-up.
- 6.1.11.2 Replacement components which are deemed not serviceable at the time the Maintenance Agreement is initiated or renewed shall be specified. All parts which have not been excluded under this Section shall be covered in terms of the Agreement for the duration of the Maintenance Agreement. The notification of excluded equipment can take the form of a list of all obsolete equipment or a specific list of excluded equipment pertaining to the previous SP not having replaced this equipment within the former contract.
- 6.1.11.3 The following items of the equipment are not included or covered under this Agreement unless their repair, replacement or adjustment can be attributed to SP omissions and/or negligence:
- The painting of the motor room walls and ceiling;
 - Motor room, car, shaft and light fittings, doors, windows, and motor room mechanical ventilation;
 - Car enclosures, hoist way enclosures;
 - Car and landing door panels, surrounds, frames, architraves and sills, unless damages occur as a result of incorrect running clearances of lading and car doors;
 - Decorative finishes, wall panels, suspended ceilings, light diffusers, handrails, mirrors,
 - glass sides, glass doors, carpets or floor coverings;
 - Telephone, closed circuit television systems, power generating plants, security equipment.
- 6.1.11.4 At an additional cost to DPW & I, the SP shall be requested to install any additional equipment or

accessories to the equipment which is recommended or required by the government, provincial, municipal or any other authority under new legislation. Should any form of Labour and/or material be required on any of these excluded components, these costs will be brought to the attention of DPW & I via a detailed written quotation who will then provide a separate order to cover these costs.

6.1.12 Exclusions from DPW & I obligations

DPW & I agrees and undertakes:

- 6.1.12.1 To issue the necessary operating instructions and procedures to the Tenant/s so as to ensure that at all times the lift equipment will be used in a reasonable manner.
- 6.1.12.2 To advise SP immediately the equipment malfunctions or becomes inoperative.
- 6.1.12.3 Not to authorise or allow any person/s other than SP or their duly authorised employees to carry out any maintenance work on the equipment during the currency of the Agreement, unless the prior written consent from SP has been obtained. Should any work be carried out by any other company or person, prior to or during the term of the Agreement, SP shall not be liable for any act, occurrence or omission on the part of such company or person/s or equipment supplied.
- 6.1.12.4 To immediately notify SP of any incident, injury or harm to any person or property resulting from the usage of the equipment and to make available all relevant information pertaining to equipment incidents.
- 6.1.12.5 To ensure that SP workmen shall at all reasonable times have free and undisturbed access to the equipment for the effective execution of normal maintenance procedures as well as emergency after-hours callout services in accordance with this Agreement.
- 6.1.12.6 To ensure that the building with regards to the lift equipment complies with the applicable Regulations and local by-laws.

6.1.13 Ad Hoc Work

The Service provider may be requested to perform additional repair work, construction, installation or commissioning which does not form part of this contract. On acceptance of this work by the Contractor, the following information is required and will form the basis to price the additional work. All additional work shall be requested in writing by the DPW & I (all costs inclusive of VAT).

Normal Working Hours

Description	Fee
Call Out	R
Technician	R
Assistant	R

Weekdays After working hours

Description	Fee
Call Out	R
Technician	R
Assistant	R

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Saturday Working Hours

Sunday & Public Holiday working hours

Description	Fee
Call Out	R
Technician	R
Assistant	R

Description	Fee
Call Out	R
Technician	R
Assistant	R

Transport

Description	Fee
Rate per km	R
Description	Kilometers (return)
Kilometers from bidder's office to DPW & I Bloemfontein	 km

7. DURATION OF THE CONTRACT

- 7.1 The duration of the lift maintenance agreement contract will be for three (03) years, with the option to extend for two (02) more years. This agreement shall commence on the last date of signature by both parties and shall continue for a period of three (03) years after the commencement and thereafter on a term basis to be indicated, on the same terms and conditions as contained herein.
- 7.2 In the event that any one of the parties intends to terminate the agreement at the end of the second year or at any subsequent stage thereafter, such party shall give the other party a minimum of ninety (90) calendar days written notice before the end of the last year of the contract at the other party's chosen domicilium citandi et executandi.
- 7.3 Failure by any one of the parties to give notice prior to the sixty-day period shall have the effect that the contract is automatically renewed for a further period of 1 year, on the same terms and conditions as contained herein, up to a maximum period of 10 years.

8. CONTRACT PRICE

8.1 The agreement price as indicated in the “form of offer and acceptance” of the tender document and is inclusive of Value Added Tax.

8.1.1 R_____ (incl. VAT) per Three Years’ service for Lifts specified.

8.2 The SP to allow for all maintenance associated costs on the lifts as indicated in this agreement (section 5) in the above mentioned Agreement Price.

9. INSURANCE

9.1 The SP shall ensure to take out and keep insurance current during the Maintenance Agreement period, insurance against liability for death of or injury to its Employees, Agents or Representatives including public liability by statute and common law, and insurance for occurrences noted under clause 20 (Disclaimer of Liabilities). The insurance cover shall be for an amount not less than Ten Million Rand (R10 000 000.00).

9.2 The responsibility to place the relevant repair orders on the SP rests with the DPW & I and the parties agree that the SP will not incur any liability whatsoever in the event that it was not informed of a malfunction or requested to repair equipment. The DPW & I must report the malfunction and/or send a request to repair to the SP within 7 (seven) days.

10. INVOICING & PAYMENT

- 10.1 The SP shall submit all tax invoices reflecting the contract / order number upon completion of the Works.
- 10.2 No additional / extra work shall be carried out without an official order having been issued by the DPW & I, except for emergency cases, where approval will first have to be granted in writing from the DPW & I.
- 10.3 Unless otherwise arranged, payment will occur 30 days from the receipt of the correct invoice by the DPW & I. The SP also to ensure that Tax clearance are current and up to date for payments to occur.
- 10.4 The DPW & I acknowledge and agrees that all the replacement parts fitted to the equipment will remain the property of SP, pending the settlement of the account for replacement parts.

11. DEFAULT

11.1 In the event that any one of the parties to this agreement commits a breach of the agreement or any statutory provision relating to the equipment and persists with the breach after receiving a written notice at his domicilium citandi et executandi requesting him to rectify the aforesaid breach within seven days, the aggrieved party may:

- 11.1.1 Cancel the agreement; and
- 11.1.2 Claim damages; or

- 11.1.3 Claim specific performance; or
- 11.1.4 Make use of any other legal remedy available

- 11.2 It shall be regarded as a breach of contract when the DPW & I is sequestrated or placed in liquidation, whether voluntarily or by order of court or if the DPW & I commits an act of insolvency.
- 11.3 It is recorded that in the event that the lift equipment is disabled by the contract in terms of clause 11 of this agreement it shall not constitute a breach of contract unless the reason for the shutting down of the equipment is resolved.

12. DISCONNECTING OF EQUIPMENT

- 12.1 In the event that the SP is of the opinion that the equipment poses a danger to the DPW & I or User Client, its employees or any member of the public, the SP shall inform the DPW & I of such danger and provide the DPW & I at least 15 (fifteen) working days in which to rectify such a problem before it shall report such an occurrence to the Department of Labour and then shall be entitled to disable the equipment to prevent the DPW & I from using it.
- 12.2 In the event that the equipment is disabled and the cause of the disabling of the equipment is removed by the DPW & I, the SP shall within two days see to it that the equipment is re-connected to be fully operational.
- 12.3 The SP will be entitled to disable the equipment in the event that the DPW & I fails to settle his account with the SP punctually as agreed between the parties.
- 12.4 The DPW & I shall be liable for any expenses incurred in the process of disabling and re-connecting the equipment.

13. FORCE MAJEURE

The SP shall not be liable for any loss, damage or delay due to any cause beyond the SP's reasonable control including, but not limited to acts of Government, strikes, lockouts, fire, explosion, theft, floods, riot, civil commotion, terrorism, war, malicious mischief or damage, or acts of God. Under no circumstances shall the SP be liable for consequential damages.

- 13.1 The SP does not assume possession or control of any part of the equipment, save as set out in 9.4 above, but the equipment as a whole remains the property exclusively of the DPW & I.
- 13.2 The DPW & I indemnifies SP against any claims that may arise from injuries sustained by any member of the public, the DPW & I's employees or property due to inappropriate use or operation of the equipment.

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- 13.3 The DPW & I undertakes for the duration of this agreement or any renewal hereof, not to allow or permit any unauthorised person other than our duly authorised employees of the SP to do any work whatsoever on the equipment, any part of the installation, or to enter the motor room without the prior written consent of the SP.

14. SECURITY AND NON-DISCLOSURE

- 14.1 The SP and its employees and agents shall keep secret and shall not divulge to any third party any information obtained in connection with this agreement or which becomes known to the employees or agents of the SP through their performance of the service under this agreement.
- 14.2 The SP shall also comply with all the safety and security regulations and rules applicable on the premises of the DPW & I.

15. APPLICABLE LAW AND JURISDICTION

- 15.1 This agreement shall be governed and construed in accordance with the laws of the Republic of South Africa and in the event of a dispute, the parties shall endeavour to solve all disputes amicably, failing which, same may be settled in terms of the Arbitration Act No. 42 of 1965 as amended.
- 15.2 Should the parties be unable to agree on arbitration or an arbitrator within 14 days after a dispute is declared in writing and delivered to the domicilium citandi et executandi (the address nominated) of the other party, the matter shall be referred to litigation.

16. DOMICILIUM CITANDI ET EXECUTANDI (Nominated address)

Whereas the Client's Address shall be:

OR Tambo Building, Room 310
Cnr Markgraaff and St Andrews
Bloemfontein

Client's Postal Address for Statements/Correspondence shall be:

P O Box 690 BLOEMFONTEIN, 9300

Tel: Number: 051 405 4692

Fax Number: 051 405 4490

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The Service Providers hereby chooses Domicilium Citandi et Executandi at:

Postal Address: _____

Tel Number: _____
Fax Number: _____

17. ENTIRE AGREEMENT

17.1 This agreement contains the entire agreement between the parties and no amendment or addition shall be binding unless in writing and signed on behalf of both parties.

17.2 No latitude or extension of time extended by one party to the other shall be binding and no latitude on the part of a party shall constitute any new rights or give rise to a defence of estoppel.

Signed at _____ on this _____ day of _____ 2023.

For and on behalf of _____ (Client's Full Company Name)

As Witness

1. _____

THE CLIENT SIGNATURE

2. _____

FULL NAME

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CAPACITY

Signed at _____ on this _____ day of _____ 2023.

For and on behalf of the Service Provider: _____

As Witness

1. _____

THE SERVICE PROVIDER SIGNATURE

2. _____

FULL NAME

CAPACITY

(Attach company resolution authorising signatory)

PART C3: SCOPE OF WORKS

C3 – Scope of Work

C3.2 – Occupational Health and Safety Requirements

C3.4 OCCUPATIONAL HEALTH AND SAFETY REQUIREMENTS

C3.4.1 General Provision

The Service provider to note that the works are to be executed in a live building environment, due care and caution to be exercised during the execution of the works.

C3.4.2 Risk Assessment

The risk assessment needs to cover all applicable risk in a live electrical as well as working at heights environment. The re-assessment of risks and the formulation of site-specific mitigation measures must be done by the Service provider on an ongoing basis for the duration of the contract.

C3.4.3 Application of Construction Regulations 2014

The intended construction work falls within the scope of “construction work” as defined in the Construction Regulations 2014 made under the Occupational Health and Safety Act No 85 of 1993, as amended (“the Act”).

C3.4.4 Potential Health and Safety Risks on Site

An assessment of the risks at the construction site must, as a minimum, be appropriately addressed by the Service provider and all sub-contractors on site in their respective Health and Safety Plans. The Service provider and all sub-contractors are under obligation to perform their own risk assessments to enable them to take the necessary precautions to protect the health and safety of persons on the site, including workers, visitors and members of the public who has authorized access to the construction site as prescribed in the Occupational Health and Safety Act and Regulations. All such precautionary measures and procedures must be included in the Health and Safety Plans of the Service provider and all sub-contractors, which must be submitted to the Client for review and approval.

C3.4.5 Health and Safety Management System

Health and Safety Philosophy

The Employer is required to ensure a working environment which, as far as reasonably practicable, is safe and without risk to the safety and health of persons on the construction site.

Service provider Health and Safety Management System

The Service provider will ensure and demonstrate to the Employer that the Service provider, and all sub-contractors appointed on this construction project, have adequately allowed for the cost of health and safety measures, which are required for the duration of the work.

Appointment of Employer's Health and Safety Adviser

The Employer will appoint a Health and Safety Adviser who will visit the site regularly to monitor and audit the execution of the Service Providers' Health and Safety Plans on behalf of the Employer, without thereby limiting the responsibilities of the Service provider and his sub-contractors for health and safety, or attracting any vicarious responsibility or liability for the acts or omissions of the Service provider and his sub-contractors.

Occupational Health and Safety Act Section 37(2) Agreements

The Service provider as well as all sub-contractors must sign the Section 37(2) agreement of the Employer before commencement of their particular work.

C3.4.6 Service provider Health and Safety Plans

Each Service provider and sub-contractor working on the site must prepare a Health and Safety Plan to address and manage all applicable sources of risk as outlined in this specification (as a minimum) as well as any other sources of risk, which are identified during the Service provider's own risk assessments. Should any further risks be identified in the course of the construction work, such risks must be assessed and addressed in amended Health and Safety Plans, which must then be submitted to the Employer's Health and Safety Adviser for approval. The Risk Assessments must be revised and adjusted regularly to the prevalent circumstances on the site.

Each Health and Safety Plan must also address the following matters:

- a) All legal appointments required by the Act and any Regulations under the Act.
- b) Inspection registers for all equipment, machinery, vehicles and tools used on the site.
- c) Procedures for compliance with all requirements of the Act and in particular Sections 8 and 9 of the Act.
- d) Undertaking and procedure to stop any work which endangers the safety or health of any person.
- e) System for recording and reporting of incidents both internal and external to the Department of Labour.
- f) Copy of the Act and its Regulations to be kept on the site and to be readily available to employees.
- g) Incident register to be kept on the site.
- h) Employment of only persons who are competent and have the necessary knowledge, training, qualifications and experience to perform the required construction work safely and effectively.
- i) Appointment of only competent, knowledgeable, trained, qualified and experienced persons to supervise the construction work.
- j) Procedures and arrangements for first aid facilities on the site.
- k) Procedures and arrangements for prompt reporting of injuries and other losses/incidents.
- l) Emergency plans to deal effectively with potential site emergencies.
- m) Use of effective processes for the identification and close out of root causes of incidents and accidents.
- n) Attendance by the Service provider and sub-contractors of monthly site health and safety meetings.
- o) Demonstration by Service provider and sub-contractors of their health and safety monitoring and auditing systems to ensure compliance with their Health and Safety Plans, as part of their Health and Safety Plans.
- p) Effective site health and safety induction programme for all workers on the site.
- q) Execution of regular internal safety and health inspections with record keeping.
- r) A Fall Protection Plan.
- s) An Emergency Management Plan that makes provision for at least the following eventualities: fire, explosion, emergency evacuation of all people from the construction site, floods, release of toxic gases, serious injury, theft and security breach.
- t) A Method Statement for the use of explosives on site.
- u) A Method Statement for the use of explosive powered tools on site.
- v) Safe working procedures and mitigation measures that address the health and safety risks identified.
- w) Institutionalization of a Health and Safety Committee on site and record keeping of meetings.
- x) Keeping of statistics regarding safety incidents on site and proper analysis of these statistics in order to identify trends.
- y) Proper fencing of the construction site with access control.
- z) Display of all required safety signs on site.
- aa) Security on site.

C3.4.7 Additional Duties of the Principal Service provider

The principal Service provider must notify the Department of Labour of the intention to carry out construction work. The Service provider must coordinate the activities of all sub-contractors in the interest of health and safety of all workers on site. The Service provider must carry out all other duties described in Regulation 7 of the Construction Regulations 2014. The principal Service provider must register in terms of the Compensation for Occupational Injuries and Diseases Act or with any other compensation fund approved by the Commissioner for its workmen and provide to the Client proof thereof and also that it is in good standing with the Compensation Commissioner or approved insurer.

C3.4.8 Indemnity

Nothing contained in or omitted from this Health and Safety Specification, or the Health and Safety Plan based on this specification, shall relieve the principal Service provider or any sub-contractor of any of their obligations or liabilities.

The Client shall not be liable for any civil claim because of anything contained in or omitted from this Health and Safety Specification.

C3.4.9 Revision of the Specifications

These Health and Safety Specifications must be revised from time to time in accordance with changing circumstances on the construction site or by mutual agreement between the Client and the Principal Service provider.

TENDER NUMBER: DPWFS (T) 005/2023 (7SI or HIGHER)

DESCRIPTION: COMPREHENSIVE, PREVENTATIVE LIFTS MAINTENANCE
CONTRACT



PART C4: SITE INFORMATION

C4 – Site Information

MAINTENANCE CONTRACT**C4. Site Information**

The locations of the respective building are as follows:

Building	Town	Street Address
OR Tambo Building	Bloemfontein	Cnr. Markgraaf & St Andrew's Streets
PACOFS & Sand Du Plessis Theatre	Bloemfontein	Cnr. Markgraaf & St Andrew's Streets
Fidel Castro	Bloemfontein	Cnr. Markgraaf & Elizabeth Street
Medfontein	Bloemfontein	St Andrews Street
Prestige Park (National Hospital)	Bloemfontein	Roth Avenue
Welkom Library	Welkom	Tulbagh Street
KGI Building	Kroonstad	Cross Street
Sasolburg Library	Sasolburg	Fichardt Street
Traffic Department	Harrismith	Lindley Street
Social Development	Bethlehem	Kestell Street
Sederhof	Bethlehem	Bartman Street