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JOHANNESBURG ROADS AGENCY(SOC) LTD

(Company Registration No: 2000/028993/07)

TENDER DOCUMENTS – GOODS AND SERVICES

JRA/23/98

REQUEST FOR A PANEL: THE APPOINTMENT OF MECHANICAL SERVICE PROVIDERS FOR THE MAINTENANCE, SUPPLY OF PARTS AND REPAIRS OF JOHANNESBURG ROADS AGENCY OWNED PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR PERIOD OF THREE YEARS. (36 MONTHS)

LOCAL PRODUCTION AND CONTENT:	Select local content designation sector information
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NAME OF BIDDING ENTITY			
ADDRESS			
TELEPHONE NUMBER:			FAX:
EMAIL ADDRESS			
CLOSING DATE	10 September 2024		



**REQUEST FOR A PANEL: THE APPOINTMENT OF MECHANICAL
SERVICE PROVIDERS FOR THE MAINTENANCE, SUPPLY OF PARTS
AND REPAIRS OF JOHANNESBURG ROADS AGENCY OWNED
PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIFTY YEARS (20 MONTHS)**

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Chapter 1 - Tender Data

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For

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PERIOD OF FIFTEEN YEARS (20 MONTHS)**

TENDER DATA

Clause number	Tender Data
1.1.1	The employer is the Johannesburg Roads Agency
1.1.2	The Employer will not compensate the tenderer for any costs incurred in attending interviews or making any submissions in the office of the Employer.
1.1.3	While JRA will make reasonable efforts to communicate any changes to this procurement, Amendments and Clarifications to this procurement will be communicated to bidders. Any queries must be submitted to tenderenquiries@jra.org.za .
1.1.4	One-envelope procedure will be followed. This is a ONE envelope submission system. The Bidder shall submit a signed and complete BID comprising the Returnable documents and forms in accordance with the requirements of submission (Documents Comprising BID). No electronic submission is permitted. An authorized representative of the Bidder shall sign the original submission letters in the required format. The authorization shall be in the form of a written Power of Attorney (Board Resolution). A Bid submitted by a Joint Venture shall be signed by all members so as to be legally binding on all members, or by an authorized representative who has a written Power of Attorney signed by each member's authorized representative. Any modifications, revisions, interlineations, erasures, or overwriting shall be valid only if they are signed or initialled by the person signing the Bid. The signed Bid shall be marked "Original", and its copies marked "Copy" as appropriate. The number of copies shall be One (1) Original and One (1) Copy or memory stick. All copies shall be made from the signed original. If there are discrepancies between the original and the copies, the original shall prevail. The original and all the copies of the BID / memory stick shall be placed inside of a sealed single envelope clearly marked "Name of the Tender", reference number, name and address of the



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Clause number	Tender Data
	Bidder, and with a warning “Do Not Open until [insert the date and the time of the BID submission deadline].” If the envelopes and packages with the BID are not sealed and marked as required, the Client will assume no responsibility for the misplacement, loss, or premature opening of the Bid.
1.1.5	Parts of each tender offer communicated on paper shall be submitted as an original, plus one copy.
1.1.6	Bidders are requested to deliver the submission in one envelope. The Employer’s address for delivery of tender offers and identification details to be shown on each tender offer package are: Location of tender box : Physical address: 75 Helen Joseph (Previously President Street), Johannesburg Ground Floor of the Johannesburg Roads Agency (Head Office) A Compulsory Briefing Session will be held on the 13th of August 2024@10am venue : JRA Fleet and Plant Depot , situated at 350 Albertina Sisulu Road (Fordsburg) Newtown Johannesburg. <i>Non-attendance to the briefing session will lead to an immediate disqualification of any bidder.</i> Title to appear on envelope: JRA/23/98 - REQUEST FOR A PANEL: THE APPOINTMENT OF MECHANICAL SERVICE PROVIDERS FOR THE MAINTENANCE, SUPPLY OF PARTS AND REPAIRS OF JOHANNESBURG ROADS AGENCY OWNED PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR PERIOD OF THREE YEARS. (36 MONTHS) This envelope must contain the Bid Documentation and returnable documents. For identification purposes, bidders are requested to ensure that the envelopes containing the company’s bids are clearly marked and are easily identifiable by the company’s logo or name. BIDDERS ARE REQUESTED TO DO COMBO (SPIRAL/ GLUED) BINDING IN THE BID DOCUMENTS Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted.
1.1.7	The official bid closing date and time for submission of tender offers not later than 11h00 on 10 September 2024



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Clause number	Tender Data
	The Johannesburg Roads Agency is not obliged to accept the lowest or any tender and reserves the right to accept any tender in whole or in part.
1.1.8	The tender offer validity period is 120 days.
1.1.9	Prohibitions on awards to persons in service of the state The Employer is prohibited to award a tender to a person - a) who is in the service of the state; or b) if that person is not a natural person, of which any director, manager, principal shareholder, or stakeholder is a person in the service of the state; or c) A person who is an advisor or consultant contracted with the municipality or municipal entity. In the service of the state means to be – a) a member of: - i. any municipal council. ii. any provincial legislature; or iii. the National Assembly or the National Council of Provinces. b) a member of the board of directors of any municipal entity. c) an official of any municipality or municipal entity. d) an employee of any national or provincial department. e) provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999); f) a member of the accounting authority of any national or provincial public entity; or g) An employee of Parliament or a provincial legislature.
1.1.10	Arithmetical errors, omissions, and discrepancies Check the highest ranked tender or tenderer with the highest number of tender evaluation points after the evaluation of tender offers. a) the gross misplacement of the decimal point in any unit rate; b) omissions made in completing the pricing schedule or bills of quantities; or c) arithmetic errors in: i. line-item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or ii. the summation of the prices. The arithmetical errors shall be corrected in the following manner: a) Where there is a discrepancy between the amounts in words and amounts in Figures, the amount in words shall govern.



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Clause number	Tender Data
	b) If bills of quantities or pricing schedules apply and there is an error in the line-item total resulting from the product of the unit rate and the quantity, the line-item total shall govern, and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line-item total as quoted shall govern, and the unit rate shall be corrected. c) Where there is an error in the total of the prices either as a result of other d) Corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern, and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices. The Tender Offer will be rejected if the tenderer does not correct or accept the Correction of the arithmetical error in the manner described above.

Chapter 2 : MBD Forms, Returnable Documents and Schedules

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TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE		R
SIGNATURE OF BIDDER			DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT			CONTACT PERSON		
CONTACT PERSON			TELEPHONE NUMBER		
TELEPHONE NUMBER			FACSIMILE NUMBER		
FACSIMILE NUMBER			E-MAIL ADDRESS	tenderenquiries@jra.org.za	
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**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?
☐ YES ☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐
YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?
☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?
☐ YES ☐ NO



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IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:.....



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MBD 2: TAX CLEARANCE COMPLIANCE REQUIREMENTS

CONDITIONS PERTAINING TO TAX

TAX COMPLIANCE REQUIREMENTS

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

Any person who requires his or her tax compliance status to be disclosed to a Government institution or department, for purposes of submitting a bid or to confirm its good standing after the phasing out of paper based TCCs must request a unique security personal identification number (PIN) from SARS.

Very important to note is that the disclosure of a bidder's tax compliance status is an express condition for all acceptable Government bids. Failure to make the relevant disclosures will invalidate your bid and your response will be null and void.

The Government institution or department must use the PIN referred to above to verify a person's tax compliance status with SARS.

Bidders to complete the table below and provide a unique security personal identification number (PIN) from SARS which will enable the JRA to access online real-time verification of a person's tax compliance status with the electronic Tax Compliance Status (TCS) system.

FULL NAME OF BIDDER:	ELECTRONIC TAX COMPLIANCE STATUS SYSTEM PIN NO:



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MBD 3.1: PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder.....	Bid Number.....
Closing Time	Closing Date

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO. (INCLUDED)	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES)
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- Required by:

- At:

- Brand and Model

- Country of Origin

- Does the offer comply with the specification(s)? *YES/NO



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- If not to specification, indicate deviation(s)
- Period required for delivery
*Delivery: Firm/Not firm
- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable



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MBD 3.2: PRICING SCHEDULE – NON-FIRM PRICES (PURCHASES)

**NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES
SPECIFIED IN THE BIDDING DOCUMENTS.**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A
SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

Name of Bidder.....	Bid number.....
Closing Time	Closing Date 04 December 2023

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
-	Required by:		
-	At:		
-	Brand and model		
-	Country of origin		
-	Does the offer comply with the specification(s)? *YES/NO		
-	If not to specification, indicate deviation(s)		
	Period required for delivery		
-	Delivery:	*Firm/Not firm	

***" all applicable taxes" includes value- added tax, pay as you earn, income tax,
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MBD 3.2: PRICE ADJUSTMENTS

A NON-FIRM PRICES SUBJECT TO ESCALATION

1. IN CASES OF PERIOD CONTRACTS, NON-FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON-FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES
2. IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

- Pa = The new escalated price to be calculated.
 (1-V) Pt = 85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**
 D1, D2. = Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2...etc. must add up to 100%.
 R1t, R2t..... = Index figure obtained from new index (depends on the number of factors used).
 R1o, R2o = Index figure at time of bidding.
 VPt = 15% of the original bid price. This portion of the bid price remains firm.
 i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....

Index..... Dated..... Index..... Dated..... Index..... Dated.....

4. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. eg. Labour, transport etc.)	P PERCENTAGE OF BID PRICE



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B PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE



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MBD 4: DECLARATION OF INTEREST

(Note that in this document, the words bid and tender, bidder and tenderer, bidder's and tenderers should be used interchangeably)

1. No bid will be accepted from persons in the service of the state*

Any legal person, including persons employed by the state*, or persons having a kinship with persons employed by the state*, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state*, or to persons connected with or related to them, it is required that the bidder or his/her authorized representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, were,

- the bidder is employed by the state*, and/or
- the legal person on whose behalf the bidding documents is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved and or adjudication of the bid.

*MSCM Regulations: "in the service of the state" means to be –

- a) a member of –
 - i) any municipal council.
 - ii) any provincial legislature; or
 - iii) the national Assembly or the national Council of provinces.
- b) a member of the board of directors of any municipal entity.
- c) an official of any municipality or municipal entity.
- d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- e) a member of the accounting authority of any national or provincial public entity; or an employee of Parliament or a provincial legislature.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid:



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3.1	Full name of bidder or his or her representative													
3.2	Identity number													
3.3	Position occupied in the company (director, shareholder ² etc.)													
3.4	Company registration number													
3.5	Tax reference number													
3.6	VAT registration number													
3.7	Are you presently in the service of the state?	YES		NO										
3.7.1	If so, furnish particulars:													
3.8.	Have you been in the service of the state for the past twelve months?	YES		NO										
3.8.1	If so, furnish particulars:													
3.9	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	YES		NO										
3.9.1	If so, furnish particulars:													
3.10	Are you aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	YES		NO										
3.10.1	If so, furnish particulars:													
3.11	Are any of the company's directors, managers, principal shareholders or stakeholders in the service of the state?	YES		NO										
3.11.1	If so, furnish particulars:													
3.12	Is any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in the service of the state?	YES		NO										
3.12.1	If so, furnish particulars:													



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[illegible]



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NB:

- BIDDER MUST ADD ADDITIONAL COPIES OR TABLE IF THEY HAVE MORE DIRECTORS
- PLEASE ATTACH CERTIFIED COPY(IES) OF ID DOCUMENT(S)
- PLEASE PROVIDE PERSONAL INCOME TAX NUMBERS FOR ALL DIRECTORS / SHAREHOLDERS / TRUSTEES / MEMBERS, ETC.

DECLARATION

I, the undersigned (name) _____, certify that the information furnished in paragraph 3 above is correct.

I accept that the state may act against me should this declaration prove to be false.

SIGNATURE		DATE	
NAME OF SIGNATORY			
POSITION			
NAME OF COMPANY			



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**MBD 5: DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL
APPLICABLE TAXES INCLUDED) (NOT APPLICABLE TO JRA/23/98)**

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire:

1. Are you by law required to prepare annual financial statements for auditing?

Delete if not applicable.

*YES / NO

- 1.1 If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.

.....
.....

2. Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days?

Delete if not applicable.

*YES / NO

- 2.1 If not, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.

Delete if not applicable.

*YES / NO

- 2.2 If yes, provide particulars.

.....
.....
.....

3. Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract?



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Delete if not applicable.

*YES / NO

3.1 If yes, furnish particulars.

.....

*YES / NO

4. Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic?

*YES / NO

4.1 If yes, furnish particulars.

.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 SIGNATURE

.....
 DATE

.....
 POSITION

.....
 NAME OF BIDDER

(NOT APPLICABLE TO JRA/23/98)



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**DECLARATION OF PUBLIC INTEREST SCORE (PIS) SCORE (NOT APPLICABLE TO
JRA/23/98)**

Further to MBD 5 Question 1; where it was declared that your company is not required by law to prepare annual financial statements for auditing, please declare your company's PIS score below:

PIS SCORE FOR EACH SET OF FINANCIALS		
PIS SCORE :(2022/23)		
PIS SCORE :(2021/22)		
PIS SCORE :(2019/20)		
Indicate which Financial Statement classification apply to your company	PIS Score	Tick relevant box below with an "X"
- Financial Statement provided <u>must be audited.</u> (Where the bidder did not provide a PIS score, or if the PIS score provided is 350 and above; audited financial statements must be provided)	Above 350	
- Financial Statement provided <u>must have an independent review.</u> (Where the bidder's PIS score is between 100 and 350; financial statements independent reviewed by a registered auditor or a chartered accountant must be provided)	Between 100 and 350	
- Financial Statement provided <u>do not require to be audited neither independent reviewed.</u> (Where the bidder's PIS score is below 100, financial statements must be provided but don't have to be audited or independently reviewed)	Below 100	

IMPORTANT NOTE:

BIDDERS WHO DO NOT PROVIDE AUDITED FINANCIAL STATEMENTS MUST PROVIDE A PIS SCORE TO CONFIRM IF THE BIDDER SHOULD PROVIDE INDEPENDENTLY REVIEWED FINANCIAL STATEMENTS OR NOT. NON-COMPLIANCE TO THE AFOREMENTIONED WILL RESULT IN THE BID BEING REGARDED AS NON-RESPONSIVE AND DISQUALIFIED FROM FURTHER EVALUATION.

CERTIFICATION



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I, THE UNDERSIGNED (NAME)CERTIFY THAT THE PIS SCORE ABOVE IS CORRECT.

JRA MAY REQUEST FOR SUPPORTING DOCUMENTS TO CONFIRM THE ABOVE SCORE.

THE FOLLOWING INFORMATION IS PROVIDED BY JRA FOR THE BIDDER'S INFORMATION ONLY AND THE INFORMATION MIGHT ASSIST THE BIDDERS RELATING TO THE Companies and Intellectual Property Commission REQUIREMENTS IN TERMS OF THE FINANCIAL STATEMENT REQUIREMENTS OF THE Companies Act (2008) AND THE Closed Corporations Act (1984).

Financial Statements and Independent Reviews

Private or personal liability companies that are required to be audited by the Companies Act, 2008 or regulation 28, must file a copy of the latest approved Audited Financial Statements on the date that they file their annual return with the CIPC.

The following private companies are required to have their annual financial statements audited:

- Any private or personal liability company if, in the ordinary course of its primary activities, it holds assets in a fiduciary capacity for persons who are not related to the company, and the aggregate value of such assets held at any time during the financial year exceeds R5 million.
- Any private or personal liability company that compiles its financial statements internally (for example, by its financial director or one of the owners) and that has a Public Interest Score (PIS) of 100 or more;
- Any private or personal liability company that has its financial statements compiled by an independent party (such as an external accountant) and that has a Public Interest Score (PIS) of 350 or more;

Unless the company has opted to have its annual financial statements audited or is required by its Memorandum of Incorporation (MOI) to do so, a private or personal liability company that is not managed by its owners may be subject to independent review if:

- It compiles its financial statements internally and its Public Interest Score is less than 100;
- It has its financial statements compiled independently at its Public Interest Score is between 100 and 349;

Private or personal liability companies that are not required to have their financial statements audited may elect to voluntarily file their audited or reviewed statements with their annual returns. If such companies choose not to file a full set of financial statements, they must file a financial accountability supplement with their annual return.

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How to calculate the Public Interest Score (PIS) of a company or close corporation:

- a number of points equal to the average number of employees of the company during the financial year.
- one point for every R1 million (or portion thereof) in third party liability of the company, at the financial year end.
- one point for every R1 million (or portion thereof) in turnover during the financial year; and
- one point for every individual who, at the end of the financial year, is known by the company-
 - in the case of a profit company, to directly or indirectly have a beneficial interest in any of the company's issued securities; or
 - in the case of a non-profit company, to be a member of the company, or a member of an association that is a member of the company.

Source Companies and Intellectual Property Commission website: <http://www.cipc.co.za>

Does your CC follow the CC Act or the Companies Act?

If you're not 100% compliant with legislation for accounting officer duties, you'll face penalties. When the Companies Act (2008) came into effect, the Closed Corporations Act (1984) didn't fall away. The Companies Act didn't replace it either! So where does that leave your business?

Well.... The answer is that you need to follow both!

And do you need an audit?

According to the Close Corporations Act, you don't need an audit. You can use general accounting principles. For companies, you have to follow IFRS and the Companies Act. But if your CC grows the Companies Act kicks in and a full audit and IFRS or IFRS for SMEs is required

Source: FSP Business Website: <http://fspbusiness.co.za/articles/accounting/do-you-know-when-and-why-you-need-to-create-financial-statements-7151.html>

Do you know when and why you need to create financial statements?

Here's what to do to calculate your PIS score:

The company gets 1 point for every:

- Shareholder/partner; and
- Staff member over the entire year.

Important:

You need to look at the average of all the staff members for the entire year. So, if you have a high staff turnover, don't worry about having a high PIS score!

- Every R1 million rand of turnover (or part thereof).

Or



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- Every R1 million of outside debt.

I've compiled this handy flowchart you can use to see if you need to have a review or an audit – or maybe you need nothing at all:

Source : <http://practicalaccountancylooseleaf.co.za/content/aadppc2013b-does-your-cc-follow-cc-act-or-companies-act>

The following links might assist the bidder to calculate the Public Interest Score (PIS)

<http://statucor.co.za/public-interest-score>

<https://www.casewareafrika.co.za/interesting-reads/articles/calculate-your-business-s-public-interest-score/>

<http://www.ithembaonline.co.za/wp-content/uploads/2016/10/Public-Interest-Score-Calculator.xlsx>

https://www.exceedinc.co.za/assets/dynamic/70/files/79/6/6_public-interest-score-1--nuutste-weergawe.xlsx

The following links might assist the bidder to get a better understanding of legislative requirements and the Public Interest Score (PIS)

<http://www.cipc.co.za/index.php/manage-your-business/manage-your-company/private-company/compliance-obligations/financial-statements/>

<http://www.cipc.co.za/index.php/manage-your-business/compliance-and-recourse>

https://www2.deloitte.com/content/dam/Deloitte/za/Documents/governance-risk-compliance/ZA_AuditRequirementsAndOtherMattersRelatedToTheAudit_24032014.pdf

<http://www.mdacc.co.za/index.php/companies-act-and-annual-financial-statement-requirements/>

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MBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- a) Price; and
- b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS	POINTS
PRICE	80	
SPECIFIC GOALS	20	
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100	

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of



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this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts.
- (c) **“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & \text{or} & \text{90/10} \\
 P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
 \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- $P_{\min}$ = Price of lowest acceptable tender



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3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \mathbf{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.



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Note to tenderers: The tenderer must indicate how they claim points for each preference point system.) Points will be allocated in line with the equity shareholding percentage of the respective directors.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Means of Verification
Business owned by 51% or more Black People		5			CSD report, Certified Copy of Identity Documentation and share certificate
Business owned by 51% or more Women		5			CSD report, Certified Copy of Identity Documentation and share certificate
		10			
SMME (an EME or QSE)		5			CSD report,



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Enterprises located within the City of Johannesburg (Metropolitan Municipality)		5			Municipal account or lease agreement
		10			

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct.
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses, or damages it has incurred or suffered as



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a result of that person's conduct.

- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
- (d) recommend that the tenderer or contractor, its shareholders, and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE

.....
DATE

.....
POSITION

.....
NAME OF BIDDER



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MBD 6.2: DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT

**FOR DESIGNATED SECTORS, WHERE ONLY LOCALLY PRODUCED GOODS OR
LOCALLY MANUFACTURED GOODS MEETING THE STIPULATED MINIMUM
THRESHOLD FOR LOCAL PRODUCTION AND CONTENT, WILL BE TAKEN INTO
ACCOUNT**

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. The DTI makes provision for the promotion of local production and content.
- 1.2. Where necessary, for bids referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and points allocation.
- 1.3. A person awarded a contract in relation to a designated sector may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.4. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where.

x is the imported content in Rand.



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y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as required in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on <http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/> at no cost.

1.5. A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals.

2.2. **“Bid price”** price offered by the bidder, excluding value added tax (VAT);

2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state.

2.4. **“Designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content.

2.5. **“Duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).

2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad



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(this includes labour and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;

2.7. **“Local content”** means that portion of the bid price, which is not included in the imported content, provided that local manufacture does take place;

2.8. **“Stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and

2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods Stipulated minimum threshold.

Bolts and Nuts	100%
Fasteners and Clamps	100%
Valves products and actuators	70%
Plastic Pipes	100%
Rubber hoses	100%
Conveyor Belt	100%
Pulleys	100%
Electrical cables	90%
Steel Products	100%

4. Does any portion of the services, works or goods offered have any imported content?

(Tick applicable box)

YES		NO	
-----	--	----	--



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- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on
www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?
(Tick applicable box)

YES		NO	
-----	--	----	--

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor:
- (b) Practice number:
- (c) Telephone and cell number:
- (d) Email address:

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)



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Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the DTI must be informed accordingly in order for the DTI to verify and in consultation with the Accounting Officer / Accounting Authority provide directives in this regard.



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LOCAL CONTENT DECLARATION

(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Municipality / Municipal Entity):
.....

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),

do hereby declare, in my capacity as

of(name of bidder entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that



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- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.
- (c) The local content percentages (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

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[illegible]



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				SATS 1286.2011
Annex E				
Local Content Declaration - Supporting Schedule to Annex C				
(E1)	Tender No.		Note: VAT to be excluded from all calculations	
(E2)	Tender description:			
(E3)	Designated products:			
(E4)	Tender Authority:			
(E5)	Tendering Entity name:			
	Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
		(E6)	(E7)	(E8)
		(E9) Total local products (Goods, Services and Works)		R 0
(E10)	Manpower costs	(Tenderer's manpower cost)		R 0
(E11)	Factory overheads	(Rental, depreciation & amortisation, utility costs, consumables etc.)		R 0
(E12)	Administration overheads and mark-up	(Marketing, insurance, financing, interest etc.)		R 0
			(E13) Total local content	R 0
			This total must correspond with Annex C - C24	
Signature of tenderer from Annex B				
Date:				

Bidders are required to Complete the above Annexures



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MBD 7.1: CONTRACT FORM - PURCHASE OF GOODS/SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

(APPLICABLE TO JRA/23/98)

1. I hereby undertake to supply all or any of the goods and/or services described in the attached bidding documents to (name of institution) in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid.
 - Proof of Tax Compliance Status.
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations.
 - Declaration of interest.
 - Declaration of bidder's past SCM practices.
 - Certificate of Independent Bid Determination.
 - Special Conditions of Contract.
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.



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4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2.

DATE:



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MBD 7.1: CONTRACT FORM - PURCHASE OF GOODS/SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as.....

accept your bid under reference numberdated.....for
the supply of goods/services indicated hereunder and/or further specified in the
annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the goods/services delivered in accordance with the
terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice
accompanied by the delivery note.

EM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	RAND	DELIVERY PERIOD	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorized to sign this contract.



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PERIOD OF FIFTY YEARS (20 MONTHS)**

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1.

2.

DATE



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MBD 7.2: CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution) in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (iv) Bidding documents, viz
 - Invitation to bid.
 - Proof of tax compliance status.
 - Pricing schedule(s);
 - Filled in task directive/proposal.
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations.
 - Declaration of interest.
 - Declaration of Bidder's past SCM practices.
 - Certificate of Independent Bid Determination.
 - Special Conditions of Contract.
 - (v) General Conditions of Contract; and
 - (vi) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

6. I confirm that I am duly authorised to sign this contract.



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NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2

DATE:



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MBD 7.2: CONTRACT FORM - RENDERING OF SERVICES**PART 2 (TO BE FILLED IN BY THE PURCHASER)**

1. I..... in my capacity as.....
accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorized to sign this contract.

SIGNED AT ON

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DATE:



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PERIOD OF FIFTEEN YEARS (20 MONTHS)**

MBD 7.3: CONTRACT FORM - TENDER FOR INCOME-GENERATING CONTRACTS

(NOT APPLICABLE TO JRA/23/98)

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE LESSOR/ SELLER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE LESSOR/ SELLER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

7. I hereby undertake to lease property/ purchase all or any of the goods and/or services described in the attached bidding documents from (name of institution) in accordance with the requirements stipulated in (bid number) at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the seller during the validity period indicated and calculated from the closing time of bid.

8. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (vii) Bidding documents, viz
 - Invitation to bid.
 - Proof of tax compliance status.
 - Pricing schedule(s).
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations.
 - Declaration of interest.
 - Declaration of Bidder's past SCM practices.
 - Special Conditions of Contract.
 - (viii) General Conditions of Contract; and
 - (ix) Other (specify)

9. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) quoted covers the leased property/ all the goods and/or services specified in the bidding documents; that the price(s) cover all my obligations and I accept that any mistakes regarding price(s) and calculations will be at my own risk.

10. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

11. I undertake to make payment for the leased property/ goods/services as specified in the bidding documents.



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12. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
13. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

3.

DATE:

(NOT APPLICABLE TO JRA/23/98)



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PERIOD OF FIFTEEN YEARS (30 MONTHS)**

**MBD 7.3: CONTRACT FORM - TENDER FOR INCOME-GENERATING
CONTRACTS (NOT APPLICABLE TO JRA/23/98)**

PART 2 (TO BE FILLED IN BY THE LESSOR/ SELLER)

4. I..... in my capacity as.....
- accept your bid under reference numberdated.....for the leasing
of property/ purchase of goods/services indicated hereunder and/or further specified in the
annexure(s).
5. I undertake to make the leased property/ goods/services available in accordance with the terms
and conditions of the contract.

ITEM NO.	DESCRIPTION	PRICE (ALL APPLICABLE TAXES INCLUDED)	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorized to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1.

2.

DATE



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MBD 8: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - 3.1. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system.
 - 3.2. been convicted for fraud or corruption during the past five years.
 - 3.3. willfully neglected, reneged on, or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - 3.4. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐



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PERIOD OF FIVE YEARS (60 MONTHS)**

Item	Question	Yes	No
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.5.1	If so, furnish particulars:		

CERTIFICATION

I THE UNDERSIGNED

(NAME).....**CERTIFY THAT
THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT. I ACCEPT
THAT THE JRA MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE
FALSE**

SIGNATURE DATE

NAME OF BIDDER POSITION



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MBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse.
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.



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CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder.
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder.
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - a) has been requested to submit a bid in response to this bid invitation.
 - b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities, or experience; and
 - c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.



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6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices.
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices.
 - (d) the intention or decision to submit or not to submit, a bid.
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



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10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
SIGNATURE

.....
DATE

.....
POSITION

.....
NAME OF BIDDER



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FORM A: CERTIFICATE OF AUTHORITY OF SIGNATORY

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation

RESOLUTION of a meeting of the Board of *Directors / Members / Partners:

(Name of Firm)

held on that:

FULL NAMES

SIGNATURE

In his/her/their capacity as
is/are hereby authorised to enter into, sign and execute and complete any documents relating to
Bid and/or Contracts for the supply of goods and services.

NAME	CAPACITY	SIGNATURE

NOTE:

1. *Delete which is not applicable
2. NB: This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise
3. Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

ENTERPRISE STAMP



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PERIOD OF FIFTEEN YEARS (30 MONTHS)**

**FORM B: VENDOR NUMBER REGISTRATION WITH CENTRAL SUPPLIER
DATABASE (CSD)**

Bidders must submit (Attach) Vendor Number Registration with Central Supplier Database.

CENTRAL SUPPLIER DATABASE DETAILS	
ENTITY NAME	
CSD VENDOR REGISTRATION NUMBER	
NAME ENTITY REPRESENTATIVE	
POSITION	
SIGNATURE	
DATE	



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PERIOD OF FIFTEEN YEARS (36 MONTHS)**

FORM C: CURRENT MUNICIPAL CHARGES

COMPANY MUNICIPAL CHARGES

BIDDERS PLEASE NOTE:

Bidders must complete this form and/or to attach the required invoices/statement of account to the bid submission.

DESCRIPTION	BIDDERS MUNICIPAL ACCOUNT DETAILS
Municipality where business is situated:	
Registered Account No for Entity:	
Stand No:	

Please attach the following documents to the bid:

- a) Most recent municipal Invoice / statement / account of Business Entity. Accounts outstanding for 90 days and more will not be accepted.
- b) In cases where the business has signed a lease agreement, proof must be provided from the Landlord or owner indicating that the business's Rates and Taxes is not outstanding.
- a) Bidders operating from home must submit affidavit to that effect. *(The affidavit template to be used is included below)*



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MUNICIPAL RATES AND TAXES – DIRECTORS’ PRIVATE PROPERTIES

BIDDERS PLEASE NOTE:

Bidders must complete this form and/or to attach the required invoices/statement of account to the bid submission.

DIRECTOR 1 - MUNICIPAL RATES AND TAXES DETAILS	
Name and Surname:	
Municipality where property is situated:	
Registered Account No for Property:	
Stand No/Address:	
Signature:	

DIRECTOR 2 - MUNICIPAL RATES AND TAXES DETAILS	
Name and Surname:	
Municipality where property is situated:	
Registered Account No for Property:	
Stand No/Address:	
Signature:	

DIRECTOR 3 - MUNICIPAL RATES AND TAXES DETAILS	
Name and Surname:	
Municipality where property is situated:	
Registered Account No for Property:	
Stand No/Address:	
Signature:	



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DIRECTOR 4 - MUNICIPAL RATES AND TAXES DETAILS

Name and Surname:	
Municipality where property is situated:	
Registered Account No for Property:	
Stand No/Address:	
Signature:	

DIRECTOR 5 - MUNICIPAL RATES AND TAXES DETAILS

Name and Surname:	
Municipality where property is situated:	
Registered Account No for Property:	
Stand No/Address:	
Signature:	

DIRECTOR 6 - MUNICIPAL RATES AND TAXES DETAILS

Name and Surname:	
Municipality where property is situated:	
Registered Account No for Property:	
Stand No/Address:	
Signature:	

DIRECTOR 7 - MUNICIPAL RATES AND TAXES DETAILS

Name and Surname:	
Municipality where property is situated:	
Registered Account No for Property:	
Stand No/Address:	



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Signature:	
------------	--

DIRECTOR 8 - MUNICIPAL RATES AND TAXES DETAILS	
Name and Surname:	
Municipality where property is situated:	
Registered Account No for Property:	
Stand No/Address:	
Signature:	

Bidders can include more tables if they have more directors, all directors must provide municipal rates and taxes information. Please attach the following documents to the bid:

- b) Most recent municipal Invoice / statement / account of Business Entity. Accounts outstanding for 90 days and more will not be accepted.
- c) In cases where the business has signed a lease agreement, proof must be provided from the Landlord or owner indicating that the business's Rates and Taxes is not outstanding.
- d) Bidders operating from home must submit affidavit to that effect. *(The affidavit template to be used is included below)*



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FORM D: COMPANY FINANCIAL REFERENCE AND RATINGS

FINANCIAL REFERENCES

a) BANK RATING

It is requisite that a bank rating be obtained, bearing an original stamp and the manager's signal by the relevant bank.

Failure to complete the bank rating form overleaf may invalidate the pre-qualification application.

b) COMPANY BANK DETAILS

I/We hereby authorize the Employer/Employers Representative to approach all or any of the following banks for a reference:

Description of Bank Detail	Bank Detail applicable to Company Head Office	Bank Detail applicable to the Site of the Works
Name of Bank		
Account Number		
Branch Name		
Branch Code		
Street Address		
Bank Rating		

Signed atOn this Day of20.....

Name of signatory :

Name of company :



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**FORM E: CLAUSE ON INVALID AND IRREGULAR BID APPLICATIONS AND
BREACHES OF BID AGREEMENTS**

Bidders will be disqualified / rejected and the and the JRA reserves the right to inform National
Treasury of any and such lay criminal charges against the bidder / supplier where:

Provided false information in any bid application.

Exerted undue influence on any person involved in considering a bid.

Provided a financial or other reward.

Where the supplier fails to comply with the required specifications of services and goods

BID NUMBER

.....
SIGNATURE OF BIDDER

.....
DATE



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FORM F: PRICING SCHEDULE AND REQUIREMENTS

Alterations to documents

Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or alterations or additions necessary to correct errors made by the tenderer.

Alternative tender offers

Submit alternative tender offers only if main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. The alternative tender offer is to be submitted with the main tender offer together with a schedule that compares the requirements of the tender documents with the alternative requirements the tenderer proposes.

Accept that an alternative tender offer may be based only on the criteria stated in the tender data or criteria otherwise acceptable to the employer.

NB ANY AMENDMENTS TO THE BID DOCUMENTS MUST BE SIGNED IN FULL BY THE BIDDER'S AUTHORISED SIGNATORY AND AN ACCOMPANYING LETTER FROM THE BIDDER ON THEIR OFFICIAL LETTERHEAD WILL INDICATE SUCH ALTERATIONS. FAILURE TO OBSERVE WILL LEAD TO THE BID BEING DISQUALIFIED.

ANY COMPLETION OF THE BID DOCUMENT IN PENCIL OR ERASABLE INK WILL NOT BE ACCEPTED AND MIGHT DISQUALIFY THE BID.

I/We, the undersigned, hereby acknowledge myself/ourselves fully conversant with the details and conditions set out in the Special / Technical Information and Specifications and with the General Conditions of Contract and General Conditions to Bidders included in the bid document and hereby agree to: -

Indicate if there would be a price increase applicable and attach proof thereof.

SIGNED ON BEHALF OF THE BIDDER: (Signature)

NAME OF SIGNATORY (in capital letters)



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FORM G: RECORD OF ADDENDA TO BID DOCUMENTS

We confirm that the following communications received from the Johannesburg Roads Agency or their Agent before the submission of this Bid offer, amending the Bid documents, have been considered in this Bid offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

.....
SIGNATURE OF BIDDER

.....
DATE

Chapter 3 : General Conditions of a Contract (GCC) 2010

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For

REQUEST FOR A PANEL: THE APPOINTMENT OF MECHANICAL SERVICE PROVIDERS FOR THE MAINTENANCE, SUPPLY OF PARTS AND REPAIRS OF JOHANNESBURG ROADS AGENCY OWNED PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR PERIOD OF THREE YEARS. (36 MONTHS)





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GENERAL CONDITIONS OF CONTRACT

1. Definition

The following terms shall be interpreted as indicated:

- 1.1. "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2. "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3. "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5. "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6. "Country of origin" means the place where the goods were mined, grown, or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7. "Day" means calendar day.
- 1.8. "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9. "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10. "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11. "Dumping" occurs when a private enterprise abroad markets its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12. "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics,



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quarantine restrictions and freight embargoes.

- 1.13.** “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14.** “GCC” means the General Conditions of Contract.
- 1.15.** “Goods” means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.

- 1.16.** “Imported content” means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17.** “Local content” means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18.** “Manufacture” means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19.** “Order” means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20.** “Project site,” where applicable, means the place indicated in bidding documents.
- 1.21.** “Purchaser” means the organization purchasing the goods.
- 1.22.** “Republic” means the Republic of South Africa.
- 1.23.** “SCC” means the Special Conditions of Contract.
- 1.24.** “Services” means that functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25.** “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.
- 1.26.** NEMA is an abbreviation for National Environmental Management Act
- 1.27.** ASTM is an abbreviation for American Society for Testing and Materials

2. Application

- 2.1.** These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property,



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unless otherwise indicated in the bidding documents.

2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3. Where such special conditions of contract conflict with these general conditions, the special conditions shall apply.

3. General

3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2. With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection. Obligations of the supplier covered under the contract.

5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3. Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security



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- 7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3. The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - 7.3.1. a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - 7.3.2. a cashier's or certified cheque
- 7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1. All pre-bidding testing will be for the account of the bidder.
- 8.2. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5. Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7. Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at



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his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal, the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery

10.1. Delivery of the goods shall be made by the supplier in accordance with and documents the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

10.2. Documents to be submitted by the supplier are specified in SCC.

11. Insurance

11.1. The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

12.1. Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental

13.1. The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

13.1.1. Performance or supervision of on-site assembly and/or commissioning of the supplied goods.



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- 13.1.2. furnishing of tools required for assembly and/or maintenance of the supplied goods.
 - 13.1.3. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods.
 - 13.1.4. performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - 13.1.5. Training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
 - 13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
- 14. Spare parts**
- 14.1. As specified in SCC, the supplier may be required to provide any or all the following materials, notifications, and information pertaining to spare parts
 - 14.2. Manufactured or distributed by the supplier:
 - 14.2.1. such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - 14.2.2. in the event of termination of production of the spare parts:
 - 14.2.2.1. Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - 14.2.2.2. Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
- 15. Warranty**
- 15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
 - 15.2. This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in



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the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.

16.3. Payments shall be made promptly by the purchaser, but in no case later than thirty.

(30) days after submission of an invoice or claim by the supplier.

16.4. Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

17.1. Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

18.1. No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

19.1. The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1. The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance



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21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3. No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

21.4. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause without the application of penalties.

21.6. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance or specified within the SCC. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination



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- 23.1.** The purchaser, without prejudice to any other remedy for breach of for default contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- 23.1.1.** if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2.
 - 23.1.2.** if the Supplier fails to perform any other obligation(s) under the contract; or
 - 23.1.3.** if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2.** In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3.** Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4.** If a purchaser intends to impose a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5.** Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6.** If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- 23.6.1.** the name and address of the supplier and / or person restricted by the purchaser.
 - 23.6.2.** the date of commencement of the restriction
 - 23.6.3.** the period of restriction; and
 - 23.6.4.** the reasons for the restrictions.

These details will be loaded in the National Treasury's central database of



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suppliers or persons prohibited from doing business with the public sector.

23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

26.1. The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise



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insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4. Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5. Notwithstanding any reference to mediation and/or court proceedings herein,

27.5.1. the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

27.5.2. the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

28.1. Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;

28.1.1. the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

28.1.2. the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

29.1. The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.



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31. Notices

- 31.1.** Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2.** The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

- 32.1.** A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2.** A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3.** No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33. National Industrial Participation (NIP) Programme

- 33.1.** The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34. Prohibition of Restrictive practices

- 34.1.** In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2.** If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3.** If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

General Conditions of Contract (revised July 2010)

Chapter 4 : Project Description Special Conditions of a Contract

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For

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1. BACKGROUND

1.1 The Johannesburg Road Agency (JRA) was formed in 2001 following the transformation of the Johannesburg Metro. The JRA has embarked on a journey to become an effective and efficient service provider. The JRA then engaged on the process aiming at highlighting gaps in the current system and identify future systems required.

1.1 The JRA's main objective is to be a world-class company, which manages and develops a balanced road services infrastructure to enable sustainable service delivery and movement for economic growth. The JRA is striving for zero defects and to ensure high quality performance and delivery.

1.2 The JRA can achieve such through the aid of suppliers providing it with the required resources in order to carry out its function.

1.3 As part of the resources required ensuring a high-quality road service infrastructure, JRA requires the provision of supply parts, deliver, maintain and service of pedestrian equipment (minor plant) on an as and when basis for a period of three years within the region of the City of Johannesburg.

1.4 The JRA intends to enter into a Service Level Agreement with a contractor who can provide the required service to the JRA.

1.5 The duration of the appointment is to be for a period of three years (36 months).

1.6 The pedestrian construction equipment (minor plant) to be provided are those specific items included in the pricing schedule.

2. SCOPE OF CONTRACTS pedestrian construction equipment (Minor Plant)

2.1 This contract is intended generally to do repairs, supply of parts and maintenance to JRA owned pedestrian construction equipment (minor plant) on an as when request from the date of award.

2.2 The Pedestrian Construction equipment (minor plant) and associated components, spares and additional services must be supplied and delivered according to the descriptions indicated in the Specifications and reflected in the pricing schedule.

2.3 Should bidders not be the manufacturer of the Tools and Equipment supplies, a letter of undertaking and details of credit limit from their supplier must be attached to the bid.

2.4 The equipment will be delivered centrally and deployed throughout the regions as specified in the attached map.

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MACHINE SERVICE POINTS

Johannesburg Roads Agency executes its mandate through 7 Regions and sites within the Greater Johannesburg area.

Figure 1: Johannesburg Roads Agency area of operations

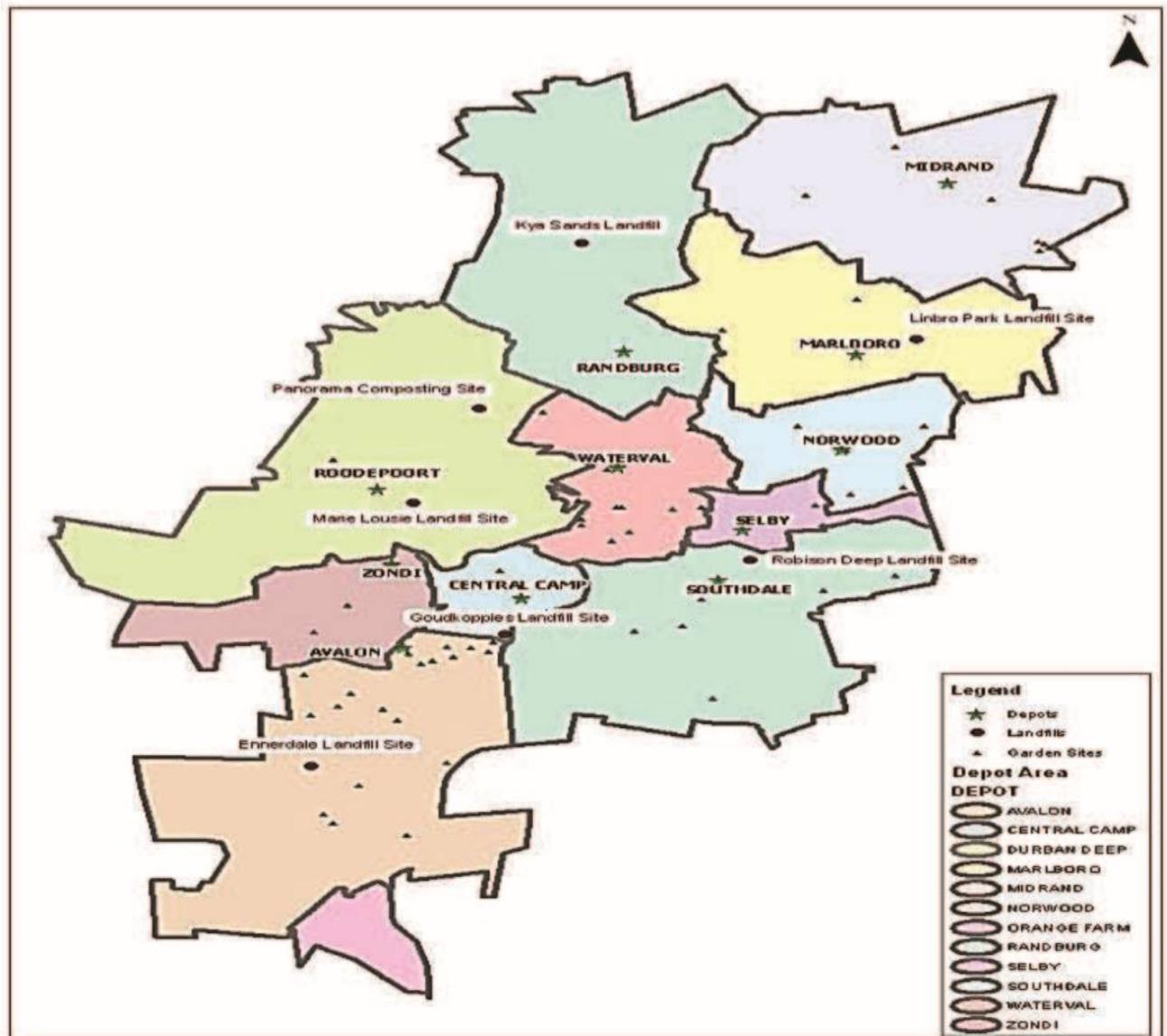


Figure 2: Location of operations- Not limited, the list may change during the contract period.



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Depots/ Site	Street Address	Suburb
Avalon	Calendula Street	Klipspruit West
Benrose	185 Main Reef Road	Fordsburg
Dobsonville	Jonas Moabi St. (next to Police Station)	Dobsonville
Hamberg	159 Hamberg Road	Hamberg
Laboratory	Cnr Spring & St Georges St.	Ophirton
Motorways	Cnr End & Meikle St.	City & Suburban
Midrand	Dale Road	Midrand
Norwood	Cnr Short & Pine Streets	Norwood
RSD	9 Stephen Road	Ophirton
Strijdom Park	Hans Schoeman St. (opposite Sports Grounds)	Randburg
Waterval	Albert Rd	Albertsville
Zandfontein	Commerce Crescent East Ext 13	Sandton

“THE SUPPLY parts, DELIVERY, MAINTENANCE, SERVICE & SUPPORT OF PEDESTRIAN CONSTRUCTION EQUIPMENT” (MINOR PLANT).

SUPPLY PARTS & DELIVERY.

The Johannesburg Roads Agency requires the services of a suitably qualified and capable service provider to provide services in relation to the parts supply and maintenance of pedestrian construction equipment for the Johannesburg Roads Agency. The pedestrian construction equipment will be owned and used by Johannesburg Roads Agency.

Prospective bidders with the necessary knowledge, expertise, capacity, and experience must submit bid in line with the following requirements: -

- The service provider will be required to obtain the required plant specifications
- from relevant OEMs.
- The service provider must ensure that the plants are repaired and delivered ready for operation.
- The service provider must invoice the Johannesburg Roads Agency only once the pedestrian construction equipment is delivered to Johannesburg Roads Agency.

Operational support services

The service provider will be required to provide the following operational support services as a minimum.

- a) Repairing and supplying parts of pedestrian construction equipment.

Prospective bidders must submit proposals of how they will ensure proper repairs, of the specialized pedestrian construction equipment.

- c) Operating Procedures



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The Service Provider will be required to develop and maintain standard operating procedures that will be applicable in the provision of services in line with the requirements of the Johannesburg Roads Agency.

Operating and maintenance manuals are to be supplied with all delivered equipment.

Bidders must submit draft operating procedures (by way of flow process chart to demonstrate their understanding of the processes required in the provision of the services.

The drafts will also be used as a basis in the event that the bidder is successful in their bid to provide the services.

TRAINING REQUIREMENTS

General training requirements

- The Supplier shall provide training to people nominated by the JRA that are involved in the operation and maintenance of the construction equipment as part of the Contract. The Supplier shall supply all necessary manuals, instructional notes, drawings, training aids, handouts, and any other materials in sufficient quantities required to train all appropriate personnel. Such material shall remain the property of the JRA.
- Training shall be provided to JRA, Fleet & Plant implementation, Fleet & Plant maintenance personnel and JRA's approved suppliers. Training shall include theoretical and "hands-on" training which shall consist of working with the actual equipment.
- Training will be structured and divided (modular based) so that maintenance personnel can be assigned to attend the training modules that are relevant to the performance of their specific job duties.
- The training shall be designed to ensure that technicians can program, operate, install, maintain, and troubleshoot, and in the electronic lab to the component level. JRA Technical staff will only start working on a machine once it is out warranty.
- The supplier shall provide an outline training Programmed with their submissions and shall demonstrate that the training will be adequate to bring the Operational and Maintenance staff to the requisite levels of skill. This shall include course content, timing and the level of previous training and experience that will be assumed for the staff.

Operational Staff

- The operational staff will be trained both theoretically and "hands-on" (practically).
- The number of training sessions, their duration and the maximum number of trainees per session shall be proposed by the Suppliers.
- The Supplier shall submit the syllabus of the training (per module) to the project manager for approval and shall agree the dates of the proposed training.



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- The Supplier shall train the Employer's technical personnel to maintain the equipment and undertake normal activities associated with its operation and use.
- The technical training shall be split into two parts for technical operational staff and maintenance staff.
- The training for technical operational staff shall include all technical operation issues, including the configuration of the Pedestrian Equipment.
- The training of Maintenance staff shall cover all aspects of routine and first line maintenance and configuration of the equipment including the use of test equipment and diagnostics provided through to management of a spare parts inventory.
- Training will be measured as a combined cost which shall cover all preparation of course materials and as well as the time and human resources to provide and run the course.
- The rate for providing the training shall be based on the training being conducted in Johannesburg Roads Agency, unless otherwise specified by the Supplier.
- Suppliers can assume that the training venue shall be provided by the Employer.
- Suppliers shall provide comprehensive, intensive training to staff identified by the JRA. The number of staff attending per training shall be kept low and will probably be between one and five persons.
- The training shall be intensive and shall consist of both an in-depth training theory and practical and shall include the following but not limited to: -
 - Equipment operation
 - Different components of the equipment and their function
 - Proper handling of the modules/components
 - Fault diagnostics
 - Testing of operation in a correct manner
 - All Safety aspects of operating and transportation of the equipment
- A test shall be conducted on each attendee and a full report shall be submitted on the attendees' competency on each item trained.
- Training will be measured as fully inclusive Programmed o Do's and Don'ts of the equipment.
- The rate for providing the training shall be based on the training being conducted at a facility provided by the supplier.



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- A percentage mark-up should be provided to cover costs of accommodation, travelling and meals of the persons attending the training.

2. ACCEPTANCE OF THE BID

The JRA Reserves the Right:

- a) To cancel and / or terminate the bid process at any stage, including after the closing date and or after the presentation has been made, and / or after the bid have been evaluated and / or after the preferred bidder/s have been notified of their status of such;
- b) Not to award or cancel this tender at any time and shall not be bound to accept the lowest or any bid.
- c) To accept part of the tender rather than the whole tender
- d) To appoint a reserve bidder that can be utilised at any time during the contract when necessary.
- e) To award contracts to more than one Supplier for the same item.
- f) To award the bid per complete category or complete sub-category however preference will be given to Bidders that bid for all groups and items
- g) To reject non-compliant products or goods that does not meet that JRA's specifications and to terminate the contract should the Supplier continuously fail to comply with the item specification.

3. LEAD TIME AND QUANTITIES

- a) A firm lead time must be quoted for the duration of the contract period.
- b) The JRA prefers a lead time of 2 weeks or 14 days for all orders.
- c) It is advisable that awarded suppliers maintain some stock levels especially during the 1st year of award to ensure follow up orders can be expedited in terms of the delivery time frames indicated above.
- d) Transit and storage conditions applicable to relevant product must be adhered to.

4. SUPPLIER PERFORMANCE MANAGEMENT

- a) Supplier performance management will be subject to the SLA which will be monitored by the JRA.

5. ORDERS

- a) Order/s will be placed as and when required during the contract period and delivery locations will be specified.
- b) Delivery can only commence upon receipt of an approved official purchase order.



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- c) Delivery of goods must be made in accordance with the instructions appearing of the official purchase order.
- d) All invoices should be delivered to reach the JRA specified locations timeously.
- e) The invoice should be original and complete with all particulars such as order numbers and accompanied with proof of delivery.
- f) Deliveries that do not comply with the official purchase order and quality standard specifications will be returned to the Supplier at the Supplier's expense.
- g) A delivery note / invoice must accompany each delivery and must clearly indicate:
 - i. Contract number
 - ii. Name of bidder
 - iii. Description
 - iv. Order number

6. DELIVERY

- a) The goods must be delivered and offloaded only during working hours (i.e. 08:00 to 15:00) Monday to Friday (No goods will be received on Saturday, Sundays and Public holidays) when ordered upon an official letter, purchasing order or form of order issued by the JRA or as amended from time to time by the JRA. Consumables delivered outside the above period will not be accepted.
- b) If necessary, the bidder will be permitted to deliver and offload the Consumables to the specified JRA offices and depots within the region of the City of Johannesburg, outside the above working hours with no additional payment.
- c) The goods must not be delivered to the specified office until the quantity has been checked by the responsible JRA official in charge and accepted as correct.
- d) Goods delivered without this provision being complied with, must be removed immediately at the contractor's expense.
- e) The Supplier shall indicate on the Holiday Period Arrangement form what arrangements are required to ensure the availability of the goods over the December / January holiday period or any other holiday period.
- f) The place of delivery shall be at Johannesburg Roads Agency offices and depots within the regions of the City of Johannesburg inter alia to those specified in the table below:

PHYSICAL ADDRESSES OF JRA DEPOTS

JRA DEPOT	PHYSICAL ADDRESSES OF JRA DEPOTS	APPROXIMATE KM FROM JRA HEAD OFFICE <i>(Single trip)</i>
Avalon	Calanduler Road, Klipspruit West/ Next to Avalon Cemetery	18.5 KM
Asphalt Plant	8 Spring Street, Ophirton	3.8 KM



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JRA DEPOT	PHYSICAL ADDRESSES OF JRA DEPOTS	APPROXIMATE KM FROM JRA HEAD OFFICE (Single trip)
Benrose	185 Main Road, Newtown	1.4 KM
Dobsonville	2 Jonas Moabi Street, Dobsonville	18 KM
Hamberg	159 Hamberg Road, Hamberg	17 KM
Main Stores	9 Stephens Road, Ophirton	3.8 KM
Midrand	6 Dale Road, Glen Austin	31.3 KM
Motorways	Corner End and Meikle Streets, City & Suburban	2.6 KM
Norwood	15 Short Street, Corner Short & Pine Orchards (entrance is on William Road)	9.4 KM
RSD	9 Stephen Road, Ophirton, Booysens	3,8 KM
Strydompark	Corner Hans Strydom and Hans Schoeman Roads, Strydompark	15.8 KM
TM Central	1 Goch Street, Corner Main Street, Newtown	1.1 KM
TM North	5 Commerce Crescent, West, East Gate, Extension 13	14.9 KM
TM South	Corner End and Meikle Streets, City & Suburban	18 KM
Waterval	Corner Johannes and Alberts Streets, Albertsville	9.5 KM
Zandfontein	5 Commerce Crescent, West, East Gate, Extension 13	14.9 KM
Traffic Signals	1 Goch Street, Corner Main Street, Newtown	1.1 KM
Fleet and Plant Depot	350 Albertina Sisulu Street, Fordsburg	1.4 KM
JRA Head Office	75 Helen Joseph Street Cnr. Harrison Street, Johannesburg, 2001	0 KM
OR ANY OTHER JRA ADDRESS		

7. PRODUCT ADHERENCE / BRAND CHANGES

- In the event where a bidder offers a specific brand against an item and the item is subsequently awarded to the bidder, it is required of the successful bidder to continue to supply the brand awarded throughout the contract period.
- In the event that the brand is discontinued, JRA must be notified of such an occurrence.
- The Supplier will not be allowed to deliver a different brand other than the brand awarded to them prior to an approval of the brand from the JRA.

8. PACKAGING



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- a) All Consumable to be delivered and offloaded must be adequately and appropriately packed, crated, battened and/or covered securely in such a manner as to prevent damage and ensure that the equivalent new quality levels during loading, transport and off-loading are maintained; unless otherwise specified packing cases and packing materials are included in the purchase price and shall be and remain the property of the JRA.

9. SAMPLES

- a) The JRA reserves the right to request pre award / production samples to ensure that the goods comply with the specifications indicated in the documents. The cost of associated to these samples shall be at the Supplier's cost.
- b) If the samples are non-compliant then the delivery will not be granted until the supplier submits compliant samples
- c) Failure to submit samples when required by the JRA may lead to a cancellation of the contract for that specific item/s.

10. INSURANCE

The goods supplied under the contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

11. PENALTIES AND DEFAULTS

- 11.1 Should, if and where the contractor fails to supply, deliver and offload the Goods and Services as requested or indicates an inability or fails to meet the service level targets (i.e. delivery time and/or the specifications for quality standards and purposes), the JRA reserves the right to purchase the required Goods and Services item(s) from a different supplier and to recover any price difference from the contractor.
- 11.2 Where the above-mentioned default occurs on the part of the contractor and the JRA is unable to find another suitable supplier; specific penalties will then be applied and for the purpose of this tender, the following will apply:
 - 11.2.1 **Reclaim amount** – the amount of penalties aggregated per invoice that the JRA may choose to recover from the contractor.
 - 11.2.2 **Penalty / Penalties** – the monetary value that the contractor incurs upon default of service level agreements.
 - 11.2.3 **Default of service level agreement** – inability or failure to meet the service level targets in respect of any one specific deliverable.
- 11.3 The JRA and bidders agree that the above stated is fair and serves to achieve a fair, accurate and consistent measurement of the contractor's performance regarding their



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obligations of the agreement and that the service levels will be used to measure and evaluate the contractor's performance.

- 11.4 The table below prescribes the system in which penalties will be calculated based on the number of months that any one specific deliverable is unresolved or NOT met.

NUMBER OF DAYS DELAY VS. PENALTY AS A PERCENTAGE OF AGREED FEE*										
DEFAULT	14	28	32	46	60					DELAY (days)
DELIVERY	2%	4%	6%	8%	10%					PENALTY FOR DEFAULTS (%)
REPLACE / REPAIR UNDER WARRANTY	100%	100%	100%							

- 11.5 The term “agreed fee” as stated within the table above refers to the fee that is outlined in the pricing schedule and agreed upon between the JRA and the contractor upon appointment.
- 11.6 Penalties incurred with reference to any one specific deliverable will not exceed an aggregated total percentage of the agreed fee
- 11.7 The contractor is required to maintain an updated log of services provided to the JRA as there may be a call for reporting to be provided to the JRA including service level defaults.
- 11.8 The JRA will use the basis of performance to conduct annual reviews of the contract where decisions may be taken either to review terms and conditions or to terminate the contract based on the performance.
- 11.9 Where the JRA is unable to find a suitable supplier to meet the delivery target upon default of the contractor in failing or inability to meet the service level targets (i.e. by not meeting delivery time and/or the specifications for quality standards and purposes), the JRA can choose to recover any and/or all costs incurred by applying the penalty as a percentage of the agreed fee for the total number of days lost for any one specific deliverable; as per the table above, from the contractor.
- 11.10 The JRA will be entitled to recover damages from the contractor as prescribed above, without any prejudice to any other rights that the JRA may lawfully have.
- 11.11 The JRA will not hold the contractor liable for failure to meet the service levels and consequently no penalties will ensue under the following instances only:
- 11.11.1 Where the JRA can be attributed for the failure due to certain events.
 - 11.11.2 Where the end user of the JRA is not available when the contractor requires the end user to be available; and
 - 11.11.3 Where failure to meet service levels is as a result of the contractor being obliged to work with third party contractors, appointed by the JRA.
 - 11.11.4** Settlement of Disputes will be in accordance with Mediation proceedings shall be conducted in accordance with the JRA Policies.



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**12. DESCRIPTION AND TECHNICAL SPECIFICATION) OF GOODS OR SERVICES
REQUIRED**

ITEM 1: RAMMER TWO STROKE SELF PROPELLED

Technical Specification for: Rammer self-propelled Wacker BS50-2i / Bomag BT65

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

Duty: The machine is mainly used for general repairs and minor construction of roads, pavements, including compaction of asphalt materials

SPECIFICATION
Shoe Size: 280 X 344mm
Shoe Material: Steel plate with plastic sound damper insert
Min. Stroke at ramming show: 43.5mm
Min. Blows / Min: 700
Force per blow: 12kN
Engine type: 2-stroke, petrol, air cooled, with rope start and automatic cut-off system
Engine power: 1.7kW at 4400rpm
Min. Fuel Tank capacity: 3.0 L
Engine: Honda WM80



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ITEM 2: PEDESTRIAN DOUBLE-DRUM VIBRATING ROLLER

Technical Specification for: Pedestrian double drum vibrating roller Bomag BW65H/ Wacker RD7H

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The machine is mainly used for general repairs and minor construction of roads, pavements, including compaction of asphalt materials and base materials

MINIMUM SPECIFICATION
Operating weight: 0.68T
Operating width: 650mm
Centrifugal Force: 13kN
Frequency: Approx... 55Hz
Grade ability: 40% without vibration
Travel speed: 65m/minute (forward); speeds must be infinitely variable in both directions
Engine type: 4-stroke, Diesel, air cooled, with crank start, Hatz engine
Engine power: 6kW minimum
Air filter: dry type with Cyclone Pre-Cleaner
Vibrator Drive: hydro static, direct



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Vibrator: maintenance free
Drum Drive: both drums to be driven, hydro static, direct
Drum diameter: 400mm or more
Drum Scrapers: to be fitted front and rear of all drums and to be easily adjustable

ITEM 3: REVERSIBLE VIBRATING PLATE COMPACTOR 40 CM.

Technical Specification for: Reversible vibrating plate compactor Wacker BPU 2540A.

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The machine is mainly used for general repairs and minor construction of roads, pavements, including compaction of asphalt materials

MINIMUM SPECIFICATION
Operating weight: 140kg
Operating width: 400mm
Centrifugal Force: 25kN
Frequency: Approx. 91Hz
Grade ability: 29%
Max allowable tilt: 24°
Min Fuel tank capacity: 3l
Engine type: 4-stroke, diesel air cooled, with rope start and automatic cut-off system
Engine power: 3.3 kW minimum
Air filter: dry type with replaceable paper cartridge
Drive V-belt driven via centrifugal clutch incorporating an adjustable drive pulley for v –belt tensioning
Reverse / min forward speed 19m/min



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Base plate thickness minimum 10mm

Base plate materials: Base plate to be manufactured from GGG70 Spheroidal Graphite Iron for high abrasive wear and cracks.

ITEM 4: REVERSIBLE VIBRATING PLATE COMPACTOR 50 CM.

Technical Specification for: Reversible vibrating plate compactor Wacker 3050H.

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The machine is mainly used for general repairs and minor construction of roads, pavements, including compaction of asphalt materials

MINIMUM SPECIFICATION
Operating weight: 175kg
Operating width: 500mm
Centrifugal Force: 31kN
Frequency: Approx... 91Hz
Grade ability: 29%
Min Fuel tank capacity: 5l
Engine type: 4-stroke, diesel air cooled, with rope start and automatic cut-off system Hatz 1B30
Engine power: 4.9 kW minimum
Air filter: dry type with replaceable paper cartridge
Drive V-belt driven via centrifugal clutch incorporating an adjustable drive pulley for v –belt tensioning
Reverse / min forward speed 19m/min
Engine: Hatz 1B30
Base plate thickness 10mm



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Base plate materials: Base plate to be manufactured from GGG70 Spheroidal Graphite Iron for high abrasive wear and cracks.

ITEM 5: PAVING PETROL BREAKER

Technical Specification for: Wacker BH65 paving petrol breaker.

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The machine is mainly used for general demolition work during repairs and construction of roads, pavements, parking lots, etc. and should also be able to be used for minor compaction tasks during back filling operations

SPECIFICATION
Operating weight: Approx. 25kg
Single stroke energy per blow: 65J minimum
Blows per minute: 1.250
Power: 1.8 kW
Percussion System Drive: Wacker WM 80 with 'slow start' feature



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ITEM 6: VIBRATING PLATE COMPACTOR, SINGLE DIRECTION

Technical Specification for: Vibrating plate compactor Single direction Wacker MP15

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The machine is mainly used for general repairs and minor construction of roads, pavements, including compaction of asphalt materials

MINIMUM SPECIFICATION
Operating weight: 83kg
Operating width: 500mm
Centrifugal Force: 15kN
Frequency: Approx... 100Hz
Grade ability: 30%
Travel speed: 20m/minute
Engine type: 4-stroke, petrol, air cooled, with rope start



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Engine power: 4kW minimum
Air filter: dry type with Cyclone Pre-Cleaner
Vibrator Drive: with Centrifugal Clutch and V-Belt
Vibrator: maintenance free
Engine: Honda GX160

ITEM 7: GENERATOR PETROL POWERED**Technical Specification for: Generator petrol powered HS6500**

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The machine is mainly used to provide electric power to various electric power tools on construction sites (excluding welding functions)

MINIMUM SPECIFICATION
Operating weight: Approx... 80kg
Power Output: 5 kVA
Output Voltage: 220V / 50Hz
Engine: 4-stroke, petrol, with rope start and automatic cut-off system for low oil pressure
Engine Power: 6kW minimum
Fuel Tank: minimum 20ℓ
Generator: Synchronous type, maintenance free
Power Outlets: 2 x 3-pin sockets with independent isolator switches
Frame: Sturdy tubular steel type with all-round protection
Engine: GX390



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PERIOD OF FIFTY YEARS (20 MONTHS)**

ITEM 8: WATER PUMP**Technical Specification for: Wacker water pump PT2 impeller**

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The water pump able to pump water to a minimum 10-meter head and a delivery of 795l/min

MINIMUM SPECIFICATION
Operating suction pipe diameter 75mm
Variable speed control
Self-priming Honda water pump
Engine type: 4 stroke, petrol air cooled, with rope start
Engine power: 5.9 kw at 3500r/min
Force air- cooled Gx240 Honda
Rubber mounted on frame
Supply suction hose and supply hose: 75mm diameter
Suction height max: 7.6 m
Inlet/outlet diameter: 75mm
Capable of pumping up a 795 l/min
Total head lift: 29 m
Max Pumping solids diameter: 25mm



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PERIOD OF FIFTY YEARS (20 MONTHS)**

ITEM 9: GRASS CUTTER

Technical Specification for: Husqvarna LC-153-HD Grass cutter

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The machine is mainly used for light grass cutting.

MINIMUM SPECIFICATION
Operating width: 500mm
Frequency: Approx. 2500 RPM
Engine type: 4-stroke, petrol, air cooled, with rope start and automatic cut-off system for low oil pressure
Engine power: 3.5 H. P minimum
Air filter: dry type with Cyclone Pre-Cleaner
Direct drive blade with clutch
Safety guard to be secure in position
Blade with clutch



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PERIOD OF FIFTY YEARS (20 MONTHS)**

ITEM 10: BRUSH CUTTER**Technical Specification for: Husqvarna 323P4 brush cutter**

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The machine is mainly used for bush grass cutting.

MINIMUM SPECIFICATION
Blade and Cord attachment system
Frequency: Approx... 2500 RPM
Engine type: 2-stroke, petrol, air cooled, with rope start and automatic cut-off system for low oil pressure
Engine power: 50cc
Air filter: dry type with Cyclone Pre-Cleaner

ITEM 11: CHAIN SAW**Technical Specification for: Husqvarna 61 chain saw**

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		



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Duty: The machine is mainly used for cutting trees and/or tree branches.

MINIMUM SPECIFICATION
Operating length blade 18"
Frequency: Approx... 3000 RPM
Engine type: 2-stroke, petrol, air cooled, with rope start and automatic cut-off system for low oil pressure
Engine power: 50cc
Air filter: dry type with Cyclone Pre-Cleaner
Safety blades stop mechanism
Chain sharpening file and headgear



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PERIOD OF FIFTY YEARS (20 MONTHS)**

ITEM 12: ELECTRIC BREAKER

Technical Specification for: Wacker electric beaker EH75

	YES	NO
Is the bidder tendering for this item (tick applicable)		
If yes complete the table below		

Duty: The machine is mainly used for general demolition work during repairs and construction of roads, pavements, parking lots, etc.

MINIMUM SPECIFICATION
Operating weight: Approx. 25kg
Impact Force per blow: 70J minimum
Blows per minute: 1.250
Electric Motor: maintenance-free (brush less) type operating on 230V/50Hz power supply
Power: 2.5kW but not exceeding 16A power draw
Power Cable: 5m minimum
Percussion System Drive: direct, preferably with 'slow start' feature
Guide Handles: width not to exceed 600mm width and to be shock-absorber mounted to reduce Hand/Arm Vibration
Breaking Tools Required for specific equipment Tar cutting tool 75mm wide,moil, chisel, and trolley



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PERIOD OF THREE YEARS (36 MONTHS)**

Chapter 5 : Evaluation Process and Pricing Schedule

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For

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OF THREE YEARS. (36 MONTHS)**



a world class African city





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PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

1. PHASE 1: PRE-COMPLIANCE

STAGE 1: SUPPLY CHAIN MANAGEMENT PRE-COMPLIANCE

Bidders will have to complete and submit returnable documents requested in the bidding document to determine their eligibility to participate in the bid. Only those bidders that are responsive to the submission requirements at this stage will be further evaluated at phase 2.

Mandatory requirements:

- a) Bidders must complete and submit the following documents:
 - i. Fully Completion of all MBD forms (MBD 1, MBD 2, MBD 4, (MDB 5 Not Applicable to JRA/22/68), MBD 6.1, MBD 6.2 (where applicable), MDB7, MBD 8, and MBD 9)
 - ii. Joint Venture Agreement, in case of Joint Ventures and Consortium (if applicable), clearly indicating the lead partner and percentage (%) sharing/contribution to the JV.
 - iii. Declaration of insurance availability
 - iv. Latest three-year financial statements (e.g., 2021; 2022 & 2023). It must be three consecutive years and all reports must be signed. (Not Applicable to JRA/22/68)
 - v. Current municipal rates for the Entity and all Directors of the entity not older than 90 days and not more than (3) three months in arrears (submit proof of lease agreement where premises are rented and the latest rental invoice) – **This requirement will not disqualify bidders at this stage, but prior to recommendation stage as per MSCM reg 28(c).**

FAILURE TO COMPLETE AND SUBMIT ALL THE REQUIRED and APPLICABLE (MBD DOCUMENTS FORMS) WILL RESULT IN THE BID BEING DISQUALIFIED.

Other additional non-mandatory requirements to be submitted with tender document.

- Originally certified copy of B-BBEE Certificate issued by SANAS accredited verification agent (MBD 6.1), or a Sworn Affidavit issued in a DTI format.
- A printout of the full CSD Registration report
- Bank stamped Bidder's Financial References and Ratings Letter or An Official letter from the bidders Bank.
- Registered with Central Supplier Database (CSD)
- Completion of all JRA Forms
- The completed tender document shall be scanned page by page and saved in a pdf format on a USB and be submitted together with the documents (Soft Copy).



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PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

2. PHASE 2: FUNCTIONAL EVALUATION

Bidders who pass through the Pre-compliance evaluation will then be assessed for the Functional Evaluation which is discussed in detail in the following sections. The minimum threshold to qualify a bidder is 80%(80 points). If no bidder scores (80% or 80 points) then the JRA reserves the right to cancel the bid and re-advertise.

1. EVALUATION METHODOLOGY AND CRITERIA

The purpose of the evaluation is to ensure and promote compliance with the Constitution, specifically Section 217, which provides that when organs of state contract for goods or services, they must do so in accordance with a system which is fair, equitable, transparent, competitive, and cost-effective. The evaluation for this bid will be carried out in terms of Regulation 28, read together with Regulation 38, 43 and 44 of the Municipal Finance Management Act's ("MFMA") Supply Chain Management Regulations.

- 1) This project is estimated to have a contract value of less than R 50 million and consequently the 80/20-point system will apply. 80 Points max will apply to Price (Ps) and 20 points will apply to B-BBEE status.
- ii) The evaluation of bids will be undertaken in terms of the MFMA.

1.1 EVALUATION PROCESS

The evaluation process will be conducted as follows:

PHASE 1: PRE-COMPLIANCE

Bidders will have to complete and submit all returnable documents requested in the bidding document to determine their eligibility to participate in the bid. Failure to do so will result in the bid being set aside and will not be evaluated further. Only those bidders that are responsive to the submission requirements at this stage will be further evaluated at second phase.

The second phase is divided into two (2) stages as follows:

PHASE 2: EVALUATION CRITERIA

Stage 1: Functional Evaluation

The minimum threshold for technical functionality evaluation is set at 80% to be evaluated further to the third phase for Price and B-BBEE (Specific goals).



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If no bidder scores 80% or more on the functionality assessment, the bid will be cancelled and re-advertised.

Stage 2: Technical Compliance

Failure to comply with the minimum specification requirements will render the rate/price on that specific item, the bidder as non-responsive on the item or items.

***ALL PRICES QUOTED MUST BE INCLUSIVE OF QUANTITIES GIVEN HERE ARE ONLY FOR EVALUATION PURPOSES ONLY. THE ACTUAL QUANTITIES WILL BE DETERMINED BY JRA “AS AND WHEN REQUIRED” OVER THE COURSE OF THE APPOINTMENT PERIOD.**

ALL PRICES/RATES ARE VAT (EXCLUSIVE)

ITEM 1:

Bill of quantities for: : BOMAG BT65 TAMPER

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	UNIT OF MEASURE	*ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Oil filler cap	Number	4	R	R
Fuel filler cap	Number	4	R	R
Bellows	Number	3	R	R
Cover, air filter, assembled	Number	8	R	R
Accelerator lever	Number	5	R	R



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Engine GX 120	Number	2	R	R
Hose clip	Number	10	R	R
Rubber isolator	Number	10	R	R
Throttle control cable	Number	8	R	R
Centrifugal clutch	Number	5	R	R
Fuel tank	Number	3	R	R
Engine oil as per OEM specification	Litre	20	R	R
Return spring	Number	8	R	R
X21-Foot plate 280mm	Number	8	R	R
Base plate 280mm	Number	6	R	R
Machine control unit(handle)	Number	5	R	R
Machine control unit rubber mountings	Number	8	R	R
Control box with lever	Number	4	R	R
Control unit side rubbers	Number	8	R	R
Recoil starter	Number	5	R	R
Starter rope	meter	5	R	R
Carburettor	Number	6	R	R



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PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIFTY YEARS (2023/2024)**

Carburettor kit	Number	6	R	R
Air cleaner pipe	Number	3	R	R
Fuel tank, assembled	Number	3	R	R
Oil level gauge (side glass)	Number	4	R	R
Countersunk screws 6mm	Number	20	R	R
cap screws 8mm	Number	20	R	R
Foot kit with bolts and nuts	Number	4	R	R
Vibration rubber mountings	Number	16	R	R
Countersunk screw 8mm	Number	20	R	R
Wing nut 6mm	Number	10	R	R
Safety nut 8mm	Number	10	R	R
Filter element, air	Number	10	R	R
Spark plug	Number	20	R	R
Filter cartridge	Number	4	R	R
Fuel hose(4mm diameter)	Meter	5	R	R
SW10-Service kit as per OEM specification	Number	10	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....



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PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

ITEM 2:

Bill of quantities for: BOMAG BW65H WALKBEHIND ROLLER

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	UNIT OF MEASURE	*ESTIMATED QUANTITY	Unit price	TOTAL PRICE ON ESTIMATED QUANTITY
Control box with lever	Number	5	R	R
Vibration control lever	Number	4	R	R
Control cable	Number	4	R	R
Cylinder head gasket	Number	4	R	R
Tappert cover gasket	Number	4	R	R
Pump, injection	Number	3	R	R
Valve, injection	Number	4	R	R
Injector pipe	Number	5	R	R
Key,	Number	8	R	R
Starter handle	Number	10	R	R
Exciter assembly	Number	4	R	R
Exciter motor	Number	4	R	R
Hydraulic pump (as per OEM spec)	Number	3	R	R



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PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

Hydraulic pipe kit	Number	6	R	R
Diesel filler cap	Number	4	R	R
Bolts and nuts 8mm	Number	10	R	R
Control arm	Number	4	R	R
Decompression mechanism	Number	2	R	R
Steel drum (as per OEM)	Number	1	R	R
Timing belt	Number	2	R	R
Teflon drum buffers	Number	8	R	R
Springler pipes	Number	20	R	R
Rubber isolator	Number	8	R	R
Hydraulic filter	Number	8	R	R
Air Filter	Number	10	R	R
Fuel filter	Number	10	R	R
Service Kit as per OEM specification	Number	8	R	R
Cylinder head assembly	Number	2	R	R
Engine oil as per OEM specification	Litre	20	R	R

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Name of Bidder:

Signature..... Date.....



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PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

ITEM 3:**Bill of quantities for:** BOMAG BVP18/45 PLATE COMPACTOR

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	UNIT OF MEASURE	*ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Sealing agent, low	Number	4	R	R
Rubber bushing	Number	8	R	R
Centrifugal clutch	Number	2	R	R
Engine rubber mountings	Number	12	R	R
Engine GX160	Number	1	R	R
Inner ring	Number	2	R	R
Radial seal	Number	2	R	R
Engine stop switch	Number	4	R	R
Cylinder roller bearing	Number	1	R	R
Lever, control	Number	2	R	R
Control pin	Number	2	R	R
Plate rubber mountings	Number	6	R	R
Carburettor kit	Number	2	R	R
4mm fuel pipe	Number	4	R	R
Fuel cap	Number	2	R	R



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PERIOD OF FIVE YEARS (2018/19)**

Screw 12mm	Number	4	R	R
Screw 8mm	Number	6	R	R
Screw 6mm	Number	4	R	R
U-seal	Number	2	R	R
V-belt pulley	Number	10	R	R
Rubber isolator	Number	4	R	R
Stop buffer	Number	4	R	R
Recoil starter	Number	4	R	R
Acorn nut	Number	2	R	R
Stop buffer	Number	4	R	R
Starter rope	Meter	5	R	R
Element, washable	Number	2	R	R
Oil as per OEM specification	Litre	20	R	R
Service Kit as per OEM specification	Number	6	R	R
Base plate	Number	4	R	R
Excitor V belt	Number	4	R	R
Base plate handles	Number	4	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....



JRA/23/98

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PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

ITEM 4

Bill of quantities for: : BOMAG BPR35/60 PLATE COMPACTOR

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	UNIT OF MEASURE	*ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Sealing agent, low	Number	2	R	R
Lubri acting paste	Number	4	R	R
Ball bearing, grooved	Number	4	R	R
Axial ball bearing	Number	2	R	R
Excitor roller bearing	Number	4	R	R
Inner ring	Number	4	R	R
Screw plug with seal	Number	4	R	R
Double-ended union	Number	3	R	R
Hose assy.ac. WN3111	Number	4	R	R
Control arm	Number	2	R	R
Throttle control	Number	3	R	R
Control box with lever	Number	1	R	R
Centrifugal clutch	Number	2	R	R
Centrifugal weight	Number	2	R	R
Countersunk screw 6mm	Number	20	R	R



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PERIOD OF FIVE YEARS (2018/19 - 2022/23)**

Clutch repair kid as per OEM specification	Number	2	R	R
Diesel engine	Number	1	R	R
Starte rope handle	Number	4	R	R
Starter rope	Meter	5	R	R
Tank lock	Number	2	R	R
Recoil starter	Number	3	R	R
Pump, injection	Number	2	R	R
Rubber isolator	Number	8	R	R
Stop buffer	Number	6	R	R
Rubber bushing	Number	4	R	R
U-seal	Number	2	R	R
O Ring	Number	2	R	R
Rubber mountings	Number	8	R	R
Diesel pipe 6mm diameter	Meter	5	R	R
Guiding band	Number	2	R	R
Bushing 8mm	Number	10	R	R
V-belt	Number	10	R	R
Cap screw, hex head 6mm	Number	10	R	R
Socket-head cap screw 6mm	Number	20	R	R
Screw plug	Number	10	R	R
Screw plug Excitor	Number	6	R	R
Washer 10mm	Number	20	R	R
Pin, cylindrical	Number	2	R	R
Radial seal	Number	4	R	R
Shim	Number	4	R	R



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PERIOD OF FIVE YEARS (2018/19)**

V-belt pulley	Number	2	R	R
Starter assembly	Number	3	R	R
Hood, cover	Number	2	R	R
Stopper	Number	2	R	R
Piston	Number	1	R	R
V belt	Number	6	R	R
V-belt guard	Number	2	R	R
Shim	Number	2	R	R
Lever control	Number	2	R	R
Piston rings (set)	Number	2	R	R
Piston rod	Number	2	R	R
circlips	Number	4	R	R
Bushing	Number	2	R	R
Rubber isolator	Number	4	R	R
Cover plate	Number	2	R	R
Air filter	Number	4	R	R
Fuel filter	Number	4	R	R
Service-Kit as per OEM specification	Number	4	R	R

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Name of Bidder:

Signature..... Date.....



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PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

ITEM 5:

Bill of quantities for: RD7H WALK BEHIND ROLLER WACKER NEUSON

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	UNIT of measure	*ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Exciter assembly	Number	8	R	R
Hydraulic pump	Number	4	R	R
Cylinder head assembly	Number	4	R	R
Hydraulic pipe (full set)	Number	4	R	R
Hydraulic drive motor	Number	4	R	R
Control cable	Number	2	R	R
Control lever	Number	8	R	R
Drive control link	Number	6	R	R
Exciter motor	Number	4	R	R
Starter handle	Number	6	R	R
Exciter bolts (12mm x200mm high tensile)	Number	20	R	R
Dome washer 12mm	Number	20	R	R
12mm lock nuts	Number	20	R	R
Eng. Oil	Litres	20	R	R
Oil pump	Number	2	R	R



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PERIOD OF FIVE YEARS (2019/2020)**

Hyd. Oil as per OEM	Number	20	R	R
Complete service kit	Number	10	R	R
Fuel Tank 5 L	Number	2	R	R
Fuel pipes 6mm	Meter	5	R	R
Fuel pipe 4mm	Meter	5		
Oil safety mechanism with pipes	Number	2	R	R
Hydraulic O rings	Number	2	R	R
Hydraulic seal kit	Number	2	R	R
Hydraulic hose set	Number	4	R	R
Fuel hose 6mm	Meters	5	R	R
Diesel injector	Number	2	R	R
Diesel injector pipe	Number	2	R	R
Diesel pump	Number	2	R	R
Decompression mechanism	Number	3	R	R
Piston	Number	1	R	R
Piston rings kit	Number	2	R	R
Piston rod	Number	1	R	R
Crank bearings set	Number	2	R	R
Exhaust pipe	Number	2	R	R
Frame bolts 6mm	Number	20	R	R
Springer pipes kit	Number	4	R	R
Drum buffers	Number	12	R	R
6mm cap screws	Number	20	R	R
5mm cap screws	Number	20	R	R
4mm cap screws	Number	20	R	R



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PERIOD OF FIVE YEARS (2019/2020)**

Tappert cover gasket	Number	2	R	R
Cylinder head gasket	Number	2	R	R
Engine gasket set	Number	1	R	R
Starter handle	Number	8	R	R
Exciter assembly	Number	4	R	R
Control cable	Number	2	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....

ITEM 6:

Bill of quantities for: BPU3050 REVERSABLE PLATE COMPACTOR WACKER NEUSON

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	Unit of measure	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Fuel Strainer	Number	8	R	R
Service kit (as per OEM specification)	Number	8	R	R
V-Belt	Number	6	R	R
Fuel Filter	Number	4	R	R



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PERIOD OF FIVE YEARS (2018/19 - 2022/23)**

Air Filter	Number	4	R	R
Eng. Oil as per OEM spec	Litre	20	R	R
Fuel Tank	Number	2	R	R
Oil filter	Number	4	R	R
V belt guard	Number	2	R	R
Machine handle	Number	6	R	R
Handle cap screws 5mm	Number	20	R	R
Rubber mountings	Number	10	R	R
Hydraulic hose	Number	8	R	R
Control arm	Number	4	R	R
Service kit as per OEM specification	Number	8	R	R
Spiral starter unit	Number	2	R	R
Diesel hose 4mm ID	Meter	2	R	R
Diesel hose 3mm ID	Meter	2	R	R
Diesel hose 6mm ID	Meter	2	R	R
Complete base plate with hydraulic motor	Number	4	R	R
Complete arm and handle	Number	4	R	R
Clutch assembly	Number	2	R	R

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Name of Bidder:

Signature..... Date.....



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PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

ITEM 7:**Bill of quantities for:** : BH 65 PETROL BREAKER WACKER NEUSON

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	Unit of measure	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Prime Pump	Number	4	R	R
Carburettor	Number	4	R	R
Spark Plug	Number	10	R	R
Fuel Filter	Number	8	R	R
Air Filter	Number	6	R	R
Fuel Tank	Number	4	R	R
Service kit as per OEM specification	Number	8	R	R
Fuel pipe 4mm ID	meters	5	R	R
Accelerator cable	Number	4	R	R
Magneto with spark plug cable	Number	4	R	R
Carburettor cover	Number	4	R	R
Machine body handle	Number	2	R	R
Machine trolley	Number	4	R	R
Spiral starter unit	Number	4	R	R
Starter rope	meters	5	R	R
75mm moils	Number	10	R	R



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PERIOD OF FIVE YEARS (2018/19)**

Complete machine covers	Number	4	R	R
2 stroke oil	Litres	20	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....

ITEM 8:

Bill of quantities for: MP15 SINGLE DIRECTION PLATE COMPACTOR WACKER Neuson

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	Unit of measure	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Spark Plug	Number	10	R	R
Fuel Filter	Number	4	R	R
Fuel Strainer	Number	4	R	R
V-Belt	Number	6	R	R
Fuel Hose 4mm ID	Meter	5	R	R
Air Filter	Number	4	R	R
Engine oil as per OEM	Litre	5	R	R



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Fuel Tank	Number	2	R	R
Rubber mountings	Number	8	R	R
Magneto	Number	4	R	R
carburettor	Number	2	R	R
Centrifugal clutch assembly	Number	2	R	R
Air filter housing	Number	2	R	R
V belt cover	Number	3	R	R
Spiral starter unit	Number	2	R	R
Starter rope	meter	5	R	R
Complete plate with excitor	meter	2	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....



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PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

ITEM 9:

Bill of quantities for: : BS50-2 RAMMER WACKER NEUSON

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	Unit of measure	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Control handle rubber mountings	Number	6	R	R
Carb Repair Kit	Number	4	R	R
Carburettor	Number	4	R	R
Inspection class	Number	3	R	R
Spark Plug	Number	10	R	R
Fuel Filter	Number	4	R	R
Fuel Strainer	Number	4	R	R
Foam Filter	Number	3	R	R
Bellows	Number	2	R	R
Prefilter	Number	4	R	R
Fuel Hose 4mm ID	Meter	5	R	R
Air Filter	Number	4	R	R
2 stroke oil	Litre	5	R	R



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PERIOD OF FIVE YEARS (2023/2024)**

Ramming system oil as per OEM	Litre	5	R	R
Service kid as per OEM specification	Number	8	R	R
Compaction shoe bolts 8mm	Number	10	R	R
Compaction shoe nuts 8mm	Number	10	R	R
Spiral starter unit	Number	4	R	R
Compaction shoe bolts 14mm	Number	10	R	R
Compaction shoe nuts 14mm	Number	10	R	R
Complete compaction shoe	Number	6	R	R
Side glass	Number	5	R	R
Accelerator cable	Number	5	R	R
Choke handle with screw	Number	4	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....



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PERIOD OF FIVE YEARS (2023/2024)**

ITEM 10:

Bill of quantities for: : BS50-2i RAMMER WACKER NEUSON

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	Unit of measure	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Oil inspection Glass	Number	3	R	R
Carb Repair Kit	Number	6	R	R
Carburettor	Number	4	R	R
Spark Plug	Number	10	R	R
Fuel Filter	Number	5	R	R
Fuel Strainer	Number	5	R	R
Foam Filter	Number	4	R	R
Prefilter	Number	5	R	R
Fuel Hose 4mm ID	meter	5	R	R
Air Filter	Number	5	R	R
2 stroke oil	Litre	5	R	R
Spiral starter unit	Number	3	R	R
Compaction shoe unit	Number	4	R	R
Compaction shoe bolts 8mm	Number	10	R	R



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PERIOD OF FIVE YEARS (2023/2024)**

Compaction shoe bolts 14mm	Number	10	R	R
Compaction shoe nuts 14mm	Number	10	R	R
Compaction shoe nuts 8mm	Number	10	R	R
Service kid as per OEM	Number	8	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....



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PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

ITEM 11:

Bill of quantities for: HS6500 Generator (GX390 engine) WACKER NEUSON

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	Unit measure	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Magneto with spark plug cable	Number	5	R	R
Petrol tank cap	Number	2	R	R
Spark Plug	Number	10	R	R
Fuel Filter	Number	5	R	R
Fuel Strainer	Number	5	R	R
Service kit as per OEM specification	Number	4	R	R
Prefilter	Number	4	R	R
Fuel Hose 4mm ID	Number	5	R	R
Air Filter	Number	5	R	R
Engine oil as per OEM specification	Litres	10	R	R
Fuel Tank 25l	Number	2	R	R
Carburettor	Number	3	R	R
On and off switch	Number	4	R	R
Carburettor kit	Number	3	R	R



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PERIOD OF FIVE YEARS (2018/2019)**

Female plug	Number	8	R	R
Circuit breaker	Number	10	R	R
Rubber mountings	Number	10	R	R
Starter unit	Number	2	R	R
Starter rope	Meter	10	R	R
Air filter housing	number	2	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....



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**REQUEST FOR A PANEL: THE APPOINTMENT OF MECHANICAL
SERVICE PROVIDERS FOR THE MAINTENANCE, SUPPLY OF PARTS
AND REPAIRS OF JOHANNESBURG ROADS AGENCY OWNED
PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIVE YEARS (2018/19)**

ITEM 12:

Bill of quantities for: : PDT3A DIAPHRAM PUMP WACKER NEUSON

			YES	NO
Is the bidder tendering for this item (tick applicable)				
<i>If yes complete the table below</i>				
PARTS DESCRIPTION	Unit of measure	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Fuel filter	Number	5	R	R
Air filter	Number	5	R	R
Oil filter	Number	5	R	R
Fuel Tank 5 L	Number	1	R	R
Service kit as per OEM specification	Number	2	R	R
Diaphragm assembly	Number	1	R	R
Water pump seal kit	Number	2	R	R
Pump water hose 90mm	Meter	10	R	R
Spiral starter unit	Number	3	R	R
Carburettor unit	Number	3	R	R
Carburettor kit	Number	3	R	R
Spark plug	Number	10	R	R
Spark magneto	Number	3	R	R
Fuel hose 4mm	Meter	2	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....



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PERIOD OF FIVE YEARS (2023/24 - 2027/28)**

ITEM 13:**Bill of quantities for: LC153HD HASQUAVANA GRASS CUTTER**

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	Unit measure	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Spark plug as per OEM	Numbers	10	R	R
Air filter	Number	5	R	R
Fine air filter	Number	5	R	R
Fuel Tank	Number	2	R	R
Engine oil OEM	Litre	5	R	R
Starter unit	Number	3	R	R
Cutting blade	Number	12	R	R
Service kit	Number	5	R	R
Wheels	Number	6	R	R
Piston	Number	1	R	R
exhaust	Number	2	R	R
Accelerator cable	Number	4	R	R
Magneto with spark plug cable	Number	3	R	R
Carb kit	Number	4	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....



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PERIOD OF FIVE YEARS (2019/2020)**

ITEM 14

Bill of quantities for: : BRUSH CUTTER 61 HUSQVARNA

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	Unit of measure	*ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Piston	Number	2	R	R
Cylinder Complete	Number	2	R	R
Air Filter	Number	4	R	R
2 stroke oil	Litre	5	R	R
Carburettor	Number	3	R	R
Carburettor Kit	Number	3	R	R
Exhaust Muffler	Number	2	R	R
Crankshaft	Number	2	R	R
Grooved Bearing	Number	4	R	R
Needle Case Bearing	Number	2	R	R
Crankcase Oil seals	Number	4	R	R
Spark plug	Number	10	R	R
muffler cover	Number	4	R	R
cutting head	Number	4	R	R



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Clutch	Number	3	R	R
Ignition Coil	Number	4	R	R
Stone Guard	Number	4	R	R
Starter Cable	metre	5	R	R
Safety suit	Number	4	R	R
Machine covers	Number	2	R	R
Mixing container	Number	4	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

Name of Bidder:

Signature..... Date.....



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PERIOD OF FIVE YEARS (2018/19)**

ITEM 15**Bill of quantities for: : MEDIUM CHAINSAW HUSQVARNA**

	YES	NO
Is the bidder tendering for this item (tick applicable)		
<i>If yes complete the table below</i>		

PARTS DESCRIPTION	Unit of measure	*ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
Piston	Number	2	R	R
Cylinder Complete	Number	2	R	R
Air Filter	Number	5	R	R
Petrol Filter	Number	5	R	R
Carburettor	Number	2	R	R
Carburettor Kit	Number	2	R	R
Exhaust Muffler	Number	3	R	R
Crankshaft	Number	2	R	R
Grooved Bearing	Number	4	R	R
Needle Case Bearing	Number	2	R	R
Crankcase	Number	2	R	R
Spark plug	Number	10	R	R
Chain break	Number	4	R	R
Chain and blade	Number	4	R	R
Guide Bar	Number	4	R	R
Clutch	Number	4	R	R



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Ignition Coil	Number	3	R	R
Starter rope	meter	5	R	R
Chain oil	Litre	5	R	R
Service kit	Number	4	R	R

NB: ONLY GENUINE MANUFACTURERES PARTS & FILTERS TO BE USED.

ITEM 16

Bill of quantities for: EH 70 ELECTRIC BREAKER

PARTS DESCRIPTION	Unit of measure	*ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
3 core cable 2.5mm	Meter	20	R	R
32mm* 160mm moil	Number	10	R	R
Complete machine covers	Number	2	R	R
Electric module	Number	10	R	R
3 pin electric male plug	Number	20	R	R
Machine handle	Number	4	R	R
Insulation tape	Number	20	R	R

ITEM 17

Bill of quantities for Consumables

ITEM 19	Unit description	Unit of measure	*ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
				R	R
1	HYDRAULIC HMA 32 FLUIDS	Litre	420	R	R
2	SAE 15W40 TURBO DIESEL OIL	Litre	840	R	R
3	EP2 LITHIUM GREASE	Kilogram		R	R
4	TOWELING RAGS	Number	20	R	R
5	Q20 LUBRICATING SPRAY	Number	20	R	R
6	CABLE TIES (T50)	Number	10	R	R



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PERIOD OF FIVE YEARS (2019/2020)**

7	LOCKTITE (RED BOTTLE)	Number	10	R	R
8	12V DOUBLE contact globes for trailers	Number	10	R	R
9	12V SINGLE contact globes for trailers	Number	10	R	R
10	24 V DOUBLE contact globes for trailers	Number	10	R	R
11	24V SINGLE contact globes for trailers	Number	10	R	R
12	ROTARY LIGHT GLOBE 24V WIRED (CODE H1)	Number	2	R	R
13	ROTARY LIGHT GLOBE 24V WIRED (CODE H2)	Number	2	R	R
14	ROTAY LIGHT GLOBE 24 V NON-WIRED (CODE H3)	Number	2	R	R
15	HOSE CLAMPS 12 – 20 MM	Number	20	R	R
16	HOSE CLAMPS 20MM – 32MM	Number	20	R	R
17	HOSE CLAMPS 32MM – 40MM	Number	20	R	R
18	HOSE CLAMPS 50MM – 70MM	Number	20	R	R
19	230 MM STEEL CUTTING DISCS	Number	10	R	R
20	115MM STEEL CUTTING DISC	Number	10	R	R
21	2 MM DRILL BITS – HIGH TENSILE STEEL	Number	20	R	R
22	2.5MM DRILL BITS – HIGH TENSILE STEEL	Number	20	R	R
23	3 MM DRILL BITS HIGH TENSILE STEEL	Number	20	R	R
24	3.5 MM DRILL BITS HIGH TENSILE STEEL	Number	20	R	R
25	4 MM DRILL BITS HIGH TENSILE STEEL	Number	20	R	R
26	4.5 MM DRILL BITS HIGH TENSILE STEEL	Number	20	R	R
27	5 MM DRILL BITS HIGH TENSILE STEEL	Number	10	R	R
28	5.5MM DRILL BITS HIGH TENSILE STEEL	Number	10	R	R
29	6 MM DRILL BITS HIGH TENSILE STEEL	Number	10	R	R
30	6.5 MM DRILL BITS HIGH TENSILE STEEL	Number	10	R	R
31	WHEEL CHOCK BLOCKS (LARGE FOR TRUCKS)	Number	10	R	R
32	WELDING RODS 2.5MM	Number	5	R	R



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33	BLACK 3 CORE ELECTRICAL WIRE 1.5MM	Meter	10	R	R
34	BLACK 3 CORE ELECTRICAL WIRE 2.5MM	Meter	20	R	R
35	RUBBER GREASE	Kilogram		R	R
36	ELECTRICAL BATTERY LUGS AND TERMINALS	Number	2	R	R
37	FUEL LINE HOSE 3 MM	Meter	5	R	R
38	FUEL LINE HOSE 5MM	Meter	5	R	R
39	FUEL LINE HOSE 6MM	Meter	5	R	R
40	FUEL LINE HOSE 8 MM	Meter	5	R	R
41	HYDRAULIC "O" RING KIT METRIC	Number	4	R	R
42	HYDRAULIC "O" RING KIT IMPERIAL	Number	4	R	R
43	GRADER BLADES 7FT, 15 HOLE X 8-inch x 16mm thick with 5/8 inch hole with bolts and nuts to fit	Number	50	R	R
44	COMPRESSOR TAILLIGHTS (round diode type)	Number	20	R	R
45	INSULATION TAPE BLACK	Number	20	R	R
46	WELDING CABLE, 8MM, HEAVY DUTY, 20M LONG	Meter	40	R	R
47	PADLOCK 50MM	Number	10	R	R
48	PADLOCK 40MM	Number	10	R	R
49	HAND CLEANER (GRIT)	Number	30	R	R
50	BLADE FUSE LARGE 10 AMP	Number	30	R	R
51	BLADE FUSE LARGE 15AMP	Number	30	R	R
52	BLADE FUSE LARGE 20AMP	Number	30	R	R
53	BLADE FUSE SMALL 10 AMP	Number	30	R	R
54	BLADE FUSE SMALL 15 AMP	Number	30	R	R
55	BLADE FUSE SMALL 20 AMP	Number	30	R	R
56	BATTERY JUMPER CABLE TERMINAL – HEAVY DUTY	Number	4	R	R
57	POP RIVITS – ASSORTED SIZES	Number	5	R	R
58	SCREWDRIVER KIT (FLAT & STAR 3 SIZES EACH)	Number	10	R	R
59	DRUM GREASE GUN	Number	5	R	R
60	SOCKET TOOL SET (SIZE 24MM – 41MM)	Number	5	R	R



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PERIOD OF FIFTY YEARS (20 MONTHS)**

ITEM 18

Bill of quantities labour.

Activity Description	Unit of Measure	*ESTIMATED QUANTITY	ACTUAL UNIT PRICE	TOTAL PRICE ON ESTIMATED QUANTITY
REPAIRS HOURLY RATES	HOUR	1	R	R
TRAVELLING RATES PER KILOMETER	KILOMETER	1	R	R
STRIP AND QUOTE RATES	HOURS	1	R	R
REPAIR AND MAINTENANCE TRAINING SESSIONS	NUMBER OF TRAINEES	1	R	R
BREAK DOWN CALL OUT RATES	HOUR	1	R	R
				R

ALL PRICES/RATES ARE VAT Exclusive



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WORKSHOP DECLARATION FORM

Stage 3: ONLY SHORTLISTED CONTRACTORS WILL BE EVALUATED ON THE BELOW

QUESTIONNAIRE WHICH IS ON SITE PRACTICAL EVALUATION OF THE WORKSHOP PREMISES.

MINIMUM CRITERIA	Evaluators Comments	Bidder Complies with the requirements ?	
		YES	NO
Equipment			
1 Machine per category (or in relation to the bid offer) as per the JRA specification to be identified and inspected and assessed for evaluation purposes.			
1 x Previous maintenance records done on various minor plant machines to be produced			
Labour hourly rates submission.			
Workshop or premises to be inspected is it existing?			
Basic list of spares for Equipment in stock sheet should be supplied.			
Warranty period from date of job completion			
General state of Workshop and availability of special tools.			
Safety equipment on place (fire extinguishers)			
Suitability and ability to do type of repairs and maintenance on equipment?			
Housekeeping – Keeping work area clean and maintained in an orderly manner to prevent hazards			
Availability of Oils and greases and lubricants?			
Refuelling and measuring facilities.			
Availability of Field service vehicle (breakdown call outs)?			

Name of Bidder:

Signature..... Date.....



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FORM P: DECLARATION OF INSURANCE AVAILABILITY (COMPULSORY)

NB: NON-COMPLIANCE TO THIS REQUIREMENT WILL RENDER THE BID NON-RESPONSIVE

INSURANCE NAME:		
DATE INSURED:		
SUMMARY OF INSURANCE SCHEDULE		
VALID	YES:	NO:
NAME OF INSURER		
SUMMARY OF LIMITATIONS/ EXCLUSIONS		

NB: Copies of the form can be made for allow for the declaration of more than one insurance availability.

Name of Bidder:

Signature..... Date.....



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PHASE 3: FINANCIAL AND PREFERENTIAL EVALUATION

The third phase is to perform an evaluation of **Price and Specific Goals (MBD 6.1)** on the bidders that successfully qualified on the functionality evaluation & Technical Compliance evaluation, i.e. bidders who achieved a minimum score of 80% or (80 points) or more.

Stage 1: Functional Evaluation (Summary). The weighting for scoring will be as follows:

CRITERIA	SCORE
<u>Company Experience</u> – Company must have three (3) or more years of experience in the maintenance, repairs and supply of Road Maintenance Construction of pedestrian equipment (minor plant) parts. Bidders are required to submit any of the combinations below: Previous signed contract appointment letters and with associated reference letters OR Purchase order with associated reference letters Completed form (Company Experience Form) <i>Failing to comply to any of the above requirements options bidders will be scored zero on this functionality criterion.</i>	20
<u>Completed Projects:</u> Bidder must provide evidence of successfully executed bid related projects in the maintenance, repairs and proof of supplying road construction minor plant parts at least three (3) contracts of value not less than R500 000.00 excluding VAT each, in the past five (5) years (Forms to be filled) Completed form (Company Experience Form) If this form is not completed bidders will be scored zero <i>NB: Failing to comply to any of the above requirement bidders will be scored zero on this functionality criterion.</i>	20
<u>Access to Workshop</u> – The company must own a fully equipped workshop or access to workshop that has the capacity to respond breakdowns and on-site repairs. Proof of ownership as Original Equipment Manufacturer (OEM) or outsourcing agreement should be supplied where bidder is not the (OEM). <i>NB: Failing to comply to any of the above requirement bidders will be scored zero on this functionality criterion.</i>	30
<u>Mechanic Competency</u> – Bidders must provide proof of a fully trained and Trade Tested Mechanic Artisan. Bidder to attach Certified copies not older than 3 months from the bid closing date.	20



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NB: Failing to comply to any of the above requirement bidders will be scored zero on this functionality criterion.	
Competency of Trainer: Should be accredited to provide repair and maintenance training for the Mechanics. NB: Failing to comply to any of the above requirement bidders will be scored zero on this functionality criterion.	10
TOTAL	100%

The Criteria and weighting will be used to calculate the scoring based on the evaluation of the functionality detailed and the rating as shown in the table below:

CRITERIA	REQUIREMENT	EVALUATION	SCORE	FORM of Evidence
COMPANY EXPERIENCE	COMPANY EXPERIENCE: Company must have at most three (3) or more years of experience in the supply of parts, maintenance, repairs, and delivery of pedestrian equipment (minor plant). within the past ten (10) years.	More than three years of experience	20	Previous signed contract appointment letters and with associated reference letters OR purchase order with associated reference letters
		Three years of experience	14	Bidder <u>must</u> also complete form " <i>COMPANY EXPERIENCE AND COMPLETED PROJECTS</i> "
		Less than three years	0	Failing to comply to any of the above requirements bidders will be scored zero on this functionality criterion
COMPLETED PROJECTS	COMPLETED PROJECTS Bidder must provide evidence of successfully executed bid related projects in the maintenance, repairs, and proof of supplying road construction minor	More than three (3) contracts of more than R 500 000.00 excluding VAT each.	20	Previous signed contract appointment letters and with associated reference letters OR purchase order with associated reference letters
		Three (3) Contracts of R 500 000.00 excluding VAT each.	14	Completed projects forms. Bidder must also complete forms: COMPANY REFERENCES FORM-CRF1 COMPANY REFERENCES FORM-CRF2 COMPANY REFERENCES FORM-CRF3 COMPANY REFERENCES FORM-CRF4



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CRITERIA	REQUIREMENT	EVALUATION	SCORE	FORM of Evidence
	plant parts at least three (3) contracts of value not less than R500 000.00 excluding VAT each, in the past five (5) years (Forms to be filled) Completed form (Company Experience Form)	Less than three (3) contracts of R 500 000.00 excluding VAT	0	Failing to comply to any of the above requirements bidders will be scored zero on this functionality criterion
ACCESS TO THE WORKSHOP	WORKSHOP – – The company must own a fully equipped workshop or access to workshop that has the capacity to respond breakdowns and on-site repairs. Proof of ownership as Original Equipment Manufacturer (OEM) or outsourcing agreement should be supplied where bidder is not the (OEM).	Owned workshop or Outsourced workshop with proof of agreement	30	Proof of ownership as Original Equipment Manufacturer (OEM) or outsourcing agreement should be supplied where bidder is not the (OEM). Failing to comply with any of the above requirements bidders will be scored zero on this functionality criterion.
		No workshop and/or no outsourced agreement or failing to comply to any of the above requirements bidders.	0	
MECHANIC COMPETENCY	MECHANIC COMPETENCY – Bidders must provide proof of a fully trained and Trade Tested Mechanic Artisan.	Three (3) qualified Mechanics – with Trade Test certificates.	20	Certified Copies of the Mechanic Trade Test Certificate Failing to comply to any of the above requirements bidders will be scored zero on this functionality criterion
		Two (2) qualified Mechanics – with Trade Test certificates.	14	
		Less than two (2) qualified as Mechanic or No Trade Test certificate.	0	



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CRITERIA	REQUIREMENT	EVALUATION	SCORE	FORM of Evidence
COMPETENCY OF TRAINEE	Competency of Trainer – Should be accredited to provide repair and maintenance training for the Mechanics.	Qualified Trainer with the accreditation	10	Certified copies of accreditation to provide repair and maintenance training for the Mechanics. .
		No qualified Trainer or No accreditation .	0	Failing to comply with any of the above requirements bidders will be scored zero on this functionality criterion.
		TOTAL		

Bidders that scored the minimum of 80% and more on functionality will be further evaluated on the 80/20 point principle. **If no bidder scores (80% or 80 points). If no bidder scores (80% or 80 points) or more then JRA reserves the right to cancel the bid or re-advertise the bid.**

COMPANY EXPERIENCE AND COMPLETED PROJECTS

THIS FORM IS TO BE COMPLETED BY THE BIDDER'S REFEREES / CLIENT AND NOT THE BIDDER. FAILURE TO COMPLETE THIS FORM WILL RESULT IN ZERO POINTS ALLOCATED

Client / Referee:	
Contract Number:	
Contract Description:	
Contract Value: (e.g. R0.5m)	
Start Date: (dd/mm/yyyy)	
Completion Date: (dd/mm/yyyy)	
Duration	
Was their performance satisfactory?	YES / NO



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Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
Client Contact Person : (E.g. D. Dakolo 011 000.0000)					
<i>Duly Authorised 'Personnel signature confirming that: Form is completed in full, and that the information provided is a true reflection. (please use a company stamp should you have one)</i>					

NAME OF BIDDER.....

SIGNATURE.....DATE.....



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COMPANY EXPERIENCE AND COMPLETED PROJECTS

THIS FORM IS TO BE COMPLETED BY THE BIDDER'S REFEREES / CLIENT AND NOT THE BIDDER. FAILURE TO COMPLETE THIS FORM WILL RESULT IN ZERO POINTS ALLOCATED

Client / Referee:					
Contract Number:					
Contract Description:					
Contract Value: (e.g. R0.5m)					
Start Date: (dd/mm/yyyy)					
Completion Date: (dd/mm/yyyy)					
Duration					
Was their performance satisfactory?	YES / NO				
Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
Client Contact Person : (E.g. D. Dakolo 011 000.0000)					
<i>Duly Authorised 'Personnel signature confirming that: Form is completed in full, and that the information provided is a true reflection. (please use a company stamp should you have one)</i>					

NAME OF BIDDER.....

SIGNATURE.....DATE.....



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COMPANY EXPERIENCE AND COMPLETED PROJECTS

THIS FORM IS TO BE COMPLETED BY THE BIDDER'S REFEREES / CLIENT AND NOT THE BIDDER. FAILURE TO COMPLETE THIS FORM WILL RESULT IN ZERO POINTS ALLOCATED

Client / Referee:					
Contract Number:					
Contract Description:					
Contract Value: (e.g. R0.5m)					
Start Date: (dd/mm/yyyy)					
Completion Date: (dd/mm/yyyy)					
Duration					
Was their performance satisfactory?	YES / NO				
Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
Client Contact Person : (E.g. D. Dakolo 011 000.0000)					
<i>Duly Authorised 'Personnel signature confirming that: Form is completed in full, and that the information provided is a true reflection. (please use a company stamp should you have one)</i>					

NAME OF BIDDER.....

SIGNATURE.....DATE.....



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PERIOD OF FIVE YEARS (2018/2019)**

COMPANY EXPERIENCE AND COMPLETED PROJECTS

THIS FORM IS TO BE COMPLETED BY THE BIDDER'S REFEREES / CLIENT AND NOT THE BIDDER. FAILURE TO COMPLETE THIS FORM WILL RESULT IN ZERO POINTS ALLOCATED

Client / Referee:					
Contract Number:					
Contract Description:					
Contract Value: (e.g. R0.5m)					
Start Date: (dd/mm/yyyy)					
Completion Date: (dd/mm/yyyy)					
Duration					
Was their performance satisfactory?	YES / NO				
Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
Client Contact Person : (E.g. D. Dakolo 011 000.0000)					
<i>Duly Authorised 'Personnel signature confirming that: Form is completed in full and that the information provided is a true reflection. (please use a company stamp should you have one)</i>					

NAME OF BIDDER.....

SIGNATURE.....DATE.....



JRA/23/98

**REQUEST FOR A PANEL: THE APPOINTMENT OF MECHANICAL
SERVICE PROVIDERS FOR THE MAINTENANCE, SUPPLY OF PARTS
AND REPAIRS OF JOHANNESBURG ROADS AGENCY OWNED
PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIVE YEARS (2018/2019)**

COMPANY EXPERIENCE AND COMPLETED PROJECTS

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Contract Number:					
Contract Description:					
Contract Value: (e.g. R0.5m)					
Start Date: (dd/mm/yyyy)					
Completion Date: (dd/mm/yyyy)					
Duration					
Was their performance satisfactory?	YES / NO				
Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
Client Contact Person : (E.g. D. Dakolo 011 000.0000)					
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PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIVE YEARS (2018/2019)**

COMPANY EXPERIENCE AND COMPLETED PROJECTS

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Client / Referee:					
Contract Number:					
Contract Description:					
Contract Value: (e.g. R0.5m)					
Start Date: (dd/mm/yyyy)					
Completion Date: (dd/mm/yyyy)					
Duration					
Was their performance satisfactory?	YES / NO				
Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
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JRA/23/98

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AND REPAIRS OF JOHANNESBURG ROADS AGENCY OWNED
PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIVE YEARS (2018/2019)**

COMPANY REFERENCES FORM-CRF1

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Contract Number:					
Contract Description:					
Contract Value: (e.g. R0.5m)					
Start Date: (dd/mm/yyyy)					
Completion Date: (dd/mm/yyyy)					
Duration					
Was their performance satisfactory?	YES / NO				
Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
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Duly Authorised 'Personnel signature confirming that: Form is completed in full and that the information provided is a true reflection. (please use a company stamp should you have one)					

NAME OF BIDDER.....

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JRA/23/98

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PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIVE YEARS (2023/2024)**

COMPANY REFERENCES FORM-CRF2

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Client / Referee:					
Contract Number:					
Contract Description:					
Contract Value: (e.g. R0.5m)					
Start Date: (dd/mm/yyyy)					
Completion Date: (dd/mm/yyyy)					
Duration					
Was their performance satisfactory?	YES / NO				
Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
Client Contact Person : (E.g. D. Dakolo 011 000.0000)					
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NAME OF BIDDER.....

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JRA/23/98

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SERVICE PROVIDERS FOR THE MAINTENANCE, SUPPLY OF PARTS
AND REPAIRS OF JOHANNESBURG ROADS AGENCY OWNED
PEDESTRIAN CONSTRUCTION EQUIPMENT (MINOR PLANT) FOR
PERIOD OF FIVE YEARS (2018/2019)**

COMPANY REFERENCES FORM-CRF3

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Contract Number:					
Contract Description:					
Contract Value: (e.g. R0.5m)					
Start Date: (dd/mm/yyyy)					
Completion Date: (dd/mm/yyyy)					
Duration					
Was their performance satisfactory?	YES / NO				
Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
Client Contact Person: (e.g. D. Dakolo 011 000.0000)					
<i>Duly Authorised 'Personnel signature confirming that: Form is completed in full and that the information provided is a true reflection. (please use a company stamp should you have one)</i>					

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COMPANY REFERENCES FORM-CRF4

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Client / Referee:					
Contract Number:					
Contract Description:					
Contract Value: (e.g. R0.5m)					
Start Date: (dd/mm/yyyy)					
Completion Date: (dd/mm/yyyy)					
Duration					
Was their performance satisfactory?	YES / NO				
Was the quality / specification complied with?	YES / NO If No, please furnish details:				
Please rate the service provider out of 5, with 5 being excellent and 1 score being unacceptable	1	2	3	4	5
Client Contact Person: (e.g. D. Dakolo 011 000.0000)					
<i>Duly Authorised 'Personnel signature confirming that: Form is completed in full and that the information provided is a true reflection. (please use a company stamp should you have one)</i>					

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3. PRICE AND PREFERENTIAL POINTS EVALUATION

The **third phase** is to perform an evaluation of Price and Specific Goals points on the bidders that successfully qualified on the technical functionality evaluation, i.e. bidders who achieved a minimum score of 80%.

The procedure for the evaluation of responsive tenders is Method 2. The financial offer will be scored using Formula 1 (option 1) using appropriate formula, depending on whether Contract amount is Less than **OR** more than R50 000 000 as follows:

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s	=	Points scored for price of bid under consideration
P_t	=	Price of bid under consideration
$P_{\min}$	=	Price of lowest acceptable bid

3.2 PRICING SCHEDULE

Price(s) must be ALL inclusive of the cost of supply, delivery, off-loading and removal where applicable. Prices must be exclusive of VAT, on the pricing schedule.

Rates/Price shall remain firm for the first (12) twelve months of the duration of the contract. Then price escalations based on CPA/CPI will apply. SEIFSA/STATS SA indexes will be applicable for all items.

Bidders may bid for one or more of the items. The rates/price for the item(s) not desired must be marked "no quote".

Name of Bidder:

Signature:

Date:

Bidders to Complete Bill of Quantities (Pricing Schedule) as included in this Bid Document.