A new word for water

REQUEST FOR PROCURING OF SERVICES
RFQ NO: 015/2026/CRO/POLICY/RFQ
APPOINTMENT OF A SERVICE PROVIDER TO REVIEW THE TREASURY RISK MANAGEMENT POLICY AND REVIEW THE INVESTMENT POLICY

DESCRIPTION:	Appointment of a service provider to perform the following: I. Review the Treasury Risk Management Policy. II. Review the Investment Policy III. Attend the Finance Committee Workshop on SWAPS and provide advice to the Committee.
DURATION:	1 Month
PROPOSED BID PROCESS:	RFQ
BRIEFING SESSION:	Non-Compulsory
BRIEFING SESSION DATE AND TIME:	28 May 2026 @ 11h00 a.m.
BRIEFING SESSION VENUE:	Online: Microsoft Teams Send an e-mail to tenders06@tcta.co.za to preregister and receive an invite. Registration for the briefing session will end on 27 May 2026 **@16h00**
CLARIFICATION DEADLINE:	29 May 2026 @ 14H00
ISSUE DATE:	22 May 2026
CLOSING DATE:	4 June 2026 @ 11H00 a.m.
BID VALIDITY PERIOD:	30 days
ENQUIRIES:	tenders06@tcta.co.za
SUBMISSION OF PROPOSALS:	tenders06@tcta.co.za

BACKGROUND

TCTA's Risk Policy provides for the management of foreign exchange and interest rate risk to reduce exposure to significant and unexpected movements in currency and interest rates.

With respect to interest rate risk, the policy requires that at least 70% of interest rates on loans be fixed post-construction. For foreign exchange risk, the policy allows for hedging where there are contracted foreign-currency cash flows. However, it does not prescribe mandatory hedging except in relation to loan and interest rate payments.

The current practice for managing interest rate risk is to agree on a fixed rate with the lender. Loan agreements ordinarily provide for such rate substitution. Where they do not, an addendum is negotiated with the lender to ensure the fixed rate applies for the remainder of the loan term. This approach has resulted in TCTA paying higher interest on loans than would have been the case had a floating rate applied for the loan term.

TCTA is therefore required to consider alternative approaches to managing interest rate risk. In particular, TCTA may need to enter into interest rate swaps to hedge most, if not all, loan interest exposure.

The current practice for managing foreign exchange risk is to use forward exchange contracts and cross-currency swaps. These instruments remain appropriate for the hedging requirements of the Lesotho Highlands Water Project Phase 2 (LHWP-2).

The Treasury Department recently presented the above principles to the Finance Committee for approval. These principles have been incorporated into the recently reviewed Treasury Risk Management Policy and Investment Policy to ensure alignment with Treasury Department strategies.

The Finance Committee requested further information on swaps before approving the policies. A workshop will therefore be convened with the Finance Committee to discuss swaps in detail and enable the Committee to make an informed decision on their use as a risk-hedging strategy.

It was agreed that a service provider should be appointed to review the Treasury Risk Management Policy and the Investment Policy, attend the Finance Committee workshop and provide technical advice.

SCOPE OF WORK

DETAILED DESCRIPTION OF GOODS/SERVICES

A suitably qualified service provider is required to provide the following services:

1. Benchmark TCTA's Treasury Risk Management Policy and Investment Policy against relevant market practice and applicable standards.
2. Review and enhance the Treasury Risk Management Policy.
3. Review and enhance the Investment Policy.
4. Attend the Finance Committee workshop and provide technical advice on swaps and Treasury Risk Management strategies.
5. Provide written recommendations arising from the policy review and workshop engagement.

COMPANY EXPERIENCE REQUIRED

The bidder must have completed at least three projects or contracts involving Treasury Management or Treasury Risk Management work.

The bidder must provide at least three client-signed reference letters. Each reference letter must include the following:

- client name;
- contact person;
- telephone number;
- email address; and
- scope of the Treasury Management or Treasury Risk Management work performed.

Alternatively, bidders must complete **Annexure A** and provide details of a minimum of three (3) projects undertaken in the field of Treasury Management and/or Treasury Risk Management.

QUALIFICATIONS AND PERSONNEL EXPERIENCE REQUIRED

The resource proposed by the bidder must have:

- a degree in Finance or a qualification in Treasury Management or Treasury Risk Management equivalent to **NQF Level 7**; and
- at least five years' experience in Treasury Management or Treasury Risk Management.

DELIVERABLES

The appointed service provider will be required to deliver the following:

1. **Benchmarking report** on TCTA's Treasury Risk Management Policy and Investment Policy against relevant market practice and applicable treasury risk management principles.
2. **Reviewed Treasury Risk Management Policy**, incorporating recommendations on the management of interest rate risk, foreign exchange risk and the use of appropriate hedging instruments, including swaps.
3. **Reviewed Investment Policy**, aligned to TCTA's treasury strategy and proposed approach to managing treasury-related risks.
4. **Technical advisory input to the Finance Committee** on swaps, treasury risk management strategies and the implications of adopting swaps as a hedging instrument.
5. **Presentation or workshop material** to support the Finance Committee workshop on swaps and related treasury risk management considerations.
6. **Final recommendations report**, summarising the benchmarking outcomes, policy review findings, workshop inputs and recommended amendments for consideration by TCTA.

RETURNABLES

MANDATORY	NON-MANDATORY
1. COMPANY EXPERIENCE	
Bidders are required to submit a minimum of three (3) signed reference letters for projects successfully completed in the field of Treasury Management and/or Treasury Risk Management. Only signed reference letters issued on the client's official letterhead will be considered. The reference letters must include the following information: • Full contact details of the client; and • A clear description of the scope of Treasury Management and/or Treasury Risk Management services rendered. **Alternatively**, bidders must complete and sign **Annexure A** and provide details of a minimum of three (3) projects undertaken in the field of Treasury Management and/or Treasury Risk Management. **NB: TCTA reserves the right to contact the clients to verify the information provided**	Valid BBBEE Certificate issued by the Verification Agency accredited by SANAS, Valid DTIC BBBEE Certificate, Valid Sworn Affidavit for EME or QSE, Consolidated BBBEE for Joint Venture tenderers issued by a Verification Agency an accredited by SANAS. No points will be awarded if the bidders' Sworn Affidavit does not comply with the requirements outlined in ANNEXURE C
2. <u>Personnel Qualifications & Experience</u> I. The Bidder must provide a resource with a bachelor's degree in finance or a qualification in Treasury Management or Treasury Risk Management equivalent to **NQF Level 7**. **<u>Qualification certificate must be submitted.</u>**	SCM Bidding Form: SCM Bidding Forms: SBD1, SBD 4 & SBD 6.1 must be fully completed and signed

II. The Bidder must provide a resource with at least five years' experience in Treasury Management or Treasury Risk Management. **Annexure B must be fully completed to reflect required minimum level of experience**	
RFQ Pricing Schedule	Proof of CSD registration

TRANSFORMATION GOALS

The specific goals for this bid are based on the B-BBEE Status Level of Contributor and the allocation of points for bids evaluated using the 80/20 preference points system.

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Any bidder who fails to meet the specific goals will not be disqualified from the process and will score 0 for Specific Goals. NB - Bidders must submit valid certified copies of their B-BBEE Certificates/Sworn Affidavits which stipulates their B-BBEE Status Level of Contributor to claim preference points. Furthermore, no points will be awarded if the bidders' Sworn Affidavit does not comply with the requirements outlined in ANNEXURE C.

PREFERENTIAL POINTS CALCULATION

The weighting of the Preferential points calculation is as follows:

Price = 80

Specific Goals = 20
Total Score = 100

TERMS AND CONDITIONS

TCTA'S Standard Conditions of Bid shall apply to this bid. TCTA reserves the right to cancel or not to award this bid in accordance with its standard Conditions of Bid. Bidders can obtain TCTA's standard conditions of bid upon request or on TCTA's website

.

PROPOSED FUNCTIONALITY CRITERIA

<table>
<tr><th rowspan="2">Criteria</th><th colspan="2">Points</th></tr>
<tr><th>Min</th><th>Max</th></tr>
<tr><td><u>COMPANY EXPERIENCE</u>
The bidder must have performed at least three projects or contracts involving Treasury Risk Management work. Reference letters must be signed by clients and must include the client’s contact details (name, telephone & email) and the scope of Treasury Risk Management work performed.

Scoring will be allocated as follows:
Three projects for Treasury Risk Management work = 20 points
Four projects for Treasury Risk Management work = 25 points
Five or more projects for Treasury Risk Management work = 30 points
Alternatively, the bidder may complete, sign and submit Annexure A.

TCTA reserves the right to verify all references submitted.</td><td>20</td><td>30</td></tr>
<tr><td><u>QUALIFICATIONS AND PERSONNEL EXPERIENCE</u>
The bidder’s proposed resource must be competent and suitably qualified in Treasury Management or Treasury Risk Management. The resource must have a bachelor’s degree in finance or a qualification in Treasury Management or Treasury Risk Management equivalent to NQF Level 7 equivalent to NQF Level 7.

Scoring will be allocated as follows:

<u>Years of Experience</u>
5 years’ experience in Treasury Management or Treasury Risk Management with a bachelor’s degree in finance or a qualification in Treasury Management or Treasury Risk Management equivalent to NQF Level 7 = 30 points
6-8 years’ experience in Treasury Management or Treasury Risk Management with a bachelor’s degree in finance or a qualification in Treasury Management or Treasury Risk Management equivalent to NQF Level 7 = 40 points
9 or more years’ experience in Treasury Management or Treasury Risk Management with a bachelor’s degree in finance or a qualification in Treasury Management or Treasury Risk Management equivalent to NQF Level 7 = 50 points</td><td>30</td><td>50</td></tr>
<tr><td align="right">TOTAL</td><td>50</td><td>80</td></tr>
<tr><td colspan="3" align="center">NB - Bidders must obtain a minimum of 50 points out of 80 points to qualify for evaluation on Price and Specific Goals. Bidders that score less than 50 points for functionality will be disqualified at this stage.

NB** No points to be allocated if all required information from reference letters and Annexure A is not provided.</td></tr>
</table>

PROPOSED PRICING SCHEDULE			
Item	**Unit Price**	**Projected Estimate**	**Price excluding VAT**
1. Benchmarking report on Treasury Risk Management Policy and Investment Policy against market practice		2 Days	
2. Review and update of Treasury Risk Management Policy (incl. IR risk, FX risk, hedging instruments, swaps)		5 Days	
3. Review and alignment of Investment Policy with treasury strategy		3 Days	
4. Technical advisory support to Finance Committee (meetings, memos, queries on swaps and risk strategies)		One meeting (15 people)	
5. Preparation of presentation/workshop material on swaps and treasury risk management		1 Day	
6. Facilitation of Finance Committee workshop (including preparation time)		1 Day (in-house workshop for 15 people)	
7. Final recommendations report (consolidation of all outputs and proposed amendments		1 Day	
Sub total			
15% Vat			
TOTAL			

NB :Bidders must price each line item.

Price must be reflected Excluding and Including VAT All prices must include disbursements

Prices must be firm and unconditional.

ATTACHMENTS (YES/NO/NOT APPLICABLE)	
ANNEXURE A	COMPANY EXPERIENCE
ANNEXURE B	RESOURCE EXPERIENCE TEMPLATE
ANNEXURE C	B-BBBEE SWORN AFFIDAVIT REQUIREMENTS FOR EME AND QSE
ANNEXURE D	SBD 1 – INVITATION TO BID
ANNEXURE E	SBD 4 – BIDDERS DISCLOSURE
ANNEXURE F	SBD 6.1 – IN TERMS OF PPR 2022

Annexure A: COMPANY EXPERIENCE

CLIENT NAME (THE CLIENT COMPANY TO WHICH SERVICES WERE PROVIDED)	DESCRIBE THE PROJECT SCOPE	NAME & SURNAME OF CONTACT PERSON	CONTACT PERSON CONTACT DETAILS (TELEPHONE NUMBERS & EMAIL)		NATURE OF PROOF SUBMITTED (SLA, PO, etc.)
1.					
2.					
3.					
4.					
5.					
6.					

NB: No points will be allocated if this table is not completed in full. No points will be allocated for self-created templates.

SIGNATURE: .... NAME OF BIDDER..............…..................................(of person authorised to sign on behalf of the Bidder)

By signing the above, the bidder certifies that the information provided is true and correct.

Annexure B: PERSONNEL EXPERIENCE

CV template for personnel (NO POINTS WILL BE ALLOCATED IF START & END DATES IN MONTHS & YEARS ARE NOT PROVIDED)

NOTE: ONLY ONE LEAD AND ONE SUPPORT CONSULTANT WILL BE SCORED. BIDDERS MUST SUBMIT ONLY ONE ANNEXURE B TEMPLATE FOR THE RESOURCES.

	Experience in Treasury Management or Treasury Risk Management.					
	Requirements					
NAME OF LEAD RESOURCE CONSULTANT						
TCTA PROJECT ROLE (Tick the role that the management consultant will assume during the TCTA project)						
ACADEMIC QUALIFICATIONS (certificate must be submitted)						
EXPERIENCE IN MIGRATING DATA FROM FILE SERVER TO SHAREPOINT ONLINE AND ONEDRIVE						
EMPLOYER	WORK SCOPE	START DATE (INDICATE THE MONTHS AND YEARS)	END DATE (INDICATE THE MONTHS AND YEARS)	NAME & SURNAME OF CONTACT PERSON	CONTACT PERSON DETAILS (EMAILS & TELEPHONE NUMBERS)	
1.						
2.						
3.						
4.						
5.						
6.						

SIGNATURE: ……………………………………… NAME OF BIDDER: ……………………………………… (of person authorised to sign on behalf of the Bidder)

ANNEXURE C: B-BBEE SWORN AFFIDAVIT REQUIREMENTS FOR EME AND QSE

The following information is required for the Sworn Affidavits to be valid: -

1. Name/s of deponent as they appear in the identity document and the identity number;

2. Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorised to depose of an affidavit;

3. Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.;

4. Percentage of black ownership, black female ownership and designated group. In the case of specialised enterprises as per Statement 004, the percentage of black beneficiaries must be reflected;

5. Indicate total revenue for the latest financial year and whether it is based on audited financial statements or management accounts;

6. Full financial year end as per the enterprise's registration documents, which was used to determine the total revenue. Example 28 February 2022;

7. B-BBEE Status level. An enterprise can only have one status level;

8. Nature of business;

9. VAT Number;

10. Date deponent signed and date of Commissioner of Oath must be the same;

11. Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest;

12. Correct Sector Codes Affidavit to be used.

ANNEXURE D SBD 1

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:		CLOSING DATE:		CLOSING TIME:	11h00am
DESCRIPTION					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)
tender06@tcta.co.za

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	Tefo	CONTACT PERSON	
TELEPHONE NUMBER	N/A	TELEPHONE NUMBER	N/A
FACSIMILE NUMBER	N/A	FACSIMILE NUMBER	N/A
E-MAIL ADDRESS	tender06@tcta.co.za	E-MAIL ADDRESS	tender06@tcta.co.za

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE			NUMBER	
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE			NUMBER	
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐Yes ☐No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT	

REGISTER AS PER 2.3 BELOW.

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.

1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……………………………………………

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……………………………………………
(Proof of authority must be submitted e.g. company resolution)

DATE: …………………………………

ANNEXURE E SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:
……………………………………………………………………………………
……………………………………………………………………………………

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

…………………………………………………………………………….
…………………………………………………………………………….

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)…………………………………………………….in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

……………………………… ..……………………………………………
Signature Date

……………………………… ………………………………………………
Position Name of bidder

---

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

ANNXURE F SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: **BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

---

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included);

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$\boldsymbol{Ps} = \mathbf{80}\left(\mathbf{1} - \frac{\boldsymbol{Pt} - \boldsymbol{P\,min}}{\boldsymbol{P\,min}}\right) \quad \text{or} \quad \boldsymbol{Ps} = \mathbf{90}\left(\mathbf{1} - \frac{\boldsymbol{Pt} - \boldsymbol{P\,min}}{\boldsymbol{P\,min}}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$\boldsymbol{Ps} = \mathbf{80}\left(\mathbf{1} + \frac{\boldsymbol{Pt} - \boldsymbol{P\,max}}{\boldsymbol{P\,max}}\right) \quad \text{or} \quad \boldsymbol{Ps} = \mathbf{90}\left(\mathbf{1} + \frac{\boldsymbol{Pt} - \boldsymbol{P\,max}}{\boldsymbol{Pmax}}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points Allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
BBBEE-LEVEL		
1	20	
2	18	
3	14	
4	12	
5	8	
6	6	
7	4	
8	2	
Non-compliant contributor	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm…………………………………………………………..…….

4.4. Company registration number: …………………………………………………

4.5. **TYPE OF COMPANY/ FIRM**

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[Tick applicable box]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

……………………………………….
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: ……………………………………………………….

DATE: ………………………………………………………

ADDRESS: ………………………………………………………

………………………………………………………